

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT

DECEMBER 12, 2012

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A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, December 12, 2012, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes of this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, A. Martin and D. Schofield.

ALSO PRESENT: D. Murray, Law Dept.; J. Flynn, Purchasing; C. Edwards, Health Dept.; S. Reagan, E. Cooney, WPNH; J. Marinich, Legislature; R. Miller, Intern, Executive Office.

1. The Board reviewed for approval the minutes of the meeting held on November 28, 2012, as prepared and presented.

The Board accepted into the minutes, the following phone approval:

1a. Speak Animal Hospital; CA 11-2343; J. Dadamio, DPW-Security; Emergency veterinary services for an injured dog; 12/5/12-12/31/12; NTE \$1,396.00; low quote; Phone approval of 12/5/12; Budget Line: 22000103.1010.6004568; Law Dept. To process.

2. **VENDOR: David J. Powell**  
**DESCRIPTION: T-Hangar Lease for aircraft storage; revenue to the County; on-going agreement.**  
**REQUESTED BY: D. Hickling, Aviation**  
**TERM: on-going COST: \$150.00/per month revenue**  
**BAC ACTION: Approved, Law Dept. To process.**  
**CA 1-306-63**  
**BUDGET LINE: 28140005.2010.5000146.**
3. **VENDOR: Andre & Sons, Inc.**  
**DESCRIPTION: Slit Seeding services for En-Joie Golf Course; work completed.**  
**REQUESTED BY: R. Greco, En-Joie Golf Course**  
**TERM: 3/21/12-3/23/12 COST: NTE \$13,362.50**

BAC ACTION: **Approved, Law Dept. To process.**

**CA 8-599(a)**

**BUDGET LINE: 41010008.3140.6004023.**

4. **VENDOR: Our Lady of Lourdes Memorial Hospital, Inc.**  
**DESCRIPTION: Lab services for sexually transmitted disease clinics; renewal.**  
**REQUESTED BY: M. Brennan, Health Dept.**  
**TERM: 1/1/13-12/31/13**                      **COST: NTE \$14,500.00 per rates in backup.**  
**BAC ACTION: Approved, Law Dept. To process.**  
**CA 10-237-1**  
**BUDGET LINE: 25020004.1010.6004402.**
  
5. **VENDOR: Park Avenue Associates in Radiology**  
**DESCRIPTION: Radiology services for reading chest x-rays; renewal.**  
**REQUESTED BY: M. Brennan, Health Dept.**  
**TERM: 1/1/13-12/31/16**                      **COST: NTE \$7,500.00 at \$1,875.00/per year at prevailing Medicaid rates.**  
**BAC ACTION: Approved, Law Dept. To process.**  
**CA 10-467**  
**BUDGET LINE: 25020004.1010.6004123.**
  
6. **VENDOR: Pharmacy Consulting Services**  
**DESCRIPTION: Consulting pharmacy services for clinics;renewal.**  
**REQUESTED BY: M. Brennan, Health Dept.**  
**TERM: 1/1/13-12/31/13**                      **COST: NTE \$550.00 at \$55.00/per hour.**  
**BAC ACTION: Approved, Law Dept. To process.**  
**CA 10-738**  
**BUDGET LINE: 25020004.1010.6004413.**
  
7. **VENDOR: Admar Supply Inc.**  
**DESCRIPTION: Rental of scissor lift for new Records Management Building; work completed.**  
**REQUESTED BY: H. Miller, DPW**  
**TERM: 9/7/12-11/30/12**                      **COST: NTE \$1,545.00**  
**BAC ACTION: Approved, Law Dept. To process.**  
**CA 11-2088**  
**BUDGET LINE: 15020101.5202.6002102.**
  
8. **VENDOR: U-Save Towing & Recovery**

DESCRIPTION: **Renewal; Heavy Wrecker Services**  
REQUESTED BY: **T. Armstrong, DPW-Highway**  
TERM: **9/26/12-9/25/13** COST: **no change in rates;**  
**NTE \$6,999.00**  
BAC ACTION: **Approved, Law Dept. To process.**  
**CA 11-2308**  
BUDGET LINE: **Various.**

9. VENDOR: **McFarland-Johnson Inc.**  
DESCRIPTION: **Release of retainage for the Runway 34 Safety Area Improvements Design.**  
REQUESTED BY: **D. Hickling, Aviation**  
TERM: **N/A** COST: **NTE \$1,750.00**  
BAC ACTION: **Approved, Law Dept. To process.**  
**CA 1-1173**  
BUDGET LINE: **28010005.5202.6002203.2820037.**
10. VENDOR: **YWCA Encore Plus Program**  
DESCRIPTION: **Amend contract for cancer services to increase the cost.**  
REQUESTED BY: **C. Abbott, Health Dept.**  
TERM: **4/1/12-3/31/13** COST: **additional \$1,750.00;**  
**new amended cost NTE \$9,750.00**  
BAC ACTION: **Approved, Law Dept. To process.**  
**CA 10-845**  
BUDGET LINE: **25010004.1011.6004146.2510412.**
11. VENDOR: **Dixon Schwabl**  
DESCRIPTION: **Web based advertising to educate people about tobacco displays and advertising.**  
REQUESTED BY: **C. Abbott, Health Dept.**  
TERM: **1/1/13-3/31/13** COST: **NTE \$7,447.00**  
BAC ACTION: **Approved, Law Dept. To process.**  
**CA 10-1001**  
BUDGET LINE: **2501004.1011.6004137.2510417.**
12. VENDOR: **Family Enrichment Network**  
DESCRIPTION: **Memo of mutual understanding to formalize working procedures for identifying the need for services to children aged 0-3 with development delays and disabilities.**  
REQUESTED BY: **T. Cooney, Health Dept.**  
TERM: **9/1/12-8/31/13** COST: **No cost to the County.**  
BAC ACTION: **Approved, Law Dept. To process.**

CA 10-1002

BUDGET LINE: N/A

13. VENDOR: Continuum Voice & Data Systems  
DESCRIPTION: Imaging Project Software and Services; renewal.  
REQUESTED BY: O. Evans, DSS  
TERM: 1/1/13-12/31/13 COST: NTE \$29,181.75  
BAC ACTION: Approved, Law Dept. To process.  
CA 13-654  
BUDGET LINE: Various.1010,1011.6004192.3510289,3510303.
14. VENDOR: Toshiba Business Solutions  
DESCRIPTION: Amend lease to add a fax board to Toshiba E-453.  
REQUESTED BY: O. Evans, DSS  
TERM: begin 1/1/13-3/5/14 COST: Additional \$45.00/  
per month; amended additional cost \$630.00  
BAC ACTION: Approved, Law Dept. To process.  
CA 13-661  
BUDGET LINE: 35020006.1010.6004196.
15. VENDOR: Toshiba Business Solutions  
DESCRIPTION: Amend lease to add a fax board to Toshiba E-455.  
REQUESTED BY: O. Evans, DSS  
TERM: begin 1/1/13-12/31/15 COST: Additional \$23.00/  
per month; amended additional cost \$828.00  
BAC ACTION: Approved, Law Dept. To process.  
CA 13-700(a)  
BUDGET LINE: 35010006.1011.6004196.3510288.
16. VENDOR: Menter, Rudin & Trivelpiece, PC  
DESCRIPTION: Legal services for collection of accounts; renewal.  
REQUESTED BY: E. Cooney, WPNH  
TERM: 1/1/13-6/30/13 COST: NTE \$14,000.00 per  
rates in backup; no change.  
BAC ACTION: Approved, Law Dept. To process.  
CA 17-596  
BUDGET LINE: 27010304.2050.6004504.
17. VENDOR: Our Press  
DESCRIPTION: Amend contract to extend the term to allow for time  
to re-bid; Senior Newsletter printing.  
REQUESTED BY: T. Eaton, OFA  
TERM: extend through 2/28/13; term 1/1/12-2/28/13;

COST: additional \$2,145.00; amended cost NTE \$15,919.00  
BAC ACTION: Approved, Law Dept. To process.  
CA 292-37-1  
BUDGET LINE: 34010006.1011.6004138.3410455.

18. VENDOR: **Serafini Transportation Corp.**  
DESCRIPTION: Amend contract for transportation of a medically fragile child with nurse to extend the time to allow for a new RFP.  
REQUESTED BY: T. Cooney, Health Dept.  
TERM: extend three months through 3/31/13; 9/13/12-31/31/13;  
COST: NTE \$90.00/per round trip.  
BAC ACTION: Approved, Law Dept. To process.  
CA 575-11-1  
BUDGET LINE: 25060004.1010.6004146.
  
19. VENDOR: **Netsmart Technologies Inc.**  
DESCRIPTION: Software maintenance for the Patient Management System; renewal.  
REQUESTED BY: G. Senger, Info Tech  
TERM: 1/1/13-12/31/13                      COST: NTE \$28,415.00  
BAC ACTION: Approved, Law Dept. To process.  
CA 1236-263  
BUDGET LINE: 25020004.1010.6004192.
  
20. VENDOR: **Systems Maintenance Services**  
DESCRIPTION: Hardware maintenance for the DS6800 Storage Unit; renewal; low quote.  
REQUESTED BY: G. Senger, Info Tech  
TERM: 1/8/13-1/7/14                      COST: NTE \$8,241.12  
BAC ACTION: Approved, Law Dept. To process.  
CA 1236-319-1  
BUDGET LINE: 10020001.1010.6004193.
  
21. VENDOR: **SHI International**  
DESCRIPTION: State Contract #PT65193; Award #21961; Group #79518; Purchase of Confluence licenses.  
REQUESTED BY: R. Delanoy, Info TEch  
TERM: 12/13/12-12/13/13                      COST: NTE \$19,536.00  
BAC ACTION: Approved, Purchasing Dept. To process.  
CA 1236-336(a)  
BUDGET LINE: 10020001.1010.6004055.

22. **VENDOR: Time Warner Cable**  
**DESCRIPTION: Internet access for Finch Hollow; held over from BAC 11/14/12 and 11/28/12.**  
**REQUESTED BY: G. Senger, Info Tech**  
**TERM: three years**                      **COST: NTE \$4,319.64 at \$119.99/per month.**  
**BAC ACTION: Approved, Law Dept. To process.**  
**CA 1236-371**  
**BUDGET LINE: 43020008.1010.6004048.**
23. **VENDOR: Sirius Computer Solutions**  
**DESCRIPTION: State Contract #PT64525; Award #21350; Group #77018; Hardware, software and licenses for Phase I of Enterprise WiFi Project.**  
**REQUESTED BY: R. Delaney, Info Tech**  
**TERM: one year from purchase**  
**COST: NTE \$64,828.66**  
**BAC ACTION: Approved, Law Dept. To process.**  
**CA 1236-377**  
**BUDGET LINE: 04000008,10020001.3150,5202.6004609,6004048.1020019.**
24. **VENDOR: SYSCO Food Services**  
**DESCRIPTION: State Contract #PC60353; Award #02832; Group #02450; Purchase of groceries and selected meats.**  
**REQUESTED BY: M. Haus, Central Foods**  
**TERM: 1/1/13-4/30/13**                      **COST: Various per spreadsheets.**  
**BAC ACTION: Approved, Purchasing Dept. To process.**  
**CA 1618**  
**BUDGET LINE: 02010001.2060.6004030.**
25. **VENDOR: Various Low bidders**  
**DESCRIPTION: Bid #2012-105; Purchase of groceries and selected meats from various low bidders.**  
**REQUESTED BY: M. Haus, Central Foods**  
**TERM: 1/1/13-4/30/13**                      **COST: Per spreadsheets.**  
**BAC ACTION: Approved, Purchasing Dept. To process.**  
**CA 1618**  
**BUDGET LINE: 02010001.2060.6004030.**
26. **VENDOR: SYSCO Food Services**  
**DESCRIPTION: State Contract #PC60353; Award #02832; Group #02450; Purchase of raw meat.**  
**REQUESTED BY: M. Haus, Central Foods**

TERM: 1/1/13-2/28/13                      COST: Per spreadsheet  
BAC ACTION: Approved, Purchasing Dept. To process.  
CA 1619  
BUDGET LINE: 02010001.2060.6004030.


27. VENDOR: Various Low Bidders  
DESCRIPTION: Bid #2012-106; Purchase of raw meat from various low  
bidders.  
REQUESTED BY: M. Haus, Central Foods  
TERM: 1/1/13-2/28/13                      COST: Various per spreadsheets.  
BAC ACTION: Approved, Purchasing Dept. To process.  
CA 1619  
BUDGET LINE: 02010001.2060.6004030.

28. VENDOR: Williams Business Machines LLC  
DESCRIPTION: Bid #2012-110; Typewriter maintenance for all County  
Departments; sole bidder.  
REQUESTED BY: K. Bergmann, Purchasing  
TERM: 1/1/13-12/31/13, two one-year renewal options  
BAC ACTION: Approved, Law Dept. To process.  
COST: Per rates in backup  
CA 2281  
BUDGET LINE: Various.

SUPPLEMENTAL ITEMS:

29. VENDOR: Constance Alexander  
DESCRIPTION: Subcontract for speech therapy.  
REQUESTED BY: S. Reagan, WPNH  
TERM: 1/1/13-12/31/13  
BAC ACTION: Approved, Law Dept. To process.  
COST: NTE \$6,000.00 at \$70.00/per hour.  
CA 17-322  
BUDGET LINE: 27020604.2050.6004405.

There being no further business at hand, the meeting was  
adjourned at 11:15 a.m.

  
Donna Murray, Secretary  
Board of Acquisition and Contract