

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
February 28, 2018

A meeting of the Broome County Board of Acquisition and Contract has been scheduled for Wednesday, February 28, 2018, at 11:00 a.m., to be held in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The agenda for this meeting is set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; T. West, Purchasing Dept.; S. Brown, M. VanValkenburgh; H. Miller, S. Mastin, DPW; E. Janis, Sheriff's Office; L. Wise, Library; M. Heefner, Aviation; C. Dziedzic, County Clerk; K. Andrews, Information Technology; Haley McCrory, C. Cramer, Executive; J. Bertoni, Legislature; S. Kane, OMB

1. The Board reviewed and approved the minutes of the meeting held on February 14, 2018, as prepared and presented.

The Board accepted the following Walk Around Approvals:

- 1a. Binghamton Devils; Purchase of hockey tickets for area veterans; B. Vojtisek, Veterans Services Agency; 3/25/18; NTE \$4,000.00; 36000006.1010.6004146; **BAC ACTION: Approved – 2 Ayes, 1 Nay by Legislative Chair, Law Dept. to process**
2. **VENDOR:** Greater Binghamton Chamber of Commerce
DESCRIPTION: Reimburse Chamber of Commerce for travel expenses
REQUESTED BY: M. Heefner, Aviation
TERM: One-time reimbursement
COST: NTE \$647.91
BAC ACTION: Approved – 2 Ayes, 1 Nay by Legislative Chair, Law Dept. to process
CA 1-Misc.
BUDGET LINE: 94000099.6170.4660022
3. **VENDOR:** 139 Fire LLC
DESCRIPTION: RFP#2018-002 - Mobile Live Burn Trainer for fire training at GBA
REQUESTED BY: M. Heefner, Aviation
TERM: 5/14/18-5/20/18
COST: NTE \$30,000.00
BAC ACTION: Approved, Law Dept. to process
CA 1-2297
BUDGET LINE: 20010003/28070005.1011/2010.6004572/6004162.2010048/2010048

4. VENDOR: Systems Development Group, Inc.
DESCRIPTION: Software maintenance and support for Image Mate Online software - Sole Source
REQUESTED BY: K. Andrews, C. Irvine, Information Technology
TERM: 5/1/18-4/30/18
COST: NTE \$7,500.00
BAC ACTION: Approved, Law Dept. to process
CA 9-230
BUDGET LINE: 10020001.1010.6004192

5. VENDOR: Various
DESCRIPTION: State Contracts #PC66688/PC67318/PC67357 - Purchase of multiple vehicles for fleet replacement as per attached
REQUESTED BY: H. Miller, K. Wittig, DPW/Fleet
TERM: One-time purchases - EST. 90-180 days after purchase order
COST: NTE \$326,814.40 - prices per attached **AMENDED COST: NTE \$185,541.07**
BAC ACTION: Approved as amended, Purchasing Dept. to process
CA 11-2376
BUDGET LINE: Various

6. VENDOR: Cappellino Chevrolet
DESCRIPTION: State Contract #PC66898, Award #22898, Group #40451 - Purchase of one (1) 2018 Chevrolet Traverse LT AWD vehicle for Corrections
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Office
TERM: One-time purchase - EST 90-180 days after purchase order
COST: NTE \$31,077.64 - No cost to county - funded by telephone trust funds account
BAC ACTION: Approved, Purchasing Dept. to process
CA 11-2376
BUDGET LINE: 94000099.6170.4660034

7. VENDOR: Navistar, Inc.
DESCRIPTION: Bid #7823 Onondaga County - Purchase of two (2) new and unused 2018 International trucks with plow/body packages
REQUESTED BY: S. Brown, M. VanValkenburgh, DPW/Highway
TERM: One-time purchase - EST 90 days after purchase order
COST: NTE \$402,238.00 @ \$201,119.00/each
BAC ACTION: Held over under the rules at the request of Legislative Chair
CA 11-2418
BUDGET LINE: 39010008.5202.6002102.3920020

8. VENDOR: PJF Enterprises, Inc.
DESCRIPTION: Replacement of lower lobby level center doors and walls at Arena
REQUESTED BY: L. Boulton, S. Mastin, DPW/Engineering
TERM: 60 days from NTP
COST: NTE \$34,430.00
BAC ACTION: Approved, Law Dept. to process
CA 11-2491
BUDGET LINE: 39010008.5202.6002102.3920020

ITEM #9 PULLED FROM AGENDA BY T. WEST - PURCHASING

9. VENDOR: Brooks' House of Bar-B-Q
DESCRIPTION: Chicken Barb-B-Q fundraising event to benefit the Office for Aging Senior Games
REQUESTED BY: L. Schuhle, S. Wansart, Office for Aging
TERM: 9/21/18
COST: EST NTE \$7,600.00 per attached rates
CA 292-455
BUDGET LINE: 34010006.1011.6004138.3410626
10. VENDOR: Unique Management Services
DESCRIPTION: Collection of past due library accounts and materials overdues - Sole Source
REQUESTED BY: L. Wise, Library
TERM: 4/1/18-3/31/19
COST: NTE \$8.95 per account submitted
BAC ACTION: Approved, Law Dept. to process
CA 1581-122
BUDGET LINE: 40000008.3150.6004138
11. VENDOR: Four County Library System
DESCRIPTION: Automation agreement to maintain online catalog
REQUESTED BY: L. Wise, Library
TERM: 4/1/18-3/31/19
COST: NTE \$54,950.00
BAC ACTION: Approved, Law Dept. to process
CA 1581-139
BUDGET LINE: 40000008.3150.6004573
12. VENDOR: Four County Library System
DESCRIPTION: Purchase and catalog materials
REQUESTED BY: L. Wise, Library
TERM: 4/1/18-3/31/19

COST: NTE \$0.50/Book processing and \$0.35 per item cataloging

BAC ACTION: Approved, Law Dept. to process

CA 1581-139a

BUDGET LINE: 40000008.3150.6004573


13. VENDOR: Syn-Tech Systems, Inc.
DESCRIPTION: Software and hardware maintenance for Fuelmaster Fuel Management System - Sole Source
REQUESTED BY: K. Andrews, C. Irvine, Information Technology
TERM: 5/1/18-4/30/19
COST: NTE \$5,875.00
BAC ACTION: Approved, Law Dept. to process
CA 1732-356
BUDGET LINE: 10020001.1010.6004192
14. VENDOR: Bridge Associates, LLC
DESCRIPTION: Bid #2018-004 - Purchase of handheld cemetery US flags
REQUESTED BY: B. Vojtisek, S. Leader, Veterans Services Agency
TERM: One-time purchase - Delivery by 4/20/18
COST: NTE \$13,224.96 - 23,616 flags @ \$0.56/each
BAC ACTION: Approved, Purchasing Dept. to process
CA 2000-Misc.
BUDGET LINE: 36000006.1010.6004147

SUPPLEMENTAL ITEM:

15. VENDOR: American Food and Vending
DESCRIPTION: Amend contract to extend vending services for one month
REQUESTED BY: T. West, C. Ellsworth, Purchasing Dept.
TERM: 3/1/12-3/31/18 - Extension of one month
COST: Revenue
BAC ACTION: Approved, Law Dept. to process
CA 2559-2
BUDGET LINE: Various

There being no further business at hand, the meeting was adjourned at 11:23 a.m.

NEXT MEETING: March 14, 2018


Ann Marie Suer, Secretary
Board of Acquisition and Contract