

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT  
January 13, 2016

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A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, January 13, 2016, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, D. Schofield, D. Reynolds

ALSO PRESENT: A. Suer, Law Dept.; J. Flynn, C. Secor, Purchasing; G. Kilmer, Transit; C. Edwards, Health Dept.; L. Boulton, DPW; D. O'Keefe, Information Technology; R. Blythe, County Clerk's Office; K. Carey, Willow Point Nursing Home; C. Dziejic, Legislature

1. The Board reviewed and approved the minutes of the meeting held on December 23, 2015, as prepared and presented.
  
2. VENDOR: Corporation Service Company (CSC)  
DESCRIPTION: Electronic recording of deeds and mortgages  
REQUESTED BY: R. Blythe, County Clerk  
TERM: 1/1/16-6/30/20  
COST: No cost to county  
**BAC ACTION: Approved, Law Dept. to process  
CA 3-191  
BUDGET LINE: N/A**
  
3. VENDOR: Chenango Animal Hospital  
DESCRIPTION: Animal specimen preparation for the Rabies and Bioterrorism Response Program  
REQUESTED BY: C. Edwards, C. Coddington, C. Fedor, Health Dept.  
TERM: 1/1/16-12/31/16  
COST: EST NTE \$5,000.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 10-531  
BUDGET LINE: 25050004.1010.6004402.101275**

4.     VENDOR: The Rug Shop  
DESCRIPTION: NYS Contract #PC66662 - Amend contract to extend term for removal of existing flooring and installation of new carpet  
REQUESTED BY: C. Edwards, Health Dept.  
TERM: 10/14/15-10/1/16 - extend 9 months  
COST: No change  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 10-1066b**  
**BUDGET LINE: 25010004.1010.6004117**
  
5.     VENDOR: Taylor Garbage  
DESCRIPTION: Bid #2015-070 - Amend garbage & recycling services for recycling services at WPNH - Collection changing from 5 times to 3 times per week  
REQUESTED BY: H. Miller, DPW  
TERM: 1/1/16-8/31/17  
COST: New NTE \$258.00/per month for WPNH location  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-1728**  
**BUDGET LINE: 27030404.2050.6004117**
  
6.     VENDOR: NYSEG  
DESCRIPTION: Monitor electric usage at various county facilities  
REQUESTED BY: H. Miller, DPW  
TERM: 1/1/16-12/31/20  
COST: NTE \$25,920.00  
**BAC ACTION: Held Over – pending further explanation from department**  
**CA 11-2013**  
**BUDGET LINE: 15020101.1010.6004115**
  
7.     VENDOR: G. DeVincentis & Son Construction Company, Inc.  
DESCRIPTION: Bid #2014-067 - Change Order #3 - Release of retainage and final payment for the East Windsor Road Bridges Replacement  
REQUESTED BY: L. Boulton, DPW/Engineering  
TERM: No change  
COST: New NTE \$743,826.56 - CO#3 Decrease of \$50,173.44 - Final payment \$37,191.33  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-2388**  
**BUDGET LINE: 29010105.5202.6002205.2920069**

8.     VENDOR: L & T Construction  
DESCRIPTION: Bid #2015-068 - Change Order #3 - Final payment for South Otsiningo Riverfront Trail Reconstruction Project  
REQUESTED BY: L. Boulton, DPW/Engineering  
TERM: No change  
COST: New NTE \$375,089.49 - CO#3 Decrease of \$45,121.22 - Final Payment \$25,408.89  
**BAC ACTION: Approved, Law Dept. to process  
CA 11-2414  
BUDGET LINE: 15030001.5202.6002102.1520056**
  
9.     VENDOR: Black Creek Integrated Systems Corp.  
DESCRIPTION: Telephone software support & hardware replacement for existing equipment at Annex  
REQUESTED BY: H. Miller, DPW  
TERM: 1/1/16-12/31/16  
COST: NTE \$11,823.45  
**BAC ACTION: Approved, Law Dept. to process  
CA 12-506b  
BUDGET LINE: 15020101.1010.6004112.101276**
  
10.    VENDOR: Al's Garage - Hibler's Towing & Recovery  
DESCRIPTION: Towing services for Transit buses and Highway Dept. heavy equipment - low quote  
REQUESTED BY: G. Kilmer, B. Keefer, Transit  
TERM: 1/1/16-12/31/16  
COST: NTE \$14,999.00 per attached rates  
**BAC ACTION: Amend term to 1/1/16-4/30/16, Approved as amended; Law Dept. to process  
CA 14-489  
BUDGET LINE: 31010105.2040.6004130**
  
11.    VENDOR: Triple Cities Acquisition, d/b/a Cook Brothers  
DESCRIPTION: Bid #2015-112 - Repair/overhaul B400R Transmissions on buses - low bidder  
REQUESTED BY: G. Kilmer, B. Keefer, Transit  
TERM: 1/1/16-12/31/17 - One optional one year renewal available through 12/31/18  
COST: NTE \$3,765.00 per overhaul  
**BAC ACTION: Approved, Law Dept. to process  
CA 14-506  
BUDGET LINE: 31010105.2040.6004040**

12. **VENDOR:** Triples Cities Acquisition, d/b/a Cook Brothers  
**DESCRIPTION:** Bid #2015-113 - Service, repair and/or rebuild steering and driveline components for buses - low bid  
**REQUESTED BY:** G. Kilmer, B. Keefer, Transit  
**TERM:** 1/1/16-12/31/17 - One optional one year renewal available through 12/31/18  
**COST:** NTE \$75.00/hour plus 25% markup on parts  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 14-506-1**  
**BUDGET LINE:** 31010105.2040.6004040
  
13. **VENDOR:** Aramark Uniform Services  
**DESCRIPTION:** Bid #2013-094 - Renewal - Purchase of Coach Operators Uniforms  
**REQUESTED BY:** G. Kilmer, D. Thorp, Transit  
**TERM:** 1/1/16-12/31/16 - Final renewal  
**COST:** EST NTE \$12,000.00 per attached pricing - No change  
**BAC ACTION:** **Approved, Purchasing Dept. to process**  
**CA 14-507a**  
**BUDGET LINE:** 31010105.2040.6004052
  
14. **VENDOR:** Prevost  
**DESCRIPTION:** Purchase of OEM Nova bus parts - Single Source  
**REQUESTED BY:** G. Kilmer, B. Keefer, Transit  
**TERM:** 1/1/16-12/31/16  
**COST:** EST NTE \$100,000.00  
**BAC ACTION:** **Approved, Purchasing Dept. to process**  
**CA 14-528**  
**BUDGET LINE:** 31010105.2040.6004040
  
15. **VENDOR:** Toshiba Business Solutions  
**DESCRIPTION:** Lease of 2 eStudio 307 copiers to replace Fiscal copier and add copier for N2 Nursing  
**REQUESTED BY:** K. Carey, WPNH  
**TERM:** 2/1/16-1/31/21  
**COST:** NTE \$10,680.00 @ \$178.00/month plus overages  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 17-563**  
**BUDGET LINE:** 27010304.27060304.6004196.6004106

16. VENDOR: VNA Homecare Options  
DESCRIPTION: WPNH to participate in VNA provider network for Managed Long Term Care Program  
REQUESTED BY: K. Carey, WPNH  
TERM: 2/1/16-1/31/21  
COST: No cost to county  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 17-633**  
**BUDGET LINE: N/A**
  
17. VENDOR: Various  
DESCRIPTION: Bid #2015-105 - Copier paper, fine and other papers for Information Technology  
REQUESTED BY: D. O'Keefe, Information Technology  
TERM: 1/1/16-6/30/16  
COST: EST NTE \$16,682.78  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 1236-228**  
**BUDGET LINE: 1001100001.1010.6004012**
  
18. VENDOR: Subcarrier Communications, Inc.  
DESCRIPTION: Antenna space rental on Old State Road in Kirkwood  
REQUESTED BY: R. Serowik, N. Desko, Emergency Services  
TERM: 1/1/16-12/31/16  
COST: NTE \$13,485.36 @ 1,123.78 per month  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1854-1**  
**BUDGET LINE: 20030003.1010.6004138**
  
19. VENDOR: American Food and Vending  
DESCRIPTION: Renewal - Vending machines and services for various county facilities  
REQUESTED BY: J. Flynn, Purchasing  
TERM: 3/1/16-2/28/17 - One optional one year renewal available through 2/28/18  
COST: Revenue - Per attached commission rates  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 2559-2**  
**BUDGET LINE: Various**

20. VENDOR: Toshiba Business Solutions  
DESCRIPTION: Bid #2013-076 - Amend toner contract to remove service from Brother Printers and lower price of Brother Toners  
REQUESTED BY: J. Flynn, C. Ellsworth, Purchasing  
TERM: No change  
COST: Per attached spreadsheet  
**BAC ACTION: Approved, Law Dept. to process  
CA 2567a  
BUDGET LINE: Various**

There being no further business at hand, the meeting was adjourned at 11:20.



Ann Marie Suer, Secretary  
Board of Acquisition and Contract