



State of New York
County of Broome Government Offices

Office of the Broome County Executive
Jason T. Garnar, County Executive

November 8, 2018

Mr. Kevin M. McManus
Deputy County Executive
Chairman - BAC

Mr. Daniel J. Reynolds
County Legislature Chairman

Ms. Leslie Boulton
DPW Commissioner Chairwoman

Ms. Robin L. Laabs
Purchasing

Mr. Jerome Knebel
Director – Office of Management & Budget

A meeting of the Broome County Board of Acquisition and Contract has been scheduled for Wednesday, November 14, 2018, at 11:00 a.m., to be held in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The agenda for this meeting is set forth below.

1. The Board will review for approval the minutes of the meeting held on October 24, 2018, as prepared and presented.

The Board accepted the following Walk Around Approvals:

- 1a. PJF Enterprises, Inc.; Emergency repair to ceiling at the Forum Theatre; C. Marion, Forum; 10/26/18-11/9/18; NTE \$21,200.00; CA 11-2491; 42010008.5202600.60022102
2. **VENDOR: Johnson City Athletic Booster**
DESCRIPTION: Administrative services for STOP-DWI Holiday Classic
REQUESTED BY: C. Marion, Arena
TERM: 11/15/18-1/15/19
COST: \$21,000.00
CA 6-1
BUDGET LINE: 94000099.6170.4660014

3. **VENDOR:** Titleist Golf Company
DESCRIPTION: Purchase of Trademark Titleist Golf equipment/merchandise for resale-
Sole Source
REQUESTED BY: M. Deuel, En-Joie Golf Club
TERM: 1/1/19-12/31/19
COST: EST NTE \$32,000.00
CA 8-684
BUDGET LINE: 41010008.3140.6004053

4. **VENDOR:** Greater Binghamton Chamber of Commerce
DESCRIPTION: Requesting hotel/motel funds for Buy Local Campaign - 2018
REQUESTED BY: F. Evangelisti, Planning
TERM: 10/1/18-1/31/19
COST: NTE \$10,000.00
CA 9-253
BUDGET LINE: 90000099.1010.6005026

5. **VENDOR:** Lowe's
DESCRIPTION: DCMO BOCES Bid #2016-131 - Purchase inspection supplies to
distribute to participants of the Healthy Neighborhoods Program
REQUESTED BY: R. Kaufman, Health Dept.
TERM: 11/1/18-3/31/19
COST: NTE \$35,000.00
CA 10-Misc.
BUDGET LINE: 25010004.1011.6004045.2510567

6. **VENDOR:** Environmental Education Associates
DESCRIPTION: EPA Lead Training for staff and contractors
REQUESTED BY: R. Kaufman, Health Dept.
TERM: 1/1/19-12/31/19
COST: NTE \$14,999.00
CA 10-893B
BUDGET LINE: 25010004.1011.6004146.various

7. **VENDOR:** Calero Software, LLC
DESCRIPTION: Accounting software package used by IT to track costs for county
departments and outside entities that utilize the county phone system - Sole Source
REQUESTED BY: K. Andrews, C. Irvine, Information Technology
TERM: 1/1/19-12/31/21
COST: NTE \$66,839.00 total for three years per attached quote
CA 11-1829a
BUDGET LINE: 10020001.1010.6004192

8. VENDOR: Postler & Jaeckle
DESCRIPTION: Bid #2017-027 - Change Order #1, Decrease of \$11,650.00, Requesting final payment & release of retainage for Willow Point Nursing Home Boiler Replacement at North & West Wings
REQUESTED BY: L. Boulton, DPW
TERM: 150 days from NTP
COST: NEW NTE \$488,050.00 - CO#1 - Decrease of \$11,650.00; Final payment of \$15,366.25 plus Release of retainage \$24,402.50 - Total payment \$39,768.75
CA 11-2466
BUDGET LINE: 27030404.2052.6002602.2720042

9. VENDOR: Insero & Co. CPAs, LLP
DESCRIPTION: Consultant audit close-out services for Airport Rd (CR 69) Reconstruction Project
REQUESTED BY: L. Boulton, DPW
TERM: 45 days from NTP
COST: NTE \$3,500.00
CA 11-2512
BUDGET LINE: 29010105.5202.6002201.2920077

10. VENDOR: Roseann Sall Advertising Agency, Inc.
DESCRIPTION: Advertising campaign to promote bus location app, solicit and support targeted television and digital media campaign
REQUESTED BY: G. Kilmer, M. Craig, Transit
TERM: 11/1/18-10/31/19
COST: NTE \$10,000.00 - No direct cost to county - funding approved by hotel/motel committee
CA 14-512
BUDGET LINE: 9000099.1010.6005026

11. VENDOR: Toshiba Business Solutions
DESCRIPTION: Lease of four (4) Toshiba e-Studio E-306 and one (1) e-Studio 3108a MFP copiers for Personnel and Nurses stations (S1, N1, S2, WW)
REQUESTED BY: R. LaClair, S. Jerzak, Willow Point
TERM: 1/1/19-12/31/23
COST: NTE \$30,030.00 @ \$500.50/mo. plus overages
CA 17-557a
BUDGET LINE: 27010101/27060304.2050.6004196/6004106

12. **VENDOR:** Dominion Voting Systems, Inc.
DESCRIPTION: State Contract #PC66393, Group #22300, Award #22659 - Software and firmware maintenance, extended warranty for voting machines and scanners used by Elections Dept.
REQUESTED BY: K. Andrews, C. Irvine, Information Technology
TERM: 1/1/19-12/31/21
COST: NTE \$196,783.68 @ \$65,594.56/year
CA 61-88-2a
BUDGET LINE: 10020001.1010.6004192/6004193

13. **VENDOR:** Broome County Dept. of Public Transportation
DESCRIPTION: Transportation services for Office for Aging clients
REQUESTED BY: L. Schuhle, T. Eaton, OFA
TERM: 1/1/19-12/31/19
COST: NTE \$205,320.00
CA 292-320
BUDGET LINE: 34010006.1011.6004147.3410652

14. **VENDOR:** SHI International Corp.
DESCRIPTION: State Contract #PD67647, Group #73600, Award #22876 - KnowBe4 Security Awareness training subscription licenses and software
REQUESTED BY: K. Andrews, C. Irvine, Information Technology
TERM: Three (3) years from date of purchase
COST: NTE \$30,304.00
CA 1236-196c
BUDGET LINE: Various

15. **VENDOR:** Vertiv Corporation
DESCRIPTION: Maintenance service agreement for two (2) Liebert UPS/Power/Battery units in Information Technology Data Center - Sole Source
REQUESTED BY: K. Andrews, C. Irvine, Information Technology
TERM: 1/12/19-1/11/22
COST: NTE \$28,885.50
CA 1236-429
BUDGET LINE: 10020001.1010.6004193


16. **VENDOR:** Gary Dyer, Inc.
DESCRIPTION: Bid #2014-028 - Amend contract to extend final renewal through 10/31/18 to accommodate work begun before contract expiration date
REQUESTED BY: M. Heefner, Aviation
TERM: 4/1/17-10/31/18 - Extension from 7/31/18
COST: NTE \$5,000.00 per the contract rates

CA 1732-457

BUDGET LINE: Various

17. **VENDOR:** Toshiba Business Solutions
DESCRIPTION: Lease of e-Studio 4518a digital monochrome MFP
REQUESTED BY: R. Laabs, Purchasing Dept.
TERM: 1/1/19-12/31/23
COST: NTE \$7,440.00 @ \$124.00/mo. plus \$.0065/copy for overages
CA 2629
BUDGET LINE: 16000001.1010.6004196
18. **VENDOR:** Fingerlakes Communications
DESCRIPTION: Bid #2018-087 - Purchase of GPS Timing clocks for Public Safety radio tower sites - low bidder
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: One time purchase
COST: NTE \$44,096.50
CA 20-12
BUDGET LINE: 20010003.1010.6004138

NEXT MEETING: November 28, 2018


Ann Marie Suer, Secretary
Board of Acquisition and Contract

cc A. McLaughlin
T. Dellapenna
R. O'Donnell
H. Miller