

FINANCE COMMITTEE MEETING MINUTES
NOVEMBER 14, 2024

The Finance Committee of the Broome County Legislature met on Thursday, November 14, 2024 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building.

Members Present: S. Flagg (Chair), L. Augustini, S. Baker, K. Wildoner, M. Kaminsky

Members Absent: None

Others Present: B. Weslar, E. Micha, J. Scott, M. McDonald, C. Hall, Legislature; C. Wagner, J. Garnar, County Exec's Office; J. St. Amour, T. Adams, OMB; C. Sullivan, Law; T. Dellapenna, Risk & Insurance; T. DiGennaro, District Attorney's Office; K. White, DSS; S. Brewer, Planning; N. Haight, OES; R. Brown, DPW; L. Bellmore, Health Dept.; K. Zumbach, Probation; K. Empett, K. Saunders, Mental Health; V. Gialanella, Visitor

The Committee meeting was called to order by the Chairman at 4:15 p.m. Mr. Wildoner moved the agenda, seconded by Mr. Baker. The Committee took the following action with regard to the matters before it:

#1 [RESOLUTION AUTHORIZING AN AGREEMENT WITH COLLIERS ENGINEERING & DESIGN FOR PROFESSIONAL SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS FOR 2025-2027](#)

Carried. Ayes-5, Nays-0

#2 [RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH MCFARLAND JOHNSON, INC., FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS FOR 2022-2026](#)

Carried. Ayes-5, Nays-0

#3 [RESOLUTION AUTHORIZING ACCEPTANCE OF NEW YORK STATE EMPIRE STATE DEVELOPMENT GRANT FUNDS FOR THE DEPARTMENT OF PUBLIC WORKS FOR 2024-2028](#)

Carried. Ayes-5, Nays-0

#4 [RESOLUTION AUTHORIZING AN AGREEMENT WITH KEYSTONE ASSOCIATES ENGINEERS AND LAND SURVEYORS, LLC FOR PROFESSIONAL SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS FOR 2025-2027](#)

Carried. Ayes-5, Nays-0

#5 [RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH MCFARLAND JOHNSON INC., FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DEPARTMENT OF AVIATION FOR 2022-2024](#)

Carried. Ayes-5, Nays-0

#6 [RESOLUTION AUTHORIZING ACCEPTANCE OF THE HIGH VISIBILITY ENGAGEMENT CAMPAIGN \(HVEC\) PROGRAM GRANT FOR STOP-DWI AND ADOPTING A PROGRAM BUDGET FOR 2024-2025](#)

Carried. Ayes-5, Nays-0

#7 RESOLUTION AUTHORIZING ACCEPTANCE OF THE DOMESTIC TERRORISM PREVENTION PROGRAM GRANT FOR THE OFFICE OF EMERGENCY SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2024-2026

Mr. Flagg requested the definition of “domestic terrorism” as it relates to the grant.

Carried. Ayes-5, Nays-0

#8 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH BUDDI US LLC FOR ELECTRONIC MONITORING SERVICES FOR THE DEPARTMENT OF PROBATION FOR 2025

Responding to a question from Mr. Flagg, Mr. Zumbach stated that the renewal of the agreement was not RPF'd. Mr. Flagg requested that it be RFP'd next year to ensure the County is getting the best price.

Carried. Ayes-5, Nays-0

#9 RESOLUTION AUTHORIZING ACCEPTANCE OF NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE FUNDING FOR THE OFFICE OF THE DISTRICT ATTORNEY FOR 2024

Carried. Ayes-5, Nays-0

#10 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH TRAPEZE SOFTWARE GROUP INC. FOR SOLE SOURCE PROFESSIONAL SOFTWARE AND MAINTENANCE SERVICES FOR THE DEPARTMENT OF PUBLIC TRANSPORTATION FOR 2024-2025

Carried. Ayes-5, Nays-0

#11 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH RICOH USA INC. FOR PRODUCTION PRINTERS FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2020-2024

Carried. Ayes-5, Nays-0

#12 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH RICOH USA INC. FOR ENVELOPE PRINTERS FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2020-2024

Carried. Ayes-5, Nays-0

#13 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH ATC TAXES FOR SOFTWARE MAINTENANCE AND SUPPORT FOR THE OFFICE OF REAL PROPERTY TAX SERVICE FOR 2025

Carried. Ayes-5, Nays-0

#14 RESOLUTION AUTHORIZING AN AGREEMENT WITH CDW GOVERNMENT INC FOR PROFESSIONAL NETWORK ASSESSMENT SERVICES FOR THE DEPARTMENT OF INFORMATION TECHNOLOGY

Carried. Ayes-5, Nays-0

#15 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH CDW GOVERNMENT INC. FOR PROFESSIONAL SERVICES OR THE DEPARTMENT OF INFORMATION TECHNOLOGY FOR 2024-2025

Carried. Ayes-5, Nays-0

#16 RESOLUTION ADOPTING LOCAL LAW INTRO. NO. 8 OF 2024, ENTITLED: "A LOCAL LAW AMENDING CHAPTER 257-40 OF THE BROOME COUNTY CHARTER AND CODE"

Carried. Ayes-5, Nays-0

#17 RESOLUTION AUTHORIZING AN AGREEMENT WITH HAYLOR FREYER & COON, INC., FOR PROPERTY, AVIATION, CRIME AND CYBER INSURANCE COVERAGE FOR THE OFFICE OF RISK AND INSURANCE FOR 2025

Responding to a question from Mr. Flagg, Mr. Dellapenna stated that the insurance was marketed through the County's insurance broker.

Carried. Ayes-5, Nays-0

#18 RESOLUTION AUTHORIZING AN AGREEMENT WITH HM LIFE INSURANCE COMPANY OF NEW YORK FOR THE PURCHASE OF STOP LOSS INSURANCE FOR THE OFFICE OF RISK & INSURANCE FOR 2025

Carried. Ayes-5, Nays-0

#19 RESOLUTION AUTHORIZING AN AGREEMENT WITH LINCOLN FINANCIAL FOR LIFE INSURANCE FOR ELIGIBLE BROOME COUNTY EMPLOYEES FOR THE OFFICE OF RISK AND INSURANCE FOR 2025-2027

Carried. Ayes-5, Nays-0

#20 RESOLUTION APPROVING THE SALE OF 2 TITCHENER PLACE IN THE CITY OF BINGHAMTON TO WILLIAM H. LANE, INC.

Responding to questions from Mrs. Micha, it was stated that the County holds title to two properties formerly owned by Isaac Anzaroot and the Administration is comfortable selling this parcel to William H. Lane Inc. at the appraised price.

Carried. Ayes-5, Nays-0

#21 RESOLUTION AUTHORIZING DISTRIBUTION OF MORTGAGE TAX RECEIPTS PURSUANT TO SECTION 261 OF THE TAX LAW OF THE STATE OF NEW YORK

Carried. Ayes-5, Nays-0

#22 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH AJQ SPORTS MANAGEMENT AND MARKETING, LLC TO DISPLAY GREATER BINGHAMTON SPORTS HALL OF FAME MEMORABILIA IN THE VISIONS VETERANS MEMORIAL ARENA FOR 2025

Carried. Ayes-5, Nays-0

#25 RESOLUTION AUTHORIZING AN INTERMUNICIPAL AGREEMENT WITH THE CITY OF BINGHAMTON FOR FUNDING FROM THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT'S IDISTRICT ART PARKS AND MURALS/MOSAICS PROGRAM GRANT FOR 2024-2026

Carried. Ayes-5, Nays-0

#26 RESOLUTION AUTHORIZING RENEWAL OF THE CHILD SAFETY PASSENGER PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2024-2025

Carried. Ayes-5, Nays-0

#27 RESOLUTION AUTHORIZING PAYMENT TO VARIOUS VENDORS FOR SERVICES CLASSIFIED UNDER THE CONSOLIDATED BILLINGS PROSPECTIVE PAYMENT SYSTEM FOR SKILLED NURSING FACILITIES FOR 2025

Carried. Ayes-5, Nays-0

#28 RESOLUTION AUTHORIZING REVISION OF THE COORDINATED CARE SERVICES INC, PROGRAM GRANT FOR THE DEPARTMENT OF MENTAL HEALTH, ADOPTING A REVISED PROGRAM BUDGET AND AUTHORIZING AMENDMENT TO THE AGREEMENT WITH COORDINATED CARE SERVICES INC. FOR 2024

Responding to a question from Mr. Flagg, Mrs. Saunders explained that the revision reflects a current year cost of living adjustment.

Carried. Ayes-5, Nays-0

#29 RESOLUTION AUTHORIZING RENEWAL OF THE COORDINATED CARE SERVICES INC. PROGRAM GRANT FOR THE DEPARTMENT OF MENTAL HEALTH, ADOPTING A PROGRAM BUDGET AND RENEWING THE AGREEMENT WITH COORDINATED CARE SERVICES, INC. TO ADMINISTER SAID PROGRAM FOR 2025

Carried. Ayes-5, Nays-0

#30 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH FAMILY & CHILDREN'S COUNSELING SERVICES FOR ADULT FOSTER FAMILY PERSONAL CARE SERVICES FOR THE DEPARTMENT OF SOCIAL SERVICES FOR 2025

Carried. Ayes-5, Nays-0

#31 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH FOOD BANK OF THE SOUTHERN TIER FOR FOOD DISTRIBUTION SERVICES FOR THE DEPARTMENT OF SOCIAL SERVICES FOR 2025

Carried. Ayes-5, Nays-0

#32 RESOLUTION AUTHORIZING ACCEPTANCE OF SHELTER ARREARS EVICTION FORESTALLMENT (SEAF) PROGRAM GRANT FOR THE DEPARTMENT OF SOCIAL SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2025

Carried. Ayes-5, Nays-0

#33 RESOLUTION AUTHORIZING RENEWAL OF THE CHILD ABUSE OR NEGLECT PREVENTION & TREATMENT (CAPTA) COMPREHENSIVE ADDICTION & RECOVERY ACT (CARA) PROGRAM GRANT FOR THE DEPARTMENT OF SOCIAL SERVICES, ADOPTING A PROGRAM BUDGET AND AUTHORIZING AN AGREEMENT WITH THE CHILDREN'S HOME OF WYOMING CONFERENCE TO ADMINISTER SAID PROGRAM FOR 2024-2025

Carried. Ayes-5, Nays-0

#34 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH VARIOUS PROVIDER AGENCIES FOR SERVICES FOR THE DEPARTMENT OF SOCIAL SERVICES' PURCHASE OF SERVICE PROGRAMS FOR 2025

Carried. Ayes-5, Nays-0

#35 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH VARIOUS VENDORS FOR ASSISTED LIVING CARE SERVICES FOR THE DEPARTMENT OF SOCIAL SERVICES FOR 2025-2026

Carried. Ayes-5, Nays-0

#36 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH INDUSTRIAL MEDICINE ASSOCIATES FOR PROFESSIONAL SCREENING AND ASSESSMENT SERVICES FOR THE DEPARTMENT OF SOCIAL SERVICES FOR 2025

Carried. Ayes-5, Nays-0

#37 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH HOTELS/MOTELS FOR EMERGENCY HOUSING FOR THE HOMELESS FOR THE DEPARTMENT OF SOCIAL SERVICES FOR 2025

Carried. Ayes-5, Nays-0

#38 RESOLUTION AUTHORIZING RENEWAL OF THE MEDICAID TECHNOLOGIES ENHANCEMENT PROGRAM GRANT FOR THE DEPARTMENT OF SOCIAL SERVICES, ADOPTING A PROGRAM BUDGET AND RENEWING THE AGREEMENTS WITH VEN TEK INC. AND WELLSKY HUMAN & SOCIAL SERVICES CORPORATION FOR 2025

Carried. Ayes-5, Nays-0

#39 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH TWIN TIER HOME HEALTH INC., AND MSS ELECTRONICS INC., D/B/A LIFEONE FOR PERSONAL EMERGENCY RESPONSE SERVICES FOR THE DEPARTMENT OF SOCIAL SERVICES FOR 2025-2026

Carried. Ayes-5, Nays-0

#41 RESOLUTION AUTHORIZING BROOME COUNTY TO INVEST FUNDS AT TIOGA STATE BANK N.A. AND AUTHORIZE THE DIRECTOR OF THE OFFICE OF MANAGEMENT AND BUDGET TO EXECUTE A THIRD-PARTY CUSTODIAN AGREEMENT WITH FEDERAL HOME LOAN BANK OF NEW YORK

Carried. Ayes-5, Nays-0

#42 RESOLUTION AUTHORIZING TRANSFER OF FUNDS TO BALANCE 2024 ACCOUNTS

Carried. Ayes-5, Nays-0

#43 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH ENVIRONMENTAL DESIGN & RESEARCH, LANDSCAPE ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICE, D.P.C FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT FOR 2023-2028

Carried. Ayes-5, Nays-0

#44 RESOLUTION AUTHORIZING AN AGREEMENT WITH BARTON & LOGUIDICE D.P.C. FOR PROFESSIONAL SERVICES FOR THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT FOR 2024-2027

Carried. Ayes-5, Nays-0

Mr. Baker made a motion, seconded by Mr. Wildoner to amend the Agenda to include Resolution Intro. #45.

Carried. Ayes- 5, Nays-0

#45 RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUESTS AND AMENDING THE 2024 AND 2025 BUDGETS

Mr. Baker made a motion, seconded by Mr. Wildoner to amend the 2025 Budget portion to read as follows:

FURTHER RESOLVED, 2025 Budget shall be amended as follows:

Appropriations:

| | |
|--|---------|
| 13000001.6001000.1010 Full-time Salaries | +95,229 |
| 13000001.6008001.1010 State Retirement | +12,311 |
| 13000001.6008002.1010 Social Security | +7,285 |
| 13000001.6008006.1010 Life Insurance | +20 |
| 13000001.6008007.1010 Health Insurance | +19,673 |

Revenues:

13000001.5000333.1010 Other Departmental Chargeback +\$134,518

Appropriations:

| | |
|--|----------|
| 27010104.6001000.2050 Full-time Salaries | - 95,229 |
| 27010104.6008001.2050 State Retirement | -12,311 |
| 27010104.6008002. 2050 Social Security | -7,285 |
| 27010104.6008006. 2050 Life Insurance | -20 |
| 27010104.6008007. 2050 Health Insurance | -19,673 |
| 27010104.6004610.2050 Other Personnel Chargeback | +134,518 |

Amendment carried. Ayes-5, Nays-0

Resolution as amended carried. Ayes-5, Nays-0

#46 RESOLUTION AUTHORIZING THE RENEWAL OF THE AGREEMENT WITH VARIOUS VENDORS FOR PSYCHOLOGICAL CONSULTATION SERVICES FOR THE DEPARTMENT OF MENTAL HEALTH FOR 2025

Carried. Ayes-5, Nays-0

#47 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH THE WLADIS LAW FIRM, P.C. FOR PROFESSIONAL LEGAL SERVICES FOR THE DEPARTMENT OF LAW

Carried. Ayes-5, Nays-0

#48 RESOLUTION DEFINING THE CRITERIA AND CONDITIONS OF THE MERIT PAY PROGRAM FOR THE OFFICE OF THE DISTRICT ATTORNEY FOR 2024

Carried. Ayes-5, Nays-0

#49 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH LONG TERM CARE SOLUTIONS OF NY LLC TO ASSUME THE ROLE OF ADMINISTRATOR OF RECORD AT THE WILLOW POINT REHABILITATION AND NURSING CENTER FOR 2024

Carried. Ayes-5, Nays-0

Office of Management and Budget Director Jane St. Amour gave an update on the County's financial status. (On file with the minutes)

There being no further business to come before the Committee at this time, Mr. Baker made a motion to adjourn, seconded by Mr. Wildoner. The meeting adjourned at 4:46 p.m.