

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, June 25, 2014, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, A. Martin, J. Bernardo

ALSO PRESENT: A. Suer, Law Dept.; J. Flynn, Purchasing, K. Andrews, Information Technology; C. Marion, STOP-DWI; L. Boulton, DPW/Engineering; C. Edwards, Health Dept.; E. Cooney, J. DeLuca, WPNH

1. The Board reviewed and approved the minutes of the meeting held on June 11, 2014, as prepared and presented.

2. **VENDOR: TJ Madison Construction Co., Inc.**
DESCRIPTION: Bid# 2013-034 Change Order #2 to extend contract term for the terminal improvement project
REQUESTED BY: D. Hickling, Aviation
TERM: 1/7/14-7/18/14 - Extend 48 days
COST: No change
BAC ACTION: Approved, Law Dept. To process CA 1-1218
BUDGET LINE: 28010005.2012.6002102.2820036

3. **VENDOR: Gance's Complete Catering**
DESCRIPTION: Provide food and beverage vending service for airshow
REQUESTED BY: D. Hickling, Aviation
TERM: 7/4/14-7/5/14
COST: Revenue per attached agreement
BAC ACTION: Approved, Law Dept. To process CA 1-2235(b)
BUDGET LINE: 94000099.6170.4660041

4. **VENDOR: Airshow Merchandise**
DESCRIPTION: Provide novelty vending for the airshow
REQUESTED BY: D. Hickling, Aviation
TERM: 7/4/14-7/5/14
COST: Revenue per attached agreement
BAC ACTION: Approved, Law Dept. To process CA 1-2237

BUDGET LINE: 94000099.6170.4660041

5. **VENDOR: Doubletree By Hilton Binghamton**
DESCRIPTION: Lodging, meals and related facilities for the 2014 basketball tournament - low proposal of two responses
REQUESTED BY: C. Marion, M. Dickerson, STOP-DWI Program
TERM: 7/1/14-6/30/15
COST: EST NTE \$42,000.00 per attached rates
BAC ACTION: Approved, Law Dept. To process CA 6-30
BUDGET LINE: 94000099.6170.4660014

6. **VENDOR: Broome County Council of Churches**
DESCRIPTION: Establish a cancer prevention grant subcontract - Response to RFP
REQUESTED BY: C. Edwards, C. Fedor, M. McFadden, Health Dept.
TERM: 3/20/14-6/29/14 (Currently in progress)
COST: NTE \$3,000.00
BAC ACTION: Approved, Law Dept. To process CA 10-1041
BUDGET LINE: 25010004.1011.6004146.2510450

7. **VENDOR: All Saints Catholic School**
DESCRIPTION: Establish a cancer prevention grant subcontract - Response to RFP
REQUESTED BY: C. Edwards, C. Fedor, M McFadden, Health Dept.
TERM: 4/17/14-6/29/14 (Currently in progress)
COST: NTE \$3,000.00
BAC ACTION: Approved, Law Dept. To process CA 10-1042
BUDGET LINE: 25010004.1011.6004146.2510450

8. **VENDOR: Matco Electric**
DESCRIPTION: Bid# 2013-043 Renewal - Journeyman electrician services for county facilities and open to political subdivisions
REQUESTED BY: H. Miller, DPW
TERM: 7/1/14-6/30/15 - Two optional one year renewals remain through 6/30/17
COST: Per hourly rates - increase per prevailing wage. Electrician rates not posted yet - will give to law as soon as received.
BAC ACTION: Approved, Law Dept. To process CA 11-1148-5
BUDGET LINE: Various

9. **VENDOR: Evans Mechanical, Inc.**
DESCRIPTION: Bid# 2013-044 Renewal - Journeyman plumber services for county facilities and open to political subdivisions
REQUESTED BY: H. Miller, DPW
TERM: 7/1/14-6/30/15 - Two optional one year renewals remain through 6/30/17
COST: Per attached hourly rates - increase per prevailing wage.
BAC ACTION: Approved, Law Dept. To process
CA 11-1450-1
BUDGET LINE: Various
10. **VENDOR: Siemens Industry, Inc.**
DESCRIPTION: HVAC automation and mechanical service contract for Public Safety Facility - Sole Source - Proprietary equipment and controls
REQUESTED BY: H. Miller, DPW
TERM: 5/1/14-4/30/17 -
COST: NTE \$138,780.00
BAC ACTION: Approved, Law Dept. To process
CA 11-1706
BUDGET LINE: 15020501.1010.6004117
11. **VENDOR: PJF Enterprises, Inc.**
DESCRIPTION: Bid# 2014-053 Journeyman carpenter services for county facilities and open to political subdivisions - low bidder
REQUESTED BY: H. Miller, DPW
TERM: 8/1/14-7/31/15 - Three optional one year renewals available through 7/31/18
COST: Per attached hourly rates (prevailing wage) and material markups
BAC ACTION: Approved, Law Dept. To process
CA 11-1747-3
BUDGET LINE: Various
12. **VENDOR: Vector Construction Corp**
DESCRIPTION: Yellow structural flag repair of Old Route 17 Bridge over the Susquehanna River (BIN 3349960) - low quote
REQUESTED BY: L. Boulton, DPW/Engineering
TERM: 35 Days from NTP
COST: NTE \$14,000.00

BAC ACTION: Approved, Law Dept. To process
CA 11-1866
BUDGET LINE: 28010105.5202.6002205.2920067

13. **VENDOR:** Weathermaster Roofing Company, Inc.
DESCRIPTION: BID# 2011-044 Renewal - Roofer services for county facilities and open to political subdivisions
REQUESTED BY: H. Miller, DPW
TERM: 7/1/14-6/30/15 - Final Renewal
COST: Per attached hourly rates - Increase per prevailing wage
BAC ACTION: Approved, Law Dept. To process
CA 11-1908
BUDGET LINE: Various

14. **VENDOR:** A&R Painting
DESCRIPTION: Bid# 2012-057 Renewal - Painter services for county facilities and open to political subdivisions
REQUESTED BY: H. Miller, DPW
TERM: 7/1/14-6/30/15 One optional one year renewal remains through 6/30/16
COST: Per attached hourly rates - Increase per prevailing wage
BAC ACTION: Approved, Law Dept. To process
CA 11-2040
BUDGET LINE: Various

15. **VENDOR:** Canadian Pacific Railroad
DESCRIPTION: Agreement with Canadian Pacific Railroad acting as Delaware & Hudson Railroad to establish a force account to pay for railroad flaggers during the construction of the Conklin Multi-Use Trail
REQUESTED BY: L. Boulton, S. Mastin, DPW/Engineering
TERM: From approval through 12/31/14
COST: NTE \$10,000.00
BAC ACTION: Approved, Law Dept. To process
CA 11-2385
BUDGET LINE: 37000007.1011.6004255.3710035

16. **VENDOR:** IRR Supply Centers, Inc.
DESCRIPTION: Bid# 2014-045 Purchase of plumbing supplies for county facilities and open to political subdivisions - low bidder
REQUESTED BY: H. Miller, DPW
TERM: 7/1/14-6/30/16 One optional one year renewal available through 6/30/17

COST: Per attached pricing
BAC ACTION: Approved, Law Dept. To process
CA 11-2386
BUDGET LINE: Various

17. **VENDOR: Time Warner Cable, Inc.**
DESCRIPTION: Cable television service for residents - Single Source
REQUESTED BY: E. Cooney, S. Stagg, WPNH
TERM: 7/1/14-6/30/15
COST: NTE \$14,880.00 @ \$1,240.00 per month
BAC ACTION: Approved, Law Dept. To process - After expiration of this term, the Board has requested that pricing from other vendors be acquired.
CA 17-385(a)
BUDGET LINE: 27070104.2050.6004126
18. **VENDOR: Leading Age New York Procure**
DESCRIPTION: Consulting services for the Social Work team
REQUESTED BY: E. Cooney, S. Stagg, WPNH
TERM: 7/1/14-12/31/14
COST: NTE \$6,600.00
BAC ACTION: Approved, Law Dept. To process
BAC ACTION: Approved, Law Dept. To process
CA 17-4331-1(a)
BUDGET LINE: 27070304.2050.6004162
19. **VENDOR: Toshiba Business Solutions**
DESCRIPTION: Lease of a Toshiba eStudio E-306 and E-556
REQUESTED BY: E. Cooney, S. Stagg, WPNH
TERM: 8/1/14-7/31/19
COST: NTE \$21,720.00 @ \$362.00/mo plus \$.0075/copy over 22,000/mo
BAC ACTION: Approved, Law Dept. To process
CA 17-563 & 17-564
BUDGET LINE: 27030404.27050104.2050.6004196,06004106
20. **VENDOR: John Davidson**
DESCRIPTION: MSW Level consulting services - Single source
REQUESTED BY: E. Cooney, S. Stagg, WPNH
TERM: 8/1/14-7/31/15
COST: NTE \$14,040.00 @ \$45.00/hr
BAC ACTION: Approved, Law Dept. To process
CA 17-610
BUDGET LINE: 27070304.2050.6004255

21. **VENDOR: Syracuse Office Environments**
DESCRIPTION: State Contract #PC66270, Award #22398, Group #20915
Purchase and inside delivery/setup of office furniture
REQUESTED BY: M. Pines/K. Davis, Elections
TERM: 7/1/14-12/31/14
COST: NTE \$10,848.66
BAC ACTION: Approved, Law Dept. To process
CA 61-129(b)
BUDGET LINE: 07000001.1010.6004106
22. **VENDOR: Various**
DESCRIPTION: Bid# 2014-059 Purchase of copier, fine and other paper
from various low bidders - One time delivery to IT print shop only
REQUESTED BY: D. O'Keefe, C. Heide, IT/Communications Division
TERM: 7/1/14-12/31/14
COST: Per attached spreadsheet
BAC ACTION: Approved, Purchasing Dept. To process
CA 1236-228
BUDGET LINE: 10010001.1010.6004012
23. **VENDOR: Sirius Computer Solutions**
DESCRIPTION: State Contract #PT64525, Award #NEG-18158, Group
#76086 CISCO Smartnet software and hardware maintenance and support
renewal
REQUESTED BY: D. O'Keefe, L. Vestel, IT
TERM: 5/22/14-6/30/15
COST: NTE \$57,198.65
BAC ACTION: Approved, Law Dept. To process
CA 1236-406
BUDGET LINE: 10020001.1010.6004193
24. **VENDOR: Stroehmann Bakeries**
DESCRIPTION: Bid #2014-033 Purchase of bread and bread products -
low/sole bidder
REQUESTED BY: M. Haus, Central Foods
TERM: 7/1/14-6/30/16 One optional one year renewal available
through 6/30/17
COST: EST NTE \$175,000.00 per attached pricing
BAC ACTION: Approved, Purchasing Dept. To process
CA 1456-1
BUDGET LINE: 0202001.2060.6004030

25. **VENDOR: Toshiba Business Solutions**
DESCRIPTION: Lease of Toshiba eStudio 306 and eStudio 3055c Digital copiers
REQUESTED BY: L. Wise, Library
TERM: 8/1/14-7/31/19
COST: NTE \$13,380.00 @ \$223.00/mo plus \$.0075/copy over 3000 mono/month - \$.06/copy over 500 color/month
BAC ACTION: Approved, Law Dept. To process
CA 1581-143
BUDGET LINE: 40000008.3150.6004196
26. **VENDOR: Various**
DESCRIPTION: Purchase of meat from various low bidders
REQUESTED BY: M. Haus, Central Foods
TERM: 7/1/14-8/31/14
COST: Per attached spreadsheet
BAC ACTION: Approved, Purchasing Dept. To process
CA 1619
BUDGET LINE: 02010001.2060.6004030
27. **VENDOR: Simplex Grinnell**
DESCRIPTION: Install new fire panel and related work - Single source - vendor has current fire panel and service contract
REQUESTED BY: M. Haus, Central Foods
TERM: 7/1/14-12/31/14
COST: NTE \$7,771.57
BAC ACTION: This item was pulled from the agenda by M. Haus
CA 1748-17(a)
BUDGET LINE: 02010001.2060.6004048
28. **VENDOR: Shepard Bros, Inc.**
DESCRIPTION: State Contract #PC65662, Award #22339, Group #40523
Purchase of an adult passenger bus
REQUESTED BY: E. Cooney, S. Stagg, WPNH
TERM: One time purchase
COST: NTE \$57,844.29 to include \$3,000 trade in for old bus

**BAC ACTION: Approved, Purchasing Dept. To process
CA 2288-1
BUDGET LINE: 27070104.2050.6002305**

29. **VENDOR: Association for Vision Rehabilitation and Employment (AVRE)
DESCRIPTION: Purchase of copy paper for all county departments and
open to political subdivisions - NYS OGS Preferred source
REQUESTED BY: J. Flynn, K. Bergmann, Purchasing
TERM: 7/1/14-6/30/15
COST: Per attached pricing
BAC ACTION: Approved, Purchasing Dept. To process
CA 2569
BUDGET LINE: Various**

30. **VENDOR: Toshiba Business Solutions
DESCRIPTION: Lease of a Toshiba eStudio 556 Digital copier
REQUESTED BY: R. Behnke, M. Foster, Law Dept.
TERM: 7/24/14-7/24/19
COST: NTE \$13,320.00 @ \$222.00/mo plus \$.005/copy over 12,000/mo
BAC ACTION: Approved, Law Dept. To process
CA 2651(a)
BUDGET LINE: 11010001.1010.6004196**

James DeLuca, Deputy Director for Fiscal Services for Willow Point Nursing Home was introduced and introductions ensued with meeting participants.

There being no further business at hand, the meeting was adjourned at 11:20 AM.



Ann Marie Suer, Secretary
Board of Acquisition and Contract