

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT

July 23, 2014

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A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, July 23, 2014, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, D. Schofield, C. Hall for J. Marinich

ALSO PRESENT: A. Suer, L. Schmidt, Law Dept.; J. Flynn, Purchasing; J. Nezelek, Risk & Insurance; D. Hamlin, Real Property; K. Andrews, Information Technology; D. Hickling, Aviation

1. The Board reviewed and approved the minutes of the meeting held on July 9, 2014, as prepared and presented.

2. VENDOR: Maine Emergency Squad, Inc.  
DESCRIPTION: Ambulance stand by for the 2014 airshow  
REQUESTED BY: D. Hickling, Aviation  
TERM: 7/4/14-7/5/14  
COST: NTE \$1,300.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 1-2239  
BUDGET LINE: 94000099.6170.4660041**

3. VENDOR: Kubricky Construction  
DESCRIPTION: Bid #2011-051 Release of retainage for the airport RW34 safety area improvement project  
REQUESTED BY: D. Hickling, Aviation  
TERM: No change  
COST: NTE \$446,481.12 Release of retainage  
**BAC ACTION: Discussion ensued regarding current Mechanic's Lien placed on this project. The Board will approve payment of final retainage once a Release of Lien is received. Approved, contingent on obtaining Release of Lien; Law Dept. to process  
CA 1-1188  
BUDGET LINE: 28010005.5202.6002204.2820033**

4. VENDOR: Greater Binghamton Airport  
DESCRIPTION: Lease space for Hazmat Equipment  
REQUESTED BY: B. Chellis, N. Desko, Office of Emergency Services  
TERM: 4/1/14-8/31/14  
COST: NTE \$10,000.00 @ \$2,000.00/month  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1-1216**  
**BUDGET LINE: 20010003.1011.6004048**
  
5. VENDOR: The Drain Brain of NYPA  
DESCRIPTION: Bid #2013-075 Renewal - Drain and sewer cleaning services  
REQUESTED BY: H. Miller, Public Works  
TERM: 8/1/14-7/31/15 Two optional one year renewals remain through 7/31/17  
COST: Per attached rates increased by prevailing wave increase  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-2084(a)**  
**BUDGET LINE: Various**
  
6. VENDOR: GP Land & Carpet  
DESCRIPTION: Bid #2014-062 Floor covering installation for county facilities and open to political subdivisions - low bidder  
REQUESTED BY: H. Miller, Public Works/B&G  
TERM: 8/1/14-7/31/16 One optional one year renewal available through 7/31/17  
COST: Per attached rates  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-2387**  
**BUDGET LINE: Various**
  
7. VENDOR: Hawk's Haven, Inc.  
DESCRIPTION: Cleanup and repair of tax acquired properties  
REQUESTED BY: D. Hamlin, C. Riley, Real Property Tax Service  
TERM: 8/1/14-7/31/15  
COST: NTE \$14,999.00 @ \$40.00/hour  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 26-1112**  
**BUDGET LINE: 17000001.1010.6004584**

8. VENDOR: Reliable House Services  
DESCRIPTION: Cleanup and repair of tax acquired properties  
REQUESTED BY: D. Hamlin, C. Riley, Real Property Tax Service  
TERM: 8/1/14-7/31/15  
COST: NTE \$14,999.00 @ \$40.00/hour  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 26-1221**  
**BUDGET LINE: 17000001.1010.6004584**
9. VENDOR: Action Fire & Safety  
DESCRIPTION: Bid #2012-080 Renewal - Fire extinguisher and fire suppression system maintenance, repairs and replacement for various county facilities  
REQUESTED BY: T. Dellapenna, J. Nezelek, Risk and Insurance  
TERM: 9/1/14-8/30/15 Two optional one year renewals remain through 8/30/17  
COST: Per attached rates - no change  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 498-3**  
**BUDGET LINE: Various**
10. VENDOR: Sirius Computer Solutions  
DESCRIPTION: State Contract #PT64525, Award #21350, Group #77018 Purchase of 2 Cisco top rack switches  
REQUESTED BY: D. O'Keefe, L. Vestel, Information Technology  
TERM: One time purchase  
COST: NTE \$121,840.26  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1236-Misc.**  
**BUDGET LINE: 10020001.5202.6002503.1020020**
11. VENDOR: 1<sup>st</sup> Run Computer Services, Inc. / OM Office Supply, Inc.  
DESCRIPTION: Bid #2014-061 Purchase of scanners and supplies from the low bidders  
REQUESTED BY: D. O'Keefe, L. Vestel, Information Technology  
TERM: 7/24/14-7/23/15  
COST: Per attached spreadsheets  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1236-Misc.**  
**BUDGET LINE: 100200001.1010.6004056**

12. VENDOR: ePlus Technology  
DESCRIPTION: Bid #2014-043 Purchase and installation of an uninterruptible power supply for the data center - Third low bidder per attached  
REQUESTED BY: D. O'Keefe, L. Vestel, Information Technology  
TERM: 7/23/14-7/22/15  
COST: NTE \$71,287.91  
**BAC ACTION: K. Andrews stated low bidder made a mistake on their bid, then was non responsive. Second low bidder pulled their bid. Approved, Law Dept. to process**  
**CA 1236-408**  
**BUDGET LINE: 10020001.5202.6002503.1020020**
13. VENDOR: Various  
DESCRIPTION: Bid #2014-054 Purchase of maintenance (janitorial) supplies for county facilities and open to political subdivisions  
REQUESTED BY: J. Flynn, K. Bergmann, Purchasing  
TERM: 8/1/14-7/31/15  
COST: Per attached spreadsheets  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 1457-2**  
**BUDGET LINE: Various**
14. VENDOR: Plascon Packaging  
DESCRIPTION: Bid #2014-038 Purchase of Multilayered bags for cook-chill food production - low bidder  
REQUESTED BY: M. Haus, Central Foods  
TERM: 8/1/14-7/31/16 One optional renewal available through 7/31/17  
COST: EST NTE \$10,000.00 @ \$230.00/400/CS  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 1748-56**  
**BUDGET LINE: 02010001.2010.6004031**
15. VENDOR: American Food & Vending (AFV)  
DESCRIPTION: Amend vending machines and service to change vendor with all terms and conditions to remain the same  
REQUESTED BY: J. Flynn, K. Bergmann, Purchasing  
TERM: 7/1/14-2/28/15  
COST: Revenue per attached commission percentages  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 2559-2**  
**BUDGET LINE: Various**

SUPPLEMENTAL ITEM:

16. VENDOR: Kubricky Construction  
DESCRIPTION: Bid #2011-051 Final change order for Airport  
RW34 Safety area improvements  
REQUESTED BY: D. Hickling, Aviation  
TERM: N/A  
COST: Increase of \$126,627.21  
**BAC ACTION: Approved, Law Dept. to process  
CA 1-1188**  
**BUDGET LINE: 28010005.5202.6002204.2820033**

There being no further business at hand, the meeting was adjourned at 11:15 AM.



Ann Marie Suer, Secretary  
Board of Acquisition and Contract