

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
January 23, 2019

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, January 23, 2019, at 11:00 a.m., to be held in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes of this meeting are set forth below.

MEMBERS PRESENT: K. McManus, R. O'Donnell, H. Miller for L. Boulton

ALSO PRESENT: R. Laabs, Purchasing; P. Roseboom, R. Behnke, Law; S. Bennett, DSS; S. Brown, M. VanValkenberg, DPW Highway; S. Mastin, DPW; S. Arnold, WPNH; K. Andrews, J. Dutcher, Info Tech; D. Smith, J. Sweeney, Solid Waste; G. Kilmer, Transit; L. Schule, S. Rittenhouse, R. Strom, OFA; R. Kaufman, Health

1. The Board will review for approval the minutes of the meeting held on January 9, 2019, as prepared and presented.

The Board accepted the following Walk Around Approvals:

1a. Mullen Coughlin, LLC; Retain legal firm to provide legal services and assist with response to potential security incident; R. Behnke, Law Dept.; 1/10/19-1/10/20; NTE \$14,999.00; CA 2884; 18020001.2090.6004203

2. **VENDOR:** Townsquare Media
DESCRIPTION: Advertising plan for En-Joie Golf Course
REQUESTED BY: L. Boulton, En-Joie
TERM: 2/1/19-12/31/19
COST: NTE \$2,500.00
BAC ACTION: Approved, Law Dept. to Process
CA 8-687
BUDGET LINE: 41010008.3140.6004192

3. **VENDOR:** United Health Services - New Horizons
DESCRIPTION: Waiver trainers for the Opioid Overdose Prevention project
REQUESTED BY: R. Kaufman, Health Dept.
TERM: 2/1/19-8/31/19
COST: NTE \$7,500.00
BAC ACTION: Approved, Law Dept. to process
CA 10-1115
BUDGET LINE: 25010004.1011.6004146.2510580

4. **VENDOR:** Taylor Garbage
DESCRIPTION: Amendment to change recycling service at BC Transit to a larger 3 Cubic yard container to be picked up once a week
REQUESTED BY: D. Smith, Solid Waste
TERM: 9/1/18-8/31/19
COST: NTE \$98.75/month (increase of \$40.66/month)
BAC ACTION: Approved, Law Dept. to process
CA 11-1728
BUDGET LINE: Various

5. **VENDOR:** Microwest Software Systems, Inc.
DESCRIPTION: Transit data conversion into AMMS
REQUESTED BY: K. Andrews, Information Technology
TERM: One-time purchase
COST: NTE \$4,085.00
BAC ACTION: Approved, Law Dept. to Process
CA 11-1938a
BUDGET LINE: 10020001.1010.6004055

6. **VENDOR:** Rug Fair Commercial
DESCRIPTION: State Contract PC67778, Group #20600, Award #PGB 23063 - GR, RM - Purchase and installation of carpet at the Public Safety Facility E Pod
REQUESTED BY: H. Miller, DPW
TERM: One-time purchase with installation
COST: NTE \$25,633.09
BAC ACTION: Approved, Law Dept. to process
CA 11-2083-1
BUDGET LINE: 15020101.5202.6002102

7. **VENDOR:** Navistar
DESCRIPTION: Purchase of two (2) new & unused 2020 International dump trucks w/ plows and wings included
REQUESTED BY: S. Brown, DPW/Highway
TERM: One-time purchase
COST: NTE \$362,816.00 @ \$181,408.00 per truck
BAC ACTION: Approved, Purchasing to process
CA 11-2418
BUDGET LINE: 30020105.5202.2002302.3020022

8. **VENDOR:** A. W Farrell & Son
DESCRIPTION: Bid #2017-071 - Change Order #3 decreasing contract amount by \$10,911.34 and requesting release of retainage and final payment for the Willow Point North Section Roof project
REQUESTED BY: L. Boulton, DPW

TERM: 221 days from NTP
COST: NEW NTE \$488,588.66 (decrease of \$10,911.34 + release of retainage of \$24,429.43 and final payment of \$157,585.44)
BAC ACTION: Approved, Law Dept. to process
CA 11-2479
BUDGET LINE: 27030404/15020501.2052/2502.6002102.2720033/0039/1520072

9. **VENDOR: R. DeVincentis Construction Co.**
DESCRIPTION: Bid #2018-026 - Change Order #1 decreasing contract amount by \$10,534.32 and requesting final payment for the Upper Lisle Road Bridge project
REQUESTED BY: L. Boulton, DPW
TERM: Notice to proceed through 10/31/18
COST: NTE \$749,465.68 with final payment of \$36,035.29
BAC ACTION: Approved, Law Dept. to process
CA 11-2500
BUDGET LINE: 29010105.5202.6004572.292000093
10. **VENDOR: Ven-Tek**
DESCRIPTION: Purchase of Medicaid status tracking software with maintenance - Single Source
REQUESTED BY: K. White, DSS
TERM: 1/1/19-12/31/19
COST: NTE \$7,000.00
BAC ACTION: Approved, Law Dept. to process
CA 13-778
BUDGET LINE: 35010006.6004055.3510385
11. **VENDOR: Kinetic Concept Inc.**
DESCRIPTION: Specialized wound care equipment & supplies to treat residents - Sole Source
REQUESTED BY: R. LaClair, WPRNC
TERM: 1/1/19-12/31/19 - One (1) optional one-year renewal through 12/31/20
COST: NTE \$36,000.00
BAC ACTION: Approved, Law Dept. to process
CA 17-545
BUDGET LINE: 27020504.1010.6004191/6004062
12. **VENDOR: Brooks House of Bar-B-Q**
DESCRIPTION: Fundraiser for the senior games
REQUESTED BY: L. Schuhle, Office for Aging
TERM: 9/20/19
COST: NTE \$6,160.00 @ \$7.70/meal
BAC ACTION: Approved, Law Dept. to process

CA 292-455

BUDGET LINE: 34010006.1011.6004138.3410655

13. **VENDOR:** Lourdes Hospital
DESCRIPTION: Use of space to perform autopsies
REQUESTED BY: R. Behnke, Law Dept.
TERM: 1/1/19-12/31/19
COST: NTE \$400.00 per autopsy
BAC ACTION: Approved, Law Dept. to process
CA 477a
BUDGET LINE: 03000001.1010.6004406

14. **VENDOR:** UHS Binghamton General Hospital
DESCRIPTION: Use of space to perform autopsies
REQUESTED BY: R. Behnke, Law Dept.
TERM: 1/1/19-12/31/19
COST: NTE \$350.00 per autopsy
BAC ACTION: Approved, Law Dept. to process
CA 477b
BUDGET LINE: 03000001.1010.6004406

15. **VENDOR:** Various
DESCRIPTION: Purchase of copier, fine and other paper for IT and print shop
REQUESTED BY: J. Dutcher, Information Technology
TERM: 1/1/19-6/30/19
COST: Per attached
BAC ACTION: Approved, Purchasing to process
CA 1236-228
BUDGET LINE: 10010001.1010.6004012

16. **VENDOR:** Townsquare Media
DESCRIPTION: Digital advertisements for promotion of various recycling programs and recycling contamination issues
REQUESTED BY: D. Smith, Solid Waste
TERM: 2/1/19-12/31/19
COST: NTE \$14,500.00
BAC ACTION: Approved, Law Dept. to process
CA 1732-583
BUDGET LINE: 38050007.2020.6004137

NEXT MEETING: February 13, 2019



Ann Marie Suer, Secretary
Board of Acquisition and Contract

cc A. McLaughlin
T. Dellapenna
R. O'Donnell
H. Miller