

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
June 27, 2018

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, June 27, 2018, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: J. Knebel, L. Bouton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; T. West, Purchasing Dept.; K. Andrews, Information Technology; R. Kaufman, Health Dept.; K. White, DSS; M. Ponticiello, Emergency Services; C. Cramer, Executive; B. Vojtisek, Veterans; C. Dutko, K. Davis, Elections; J. Bertoni, M. Tanzini, E. Bauman, Legislature

1. The Board reviewed and approved the minutes of the meeting held on June 13, 2018, as prepared and presented.

The Board accepted the following Walk Around approvals:

1a. ZMK Construction; amend to extend contract term 33 days polyethylene liner under ponds at En-Joie Golf Course; L. Boulton, DPW; 4/11/18-7/18/18; CA 11-2497; **BAC ACTION – Law Dept. to process**

1b. Faery's Golf and Landscape, Inc.; amend to extend contract term 38 days for irrigation system at En-Joie Golf Course; L. Boulton, DPW; 4/11/18-7/23/18; 11-2498; **BAC ACTION – Law Dept. to process**

2. VENDOR: Toshiba

DESCRIPTION: Lease with maintenance and service plan for MFP copier

REQUESTED BY: R. Kaufmann, Health Dept.

TERM: 8/1/18 - 7/31/23

COST: NTE \$247.00 per month plus overages - mono \$.0065/copy over 15,000 copies

BAC ACTION: Approved, Law Dept. to process

CA 10-931

BUDGET LINE: 25060004.1010.6004196

3. **VENDOR:** Coachmaster Transportation Services
DESCRIPTION: Bus rental for Reality Check Program Training and Demonstration event
REQUESTED BY: R. Kaufman, Health Dept.
TERM: 5/15/18-5/17/18
COST: NTE \$3,552.00
BAC ACTION: Approved, Law Dept. to process
CA 10-1058
BUDGET LINE: 25010004.1010.6004147.2510548

4. **VENDOR:** Sentry Alarms
DESCRIPTION: Alarm system installation at Wayne Street location w/ 1 yr. warranty
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: One year from date of installation
COST: NTE \$ 18,660.28
BAC ACTION: Approved, Law Dept. to process
CA 20-36
BUDGET LINE: 20010003.1011.6004573.201037

5. **VENDOR:** NTS Data Services, LLC
DESCRIPTION: NYS mandated mail check services to verify voter address information
REQUESTED BY: C. Dutko, K. Davis, Elections
TERM: 7/1/18-12/31/18
COST: NTE \$47,000.00 - (NTS \$44,500.00 + \$2,500.00 for returned postage)
BAC ACTION: Approved, Law Dept. to process
CA 61-93
BUDGET LINE: 07000001.1010.6004011

6. **VENDOR:** Serafini Transportation Corp.
DESCRIPTION: Bid #2018-044 - Transportation of medically fragile children with disabilities and developmental delays
REQUESTED BY: R. Kaufmann, Health Dept.
TERM: 7/1/18-6/30/19 - Four (4) optional one-year renewals available through 6/30/23
COST: NTE \$75.00 per one-way trip / \$37.50 for no-show
BAC ACTION: Approved, Law Dept. to process
CA 575-11-1
BUDGET LINE: 25060004.1010.6004146

7. **VENDOR:** W.B. Mason Inc. / Paper Mart, Inc.
DESCRIPTION: Bid #2018-043 - Purchase of copier, fine and other papers
REQUESTED BY: D. O'Keefe, Information Technology
TERM: 7/18/18-12/31/18
COST: NTE \$16,453.50

**BAC ACTION: Approved, Purchasing Dept. to process
CA 1236-228
BUDGET LINE: 10010001.1010.6004012**

8. **VENDOR:** Evans Street Baseball
DESCRIPTION: Purchase of 500 Rumble Ponies baseball tickets for veterans
REQUESTED BY: B. Vojtisek, Veterans
TERM: One-time purchase
COST: NTE \$2,500.00
**BAC ACTION: Approved, Purchasing Dept. to process
CA 2000-Misc.
BUDGET LINE: 36000006.1010.6004146**

9. **VENDOR:** Creative Electronics, LLC
DESCRIPTION: State Contract #PT67040, Award #20191, Group #77201 - Purchase of equipment for Channel Bank Upgrade Project
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: One-time purchase
COST: NTE \$48,944.00
**BAC ACTION: Approved, Purchasing Dept. to process
CA 2000-Misc.
BUDGET LINE: 20010003.1011.6002709.2010047**

10. **VENDOR:** Association for Vision Rehabilitation & Employment (AVRE)
DESCRIPTION: Renewal - Purchase of copy paper for all Broome County Departments - Open to political subdivisions
REQUESTED BY: T. West, C. Secor, Purchasing Dept.
TERM: 7/1/18-6/30/19
COST: Per attached price sheet
**BAC ACTION: Approved, Purchasing Dept. to process
CA 2569
BUDGET LINE: Various**

11. **VENDOR:** Municipal Cards, LLC
DESCRIPTION: Property tax savings program
REQUESTED BY: J. Garnar, Executive
TERM: 10/22/18-10/22/20
COST: No cost to county
**BAC ACTION: Held over under the rules at the request of Legislative Chair
CA 2875
BUDGET LINE: N/A**

SUPPLEMENTAL ITEMS:

12. VENDOR: Various vendors
DESCRIPTION: Per diem credentialed alcoholic and substance abuse counselors (CASAC)
REQUESTED BY: K. White, DSS
TERM: 7/1/18-12/31/18
COST: NTE \$7,500.00
BAC ACTION: Held over under the rules at the request of Legislative Chair CA 13-765
BUDGET LINE: 350200006.1010.6004573
13. VENDOR: Sirius Computer Solutions
DESCRIPTION: GSA #GS-35F-0119Y - Purchase of one (1) Nutanix server with 5 year support & maintenance
REQUESTED BY: K. Andrews, Information Technology
TERM: 5 years from date of purchase
COST: NTE \$59,915.51
BAC ACTION: Held over under the rules at the request of Legislative Chair CA 1236-473a
BUDGET LINE: 10020001.1010.6002503

There being no further business at hand, the meeting was adjourned at 11:27 a.m.

NEXT MEETING: July 11, 2018



Ann Marie Suer, Secretary
Board of Acquisition and Contract