

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT  
March 28, 2018

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A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, March 28, 2018, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: J. Knebel, L. Boulton, A. Martin

ALSO PRESENT: A. Suer, Law Dept.; C. Ellsworth, Purchasing Dept.; C. Coddington, Health Dept.; M. VanValkenburgh, S. Brown, DPW/Highway; S. Jerzak, S. Arnold, WPRNC; R. Holdrege, Sheriff's Office; D. Smith, DSWM; J. Bertoni, Legislature; C. Dziedzic, Clerk's Office; C. Cramer, Executive; M. Heefner, Aviation; C. Dutko, K. Davis, Elections; V. DeRoose, B. Vojtisek, Veterans Services Agency; K. Andrews, Information Technology; C. Marion, Arena; M. Ponticiello, Emergency Services

1. The Board reviewed and approved the minutes of the meeting held on March 14, 2018, as prepared and presented.

2. VENDOR: Rentals To Go  
DESCRIPTION: Rental of golf carts for 2018 Airshow  
REQUESTED BY: M. Heefner, Aviation  
TERM: 6/20/18-6/24/18  
COST: NTE \$2,930.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 1-2298  
BUDGET LINE: 94000099.6170.4660022**

3. VENDOR: Burns Tent Rental  
DESCRIPTION: Rental of tents, tables, chairs for 2018 Airshow  
REQUESTED BY: M. Heefner, Aviation  
TERM: 6/20/18-6/24/18  
COST: NTE \$3,075.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 1-2299  
BUDGET LINE: 94000099.6170.4660022**

4.     VENDOR: Laing Industries, Inc.  
DESCRIPTION: Sandblasting and painting of the STOP DWI mobile sound stage  
REQUESTED BY: C. Marion, M. Dickerson, STOP-DWI Program  
TERM: 3/1/18-5/1/18  
COST: NTE \$9,489.00 per attached rates     **CORRECTION: NTE \$9,489.40**  
**BAC ACTION: Amend NTE amount to \$9,489.40 - approved as amended. Law Dept. to process**  
**CA 6-99**  
**BUDGET LINE: 94000099.6170.4660014**
  
5.     VENDOR: Rentals To Go  
DESCRIPTION: Rentals of portable toilets, sinks for 2018 Airshow  
REQUESTED BY: M. Heefner, Aviation  
TERM: 6/20/18-6/24/18  
COST: NTE \$3,450.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 8-706a**  
**BUDGET LINE: 94000099.6170.4660022**
  
6.     VENDOR: Microbac  
DESCRIPTION: Laboratory services/ analysis of potable water for water supply program  
REQUESTED BY: R. Kaufman, C. Coddington, Health Dept.  
TERM: 4/1/18-3/31/21  
COST: NTE \$9,000.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 10-1063**  
**BUDGET LINE: 25010004.1011.6004402.2510570**
  
7.     VENDOR: Heuresis Corporation  
DESCRIPTION: Bid #2018-015 - Purchase of two (2) lead paint analyzers for Health Dept. Childhood Lead Poisoning Prevention Program and Lead Hazard Control Grants  
REQUESTED BY: R. Kaufman, C. Coddington, Health Dept.  
TERM: One time purchase - EST 7-14 days after Purchase Order  
COST: NTE \$27,150.00  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 10-1111**  
**BUDGET LINE: 25010004.1011.6002709.2510542**

8.     VENDOR: Dunn Electric Supply  
DESCRIPTION: Bid #2016-024 - Renewal - Purchase of electrical supplies for various county departments - open to political subdivisions  
REQUESTED BY: H. Miller, A. Martin, DPW  
TERM: 5/1/18-4/30/19 - Final renewal  
COST: EST NTE \$60,000.00 - No change in pricing  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 11-1234-2**  
**BUDGET LINE: Various**
  
9.     VENDOR: NYE Automotive Group  
DESCRIPTION: State Contract #PC67318, Award #22898, Group #40451 - Purchase of One (1) new and unused Ford Transit Wagon  
REQUESTED BY: B. Vojtisek, S. Leader, Veterans Services Agency  
TERM: EST 90-180 days after purchase order  
COST: NTE \$25,665.96  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-2376**  
**BUDGET LINE: 36000006.1010.6004146**
  
10.    VENDOR: Altec Industries  
DESCRIPTION: Bid #2018-005 - Purchase of two (2) new and unused Altec brush/wood chippers  
REQUESTED BY: S. Brown, M. VanValkenburgh, DPW/Highway  
TERM: One time purchase - EST 90 days after purchase order  
COST: NTE \$59,193.00  
**BAC ACTION: Held over under the rules at the request of Legislative Chair**  
**CA 11-2495**  
**BUDGET LINE: 30020105.5202.5002302.3020021**
  
11.    VENDOR: Bates Troy  
DESCRIPTION: Bid #2018-010 - Dry cleaning/alterations of required uniforms for Sheriff's Office personnel  
REQUESTED BY: D. Harder, Sheriff's Office  
TERM: 5/1/18-4/30/19 - Four (4) optional one year renewals through 4/30/23  
COST: NTE \$26,500.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 12-169-5**  
**BUDGET LINE: 23010003/23020303/23020403.1010.6004021**

12.     **VENDOR:** Toshiba Business Solutions  
**DESCRIPTION:** Lease of one e-Studio 3508A MFP copier for jail intake area and one e-Studio 4608a MFP copier for detective division (Combines CA 12-607 into CA 12-608)  
**REQUESTED BY:** D. Harder, R. Holdrege, Sheriff's Office  
**TERM:** 5/1/18-4/30/23  
**COST:** NTE \$13,350.00 @ \$222.50/month plus \$.0065/copy over 4,000/mo for MFP-3508A and 3,000/mo. for MFP-4508A  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 12-608**  
**BUDGET LINE:** **23010003.1010.6004196**
  
13.     **VENDOR:** Institutional Eye Care  
**DESCRIPTION:** Eye exams for inmates in monthly clinics at PSF  
**REQUESTED BY:** D. Harder, R. Holdrege, Sheriff's Office  
**TERM:** 4/1/18-3/31/19  
**COST:** NTE \$14,999.00 @ \$57.00/exam plus mileage  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 12-708**  
**BUDGET LINE:** **23010003.1010.6004411**
  
14.     **VENDOR:** Various  
**DESCRIPTION:** Bid #2018-008 - Purchase of medical and nursing supplies for residents  
**REQUESTED BY:** R. LaClair, S. Jerzak, WPRNC  
**TERM:** 4/1/18-3/31/19  
**COST:** NTE amounts per attached spreadsheets  
**BAC ACTION:** **Approved, Purchasing Dept. to process**  
**CA 17-401**  
**BUDGET LINE:** **27020404.2050.6004062**
  
15.     **VENDOR:** Various  
**DESCRIPTION:** Bid #2018-009 - Purchase of over the counter drugs to be supplied to residents  
**REQUESTED BY:** R. LaClair, S. Jerzak, WPRNC  
**TERM:** 4/1/18-3/31/19  
**COST:** Per attached spreadsheets  
**BAC ACTION:** **Approved, Purchasing Dept. to process**  
**CA 17-402**  
**BUDGET LINE:** **27020404.2050.60044062**

16. VENDOR: NYS Catholic Health Plan, Inc. d/b/a Fidelis Care of New York  
DESCRIPTION: Amend contract for Skilled Nursing Facility Provider Agreement  
REQUESTED BY: R. LaClair, S. Jerzak, WPRNC  
TERM: 1/1/17-12/31/18  
COST: No cost to County  
**BAC ACTION: Approved, Law Dept. to process  
CA 17-625  
BUDGET LINE: N/A**
  
17. VENDOR: Care Compass Network  
DESCRIPTION: Amend contract to include changes to Appendix C  
REQUESTED BY: R. LaClair, S. Jerzak, WPRNC  
TERM: 6/1/16-12/31/20  
COST: No cost to County  
**BAC ACTION: Approved, Law Dept. to process  
CA 17-640  
BUDGET LINE: N/A**
  
18. VENDOR: Everbridge  
DESCRIPTION: GSA #GS-35F-0692P - Addition of modules to NY Alert System  
REQUESTED BY: M. Ponticiello, N. Desko, Emergency Services  
TERM: 4/1/18-3/31/21  
COST: NTE \$46,003.50  
**BAC ACTION: Approved, Law Dept. to process  
CA 20-28  
BUDGET LINE: 20030003.1010.6004138**
  
19. VENDOR: Brooks' House of Bar-B-Q  
DESCRIPTION: Chicken Bar-B-Q fund raising event to benefit Senior Games  
REQUESTED BY: L. Schuhle, S. Wansart. R. Fluharty, OFA  
TERM: 9/21/18  
COST: NTE \$7,600.00 @ \$7.55/meal  
**BAC ACTION: Held over under the rules at the request of Legislative Chair  
CA 292-455  
BUDGET LINE: 34010006.1011.6004138.3410626**
  
20. VENDOR: Microsoft  
DESCRIPTION: State Contract #PS67930, Award #23082, Group #76304 - Microsoft Premier support services for all Microsoft products  
REQUESTED BY: D. O'Keefe, C. Irvine, Information Technology  
TERM: 4/6/18-4/5/19  
COST: NTE \$69,784.00

**BAC ACTION: Approved, Law Dept. to process  
CA 1236-143  
BUDGET LINE: 1002001.1010.6004192**

21. **VENDOR: AT&T**  
**DESCRIPTION: State Contract #PS63306, Award #20268, Group #77017 - Long distance services for various county departments**  
**REQUESTED BY: K. Andrews, C. Irvine, Information Technology**  
**TERM: 6/20/18-6/19/19**  
**COST: NTE \$30.00/month or actual chargers/month**  
**BAC ACTION: Approved, Law Dept. to process  
CA 1236-479  
BUDGET LINE: 10020001.1010.6004101**
  
22. **VENDOR: Phoenix Graphics, Inc.**  
**DESCRIPTION: Purchase of optical scan ballots required by NYS Election Law**  
**REQUESTED BY: C. Dutko, K. Davis, Elections**  
**TERM: 5/1/18-12/31/21 - Two (2) optional one-year renewals through 12/31/23**  
**COST: NTE \$133,000.00/year per attached price list**  
**BAC ACTION: Approved, Law Dept. to process  
CA 61-88-1  
BUDGET LINE: 07000001.1010.6004011**
  
23. **VENDOR: Sirius Computer Solutions**  
**DESCRIPTION: Hardware maintenance on IBM AS400 and backup systems not covered un NYS OGS contract - Single Source**  
**REQUESTED BY: K. Andrews, C. Irvine, Information Technology**  
**TERM: 4/1/18-3/31/19**  
**COST: NTE \$9,358.22**  
**BAC ACTION: Approved – 2 Ayes, 1 Nay by Legislative Chair, Law Dept. to process  
CA 12-337-1  
BUDGET LINE: 10020001.1010.6004193**
  
24. **VENDOR: WBGH-TV**  
**DESCRIPTION: Television advertising to promote the Hazardous Waste Recycling Program, Compost/Grass Recycling Program, General Recycling Program and other special programs**  
**REQUESTED BY: D. Smith, Solid Waste Management**  
**TERM: 4/1/18-10/31/18**  
**COST: NTE \$7,020.00**  
**BAC ACTION: Approved, Law Dept. to process  
CA 1732-548-1**

**BUDGET LINE: 58050007.2020.6004137**

25. VENDOR: T. M. Fitzgerald & Associates  
DESCRIPTION: Bid #2018-011 - Purchase of 32-gallon blue recycling containers for curbside collection of recyclables  
REQUESTED BY: D. Smith, Solid Waste Management  
TERM: 4/1/18-3/31/19 - One (1) optional one-year renewal through 3/31/20  
COST: NTE \$13,580.00  
**BAC ACTION: Approved, Purchasing Dept. to process  
CA 1732-598  
BUDGET LINE: 38050007.2020.6004048**
26. VENDOR: West Group  
DESCRIPTION: State Contract #PC67676, Award #23044, Group #20020 - Online legal research  
REQUESTED BY: R. Behnke, M. Foster, Law Dept.  
TERM: 2/21/18-9/21/18  
COST: NTE \$13,879.11 @ \$1,982.73/month  
**BAC ACTION: Approved, Law Dept. to process  
CA 2439  
BUDGET LINE: 11010001.1010.6004505**
27. VENDOR: Broome County Veterans Memorial Association, Inc.  
DESCRIPTION: Donation to offset operating expenses related in support of providing military honors at funerals for deceased Broome County veterans  
REQUESTED BY: B. Vojtisek, S. Leader, Veterans Services Agency  
TERM: One-time donation  
COST: NTE \$5,000.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 2745  
BUDGET LINE: 36000006.1010.6004146**

There being no further business at hand, the meeting was adjourned at 11:24 a.m.

NEXT MEETING: April 11, 2018



Ann Marie Suer, Secretary  
Board of Acquisition and Contract