

## **DEPUTY SHERIFF DETECTIVE SERGEANT**

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for investigating and overseeing the investigation of crimes, offenses and violations of law. The incumbent secures and reports facts and information by interview, observation and investigation. The work is performed under general supervision of a higher ranking officer with leeway allowed for the use of independent judgment in carrying out the details of the work. This position differs from that of Detective by the virtue of supervisory responsibility and independent judgment needed to do the work. Supervision is exercised over the work of Detectives and Deputy Sheriffs assigned to an investigation. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Supervises Detectives and Deputy Sheriffs assigned to investigations; Interviews suspects, witnesses, and complainants in an effort to obtain relevant information relating to the investigation and offenses;

Secures evidence such as statements of witnesses, documents, records, exhibits, photographs and affidavits required for the arrest and indictment of criminals and prosecution of cases;

Evaluates information gathered and makes conclusions based upon it;

Conducts field investigations of either reported or suspected violations of law;

Executes warrants as directed by the courts or other police agencies; Arrests suspects or violators in order to halt crimes in progress, prevent personal injury and determine further criminal activity;

Oversees the investigation of crimes, accidents and incidents in order to preserve and gather evidence used in criminal proceedings;

Testifies in court regarding the investigations conducted and evidence collected;

Compiles a variety of written factual reports in order to document activities and retain information useful in future and continuing investigations.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of modern police procedures, law enforcement and investigation techniques;

Thorough knowledge of New York State Penal Law, Vehicle and Traffic Law, Criminal Procedures Law and other applicable laws, regulations and ordinances;

Good knowledge of the geography of the County;

Good oral and written communication skills;

Skill in the use of firearms;

Ability to comprehend complex written material;  
Ability to operate radio and VDT equipment;  
Ability to supervise the work of subordinate officers;  
Ability to maintain records;  
Ability to deal firmly yet courteously with the public;  
Sound judgment and powers of observation;  
Physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

PROMOTIONAL:

A) Two years as a Deputy Sheriff Detective.

SPECIAL REQUIREMENTS: Possession of a valid New York State Motor Vehicle Operator's License.

**SPECIAL REQUIREMENT:** Incumbents in this position are required by the County Legislature to reside within the County of Broome, OR an adjoining county (TIOGA, CORTLAND, DELAWARE OR CHENANGO) at all times during their employment in the title.