

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
August 10, 2016

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, August 10, 2016, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, D. Schofield, C. Dziejic

ALSO PRESENT: A. Suer, Law Dept.; J. Flynn, Purchasing; C. Horton, Health Dept.; P. Latting, DPW/Highway; G. Kilmer, Transit; R. O'Donnell, K. Bernhardsen, Legislature

1. The Board reviewed and approved the minutes of the meeting held on July 27, 2016, as prepared and presented.

2. **VENDOR:** Sanofi Pasteur
DESCRIPTION: Purchase of estimated 87/10 dose vials of split cell flu vaccine - NYS Contract PC66020 Award PGB22555 Group 10200
REQUESTED BY: S. Britton, M. Veech, Health
TERM: 9/1/16-8/31/17
COST: Estimated not to exceed \$15,179.79 depending on severity of flu season
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 10-815
BUDGET LINE: 25020004.1010.6004062

3. **VENDOR:** SHI International Corp.
DESCRIPTION: Electronic health record system (K-system) and medical billing for Health Dept. NYS Contract PT65193 Award 21961 Group 79518
REQUESTED BY: K. Andrews, N. Townsend, Info Tech
TERM: 8/1/16-7/31/17
COST: NTE \$33,327.00
BAC ACTION: **ITEM PULLED BY DEPARTMENT PRIOR TO MEETING**
CA 10-934
BUDGET LINE: 10020001.1010.6004192

4. VENDOR: Lights & Sirens, Ltd.
DESCRIPTION: Bid 2014-075 - renewal - installation of electrical equipment in police style vehicles
REQUESTED BY: H. Miller, A. Martin, DPW
TERM: 9/1/16-8/31/17 - final renewal
COST: Per attached hourly rates & parts discount - typical removal and installation is \$3,733.00 per vehicle
BAC ACTION: Approved, Law Dept. to process
CA 11-2196
BUDGET LINE: various

5. VENDOR: Toshiba Business Solutions
DESCRIPTION: Lease of E-Studio 3008A digital copier
REQUESTED BY: P. Latting, J. Sullivan, DPW Highway
TERM: 8/1/16-7/31/21
COST: NTE \$4,710.00@\$78.50 per month plus \$.0065 per copy over 1,000 copies per month
BAC ACTION: Approved, Law Dept. to process
CA 11-2301
BUDGET LINE: 30020105.3160.6004196

6. VENDOR: Suit Kote Corp.
DESCRIPTION: Bid 2013-057 - renewal - general infrastructure repairs
REQUESTED BY: D. Schofield, S. Brown, DPW/Engineering/Highway
TERM: 8/1/16-7/31/17 - final renewal
COST: NTE \$34,999.00 per assignment per attached rates
BAC ACTION: Approved, Law Dept. to process
CA 11-2356
BUDGET LINE: various

7. VENDOR: Webster Ford d/b/a Henderson Ford
DESCRIPTION: Purchase of one (1) new 2017 Ford E350 cutaway chassis with a new aerocell fiberglass body and lift gate - NYS Contract PC67292 Award 22904 Group 40500
REQUESTED BY: P. Latting, M. VanValkenburgh, DPW Highway
TERM: One time purchase - estimated 90 days after issuance of purchase order
COST: NTE \$37,019.50
BAC ACTION: Approved, Purchasing Dept. to process
CA 11-2376
BUDGET LINE: 30020105.5202.2002302.3020019

8. VENDOR: A. W. Farrell & Sons, Inc.
DESCRIPTION: Bid 2016-062 - roof replacement for Broome County Office Building - Base Bid plus Alternate 1
REQUESTED BY: H. Miller, S. Brown, DPW
TERM: Completion date of 10/15/16
COST: NTE \$411,260.00
**BAC ACTION: Approved, Law Dept. to process
CA 11-2447
BUDGET LINE: 15020101.5202.6002102.1520066**

9. VENDOR: Harris Corp. - RF Communication Division
DESCRIPTION: Purchase of portable UHF band radios - NYS Contract PC67050 Award 20191 Group 77201
REQUESTED BY: J. Marinich, N. Desko, Emergency Services
TERM: 180 days after purchase order issued
COST: NTE \$149,605.92
**BAC ACTION: Approved, Purchasing Dept. to process
CA 20-3
BUDGET LINES: 20010003.1011.6002706/6002709/6004162.
2010033/2010029/2010039**

10. VENDOR: (1)Al's Garage - (2)U-Save Towing & Recovery
DESCRIPTION: Bid 2016-050 - towing & road service of vehicles to County facilities
REQUESTED BY: G. Kilmer, P. Memos, Transit
TERM: 8/1/16-7/31/17 - three optional one (1) year renewals through 7/31/20
CORRECTED TERM: 6/1/16-5/31/17 - RENEWALS THROUGH 5/31/20
COST: NTE \$14,999.00 - total cost between both vendors
**BAC ACTION: Approved as amended, Law Dept. to process
CA 14-489 - Al's Garage CA 14-489-1 U-Save Towing & Recovery
BUDGET LINE: 3100105.2040.6004130**

11. VENDOR: Serafini Transportation Corp.
DESCRIPTION: Bid 2012-074 - renewal - transportation of children with disabilities & developmental delays in Early Intervention & Preschool special education programs
REQUESTED BY: S. Britton, T. Cooney, Health
TERM: 9/1/16-8/31/17 - final renewal
COST: NTE \$25.48 per one way trip - increase of 0.9% allowed in contract CPI language
**BAC ACTION: Approved, Law Dept. to process
CA 575-11
BUDGET LINE: 25060004.1010.6004146**

12. VENDOR: Serafini Transportation d/b/a Southern Tier Medi Van
DESCRIPTION: Bid 2013-072 - renewal - transportation of medically fragile children with disabilities and developmental delays for Early Intervention & Preschool special education programs
REQUESTED BY: S. Britton, T. Cooney, Health
TERM: 7/1/16-6/30/17 - one optional renewal remains through 6/30/18
COST: NTE \$66.00 per one way trip
BAC ACTION: Approved, Law Dept. to process
CA 575-11-1
BUDGET LINE: 25060004.1010.600146
13. VENDOR: Toshiba Business Solutions
DESCRIPTION: Bid 2013-076 - renewal of purchase of fax and laser printer cartridges, including printer repair service for County departments & open to political subdivisions
REQUESTED BY: J. Flynn, C. Ellsworth, Purchasing
TERM: 10/1/16-9/30/17 - one optional renewal remains through 9/30/18
COST: per attached spreadsheet
BAC ACTION: Held over per request of Legislative Board Member
CA 2567(A)
BUDGET LINE: various

There being no further business at hand, the meeting was adjourned at 11:15am.


Ann Marie Suer, Secretary
Board of Acquisition and Contract