

COUNTY ADMINISTRATION COMMITTEE MINUTES
July 12, 2018

The County Administration Committee of the Broome County Legislature met on Thursday, July 12, 2018 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building, Binghamton, New York.

Members Present: R. Keibel (Chair), S. Flagg, S. Baker (Voting Representative for J. Shaw), M. Sopchak, M. Kaminsky (Voting Representative for M. Whalen)

Members Absent: None

Others Present: J. Mihalko, D. Dziedzic, County Clerk's Office; J. Garnar, K. McManus, C. Wagner, C. Cramer, H. McCrory, County Executives' Office; J. Knebel, T. Ryan, OMB; T. Hill, Sheriff's Office; S. Arnold, R. LaClair, WPRNC; D. Bates, T. Eaton, OFA; T. West, Purchasing; K. Saunders, K. Empett, Mental Health; K. White, DSS; K. Andrews, Info. Tech.; J. Dadamio, Security; D. Hickling, D. Hickling, Aviation; S. Pufky, RPTS; F. Evangelisti, Planning; S. Ruff, STIC; J. Arnold, V. Delaney, JUST; R. Jannaccio, Citizen; G. Liddy, Trinity; E. Bauman, Legislative Intern; K. Wildoner, M. Pasquale, B. Weslar, D. D. Reynolds, M. Pasquale, D. J. Reynolds, A. Martin, R. O'Donnell, C. Hall, Legislature

The committee meeting was called to order by the Chairman at 4:00 p.m. Mr. Flagg moved the agenda, seconded by Mr. Baker. The Committee took the following action with regard to the matters before it.

#6 RESOLUTION AUTHORIZING THE BROOME COUNTY CLERK AND THE BROOME COUNTY DMV OFFICES TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE THRUWAY AUTHORITY TO SELL E-ZPASS TAGS

Responding to questions from Mr. Weslar, Mr. Dziedzic stated that they will order 50 E-ZPass tags and the revenue will be credited to the DMV Miscellaneous Fees budget line, revenue from which is used to cover DMV expenses and general fund expenses.

Carried. Ayes-5, Nays-0

#7 RESOLUTION AUTHORIZING AN AGREEMENT WITH PJ GRAVES AND DAUGHTER FOR LEASE OF A FOLDING AND INSERTING MACHINE FOR THE DEPARTMENT OF INFORMATION TECHNOLOGY FOR 2018-2022

Carried. Ayes-5, Nays-0

#8 RESOLUTION AUTHORIZING AN AGREEMENT WITH SODEXO OPERATIONS, LLC AND TRINITY FORENSIC GROUP, INC. FOR FOOD SERVICES FOR WILLOW POINT REHABILITATION & NURSING CENTER, OFFICE FOR AGING AND THE OFFICE OF THE SHERIFF FOR 2018-2023

Mr. McManus and Mr. West offered some background information and explained some of the problems that arose with the current Aramark contract and noted that an Executive Summary was distributed to the Legislators. Ms. Liddy from Trinity Forensics stated that they service 11 counties; 10 jails and two detention centers and provided letters of recommendation (on file with the minutes). Responding to a question from Mr. Sopchak, Ms. Liddy stated that their longest contract is 12 years, with the average being 7 years. Responding to questions from Ms.

Kaminsky, Ms. Liddy stated that all menus are certified by a NYS registered dietician and ACA accredited menus are used. Meals above ACA standards, if requested by the County, can be provided. They can accommodate 12 different special diet needs. Ms. Kaminsky requested a sample menu. Responding to a question from Mr. Weslar, Ms. Liddy stated that they operate on a fee for service/price per meal. Mr. Weslar expressed concerns with the nutritional value of a meal being provided for \$1.15. Responding to a question from Mr. D. D, Reynolds, Ms. Liddy stated that they have no pending litigation in New York State. Trinity anticipates hiring all current employees. Representatives from Sodexo gave a brief history of their organization and mentioned some nursing homes that they service including Good Shepherd in Broome County. Responding to questions from Mr. Weslar, Sodexo representatives stated that the meal cost is inclusive, with the exception of meals outside of resident meals. Regarding NYS audits, they have a quality assurance team in place along with an area dietician; many systems speak to regulatory compliance. They anticipate full and part-time positions with 40 FTE, with a blended hourly rate of \$12.50. Timeliness of meals will be part of the quality assurance review and they will partner with the County to see if any adjustments need to be made. Responding to a question from Mr. Flagg, Mr. LaClair stated that Aramark has worked with the County to resolve the issues of unpaid invoices. Mr. West stated that opt out clauses will be determined during contract negotiations but the vendors will be held to the pricing of the RFP. Responding to a question from Mr. Wildoner, it was stated that much of the ground work will begin after the Resolution is approved and the transition period should take about 4-6 weeks after contracts are signed. Responding to a question from Mr. D. J. Reynolds, Sodexo will do a comprehensive HR review

and meet with the staff and conduct interviews for management level positions. It is their intent to hire as many current employees that are qualified. Responding to a question from Mr. Weslar about safe food handling and training; Sodexo employees will receive 24 training modules. Ms. Ruff thanked the Legislature for their careful review of the RFP and offered some thoughts on conflict of interest, oversights and the jails' commissary. She also suggested a garden of fresh vegetables at the jail that could be used to supplement inmates diet. Ms. Arnold stated that she supports local workers and oversight. She has concerns about opting out of the new contracts and believes a five-year contract is too long. Mr. Jannaccio would like to see a broader variety of fresh fruits and green vegetables offered at the Senior Citizen sites and for Meals on Wheels.

Carried. Ayes-5, Nays-0

#26 RESOLUTION ADOPTING LOCAL LAW INTRO. NO. 7 OF 2018, ENTITLED: "A LOCAL LAW AMENDING ARTICLE III-A, SECTION A301-A OF THE BROOME COUNTY CHARTER AND CODE REGARDING THE DEPARTMENT OF PURCHASING"

Responding to a question from Mrs. Kaminsky, Mr. D. J. Reynolds stated this is a way to keep current lease/contract holders and the Legislature informed when RFP's and RFQ's are issued. Mr. West stated the he received copy of the proposal recently. Mr. D. J. Reynolds stated that the resolution had been published and available the week before. Mr. West stated that anyone interested in receiving notification of RFP's could sign up for a paid membership on BidNet. He further stated that the legislature would have a better handle on RFP's as the Legislature votes to approve contracts. Mr. D. J. Reynolds stated that the legislature typically does not see RFP's until after they are issued and a decision has already been made by Purchasing and the Administration to award it.

Carried. Ayes-4, Nays-1 (Kaminsky)

There being no further business to come before the Committee at this time, Mr. Flagg made a motion to adjourn, seconded by Mr. Baker. The meeting adjourned at 5:15 p.m.