

COUNTY ADMINISTRATION COMMITTEE MEETING MINUTES  
FEBRUARY 10, 2022

The County Administration Committee of the Broome County Legislature met on Thursday, February 10, 2022 by Zoom videoconferencing.

Members Present: C. O'Brien (Chair), S. Flagg, J. Shaw, K. Myers, M. Kaminsky (Voting Representative for B. Weslar)

Members Absent: None

Others Present: D. J. Reynolds, S. Baker, K. Wildoner, S. Ryan, K. Beebe, M. Whalen, A. Martin, C. Hall, R. O'Donnell, M. Tanzini, J. Scott, Legislature; C. Wagner, C. Whalen, M. Ponticiello, J. Garnar, County Exec's Office; J. Knebel, OMB; R. Behnke, County Attorney; D. Griffin, G. Pullis, K. Andrews, D. Camin, Info Tech; K. Zumbach, Probation; M. McFadden Health Dept; T. Eaton, OFA; K. Empett, Mental Health; M. Decker, RPTS; D. Smith, SWM; C. Segrue, Personnel; M. Heefner, Aviation; T. Dellapenna, Risk & Insurance; A. Aranov, WPRNC; E. Gartenman, Assigned Counsel Program; Gialanella, Visitor

The Committee meeting was called to order by the Chairwoman at 4:02 p.m. Mrs. Kaminsky moved the agenda, seconded by Mr. Shaw. The Committee took the following action with regard to the matters before it:

**#1 RESOLUTION AUTHORIZING AN AGREEMENT WITH VARIOUS EMERGENCY MEDICAL AMBULANCE AGENCIES FOR A MAINTENANCE AND SUPPORT MEMORANDUM OF UNDERSTANDING FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2022-2026**

Carried. Ayes-5, Nays-0

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Chief Information Officer Douglas Camin and Information Security Analyst Gary Pullis updated the committee on cybersecurity matters within the Information Technology Department. (Presentation on file with the minutes) Responding to a question from Mr. Shaw, it was stated that they are working on mandatory cybersecurity awareness training for employees. Responding to a question from Mrs. O'Brien, it was stated that they do not have an Incident Response Plan yet but it is a high priority and something they are working on. In relation to the National Cyber Security Review self-audit, Mr. Pullis stated it will take about 36-month to get to a 5 rating.

There being no further business to come before the Committee at this time, Mr. Shaw made a motion to adjourn, seconded by Mrs. Kaminsky. The meeting adjourned at 4:37 p.m.