**OTSININGO PARK FIELD USE GUIDELINES**

All persons using athletic fields must abide by the following guidelines: failure to comply will jeopardize future use of athletic fields by the group.

1. **RESERVATION REQUIREMENTS** – Athletic fields and volleyball courts may be reserved beginning in January, for April—October of the current year. Reservations provide exclusive use for the period of daily park opening until closing (8:00am – Dark). Groups will obtain a Group Permit from the main office (607-778-2193) at least one week prior to using the area.
2. **FEES AND CHARGES** –Payments may be in the form of cash, check or credit card. All fees must be paid in full no less than one week prior to the proposed rental date. A valid Group Permit will not be issued until full payment is received. Checks may be made payable to “Broome County Parks and Recreation”. In the event of a bounced check, fees will be applied.
3. Soccer/Softball fields $15.00 per field/per day
4. Volleyball courts $15.00 per court/per day
5. **CANCELLATION** – Park management will notify the group registrant of all field closings. Group registrants are responsible to ensure that their players stay off the fields when such conditions exist that may endanger players or cause damage to the field. The Director reserves the right to cancel for any reason, the privilege of using the field.
6. **REFUND** – Field reservation fees will not be refunded for weather or other reasons.
7. **FIELD ALTERATIONS** – No unauthorized alterations will be made to any part of the athletic fields (i.e. adding sand, sawdust, etc. to wet areas or removing dirt) other than squeegeeing or raking water from softball base paths. Any changes made by persons other than Broome County Parks Department employees will be corrected by the Parks Department and a bill for material and labor sent to the persons signing the group registration permit.
8. **CONCESSIONS** –
   1. Any concessions are for event participants only. No solicitations to the general public.
   2. Any concession (beer\*, food, etc.) used in conjunction with any event shall have Broome County Health Department approval.
   3. Concession locations will be determined with the Department of Parks and Recreation at the time the permit is issued.
   4. The consumption of beer or alcoholic beverage is prohibited at Otsiningo Park without prior written approval from the Recreation/Education Committee of the Broome County Legislature.
9. **PARKING** – Parking is only permitted in designated areas. No parking on grass or walkways.
10. **SAFETY AND SECURITY** – Any additional security coverage required will be at the registrant's expense.