

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT

July 13, 2016

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, July 13, 2016, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, D. Schofield, C. Dziedzic

ALSO PRESENT: A. Suer, P. DeWind, Law Dept.; J. Flynn, Purchasing; G. Kilmer, P. Memos, Transit; B. Vojtisek, Veterans Services; D. O'Keefe, Information Technology; L. Boulton, DPW/Engineering; A. Martin, T. West, Legislature; K. Newcomb, B. Harting, R. Holdrege, Sheriff's Office; D. Preston, J. Bernardo, Executive; M. McFadden, Health Dept.;

1. The Board reviewed and approved the minutes of the meeting held on June 22, 2016, as prepared and presented.
2. **VENDOR:** Panko Electrical & Maintenance, Inc.
DESCRIPTION: Bid #2014-077 - Change Order #2 - Reduction of contingency amount for electrical construction on GBA Rental Car Service Facility
REQUESTED BY: M. Heefner, Aviation
TERM: Additional 123 calendar days - Final completion date is January 19, 2016
COST: NTE \$207,379.08 - Reduction of \$38,620.92
BAC ACTION: Approved, Law Dept. to process
CA 1-2250
BUDGET LINE: 28010005.2012.6002101.2820040
3. **VENDOR:** Andrew R. Mancini Associates, Inc.
DESCRIPTION: Bid #2014-097 - Release of retainage and final payment for GBA Rental Car Facility
REQUESTED BY: M. Heefner, Aviation
TERM: No change
COST: NTE \$1,224,910.37 - Final payment/retainage \$61,245.52
BAC ACTION: Approved, Law Dept. to process
CA 1-2255
BUDGET LINE: 28010005.2012.6002101.2820040

4. VENDOR: Millennium Medical Imaging
DESCRIPTION: As needed services for reading and interpretation of chest x-rays and CT scans for Chest Clinic patients
REQUESTED BY: S. Britton, M. Veech, Health Dept.
TERM: 9/1/16-8/31/19
COST: NTE \$7,500.00 @ \$2,500.00/year
BAC ACTION: Approved, Law Dept. to process
CA 10-853
BUDGET LINE: 25020004.1010.6004123

5. VENDOR: Schneider Laboratories, Inc.
DESCRIPTION: Renewal - Laboratory analysis of lead dust wipe samples for Broome County Health Childhood Lead Poisoning Program and HUD Lead Hazard Control
REQUESTED BY: S. Britton, C. Coddington, Health Dept.
TERM: 10/1/16-9/30/17 - One optional one year renewal remains through 9/30/18
COST: NTE \$14,999.00 per attached rates
BAC ACTION: Approved, Law Dept. to process
CA 10-892
BUDGET LINE: 25010004.1011.6004402.Various

6. VENDOR: Susquehanna County Career & Technology Center
DESCRIPTION: EPA Lead Renovator training for property owners and maintenance personnel
REQUESTED BY: S. Britton, Health Dept.
TERM: 10/29/16-10/28/17 - One optional one year renewal remains through 10/28/18
COST: NTE \$14,900.00 per attached rates
BAC ACTION: Approved, Law Dept. to process
CA 10-998
BUDGET LINE: 25010004.1011.6004146.2510522

7. VENDOR: RS Advertising
DESCRIPTION: Amend current contract for HPV promotional ads on BC Transit buses to add additional advertising and extend expiration date
REQUESTED BY: S. Britton, M. Veech, Health Dept.
TERM: 2/22/16-12/31/16 - additional 3 months
COST: NEW NTE \$10,850.00 - Increase of \$4,050.00 from \$6,800.00
BAC ACTION: Approved, Law Dept. to process
CA 10-1065c
BUDGET LINE: 25010004.1011.6004137.2510526

8. VENDOR: GP Land & Carpet Corp.
DESCRIPTION: Bid #2014-062 - Renewal - Floor covering installation for various Broome County Departments
REQUESTED BY: H. Miller, A. Martin, DPW/B&G
TERM: 8/1/16-7/31/17 - Final renewal
COST: Per attached rates - no change
BAC ACTION: Approved, Law Dept. to process
CA 11-2387
BUDGET LINE: Various

9. VENDOR: Broome Bituminous Products, Inc.
DESCRIPTION: Bid #2016-045 - Change Order #1 to increase awarded amount per Res. 2016-212 to reflect Contractors original bid amount and increase CIP amount
REQUESTED BY: D. Schofield, P. Hogan, DPW/Engineering
TERM: No change
COST: NEW NTE \$343,689.50 - Increase of \$101,718.75 from \$241,970.75
BAC ACTION: Approved, Law Dept. to process
CA 11-2441
BUDGET LINE: 31010105.2042.6002200.3120022

10. VENDOR: SimplexGrinnell
DESCRIPTION: State Contract #PT63104, Award #20191, Group #77201 - Inspection and testing of fire alarm systems in various county facilities
REQUESTED BY: H. Miller, A. Martin, DPW/B&G
TERM: 6/30/16-9/30/16
COST: NTE \$18,028.00
BAC ACTION: Approved, Law Dept. to process
CA 11-2443
BUDGET LINE: Various

11. VENDOR: Vector Construction Corporation
DESCRIPTION: Bid #2016-065 - Colesville Road Bridge Joint Replacement Project, CR 177 over NYS Route 7 and Susquehanna River
REQUESTED BY: L. Boulton, B. Harrington, DPW/Engineering
TERM: 40 calendar days from NTP
COST: NTE \$183,380.00
BAC ACTION: Approved, Law Dept. to process
CA 11-2444
BUDGET LINE: 29010105.5202.6002205.2920079

12. VENDOR: Defender Industries, Inc.
DESCRIPTION: Purchase of Defender 470 inflatable rescue boat with outboard motor and trailer - Sole Source
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Office
TERM: One time purchase - Est. 60 days after issuance of purchase order
COST: NTE \$13,500.00 - current quote @ \$11,766.00
**BAC ACTION: Approved, Purchasing Dept. to process
CA 12-Misc.
BUDGET LINE: 23020403.1011.6002708.2310137**

13. VENDOR: Deere & Company
DESCRIPTION: State Contract #PC66663, Award #22792, Group #40625 - Purchase of John Deere XUV 825i S4 using funds from inmate telephone trust money
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Office
TERM: One time purchase - Est. delivery within 60 days after PO is entered
COST: NTE \$23,617.82 - no cost to county
**BAC ACTION: The Board tabled this item per the request of the Legislative member
CA 12-Misc.
BUDGET LINE: 94000099.6170.4660034**

14. VENDOR: Deere & Company
DESCRIPTION: State Contract #PC66663, Award #22792, Group #40625 - Purchase of John Deere XUV 825i using funds from inmate telephone trust money
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Office
TERM: One time purchase - Est. delivery within 60 days after PO is entered
COST: NTE \$21,424.78 - no cost to county
**BAC ACTION: The Board tabled this item per the request of the Legislative member
CA 12-Misc.
BUDGET LINE: 94000099.6170.4660034**

15. VENDOR: Shred-It USA, LLC
DESCRIPTION: Renewal - On-site document destruction services
REQUESTED BY: K. White, R. Peterson, DSS
TERM: 7/1/16-6/30/17 - Two (2) optional one year renewals remain through 6/30/19
COST: NTE \$14,999.00 @ \$64.00/wk, plus \$12.00/tote over 2 per week - normal usage is approximately 17 totes per week
**BAC ACTION: Approved, Law Dept. to process
CA 13-731
BUDGET LINE: 35020006.1010.6004117**

16. VENDOR: Stadium International
DESCRIPTION: Amend contract to increase estimated NTE and add purchase of required engines to contract
REQUESTED BY: G. Kilmer, B. Keefer, Transit
TERM: No change
COST: NEW EST. NTE \$65,000.00 - Increase from \$25,000.00

**BAC ACTION: Approved, Law Dept. to process
CA 14-441
BUDGET LINE: 31010105.2040.6004130**

17.

VENDOR: Electronic Data Magnetics (EDM)
DESCRIPTION: Bid #2014-060 - Renewal - Printing and purchase of all bus passes and transfer cards
REQUESTED BY: G. Kilmer, P. Memos, Transit
TERM: 7/10/16-7/9/17
COST: EST NTE \$20,000.00 - No change in rates
**BAC ACTION: Approved, Purchasing Dept. to process
CA 14-482
BUDGET LINE: 31010105.2040.6004048**
18.

VENDOR: Chenango Fire Company
DESCRIPTION: Fire protection for SUNY Broome (BCC), Emergency Services, and Dog Shelter
REQUESTED BY: H. Miller, A. Martin, DPW/B&G
TERM: 9/22/16-9/21/21
COST: Various per attached
**BAC ACTION: Approved, Law Dept. to process
CA 15-51
BUDGET LINE: Various**
19.

VENDOR: Ability Network, Inc.
DESCRIPTION: Software licenses and product support services for Medicare billing
REQUESTED BY: D. O'Keefe, N. Townsend, Information Technology
TERM: 8/1/16-7/31/17
COST: NTE \$10,416.00/yr @ \$868.00/month plus additional overages as noted in quote
**BAC ACTION: Approved, Law Dept. to process
CA 17-595 & 17-595a
BUDGET LINE: 10020001.1010.6004192**
20.

VENDOR: Delta X-Ray, Inc.
DESCRIPTION: Bid #2016-064 - Purchase of X-ray machine for Emergency Services Fire Investigation Team
REQUESTED BY: J. Marinich, N. Desko, Emergency Services
TERM: 120 days after issuance of purchase order
COST: NTE \$37,050.00
**BAC ACTION: Approved, Purchasing Dept. to process
CA 20-Misc.
BUDGET LINE: 20010003.1011.6004573.2010030**

21. VENDOR: Toshiba Business Solutions
DESCRIPTION: Lease a Toshiba e-Studio 4508A digital monochrome MFP
REQUESTED BY: K. Davis/C. Dutko, K. Wickman, Elections
TERM: 9/1/16-8/31/21
COST: NTE \$9,120.00 @ \$152.00/month plus \$.0065/copy over 8,000 copies/month
BAC ACTION: Approved, Law Dept. to process
CA 61-128
BUDGET LINE: 07000001.1010.6004196

22. VENDOR: Oracle Reston
DESCRIPTION: State Contract #PM20940, Award #22802, Group #73600 - Renewal of software maintenance for the Core Database for Peoplesoft and the Oracle Database Appliance
REQUESTED BY: D. O'Keefe, N. Townsend, Information Technology
TERM: 8/31/16-8/30/17
COST: NTE \$37,964.84
BAC ACTION: Approved, Law Dept. to process
CA 1236-285-1
BUDGET LINE: 10020001.1010.6004192

23. VENDOR: Sirius Computer Solutions
DESCRIPTION: GSA Contract #GS-35F-0119Y, Award # SCHED 70 - VMWare upgrades one time purchase to include 1 yr. of hardware and software support/subscription
REQUESTED BY: D. O'Keefe, N. Townsend, Information Technology
TERM: One time purchase
COST: NTE \$24,760.90
BAC ACTION: Approved, Purchasing Dept. to process
CA 1236-339
BUDGET LINE: 10020001.1010.6004055

24. VENDOR: Upstate Office Furniture
DESCRIPTION: Bid #2011-091 - Purchase of office furniture for IT hardware desktop and network teams
REQUESTED BY: D. O'Keefe, N. Townsend, Information Technology
TERM: 7/1/16-10/14/16
COST: NTE \$23,975.50
BAC ACTION: Approved, Law Dept. to process
CA 1236-447
BUDGET LINE: 10020001.5203.6004055.1030008

25. VENDOR: Sirius Computer Solutions
DESCRIPTION: State Contract #PM21120, Award #22802, Group #73600 - Purchase of two (2) Lenovo X3650-M5S servers w/ 5 year maintenance agreement
REQUESTED BY: D. O'Keefe, N. Townsend, Information Technology
TERM: One time purchase - maintenance / 5 years after date of purchase
COST: NTE \$48,477.00

**BAC ACTION: Approved, Law Dept. to process
CA 1236-448
BUDGET LINE: 100200001.1010.6002503**

26. **VENDOR:** Creative Info Systems
DESCRIPTION: Amend current contract to include onsite consultation/installation
REQUESTED BY: K. Andrews, N. Townsend, Information Technology
TERM: 6/1/16-12/31/16
COST: NEW NTE \$13,355.88 - Increase of \$6,590.88
**BAC ACTION: Approved, Law Dept. to process
CA 1732-163a
BUDGET LINE: 38040007.2020.6004055**
27. **VENDOR:** Rehabilitation Consulting and Construction, Inc.
DESCRIPTION: Bid #2013-071 - Renewal - Cleaning of leachate holding tank & pre-aeration tank
REQUESTED BY: D. Schofield, B. Donnelly, Solid Waste/Landfill
TERM: 7/11/16-7/10/17 - Final renewal
COST: NTE \$13,800.00 - No change
**BAC ACTION: Approved, Law Dept. to process
CA 1732-447-1
BUDGET LINE: 38040007.2020.6004146**
28. **VENDOR:** WBNG-TV
DESCRIPTION: Commercial advertisements to promote the Hazardous Waste & Electronics Recycling Program, Compost/Grass Recycling Program and general recycling
REQUESTED BY: D. Schofield, D. Smith, SWM
TERM: 7/1/16-6/30/17
COST: NTE \$14,640.00 @ \$1,220.00/month
**BAC ACTION: Approved, Law Dept. to process
CA 1732-548
BUDGET LINE: 38050007.2020.6004137.3800001**
29. **VENDOR:** Bill Matney Rescue Training
DESCRIPTION: Rope rescue class for up to 29 students - low quote
REQUESTED BY: J. Marinich, N. Desko, Emergency Services
TERM: 7/15/16-9/1/16
COST: NTE \$14,500.00 @ \$500.00 per student
**BAC ACTION: Approved, Law Dept. to process
CA 2804
BUDGET LINE: 20010003.1011.6004162.2010033**

30. VENDOR: Toshiba Business Solutions
DESCRIPTION: Lease of Toshiba e-Studio 3008a MFP copier
REQUESTED BY: B. Vojtisek, S. Rittenhouse, Veterans Services
TERM: 8/1/16-7/31/21
COST: NTE \$5,100.00 @ \$85.00/mo. plus \$.0065/page in excess of 2,000 copies per mo.
BAC ACTION: Approved, Law Dept. to process
CA 2837
BUDGET LINE: 36000006.1010.6004106

SUPPLEMENTAL ITEM:

31. VENDOR: Aramark Correctional Services, LLC
DESCRIPTION: Initiate a no cost lease agreement for Three (3) vehicles from DPW Fleet until Resolution #8 from July 2016 Legislative Session is passed.
REQUESTED BY: D. Schofield, DPW
TERM: TBD
COST: No cost to county
BAC ACTION: Approved, Law Dept. to process
CA 11-2445

There being no further business at hand, the meeting was adjourned at 11:14am.



Ann Marie Suer, Secretary
Board of Acquisition and Contract