

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT

MARCH 14, 2012

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, March 14, 2012, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes of this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, A. Martin and D. Schofield.

ALSO PRESENT: D. Murray, A. Marcus, Law Dept.; J. Laszewski, Purchasing; C. Coddington, Health; N. Desko, Emergency Services; Sheriff Harder; A. Garcia, Info Tech; D. Ewing, Transit; H. Miller, DPW; J. Bernardo, Deputy County Executive; S. Reagan, WPNH.

1. The Board reviewed for approval the minutes of the meeting held on February 22, 2012, as prepared and presented.

The Board accepted into the minutes, the following phone approvals:

1a. Forward Business Solutions; CA 1236-358; K. Andrews, Info Tech; low quote; desktop support; 2/27/12;12/31/12; NTE \$12,000.00; \$24.00/per hour; Budget Line: 10020001.1010.6004573. Phone approval of 2/28/12; Law Dept to process.

1b. C & E Electronic Display; CA 10-977; Bid #2012-017; Purchase and install of a double face Watchfire Message Center for Health Dept.; C. Coddington, Health Dept.; NTE \$23,419.00; Phone approval of 2/29/12; Budget Line; 25010004,25050004. 1011,1010.6002706.Various; Law Dept. To process.

2. **VENDOR: Various Title Searching firms.**
DESCRIPTION: Booth rentals for title searching companies.
REQUESTED BY: R. Blythe, County Clerk
TERM: 5/1/12-4/30/13 **COST: Revenue of \$1,680.00**
\$20.00/per month/each for seven firms.
BAC ACTION: Approved, Law Dept. To process.
CA 3-155

BUDGET LINE: 04010001.1010.5000104.

3. **VENDOR: Suburban Septic & Excavating Service, Inc.**
DESCRIPTION: Bid #2012-012; Low Bidder; Tank and Toilet pumping at the County Parks and Aviation and rental of portable toilets and sinks for various Broome County Departments and open to political subdivisions.
REQUESTED BY: B. Fiacco, Parks
TERM: 4/1/12-3/31/13, four renewal options
COST: Est. NTE \$40,000.00 per rates in backup for tank and toilet pumping plus rentals.
BAC ACTION: Approved, Law Dept. To process.
CA 8-131-3
BUDGET LINE: 43030008.1010.6004117

4. **VENDOR: Grace Tabek**
DESCRIPTION: Race director services to coordinate and run the Broome County Triathlon.
REQUESTED BY: B. Fiacco, Parks
TERM: 3/1/12-7/30/12 **COST: NTE \$1,000.00**
BAC ACTION: Approved, Law Dept. To process.
CA 8-628
BUDGET LINE: 94000099.

5. **VENDOR: Vibrant Creative**
DESCRIPTION: Marketing campaign for the Broome County Lead Hazard Control Program.
REQUESTED BY: C. Coddington, Health Dept.
TERM: 4/1/12-9/30/13 **COST: NTE \$11,131.00**
BAC ACTION: Approved, Law Dept. To process.
CA 10-978
BUDGET LINE: 25010004.1011.6004146.2510387

6. **VENDOR: Independence Awareness**
DESCRIPTION: Collaborative subcontract for the NYSDOH/CDC Older Adult Fall Prevention Program.
REQUESTED BY: M. McFadden, Health Dept.
TERM: 3/14/12-7/31/12 **COST: NTE \$7,000.00**
BAC ACTION: Approved, Law Dept. To process.
CA 10-979
BUDGET LINE: 25010004.1011.6004146.2510410.

7. **VENDOR: Broome County YMCA**

DESCRIPTION: Collaborative Subcontract for the NYSDOH/CDC Older Adult Fall Prevention Program.

REQUESTED BY: M. McFadden, Health Dept.

TERM: 3/14/12-7/31/12 COST: NTE \$5,000.00

BAC ACTION: Approved, Law Dept. To process.

CA 10-980

BUDGET LINE: 25010004.1011.6004146.2510410.

8. VENDOR: All bidders
DESCRIPTION: Bid #2011-099; Reject all bids for the purchase of a new or used 4-door sedan; prices too high.
REQUESTED BY: H. Miller, DPW
TERM: N/A COST: N/A
BAC ACTION: Approved, Purchasing Dept. To process.
CA 11-Misc.
BUDGET LINE: N/A
9. VENDOR: Dunn Electric Supply
DESCRIPTION: Bid #2010-024; Renewal; Purchase of electrical materials for County Departments and open to political subdivisions.
REQUESTED BY: H. Miller, DPW
TERM: 4/1/12-3/31/13 COST: per prices in spreadsheets; no change in pricing.
BAC ACTION: Approved, Purchasing Dept. To process.
CA 11-1234-2
BUDGET LINE: Various.
10. VENDOR: Computel Consultants
DESCRIPTION: Utility billing analysis for Broome County to include electric, natural gas and telephone.
REQUESTED BY: H. Miller, DPW
TERM: 3/1/12-2/28/13 COST: Revenue - 50% of refund if any recognized.
BAC ACTION: Approved, Law Dept. To process.
CA 11-2315
BUDGET LINE: TBD
11. VENDOR: Enterpath Services, Inc.
DESCRIPTION: Retrofit lighting in Various County Facilities.
REQUESTED BY: H. Miller, DPW
TERM: 3/1/12-2/28/13 COST: NTE \$35,000.00 as amended.

BAC ACTION: Approved, Law Dept. To process.

CA 11-2316

BUDGET LINE: 15020101.1010.6004117.

12. VENDOR: R. DeVincentis Construction Inc.
DESCRIPTION: Low quote; Storm debris cleanup at major river bridges; East Windsor Bridge.
REQUESTED BY: L. Boulton, DPW
TERM: 30 days from NTP COST: NTE \$8,300.00
BAC ACTION: Approved, Law Dept. To process.
CA 11-2317
BUDGET LINE: 29010105.5202.6002205.2920050.
13. VENDOR: R. DeVincentis Construction Inc.
DESCRIPTION: Low quote; Storm debris cleanup at major river bridges; Center Village Bridge and Abandoned Old Center Village Road bridge.
REQUESTED BY: L. Boulton, DPW
TERM: 30 days from NTP COST: NTE \$25,500.00
BAC ACTION: Approved, Law Dept. To process.
CA 11-2318
BUDGET LINE: 29010105.5202.6002205.2920050.
14. VENDOR: R. DeVincentis Construction Inc.
DESCRIPTION: Low quote; Storm debris cleanup at major river bridges; Bevier Street Bridge.
REQUESTED BY: L. Boulton, DPW
TERM: 30 days from NTP COST: NTE \$8,400.00
BAC ACTION: Approved, Law Dept. To process.
CA 11-2319
BUDGET LINE: 29010105.5202.6002205.2920050.
15. VENDOR: McClain & Co., Inc.
DESCRIPTION: Low quote; Storm debris cleanup at major river bridges; Old Route 17 Bridge.
REQUESTED BY: L. Boulton, DPW
TERM: 30 days from NTP COST: NTE \$9,400.00
BAC ACTION: Approved, Law Dept. To process.
CA 11-2320
BUDGET LINE: 29010105.5202.6002205.2920050.
16. VENDOR: Cellebrite USA Corp.
DESCRIPTION: Purchase of equipment to extract forensic data from

cell phones; sole source patented product. One time purchase with

no charge software support included for one year.

REQUESTED BY: Sheriff Harder

TERM: N/A COST: NTE \$11,093.99 plus no charge software support

BAC ACTION: Approved, Purchasing Dept. To process.

CA 12-660

BUDGET LINE: 23020403.1010.6002708.2310105.

17. VENDOR: Taser International
DESCRIPTION: Purchase of tasers and cartridges from the sole source manufacturer.
REQUESTED BY: Sheriff Harder
TERM: one time purchase COST: NTE \$19,292.29 per pricing in backup.
BAC ACTION: Approved, Purchasing Dept. To process.
CA 12-661
BUDGET LINE: 23020403.1011.6004048.2310105.
18. VENDOR: Weis Market, Inc.
DESCRIPTION: Sale of bus passes at Weis Markets
REQUESTED BY: D. Ewing, Transit
TERM: 4/1/12-3/31/17 COST: County retains 97% of the proceeds from the sale of bus passes. Weis keeps 3% of total sales.
BAC ACTION: Approved, Law Dept. To process.
CA 14-464
BUDGET LINE: Revenue.
19. VENDOR: Electronic Data Magnetics
DESCRIPTION: Bid #2010-046; Renewal; Purchase of bus passes and transfers for GFI automated fare boxes.
REQUESTED BY: D. Ewing, Transit
TERM: 4/1/12-3/31/13 COST: Est. NTE \$25,000.00 per pricing in backup; includes 2.5% CPI increase.
BAC ACTION: Approved, Purchasing Dept. To process.
CA 14-482
BUDGET LINE: 31010105.2040.6004138
20. VENDOR: Toshiba Business Solutions
DESCRIPTION: Lease of two (2) Toshiba E306 Copiers for Administration and Rehabilitation.

REQUESTED BY: S. Reagan, WPNH
TERM: 4/1/12-3/31/17 COST: NTE \$14,820.00 at
\$247.00/per month plus \$.0075/copy over 6000/month.
BAC ACTION: Approved, Law Dept. To process.
CA 17-539
BUDGET LINE: 27010104/27020504.2050.6004196/6004106.

21. VENDOR: Nazareth College of Rochester
DESCRIPTION: Physical Therapy Student Clinical Internship;
renewal.
REQUESTED BY: S. Reagan, WPNH
TERM: 5/18/12-5/17/13 COST: No cost to the County.
BAC ACTION: Approved, Law Dept. To process.
CA 17-562
BUDGET LINE: N/A
22. VENDOR: Actuate Corporation
DESCRIPTION: State Contract #PT57140; Award #00171; Group #76034;
Support and updates for the Actuate-Xenos software.
REQUESTED BY: K. Andrews, Info Tech
TERM: 3/30/12-3/29/13 COST: NTE \$13,167.60
BAC ACTION: Approved, Law Dept. To process.
CA 1236-264
BUDGET LINE: 10020001.1010.6004192.
23. VENDOR: Various Low Bidders
DESCRIPTION: Bid #2012-011; Purchase of raw meats from various
low bidders.
REQUESTED BY: M. Haus, Central Foods
TERM: 3/1/12-4/30/12 COST: Varies per spreadsheets
BAC ACTION: Approved, Purchasing Dept. To process.
CA 1619
BUDGET LINE: 02010001.2060.6004030.
24. VENDOR: SYSCO Food Service of Syracuse
DESCRIPTION: State Contract #PC60353; Award #02832; Group #02450;
Purchase of meat and dairy items.
REQUESTED BY: M. Haus, Central Foods
TERM: 3/1/12-4/30/12 COST: Varies
BAC ACTION: Approved, Purchasing Dept. To process.
CA 1619
BUDGET LINE: 02010001.2060.6004030.

25. **VENDOR: Labor Ready**
DESCRIPTION: Temporary day workers for the Landfill; renewal.
REQUESTED BY: D. Schofield, Solid Waste
TERM: 11/30/11-11/29/12 **COST: NTE \$10,000.00 at**
\$14.00/per hour.
BAC ACTION: Approved, Law Dept. To process.
CA 1732-422
BUDGET LINE: 38040007.2020.6004146.
26. **VENDOR: United Health Services Hospitals, Inc.**
DESCRIPTION: Renewal; Hazardous Materials Response Team
Physicals; single source provider.
REQUESTED BY: B. Chellis, Emergency Services
TERM: 1/1/12-12/31/12 **COST: NTE \$145.00/per physical**
for person 35 years and under; NTE \$175.00/person over 35 years;
same cost as last year.
BAC ACTION: Approved, Law Dept. To process.
CA 1874
BUDGET LINE: 20010003.1010.6004138.
27. **VENDOR: Liberty Bell Flags**
DESCRIPTION: Bid #2012;012; Purchase of handheld/cemetery flags;
low bidder.
REQUESTED BY: B. Vojtisek, Veterans
TERM: one time purchase **COST: est. NTE \$10,406.88 at**
\$.495/each.
BAC ACTION: Approved, Purchasing Dept. To process.
CA 2640(a)
BUDGET LINE: 36000006.1010.6004147.
28. **VENDOR: Various Low Bidders**
DESCRIPTION: Bid #2012-021; Purchase of medical and nursing
supplies for various low bidders.
REQUESTED BY: S. Reagan, WPNH
TERM: 4/1/12-3/31/13 **COST: per pricing on spreadsheets**
BAC ACTION: Approved, Purchasing Dept. To process.
CA 17-151
BUDGET LINE: 27030304,27020404.2050.6004062,6004061,6004032.
29. **VENDOR: Various Low Bidders**
DESCRIPTION: Bid #2012-020; Purchase of over the counter stock
drugs from various low bidders.
REQUESTED BY: S. Reagan, WPNH

TERM: 4/1/12-3/31/13


COST: per pricing on spreadsheets

BAC ACTION: Approved, Purchasing Dept. To process.

CA 17-402

BUDGET LINE: 27020404.2050.6004062.

There being no further business at hand, the meeting was adjourned at 11:20 a.m.

A handwritten signature in cursive script that reads "Donna Murray".

Donna Murray, Secretary
Board of Acquisition and Contract