

COUNTY ADMINISTRATION COMMITTEE MEETING MINUTES  
DECEMBER 12, 2024

The County Administration Committee of the Broome County Legislature met on Thursday, December 12, 2024 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building.

Members Present: K. Wildoner, L. Augostini, S. Flagg, E. Micha, B. Weslar (Voting Representative for M. Kaminsky)

Members Absent: None

Others Present: S. Baker, M. McDonald, C. Hall, Legislature; J. St. Amour, T. Adams, OMB; J. Garnar, County Executive; D. Goguen, B. Murphy, OET; C. Dziedzic, J. Mihalko, County Clerk's Office; C. Segrue, Personnel; J. Bertoni, M. Smith, D. Reynolds, Elections; C. Fedor, L. Bellmore, Health Dept; M. Heefner, Aviation; D. Smith, SWM; J. Solak, Visitor

The Committee meeting was called to order by the Chairman at 4:00 p.m. Mr. Weslar moved the agenda, seconded by Mr. Augostini. The Committee took the following action with regard to the matters before it:

**#1 RESOLUTION AUTHORIZING THE RENEWAL OF INTER-MUNICIPAL AGREEMENTS WITH THE TOWNS OF CONKLIN AND WINDSOR FOR THE OFFICE OF THE COUNTY CLERK TO OPERATE SATELLITE DMV OFFICES AT TOWN FACILITIES FOR 2025**

Responding to a question from Mrs. Micha, Mr. Mihalko stated he would provide the Legislators with how many customers have been served at the mobile DMV sites. He further stated there are also DMV sites in Whitney Point and Harpursville.

Carried. Ayes-5, Nays-0

**#2 RESOLUTION AUTHORIZING THE APPOINTMENT OF MARK E. SMITH AS THE REPUBLICAN BROOME COUNTY COMMISSIONER OF ELECTIONS FOR THE TERM 2025-2028**

Carried. Ayes-5, Nays-0

**#3 RESOLUTION AUTHORIZING THE APPOINTMENT OF DANIEL D. REYNOLDS AS THE DEMOCRATIC BROOME COUNTY COMMISSIONER OF ELECTIONS FOR THE TERM 2025-2028**

Carried. Ayes-5, Nays-0

**#4 RESOLUTION AUTHORIZING AN AGREEMENT WITH HF GROUP FOR THE RESTORATION AND PRESERVATION AND REPAIR OF CERTAIN PERMANENT LAND RECORDS IN THE OFFICE OF THE BROOME COUNTY CLERK**

Responding to questions from Legislators, Mr. Mihalko stated this is a new firm that will be preserving and restoring deed, mortgage and court records.

Carried. Ayes-5, Nays-0

**#67 RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUEST FOR THE INFORMATION TECHNOLOGY DEPARTMENT**

Responding to a question from Mr. Weslar, Mr. Garnar stated that the upgrade is to increase the candidate pool for the Chief Information Officer in line with the market for similar positions.

Carried. Ayes-5, Nays-0

#68 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-C-1 CONGREGATE MEALS PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2025

Carried for Lateness. Ayes-5, Nays-0

There being no further business to come before the Committee at this time, Mr. Weslar made a motion to adjourn, seconded by Mr. Augustini The meeting adjourned at 4:07 p.m.