



State of New York
County of Broome Government Offices

Division of Purchasing

Jason T. Garnar, County Executive · Robin Laabs, Director

Notice of Bid Award

January 23, 2019

Whom It May Concern,

This shall advise you that on January 23, 2019, the Board of Acquisition and Contract approved the following:

Bid Title: Purchase of Copier, Fine and other paper for IT.

Bid #: 2018-099

CA #: 1236-228

Term: 1/1/18-6/30/19

Amount: Per Attached Rates

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.**

If you have not submitted the proper insurance certificate, please send a copy to Thomas Dellapenna, Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009
IMPORTANT: Please include the bid title and bid number on the insurance certificate.

Very truly yours,

Robin Laabs
Director

Cc: Jeanne Bourque – Risk
James Dutcher – Info Tech
Robin Laabs-Purchasing