

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
December 28, 2016

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, December 28, 2016, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, D. Schofield, R. O'Donnell for D. Reynolds

ALSO PRESENT: A. Suer, Law Dept.; J. Flynn, C. Ellsworth, Purchasing Dept.; S. Britton, Health Dept.; G. Kilmer, Transit; Sheriff Harder; D. O'Keefe, Information Technology; M. Heefner, Aviation; D. Preston, J. Bernardo, Executive Office; K. McManus, Deputy Co. Executive Elect; T. West, Dir. Of Purchasing Elect

1. The Board reviewed and approved the minutes of the meeting held on December 14, 2016, as prepared and presented.

The Board accepted the following Walk Around Approval:

1a. Various vendors; Bid #2016-101; Purchase of Plow Blades/shoes & Salt spreader chains; P. Latting, J. Sullivan; DPW/Highway; 12/15/16-4/30/17; CA# 11-2310; NTE attached pricing sheet; 30020105.3160.6004040; Approved, Purchasing Dept. to process

2. **VENDOR:** Ber-National Controls, Inc.
DESCRIPTION: Service contract for access & revenue control equipment for airport parking lots - Sole Source
REQUESTED BY: M. Heefner, Aviation
TERM: 1/1/17-12/31/17
COST: EST NTE \$30,000.00 per attached rates
BAC ACTION: **Approved, Law Dept. to process**
CA 1-470
BUDGET LINE: **28100005.2010.6004048/60041112**

3. **VENDOR:** McFarland Johnson, Inc.
DESCRIPTION: Release of retainage for engineering services for Runway 16/34 Rehabilitation Design Services
REQUESTED BY: M. Heefner, Aviation
TERM: No change
COST: NTE \$23,299.55
BAC ACTION: **Approved, Law Dept. to process**

CA 1-924-4

BUDGET LINE: 28010005.2012.6004255.2820055

4.

VENDOR: Evans Mechanical, Inc.
DESCRIPTION: Bid #2016-053 - Change Order #2 - Additional work associated with the Airport Terminal Boiler Project, approved and accepted by McFarland Johnson
REQUESTED BY: M. Heefner, Aviation
TERM: No change
COST: New NTE \$218,486.00 - Increase of \$6,636.00
BAC ACTION: Approved, Law Dept. to process
CA 1-2267
BUDGET LINE: 28010005.2012.6002102.2820008
5.

VENDOR: Titleist Golf Company
DESCRIPTION: Purchase of trademark Titleist golf equipment for resale - Sole Source
REQUESTED BY: M. Deuel, A. Martin, En-Joie Golf Club
TERM: 1/1/17-12/31/17
COST: EST NTE \$32,000.00
BAC ACTION: Approved, Purchasing Dept. to process
CA 8-684
BUDGET LINE: 41010008.3140.6004053
6.

VENDOR: Lexikeet Learning
DESCRIPTION: Purchase of WIC intake translation tablet - Single Source
REQUESTED BY: S. Britton, H. Ludwig, Health/WIC
TERM: 1/1/17-12/31/17
COST: NTE \$14,995.00
BAC ACTION: Approved, Purchasing Dept. to process
CA 10-Misc.
BUDGET LINE: 250100004.1011.6004146.2510537
7.

VENDOR: United Health Services
DESCRIPTION: Provision for chest and other x-rays, hepatic panels and other TB Related services
REQUESTED BY: S. Britton, M. Veech, Health/Clinic
TERM: 1/1/17-12/31/19
COST: NTE \$7,500.00 @ \$2,500.00/Yr./Medicaid rate
BAC ACTION: Approved, Law Dept. to process
CA 10-471-1
BUDGET LINE: 25020004.1010.6004123

8. **VENDOR:** WBNG
DESCRIPTION: Amend advertising contract for Cancer Services Program to increase total cost and extend term
REQUESTED BY: S. Britton, C. Horton, Health Dept.
TERM: 9/1/16-3/31/17
COST: NEW NTE \$18,000.00 - Increase of \$8,000.00 - Extend contract term from 9/1/16-10/31/16 to 9/1/16-3/31/17
BAC ACTION: **Approved, Law Dept. to process**
CA 10-757a
BUDGET LINE: 25010004.1011.6004137.2510519

9. **VENDOR:** Toshiba Business Solutions
DESCRIPTION: Lease an e-Studio 3008a MFP copy machine
REQUESTED BY: S. Britton, C. Fedor, Health Dept.
TERM: 2/1/17-1/31/22
COST: NTE \$6,750.00 @ \$115.50/month + \$.0065/copy over 5,000 pages per month
BAC ACTION: **Approved, Law Dept. to process**
CA 10-968
BUDGET LINE: 25010004.1010.6004196

10. **VENDOR:** Foster Martin, Inc.
DESCRIPTION: Multi-County mass marketing media campaign website maintenance and support for WIC
REQUESTED BY: S. Britton, H. Ludwig, Health/WIC
TERM: 1/1/17-12/31/17
COST: NTE \$7,200.00
BAC ACTION: **Approved, Law Dept. to process**
CA 10-1072
BUDGET LINE: 25010004.1011.6004137.2510537

11. **VENDOR:** Delacey Ford
DESCRIPTION: State Contract #PC66774, Award #22898, Group #40451 - Purchase of two (2) Ford Transit Vans with Havis Prisoner inserts per attached specs - 50% from inmate commissary fund, 50% from inmate phone trust
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Office
TERM: EST 90 days after Purchase order
COST: NTE \$117,432.00 @ \$58,716.00/per vehicle - No cost to county as noted above
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 11-2376
BUDGET LINE: 94000099.6170.4660034

12. **VENDOR:** Roseanne Sall Advertising
DESCRIPTION: Amend contract and extend expiration date on contract for updated BOAC Facebook page and BOAC website
REQUESTED BY: K. White, C. Cassidy, DSS/BOAC
TERM: 8/01/16-12/31/16
COST: NEW NTE \$9,200.00 - Increase of \$1,500.00 from \$7,700.00
BAC ACTION: **Approved, Law Dept. to process**
CA 13-745a
BUDGET LINE: **35020006.1010.6004137**

13. **VENDOR:** JB's Excavation Services, Inc.
DESCRIPTION: Final payment for Upper Lisle Road Bridge Wing Wall Replacement
REQUESTED BY: L. Boulton, B. Harrington, DPW/Engineering
TERM: No change
COST: NTE \$31,500.00
BAC ACTION: **Approved, Law Dept. to process**
CA 11-2453
BUDGET LINE: **29010105.5202.6002205.2920079**

14. **VENDOR:** Serafini Transportation
DESCRIPTION: Bid #2016-094 - Transportation services for the disabled - BC Lift Service
REQUESTED BY: G. Kilmer, M. Craig, Transit
TERM: 4/1/17-3/31/19 - Three (3) optional one year renewals available through 3/31/22
COST: NTE \$35.88/vehicle hour
BAC ACTION: **Approved, Law Dept. to process**
CA 14-399-1
BUDGET LINE: **31010105.2040.6004144**

15. **VENDOR:** Various
DESCRIPTION: Bid #2016-098 - Purchase of bus replacement parts from various vendors
REQUESTED BY: G. Kilmer, M. Craig, Transit
TERM: 12/1/16-11/30/18 - Three (3) optional one year renewals available through 11/30/21
COST: NTE - Per attached spreadsheets
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 14-445
BUDGET LINE: **31010105.2040.6004040**

16. **VENDOR:** Aramark Uniform Services
DESCRIPTION: Bid #2013-094 - Amend contract to extend expiration date by 90 days to allow time to rebid with revised specifications
REQUESTED BY: G. Kilmer, D. Thorp, Transit

TERM: 1/1/16-3/31/17
COST: NTE - Per attached - no change
**BAC ACTION: Approved, Purchasing Dept. to process
CA 14-507a**
BUDGET LINE: 6004052.2040.31010105

17.

VENDOR: Aftermarket Parts Company d/b/a New Flyer Parts
DESCRIPTION: Purchase of OEM Orion bus parts - Single Source
REQUESTED BY: G. Kilmer, B. Keefer, Transit
TERM: 1/1/17-12/31/17
COST: EST NTE \$100,000.00
**BAC ACTION: Approved, Purchasing Dept. to process
CA 14-522**
BUDGET LINE: 31010105.2040.6004040
18.

VENDOR: Towanda Printing d/b/a The Daily Review
DESCRIPTION: Bid #2014-064 - Renewal - Senior newsletter monthly printing
REQUESTED BY: J. Kelly, T. Eaton, Office for Aging
TERM: 1/1/17-12/31/17 - Two (2) optional one year renewals remain through 12/31/19
COST: NTE \$14,357.00
**BAC ACTION: Approved, Law Dept. to process
CA 292-464**
BUDGET LINE: 34010006.1011.6004138.3410597
19.

VENDOR: Lourdes Hospital
DESCRIPTION: Use of autopsy rooms at Lourdes Hospital
REQUESTED BY: R. Behnke, B. Narozny, Law Dept.
TERM: 1/1/17-12/31/17
COST: NTE \$400.00 per autopsy
**BAC ACTION: Approved, Law Dept. to process
CA 477a**
BUDGET LINE: 03000001.1010.6004406
20.

VENDOR: United Health Services Hospitals
DESCRIPTION: Use of autopsy rooms at United Health Services Hospitals
REQUESTED BY: R. Behnke, B. Narozny, Law Dept.
TERM: 12/1/17-12/31/17
COST: NTE \$350.00 per autopsy
**BAC ACTION: Approved, Law Dept. to process
CA 477b**
BUDGET LINE: 03000001.1010.6004406

21. **VENDOR:** DynTek Services, Inc.
DESCRIPTION: Bid #GSA-35F-0025N SCHED 70 - Purchase of one year subscription to online training for 1,000 end users
REQUESTED BY: K. Andrews, R. Delanoy, Information Technology
TERM: 1/1/17-12/31/17
COST: NTE \$12,146.50
BAC ACTION: **Approved, Purchase Dept. to process**
CA 1236-400a
BUDGET LINE: 10020001.1010.6004162

22. **VENDOR:** Rochester Scale Works
DESCRIPTION: Service and calibration for scales at Broome County Landfill - Single Source
REQUESTED BY: D. Schofield, K. Hall, Solid Waste/Landfill
TERM: 1/1/17-12/31/17
COST: NTE \$12,280.00 @ \$8,900.00/service and \$3,380.00/calibration - Single Source
BAC ACTION: **Approved, Law Dept. to process**
CA 1732-480
BUDGET LINE: 38040007.2020.6004112

23. **VENDOR:** Kraft Power Corp.
DESCRIPTION: Service contract for Deutz engine repairs on BOMAC 1172 Compactor - Single Source
REQUESTED BY: D. Schofield, K. Hall, Solid Waste/Landfill
TERM: 1/1/17-12/31/17
COST: NTE \$14,999.00
BAC ACTION: **Approved, Law Dept. to process**
CA 1732-506
BUDGET LINE: 38040007.2020.6004137

24. **VENDOR:** Southern Tier Recycler, Inc.
DESCRIPTION: Revenue from corrugated cardboard recycling delivered to vendor facility
REQUESTED BY: D. Schofield, D. Smith, Solid Waste
TERM: 1/1/17-12/31/17
COST: Revenue - \$45.00/ton
BAC ACTION: **Approved, Law Dept. to process**
CA 1732-515-1
BUDGET LINE: 38040007.2020.5000431.3800001

25. **VENDOR:** Five Star Equipment
DESCRIPTION: Purchase of OEM BOMAG equipment parts - Single Source
REQUESTED BY: D. Schofield, K. Hall, Solid Waste/Landfill
TERM: 1/1/17-12/31/17
COST: NTE \$75,000.00
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 1732-523a
BUDGET LINE: 38040007.20206004040

There being no further business at hand, the meeting was adjourned at 11:10 a.m.



Ann Marie Suer, Secretary
Board of Acquisition and Contract