

BOARD OF ACQUISITION AND CONTRACT

OCTOBER 26, 2011

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, October 26, 2011, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes of this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, M. Lynch and A. Martin

ALSO PRESENT: W. Gibson, Jr., D. Murray, P. DeWind, Law Dept.; J. Laszewski, K. Underwood, Purchasing; N. Desko, Emergency Services; T. Hill, Sheriff Department; D. Schofield, Solid Waste; M. McFadden, C. Edwards, Health Dept.; H. Miller, DPW; A. Garcia, K. Andrews, Info Tech; S. Reagan, WPNH.

1. The Board reviewed for approval the minutes of the meeting held on October 12, 2011, as prepared and presented.

2. **VENDOR: United Rotary Brush**
DESCRIPTION: Bid #2008-105; Renewal; Purchase of rotary broom wafers and supplies for Airport Runway Sweepers; final renewal.
REQUESTED BY: D. Hickling, Aviation
TERM: 11/1/11-10/31/12 **COST: Est. NTE \$63,000.00 per breakdown in backup.**
BAC ACTION: Approved, Purchasing Dept. To process.
CA 1-864
BUDGET LINE: 28070005.2010.6004005.

3. **VENDOR: Rifenburg Construction**
DESCRIPTION: Release of retainage and final payment for the construction of the Airport Terminal Rehab. Project.
REQUESTED BY: D. Hickling, Aviation
TERM: no change **COST: NTE \$176,943.29**
BAC ACTION: Approved, Law Dept. To process.
CA 1-1172

BUDGET LINE: 28010005.5202.6002204.2820033.

4. **VENDOR: McFarland-Johnson Inc.**
DESCRIPTION: Release of retainage for professional services for the Airport Runway Safety Area Improvements Project.
REQUESTED BY: D. Hickling, Aviation
TERM: N/A COST: NTE \$31,384,83
BAC ACTION: Approved, Law Dept. To process.
CA 1-1173
BUDGET LINE: 28010005.5202.6002203.2820037.

5. **VENDOR: Rug Fair Commercial & Industrial Co., Inc.**
DESCRIPTION: Bid #2011-050; Amend contract for flooring in the Airport Terminal Building to increase the cost to add additional areas of the building and to extend the term.
REQUESTED BY: D. Hickling, Aviation
TERM: extend through 12/31/11 COST: Additional \$14,524.00; Amended cost NTE \$151,425.22
BAC ACTION: Approved, Law Dept. To process.
CA 1-1185
BUDGET LINE: 28010005.5202.6002102.2820036.

6. **VENDOR: Mental Health Association**
DESCRIPTION: Interpreter services for Mental Health, WPNH and OFA; renewal.
REQUESTED BY: A. Johnson, Mental Health
TERM: 1/1/12-12/31/12 COST: NTE \$3,600.00 at \$50.00/per hour. (Mental Health \$2,500.00; OFA \$500.00 and WPNH \$600.00)
BAC ACTION: Approved, Law Dept. To process.
CA 2-273
BUDGET LINE: Various.6004573

7. **VENDOR: Stephen Lisman Ph.D.**
DESCRIPTION: Supervision of graduate students doing research for the KYDS Coalition; renewal.
REQUESTED BY: A. Johnson, Mental Health
TERM: 10/1/11-9/30/12 COST: NTE \$3,500.00 at \$100.00/per hour.
BAC ACTION: Approved, Law Dept. To process.
CA 7-137(a)
BUDGET LINE: 26000004.1011.6004573.2610316.

8. **VENDOR: Southern Tier Independence Center**

DESCRIPTION: Mandated sign language interpreter services.
REQUESTED BY: A. Johnson, Mental Health
TERM: 1/1/12-12/31/12 COST: NTE \$6,000.00 per rates
in backup.
BAC ACTION: Approved, Law Dept. To process.
CA 7-243
BUDGET LINE: 26000004.1010,1011.6004573.2610331

9. VENDOR: Reporters Transcription Center
DESCRIPTION: Transcription services for the Mental Health Clinic;
low quote.
REQUESTED BY: A. Johnson, Mental Health
TERM: 1/1/12-12/31/12 COST: NTE \$10,000.00 at \$0.135/per
line.
BAC ACTION: Approved, Law Dept. To process.
CA 26000004.1010.6004573.
BUDGET LINE: 26000004.1010.6004573
10. VENDOR: WBNG-TV, WBXI-TV
DESCRIPTION: Television Advertising for the Drug Free Communities
Support Program.
REQUESTED BY: A. Johnson, Mental Health
TERM: 10/1/11-9/30/12 COST: NTE \$3,500.00
BAC ACTION: Approved, Law Dept. To process.
CA 7-290
BUDGET LINE: 26000004.1011.6004573.2610316.
11. VENDOR: Sandra Juriga, Ph.D.
DESCRIPTION: Psychological Examinations for trial defendents;
renewal.
REQUESTED BY: A. Johnson, Mental Health
TERM: 1/1/12-12/31/12 COST: NTE \$5,000.00 at
\$250.00/per session or court appearance.
BAC ACTION: Approved, Law Dept. To process.
CA 7-330
BUDGET LINE: 26000004.1010.6004573.
12. VENDOR: Thomas Harding, Ph.D.
DESCRIPTION: Psychological examinations for trial defendants;
renewal.
REQUESTED BY: A. Johnson, Mental Health
TERM: 1/1/12-12/31/12 COST: NTE \$5,000.00 at \$250.00/per
session or court appearance.

BAC ACTION: **Approved, Law Dept. To process.**

CA 7-333

BUDGET LINE: 26000004.1010.6004573.

13. **VENDOR: Environmental Education Associates**
DESCRIPTION: Renewal; EPA Lead Renovator Training.
REQUESTED BY: C. Coddington, Health Dept.
TERM: 10/1/11-9/30/12 **COST: NTE \$14,900.00 at**
\$153.75/per student; includes 2.5% CPI increase.
BAC ACTION: Approved, Law Dept. To process.
CA 10-893(a)
BUDGET LINE: 25010004.1011.6004146.2510405.
14. **VENDOR: Burke Pest Control**
DESCRIPTION: Bid #2009-024; Amend contract for pest control at
various County Facilities to include bed bug control at the
Health Department Clinic and WIC Waiting Rooms.
REQUESTED BY: H. Miller, DPW
TERM: 4/1/11-3/31/12 **COST: Additional \$65.00/per**
month starting 11/1/11-3/31/12
BAC ACTION: Approved, Law Dept. To process.
CA 11-1059
BUDGET LINE: Various
15. **VENDOR: Kinsley Power Systems**
DESCRIPTION: Purchase of a diesel generator for the Library; low
bid; one time purchase.
REQUESTED BY: H. Miller, DPW
TERM: N/A **COST: NTE \$30,585.00**
BAC ACTION: Approved, Purchasing Dept. To process.
CA 11-2063(b)
BUDGET LINE: 20010003.1011.6002709.2010016.
16. **VENDOR: Swanson Services Corp.**
DESCRIPTION: Amend contract for inmate commissary services to
extend the term to allow time for a re-bid/RFP.
REQUESTED BY: Sheriff Harder
TERM: extend additional five months; 11/1/10-3/31/12
COST: No cost to the County.
BAC ACTION: Approved, Law Dept. To process.
CA 12-513
BUDGET LINE: N/A

17. VENDOR: L.E.P.A. - Law Enforcement Psychological Assoc.
DESCRIPTION: Psychological Performance Evaluations for prospective employees.
REQUESTED BY: Sheriff Harder
TERM: 1/1/12-12/31/12 COST: NTE \$14,999.00 per schedule in backup.
BAC ACTION: Approved, Law Dept. To process.
CA 12-618
BUDGET LINE: 23010003,23020303.1010.6004123.
18. VENDOR: Susquehanna Eye Care; c/o Sacco Eye Group
DESCRIPTION: Eye exams for inmates; renewal.
REQUESTED BY: Sheriff Harder
TERM: 4/1/12-3/31/13 COST: NTE \$14,999.00 at \$125.00/per refraction
BAC ACTION: Approved, Law Dept. To process.
CA 12-627
BUDGET LINE: 23010003.1010.6004411
19. VENDOR: BPA Harbridge
DESCRIPTION: Health benefits consulting and actuarial services; work completed; out of scope services for a stand alone project.
REQUESTED BY: R. Murphy, Risk and Insurance
TERM: 12/1/10-2/28/11 COST: NTE \$12,000.00
BAC ACTION: This item need Legislative approval.
CA 872-104(a)
BUDGET LINE: 18010001.2080.6004503.
20. VENDOR: Amerisource Staffing
DESCRIPTION: Rental of cubicle with phone, copier, fax and paper supplies at the one-stop center.
REQUESTED BY: T. Stark, OET
TERM: 10/1/11-12/31/11 COST: Revenue \$1,500.00 at \$500.00/per month.
BAC ACTION: This item needs Legislative approval.
CA 1073-217
BUDGET LINE: 33020006.3131.5000460.3310171.
21. VENDOR: Netsmart
DESCRIPTION: Upgrade the Health Department Patient Management System; sole source; proprietary software.
REQUESTED BY: K. McKinney, Info Tech
TERM: 10/26/11-12/31/11 COST: NTE \$39,950.00

BAC ACTION: Approved, Law Dept. To process.

CA 1236-263

BUDGET LINE: 25020004.1010.6004146.

22. VENDOR: IBM

DESCRIPTION: State Contract #PT64366; Award #NEG-21740; Group #76000; Software maintenance for the TSM Storage System.

REQUESTED BY: K. McKinney, Info Tech

TERM: 1/1/12-12/31/12 COST: NTE \$13,084.36

BAC ACTION: Approved, Law Dept. To process.

CA 1236-308

BUDGET LINE: 10020001,04010001.1010.6004192.

23. VENDOR: CDW-G

DESCRIPTION: State Contract #PT61263; Award #NEG-18158; Group #76086; Purchase of a branch repeater and support.

REQUESTED BY: K. McKinney, Info Tech

TERM: 3 years from purchase COST: NTE \$37,178.40

BAC ACTION: Approved, Law Dept. To process.

CA 1236-347

BUDGET LINE: 10020001.5202.6002503.1020013.

24. VENDOR: Southworth-Milton Inc.

DESCRIPTION: Service and repair of a Caterpillar equipment for various County Departments; single source; sole distributor of OEM parts and sole authorized service dealer for Broome County.

REQUESTED BY: D. Schofield, Solid Waste

TERM: 10/1/11-9/30/12 COST: NTE \$14,999.00 per rates in backup.

BAC ACTION: Approved, Law Dept. To process.

CA 1732-475(b)

BUDGET LINE: Various.6004130.

25. VENDOR: Tracey Road Equipment

DESCRIPTION: Service and repair of Hyundai, Moxy and Freightliner equipment; single source; sole distributor of OEM parts and sole authorized service dealer for Broome County.

REQUESTED BY: D. Schofield, Solid Waste

TERM: 10/1/11-9/30/12 COST: NTE \$14,999.00 at labor rate of \$97.00/per hour.

BAC ACTION: Approved, Law Dept. To process.

CA 1732-539

BUDGET LINE: 38040007.2020.6004130

26. **VENDOR: WILMAC**
DESCRIPTION: Maintenance for the WordNet Series III voice recorders; single source; sole authorized dealer for our area.
REQUESTED BY: B. Chellis, Emergency Services
TERM: 1/1/12-12/31/12 **COST: NTE \$18,139.00**
BAC ACTION: Approved, Law Dept. To process.
CA 2461(b)
BUDGET LINE: 20030003.1010.6004138
27. **VENDOR: Research Foundation of SUNY**
DESCRIPTION: Evaluation activities for the sodium reduction in communities project.
REQUESTED BY: C. Edwards, Health Dept.
TERM: 10/26/11-9/30/12 **COST: NTE \$8,000.00**
BAC ACTION: Approved, Law Dept. To process.
CA 10-966
BUDGET LINE: 25010004.1011.6004146.25104000
28. **VENDOR: Our Lady of Lourdes Hospital**
DESCRIPTION: Clinical laboratory services; best choice proposal.
REQUESTED BY: C. Edwards, Health Dept.
TERM: 1/1/12-12/31/12, four one-year renewal options
COST: NTE \$14,500.00 per rates in backup.
BAC ACTION: Approved, Law Dept. To process.
CA 10-237-1
BUDGET LINE: 25020004.1010.6004402.
29. **VENDOR: Ads Inc.**
DESCRIPTION: Purchase replacement of dive team equipment ruined in the flood; low quote.
REQUESTED BY: B. Chellis, Emergency Services
TERM: one time purchase **COST: NTE \$3,319.00**
BAC ACTION: Approved, Purchasing Dept. To process.
CA 2710
BUDGET LINE: 20010003.5202.6004048.4520002
30. **VENDOR: Ad Elements Marketing Solutions**
DESCRIPTION: Sodium Reduction Marketing Campaign; single source.
REQUESTED BY: C. Edwards, Health Dept.
COST: NTE \$14,999.00
TERM: 10/26/11-9/29/12
BAC ACTION: Approved, Law Dept. To process.

CA 10-925(a)

BUDGET LINE: 25010004.1011.6004146.2510400.

31. VENDOR: BC Cornell Cooperative Extension
DESCRIPTION: Services and activities for the Sodium Reduction in Communities Project; single source.
REQUESTED BY: C. Edwards, Health Dept.
COST: NTE \$12,000.00
TERM: 10/26/11-9/29/12
BAC ACTION: Approved, Law Dept. To process.
CA 10-958
BUDGET LINE: 25010004.1011.6004146.2510400
32. VENDOR: Shumaker Consulting Engineering & Land Surveying, PC
DESCRIPTION: Final payment and release of retainage for the Section IV Entrance Road Project.
REQUESTED BY: D. Schofield, Solid Waste
COST: NTE \$39,920.86 - final payment \$174.31 and retainage is \$39,746.55
TERM: no change
BAC ACTION: Approved, Law Dept. To process.
CA 1732-518
BUDGET LINE: 38010007.5202.6004572.3820029.


SUPPLEMENTAL ITEMS:

33. VENDOR: Excellus Blue Cross Blue Shield
DESCRIPTION: CASA provided nursing assessment visits and case management for Medicaid only personal care aide clients.
REQUESTED BY: B. Travis, CASA
TERM: 8/1/11-10/1/11
COST: Revenue of \$1,400.00
BAC ACTION: Approved, Law Dept. To process.
CA 2711
BUDGET LINE: 32010006.1010.5000215.
34. VENDOR: New York State Catholic Health Plan Inc.; d/b/a Fidelis Care New York
DESCRIPTION: CASA to provide nursing assessment visits for Medicaid only personal care aide clients.
REQUESTED BY: B. Travis, CASA
TERM: 10/1/11-10/1/12
COST: Revenue \$780.00 at \$130.00/nursing visit

BAC ACTION: Approved, Law Dept. To process.
CA 2712

35. VENDOR: Vestal Nursing Home, VRNC, LLC; c/o Upstate Services Group
DESCRIPTION: Provision of meals to flood displaced Vestal Nursing Home residents now at WPNH.
REQUESTED BY: S. Reagan, WPNH
TERM: 9/7/11-10/31/12
COST: Revenue of \$9.88/per meal
BAC ACTION: Approved, Law Dept. To process.
CA 17-585(a)
BUDGET LINE:27010104.2050.5000228

There being no further business at hand, the meeting was adjourned at 11:35 a.m.


Donna Murray, Secretary
Board of Acquisition and Contract