

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
September 13, 2017

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, September 13, 2017, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, C. Dziedzic

ALSO PRESENT: A. Suer, Law Dept.; T. West, Purchasing Dept.; M. VanValkenburgh, S. Brown, DPW/Highway; K. Andrews, D. O'Keefe, Information Technology; J. Dadamio, Security; H. Miller, DPW; G. Kilmer, Transit; M. Scarinzi, Land Bank; L. Haskell, SWM; J. Bertoni, Legislature; D. Hamlin, Real Property, M. Ponticiello, Emergency Services

1. The Board reviewed and approved the minutes of the meeting held on August 23, 2017, as prepared and presented.

The Board accepted the following Walk Around Approvals:

1a. Federal Emergency Management Agency (FEMA); Lease of office space at Office of Emergency Services; M. Ponticiello, N. Desko, OES; Date of Signature through 11/1/17; No cost agreement; CA 20-22; Approved on 8/31/17

2. VENDOR: Boland's Excavating and Top Soil, Inc.
DESCRIPTION: Bid #2017-073 - North Apron Glycol Tank Connection to Sanitary Sewer System Collection Project at the Greater Binghamton Airport
REQUESTED BY: M. Heefner, Aviation
TERM: 14 days after NTP
COST: NTE \$89,975.00
**BAC ACTION: Approved, Law Dept. to process
CA 1-2285
BUDGET LINE: 28010005.2012.6002207.2820064**

3. VENDOR: Tri City Highway Products, Inc.
DESCRIPTION: Bid #2017-063 - Sale of asphalt millings
REQUESTED BY: M. Heefner, Aviation
TERM: TBD after agreement approval
COST: Estimated revenue - \$189,000.00 at \$4.50/ton - approximately 42,000 tons
**BAC ACTION: Approved, Law Dept. to process
CA 1-2286
BUDGET LINE: 94000099.6170.4660041**

4. VENDOR: Sunstream Corporation
DESCRIPTION: Amend contract to extend completion date for project to allow vendor to complete environmental remediation of asbestos, lead and mold at two properties
REQUESTED BY: M. Scarinzi, Planning/Land Bank
TERM: NTP-10/1/17 - extension of 31 days
COST: NTE \$97,477.00 - No change
**BAC ACTION: Approved, Law Dept. to process
CA 9-353
BUDGET LINE: 37000007.1011.6004147.3710078**

5. VENDOR: Keystone Environmental Services
DESCRIPTION: Amend contract to extend completion date for project to allow vendor to complete analysis and reporting requirements
REQUESTED BY: M. Scarinzi, Planning/Land Bank
TERM: NTP-10/1/17 - extension of 31 days
COST: NTE \$13,966.00 - No change
**BAC ACTION: Approved, Law Dept. to process
CA 9-355
BUDGET LINE: 37000007.1011.6004147.3710078**

6. VENDOR: N/A
DESCRIPTION: Bid #2017-059 - Reject all bids - generator maintenance at various Broome County facilities
REQUESTED BY: H. Miller, A. Martin, DPW
TERM: N/A
COST: N/A
**BAC ACTION: Held over per rules at the request of Legislative chairperson
CA 11-Misc.
BUDGET LINE: N/A**

7. VENDOR: Verizon Enterprise Solutions
DESCRIPTION: State Contract #PS63765, Award #20268, Group #77017 - Intellipath II Digital Centrex Phone service used to provide 4 digit dialing, remote admin, call detail records necessary for internal and external billing
REQUESTED BY: K. Andrews, P. Memos, Information Technology
TERM: 8/16/17-8/15/18
COST: EST NTE \$145,000.00
**BAC ACTION: Approved, Law Dept. to process
CA 11-866-9
BUDGET LINE: 10020001.1010.6004101**

8. VENDOR: Aztec Masonry Services
DESCRIPTION: Bid #2017-076 - Journeyman Masonry Services - open to political subdivisions
REQUESTED BY: H. Miller, A. Martin, DPW
TERM: 9/1/17-8/31/18 - Three (3) optional one year renewals through 8/31/21
COST: NTE \$55.80 per hour plus increases allowed by NYS Prevailing Wage Rate Schedule
BAC ACTION: Approved, Law Dept. to process
CA 11-1451-1
BUDGET LINE: Various

9. VENDOR: PJF Enterprises, Inc.
DESCRIPTION: Bid #2014-053 - Journeyman Carpenter Services - open to political subdivisions
REQUESTED BY: H. Miller, A. Martin, DPW
TERM: 7/1/17-6/30/18 - Final renewal
COST: Per attached rates - No change
BAC ACTION: Approved, Law Dept. to process
CA 11-1747-3
BUDGET LINE: Various

10. VENDOR: Calero Software, LLC
DESCRIPTION: Accounting software package used to track the actual costs for each dept. and outside entity that utilizes the county phone system - Sole Source
REQUESTED BY: K. Andrews, P. Memos, Information Technology
TERM: 1/1/18-12/31/18
COST: NTE \$21,000.00
BAC ACTION: Approved, Law Dept. to process
CA 11-1829a
BUDGET LINE: 10020001.1010.6004192

11. VENDOR: Stanley Convergent Solutions, Inc.
DESCRIPTION: State Contract #PC65822, Award #20191, Group #77201 - Software support for county-wide electronic access control system for BC Security Division
REQUESTED BY: K. Andrews, P. Memos, Information Technology
TERM: 1/1/18-12/31/18
COST: NTE \$5,025.00
BAC ACTION: Approved, Law Dept. to process
CA 11-1835a
BUDGET LINE: 10020001.1010.6004192

12. **VENDOR:** Ameripride Linen & Uniform Service
DESCRIPTION: Extend contract two months for rental and laundry service of uniforms at Highway Dept.
REQUESTED BY: S. Brown, DPW/Highway
TERM: 1/1/16-10/31/17
COST: NTE \$4,000.00/year per attached rates / no changes
BAC ACTION: **Approved, Law Dept. to process**
CA 11-1858-1
BUDGET LINE: **29010205.3120.6004052**

13. **VENDOR:** Sentry Alarms
DESCRIPTION: Bid #2017-068 - Monitoring, repairs and upgrades for various security systems - open to political subdivisions
REQUESTED BY: J. Dadamio, A. Martin, DPW/Security
TERM: 10/1/17-9/30/18 - Two optional one year renewals remaining
COST: Per attached rates
BAC ACTION: **Approved, Law Dept. to process**
CA 11-1937
BUDGET LINE: **Various**

14. **VENDOR:** ZMK Construction / Gorick Construction
DESCRIPTION: Bid #2017-084 - General infrastructure repairs for public works projects under \$35,000.00 on an as needed basis to two lowest bidders
REQUESTED BY: L. Boulton, DPW/Engineering/Highway
TERM: 10/1/17-1/31/19 - Three optional one year renewals through 1/31/22
COST: Per attached rates - no individual job to exceed \$34,999.00
BAC ACTION: **Approved, Law Dept. to process**
CA 11-2356-2 & 11-2191
BUDGET LINE: **Various**

15. **VENDOR:** Lights & Sirens, LTD
DESCRIPTION: Bid #2017-078 - Installation of electrical equipment into police style vehicles
REQUESTED BY: H. Miller, A. Martin, DPW
TERM: 9/1/17-8/31/19 - One optional one year renewal through 8/31/20
COST: Per attached rates
BAC ACTION: **Approved, Law Dept. to process**
CA 11-2196
BUDGET LINE: **Various**

16. **VENDOR:** Robert Green Chrysler Dodge, Jeep, Ram
DESCRIPTION: State Contract #PC66686, Award #22898, Group #40451 - Purchase of two (2) new and unused model year 2018 RAM 1500 tradesman regular cab trucks
REQUESTED BY: S. Brown, M. VanValkenburgh, DPW/Highway
TERM: One time purchase - delivery estimated 120 days after purchase order
COST: NTE \$46,970.64 @ \$23,485.32/each
BAC ACTION: Tabled until next meeting by request of Legislative chairperson –
Vote - 3 Ayes, 0 Nays
CA 11-2376
BUDGET LINE: 30020105.5202.2002302.3020020

17. **VENDOR:** Goodyear Tire & Rubber Company
DESCRIPTION: Bid #2017-067 - Tire recapping for various Broome County departments
- open to political subdivisions
REQUESTED BY: S. Brown, J. Sullivan, DPW/Highway
TERM: 10/1/17-9/30/19 - One optional one year renewal through 9/30/20
COST: Per attached rates
BAC ACTION: Approved, Law Dept. to process
CA 11-2476
BUDGET LINE: Various

18. **VENDOR:** Goodyear Tire & Rubber Company
DESCRIPTION: Bid #2017-67 - Tire recapping for various Broome County departments
- open to political subdivisions
REQUESTED BY: G. Kilmer, B. Keefer, Transit
TERM: 10/1/17-9/30/19 - One optional one year renewal through 9/30/20
COST: Per attached rates
BAC ACTION: Approved, Law Dept. to process
CA 14-532
BUDGET LINE: 31010105.2040.6004047

19. **VENDOR:** Aviat
DESCRIPTION: Correct typographical error on original BAC approval - Changing
expiration date from 12/31/16-12/31/17 for multiple microwave communications dishes
REQUESTED BY: M. Ponticiello, N. Desko, Emergency Services
TERM: 9/29/16-12/31/17
COST: NTE \$1,599,731.00 - No change
BAC ACTION: Approved, Law Dept. to process
CA 20-5
BUDGET LINE: Various

20. VENDOR: Hawk's Haven, Inc.
DESCRIPTION: Maintenance and repairs on tax acquired properties
REQUESTED BY: D. Hamlin, J. Gilkeson, Real Property
TERM: 9/1/17-8/31/18
COST: NTE \$34,999.00 @ \$40.00/hr.
BAC ACTION: Approved, Law Dept. to process
CA 26-1112
BUDGET LINE: 17000001.1010.6004584

21. VENDOR: Reliable House Services
DESCRIPTION: Maintenance and repairs on tax acquired properties
REQUESTED BY: D. Hamlin, J. Gilkeson, Real Property
TERM: 9/1/17-8/31/18
COST: NTE \$14,999.00 @ \$40.00/hr.
BAC ACTION: Approved, Law Dept. to process
CA 26-1221
BUDGET LINE: 17000001.1010.6004584

22. VENDOR: Dominion Voting Systems
DESCRIPTION: State Contract #PC66393, Award #22659, Group #22300 - Various software/hardware maintenance for voting machines
REQUESTED BY: K. Andrews, Information Technology
TERM: 1/1/18-12/31/18
COST: NTE \$55,573.66
BAC ACTION: Approved, Law Dept. to process
CA 61-88-2b
BUDGET LINE: 10020001.1010.6004192/6004193

23. VENDOR: ESRI, Inc.
DESCRIPTION: State Contract #PM67345, Award #22802, Group #73600 - Software maintenance for ARGIS software used by Planning Dept.
REQUESTED BY: K. Andrews, P. Memos, Information Technology
TERM: 1/1/18-12/31/18
COST: NTE \$16,530.13
BAC ACTION: Approved, Law Dept. to process
CA 1236-158
BUDGET LINE: 10020001.1010.6004192

24. VENDOR: SHI
DESCRIPTION: Maintenance and support for Trackit software used to track purchase requests, work orders, software, computer inventory and helpdesk calls
REQUESTED BY: K. Andrews, P. Memos, Information Technology
TERM: 1/1/18-12/31/18
COST: NTE \$9,272.17
BAC ACTION: Approved, Purchasing Dept. to process
CA 1236-256
BUDGET LINE: 10020001.1010.6004192
25. VENDOR: Toshiba Business Solutions
DESCRIPTION: Lease of Toshiba eStudio 3005AC Digital MFP copier for Emergency Services
REQUESTED BY: M. Ponticiello, N. Desko, Emergency Services
TERM: 12/1/17-11/30/22
COST: NTE \$8,700.00 @ \$145.00/month total plus \$.007/mono copy over 3,000 copies/month and \$.06/color copy over 250 copies/month
BAC ACTION: Approved, Law Dept. to process
CA 1236-374
BUDGET LINE: 20030003.1010.6004196
26. VENDOR: Verizon Wireless
DESCRIPTION: State Contract #PS63766, Award #20268, Group #77017 - Combine three separate mobile broadband service contracts into one county wide mobile broadband service contract
REQUESTED BY: K. Andrews, P. Memos, Information Technology
TERM: 8/16/17-8/15/18
COST: EST NTE \$240,000.00 @ estimated monthly NTE of \$20,000.00
BAC ACTION: Approved, Law Dept. to process
CA 1236-398, 1236-177, 11-866-14
BUDGET LINE: 10020001.1010.6004101
27. VENDOR: Network Fleet, Inc.
DESCRIPTION: State Contract #PT66910, GSA Contract #GS-07F-5559R - GPS tracking and vehicle diagnostics to ASSET trackers and DOT compliance management for the BC Transit bus fleet
REQUESTED BY: K. Andrews, P. Memos, Information Technology
TERM: 10/1/17-9/30/18
COST: NTE \$20,851.29 **AMENDED NTE \$24,845.19**
BAC ACTION: Approved as amended, Law Dept. to process
CA 1236-452
BUDGET LINE: 31010105 / 29010305.2040 / 3120.6004101 / 6004102

28. VENDOR: Plexicomm, LLC
DESCRIPTION: Point to point ethernet access from BCOB to Floyd L. Maines Veterans Memorial Arena, Forum, Intermodal and 1 North Floral Ave.
REQUESTED BY: K. Andrews, P. Memos, Information Technology
TERM: 9/1/17-8/31/18
COST: NTE \$8,640.00/yr. @ \$720.00/mo. for all listed facilities
BAC ACTION: Approved, Law Dept. to process
CA 1236-453
BUDGET LINE: 10020001.1010.6004505
29. VENDOR: Dell Marketing, L.P.
DESCRIPTION: State Contract #PD67644, Award #22876, Group #73600 - Adobe Elta 3-year software license, maintenance and support program
REQUESTED BY: K. Andrews, P. Memos, Information Technology
TERM: 10/1/17-9/30/20
COST: NTE \$124,786.68
BAC ACTION: Approved, Law Dept. to process
CA 1236-471
BUDGET LINE: 10020001.1010.6004192
30. VENDOR: Reserve America / Active Network
DESCRIPTION: Reservation software setup and support for Broome County Parks Dept. Sole Source
REQUESTED BY: K. Andrews, P. Memos, Information Technology
TERM: 10/1/17-9/30/18
COST: EST NTE \$9,000.00
BAC ACTION: Approved, Law Dept. to process
CA 1236-472
BUDGET LINE: 10020001.1010.6004505
31. VENDOR: ZMK Construction, Inc.
DESCRIPTION: Bid #2017-081 - Broome County Landfill Section IV, Cell 3-4 Berm Reconstruction Project
REQUESTED BY: L. Boulton, L. Haskell, DPW/SWM
TERM: 70 days after NTP
COST: NTE \$789,000.00
BAC ACTION: Approved, Law Dept. to process
CA 1732-579-1
BUDGET LINE: 38010007.5205.6002206.3820055


32. VENDOR: Endicott Artistic Memorial Company, Inc.
DESCRIPTION: Creation of monuments for medal of honor recipients to be located at Southside Veterans Park
REQUESTED BY: B. Vojtisek, S. Leader, Veterans Services
TERM: EST 90 days after purchase order
COST: NTE \$9,775.00
**BAC ACTION: Approved, Law Dept. to process
CA 2858
BUDGET LINE: 36000006.1010.6004146**
33. VENDOR: Stand With Me
DESCRIPTION: Donation for the training of service dogs to be placed with veterans needing assistance
REQUESTED BY: B. Vojtisek, S. Leader, Veterans Services
TERM: One time donation
COST: NTE \$10,000.00
**BAC ACTION: Approved, Law Dept. to process
CA 2859
BUDGET LINE: 36000006.1010.6004146**

MISCELLANEOUS

Legislative Chair, Chris Dziedzic expressed his concern by the number of contracts on today's agenda that have already expired since the Departments receive an expiring contract report periodically produced by the Law Department. Discussion ensued, Kevin McManus stated he will look into the matter.

There being no further business at hand, the meeting was adjourned at 11:17 a.m.

NEXT MEETING: September 27, 2017


Ann Marie Suer, Secretary
Board of Acquisition and Contract