

FINANCE COMMITTEE MEETING MINUTES  
November 9, 2023

The Finance Committee of the Broome County Legislature met on Thursday, November 9, 2023 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building.

Members Present: S. Flagg (Chair), L. Augostini, S. Baker, D. Reynolds (Voting Representative for K. Wildoner), M. Kaminsky

Members Absent: None

Others Present: B. Weslar, M. Pasquale, E. Micha, A. Martin, M. McDonald, J. Scott, C. Hall, Legislature; M. Ponticiello, C. Wagner, J. Garnar, County Executive's Office; T. Adams, OMB; B. Carson, M. Klenovic, Audit & Control; J. Sullivan, DSS; G. Kilmer, Transit; T. Dellapenna, C. Capwell, Risk; J. Bertoni, C. Dutko, Elections; T. Eaton, B. Schramm, M. Turbush; OFA, C. Fedor, Health; F. Shah, K. Vavra, IT; K. Empett, Mental Health; C. Segrue, Personnel, M. Heefner, Aviation; D. Smith, SWM; W. Hughes, RPTS; R. O'Donnell, J. Haas, Land Bank; F. Akshar, Sheriff; E. Kerr, K. Hawk, WPRNC; P. Battisti, District Attorney-Elect; V. Gialenella, Visitor

The Committee meeting was called to order by the Chairman at 4:15 p.m. Mr. Augostini moved the agenda, seconded by Mr. Reynolds. The Committee took the following action with regard to the matters before it:

#1 RESOLUTION AUTHORIZING REVISION OF THE ABSENTEE BALLOT PRE-PAID POSTAGE PROGRAM GRANT FOR THE BOARD OF ELECTIONS AND ADOPTING A REVISED PROGRAM BUDGET FOR 2022

Carried. Ayes-5, Nays-0

#2 RESOLUTION AUTHORIZING REVISION OF THE TECHNOLOGY INNOVATION AND ELECTION RESOURCE (TIER) GRANT FOR THE BOARD OF ELECTIONS AND ADOPTING A REVISED PROGRAM BUDGET FOR 2021 - 2024

Carried. Ayes-5, Nays-0

#3 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH ATC TAXES FOR SOFTWARE MAINTENANCE AND SUPPORT FOR THE OFFICE OF REAL PROPERTY TAX SERVICE FOR 2024

Carried. Ayes-5, Nays-0

#4 RESOLUTION AUTHORIZING THE DEPARTMENT OF PARKS, RECREATION AND YOUTH SERVICES TO DISTRIBUTE INVENTORY FROM FINCH HOLLOW AS GIFTS-IN-KIND TO VARIOUS AGENCIES

Carried. Ayes-5, Nays-0

#6 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH VARIOUS PROVIDER AGENCIES FOR SERVICES FOR THE DEPARTMENT OF SOCIAL SERVICES' PURCHASE OF SERVICE PROGRAMS FOR 2024

Carried. Ayes-5, Nays-0

- #7 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH FOOD BANK OF THE SOUTHERN TIER FOR FOOD DISTRIBUTION SERVICES FOR THE DEPARTMENT OF SOCIAL SERVICES FOR 2024  
Carried. Ayes-5, Nays-0
- #8 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH FAMILY & CHILDREN'S COUNSELING SERVICES FOR ADULT FOSTER FAMILY PERSONAL CARE SERVICES FOR THE DEPARTMENT OF SOCIAL SERVICES FOR 2024  
Carried. Ayes-5, Nays-0
- #9 RESOLUTION AUTHORIZING RENEWAL OF AGREEMENTS WITH PERSONAL CARE SERVICES VENDORS FOR THE DEPARTMENT OF SOCIAL SERVICES' MEDICAID PROGRAMS FOR 2024-2025  
Carried. Ayes-5, Nays-0
- #10 RESOLUTION AUTHORIZING RENEWAL OF THE MEDICAID TECHNOLOGIES ENHANCEMENT PROGRAM GRANT FOR THE DEPARTMENT OF SOCIAL SERVICES, ADOPTING A PROGRAM BUDGET AND RENEWING THE AGREEMENTS WITH VEN TEK INC. AND WELLSKY HUMAN & SOCIAL SERVICES CORPORATION FOR 2024  
Carried. Ayes-5, Nays-0
- #11 RESOLUTION AUTHORIZING RENEWAL OF THE HOMELESS CODE BLUE PROGRAM GRANT FOR THE DEPARTMENT OF SOCIAL SERVICES, ADOPTING A PROGRAM BUDGET, RENEWING AGREEMENTS WITH THE VOLUNTEERS OF AMERICA, THE YWCA, THE YMCA AND A-1 COURTESY CAB TO ADMINISTER SAID PROGRAM FOR 2023-2024  
Carried. Ayes-5, Nays-0
- #12 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH INDUSTRIAL MEDICINE ASSOCIATES FOR PROFESSIONAL SCREENING AND ASSESSMENT SERVICES FOR THE DEPARTMENT OF SOCIAL SERVICES FOR 2024  
Carried. Ayes-5, Nays-0
- #13 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH VARIOUS VENDORS FOR PSYCHOLOGICAL CONSULTATION SERVICES FOR THE DEPARTMENT OF MENTAL HEALTH FOR 2024  
Carried. Ayes-5, Nays-0
- #14 RESOLUTION AUTHORIZING RENEWAL OF THE UNITED HEALTH SERVICES PROGRAM GRANT FOR THE DEPARTMENT OF MENTAL HEALTH, ADOPTING A PROGRAM BUDGET AND RENEWING THE AGREEMENT WITH UNITED HEALTH SERVICES TO ADMINISTER SAID PROGRAM FOR 2024  
Carried. Ayes-5, Nays-0
- #15 RESOLUTION AUTHORIZING RENEWAL OF THE LOURDES HOSPITAL PROGRAM FOR THE DEPARTMENT OF MENTAL HEALTH, ADOPTING A PROGRAM BUDGET AND RENEWING THE AGREEMENT WITH OUR LADY OF LOURDES MEMORIAL HOSPITAL, INC. TO ADMINISTER SAID PROGRAM FOR 2024  
Carried. Ayes-5, Nays-0

#16 RESOLUTION AUTHORIZING RENEWAL OF THE MENTAL HEALTH ASSOCIATION OF THE SOUTHERN TIER PROGRAM FOR THE DEPARTMENT OF MENTAL HEALTH, ADOPTING A PROGRAM BUDGET AND RENEWING THE AGREEMENT WITH THE MENTAL HEALTH ASSOCIATION OF THE SOUTHERN TIER, INC. TO ADMINISTER SAID PROGRAM FOR 2024

Carried. Ayes-5, Nays-0

#17 RESOLUTION AUTHORIZING RENEWAL OF THE COORDINATED CARE SERVICES INC. PROGRAM FOR THE DEPARTMENT OF MENTAL HEALTH, ADOPTING A PROGRAM BUDGET AND RENEWING THE AGREEMENT WITH COORDINATED CARE SERVICES, INC. TO ADMINISTER SAID PROGRAM FOR 2024

Carried. Ayes-5, Nays-0

#18 RESOLUTION AUTHORIZING REVISION OF TITLE III-B SUPPORTIVE SERVICES GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET FOR 2023

Carried. Ayes-5, Nays-0

#19 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-B SUPPORTIVE SERVICES PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2024

Carried. Ayes-5, Nays-0

#20 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-C-1 CONGREGATE MEALS PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2024

Carried. Ayes-5, Nays-0

#21 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-C-2 HOME DELIVERED MEALS PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2024

Carried. Ayes-5, Nays-0

#22 RESOLUTION AUTHORIZING REVISION OF III-C-2 HOME DELIVERED MEALS GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET FOR 2023

Carried. Ayes-5, Nays-0

#23 RESOLUTION AUTHORIZING REVISION OF TITLE III-C-1 CONGREGATE MEAL GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET FOR 2023

Carried. Ayes-5, Nays-0

#24 RESOLUTION AUTHORIZING REVISION OF THE TITLE III-D HEALTH PROMOTION PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET FOR 2023

Carried. Ayes-5, Nays-0

#25 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH K & A RADIOLOGIC TECHNOLOGY SERVICES FOR PORTABLE RADIOLOGY SERVICES FOR THE WILLOW POINT REHABILITATION AND NURSING CENTER FOR 2023

Responding to a question from Mr. Flagg, it was stated that the new Fiscal Manager is catching up on contract renewals.

Carried. Ayes-5, Nays-0

#26 RESOLUTION AUTHORIZING PAYMENT TO VARIOUS VENDORS FOR SERVICES CLASSIFIED UNDER THE CONSOLIDATED BILLINGS PROSPECTIVE PAYMENT SYSTEM FOR SKILLED NURSING FACILITIES FOR 2023-2024

Carried. Ayes-5, Nays-0

#27 RESOLUTION AUTHORIZING RENEWAL OF THE MOTORCYCLE SAFETY PROGRAM GRANT FOR THE OFFICE OF THE SHERIFF AND ADOPTING A PROGRAM BUDGET FOR 2023-2024

Carried. Ayes-5, Nays-0

#28 RESOLUTION AUTHORIZING RENEWAL OF THE POLICE TRAFFIC SERVICES PROGRAM GRANT FOR THE OFFICE OF THE SHERIFF AND ADOPTING A PROGRAM BUDGET FOR 2023-2024

Carried. Ayes-5, Nays-0

#29 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH THE BROOME COUNTY COUNCIL OF CHURCHES FOR RELIGIOUS AND PRE-RELEASE COUNSELING SERVICES FOR INMATES OF THE BROOME COUNTY SHERIFF'S CORRECTIONAL FACILITY FOR 2024

Carried. Ayes-5, Nays-0

#30 RESOLUTION AUTHORIZING A GOLF CART LEASE AGREEMENT WITH EMPIRE GOLF CARS FOR THE EN-JOIE GOLF COURSE FOR 2024-2028

Carried. Ayes-5, Nays-0

#31 RESOLUTION AUTHORIZING ACCEPTANCE OF THE STATE HOMELAND SECURITY PROGRAM (SHSP) GRANT FOR THE OFFICE OF EMERGENCY SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2023-2026

Carried. Ayes-5, Nays-0

#32 RESOLUTION AUTHORIZING ACCEPTANCE OF A NEW YORK STATE DEPARTMENT OF TRANSPORTATION AIR99 AVIATION CAPITAL GRANT FOR THE DEPARTMENT OF AVIATION FOR 2023-2024

Carried. Ayes-5, Nays-0

#33 RESOLUTION AUTHORIZING RENEWAL OF THE LAND BANK PROGRAM GRANT FOR THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT, ADOPTING A PROGRAM BUDGET AND RENEWING THE AGREEMENT WITH THE BROOME COUNTY LAND BANK TO ADMINISTER SAID PROGRAM FOR 2024

Carried. Ayes-5, Nays-0

#34 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH MCFARLAND JOHNSON INC., FOR PROFESSIONAL SERVICES FOR THE DEPARTMENT OF AVIATION FOR 2022-2023

Carried. Ayes-5, Nays-0

#35 RESOLUTION AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS OF A TRANSPORTATION FEDERAL-AID PROJECT AND APPROPRIATING FUNDS THEREFORE

Carried. Ayes-5, Nays-0

#36 RESOLUTION AUTHORIZING AN AGREEMENT WITH MCFARLAND-JOHNSON INC. FOR STRUCTURAL ENGINEERING SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS FOR 2024-2023

Carried. Ayes-5, Nays-0

#37 RESOLUTION AUTHORIZING AN AGREEMENT WITH DELTA ENGINEERS, ARCHITECTS AND LAND SURVEYORS FOR STRUCTURAL ENGINEERING SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS FOR 2024-2026

Carried. Ayes-4, Nays-0, Abstain-1 (Reynolds)

#38 RESOLUTION AUTHORIZING AN AGREEMENT WITH DELTA ENGINEERS, ARCHITECTS & LAND SURVEYORS FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS FOR 2024-2026

Carried. Ayes-4, Nays-0, Abstain-1 (Reynolds)

#39 RESOLUTION AUTHORIZING AN AGREEMENT WITH CPL ARCHITECTS, ENGINEERS, LANDSCAPE ARCHITECT AND SURVEYOR, D.P.C. FOR PROFESSIONAL CIVIL ENGINEERING SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS FOR 2024-2026

Carried. Ayes-5, Nays-0

#40 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH ALS LABORATORY GROUP FOR PROFESSIONAL ENVIRONMENTAL MONITORING SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS DIVISION OF SOLID WASTE MANAGEMENT FOR 2019

Carried. Ayes-5, Nays-0

#41 RESOLUTION ADOPTING THE 2024-2026 BROOME COUNTY DEPARTMENT OF PUBLIC TRANSPORTATION TITLE VI PROGRAM

Carried. Ayes-5, Nays-0

#42 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH THE CENTER FOR TRANSPORTATION AND THE ENVIRONMENT, INC. (CTE) FOR PROFESSIONAL SERVICES FOR THE DEPARTMENT OF TRANSPORTATION FOR 2022-2023

Responding to a question from Mr. Flagg, Mr. Kilmer stated that CTE will provide engineering infrastructure plans, bus specifications, route mapping, etc. for new electronic buses.

Carried. Ayes-5, Nays-0

#43 RESOLUTION AMENDING THE 2023 CAPITAL IMPROVEMENT PROGRAM

Carried. Ayes-5, Nays-0

**#44 RESOLUTION AMENDING THE 2023 CAPITAL IMPROVEMENT PROGRAM**

Mr. Flagg stated that while he supports Veterans, he has concerns with this specific project, some of which include liability and risks to the County and long-term costs. He doesn't like the idea of the County being a landlord. Responding to a question from Mrs. Micha, Mr. Brown stated the project is being funded in part by a HUD Grant which must be used for housing. Mrs. Kaminsky stated she has concerns with the number of those that are homeless in Broome County and what the cost would be if the County didn't do the project. Mr. Garnar stated that an RFP would be solicited for someone to run the housing program. The County's Department of Public Works would be responsible for plowing, mowing, maintenance. Mr. Reynolds stated that this will provide independent living and additional assistance to a group of people that sacrificed for their Country.

Carried. Ayes-5, Nays-0

**#45 RESOLUTION AUTHORIZING THE DEPARTMENT OF AUDIT AND CONTROL TO ESTABLISH, ADJUST OR ABOLISH PETTY CASH FUNDS WITHOUT LEGISLATIVE APPROVAL**

Carried. Ayes-5, Nays-0

**#46 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH COUGHLIN & GERHART LLP FOR PROFESSIONAL LEGAL SERVICES FOR THE DEPARTMENT OF LAW**

Carried. Ayes-5, Nays-0

**#47 RESOLUTION AUTHORIZING TRANSFER OF FUNDS TO BALANCE 2023 ACCOUNTS**

Carried. Ayes-5, Nays-0

**#48 RESOLUTION AUTHORIZING AN AGREEMENT WITH HAYLOR FREYER & COON, INC., FOR PROPERTY, AVIATION, CRIME AND CYBER INSURANCE COVERAGE FOR THE OFFICE OF RISK AND INSURANCE FOR 2024**

Carried. Ayes-5, Nays-0

**#49 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE HARTFORD FINANCIAL SERVICES GROUP FOR SHORT TERM DISABILITY INSURANCE FOR THE OFFICE OF RISK AND INSURANCE FOR 2024-2025**

Carried. Ayes-5, Nays-0

**#50 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TRIAD GROUP LLC FOR WORKERS COMPENSATION THIRD PARTY ADMINISTRATION SERVICES FOR THE OFFICE OF RISK AND INSURANCE FOR 2024-2028**

Carried. Ayes-5, Nays-0

**#51 RESOLUTION APPROVING SALE OF 2023 IN REM FORECLOSURE PROPERTIES TO FORMER OWNERS AND REINSTATING A 2023 UNION-ENDICOTT TAX BILL**

Carried. Ayes-5, Nays-0

**#52 RESOLUTION AUTHORIZING APPROVAL FOR A WAGE REOPENER AND EXTENDING A LABOR AGREEMENT WITH CIVIL SERVICE EMPLOYEES ASSOCIATION (CSEA) LIBRARY UNIT 6150-01, LOCAL 804 FOR 2022-2025**

Carried. Ayes-5, Nays-0

#53 RESOLUTION AUTHORIZING RENEWAL OF THE CHILD SAFETY PASSENGER PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2024

Carried. Ayes-5, Nays-0

#54 RESOLUTION AMENDING THE 2023 RISK AND INSURANCE CONTINUING BUDGET

Carried. Ayes-5, Nays-0

#55 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH SODEXO OPERATIONS, LLC FOR FOOD SERVICES FOR THE WILLOW POINT REHABILITATION AND NURSING CENTER AND THE OFFICE FOR AGING FOR 2018-2024

Carried. Ayes-5, Nays-0

#56 RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUESTS FOR THE BROOME COUNTY HEALTH DEPARTMENT

Responding to a question from Mr. Flagg, Mrs. Fedor stated that a Senior Clerk retired and they would like to move the duties to a grant funded Public Health Representative.

Carried. Ayes-5, Nays-0

#58 RESOLUTION AUTHORIZING AGREEMENTS WITH VARIOUS VENDORS AND AGENCIES FOR FUNDING TO SUPPORT ECONOMIC DEVELOPMENT AND COMMUNITY PROJECTS IN BROOME COUNTY FOR 2023-2024

Carried. Ayes-5, Nays-0

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Jane St. Amour, Director of the Office of Management and Budget, provided a written update on the County's financial status. (On file with the minutes)

There being no further business to come before the Committee at this time, Mr. Augostini made a motion to adjourn, seconded by Mrs. Kaminsky. The meeting adjourned at 4:42 p.m.