

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT

JULY 11, 2012

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, July 11, 2012, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes of this meeting is set forth below.

MEMBERS PRESENT: M. Kalka, C. Hall for A. Martin and H. Miller for D. Schofield.

ALSO PRESENT: D. Murray, Law Dept.; J. Laszewski, Purchasing.

1. The Board reviewed for approval the minutes of the meeting held on June 27, 2012, as prepared and presented.

The Board will accepted into the minutes, the following phone approvals:

1a. Op-Tech Environmental Services Inc.; CA 1732-447; B. Donnelly, Landfill; Amend contract for the cleaning of leachate tank to add a manhole cleaning in the system; additional \$2,500.00; Amended NTE \$17,782.85; Budget Line: 38040007.2020.6004146. Phone approval of 6/28/12; Law Dept. To process.

1b. USDA, APHIS, Wildlife Services; R. Fiacco, Parks; USDA Goose Management Program; 7/2/12-8/31/12; NTE \$4,367.00 plus \$6.00/per goose; phone approval of 7/2/12; Budget Line: 43030008.1010.6004117; Law Dept. To process.

1c. Five Star Equipment; K. Hall, Landfill; Purchase of OEM Bomag Equipment parts; single source; sole authorized distributor; 7/1/12-6/30/13; Phone approval of 7/3/12; Budget Line: 38040007.2020.6004040; Purchasing to process.

2. **VENDOR: Various EMS Instructors**

DESCRIPTION: EMS Instructors; updated listing.
REQUESTED BY: B. Chellis, Emergency Services
TERM: 7/1/12-12/31/12 COST: per rates in backup.
BAC ACTION: Approved, Law Dept. To process.
CA 10-220
BUDGET LINE: 20040003.1010.6004570

3. VENDOR: Toshiba Business Solutions
DESCRIPTION: Lease of a Toshiba E-Studio 306 for Records Management.
REQUESTED BY: R. Blythe, County Clerk
TERM: 8/1/12-7/31/17 COST: NTE \$5,100.00 at \$85.00/per month plus \$.0075/per page over 2000/month.
BAC ACTION: Approved, Law Dept. To process.
CA 3-167(a)
BUDGET LINE: 40030001.1010.6004196.
4. VENDOR: Menter, Rudin and Trivelpiece, PC
DESCRIPTION: Legal services for collection of accounts receivables and related recovery work.
REQUESTED BY: S. Reagan, WPNH
TERM: 6/1/12-12/31/12 COST: NTE \$14,000.00
BAC ACTION: Approved, Law Dept. To process.
CA 17-596
BUDGET LINE: 27010304.2050.6004504
5. VENDOR: Various Low Bidders
DESCRIPTION: Bid #2012-061; Purchase of janitorial (Maint.) Supplies from various low bidders.
REQUESTED BY: J. Laszewski, Purchasing
TERM: 8/1/12-7/31/13 COST: Per spreadsheets.
BAC ACTION: Approved, Purchasing Dept. To process.
CA 1457-2
BUDGET LINE: Various.
6. VENDOR: Plascon Packaging
DESCRIPTION: Bid #2010-057; Renewal; Purchase of multilayered bags for cook-chill food production.
REQUESTED BY: M. Haus, Central Foods
TERM: 8/1/12-7/31/13 COST: est. NTE \$8,955.00 at \$.2090/bag or \$62.70/300/case; includes a 2.5% CPI increase.
BAC ACTION: Approved, Purchasing Dept. To process.
CA 1748-56

BUDGET LINE: 02010001.2060.6004031.


7. **VENDOR: A.V.R.E.**
DESCRIPTION: Preferred Source: Renewal; Purchase of copy paper for all County Departments and open to political subdivisions.
REQUESTED BY: J. Laszewski, Purchasing
TERM: 7/1/12-6/30/13 **COST: Per rates in backup; no changes.**
BAC ACTION: Approved, Purchasing Dept. To process.
CA 2569
BUDGET LINE: Various.

8. **VENDOR: Linstar Inc.**
DESCRIPTION: State Contract #PT63106; Award #20191; Group #77201; Linstar Accountability Mobile Command Unit and accessories to include hardware maintenance and software support.
REQUESTED BY: B. Chellis, Emergency Services
TERM: 7/1/12-6/30/16 **COST: NTE \$74,401.25**
BAC ACTION: Approved, Law Dept. To process.
CA 2678(a)
BUDGET LINE: 20010003.1011.6002709.2010017.

9. **VENDOR: A. J. Abrams**
DESCRIPTION: Purchase of a PortaCount Pro Respirator Fit Tester; one time purchase; sole distributor for this product in this area.
REQUESTED BY: B. Chellis, Emergency Services
TERM: one time **COST: NTE \$10,029.95**
BAC ACTION: Approved, Purchasing Dept. To process.
CA 2727
BUDGET LINE: 20010003.1011.6002709.2010016.

10. **VENDOR: Toshiba Business Solutions**
DESCRIPTION: Lease of a Toshiba 3040c MFP copier.
REQUESTED BY: B. Chellis, Emergency Services
COST: NTE \$7,320.00 at \$134.00/per month plus \$.009/copy over 1000 mono/250 color/month
TERM: 8/1/12-7/31/17
BAC ACTION: The Board HELD OVER.
CA 2694-1
BUDGET LINE: 20030003.1010.6004196.

There being no further business at hand, the meeting was adjourned at 11:10 a.m.


Donna Murray, Secretary
Board of Acquisition and Contract