

OMH Article 31 Outpatient Clinic 5-Day Priority Status

For Justice-Involved Youth

Key:

Care
Management

C-SPOA

DSS

OMH Article 31
Outpatient Clinic

Probation

Youth
Family

Workflow - Process

1a. DSS identifies eligible Youth; completes C-SPOA *Universal Consent for Release of Information and BC Preventive Services Screening Referral Form*; submits documents to C-SPOA.

----- **or** ----- [See *GUIDANCE* document for eligibility and required documentation.]

1b. Probation identifies eligible Youth; completes C-SPOA *Universal Consent for Release of Information and BC Preventive Services Screening Referral Form*; submits documents to C-SPOA.

2. C-SPOA receives *Universal Consent for Release of Information and BC Preventive Services Screening Referral Form*, reviews for completeness; amend as needed. [See *GUIDANCE* document]

2a. OPTIONAL: C-SPOA Application can be submitted to access other specialized services.
A-SPOA for Justice-Involved Youth who will be turning, 18 within the next several months.

3. C-SPOA contacts and submits documentation to clinic-identified by youth/family via method identified by receiving clinic.

4. Clinic receives and reviews *BC Preventive Services Screening Referral Form*.

5. Clinic communicates day/time of priority appointment to C-SPOA within three (3) business days of receipt.

6. C-SPOA notifies BOTH the referral source (DSS/Probation – per information on referral) and youth/caretaker of scheduled priority appointment. Transportation assistance *may* be available..

7. Youth/Family attend priority-scheduled appointment – and any follow-up appointments with clinic.

8. C-SPOA to communication with Clinic regarding attendance/completion of intake process and disposition of care.

9. C-SPOA advises referral source (DSS/Probation – per information on referral) of status of intake and disposition of care.

10. Clinic communicates with referral source regarding attendance/disposition as permitted via signed C-SPOA *Universal Consent for Authorization for Release of Information*.

11. C-SPOA maintains communication with clinic regarding attendance/enrollment status – *data collection only*.

----- **End** -----

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