

FINANCE COMMITTEE MEETING MINUTES
MARCH 10, 2022

The Finance Committee of the Broome County Legislature met on Thursday, March 10, 2022 via Zoom videoconferencing.

Members Present: S. Flagg, Chair, S. Baker, C. O'Brien, K. Wildoner, M. Kaminsky

Members Absent: None

Others Present: S. Ryan, K. Beebe, J. Shaw, B. Weslar, M. Whalen, A. Martin, C. Hall, J. Scott, M. Tanzini, Legislature; C. Whalen, C. Wagner, M. Ponticiello, J. Garnar, County Exec's Office; J. Knebel, OMB; R. Behnke, County Attorney; A. McLaughlin, Audit; J. Mihalko, County Clerk; D. Griffin, K. Andrews, Info Tech; S. Medina, Health Dept; M. Whitcombe, OFA; M. Decker, RPTS; C. Segrue, Personnel; R. Murphy, OET; J. Sullivan, K. White, DSS; M. Heefner, Aviation; A. Aranov, WPRNC; E. Gartenman, Assigned Counsel Program; D. Smith, SWM; B. Harting, K. Newcomb, Office of the Sheriff; K. Empett, Mental Health; C. Trottier, L. Malecki, Drescher & Malecki, LLP; F. Akshar, Senator; T. Margnarelli, WSKG; V. Gialanella, Visitor

The Committee meeting was called to order by the Chairman at 4:30 p.m. Mrs. O'Brien moved the agenda, seconded by Mrs. Kaminsky. The Committee took the following action with regard to the matters before it:

#1 RESOLUTION AUTHORIZING AN AGREEMENT WITH NEW YORK STATE POLICE FOR A COMPUTER MAINTENANCE AND SUPPORT MEMORANDUM OF UNDERSTANDING FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2022-2023

Carried. Ayes-5, Nays-0

#2 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH PJ GRAVES AND DAUGHTER FOR LEASE OF A FOLDING AND INSERTING MACHINE FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2018-2022

Carried. Ayes-5, Nays-0

#3 RESOLUTION AUTHORIZING AN AGREEMENT WITH PRIME CARE MEDICAL OF NEW YORK, INC., FOR A COMPUTER MAINTENANCE AND SUPPORT AND PHONE USAGE MEMORANDUM OF UNDERSTANDING FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2022-2025

Carried. Ayes-5, Nays-0

#4 RESOLUTION AUTHORIZING AN AGREEMENT WITH AMERICAN GRILL FOR A PHONE SERVICE MEMORANDUM OF UNDERSTANDING FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2021-2026

Carried. Ayes-5, Nays-0

#5 RESOLUTION AUTHORIZING ACCEPTANCE OF NEW YORK STATE SYSTEMS CHANGE AND INCLUSIVE OPPORTUNITIES NETWORK (NY SCION) PROGRAM GRANT FOR THE OFFICE OF EMPLOYMENT AND TRAINING AND ADOPTING A PROGRAM BUDGET FOR 2022

Carried. Ayes-5, Nays-0

#6 RESOLUTION AUTHORIZING AN AGREEMENT WITH IDEA KRAFT FOR PROFESSIONAL SERVICES FOR THE OFFICE OF EMPLOYMENT AND TRAINING FOR 2022

Carried. Ayes-5, Nays-0

#7 RESOLUTION AMENDING THE 2021 CAPITAL IMPROVEMENT PROGRAM

Carried. Ayes-5, Nays-0

#13 RESOLUTION AUTHORIZING AGREEMENTS WITH VARIOUS ARTISTS TO DISPLAY PUBLIC ART THROUGH THE IDISTRICTS MURALS AND MOSAICS PUBLIC ART PROGRAM FOR THE DEPARTMENT OF PLANNING FOR 2022-2024

Carried. Ayes-5, Nays-0

#14 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH VARIOUS ARTISTS TO DISPLAY PUBLIC ART THROUGH THE IDISTRICTS MURALS AND MOSAICS PUBLIC ART PROGRAM FOR THE DEPARTMENT OF PLANNING FOR 2021-2024

Carried. Ayes-5, Nays-0

#15 RESOLUTION AUTHORIZING THE REINSTATEMENT OF TAXES AND APPROVING THE SALE OF IN-REM FORECLOSURE PROPERTY TO THE FORMER OWNERS

Responding to a question from Mrs. O'Brien, Mr. Decker stated there is one individual who has been in this situation previously for the property at 234 Robinson Street, but due to complications with the pandemic he is recommending to sell the property back to the owner again.

Carried. Ayes-5, Nays-0

#16 RESOLUTION AUTHORIZING THE REINSTATEMENT OF CANCELLED TAXES ON A PARCEL IN THE TOWN OF UNION AND IN THE TOWN OF WINDSOR

Responding to a question from Mrs. O'Brien, Mr. Decker stated taxes were previously cancelled because they were County owned but then the parcels were approved to sell back to the former owners who would be responsible for the back taxes.

Carried. Ayes-5, Nays-0

#18 RESOLUTION AUTHORIZING RENEWAL OF THE FLEXIBLE FUNDS FOR FAMILY SERVICES PROGRAM FOR THE DEPARTMENT OF SOCIAL SERVICES, ADOPTING A PROGRAM BUDGET AND RENEWING THE AGREEMENTS WITH THE BROOME COUNTY COUNCIL OF CHURCHES AND RISE FOR 2022-2023

Carried. Ayes-5, Nays-0

#19 RESOLUTION AUTHORIZING RENEWAL OF THE HOMELESS CODE BLUE PROGRAM GRANT FOR THE DEPARTMENT OF SOCIAL SERVICES, ADOPTING A PROGRAM BUDGET, AND RENEWING AN AGREEMENT WITH THE VOLUNTEERS OF AMERICA, THE YWCA, THE YMCA AND A-1 COURTESY CAB TO ADMINISTER SAID PROGRAM FOR 2021-2022

Carried. Ayes-5, Nays-0

#21 RESOLUTION AUTHORIZING THE ENTERING INTO AN AGREEMENT WITH CHILDREN'S HOME OF WYOMING CONFERENCE (CHOWC) FOR JUVENILE JUSTICE YOUTH ALTERNATIVES FOR THE DEPARTMENT OF SOCIAL SERVICES FOR THE PERIOD 2021-2022

Carried. Ayes-5, Nays-0

#22 RESOLUTION AUTHORIZING RENEWAL OF THE CHILD FATALITY REVIEW TEAM PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2022-2023

Carried. Ayes-5, Nays-0

#23 RESOLUTION AUTHORIZING RENEWAL OF THE IMMUNIZATION ACTION PLAN GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2022-2023

Carried. Ayes-5, Nays-0

#24 RESOLUTION AUTHORIZING RENEWAL OF THE HEALTHY NEIGHBORHOODS PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2022-2023

Carried. Ayes-5, Nays-0

#25 RESOLUTION AUTHORIZING RENEWAL OF THE YOUTH TOBACCO ENFORCEMENT AND PREVENTION PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2022-2023

Carried. Ayes-5, Nays-0

#26 RESOLUTION AUTHORIZING RENEWAL OF THE ENHANCED WATER SUPPLY PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2022-2023

Carried. Ayes-5, Nays-0

#27 RESOLUTION AUTHORIZING AN AGREEMENT WITH VARIOUS VENDORS TO MEET THE OBJECTIVES OF THE ELC-COVID-19 SCHOOL TESTING GRANT FOR THE HEALTH DEPARTMENT FOR 2022

Responding to a question from Mr. Flagg, Ms. Medina stated that schools will be reimbursed for student and staff COVID19 testing that was already done.

Carried. Ayes-5, Nays-0

#28 RESOLUTION AUTHORIZING RENEWAL OF THE EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2022-2023

Carried. Ayes-5, Nays-0

- #29 RESOLUTION AUTHORIZING RENEWAL OF THE COMMUNITY SERVICES FOR THE ELDERLY PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2022-2023
Carried. Ayes-5, Nays-0
- #30 RESOLUTION AUTHORIZING RENEWAL OF THE WELLNESS IN NUTRITION (WIN) PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2022-2023
Carried. Ayes-5, Nays-0
- #31 RESOLUTION AUTHORIZING RENEWAL OF THE NEW YORK CONNECTS EXPANSION AND ENHANCEMENT (E&E) PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2022-2023
Carried. Ayes-5, Nays-0
- #32 RESOLUTION AUTHORIZING RENEWAL OF THE UNMET NEED PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2022-2023
Carried. Ayes-5, Nays-0
- #33 RESOLUTION AUTHORIZING RENEWAL OF THE HEALTH INSURANCE INFORMATION AND COUNSELING ASSISTANCE PROGRAM GRANT, ADOPTING A PROGRAM BUDGET AND RENEWING AN AGREEMENT WITH ACTION FOR OLDER PERSONS, INC. FOR 2022-2023
Carried. Ayes-5, Nays-0
- #34 RESOLUTION AUTHORIZING RENEWAL OF CAREGIVER RESOURCE CENTER PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2022-2023
Carried. Ayes-5, Nays-0
- #35 RESOLUTION AUTHORIZING RENEWAL OF THE TRANSPORTATION PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2022-2023
Carried. Ayes-5, Nays-0
- #36 RESOLUTION AUTHORIZING RENEWAL OF CONGREGATE SERVICES INITIATIVE (CSI) PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2022-2023
Carried. Ayes-5, Nays-0
- #37 RESOLUTION AUTHORIZING AMENDMENT TO AN AGREEMENT WITH REGIONAL CARE NETWORK, LLC FOR TEMPORARY HEALTHCARE PROFESSIONALS FOR THE WILLOW POINT REHABILITATION AND NURSING CENTER FOR 2022
Carried. Ayes-5, Nays-0
- #38 RESOLUTION AUTHORIZING A PERMANENT MERIT PAY STIPEND PROGRAM FOR THE OFFICE OF THE DISTRICT ATTORNEY

Responding to a question from Mrs. O'Brien, Mr. Korchak stated that during exit interviews he found that most employees left due to low pay and workload. Mrs. O'Brien stated she would like to see on a yearly basis a report audited by the Comptroller of how the funding was distributed and who got it. Mr. Flagg stated that employee performance reviews are subjective and the District Attorney is using the stipend as a people management tool to retain employees.

Carried. Ayes-5, Nays-0

#39 RESOLUTION AUTHORIZING A PERSONNEL CHANGE REQUEST FOR THE DIVISION OF INFORMATION TECHNOLOGY

Responding to a question from Mr. Baker, Mr. Griffin stated they are changing the position to better handle the workload of the Department.

Carried. Ayes-5, Nays-0

#40 RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUESTS FOR THE WILLOW POINT REHABILITATION AND NURSING CENTER

Carried. Ayes-5, Nays-0

#41 RESOLUTION AUTHORIZING AN AGREEMENT WITH NAPOLI SHKOLNIK PLLC FOR PROFESSIONAL LEGAL SERVICES FOR THE DEPARTMENTS OF LAW AND AVIATION

Carried. Ayes-5, Nays-0

#42 RESOLUTION AUTHORIZING THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS AND ADOPTING A PROGRAM GRANT BUDGET FOR THE DEPARTMENT OF AVIATION FOR 2021-2025

Responding to a question from Mr. Flagg, Mr. Heefner explained that some of the funding will go to airport concessionaires according to the rules of the FAA.

Carried. Ayes-5, Nays-0

#43 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH GHD CONSULTING ENGINEERS FOR PROFESSIONAL SERVICES FOR THE DIVISION OF SOLID WASTE MANAGEMENT FOR 2010-2022

Carried. Ayes-5, Nays-0

#44 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TOWN OF TRIANGLE FOR SNOW AND ICE CONTROL ON COUNTY ROADS AND HIGHWAYS FOR 2022

Carried. Ayes-5, Nays-0

#45 RESOLUTION AUTHORIZING LABOR AGREEMENT WITH BROOME COUNTY SHERIFF'S LAW ENFORCEMENT OFFICERS ASSOCIATION LOCAL 8500 FOR 2020-2024

Carried. Ayes-5, Nays-0

#48 RESOLUTION AUTHORIZING RETENTION OF \$450,518.25 PER ANNUM (APRIL 1, 2022, THROUGH MARCH 31, 2023) BY THE BROOME COUNTY CLERK FOR THE COUNTY OF BROOME FROM MORTGAGE TAXES

Carried. Ayes-5, Nays-0

#49 RESOLUTION AMENDING BOND RESOLUTION 2020-364 DATED NOVEMBER 9, 2020 AND AS AMENDED BY RESOLUTION 2021-69 HERETOFOR ADOPTED BY THE COUNTY LEGISLATURE OF THE COUNTY OF BROOME, NEW YORK WITH RESPECT TO THE MAXIMUM ESTIMATED COSTS AND PLANNED FINANCING THEREFORE

Responding to a question from Mr. Flagg, Mr. Knebel stated that this is mostly a timing issue with receipt of state and federal funding. He further stated that the bond amendments authorize him to sell debt for changes that were made to capital improvement projects throughout the year.

Carried. Ayes-5, Nays-0

#50 RESOLUTION AMENDING BOND RESOLUTION 2019-491 DATED NOVEMBER 15, 2019 AS AMENDED BY RESOLUTION 2020-126, AS AMENDED BY RESOLUTION 2021-68 HERETOFOR ADOPTED BY THE COUNTY LEGISLATURE OF THE COUNTY OF BROOME, NEW YORK WITH RESPECT TO THE MAXIMUM ESTIMATED COSTS AND PLANNED FINANCING THEREFORE

Carried. Ayes-5, Nays-0

#51 RESOLUTION AMENDING BOND RESOLUTION 18-406 DATED NOVEMBER 15, 2018 AS AMENDED BY RESOLUTION 2019-174 AND AS AMENDED BY RESOLUTION 2020-125 AND AS AMENDED BY RESOLUTION 2021-67 HERETOFORE ADOPTED BY THE COUNTY LEGISLATURE OF THE COUNTY OF BROOME NEW YORK ON SAID DATE WITH RESPECT TO THE MAXIMUM ESTIMATED COST AND PLAN OF FINANCING THEREFORE

Responding to a question from Mr. Baker, Mr. Knebel stated that if State funding is decreasing, the difference would most likely be the responsibility of the County and in the case of the Airport's Fuel Farm it would be funded through Airport debt service.

Carried. Ayes-5, Nays-0

#52 RESOLUTION AMENDING BOND RESOLUTION 17-389 DATED NOVEMBER 2, 2017 AS AMENDED BY RESOLUTION 2018-44 AND AS AMENDED BY RESOLUTION 2019-173 AND AS AMENDED BY 2020-124 HERETOFORE ADOPTED BY THE COUNTY LEGISLATURE OF THE COUNTY OF BROOME NEW YORK ON SAID DATE WITH RESPECT TO THE MAXIMUM ESTIMATED COST AND PLAN OF FINANCING THEREFORE

Carried. Ayes-5, Nays-0

#53 RESOLUTION AMENDING THE 2019 CAPITAL IMPROVEMENT PROGRAM

Responding to a question from Mr. Flagg, Mr. Knebel stated that development and design costs are higher than previously authorized.

Carried. Ayes-5, Nays-0

#54 RESOLUTION AUTHORIZING AN INCREASE IN THE PETTY CASH FUND FOR THE OFFICE OF THE BROOME COUNTY CLERK

Carried. Ayes-5, Nays-0

#55 RESOLUTION AUTHORIZING AN AGREEMENT WITH HEALTHPRO HERITAGE LLC FOR REHABILITATION SERVICES FOR RESIDENTS OF THE WILLOW POINT REHABILITATION AND NURSING CENTER FOR 2022-2023

Mr. Flagg asked how much was budgeted for the rehab unit and asked if April 1st is a realistic start date. Mr. Knebel stated that he didn't have that information available at this time but would check with the Nursing Home and respond back to the Legislators.

Carried. Ayes-5, Nays-0

#56 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH DISH WIRELESS LLC FOR THE OFFICE OF EMERGENCY SERVICES FOR 2021-2026

Carried. Ayes-5, Nays-0

#58 RESOLUTION AUTHORIZING AN AGREEMENT WITH C & S ENGINEERS, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DEPARTMENT OF PARKS, RECREATION AND YOUTH SERVICES FOR 2022-2024

Carried. Ayes-5, Nays-0

#59 RESOLUTION AUTHORIZING AN AGREEMENT WITH CPL ARCHITECTS, ENGINEERS, LANDSCAPE ARCHITECT AND SURVEYOR, D.P.C. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DEPARTMENT OF PARKS, RECREATION AND YOUTH SERVICES FOR 2022-2024

Carried. Ayes-5, Nays-0

#60 RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTIONS 2021-282, 2021-316 AND 2021-535 PROVIDING FUNDS TO SUPPORT ECONOMIC DEVELOPMENT AND COMMUNITY PROJECTS IN BROOME COUNTY

Carried. Ayes-5, Nays-0

#61 RESOLUTION AUTHORIZING ACCEPTANCE OF CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT PROGRAM FUNDS FOR THE WILLOW POINT REHABILITATION AND NURSING CENTER

Carried. Ayes-5, Nays-0

Mr. Decker stated that to date the back taxes were not paid on the parcel Darcie Kocan requested to have sold back to her and she has not been in communication with the Real Property Tax Services Office. Mr. Baker made a motion, seconded by Mr. Wildoner to deny the hardship sellback appeal for Darcie Kocan.

Carried. Ayes-5, Nays-0

Auditors from Drescher & Malecki LLP presented their plan for the audit of Broome County's 2021 Financial Records. (Outline attached with the minutes)

Office of Management and Budget Director Jerome Knebel gave an update on the County's financial status. (On file with the minutes)

There being no further business to come before the Committee at this time, Mr. Baker made a motion to adjourn, seconded by Mrs. O'Brien. The meeting adjourned at 4:59 p.m.

