

April 9, 2014

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT

A meeting of the Broome County Board of Acquisition and Contract was held on April 9, 2014, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, A. Martin, D. Schofield

ALSO PRESENT: A. Suer, Law Dept.; J. Flynn, Purchasing; T. Armstrong, M. VanValkenburgh, DPW/Highway; T. Eaton, J. Kelly, OFA; B. Vojtisek, Veterans; M. Scarinzi, Energy Development; K. Davis, M. Pines, Elections; J. Bernardo, Executive's; A. Garrison, Parks, Recreation & Youth Services

1. The Board reviewed and approved the minutes of the meeting held on March 26, 2014, as prepared and presented.
2. **VENDOR: US Airways c/o Points.com**
DESCRIPTION: Rewards miles for BGM loyalty club members
REQUESTED BY: D. Hickling, Aviation
TERM: 4/14/14-12/31/14
COST: NTE \$2,687.50
BAC ACTION: Approved, Law Dept. To process
CA 1-906-3
BUDGET LINE: 28010005.2010.6004137
3. **VENDOR: Ruk Peterson**
DESCRIPTION: Lease of T-Hangar for aircraft storage
REQUESTED BY: D. Hickling, Aviation
TERM: 4/1/14-3/31/15 - automatic per agreement
COST: Revenue per rates set by the Legislature
BAC ACTION: Approved, Law Dept. To process
CA 1-306-73

BUDGET LINE: 28010005.2010.5000146

4. **VENDOR: Michael F. Hannagan**
DESCRIPTION: Lease of T-Hangar for aircraft storage
REQUESTED BY: D. Hickling, Aviation
TERM: 4/1/14-3/31/15 - automatic per agreement
COST: Revenue per rates set by the Legislature
BAC ACTION: Approved, Law Dept. To process
CA 1-306-74
BUDGET LINE: 28010005.2010.5000146

5. **VENDOR: DoubleTree by Hilton Binghamton**
DESCRIPTION: Bid#2013-020 - Renewal - Meals/lodging for the Holiday Classic Basketball Tournament
REQUESTED BY: C. Marion, M. Dickerson, Stop-DWI Program
TERM: 6/1/14-5/31/15, One - year optional renewal remains thru 5/31/16
COST: NTE \$43,000.00 - \$3.00 increase for rooms and no change in pricing for meals
BAC ACTION: Held over for further review
CA 6-30
BUDGET LINE: 94000099.6170.4660014

6. **VENDOR: Broome-Tioga BOCES**
DESCRIPTION: Rental of room, phone and computer for the Mental Health Schools Project
REQUESTED BY: A. Johnson, K. White, Mental Health
TERM: 10/1/13-12/31/14
COST: Revenue NTE \$5,000.00
BAC ACTION: Approved, Law Dept. To process
CA 7-339(a)
BUDGET LINE: 26000004.1010.5000426

7. **VENDOR: USDA, APHIS, Wildlife Services**
DESCRIPTION: Goose management program for county parks
REQUESTED BY: A. Garrison, Parks, Rec & Youth Service
TERM: 4/1/14-3/31/15
COST: NTE \$7,503.00 plus \$6.00 per goose
BAC ACTION: Approved, Law Dept. To process
CA 8-669
BUDGET LINE: 43030008.1010.6004117

8. **VENDOR: Systems Development Group**

DESCRIPTION: Maintenance for the Image Mate Online Software
- Sole Source
REQUESTED BY: E. Miller, D. English, Planning/Real Property
TERM: 5/1/14-4/30/15
COST: NTE \$7,500.00 (\$4500.00/Planning & \$3000.00/Real Property)
BAC ACTION: Approved, Law Dept. To process
CA 9-230
BUDGET LINE: 37000007.17000001.1010.6004255.6004192

9. VENDOR: Vantage Equipment
DESCRIPTION: BID# 2014-024 Purchase of a 2013 Gradall XL3100 IV Rubber Tire Excavator
REQUESTED BY: P. Latting, T. Armstrong, DPW/Highway
TERM: One time purchase
COST: NTE \$247,182.00 @ \$292,182.00/Excavator & \$45,000.00 trade in for 2004 Excavator
BAC ACTION: Approved, Law Dept. To process
CA 11-2072 (b)
BUDGET LINE: 30020105.5202.6002302.3020017
10. VENDOR: Vision Ford
DESCRIPTION: Bid# 2014-015 - purchase of five 2015 Ford F-250 pickups to include suspension upgrade from the low bidder
REQUESTED BY: P. Latting, T. Armstrong, DPW/Highway
TERM: One time purchase
COST: NTE \$ 142,410.00 @ \$28,482.00 each
BAC ACTION: Approved, Purchasing Dept. To process
CA 11-2371
BUDGET LINE: 30020105.5202.6002302.3020017
11. VENDOR: Van Bortel Ford
DESCRIPTION: Award #E-12-13 PPTH (Chautauqua County)- Purchase of a 2014 Ford F-350XL reg cab SRW8"Box - Chautauqua County bid award allowing "Piggybacking"
REQUESTED BY: H. Miller, K. Wittig, DPW/Fleet
TERM: One time purchase
COST: NTE \$30,688.94
BAC ACTION: Approved, Purchasing Dept. To process
CA 11-2372
BUDGET LINE: 09000001.2072.6002300.0920010
12. VENDOR: Henderson Ford
DESCRIPTION: State Contract# PC66389, Award# 22737, Group# 40451 -

purchase of a 2014 Ford F-250XL reg cab 4WD SRW 8'Box
REQUESTED BY: H. Miller, K. Wittig, DPW/Fleet
TERM: One time purchase
COST: NTE \$25,078.75
BAC ACTION: Approved, Purchasing Dept. To process
CA 11-2373
BUDGET LINE: 09000001.2072.6002300.0920010

13. **VENDOR: Pueblo Hotel Supply**
DESCRIPTION: Bid# 2014-019 - Purchase of ice dispensers and ice cube machines - low bidder
REQUESTED BY: E. Cooney, S. Stagg, WPNH
TERM: 4/1/14-12/31/14
COST: NTE \$8,899.28 @ \$2406.86/dispenser & \$2,042.78/machine
BAC ACTION: Approved, Purchasing Dept. To process
CA 17-619
BUDGET LINE: 27050104.2050.6002700
14. **VENDOR: Rogers Service Group**
DESCRIPTION: Bid# 2014-008 - Trucking services for moving voting machines - low bidder
REQUESTED BY: K. Davis, M. Pines, Elections
TERM: 5/1/14-4/30/16 - One optional renewal available thru 4/30/17
COST: NTE \$128.00/hour for vehicle and two employees
BAC ACTION: Approved, Law Dept. To process
CA 61-104-1
BUDGET LINE: 07000001.1010.6004138
15. **VENDOR: Jeanne Stracuzzi, R.D.**
DESCRIPTION: Nutrition counseling services
REQUESTED BY: J. Kelly, T. Eaton, OFA
TERM: 4/1/14-4/30/13 - Dept. to send one year request to Leg
COST: NTE \$1,983.00 @ \$44.06/hour
BAC ACTION: Approved, Law Dept. To process
CA 292-135
BUDGET LINE: 34010006.1011.6004567.3410529
16. **VENDOR: Retired & Senior Volunteer Program (RSVP)**
DESCRIPTION: Transportation for clients of Yesteryears adult day care - Single source
REQUESTED BY: J. Kelly, T. Eaton, OFA
TERM: 1/1/14-12/31/14
COST: NTE \$12,927.00

BAC ACTION: Approved, Law Dept. To process
CA 292-352
BUDGET LINE: 34010006.1011.6004138.3410517

17. **VENDOR:** Airgas USA, LLC
DESCRIPTION: Bid# 2014-021 - Purchase of gasses for cylinders and cylinder rental for county departments and open to political subdivisions - low bidder
REQUESTED BY: H. Miller, DPW
TERM: 4/1/14-3/31/16 - One optional one year renewal available thru 3/31/17
COST: Per attached rates / prices and markups / discounts
BAC ACTION: Approved, Purchasing Dept. To process
CA 2398
BUDGET LINE: Various
18. **VENDOR:** Metro Flag Co
DESCRIPTION: Bid# 2014-014 - Purchase of hand held / cemetery flags - low bidder
REQUESTED BY: B. Vojtisek, J. McCarthy, Veterans
TERM: One time purchase
COST: NTE \$13,029.12 @ \$.52 per flag
BAC ACTION: Approved, Purchasing Dept. to process
CA 2640
BUDGET LINE: 36000006.1010.6004147
19. **VENDOR:** Sure Temp Company, Inc.
DESCRIPTION: Amend contract for installation of catalyst efficiency enhancing controllers to extend term - Single Source
REQUESTED BY: M. Scarinzi, Energy Development
TERM: From NTP thru 6/30/14 - extend 3 months
COST: NTE \$41,793.00 - no change
BAC ACTION: Approved, Law Dept. To process
CA 2775
BUDGET LINE: 46010007.1010.6002204

There being no further business at hand, the meeting was adjourned at 11:08 AM.

Ann Marie Suer, Secretary
Board of Acquisition and Contract