

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
November 14, 2018

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, November 14, 2018, at 11:00 a.m., to be held in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; C. Rogers, Emergency Services; C. Marion, STOP-DWI Program; S. Mastin, B. Gowe, DPW/Engineering; G. Kilmer, Transit; S. Arnold, WPRNC; J. Dutcher, K. Andrews, Information Technology; R. Kaufman, Health Dept.; M. Heefner, Aviation

1. The Board reviewed and approved the minutes of the meeting held on October 24, 2018, as prepared and presented.

The Board accepted the following Walk Around Approval:

- 1a. PJF Enterprises, Inc.; Emergency repair to ceiling at the Forum Theatre; C. Marion, Forum; 10/26/18-11/9/18; NTE \$21,200.00; CA 11-2491; 42010008.5202600.60022102; **BAC ACTION: Approved, Law Dept. to process**

2. **VENDOR:** Johnson City Athletic Booster
DESCRIPTION: Administrative services for STOP-DWI Holiday Classic
REQUESTED BY: C. Marion, Arena
TERM: 11/15/18-1/15/19
COST: \$21,000.00
BAC ACTION: **Approved, Law Dept. to process**
CA 6-1
BUDGET LINE: 94000099.6170.4660014

3. **VENDOR:** Titleist Golf Company
DESCRIPTION: Purchase of Trademark Titleist Golf equipment/merchandise for resale-Sole Source
REQUESTED BY: M. Deuel, En-Joie Golf Club
TERM: 1/1/19-12/31/19
COST: EST NTE \$32,000.00
BAC ACTION: **Approved, Purchasing Dept. to process**

CA 8-684

BUDGET LINE: 41010008.3140.6004053

4. **VENDOR:** Greater Binghamton Chamber of Commerce
DESCRIPTION: Requesting hotel/motel funds for Buy Local Campaign - 2018
REQUESTED BY: F. Evangelisti, Planning
TERM: 10/1/18-1/31/19
COST: NTE \$10,000.00
BAC ACTION: **Approved, Law Dept. to process**
CA 9-253
BUDGET LINE: 90000099.1010.6005026

5. **VENDOR:** Lowe's
DESCRIPTION: DCMO BOCES Bid #2016-131 - Purchase inspection supplies to distribute to participants of the Healthy Neighborhoods Program
REQUESTED BY: R. Kaufman, Health Dept.
TERM: 11/1/18-3/31/19
COST: NTE \$35,000.00
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 10-Misc.
BUDGET LINE: 25010004.1011.6004045.2510567

6. **VENDOR:** Environmental Education Associates
DESCRIPTION: EPA Lead Training for staff and contractors
REQUESTED BY: R. Kaufman, Health Dept.
TERM: 1/1/19-12/31/19 **Two (2) one-year renewals through 12/31/21**
COST: NTE \$14,999.00
BAC ACTION: **Amend to include requested renewals, approved as amended, Law Dept. to process**
CA 10-893B
BUDGET LINE: 25010004.1011.6004146.various

7. **VENDOR:** Calero Software, LLC
DESCRIPTION: Accounting software package used by IT to track costs for county departments and outside entities that utilize the county phone system - Sole Source
REQUESTED BY: K. Andrews, C. Irvine, Information Technology
TERM: 1/1/19-12/31/21
COST: NTE \$66,839.00 total for three years per attached quote
BAC ACTION: **Approved, Law Dept. to process**
CA 11-1829a
BUDGET LINE: 10020001.1010.6004192

8. **VENDOR:** Postler & Jaeckle
 DESCRIPTION: Bid #2017-027 - Change Order #1, Decrease of \$11,650.00, Requesting final payment & release of retainage for Willow Point Nursing Home Boiler Replacement at North & West Wings
 REQUESTED BY: L. Boulton, DPW
 TERM: 150 days from NTP
 COST: NEW NTE \$488,050.00 - CO#1 - Decrease of \$11,650.00; Final payment of \$15,366.25 plus Release of retainage \$24,402.50 - Total payment \$39,768.75
 BAC ACTION: **Approved, Law Dept. to process**
 CA 11-2466
 BUDGET LINE: 27030404.2052.6002602.2720042

9. **VENDOR:** Inero & Co. CPAs, LLP
 DESCRIPTION: Consultant audit close-out services for Airport Rd (CR 69) Reconstruction Project
 REQUESTED BY: L. Boulton, DPW
 TERM: 45 days from NTP
 COST: NTE \$3,500.00
 BAC ACTION: **Approved, Law Dept. to process**
 CA 11-2512
 BUDGET LINE: 29010105.5202.6002201.2920077

10. **VENDOR:** Roseann Sall Advertising Agency, Inc.
 DESCRIPTION: Advertising campaign to promote bus location app, solicit and support targeted television and digital media campaign
 REQUESTED BY: G. Kilmer, M. Craig, Transit
 TERM: 11/1/18-10/31/19
 COST: NTE \$10,000.00 - No direct cost to county - funding approved by hotel/motel committee
 BAC ACTION: **Approved, Law Dept. to process**
 CA 14-512
 BUDGET LINE: 9000099.1010.6005026

11. **VENDOR:** Toshiba Business Solutions
 DESCRIPTION: Lease of four (4) Toshiba e-Studio E-306 and one (1) e-Studio 3108a MFP copiers for Personnel and Nurses stations (S1, N1, S2, WW)
 REQUESTED BY: R. LaClair, S. Jerzak, Willow Point
 TERM: 1/1/19-12/31/23
 COST: NTE \$30,030.00 @ \$500.50/mo. plus overages
 BAC ACTION: **Approved, Law Dept. to process**
 CA 17-557a
 BUDGET LINE: 27010101/27060304.2050.6004196/6004106

12. **VENDOR:** Dominion Voting Systems, Inc.
DESCRIPTION: State Contract #PC66393, Group #22300, Award #22659 - Software and firmware maintenance, extended warranty for voting machines and scanners used by Elections Dept.
REQUESTED BY: K. Andrews, C. Irvine, Information Technology
TERM: 1/1/19-12/31/21
COST: NTE \$196,783.68 @ \$65,594.56/year
BAC ACTION: **Approved, Law Dept. to process**
CA 61-88-2a
BUDGET LINE: 10020001.1010.6004192/6004193

13. **VENDOR:** Broome County Dept. of Public Transportation
DESCRIPTION: Transportation services for Office for Aging clients
REQUESTED BY: L. Schuhle, T. Eaton, OFA
TERM: 1/1/19-12/31/19
COST: NTE \$205,320.00
BAC ACTION: **Approved, Law Dept. to process**
CA 292-320
BUDGET LINE: 34010006.1011.6004147.3410652

14. **VENDOR:** SHI International Corp.
DESCRIPTION: State Contract #PD67647, Group #73600, Award #22876 - KnowBe4 Security Awareness training subscription licenses and software
REQUESTED BY: K. Andrews, C. Irvine, Information Technology
TERM: Three (3) years from date of purchase
COST: NTE \$30,304.00
BAC ACTION: **Approved, Law Dept. to process**
CA 1236-196c
BUDGET LINE: Various

15. **VENDOR:** Vertiv Corporation
DESCRIPTION: Maintenance service agreement for two (2) Liebert UPS/Power/Battery units in Information Technology Data Center - Sole Source
REQUESTED BY: K. Andrews, C. Irvine, Information Technology
TERM: 1/12/19-1/11/22
COST: NTE \$28,885.50
BAC ACTION: **Approved, Law Dept. to process**
CA 1236-429
BUDGET LINE: 10020001.1010.6004193

16. VENDOR: Gary Dyer, Inc.
DESCRIPTION: Bid #2014-028 - Amend contract to extend final renewal through 10/31/18 to accommodate work begun before contract expiration date
REQUESTED BY: M. Heefner, Aviation
TERM: 4/1/17-10/31/18 - Extension from 7/31/18
COST: NTE \$5,000.00 per the contract rates
BAC ACTION: Approved, Law Dept. to process
CA 1732-457
BUDGET LINE: Various
17. VENDOR: Toshiba Business Solutions
DESCRIPTION: Lease of e-Studio 4518a digital monochrome MFP
REQUESTED BY: R. Laabs, Purchasing Dept.
TERM: 1/1/19-12/31/23
COST: NTE \$7,440.00 @ \$124.00/mo. plus \$.0065/copy for overages
BAC ACTION: Approved, Law Dept. to process
CA 2629
BUDGET LINE: 16000001.1010.6004196
18. VENDOR: Fingerlakes Communications
DESCRIPTION: Bid #2018-087 - Purchase of GPS Timing clocks for Public Safety radio tower sites - low bidder
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: One time purchase
COST: NTE \$44,096.50
BAC ACTION: Approved, Purchasing Dept. to process
CA 20-12
BUDGET LINE: 20010003.1010.6004138

NEXT MEETING: November 28, 2018

There being no further business at hand, the meeting was adjourned at 11:18 a.m.


Ann Marie Suer, Secretary
Board of Acquisition and Contract