

PERSONNEL COMMITTEE MEETING MINUTES
September 9, 2025

The Personnel Committee of the Broome County Legislature met on Tuesday September 9, 2025 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building, Binghamton, New York.

Members Present: G. Baldwin (Chair), E. Micha, J. Shaw, K. Myers, S. Ryan

Members Absent: None

Others Present: C. Hall, M. McDonald, C. French, J. Scott, A. Martin, Legislature; C. Fedor, O. Catalano Health; K. Saunders, E. Warneck, J. Marsh, Mental Health; J. St. Amour, T. Adams, N. Angeline, OMB; K. White, T. Survilla, DSS; B. Schramm, OFA; T. Dellapenna, Risk; T. DiGennaro, DA; V. Gialanella, Resident.

The Committee meeting was called to order by the Chairman at 4:00 P.M. A motion was made to move the agenda by Mrs. Ryan, seconded by Mrs. Micha.

The Committee took the following action with regard to the matters before it:

#1 RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUEST(S) FOR THE MENTAL HEALTH DEPARTMENT

Mr. Shaw asked for an explanation for the Personnel Change Request, E. Warneck explained the need for a second deputy for the Mental Health Dept.

Carried. Ayes-5, Nays-0

#3 RESOLUTION AUTHORIZING RENEWAL OF THE CHILDREN AND YOUTH WITH SPECIAL HEALTH CARE NEEDS PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2025-2026

Carried. Ayes-5, Nays-0

#6 RESOLUTION AUTHORIZING RENEWAL OF THE CANCER SERVICES PROGRAM OF THE SOUTHERN TIER GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2025-2026

Carried. Ayes-5, Nays-0

#7 RESOLUTION AUTHORIZING RENEWAL OF THE TRAFFIC SAFETY PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2025-2026

Carried. Ayes-5, Nays-0

#10 RESOLUTION AUTHORIZING RENEWAL OF THE WOMEN, INFANTS AND CHILDREN (WIC) SUPPLEMENTAL FOOD PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2025-2026

Carried. Ayes-5, Nays-0

#17 RESOLUTION AUTHORIZING REVISION OF THE TOBACCO CONTROL PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A REVISED PROGRAM BUDGET FOR 2025-2026

Carried. Ayes-5, Nays-0

#18 RESOLUTION AUTHORIZING RENEWAL OF THE FLEXIBLE FUNDS FOR FAMILY SERVICES PROGRAMS FOR THE DEPARTMENT OF SOCIAL SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2025-2026

Carried. Ayes-5, Nays-0

#20 RESOLUTION AUTHORIZING REVISION OF THE CREATING HEALTHY SCHOOLS AND COMMUNITIES PROGRAM GRANT BUDGET FOR THE DEPARTMENT OF HEALTH AND ADOPTING A REVISED PROGRAM BUDGET FOR 2025-2026

Carried. Ayes-5, Nays-0

#23 RESOLUTION AUTHORIZING AMENDMENT TO RESOLUTION 202 OF 2025 AUTHORIZING RENEWAL OF THE SOCIAL SECURITY ADMINISTRATION TICKET TO WORK PROGRAM GRANT FOR THE OFFICE OF EMPLOYMENT AND TRAINING AND ADOPTING A PROGRAM BUDGET FOR 2025-2026

Carried. Ayes-5, Nays-0

#26 RESOLUTION AUTHORIZING ACCEPTANCE OF THE GUN INVOLVED VIOLENCE ELIMINATION (GIVE) PROGRAM GRANT FOR THE OFFICE OF THE DISTRICT ATTORNEY AND ADOPTING A PROGRAM BUDGET FOR 2025-2026

Carried. Ayes-5, Nays-0

#33 RESOLUTION AUTHORIZING RENEWAL OF THE CHILD CARE AND DEVELOPMENT BLOCK GRANT FOR THE DEPARTMENT OF SOCIAL SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2025-2026

Carried. Ayes-5, Nays-0

#34 RESOLUTION AUTHORIZING RENEWAL OF THE HOME ENERGY ASSISTANCE PROGRAM (HEAP) GRANT FOR THE DEPARTMENT OF SOCIAL SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2025-2026

Carried. Ayes-5, Nays-0

#36 RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUESTS FOR THE RISK AND INSURANCE DEPARTMENT

Mr. Shaw asked for an explanation for the Personnel Change Request, T. Dellapenna explained the duties of the position and pointed out the need for a reclassification.

Carried. Ayes-5, Nays-0

#38 RESOLUTION AUTHORIZING THE DISTRICT ATTORNEY TO APPOINT A SPECIAL ASSISTANT DISTRICT ATTORNEY UNDER A CERTIFICATE OF NECESSITY FOR THE OFFICE OF THE DISTRICT ATTORNEY FOR 2025-2026

Carried. Ayes-5, Nays-0

There being no further business to come before the Committee at this time, a motion was made by Mrs. Micha, seconded by Mr. Shaw, to adjourn the meeting. The meeting adjourned at 4:09 P.M.