

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
May 27, 2015

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, May 27, 2015, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, D. Schofield, C. Dziejczic for A. Martin

ALSO PRESENT: A. Suer, Law Dept.; J. Flynn, Purchasing; P. Latting, DPW/Highway; B. Gowe, L. Boulton, DPW/Engineering; B. Harting, Sheriff's; D. Hamlin, Real Property; K. Andrews, Info. Tech.; L. Wise, Library

1. The Board reviewed and approved the minutes of the meeting held on May 13, 2015, as prepared and presented.

The Board accepted the following walk around approval:

- 1a. Geiter Done of WNY, Inc.; Emergency transportation and recycling/disposal of waste tires from the landfill; D. Schofield, D. Smith, DSWM; 5/20/15-12/31/15; NTE \$50,000.00; CA 1732-551-2; 38010007.2020.6004147; Approved on 5/22/15, Law Dept. to process
2. **VENDOR:** Mirabito Energy Products
DESCRIPTION: Bid #2013-058 - Renewal - Liquid propane for various facilities
REQUESTED BY: J. Flynn, K. Bergmann, Purchasing
TERM: 7/1/15-6/30/16 One optional one year renewal remains thru 6/30/17
COST: NTE \$0.2138/gallon over BPN Newsletter Selkirk Pricing - No change
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 1-738
BUDGET LINE: **Various. 6004022**
3. **VENDOR:** McFarland Johnson, Inc.
DESCRIPTION: Release of retainage for the design services for the Security Upgrades
REQUESTED BY: D. Hickling, Aviation
TERM: No change
COST: NTE \$4,239.70 Release of retainage
BAC ACTION: **Approved, Law Dept. to process**
CA 1-1163
BUDGET LINE: **28010005.2012.3050386.2830043**

4. **VENDOR:** McFarland Johnson, Inc.
 DESCRIPTION: Release of retainage for services for the Terminal Building Upgrades
 REQUESTED BY: D. Hickling, Aviation
 TERM: No change
 COST: NTE \$3,750.00 Release of retainage
 BAC ACTION: **Approved, Law Dept. to process**
 CA 1-1198
 BUDGET LINE: **28010005.2012.30503847.2820036**

5. **VENDOR:** McFarland Johnson, Inc.
 DESCRIPTION: Release of retainage for design services for the Rental Car Facility
 REQUESTED BY: D. Hickling, Aviation
 TERM: No Change
 COST: NTE \$12,600.00 Release of retainage
 BAC ACTION: **Approved, Law Dept. to process**
 CA 1-1212
 BUDGET LINE: **28010005.2012.3050356.2820040**

6. **VENDOR:** Systems Development Group
 DESCRIPTION: Maintenance for Image Mate Online software - Sole Source
 REQUESTED BY: D. English, Planning
 TERM: 5/1/15-4/30/16
 COST: NTE \$7,500.00
 BAC ACTION: **Approved, Law Dept. to process**
 CA 9-230
 BUDGET LINE: **37000007, 17000001.1010.6004255, 6004192**

7. **VENDOR:** 3M Traffic Safety and Security
 DESCRIPTION: Bid #2014h, 2014h-4a/Jefferson County - Purchase of road marking
 tapes
 REQUESTED BY: D. Schofield, P. Latting, DPW/Highway
 TERM: One time purchase thru 120 days
 COST: NTE \$10,857.60
 BAC ACTION: **Approved, Purchasing Dept. to process**
 CA 11-Misc.
 BUDGET LINE: **29010105.5202.6002201.2920064**

8. **VENDOR:** Matco Electric Corporation
 DESCRIPTION: Bid #2013-043 - Renewal - Journeyman electrician services for all county facilities and open to political subdivisions
 REQUESTED BY: H. Miller, DPW
 TERM: 7/1/15-6/30/16 One optional one year renewal remains thru 6/30/17
 COST: NTE attached hourly rates - Increased per prevailing wage rate increases
 BAC ACTION: Approved, Law Dept. to process
 CA 11-1148-5
 BUDGET LINE: Various

9. **VENDOR:** Pyramid Brokerage Company
 DESCRIPTION: Renewal - Selling of unique county properties
 REQUESTED BY: D. Hamlin, Real Property Tax Service
 TERM: 3/1/15-8/31/15 Final Renewal
 COST: NTE 6% of selling price
 BAC ACTION: Approved, Law Dept. to process
 CA 11-2369
 BUDGET LINE: 17000001.1010.6004584

10. **VENDOR:** G. Devincendis Construction Co., Inc.
 DESCRIPTION: Bid #2015-048 - Construction of Airport Hangar 2 Sewer Line - Low Bidder
 REQUESTED BY: L. Boulton, S. Mastin, DPW/ Engineering
 TERM: 75 days from NTP
 COST: NTE \$44,000.00
 BAC ACTION: Approved, Law Dept. to process
 CA 11-2411
 BUDGET LINE: 28010005.2012.6002202.2820008

11. **VENDOR:** Calleo Logowear / Hanks Embroidery
 DESCRIPTION: Purchase of various uniform items for Academy Recruits
 REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Dept.
 TERM: Items already purchased
 COST: NTE \$16,271.96
 BAC ACTION: Approved, Purchasing Dept. to process
 CA 12-Misc.
 BUDGET LINE: 94000099.6170.4660016

12. **VENDOR:** Black Creek Integrated Systems Corp
DESCRIPTION: Amend service contract to increase NTE - Sole Source
REQUESTED BY: H. Miller, DPW/Security
TERM: 1/1/15-12/31/15
COST: New NTE \$30,000.00 - Additional \$18,408.00
BAC ACTION: Approved, Law Dept. to process
CA 12-506(b)
BUDGET LINE: 15020101.1010.6004112

13. **VENDOR:** Black Creek Integrated Systems Corp
DESCRIPTION: Purchase of equipment to extend the security system into the renovated areas - Sole Source
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Dept.
TERM: One time purchase thru 12/31/15
COST: NTE \$325,000.00
BAC ACTION: Approved, Law Dept. to process
CA 12-506(c)
BUDGET LINE: 23020403.5202.6002102.2320012.2320013

14. **VENDOR:** Toshiba Business Solutions
DESCRIPTION: Lease of Toshiba e-Studio 657 for the business office
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Dept.
TERM: 7/1/15-6/30/2020
COST: NTE \$12,900.00 @ \$215.00/MO plus \$.005/copy over 12,000/MO
BAC ACTION: Approved, Law Dept. to process
CA 12-638
BUDGET LINE: 23020403.1010.6004196

15. **VENDOR:** Toshiba Business Solutions
DESCRIPTION: Lease of Toshiba e-Studio 307 copier for inmate use
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Dept.
TERM: 6/1/15-5/31/2020
COST: No cost to county - NTE \$4,800.00 @ \$80.00/MO plus \$.0065/copy over 4000/MO
BAC ACTION: Approved, Law Dept. to process
CA 12-698
BUDGET LINE: Inmate Commissary Fund

16. **VENDOR:** Reverend Timothy Dodd @ Grace Point Church
DESCRIPTION: Protestant chaplain services for the residents
REQUESTED BY: K. Carey, S. Stagg, WPNH
TERM: 6/1/15-5/31/16
COST: NTE \$3,000.00
BAC ACTION: Approved, Purchasing Dept. to process
CA 17-547
BUDGET LINE: 27070104.2050.6004125

17. **VENDOR:** Brite Computers
DESCRIPTION: State Contract #PT65341, Award #NEG-22101, Group #75350 -
Purchase of 20 new retrofit consoles and laptops for sheriff patrol vehicles
REQUESTED BY: D. O'Keefe, N. Townsend - Information Technology
TERM: One time purchase w/ three year warranty
COST: NTE \$83,596.80
BAC ACTION: Approved, Law Dept. to process
CA 1236-208-1(a)
BUDGET LINE: 10020001.1010.6004192

18. **VENDOR:** CDW Government
DESCRIPTION: GSA # GS-35F-0143R - Maintenance renewals for Barracuda Spam
Firewalls
REQUESTED BY: D. O'Keefe, N. Townsend, Information Technology
TERM: 5/27/15-5/26/16
COST: NTE \$7,070.95
BAC ACTION: Approved, Law Dept. to process
CA 1236-302-1
BUDGET LINE: 10020001.1010.6004193

19. **VENDOR:** Unique Management Services
DESCRIPTION: Collection of past due library accounts
REQUESTED BY: L. Wise, Library
TERM: 4/1/15-3/31/18
COST: NTE \$8.95 per account submitted
BAC ACTION: Approved, Law Dept. to process
CA 1581-122
BUDGET LINE: 40000008.3150.6004138

20. **VENDOR:** Taylor Garbage Services, Inc.
DESCRIPTION: Pickup of corrugated cardboard for recycling
REQUESTED BY: D. Schofield, D. Smith, DPW/DSWM
TERM: 6/1/15-5/31/16
COST: Revenue NTE \$25.00/Ton
BAC ACTION: Approved, Law Dept. to process
CA 1732-515-1 - (Corrected CA #)
BUDGET LINE: 38040007.2020.5000431
21. **VENDOR:** GHD Consulting Engineers, LLC
DESCRIPTION: Release of retainage for scope of services for the Landfill Reclamation Work Plan
REQUESTED BY: D. Schofield, L. Haskell, DPW/DSWM
TERM: No Change
COST: NTE \$9,590.00 - Release of retainage
BAC ACTION: Approved, Law Dept. to process
CA 1732-562
BUDGET LINE: 38010007.2020.6004572.3820043
22. **VENDOR:** Coyne Textile Services
DESCRIPTION: Bid #2013-036 - Renewal - Rental and laundry of uniforms
REQUESTED BY: D. Hickling, Aviation
TERM: 5/1/15-4/30/17
COST: NTE \$3,200.00 per attached pricing - No change
BAC ACTION: Approved, Law Dept. to process
CA 1732-566
BUDGET LINE: 28080005, 28110005, 28150005.2010.6004052
23. **VENDOR:** Association for Vision Rehabilitation and Employment (A.V.R.E.)
DESCRIPTION: Renewal - Purchase of copy paper for all county departments and open to political subdivisions - Preferred Source
REQUESTED BY: J. Flynn, K. Bergmann, Purchasing
TERM: 7/1/15-6/30/16
COST: Per attached pricing - No change
BAC ACTION: Approved, Purchasing Dept. to process
CA 2569
BUDGET LINE: Various

24. **VENDOR:** Matney Enterprises, Inc.
DESCRIPTION: Rope rescue training for county fire departments - low quote
REQUESTED BY: B. Chellis, M. Ponticello, Emergency Services
TERM: 6/5/15-6/15/15
COST: NTE \$14,999.00 @ \$700.00/person
BAC ACTION: Approved, Law Dept. to process
CA 2804(a)
BUDGET LINE: 20010001.1011.6004162.2010035

SUPPLEMENTAL ITEM

25. **VENDOR:** G. DeVincentis and Sons Construction Co., Inc.
DESCRIPTION: Bid #2014-067 - East Windsor Road Bridge Replacement time extension
REQUESTED BY: D. Schofield, B. Gowe, DPW/Engineering
TERM: Final Completion 153 days from NTP - per attached
COST: NTE \$794,000.00 - No change
BAC ACTION: Approved, Law Dept. to process
CA 11-2388
BUDGET LINE: 29010105.5202.6002205.2820069

There being no further business at hand, the meeting was adjourned at 11:11 am.



Ann Marie Suer, Secretary
Board of Acquisition and Contract