

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT

JULY 12, 2023

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, June 28, 2023, at 11:00 a.m., held in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York and via Zoom online format. The minutes of this meeting are set forth below.

MEMBERS PRESENT: M. Ponticiello, BAC Chairman; R. Brown, DPW Chairman; M. Tanzini, Legislature Chairman

ALSO PRESENT: G. Bucciarelli, OMB; P. Roseboom, K. Figuerado, Law; R. Laabs, Purchasing; G. Kilmer, Transit; C. Dziejcz, Clerk; M. McFadden, Health; F. Shah, IT; P. Neferis, Public Works; M. Ferrigno, DSS

1. The Board will review for approval the minutes of the meeting held on June 28, 2023 as prepared and presented.

1a. The Board Accepted the following Walk Around Approval:

VENDOR: SOKOLOFF STERN, LLP
DESCRIPTION: Legal services for litigation
REQUESTED BY: R. Behnke, County Attorney
TERM: 6/26/23-6/26/25
COST: NTE \$14,999.00
CA 2944
BAC ACTION: Approved, Law to Process
BUDGET LINE: 11010001/6004538/1010
Request Number: 8407

2. VENDOR: DATROSE
DESCRIPTION: RFB 2022-063 - Scanning of permanent records - amendment to increase amount
REQUESTED BY: C. Dziejcz, County Clerk
TERM: 1/1/23-12/31/23
COST: Additional \$150,000.00, total NTE \$235,000.00
CA 3-194
BAC ACTION: Approved, Law to Process
BUDGET LINE: 04030001/500091/5202/0420015
Request Number: 8411

3. **VENDOR:** PRIMEAU FAHEY STUDIOS
DESCRIPTION: Activities for Accidental Injury/Death Review - low quote
REQUESTED BY: M. Knapp, Health
TERM: 7/1/23-12/31/23
COST: NTE \$14,500.00
CA 10-1169
BAC ACTION: Approved, Law to Process
BUDGET LINE: 25010004/6004147/1010
Request Number: 8379
4. **VENDOR:** POSTLER & JAECKLE CORP.
DESCRIPTION: RFB 2023-030 Facility management system maintenance with variable frequency drives/HVAC equipment technician
REQUESTED BY: P. Neferis, DPW
TERM: 7/1/23-6/30/25 with three 1-year renewal options
COST: NTE \$125,000.00
CA 11-1973-1
BAC ACTION: Approved, Law to Process
BUDGET LINE: 15020301/0000040
Request Number: 8410
5. **VENDOR:** FERRARIO FORD, INC.
DESCRIPTION: Purchase of 2022 Ford F350 truck - NYS Contract #PC69846, Mini Bid #13540
REQUESTED BY: G. Kilmer, Transit
TERM: one time purchase
COST: NTE \$96,696.80
CA 11-2376
BAC ACTION: Approved, Purchasing to Process
BUDGET LINE: 31010105/6002302/2042/31220047
Request Number: 8427
6. **VENDOR:** FIRST STUDENT
DESCRIPTION: Bus transportation for Saturday recreation program - low quote
REQUESTED BY: K. White, DSS
TERM: 9/1/23-5/31/24
COST: NTE \$9,072.00
CA 14-131-1
BAC ACTION: Approved, Law to Process
BUDGET LINE: 350200006/6004164/1010
Request Number: 8366


7. VENDOR: SERAFINI TRANSPORTATION
DESCRIPTION: RFB 2023-032 - transportation of medically fragile children
for Early Intervention & Preschool Special Education
Programs
REQUESTED BY: L. Bellmore, Health
TERM: 7/1/23-6/30/25 with a 1-year renewal option subject to CPI
adjustment
COST: \$238.00 per round trip, one way trip 50% of round trip rate
CA **575-11-1**
BAC ACTION: **Approved, Law to Process**
BUDGET LINE: **250600004/6004146/1010**
Request Number: **8398**
8. VENDOR: R.L. KISTLER, INC.
DESCRIPTION: Maintenance for Dri-Steem humidifier in IT service room -
single source
REQUESTED BY: F. Shah, IT
TERM: 7/1/23-6/30/26
COST: NTE \$108,000.00
CA **1236-444A**
BAC ACTION: **Approved, Law to Process**
BUDGET LINE: **10020001/6004193/1010**
Request Number: **8400**
9. VENDOR: HP, INC.
DESCRIPTION: Purchase of PCs, laptops & monitors w/warranty - NYS
Contract #PM20860
REQUESTED BY: F. Shah, IT
TERM: one time purchase
COST: NTE \$19,177.20
CA **1236-485J**
BAC ACTION: **Approved, Law to Process**
BUDGET LINE: **35060006/6004056/1010**
Request Number: **8422**
10. VENDOR: TOSHIBA BUSINESS SOLUTIONS
DESCRIPTION: Amend various copier leases to extend term per master
agreement
REQUESTED BY: F. Shah, IT
TERM: Extention through 12/31/23
COST: various
CA **various**

BAC ACTION: Approved, Law to Process
BUDGET LINE: various
Request Number: 8399

11. **VENDOR:** BINGHAMTON MARINE CORPS LEAGUE
DESCRIPTION: Donation for membership drive
REQUESTED BY: S. Leader, Veterans
TERM: N/A
COST: NTE \$5,000.00
CA 2919
BAC ACTION: Approved, Law to Process
BUDGET LINE: 36000006/6004146/1010
Request Number: 8418

There being no further business at hand the meeting was adjourned at 11:06 am.

NEXT MEETING: July 26, 2023


Kristin Figuerado, Secretary
Board of Acquisition and Contract