



State of New York
County of Broome Government Offices

Division of Purchasing

Jason T. Garnar, County Executive · Robin Laabs, Director

Notice of Bid Award

July 8, 2019

Douglas Food Stores, INC.
DBA/Douglas Equipment
301 North Street
Bluefield, WV 24701

Whom It May Concern,

This shall advise you that on 6/27/2019, the Board of Acquisition and Contract approved the following:

Bid Title: Purchase of six (6) pantry Coolers and (1) mixer
Bid #: 2019-050
CA #: 17-673a
Term: One Time Purchase-Est. 30 days after P.O.
Amount: NTE \$18,810.00-Line #2&3 of Bid

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.**

If you have not submitted the proper insurance certificate, please send a copy to Thomas Dellapenna, Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009
IMPORTANT: Please include the bid title and bid number on the insurance certificate.

Very truly yours,

Robin Laabs
Director

Cc: Jeanne Bourque – Risk
Sam Arnold-WPRNC
Purchasing File

BROOME COUNTY
DIVISION OF PURCHASING
COST PROPOSAL
FOR
PURCHASE OF KITCHEN EQUIPMENT
FOR THE BROOME COUNTY WILLOW POINT REHABILITATION & NURSING CENTER

PRICING FOR KITCHEN EQUIPMENT
(Shipped & Purchased Separately)

1. Price for Combivent Oven with Install and Shipping: \$ 30,461.00

Thirty-thousand, four-hundred, sixty-one
(Price per Combivent Oven in words.)

2. Price for Six Pantry Coolers with Shipping: \$ 13,375.00

Thirteen-thousand, three-hundred, seventy-five
(Price for Six Pantry Coolers in words.)

3. Price per Planetary Mixer with Shipping: \$ 5,435.00

Five-thousand, four-hundred, thirty-five
(Price per power cord in words)

} 18,810.00

PRICING FOR KITCHEN EQUIPMENT
(Shipped & Purchased Together)

1. The Grand Total Price for all Kitchen Equipment: \$ 49,271.00

Forty-nine thousand, two-hundred, seventy-one
(Grand total price for Kitchen Equipment in words.)

THE AWARD IS BASED ON THE LOWEST COMBINATION OF PRICING

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET WITH THE PROPOSAL.

BAC REQUEST

Broome County
MEMORANDUM

TO: ROBERT G. BEHNKE, BROOME COUNTY ATTORNEY
FROM: CAROLYN SECOR, SENIOR BUYER
DATE: JUNE 18, 2019
SUBJECT: REQUEST FOR BAC APPROVAL DATE: **WEDNESDAY JUNE 26, 2019**
TIME: 11:00 A.M., LOCATION: COUNTY LEGISLATIVE CONFERENCE ROOM,
() Approved; () Disapproved () Held Over - Reason(s):

BID #: 2019-050 CA #: DEPT ID: 27030404
FUND: 2052
ACCT: 6002102
PROJECT: 2720044

DEPARTMENT: WILLOW POINT REHAB & NURSING CENTER
NAME: U. SAMUEL ARNOLD II C: STEPHANIE JERZAK
TITLE: DEPUTY ADMINISTRATOR FISCAL MANAGER

Requests BAC Approval For:

Contract Title: PURCHASE OF SIX PANTRY COOLERS AND ONE PLANETARY MIXER
Contract Term: ONE TIME PURCHASE – EST 30 DAYS AFTER PURCHASE ORDER
Renewal Clause: N/A

Contractor: DOUGLAS FOOD STORES, INC. (dba DOUGLAS EQUIPMENT)
Address: 301 NORTH STREET ATTN: JOHN BECKNER
BLUEFIELD, WY 24701 304-327-0149

Amount: NTE: \$18,810.00 – LINES 2&3 OF BID

Justification: LOW BID

Recommended by Division of Purchasing: Yes No (If no, see attached.)
Other:

Please see attached for further information and place on the agenda for the next BAC meeting.

REQUEST FOR BAC PHONE APPROVAL

Reason & Justification: DATE: SIGNATURE:

ROBERT G. BEHNKE, COUNTY ATTORNEY: _____
COUNTY EXECUTIVE: _____
DANIEL J. REYNOLDS, CHAIRMAN - LEGISLATURE: _____
DESIGNEES: (A) ROBERT J. O'DONNELL, CLERK - CO. LEGISLATURE _____
(B) CAROL HALL, DEPUTY CLERK - COUNTY LEGISLATURE _____
COMMISSIONER OF PUBLIC WORKS: _____

Comments:

c: CHAIR – BOARD OF ACQUISITION AND CONTRACT
COUNTY EXECUTIVE
COMMISSIONER - DEPARTMENT OF PUBLIC WORKS
CHAIRMAN - COUNTY LEGISLATURE

REQUEST FORM FOR BAC / PURCHASING APPROVAL
(Circle One)

PURCHASING

DEPARTMENT: Willow Point Rehabilitation and Nursing Center

Date: June 14, 2019 3/11/18 AM 11:46

REQUEST FOR: Maintenance; Service; Lease; Professional; Purchase; State Contract

DESCRIPTION: Please award RFB 2019-050 to Douglas Equipment for the purchase of 6 pantry coolers and a planetary mixer.

EQUIPMENT MODEL/SERIAL #: Six Pantry Coolers True Deep Undercounter -TUC-44-HC & Planetary

Mixer Vollrath-40759 MIX1040

GRANT/PROGRAM/PROJECT: _____ Req.: Yes / No
(Circle One)

VENDOR NAME/ADDRESS: Douglas food Stores, Inc dba Douglas Equipment

301 North Street, Bluefield, Wv 24701

VENDOR REP/PHONE: John Beckner

NEW CONTRACT TERM: one time purchase COST: NTE \$18,810.00

BUDGET LINE: DEPT ID 27030404 FUND 2052 ACCOUNT 6002102 PROJECT 2720044

TITLE OF BUDGET LINE (I.E. 6004012 IS OFFICE SUPPLIES): IMPROVEMENT/ALTERATIONS

_____ RENEWAL TERM (Attach a copy of the section of the contract indicating the renewal term.)

NEW TERM () 1st () 2nd () 3rd, (etc.) LOW QUOTE (Attach Vendors' Quotes)

_____ AMENDMENT (State Reason(s) Below) Attach insurance requirements to the original request
(Obtain from Risk & Insurance - prior to obtaining quotes)

REASONS FOR REQUEST, PURPOSE OF SERVICES OR COMMENTS: (Add summary memo, if needed)

Lowest quote for the six pantry coolers and a planetary mixer - LINES 2,3

PREVIOUS CONTRACT TERM: _____ PREVIOUS VENDOR: _____

PREVIOUS COST: _____ PREVIOUS CA#: _____ PREVIOUS BID#: _____

PREVIOUS RESOLUTION NO.: _____ YEAR: _____ (ATTACH COPY OF RESOLUTION)

REQUESTED/RECOMMENDED BY DEPARTMENT HEAD:

SIGNATURE:  NAME/TITLE TYPED: U. Samuel Arnold / Dep. Admin
Ryan LaClair / Administrator

DEPT. CONTACT: Stephanie Jerzak TITLE: Fiscal Manager TEL#: 4202

***IMPORTANT: ATTACH ALL SUPPORTING DOCUMENTS**

Revised: 12/31/09