

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
May 11, 2016

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, May 11, 2016, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, J. Bernardo for D. Schofield, C. Dziedzic

ALSO PRESENT: A. Suer, Law Dept.; C. Ellis, Purchasing Dept.; A. Garrison, Parks Dept.; L. Wilmont, J. Weaver, Probation Dept.; M. McFadden, Health Dept.; J. Marinich, Emergency Services; K. Carey, WPNH

1. The Board reviewed and approved the minutes of the meeting held on April 27, 2016, as prepared and presented.

The following walk around was approved on May 3, 2016:

1a. G & H Enterprises d/b/a Rentals To Go; Septic tank and toilet pumping, and rental of portable toilets; A. Garrison, Parks & Recreation; 5/1/16-4/30/18 – Two optional one year renewals available through 4/30/20; Per attached spreadsheet; CA 8-706; Law Dept. to process

2. **VENDOR:** Boland's Excavation and Top Soil, Inc.
DESCRIPTION: Bid # 2013-087 - Change Order #1 and final payment for Airport West Apron Rehabilitation Project
REQUESTED BY: M. Heefner, Aviation
TERM: Additional 26 calendar days - New term 151 days from NTP
COST: NEW NTE \$2,624,550.95 - Change Order #1 (Increase of \$58,812.82)
BAC ACTION: **Approved, Law Dept. to process**
CA 1-2227
BUDGET LINE: 28010005.5202.6002204.2820044

3. **VENDOR:** Hill & Markes
DESCRIPTION: Bid #2016-029 - Purchase paper products for Parks concession stands
REQUESTED BY: A. Garrison, Parks and Recreation
TERM: 5/1/16-4/30/17
COST: See attached breakdown
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 8-707
BUDGET LINE: 43020008.6004030

4. VENDOR: Hershey's Creamery Co.
DESCRIPTION: Bid #2016-047 - Purchase ice cream & assorted items for Parks concession stands
REQUESTED BY: A. Garrison, Parks and Recreation
TERM: 5/1/16-4/30/17
COST: EST NTE \$20,000.00 per attached
**BAC ACTION: Approved, Purchasing Dept. to process
CA 8-708
BUDGET LINE: 43020008.6004030**

5. VENDOR: Systems Development Group
DESCRIPTION: Maintenance for Image Mate On-Line (IMO) software - Sole Source
REQUESTED BY: K. Andrews, N. Townsend, Information Technology
TERM: 5/1/16-4/30/17
COST: NTE \$7,500.00
**BAC ACTION: Approved, Law Dept. to process
CA 9-230
BUDGET LINE: 10020001.1010.6004192**

6. VENDOR: N/A
DESCRIPTION: REJECT ALL BIDS - Bid #2016-031 - Uniform shirts, trousers, jackets, hats and other items for Broome County Security Division
REQUESTED BY: J. Dadamio, A. Martin, DPW/Security
TERM: N/A
COST: N/A
**BAC ACTION: Approved, Purchasing Dept. to process
CA 11-Misc.
BUDGET LINE: N/A**

7. VENDOR: Baker's Garage Doors
DESCRIPTION: Renewal - Overhead door services for County Facilities (Open to Political Subdivisions)
REQUESTED BY: H. Miller, A. Martin, DPW
TERM: 6/1/16-5/31/17 - Two (2) optional one year renewals available through 5/31/19
COST: Per attached rates and markups
**BAC ACTION: Approved, Law Dept. to process
CA 11-1918
BUDGET LINE: Various**

8. **VENDOR:** Solvents and Petroleum Service, Inc.
 DESCRIPTION: Renewal - Service and cleaning of auto parts washer machines
 REQUESTED BY: H. Miller, A. Martin, DPW
 TERM: 6/1/16-5/31/17 - Final renewal
 COST: NTE \$7,395.84 - Increase from \$6,912.00
 BAC ACTION: **Approved, Law Dept. to process**
 CA 11-2069
 BUDGET LINE: **Various**

9. **VENDOR:** B&F Plate Glass Co.
 DESCRIPTION: Furnish and install doors at entrance to new deck
 REQUESTED BY: D. Schofield, En-Joie
 TERM: 4/15/16 - Work is completed
 COST: NTE \$3,125.00
 BAC ACTION: **Approved, Law Dept. to process; (Vote was: 2 yay, 1 nay) –**
 Legislature voted no since this work was performed without prior approval.
 CA 11-2134a
 BUDGET LINE: **41010008.3140.6004138**

10. **VENDOR:** McFarland Johnson
 DESCRIPTION: Release of retainage and final payment on South Street Bridge
 Rehabilitation Project for the Construction Inspection Phase and authorize Pre-Audit
 Agreement for Design and Construction Phases of Project
 REQUESTED BY: L. Boulton, B. Harrington, DPW/Engineering
 TERM: No change
 COST: NTE \$454,408.00 - Final payment of \$16,789.49 (\$8,328.39 release of retainage
 and final progress payment of \$8,461.10) \$4,799.07 remaining open on original contract
 amount - Final cost TBD after audit is complete
 BAC ACTION: **Approved, Law Dept. to process**
 CA 11-2173
 BUDGET LINE: **29010105.5202.6002295.2920066**

11. **VENDOR:** C & S Companies
 DESCRIPTION: Bid #2015-020 - Release of retainage for CR96 River Road Bridge
 Project / Construction Phase
 REQUESTED BY: L. Boulton, L. Raychel, DPW/Engineering
 TERM: No change
 COST: NTE \$98.72 Release of retainage amount
 BAC ACTION: **Approved, Law Dept. to process**
 CA 11-2362
 BUDGET LINE: **29010105.5202.6002205.2920073**

12. **VENDOR:** Health Systems Services, LTD
DESCRIPTION: Physician ordered Medicare Part B supplies, also rental/purchase equipment/supplies for Medicare Part A and Medicare Part B over allowed costs
REQUESTED BY: K. Carey, S. Jerzak, WPNH
TERM: 6/1/16-5/31/19
COST: NTE \$27,000.00 @ \$9,000.00 per year
BAC ACTION: Approved, Law Dept. to process
CA 17-567-1
BUDGET LINE: 27060104.2050.6004062/6004191


13. **VENDOR:** Compass Care Network
DESCRIPTION: Collaboration with vendor with the goal of reducing Medicaid patients sent to local hospitals by 25%
REQUESTED BY: K. Carey, S. Jerzak, WPNH
TERM: 5/1/16-4/30/21 **CORRECTED TERM:** 6/1/16-12/31/20
COST: No cost to county
BAC ACTION: Approved, Law Dept. to process
CA 17-640
BUDGET LINE: N/A

14. **VENDOR:** Citrix Systems, Inc.
DESCRIPTION: State Contract #PM20810, Award #22802, Group #73600 - Purchase 50 additional Citrix XenDesktop licenses with 1 year software maintenance
REQUESTED BY: K. Andrews, N. Townsend, Information Technology
TERM: 5/1/16-4/30/17
COST: NTE \$10,694.00
BAC ACTION: Approved, Law Dept. to process
CA 1236-383-1a
BUDGET LINE: 10020001.1010.6004055

15. **VENDOR:** Various
DESCRIPTION: Bid #2016-038 - Purchase of groceries and selected meats from various vendors
REQUESTED BY: M. Haus, Central Foods
TERM: 5/1/16-6/30/16
COST: See attached spreadsheet
BAC ACTION: Approved, Purchasing Dept. to process
CA 1618
BUDGET LINE: 02010001.2060.6004030

16. VENDOR: Park Outdoor Advertising of NY, Inc.
DESCRIPTION: Production and display of billboards to raise public awareness about tobacco marketing to youth
REQUESTED BY: C. Edwards, C. Horton, Health Dept.
TERM: 5/25/16-6/30/16
COST: NTE \$10,118.00
**BAC ACTION: Approved, Law Dept. to process
CA 1723a
BUDGET LINE: 25010004.1011.6004137.2510507**
17. VENDOR: Smiths Detection
DESCRIPTION: Two year service/maintenance contract on Hazmat ID System - Sole Source
REQUESTED BY: J. Marinich, N. Desko, Emergency Services
TERM: 5/1/16-4/30/18
COST: NTE \$9,500.00
**BAC ACTION: Approved, Law Dept. to process
CA 2746
BUDGET LINE: 20010003.1011.6002709.2010033/2010039**
18. VENDOR: Sky Climber Tower Solutions, LLC.
DESCRIPTION: Bid #2016-046 - Emergency Services Communications Systems Upgrade Project - Site Construction - low bid
REQUESTED BY: J. Marinich, N. Desko, Emergency Services
TERM: 5/15/16-12/31/16 **CORRECTED TERM: NTP-130 CALENDAR DAYS**
COST: NTE \$1,230,110.00
**BAC ACTION: Approved, Law Dept. to process
CA 2832
BUDGET LINE: 20010003.1011.6002709.2010029**

There being no further business at hand, the meeting was adjourned at 11:16 am.


Ann Marie Suer, Secretary
Board of Acquisition and Contract