

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
March 9, 2016

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, March 9, 2016, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: J. Bernardo for M. Kalka; D. Schofield; R. Keibel for D. Reynolds

ALSO PRESENT: A. Suer, Law Dept.; J. Flynn, Purchasing Dept.; A. Garrison, Parks & Recreation; D. O'Keefe, Information Technology; L. Boulton, B. Gowe, DPW/Engineering; B. Harding, Sheriff's Dept.; J. Knebel, Office of Management & Budget; C. Dziedzic, R. O'Donnell, Legislature; S. Britton, Health Dept.

1. The Board reviewed and approved the minutes of the meeting held on February 24, 2016, as prepared and presented.

The following walk around was approved on 3/1/16:

1a. Yang-Patyi Law Firm, LLC.; Legal Services – Collection of accounts; K. Carey, S. Jerzak, WPNH; 3/1/16-4/30/16; NTE \$12,000.00 – **BAC ACTION: Approved, Law Dept. to process**

2. VENDOR: ePN eRecording Partners Network, LLC
DESCRIPTION: Electronic recording of deeds and mortgages
REQUESTED BY: R. Blythe, County Clerk
TERM: 3/1/16-6/30/20
COST: No cost to county
BAC ACTION: Approved, Law Dept. to process
CA 3-191-1
BUDGET LINE: 04010001.1010

3. VENDOR: Simplex Grinnell
DESCRIPTION: State Contract# PT63104, Award #20191, Group #77201- Repair of fire alarm system at Grippen Park per code inspector
REQUESTED BY: A. Garrison, Parks and Recreation
TERM: Work is completed
COST: NTE \$1,546.19
BAC ACTION: Approved, Law Dept. to process
CA 8-392
BUDGET LINE: 43010008.4320040

4. **VENDOR:** WBNG-TV
DESCRIPTION: Amend contract to increase cost for additional advertising
REQUESTED BY: C. Edwards, C. Horton, Health Dept.
TERM: 3/14/16-3/31/16 **CORRECTION:** 10/1/15-3/31/16
COST: New NTE \$8,499.00 - Increase of \$1,500.00
BAC ACTION: **Approved, Law Dept. to process**
CA 10-757a
BUDGET LINE: 25010004.1011.6004137.2510500

5. **VENDOR:** Verizon Wireless
DESCRIPTION: State Contract #PS63766, Award #20268, Group #77017 - Amend contract to add charge of \$15.00 per phone for 123 phones for Field Force Service plan
REQUESTED BY: K. Andrews, N. Townsend, Information Technology
TERM: 3/1/16-8/15/17
COST: New NTE \$6,148.77 per month - Additional \$15.00/line; additional \$1,845.00/mo
BAC ACTION: **Approved, Law Dept. to process**
CA 11-866-14a
BUDGET LINE: 10020001.1010.6004102

6. **VENDOR:** New Holland Binghamton
DESCRIPTION: State Contract #PC678087/PC67265, Award #22792, Group #40625 - Purchase of two (2) NH T4.75 Powerstar tractors
REQUESTED BY: H. Miller, S. Brown, DPW
TERM: One time purchase - 6/30/16
COST: NTE \$69,155.80 (tractor 1 @ \$31,023.90 & tractor 2 @ \$27,131.90)
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 11-1949
BUDGET LINE: 150210101.5202.6002303.1520063

7. **VENDOR:** Schindler Elevator
DESCRIPTION: Bid #2016-007 - Amend to add wheelchair lift service at Floyd Maines Broome County Veterans Arena
REQUESTED BY: H. Miller, A. Martin, DPW
TERM: 3/1/16-2/28/17
COST: New NTE \$82,656.00 - additional \$720.00 total @ \$60.00/month
BAC ACTION: **Approved, Law Dept. to process**
CA 11-2019
BUDGET LINE: Various

8. **VENDOR:** Webster Ford
DESCRIPTION: State Contract #PC66744, Award #22898, Group #40451 - Purchase two (2) Ford Transit connect XL Cargo vans for Fleet
REQUESTED BY: H. Miller, S. Brown, DPW/Fleet
TERM: One time purchase - deliver within 180 days of purchase
COST: NTE \$42,445.05
BAC ACTION: Approved, Purchasing Dept. to process
CA 11-2376
BUDGET LINE: 09000001.2072.6002300.0920012

9. **VENDOR:** L & T Construction
DESCRIPTION: Bid #2016-004 - Airport Road (CR96) Reconstruction Project
REQUESTED BY: L. Boulton, B. Gowe, DPW/Engineering
TERM: NTP - 12/31/16
COST: NTE \$6,092,247.10
BAC ACTION: Approved, Law Dept. to process
CA 11-2437
BUDGET LINE: 29010105.5202.6002201.2920055

10. **VENDOR:** United Uniform Co., Inc.
DESCRIPTION: Bid #2014-037 - Purchase uniforms/jackets for Officers in the Sheriff's Dept.
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Dept.
TERM: 6/1/16-5/31/17 - Final Renewal
COST: EST NTE \$40,000.00 - No change in cost
BAC ACTION: Approved, Purchasing Dept. to process
CA 12-546
BUDGET LINE: 23020403.1010.6004044

11. **VENDOR:** Holiday Inn Binghamton
DESCRIPTION: Catering for Law Enforcement Academy Graduation Ceremony
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Dept.
TERM: 10/21/16
COST: NTE \$9,000.00 @ \$18.00/person / Maximum of 500 persons
BAC ACTION: Approved, Law Dept. to process
CA 12-682
BUDGET LINE: 94000099.6170.4660016

12. **VENDOR:** Toshiba Business Solutions
DESCRIPTION: Lease of Toshiba eStudio 557 Digital copier for CSEU Unit at DSS
REQUESTED BY: K. White, Social Services
TERM: 5/1/16-4/30/21

COST: NTE \$14,940.00 @ \$249.00/month plus .005/mono copy over 20,000 pages/mo

BAC ACTION: Approved, Law Dept. to process

CA 13-707

BUDGET LINE: 35060006.1010.6004196

13. **VENDOR:** Rug Fair Commercial & Industrial Co. American
DESCRIPTION: State Contract #PC66657, Award #22819, Group #20600 - Install and repair wood flooring on N1 Rehab Room Floor
REQUESTED BY: K. Carey, WPNH
TERM: 3/10/16-4/30/16
COST: NTE \$8,004.03
BAC ACTION: Approved, Law Dept. to process
CA 17-631b
BUDGET LINE: 27030404.2050.6002102.2720040

14. **VENDOR:** Lenovo
DESCRIPTION: State Contract #PT66754, Award #NEG-21159, Group #76200 - Purchase of two (2) Lenova x3550 M5 Servers with 5 yr maintenance agreement
REQUESTED BY: K. Andrews, N. Townsend, Information Technology
TERM: One time purchase - 5 yr maintenance agreement from date of purchase
COST: NTE \$23,702.00
BAC ACTION: Approved, Purchasing Dept. to process
CA 1236-424
BUDGET LINE: 10020001.1010.6002503

15. **VENDOR:** Lenovo
DESCRIPTION: State Contract #PT66754, Award #NEG-21159, Group #76200 - Purchase of four (4) Lenova x3650 M5 Servers with 5 yr maintenance agreement
REQUESTED BY: K. Andrews, N. Townsend, Information Technology
TERM: One time purchase - 5 yr maintenance agreement from date of purchase
COST: NTE \$129,828.00
BAC ACTION: Approved, Purchasing Dept. to process
CA 1236-424
BUDGET LINE: 10020001.1010.6002503

16. **VENDOR:** Shelly's Food Store, Inc. d/b/a Shelly's Foodservice
DESCRIPTION: Bid #2016-016 - Purchase of raw meat - sole bidder
REQUESTED BY: M. Haus, Central Foods
TERM: 3/1/16-4/30/16
COST: Per attached spreadsheet
BAC ACTION: Item pulled from agenda
CA 1619

BUDGET LINE: 02010001.2060.6004030

17. **VENDOR:** Southworth Milton
DESCRIPTION: Bid #2016-020 - Purchase of a used 2001 Caterpillar 325B excavator, Serial #sJR03185
REQUESTED BY: D. Schofield, L. Haskell, DPW/SWM
TERM: One time purchase - 5/15/16
COST: NTE \$55,900.00
BAC ACTION: **Approved, Purchasing Dept. to process CA 1732-475-1**
BUDGET LINE: 38010007.2022.6002303.3820048
18. **VENDOR:** Patriot3
DESCRIPTION: Purchase of Minuteman Folding Ballistic Shields for Sheriff's Office
REQUESTED BY: J. Marinich, N. Desko, Office of Emergency Services
TERM: One time purchase - delivery within 60 days of purchase
COST: NTE \$23,050.00
BAC ACTION: **Approved, Purchasing Dept. to process CA 2000-Misc.**
BUDGET LINE: 20010003.1011.6002709.2010037/2010030
19. **VENDOR:** West Group
DESCRIPTION: Online Legal Research Service
REQUESTED BY: R. Behnke, M. Foster, Law Dept.
TERM: 4/1/16-3/31/17
COST: EST NTE \$18,000.00 - 12 months @ \$1,431.71/mo = \$17,180.52 plus out of plan charges
BAC ACTION: **Approved, Law Dept. to process CA 2439**
BUDGET LINE: 11010001.1010.6004505

There being no further business at hand, the meeting was adjourned at 11:12a.m.



Ann Marie Suer, Secretary
Board of Acquisition and Contract