

LOCAL LAW PERM 4 OF 2025
LOCAL LAW INTRO. NO. 3 Of 2025

**"A Local Law Amending C310 and A308 of the Broome County
Charter And Administrative Code"**

BE IT ENACTED, by the County Legislature of the County of Broome as follows:

Section 1: § C310 of the Broome County Charter and Code shall be amended to read as follows:

§ C310 Division of Information Technology; Chief Information Officer; appointment; powers and duties; deputies.

There shall be in the office of the County Executive a Division of Information Technology headed by a Chief Information Officer who shall be appointed by the County Executive, subject to confirmation by the County Legislature, whose term shall be for five years. The first six (6) months of said term shall be a probationary period during which the Chief Information Officer may be removed at the pleasure of the County Executive. In the event there is a vacancy in the position of Chief Information Officer prior to the expiration of the term, a new Chief Information Officer shall fill the remainder of the unexpired term. Said Chief Information Officer shall be in the unclassified service of the civil service.

The Chief Information Officer shall:

- (A) Have such power and duties as prescribed in the Administrative Code and by the County Executive or the County Legislature.
- (B) Supervise, control and administer all of the information services of the County and establish procedures for the effective utilization of voice and data services by the several departments and units of County government.
- (C) Supervise centralized word processing, including dictaphone services, mail and courier services, printing, stationery stores, graphic arts and accounting responsibilities.
- (D) Appoint such deputies as may be authorized by the County Legislature, and all such deputies shall be in the exempt class of the civil service and shall serve at the pleasure of the Chief Information Officer.

Section 2 § A308 of the Broome County Charter and Code shall be amended to read as follows:

§ A308. Division of Information Technology.

There shall be in the Office of the County Executive a Division of Information Technology headed by a Chief Information Officer. The method of choosing the Chief Information Officer shall be as provided in Section C310 of the Charter. The Chief Information Officer shall be in the unclassified service of the civil service.

A. The Chief Information Officer shall:

- (1) Have such power and duties as prescribed in the Charter and Administrative Code and by the County Executive or the County Legislature.
- (2) Establish, maintain and supervise such facilities for word processing, central mailing, printing and reproduction, central storage and stockpiling of materials, supplies and equipment as may be provided by the County Legislature.

B. The Chief Information Officer shall give a surety bond to the County, pursuant to Article III, § C302(G), of the Charter. The bond shall be approved as to form by the County Attorney and as to the sufficiency of surety by the County Executive and filed with the Department of Records.

Section 3: This Local Law shall take effect upon filing with the Secretary of State.