

SUPERVISING PSYCHOLOGIST

DISTINGUISHING FEATURES OF THE CLASS: This is a professional and administrative position involving responsibility for supervising and administering psychological testing, scoring, evaluation and interpretation in a community mental health/mental retardation facility and for the integration of the psychological service with the other activities of the center. Work is performed under the general direction of the Director of Community Mental Health Services with wide latitude allowed for the exercise of independent judgment in planning and carrying out the details of the work. Supervision is exercised over staff Psychologists and other subordinate staff. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Supervises and performs psychological evaluation for diagnostic purposes, using appropriate testing devices; Participates in patient behavior modification and shaping, rehabilitation and counseling;
- Participates in the intake, screening and diagnostic activities of the clinic (exclusive of medical examinations);
- Makes detailed analyses of test results, carries on necessary interviews to obtain complete information in each case and prepares diagnostic reports for case records and for presentation to staff;
- Participates in staff conferences devoted to diagnoses, treatment, planning and administration;
- Supervises the in-service training of other professionals and non-professionals in the contributions that can be made by psychology to treatment teams;
- Supervises formal training programs approved by the New York State Education Department and the American Psychology Association;
- Performs research in community mental health needs;
- Performs individual, group and family therapy;
- May participate in various "outreach" activities through various community campaigns;
- Assists in preventive care through informational and educational community activities;
- May act as expert witness in legal matters.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Comprehensive knowledge of psychological tests and measurements, including the special ones used with children as well as adults;
- Comprehensive knowledge of personality development and the factors which contribute to mental, emotional and social maladjustments and deficiencies;
- Good knowledge of educational disabilities and methods of remedial instructions;

Good knowledge of social casework, psychiatric terms and techniques, pertinent knowledge of local community resources;
A comprehensive knowledge of methods, techniques and statistical procedures used in research;
Ability to supervise and train others in psychology and to work effectively with associates;
Ability to exercise sound judgment in appraising situations and making decisions;
Ability to analyze, evaluate and administer the psychology aspects of a mental health/mental retardation program and to make practical recommendations concerning solution of problems;
The ability to present ideas effectively to individuals and groups;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: A license or limited permit to practice psychology issued by the New York State Department of Education and one (1) year of post-licensure experience in the practice of psychology.

CLASS EVALUATION FACTORS:

Uses machines, tools, instruments, equipment or vehicles requiring only basic, non-precision motor coordination and/or operating knowledge and skill; (1)
The work requires minimal physical effort; (1)
Job involves little or no close, detail work requiring visual concentration; (1)
Work environment has minimal, if any, exposure to disagreeable conditions; (1)
Travel is occasional (3 or 4 times a year); (2)
The work environment involves considerable risk of permanent or serious injury or illness from exposure to physically abusive patients or clients, illness or disease; (3)
Supervises and manages the work activities of a single unit or section; (3)
Uses algebra, geometry, trigonometry, simple statistics, and/or professional level accounting or auditing principles; (4)
Writes or edits lengthy or complex narrative reports and/or scholarly or technical reports or publications; (4)
The work involves intense pressures from extremely tight deadlines constant rush orders, emergencies, numerous conflicting priorities and time demands, and/or continuous exposure to very distressing situations; (4)
Internal contacts are with employees in the immediate work area and with employees across units, divisions, or bureaus within the employing departments or agency; (3)
Substantial human contact and/or care giving with patients and clients is the primary responsibility of the job; (4)
Contacts are with the general public and families; (2)
Extreme interpersonal skill required to provide emotional psychological treatment or clerical counseling to others; (4)
Formulates or adjusts policy for programs or functions and establishes program goals or objectives. Discretion is exercised in

determining broad program procedures and strategies to accomplish objectives; (4)

High autonomy and independent judgment are exercised in performing the job. The work involves a wide variety of activities and projects within a field. Work is performed under general direction and not usually subject to more than general administrative controls; (3)

The work involves researching, analyzing, synthesizing, and evaluating data and information. (3)