

PERSONNEL COMMITTEE MEETING MINUTES
May 9, 2023

The Personnel Committee of the Broome County Legislature met on Tuesday, May 9, 2023 in the Legislative Conference Room.

Members Present: G. Baldwin (Chair), E. Micha, J. Shaw, M. Whalen, S. Ryan.

Members Absent: None

Others Present: J. Scott, C. Hall, M. Tanzini, Legislature; M. Ponticiello, Executive; F. Akshar, Sheriff; C. Segrue, Personnel; J. Choynowski, K. White, DSS; K. Fedor, Health; K. Saunders, K. Empett, Mental Health; E. Gartenman, Assigned Counsel; K. Hawk, WPRNC; B. Lucas, Planning; V. Gialanella, Resident.

The Personnel Committee meeting was called to order by the Chair at 4:00 PM. Mr. Shaw made a motion to move the agenda, seconded by Mr. Whalen.

The Committee took the following action with regard to the matters before it:

#18 [RESOLUTION AUTHORIZING RENEWAL OF THE HEALTHY FAMILIES BROOME PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2023-2024](#)

Carried. Ayes-5, Nays-0

#21 [RESOLUTION AUTHORIZING RENEWAL OF THE TOBACCO CONTROL PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2023-2024](#)

Responding to a question from Ms. Micha, Ms. Fedor stated that they are changing the title of Public Health Educator to Public Health Representative, which is three grades lower.

Carried. Ayes-5, Nays-0

#22 [RESOLUTION AUTHORIZING THE HIRING OF KATHLEEN HAWK AS NURSING HOME ADMINISTRATOR AT A SALARY ABOVE THE MINIMUM](#)

Responding to a question from Ms. Ryan, Mr. Ponticiello stated that the Legislature must approve hiring above the minimum, so it cannot be advertised online above the minimum without Legislative approval. Mr. Shaw, Mr. Whalen and Ms. Ryan all agreed the salary should be raised for the position.

Carried. Ayes-5, Nays-0

#23 [RESOLUTION AUTHORIZING REOPENING SECTION 552 OF THE RETIREMENT AND SOCIAL SECURITY LAW PURSUANT TO CHAPTER 609 OF THE LAWS OF 2022](#)

Responding to a question from Mr. Shaw, Mr. Ponticiello stated that this resolution needs to be adopted in order to coincide with the New York State Legislatures business schedule.

Carried. Ayes-5, Nays-0

#24 RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUESTS FOR THE BROOME COUNTY HEALTH DEPARTMENT

Carried. Ayes-5, Nays-0

#25 RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUESTS FOR THE DEPARTMENT OF SOCIAL SERVICES

Responding to a question from Ms. Micha, Mr. Choynowski stated that splitting the position into two part-time positions will allow the Department of Social Services to bring a few people back on who can only work part-time. This will help with the caseload.

Carried. Ayes-5, Nays-0

#30 RESOLUTION AUTHORIZING ACCEPTANCE OF THE HURRELL-HARRING ASSIGNED COUNSEL PROGRAM GRANT FOR THE OFFICE OF THE ASSIGNED COUNSEL PROGRAM AND ADOPTING A PROGRAM BUDGET FOR 2023-2024

Carried. Ayes-5, Nays-0

#31 RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUESTS FOR THE OFFICE OF THE SHERIFF

Carried. Ayes-5, Nays-0

#41 RESOLUTION AUTHORIZING A PERSONNEL CHANGE REQUEST FOR THE OFFICE OF THE DISTRICT ATTORNEY

Carried. Ayes-5, Nays-0

#42 ADOPTING A STANDARD WORK DAY AND REPORTING RESOLUTION AS REQUIRED BY THE STATE OF NEW YORK

Carried. Ayes-5, Nays-0

Mr. Shaw made a motion, seconded by Ms. Mocha to approve a temporary residency waiver for Willow Point Rehabilitation & Nursing Center Director of Nursing Linda Benjamin.

Carried. Ayes-5, Nays-0

There being no further business to come before the Committee at this time, a motion to adjourn was made by Ms. Micha seconded by Mr. Shaw. The meeting adjourned at 4:12 PM.