

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
March 27, 2019

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, March 27, 2019, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, H. Miller for L. Boulton, R. O'Donnell

ALSO PRESENT: P. Roseboom, Law Dept; R. Laabs, Purchasing; R. Holdrege, Sheriff; C. Dziedzic, County Clerk; D. Smith, Solid Waste; J. Dutcher, K. Andrews, Information Technology; Sam Arnold, Willow Point; G. Bucciarello, OMB; R. Kauffman, Health; M. Heefner, Aviation; J. Bertoni, Legislature; B. Vojtisek, Veterans.

1. The Board reviewed for approval the minutes of the meeting held on March 13, 2019, as prepared and presented.

2. VENDOR: Kofile Technologies
DESCRIPTION: GSA #GS-35F-275AA - Restoration and preservation of deed and mortgage books
REQUESTED BY: C. Dziedzic, County Clerk
TERM: 4/1/19-12/31/19
COST: NTE \$29,000.00
**BAC ACTION: Approved, Law Dept. to Process
CA 3-193
BUDGET LINE: 04030001.5202.6004255.0420007**

3. VENDOR: Foster Martin Advertising
DESCRIPTION: State-wide media campaign promoting Cancer Community Prevention in Action - Single Source
REQUESTED BY: R. Kaufman, Health Dept.
TERM: 4/1/19-9/30/19
COST: NTE \$22,500.00
**BAC ACTION: Approved, Law Dept. to Process
CA 10-1122
BUDGET LINE: 25010004.1011.2510581**

4. **VENDOR:** Rug Fair Commercial & Industrial Co., Inc.
DESCRIPTION: State Contract #PC67779, Group #20600, Award #PGB23063-GR, RM Purchase and installation of new carpet, including removal of existing carpet and adhesive for two rooms at Broome County Sheriff's Office
REQUESTED BY: H. Miller, DPW
TERM: EST. 30 days after purchase order
COST: NTE \$13,864.59
BAC ACTION: Held over
CA 11-2118b
BUDGET LINE: 15020501.1010.6004048
5. **VENDOR:** VanBortel Chevrolet
DESCRIPTION: State Contract #PC66687, Group #40451, Award #22898 (mini-bid #18120144 - Purchase of one (1) new and unused 2019 Chevy Impala Model 1GX69
REQUESTED BY: J. Yonkoski, BMTS
TERM: One-time purchase (EST 180 days after PO)
COST: NTE \$21,350.14
BAC ACTION: Approved, Purchasing Dept. to Process
CA 11-2376
BUDGET LINE: 37000007.1011.6002300.3710092
6. **VENDOR:** Goodfellow Distribution
DESCRIPTION: Bid #2019-028 - Purchase of Glulam building components for the Otsiningo Park stage - low bidder
REQUESTED BY: L. Boulton, DPW/Engineering
TERM: 3/27/19-7/1/19
COST: NTE \$36,625.00
BAC ACTION: Held over
CA 11-2515
BUDGET LINE: 43010008.5202.6002102
7. **VENDOR:** Institutional Eye Care
DESCRIPTION: Eye exams for inmates in monthly clinics at the Broome County Public Safety Facility
REQUESTED BY: D. Harder, Sheriff's Office
TERM: 4/1/19-3/31/20
COST: NTE \$14,999.00 @ \$57.00/exam plus mileage
BAC ACTION: Approved, Law Dept. to Process
CA 12-708
BUDGET LINE: 23010003.1010.6004411
8. **VENDOR:** Excellus Health Plan

DESCRIPTION: Participate in submitting the Medical Order of Life Sustaining Treatment (eMOLDST) form electronically
REQUESTED BY: R. LaClair, WPRNC
TERM: 3/27/19-2/29/20
COST: No cost to County
**BAC ACTION: Approved, Law Dept. to Process
CA 17-361-1
BUDGET LINE: N/A**

9. VENDOR: Various
DESCRIPTION: Bid #2019-013 - Purchase of over the counter stock drugs for residents low bidders
REQUESTED BY: R. LaClair, WPRNC
TERM: 4/1/19-3/31/20
COST: Per attached rates
**BAC ACTION: Approved, Purchasing Dept. to Process
CA 17-402
BUDGET LINE: 27020404.2050.6004062**
10. VENDOR: Care Compass Network
DESCRIPTION: Amendment to include a new Appendix C for the Tele-Consult program with associated agreements
REQUESTED BY: R. LaClair, WPRNC
TERM: 6/1/16-12/31/20
COST: No cost to County
**BAC ACTION: Approved, Law Dept. to Process
CA 17-640
BUDGET LINE: N/A**
11. VENDOR: NTS Data Services, LLC
DESCRIPTION: NYS mandated mail check services to verify voter address information
REQUESTED BY: C. Dutko/K. Davis, Elections
TERM: 3/22/19-12/31/19
COST: NTE \$51,500.00
**BAC ACTION: Approved, Law Dept. to Process
CA 61-93
BUDGET LINE: 07000001.1010.6004011**
12. VENDOR: Taylor Rental
DESCRIPTION: Rental & assembly of tent, tables, chairs & megaphones for senior picnic
REQUESTED BY: L. Schuhle, Office for Aging
TERM: 6/19/19

COST: NTE \$3,000.00

BAC ACTION: Approved, Law Dept. to Process

CA 292-388

BUDGET LINE: 34010006.1011.6004126

13.

VENDOR: 1st Run Computer Services
DESCRIPTION: Bid #2019-002 - Purchase of scanners and associated consumable supplies
REQUESTED BY: K. Andrews, Information Technology
TERM: 4/1/19-3/31/20
COST: Per attached rates
BAC ACTION: Approved, Purchasing Dept. to Process
CA 1236-Misc.
BUDGET LINE: 10020001.1010.6004055
14.

VENDOR: Integrated Services
DESCRIPTION: State Contract #PT65435, Group #77201, Award #20191 - Purchase and installation of six cameras in the west wing Dementia Unit
REQUESTED BY: R. LaClair, WPRNC
TERM: 3/1/19-12/31/19
COST: NTE \$10,475.84
BAC ACTION: Approved, Law Dept. to Process
CA 1236-462B
BUDGET LINE: 27030504.2050.6002704
15.

VENDOR: AT&T
DESCRIPTION: State Contract #PC63306, Group #77017, Award #20268 - Long distance service for various Broome County Departments
REQUESTED BY: K. Andrews, Information Technology
TERM: Month to Month
COST: NTE \$30.00/month minimum or actual charges
BAC ACTION: Approved, Law Dept. to Process
CA 1236-479
BUDGET LINE: 10020001.1010.6004101
16.

VENDOR: Beam Mack Sales & Service, Inc.
DESCRIPTION: Onondaga Co. Contract #8996 - Purchase of one (1) new & unused Mack Granite 64 BR Rolloff truck
REQUESTED BY: D. Smith, DPW/SWM
TERM: One-time purchase
COST: NTE \$129,463.80

BAC ACTION: Held over
CA 1732-464
BUDGET LINE: 38040007.2020.6002303

17. **VENDOR: Duffy's AIS**
DESCRIPTION: Bid #2019-027 - Service technician for kitchen equipment at various Broome County locations
REQUESTED BY: R. LaClair, WPRNC
TERM: 4/1/19-3/31/20 - Three (3) optional one-year renewals through 3/31/23
COST: Per attached rates
BAC ACTION: Approved, Law Dept. to Process
CA 1748-48
BUDGET LINE: 27030404.2050.6004112

18. **VENDOR: EB&G Enterprises**
DESCRIPTION: Bid #2019-014 - Purchase of handheld cemetery flags for placement on veteran's gravesites - low bidder
REQUESTED BY: B. Vojtisek, Veterans Services Agency
TERM: One-time purchase
COST: NTE \$14,031.36 - 25,056 flags @ \$.0.56/flag
BAC ACTION: Approved, Purchasing Dept. to Process
CA 2000-Misc.
BUDGET LINE: 36000006.1010.6004147

19. **VENDOR: The Memory Maker Project**
DESCRIPTION: Donation to assist veterans living with memory loss
REQUESTED BY: B. Vojtisek, Veterans Services Agency
TERM: One-time donation
COST: NTE \$10,000.00
BAC ACTION: Approved, Law Dept. to Process
CA 2891
BUDGET LINE: 36000006.1010.6004146

20. **VENDOR: Freshy Sites**
DESCRIPTION: Website support & development
REQUESTED BY: R. LaClair, WPRNC
TERM: 4/1/19-3/31/20
COST: NTE \$2,515.00
BAC ACTION: Approved, Law Dept. to Process
CA 17-671
BUDGET LINE: 27010104.2050.6004126

NEXT MEETING: April 10, 2019

There being no further business at hand, the meeting was adjourned at 11:25 PM

A handwritten signature in black ink, appearing to read 'Ann Marie Suer', written in a cursive style.

Ann Marie Suer, Secretary
Board of Acquisition and Contract