

## **Division of Purchasing**

Jason T. Garnar, County Executive · Tyler B. West, Director

## **Notice of Bid Renewal**

August 9, 2017

Superior Lubricants 32 Ward Road North Tonawanda, NY 14120

To Whom It May Concern,

This letter shall serve notice that the Board of Acquisition and Contract (BAC) approved the following bid renewal option on August 9, 2017:

Bid Title:

Purchase of Motor & Hydraulic Oil

Bid #:

2015-071

CA #:

11-2074(a) EST NTE: \$25,000.00

Amount: Term:

09/01/2017 - 08/31/2018

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.** 

If you have not submitted the proper insurance certificate, please send/fax a copy to Thomas Dellapenna, Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009.

IMPORTANT: Please include the bid title and bid number on the insurance certificate.

Very truly yours,

Tyler West Director

c: Harry Miller, DPW-Fleet Jeanne Bourque, Risk Purchasing - Bid File