

Broome County **BUDGET**

Adopted
2009

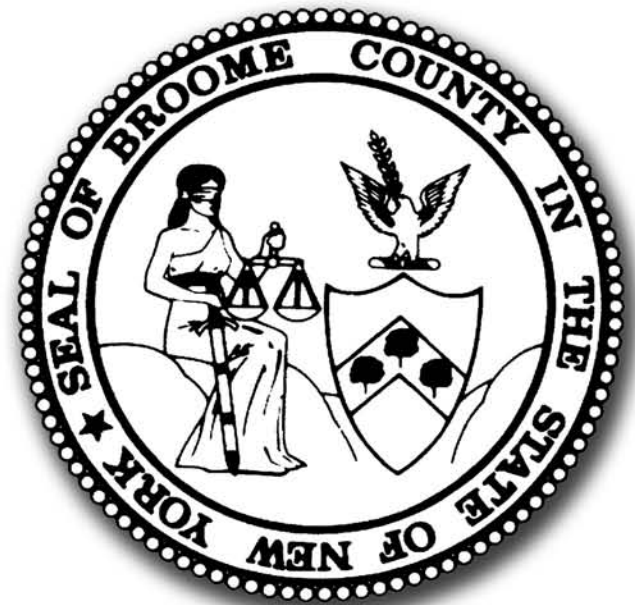


TABLE OF CONTENTS

<u>ITEM</u>	<u>PAGE</u>	<u>ITEM</u>	<u>PAGE</u>
Budget and Appropriations Resolutions	A-1	Public Safety	
Broome County Administration	A-4	Sheriff (Elected Official)	164
2008 County Legislature	A-5	Emergency Services with E-911	180
BUDGET MESSAGE	A-7	Probation	191
Schedule 1 – Summary by Funds	A-19	Security Services/Public Works	203
		Stop-DWI	211
OPERATING BUDGET – Fund type		Health	
General Government		Health and Children with Special Needs	218
Legislature (Elected Official)	2	Mental Health	252
Executive (Elected Official)	10	Willow Point Nursing Facility – Enterprise	262
County Clerk (Elected Official)	15	Transportation	
District Attorney (Elected Official)	29	Aviation – Enterprise	300
Audit & Control	36	Highways/Public Works	308
Central Food – Internal Services	45	County Roads – Special Revenue	308
Coroners	53	Road Machinery - Special Revenue	316
Elections	57	Public Transportation – Enterprise	320
Finance	63	Economic Assistance & Opportunity	
Information (Computer) Technology	71	Aging, Office for (OFA)	330
Law (County Attorney)	89	Community Alternative Systems Agency (CASA)	337
Personnel	100	Social Services (DSS)	344
Public Defender	107	Veterans' Services	379
Public Works	113	Home & Community Services	
Fleet Management – Internal Services	129	Planning & Economic Development	386
Purchasing	136	Solid Waste Management – Enterprise	395
Real Property Tax Service	142		
Risk & Insurance	150		
Risk Management – Internal Services	150		
Health Insurance – Internal Services	156		
Workers' Compensation – Internal Services	159		

ITEM**PAGE****Culture & Recreation**

Veterans Memorial Arena/Park-Special Revenue	406
Forum (Performing Arts Theater)/Parks	413
En-Joie Golf Course	419
Parks & Recreation	426
Library – Special Revenue	441
Youth Bureau	449

Unallocated Items

Special Objects of Expense	456
Other Contract Agencies	461
Debt Service (General Fund only)	464
Interfund Transfers (General Fund only)	466

CAPITAL BUDGET

Capital Budget	471
Summary of Debt	480
History of Debt Service	481
Serial Bonds	482
Certificates of Participation	490
BANs	491
Statement of Authorized and Un-borrowed Debt	494
Authorized Capital Projects	497
Debt Statement Summary	503
Community College Debt Liability & Payment History	504

SUPPLEMENTARY INFORMATION

Personnel Changes	511
Personnel Summary	514
Financial Summaries	517
Historical Tax Levy/Rate	526
Property Tax Levy by Municipality	528
Sales Tax by Municipality	530
Property Tax Exemption Summary	532

County Fees**PAGE**

Arena	534
Forum	535
Parks	536
En-Joie Golf	537
Tax Collection	538
County Clerk	539
Common DMV	540
Health Department	541
Landfill Tip Fee	544
Mental Health	545
Office For Aging	546
Planning (Mapping & Data)	547
Sheriff	548
Weights & Measures	549
Miscellaneous	550
Greater Binghamton Airport	
Willow Point Nursing Home	
Dog Shelter	
Civil Service Exams	
Legislature	
Library	
Real Property	
911 Emergency Services	
Public Transportation	
Public Defender	

**RESOLUTION NO. 08-552 APPROVING THE 2009-2014 CAPITAL
IMPROVEMENT PROGRAM**

Resolved, that the 2009 Capital Budget and the 2009-2014 Capital Improvement Program as accompanying the tentative budget for 2009, and as corrected and amended is hereby approved and adopted as the 2009 Capital Budget and 2009-2014 Capital Improvement Program for the County of Broome, and be it

Further Resolved, that the Budget Officer be and hereby is authorized, empowered, and directed to correct any modification, changes, additions, and/or typographical errors not effecting the substance of the capital budget and capital program, and that the Budget Officer is further directed, after making such corrections, to file the same with the Clerk of the County Legislature and to furnish said clerk with sufficient copies thereof for the members of the County Legislature.

**RESOLUTION NO. 08-551 MAKING APPROPRIATIONS FOR THE CONDUCT OF THE
BROOME COUNTY GOVERNMENT FOR FISCAL YEAR 2009**

WHEREAS, this County Legislature, by an accompanying Resolution 08-553 of 2008, has adopted a budget for fiscal year 2009, now, therefore be it

RESOLVED, that the several amounts specified in such budget under the various categories and the various objects of expense in the 2009 tentative budget under the recommended column, unless a specific change or correction has been made in the same, in which case such change or corrected figure shall apply, shall be the amount appropriated for such items, effective January 1, 2009, and be it

FURTHER RESOLVED, that the fee schedules changing, deleting or establishing certain fees for the purpose of offsetting operating expenses be adopted, and be it

FURTHER RESOLVED, that the Budget Officer is hereby authorized, empowered and directed to correct any modifications, changes, additions and/or typographical errors not affecting the substance of the budget, and that the Budget Officer is further directed, after making such corrections, to file same with the Clerk of the County Legislature and to furnish said Clerk with sufficient copies thereof for the members of the County Legislature.

RESOLUTION NO. 08-553 ADOPTING THE BROOME COUNTY BUDGET FOR FISCAL YEAR 2009

RESOLVED, that the tentative budget of the County of Broome, including the County's 2009 Capital Budget, as corrected and amended to \$60,340,186 be and it hereby is adopted as the budget for the County of Broome, for the year commencing January 1, 2009 and ending December 31, 2009 and be it

FURTHER RESOLVED, that any available fund balances that exist on December 31, 2008 in excess of those appropriated for the 2009 budget, as certified by the Commissioner of Finance, be transferred to the tax stabilization fund, and be it

FURTHER RESOLVED, that the Commissioner of Finance and Director of Budget and Research are directed to report to this Legislature and the Comptroller any transfers to the Tax Stabilization Fund made pursuant to this Resolution, and be it

FURTHER RESOLVED, that the Director of Budget and Research is hereby authorized, empowered, and directed to correct any modifications, changes, additions and/or typographical errors not effecting the substance of the budget and that the budget officer is further directed, after making such correction, to file same with the Clerk of the County Legislature and to furnish said Clerk with sufficient copies thereof for the members of the County Legislature.

COUNTY OF BROOME)
) ss:
STATE OF NEW YORK)

I, the undersigned, Clerk of the Legislature of the County of Broome, DO HEREBY CERTIFY that the above is an original resolution of such Legislature, duly adopted on the 30th day of October 2008 by a majority of the members elected to the Legislature of said county at a special meeting of said Legislature.

I FURTHER CERTIFY that at the time said resolution was adopted said Legislature was comprised of nineteen members.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Legislature this 31st day of October 2008.

County Executive

Clerk, County Legislature
County of Broome

Date:

2008 BROOME COUNTY ADMINISTRATION

County Executive's Office

Barbara J. Fiala	County Executive
Patrick J. Brennan	Deputy County Executive
Leigh Ann Scheider	Executive Assistant
Colleen A. Wagner	Executive Assistant
Tammy S. Kocak	Administrative Assistant
Carolyn M. Penna	Secretary, Deputy County Executive

Budget Office

Nathaalie N. Maxwell	Director, Budget & Research
Marie F. Kalka	Deputy Director, Budget & Research
Darlene R. Croston	Secretary, Budget & Research

Elected and Appointed Officials

Mark R. Whalen	Chairman, Legislature
Richard R. Blythe	County Clerk
Gerald F. Mollen	District Attorney
David E. Harder	Sheriff
Eric S. Denk	Clerk, Legislature
Alex J. McLaughlin	Comptroller, Audit & Control
Eugene D. Faughnan, Esq.	Commissioner, Elections
John L. Perticone, Esq.	Commissioner, Elections
James D. Hayes, II, MD	Coroner
Timothy T. Jones, MD	Coroner
Michael T. McCarville, MD	Coroner
John C. Prindle, MD	Coroner
Dr. Daniel T. Hayes	Interim President, Broome Community College

Heads of County Departments and Administrative Units

Carl R. Beardsley	Commissioner, Aviation
Kathleen A. Bunnell	Director, Office for Aging
Michelle M. Berry	Director, CASA
Michelle L. Haus	Director, Central Food
Patrick J. Brennan	Interim Commissioner, Public Works
Patrick J. Brennan	Interim Commissioner, Parks & Recreation
Darcy M. Fauci	Director, Economic Development
Gerald R. Smith	County Historian
Terry R. Stark	Director, Employment & Training
Brett B. Chellis	Director, Emergency Services
Jerome Z. Knebel	Commissioner, Finance
Claudia A. Edwards	Director, Health
Michael J. Restino	Director, Highways
Kim S. McKinney	Director, Information Technology
Joseph J. Sluzar	County Attorney, Law
Lisa S. Wise	Director, Library
Michael W. Klein	Personnel Officer
Rita M. Petkash	Commissioner, Planning & Economic Development
Lorraine S. Wilmot	Director, Probation
Jay L. Wilber	Public Defender
Janet R. Laszewski	Agent, Purchasing
Kevin P. Keough	Director, Real Property Tax Services
Robert E. Murphy	Risk Manager, Risk & Insurance
James D. Dadamio	Director, Security Division
Arthur R. Johnson	Commissioner, Social Services & Mental Health
George H. Bagnetto	Commissioner, Public Transportation
James F. May	Coordinator, BC STOP-DWI
Brian J. Vojtisek	Director, Veterans' Services
Steven P. Reagan	Administrator, Willow Point Nursing Home
Beth A. Saxton	Executive Director, Youth Bureau

2008 COUNTY LEGISLATURE

LEGISLATORS

District 1	Mark R. Whalen
District 2	Timothy P. Cleary
District 3	Jason T. Garnar
District 4	Joseph S. Sanfilippo
District 5	John F. Hutchings
District 6	Thomas A. Hull
District 7	Arthur J. Shafer
District 8	Wayne L. Howard
District 9	Stephen D. Herz
District 10	Jerry F. Marinich
District 11	Ronald J. Keibel
District 12	Chris J. Kuzel
District 13	Daniel A. Schofield
District 14	Richard A. Materese
District 15	Gene E. LaBare
District 16	John A. Black
District 17	Suzann W. Buchta
District 18	Brian K. Mather
District 19	Daniel D. Reynolds

STAFF

Eric S. Denk
Clerk of the Legislature
Carol L. Hall
Deputy Clerk
Joanna M. Kamin
Second Deputy Clerk
Jenny K. Royer
Third Deputy Clerk
Christopher H. Marion
Legislative Assistant
Michael J. Hanbury III
Legislative Aide

THIS PAGE IS
INTENTIONALLY LEFT BLANK

BUDGET MESSAGE

THIS PAGE IS
INTENTIONALLY LEFT BLANK

WELCOME

Good evening, everyone. I would like to thank Chairman Mark Whalen and all of our lawmakers for this opportunity to once again deliver this annual budget address. This is my fourth budget address to this legislative body. Four years ago, I vowed that during this administration I would bring you a responsible, solid budget. I feel strongly that this administration did that for the 2006, 2007, 2008 budgets and now for the 2009 spending plan.

RECOGNIZING LONG TIME LEGISLATORS

Before I get too far into the budget details, I did want to take a few moments to acknowledge a couple of our long time legislators who dedicated their legislative careers to working responsibly for their constituents for a combined total of more than forty years.

This will be Art Shafer's final opportunity to help mold a budget for his constituents and for all of the residents of Broome County. After almost a quarter of a century as a lawmaker, Art is retiring at the end of this, his 12th term. I do not say it like that to emphasize his age but instead to focus on his tremendous commitment to public service.

Art, I would like to take this opportunity to recognize and thank you for all that you have done for this legislative body and for the people of Broome County in your 24 years as a county legislator.

Everyone knows we have not always agreed on the issues. But that is okay. And yes, believe it or not, there have been issues that we did agree upon. We will miss you and I am sure members of this body and the residents of the Town of Kirkwood will miss your leadership as well.

I am not going to say goodbye quite yet because you still have one more spending plan to dissect before you get to officially retire.

Again thank you for all that you have done and I expect to see you at the grand opening of the George Harvey Justice Building, whose renovation was one of the issues we agreed on.

And speaking of disagreeing on the issues, I would like to also recognize Minority Leader Dan Schofield who is retiring after nearly 2 decades representing the people of Endicott and the Town of Union.

Dan you have been a formidable adversary these past three years. I would like to say I enjoyed every minute of our exchanges over the years but I cannot. However, I have enjoyed your passion and your determination. You have been a wonderful spokesperson for your constituents and for your party. Like Art, we had our disagreements but we also shared common ground on many issues including the county management of En Joie, sales tax relief for our residents, and your strong support for county economic development efforts. On behalf of the people of Broome County I would like to thank you for all your years of dedicated service.

You, however, may not get an invitation to the George Harvey ribbon cutting. Just kidding!

I look forward to working with both Art and Dan and all of our lawmakers in these next few weeks finalizing the 2009 spending plan.

OUR CURRENT FISCAL SITUATION

2009 TAX RATE INCREASE

These last four years have seen some major challenges and some major successes. And I believe this spending plan is a reflection of what we have faced and are going to be facing in the future.

Our economy is struggling. We are seeing higher unemployment rates. The national economy is putting a freeze on most financing opportunities for new and existing businesses. Fuel prices in the past year have shot up to levels beyond where anyone thought it was possible to reach. Healthcare costs continue their climb and New York State is in financial distress.

Yet in the face of all of these challenges, we have been able to deliver a budget with a tax rate that reflects the cost of living. This is not a fluke and this is not the result of any gimmicks or tricks. This budget I present today is the result of this administration's solid financial strategy.

In accordance with my promise to manage county finances in a more responsible manner, I am proposing a 2.77% increase in property taxes. This means an additional \$36 dollars to the average homeowner and represents approximately \$350M in appropriations for Broome County's next fiscal year.

I want to thank my Budget Director Nathaalie Maxwell. Nathaalie has once again worked closely with our department heads to keep spending in check while maintaining our quality county services. Nathaalie is tough. And that is okay. The decisions she has to make are not easy ones but she, like me, has vowed to watch over the taxpayers' money as if it were our own and she has done an excellent job with that commitment.

It has not always been an easy road with Nathaalie. Sometimes we have to remind her that we are all on the same team. I kid her of course but I can tell you that the last four years have been easier on me with her in the budget positions she has held. Don Freed's shoes were hard to fill. Her feet are much smaller, and she is a little more fashionable but she has more than proven herself in this position as Broome County's Budget Director. Thank you, Nathaalie! Don Freed would be proud.

Thank you to Marie Kalka our Deputy Budget Director who joined the Executive Staff from DSS this year and has done a phenomenal job thus far. And last but not least, I want to thank Darlene Croston, another asset in our Budget Office.

DEPARTMENT HEADS/EMPLOYEE RECOGNITION

It has once again been a long and difficult process but through dedication and teamwork we have once again delivered a solid, responsible product.

Our department heads and employees also deserve a huge round of applause. They are the ones who must implement these tight spending plans and keep providing the services so vital to our community. We should never forget the contributions they make on a daily basis. I assure you, this administration does not take them for granted and we appreciate all of their efforts.

TAX STABILIZATION FUND

In addition to the 2.77% tax rate increase, we have been able to set aside \$1.25M in a tax stabilization fund. As we move forward, this important strategy will help minimize any unforeseen financial hits to our County.

Placing \$1.25M in this rainy day fund shows that my administration is more committed to the County's overall financial health, than an unrealistic election year bottom line. This type of fund will save our taxpayers the burden of rollercoaster property tax increases. I know this from personal experience. In 2006, had there not been a tax stabilization fund to draw from, the property tax increase would have been approximately 4% higher.

I was appreciative that legislators had the foresight to create this fund and the strength to authorize its use in our time of need. While I hope we do not have to dip into the \$1.25M in the near future, it should be comforting to taxpayers to know that this cushion exists.

I am very proud that our County is fiscally strong enough to create this tax stabilization fund and bring to bear my campaign promise made four years earlier, of a structurally balanced budget.

SOLID BOND RATING

Earlier this year we reported that Standard and Poor's affirmed the county's "A" bond rating. This rating positively affects the ability of the county to leverage funds for projects and development. On average, the county seeks bonds for capital improvement projects every three years.

When I heard that Standard and Poor's, a top bond rating agency was coming in to do a full review of our current rating, I was concerned about the timing. I questioned, what Upstate New York county could keep from being downgraded in the face of a national economic downturn, a perceived eroding tax base, and the loss of a number of large employers within the last 10 years?

The answer....Broome County could and did.

We managed to retain our bond rating due to our good financial standing and strong plan going forward.

Our bond reviewers were impressed by our County's economic development efforts. We reached out to assist local companies and we found ways to attract businesses from outside of our area. We created a sustainable revenue stream to market our region and to cleanup our brown fields.

My administration was able to demonstrate strong leadership that enabled us to make tough, sometimes controversial and unpopular financial decisions that kept us on target.

In addition to taxes and fees, the County must borrow money in order to fund large capital projects. And as we all know, the cost of doing infrastructure improvements continues to grow as material and labor costs have greatly increased.

A high bond rating positively affects the ability of the county to leverage funds for projects and development. Since investing in our infrastructure is a critical component of my strategic economic development plan, we will need to ensure that our County can secure the best interest rates by maintaining a solid bond rating.

Our good rating allows us to get better deals in the financial markets thereby saving more taxpayer dollars. It is my goal to maintain our current "A" rating or improve upon it after the 2009 review.

DESPITE TOUGH TIMES, ECONOMIC DEVELOPMENT EFFORTS FIND SUCCESS

These are difficult economic times but our area has been able to weather these tough times and still show signs of strength. The assessed value of all of Broome County's properties is rising while many areas of the country find their collective and individual home values falling and in some cases plummeting.

Yet in the face of this, many local companies are still showing signs of growth.

Emerson Network Power Surge felt so strongly about its own performance, it committed this year to building a new headquarters in the recently created Charles St. Business Park in Binghamton's First Ward. Westcode, on Airport Road in the Town of Maine, is another shining example of successful growth. The company announced just a few weeks ago it plans to add a third shift and hire more workers.

Endicott Interconnect Technologies President Jay McNamara personally told me his company is experiencing tremendous growth and expanding the diversity of its products and services. In fact, Mr. McNamara, received the 2008 Ernst & Young Regional Entrepreneur of the Year Award for his innovative ideas.

And just last month we were able to announce that after a long and competitive search, Impress USA, chose Broome County for the site of its new manufacturing facility.

This administration played a key role in recruiting this company to Broome County and I have to report it was very gratifying to be on the winning end of this competitive process.

I want to thank my Director of Economic Development, Darcy Fauci, for working with the IDA to convince Impress USA officials that our Broome County Corporate Park in Conklin is indeed the best choice for their expansion plans.

And we all look forward to working with Town of Conklin officials to finalize this development project to the benefit of all involved.

Our economic development efforts have born fruit across our geographic region. From En Joie Golf course and Endicott Forging in Western Broome to the Corliss Avenue project in Johnson City to the Charles St. Business Park and Emerson Network Power Surge in Binghamton, to the Impress USA development in the Broome County Corporate Park in Conklin. We have attempted to spread the success and we will continue to do so.

These are just a few of the economic development successes experienced just in the last year. This administration is proud of these accomplishments and we promise to continue to work in partnership to promote our region's assets and to shine the most positive light on Greater Binghamton.

A healthy diverse economy means more and better paying jobs for our residents. It also insulates us from any dramatic downturns in any one industry sector.

NATURAL GAS LEASING

There is also another bright spot in our area's economic outlook and that is natural gas drilling. While it holds the promise of tremendous revenue for our residents and our local governments, it also brings with it many unknowns and potentially hazardous environmental impacts.

Due to the breakthrough in technology that now allows companies to drill for natural gas horizontally, we have experienced much interest in Broome County.

Everyday we hear or read about another land owner or consortium leasing their land to gas companies willing to pay top dollar for the a right-of-way to what may or may not lie beneath. The County, much like these private landowners, sees the potential for profit and is currently exploring our options to capitalize on a new revenue stream.

While we do see the potential for profit, we also see the potential for environmental dangers. The dollars may be large, however, I assure you that the County will not enter into any lease agreement without first having done our due diligence of ensuring the protection of our natural resources and our community.

Recently our County Attorney spent some time in Texas analyzing the legal, environmental, and economic impacts of the natural gas phenomenon. His findings will be used to assist local professionals in drafting of the County's request for proposals from natural gas companies.

In an effort to share services with all interested municipalities the County has offered them the ability to attach their properties to our RFP allowing gas companies to respond to all. Once the bids have been received each municipality will then have the ability to separately negotiate their own lease agreements and contracts. This shared service agreement will minimize the use of redundant resources and maximize the profits. It will also afford participating municipalities some uniformity.

Again I assure you that we are moving forward carefully and cautiously.

REVENUE BEYOND SALES AND PROPERTY TAX

After starting the year with a reduction in sales tax receipts, New York State Comptroller, Tom DiNapoli, began warning counties to curtail their dependence on sales tax as the only substantial non-property tax revenue. In the months following that downturn, sales tax rallied back to give us a current trend that projects a 7% increase by the end of 2008.

The unexpected spike in sales tax revenue can be attributed to a number of things. The primary factor is an unspecified adjustment by New York State that gave our June receipts a \$1M boost. Although the State adjusts our sales tax revenues on a rolling basis this particular adjustment was uncommonly high.

In response to the Comptroller's call to diversify revenues, we started examining other sources of revenue and earnings

retention. Some of our findings have allowed us to reduce property taxes. An example, included in the 2009 budget is \$5M in revenue for the planned incremental leasing of county owned land. Finally, retaining our earnings in the tax stabilization fund ensures that there is at least a 2% property tax offset for future budgets.

While constantly reevaluating the revenues side of the equation is a given, my administration has also done its due diligence by trying to control expenses.

HEALTH INSURANCE

The ever expanding cost of providing health insurance to our active and retired employees has continued to strain the County's financial resources. Since overtaking Medicaid as the County's single largest expense, health insurance has shown little sign of decline.

In 2007 the health insurance fund ended with a \$650k deficit. While it is still a deficit, it is a far better result than the \$1.6M deficit seen in previous years. Although this was an improvement, this remains an area of great concern. The 2008 trend shows an even larger reduction in the deficit, allowing us to budget an overall 3.7% increase in health insurance costs for 2009.

It is anticipated that the cost of health insurance will increase annually. However, we have been able to shift from the double digit increases witnessed prior to my administration to more manageable single digit increases on average.

This has been no easy feat. In order to accomplish this we had to negotiate changes with our unions, work with our consultants, build consensus with the legislature and open new lines of communication with employees and retirees.

GASB 45

Continuously analyzing our health insurance program and restructuring it when necessary is a pivotal part of ensuring our fiscal stability, now and in the future. For this reason my administration has worked diligently on the GASB 45 issue.

Although, escalating health care costs must be addressed on a national level, the County Administration has been proactive. We did not wait for GASB figures to be released. From the beginning, I directed the Budget Officer, Personnel Officer and related department heads to focus on immediate and long term health care costs.

The result - while national health care costs have been rising, the County's GASB figures have actually decreased. We have introduced more than 5 pieces of legislation that have effectively decreased the County's GASB liabilities by more than \$60M in aggregate.

My administration is also examining possible savings by consolidating with the New York State Health Insurance Program and by adopting several management utilization programs. The point of all these initiatives is that Broome County has been taking responsible steps to address the current and future costs of health care. I look forward to hearing the

results of the Chairman's healthcare task force and working with lawmakers on additional measures to manage the retirement health benefits of future employees.

TRANSPORTATION AND FUEL COSTS

It will come as no surprise that this year's major issue revolves around transportation and fuel costs. Fuel costs have skyrocketed. This year compared to last year, we are paying almost double for gas, oil, grease and diesel fuel. Even the most accurate of experts did not predict this.

The sharp increase in fuel cost is leading to a projected shortfall this year of approximately \$1M in Public Transportation. At least \$200,000 of this shortfall can be attributed to the escalating costs of parts and equipment, an indirect result of the increasing fuel and delivery costs.

It is because of these relentless increases in fuel costs and all associated products and services that I am forced to consider all options to mitigate the impact on property taxes.

In order to reduce the impact of transit's deficit on property taxes and in response to increasing ridership included in this budget is a proposal to increase the transit fares.

Information pertaining to the particular increases can be found in the back of the budget book in the fares section.

However, for a brief summary, fixed route cash fares are set to increase from \$1.00 to \$1.25, while BC lift fares will increase

from \$2.00 to \$2.50 and BC Country will increase from \$2.00 to \$4.00.

Increasing transit fares will bring in approximately \$400,000 in additional revenues. This will reduce the Transit Department's property tax support from \$3.1M to \$2.7M. This equates to almost 1% less in property taxes for the 2009 fiscal year.

Fixed route fares have not been increased in more than 10 years and with the rising cost of providing this service now is the time for us to make the appropriate adjustment.

EMPLOYMENT/PERSONNEL

The number of employees in Broome County's general fund has declined almost 3% since my administration took office. Yet personnel costs, including benefits, account for approximately 37% of the \$350M appropriations.

Tracking and managing personnel is as important to our financial health as tracking and managing health insurance, fuel and even Medicaid costs. For this reason I supported and continue to support the use of management studies to assist department heads.

SHERIFF'S OFFICE STUDY

The Sheriff's study was one such study and the results of the draft have gone a long way in assisting the Budget Office to make the right financial recommendations for the Sheriff's

Office. The draft of this study solidifies our position that not only is the jail adequately staffed but it currently has 2 more correction officer positions than necessary. Additionally, while the Sheriff requested \$1.3M in overtime, this draft helped us understand that the request was over budget and could be reduced. And it was.

I'm sure that the final version will be even more helpful to the legislators.

WILLOW POINT STAFFING

Analysis does not always result in a reduction in staff. Sometimes we find that we need to add positions to achieve a certain level of service or for efficiencies. Last year, after analysis we approved increasing the staff at Willow Point Nursing Home to include another full time physical therapist. This action increased revenues and subsequently reduced property taxes.

REINFORCING DSS CPS UNIT

This year we find ourselves in a similar situation with a different goal in mind. The Department of Social Services was awarded a grant to add a new child protective services unit. This grant will fully fund the 6 positions from now through the first quarter of 2009. After that point, the County will be reimbursed 65% of the costs. And after ensuring that NY State is still willing to fund these positions in the face of budget cuts

we have committed the necessary County funds for implementation. When we benchmarked against other counties, we found a need, and this budget will address that need.

MEDICAID AND INTERGOVERNMENTAL TRANSFERS

Although we are thankful that the State continues to support the soft cap it's placed on Medicaid and the County can more adequately plan for the increasing costs we must remember that the costs are still increasing.

Medicaid is budgeted at \$35.6M for 2009 and is scheduled to rise at a rate of 3% each year in perpetuity.

A \$2.3M appropriation has been added to next year's budget for the reinstatement of the Intergovernmental Transfers from the Federal government. Budgeting these dollars will return double the amount to Willow Point Nursing Home, an enterprise fund in need of cash. New York has earmarked \$14M for Broome County that can be claimed from now through 2011. However, counties must advance 50% of the total intergovernmental payment.

This is a great opportunity for the nursing home but it presents some budgetary challenges. It is essential for us to take advantage of the IGT as soon as possible therefore we are budgeting this increase in appropriations for the 2009 fiscal year, however, as more information becomes available we will look for additional creative solutions that will not require increased property tax support.

CONCLUSION

I look forward to working with all of our legislators on finalizing the 2009 spending plan and then implementing its recommendations in the coming year. However, things cannot end there. We cannot simply put together another budget and cross our fingers and hope for the best next year. As we have demonstrated the last four years, managing the County's finances requires daily review and vigilance. As we move forward, we must also be open-minded to transformative changes that could alter the very structures of government we have come to know and rely upon. And I look forward to working with all of our municipal leaders and our lawmakers on these inevitable changes. My door is always open.

Thank you!

THIS PAGE IS
INTENTIONALLY LEFT BLANK

**SCHEDULE
SUMMARY BY FUNDS
2006 - 2009**

THIS PAGE IS
INTENTIONALLY LEFT BLANK

SCHEDULE 1
2009 Adopted Budget

	Appropriation	Revenue	Fund Balance	Property Tax Support
General Fund				
GENERAL	\$ 114,972,003	\$ 125,992,626	\$ 6,410,692	\$ (17,431,315)
SOCIAL SERVICES	\$ 105,893,187	\$ 45,071,904	\$ -	\$ 60,821,283
Enterprise Funds				
AVIATION	\$ 3,795,377	\$ 3,619,329	\$ 176,048	\$ -
PUBLIC TRANSPORTATION	\$ 12,396,613	\$ 9,622,531	\$ -	\$ 2,774,082
SOLID WASTE MANAGEMENT	\$ 10,209,739	\$ 10,348,438	\$ (138,699)	\$ -
WILLOW POINT NURSING HOME	\$ 31,317,724	\$ 29,534,464	\$ -	\$ 1,783,260
Internal Services Funds				
CENTRAL FOOD & NUTRITION	\$ 4,554,056	\$ 4,578,402	\$ (24,346)	\$ -
FLEET MANAGEMENT	\$ 1,545,752	\$ 1,541,065	\$ 350,000	\$ (345,313)
HEALTH INSURANCE	\$ 38,435,996	\$ 38,436,005	\$ (9)	\$ -
RISK MANAGEMENT	\$ 3,001,904	\$ 3,024,316	\$ (22,412)	\$ -
WORKERS' COMPENSATION	\$ 3,341,054	\$ 3,341,054	\$ -	\$ -
Special Revenue Funds				
COUNTY LIBRARY	\$ 2,622,503	\$ 870,763	\$ 150,000	\$ 1,601,740
ROAD MACHINERY	\$ 2,634,803	\$ 31,000	\$ -	\$ 2,603,803
COUNTY ROAD	\$ 10,056,192	\$ 2,052,447	\$ 1,550,000	\$ 6,453,745
VETERANS' ARENA	\$ 1,888,901	\$ 610,000	\$ 200,000	\$ 1,078,901
GOLF	\$ 887,065	\$ 898,900	\$ (11,835)	\$ -
TOTALS	\$347,552,869	\$279,573,244	\$ 8,651,274	59,340,186
Reserve Uncollected Taxes				1,000,000
Total Tax Levy				60,340,186
2008 Totals	\$329,263,193	\$264,613,475	\$7,210,739	58,326,387
Difference	\$18,289,676	\$14,959,769	\$1,440,535	2,013,799
Percentage Diff	5.55%	5.65%	19.98%	3.45%

	2008	2009	Difference	% Difference
Full Values	\$8,326,561,651	\$9,256,213,918	\$929,652,267	11.165%
Taxable Values	\$3,642,795,622	\$3,676,914,823	\$34,119,201	0.937%
Full Value Tax Rate	\$6.64	\$6.52	-\$0.12	-1.847%
Taxable Value Tax Rate	\$16.01	\$16.41	\$0.40	2.493%

SCHEDULE 1
2009 Recommended Budget

	Appropriation	Revenue	Fund Balance	Property Tax Support
General Fund				
GENERAL	\$ 115,102,116	\$ 125,992,626	\$ 6,410,692	\$ (17,301,202)
SOCIAL SERVICES	\$ 105,893,187	\$ 45,071,904	\$ -	\$ 60,821,283
Enterprise Funds				
AVIATION	\$ 3,795,377	\$ 3,619,329	\$ 176,048	\$ -
PUBLIC TRANSPORTATION	\$ 12,396,613	\$ 9,630,031	\$ -	\$ 2,766,582
SOLID WASTE MANAGEMENT	\$ 10,209,739	\$ 10,348,438	\$ (138,699)	\$ -
WILLOW POINT NURSING HOME	\$ 31,317,724	\$ 29,534,464	\$ -	\$ 1,783,260
Internal Services Funds				
CENTRAL FOOD & NUTRITION	\$ 4,554,056	\$ 4,578,402	\$ (24,346)	\$ -
FLEET MANAGEMENT	\$ 1,545,752	\$ 1,541,065	\$ 350,000	\$ (345,313)
HEALTH INSURANCE	\$ 38,435,996	\$ 38,436,005	\$ (9)	\$ -
RISK MANAGEMENT	\$ 3,001,904	\$ 3,024,316	\$ (22,412)	\$ -
WORKERS' COMPENSATION	\$ 3,341,054	\$ 3,341,054	\$ -	\$ -
Special Revenue Funds				
COUNTY LIBRARY	\$ 2,622,503	\$ 870,763	\$ 150,000	\$ 1,601,740
ROAD MACHINERY	\$ 2,763,921	\$ 31,000	\$ -	\$ 2,732,921
COUNTY ROAD	\$ 9,991,633	\$ 2,052,447	\$ 1,550,000	\$ 6,389,186
VETERANS' ARENA	\$ 1,888,901	\$ 610,000	\$ 200,000	\$ 1,078,901
GOLF	\$ 887,065	\$ 898,900	\$ 11,835	\$ -
TOTALS	\$347,747,541	\$279,580,744	\$ 8,651,274	59,527,358
Reserve Uncollected Taxes				1,000,000
Total Tax Levy				60,527,358
2008 Totals	\$329,263,193	\$264,613,475	\$7,210,739	58,326,387
Difference	\$18,484,348	\$14,967,269	\$1,440,535	2,200,971
Percentage Diff	5.61%	5.66%	19.98%	3.77%

	2008	2009	Difference	% Difference
Full Values	\$8,326,561,651	\$9,256,213,918	\$929,652,267	11.165%
Taxable Values	\$3,642,795,622	\$3,676,914,823	\$34,119,201	0.937%
Full Value Tax Rate	\$6.64	\$6.54	-\$0.10	-1.543%
Taxable Value Tax Rate	\$16.01	\$16.46	\$0.45	2.811%

SCHEDULE 1
2008 ADOPTED BUDGET

SUBFUND	ESTIMATED APPROPRIATIONS	ESTIMATED REVENUES	APPROPRIATED FUND BALANCE	2008 REQUIRED TAX SUPPORT
General Fund				
GENERAL	\$ 108,841,557	\$ 115,058,907	\$ 6,410,692	\$ (12,628,042)
SOCIAL SERVICES	\$ 103,721,885	\$ 47,047,781	\$ -	\$ 56,674,104
Enterprise Funds				
AVIATION	\$ 3,772,819	\$ 3,819,824	\$ (47,005)	\$ -
PUBLIC TRANSPORTATION	\$ 10,008,229	\$ 8,065,500	\$ 456,885	\$ 1,485,844
SOLID WASTE MANAGEMENT	\$ 9,976,986	\$ 9,919,767	\$ 57,219	\$ -
WILLOW POINT NURSING HOME	\$ 28,544,402	\$ 27,654,834	\$ -	\$ 889,568
Internal Services Funds				
CENTRAL FOOD & NUTRITION	\$ 4,302,450	\$ 4,334,840	\$ (32,390)	\$ -
FLEET MANAGEMENT	\$ 1,109,835	\$ 1,511,165	\$ -	\$ -
HEALTH INSURANCE	\$ 37,066,211	\$ 37,066,284	\$ (73)	\$ -
RISK MANAGEMENT	\$ 2,516,213	\$ 2,516,304	\$ (91)	\$ -
WORKERS' COMPENSATION	\$ 3,086,931	\$ 3,086,931	\$ -	\$ -
Special Revenue Funds				
COUNTY LIBRARY	\$ 2,611,592	\$ 855,532	\$ 164,298	\$ 1,591,762
ROAD MACHINERY	\$ 2,117,713	\$ 36,000	\$ -	\$ 2,081,713
COUNTY ROAD	\$ 9,215,028	\$ 2,091,053	\$ 172,604	\$ 6,951,371
VETERANS' ARENA	\$ 1,522,352	\$ 674,753	\$ 28,600	\$ 818,999
GOLF	\$ 824,990	\$ 850,000	\$ -	\$ -
TOTALS	\$ 329,239,193	\$ 264,589,475	\$ 7,210,739	\$ 57,865,319
Reserve Uncoll Taxes				\$ 461,068
Total Tax Levy				\$ 58,326,387
2007 Totals	\$ 328,084,147	\$ 258,065,493	\$ 15,744,894	\$ 55,301,343
Difference	\$ 1,155,046	\$ 6,523,982	\$ (8,534,155)	\$ 3,025,044
Percentage Diff	0.35%	2.53%	-54.20%	5.47%

Cost of proposals if rejected	Dollar increase	Tax Increase
1) Election Chargebacks	\$253,940	0.46%

	2007	2008	Difference	% Difference
Full Values	\$7,292,516,250	\$8,363,852,580	\$1,071,336,330	14.691%
Taxable Values	\$3,623,898,760	\$3,642,795,622	\$18,896,862	0.521%
Full Value Tax Rate	\$7.58	\$6.97	-\$0.61	-8.040%
Taxable Value Tax Rate	\$15.26	\$16.01	\$0.75	4.923%

SCHEDULE 1
2007 Adopted Budget

SUBFUND	TOTAL APPROPRIATIONS *	ESTIMATED REVENUES *	APPROPRIATED FUND BALANCE	2007 REQUIRED
				TAX SUPPORT
GENERAL	\$107,365,650	\$108,900,739	\$13,897,651	(15,432,740)
SOCIAL SERVICES	\$106,645,709	\$50,970,820	\$0	55,674,889
AVIATION	\$3,644,424	\$3,611,023	\$33,401	0
PUBLIC TRANSPORTATION	\$10,078,207	\$7,698,200	\$1,100,000	1,280,007
SOLID WASTE MANAGEMENT	\$9,985,276	\$9,153,872	\$831,404	0
WILLOW POINT NURSING HOME	\$28,156,574	\$26,254,367	\$0	1,902,207
CENTRAL FOOD & NUTRITION	\$4,389,400	\$4,555,381	(\$165,981)	0
FLEET MANAGEMENT	\$1,169,723	\$857,796	\$311,927	0
HEALTH INSURANCE	\$36,096,224	\$36,096,224	\$0	0
RISK MANAGEMENT	\$2,571,378	\$2,563,904	\$7,474	0
WORKERS' COMPENSATION	\$2,996,783	\$3,177,124	(\$180,341)	0
COUNTY LIBRARY	\$2,685,647	\$855,951	\$164,298	1,665,398
ROAD MACHINERY	\$1,825,941	\$36,000	(\$233,726)	2,023,667
COUNTY ROAD	\$8,253,279	\$2,017,264	\$172,604	6,063,411
VETERANS' ARENA	\$1,496,732	\$593,628	\$28,600	874,504
GOLF	\$723,200	\$723,200	\$0	0
TOTALS	\$328,084,147	\$258,065,493	\$15,967,311	54,051,343
Reserve Uncoll Taxes				1,250,000
Total Tax Levy				55,301,343
2006 Totals	\$311,209,109	\$243,936,334	\$14,744,894	53,277,881
Difference	\$16,875,038	\$14,129,159	\$1,222,417	2,023,462
Percentage Diff	5.42%	5.79%	8.29%	3.80%

	2006	2007	Difference	% Difference
Full Values	\$6,998,440,377	\$7,338,234,041	\$339,793,664	4.855%
Taxable Values	\$3,601,928,784	\$3,623,898,760	\$21,969,976	0.610%
Full Value Tax Rate	\$7.61	\$7.54	-\$0.08	-1.008%
Taxable Value Tax Rate	\$14.79	\$15.26	\$0.47	3.169%

SCHEDULE 1
2006 Adopted Budget

SUBFUND	TOTAL APPROPRIATIONS *	ESTIMATED REVENUES *	APPROPRIATED FUND BALANCE	2006 REQUIRED TAX SUPPORT
GENERAL	\$104,912,010	\$108,490,960	\$12,319,658	(\$15,898,608)
SOCIAL SERVICES	\$103,597,509	\$47,454,094	\$1,577,993	\$54,565,422
AVIATION	\$3,498,946	\$3,506,190	(\$7,244)	
PUBLIC TRANSPORTATION	\$9,440,597	\$6,962,473	\$429,400	\$2,048,724
SOLID WASTE MANAGEMENT	\$8,910,053	\$8,432,872	\$477,181	
WILLOW POINT NURSING HOME	\$26,997,574	\$24,950,544	\$0	\$2,047,030
CENTRAL FOOD & NUTRITION	\$4,098,277	\$4,021,681	\$76,596	
FLEET MANAGEMENT	\$845,911	\$1,147,884	(\$301,973)	
HEALTH INSURANCE	\$28,744,284	\$28,750,784	(\$6,500)	
RISK MANAGEMENT	\$2,800,933	\$2,800,933	\$0	
WORKERS' COMPENSATION	\$3,287,978	\$3,313,978	(\$26,000)	
COUNTY LIBRARY	\$2,461,999	\$751,882	\$83,073	\$1,627,044
ROAD MACHINERY	\$1,879,761	\$11,000	\$4,444	\$1,864,317
COUNTY ROAD	\$7,461,411	\$1,908,079	\$93,632	\$5,459,700
VETERANS' ARENA	\$1,363,014	\$524,128	\$24,634	\$814,252
GOLF	\$908,852	\$908,852		\$0
TOTALS	\$311,209,109	\$243,936,334	\$14,744,894	\$52,527,881
Reserve Uncoll Taxes				\$750,000
Total Tax Levy				\$53,277,881
2005 Totals	\$304,125,109	\$233,994,404	\$19,717,646	\$51,263,059
Difference	\$7,084,000	\$9,941,930	-\$4,972,752	\$2,014,822
Percentage Diff	2.33%	4.25%	-25.22%	
	<u>2005</u>	<u>2006</u>	<u>Difference</u>	<u>% Difference</u>
Full Values	6,881,018,894	6,998,440,377	\$117,421,483	1.706%
Taxable Values	3,587,631,316	3,601,928,784	\$14,297,468	0.399%
Full Value Tax Rate	7.45	7.61	\$0.16	2.187%
Taxable Value Tax Rate	14.29	14.79	\$0.50	3.518%

THIS PAGE IS
INTENTIONALLY LEFT BLANK

GENERAL GOVERNMENT

<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>	<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>
Legislative Board		Information Technology	
Legislature	2	Information Services	71
Clerk of the Legislature	6	Communication Services	79
		Telecommunications Services	84
Executive		Law	
Executive	10	Law	89
County Clerk		Law—DSS Legal Unit	95
Records	15	Personnel	100
Records Management	21		
Motor Vehicles	25	Public Defender	107
District Attorney	29	Public Works	
Audit & Control		Administration	113
Audit & Control	36	Engineering	118
Weights & Measures	41	Building & Grounds	123
Central Foods	45	Fleet Management	129
Coroners	53	Purchasing	136
Elections	57	Real Property Tax Services	142
Finance	63	Risk & Insurance	
		Risk Management	150
		Health Insurance	156
		Workers Compensation	159

LEGISLATURE

LEGISLATORS (19)
(Elected)

Chairman
Board of Acquisition & Contract
Capital Program Advisory Committee

LEGISLATIVE BOARD

- COMMITTEES
 - County Administration
 - Economic Development & Planning
 - Education, Culture & Recreation
 - Finance
 - Health & Human Services
 - Personnel
 - Public Safety & Emergency Services
 - Public Works
 - Transportation & Rural Development
- RESEARCH SUPPORT

CLERK OF THE LEGISLATURE

- LEGISLATIVE SUPPORT
 - Local Laws
 - Secretarial
 - Administration
 - Resolutions
 - Legislative Minutes
 - Committee Minutes
 - Journal of Proceedings
 - Software Records Management
 - Ethics Disclosure
- FREEDOM OF INFORMATION (FOI)
- RESEARCH SUPPORT

LEGISLATIVE BOARD - 24

LEGISLATURE - 24

MISSION STATEMENT

The Broome County Legislature is the policy-making body and taxing authority of Broome County Government. The Legislature is comprised of 19 elected Legislators each representing a District. Through its power to legislate and approve appropriations, the County Legislature shapes the direction of Broome County Government. The Broome County Charter further defines the duties and powers of the Legislature.

DESCRIPTION

The **County Legislature** is responsible for the adoption of all local legislation and the levy of property taxes in order to fund County governmental operations. Other specific powers include: make appropriations, incur indebtedness and adopt an annual budget; create, alter, combine or abolish positions (job titles) except those units headed by elected officials; to confirm appointments by the County Executive; adopt the equalization rates for the City of Binghamton and the 16 towns; and award all contracts for professional services exceeding \$2,500.

The **Chair of the Legislature** presides at meetings of the County Legislature and appoints all standing and ad hoc committees. The Chair is an ex-officio member of every committee. Additionally, the Chair is a member of the Board of Acquisition and Contract (BAC) and several Advisory Boards pursuant to the provisions of the Broome County Charter. The **Legislative Assistant** provides research and support to the Chair, the Committees and Legislators and facilitates the activities and initiatives of the Legislature.

2009 OBJECTIVES

- Carefully scrutinize all county spending with the specific goal of controlling property taxes.
- Work to create an atmosphere that will promote economic development
- Work to improve the quality of life for residents of Broome County.
- Continue to supplement the research capabilities of the Legislative Assistant through the use of student interns.

2009 BUDGET HIGHLIGHTS

- Actively pursue economic development within the County to enhance the County's tax base and employment opportunities.
- Restricting Expenses.

24 0010 LEGISLATURE/Board

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Legislative Assistant	23 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		1	1	1	1	1
<u>PART TIME</u>						
Chairman*/County Legislator	Elected	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
County Legislator	Elected	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>
Total Part-Time Positions		19	19	19	19	19
TOTAL POSITIONS		20	20	20	20	20

* Elected by peers

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:24 LEGISLATIVE BOARD
DIVISION :24 LEGISLATIVE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	31,513	56,973	8,597	28,865	28,865	28,865
1500	SALARIES PART-TIME	245,314	245,000	176,425	245,000	245,000	245,000
1600	SALARIES TEMPORARY			14,252	16,498	16,498	16,498
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	276,827	301,973	199,274	290,363	290,363	290,363
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4331	FOOD AND BEVERAGES				500	500	500
4461	MILEAGE AND PARKING-LOCAL	2,196	4,000	1,108	2,500	2,500	2,500
4462	TRAVEL HOTEL AND MEALS	6,109	7,000	4,031	6,000	6,000	6,000
4463	EDUCATION AND TRAINING	2,080	2,570	780	3,500	3,500	3,500
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	10,385	13,570	5,919	12,500	12,500	12,500
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	25,816	18,954	16,751	21,392	21,392	21,392
8030	SOCIAL SECURITY	19,320	23,096	13,835	23,228	23,228	23,228
8040	WORKERS COMPENSATION	3,091		2,817	2,519	2,519	2,519
8050	LIFE INSURANCE	378	504	277	480	480	480
8060	HEALTH INSURANCE	170,052	135,548	118,579	110,905	110,905	110,905
8062	RETIREE HEALTH INSURANCE				82,995	82,995	82,995
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	218,657	178,102	152,259	241,519	241,519	241,519
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	505,869	493,645	357,452	544,382	544,382	544,382
		-----	-----	-----	-----	-----	-----
DIVISION 24	SUBTOTAL	-505,869	-493,645	-357,452	-544,382	-544,382	-544,382

LEGISLATIVE BOARD - 24**CLERK OF THE LEGISLATURE - 25****MISSION STATEMENT**

The **Clerk of the Legislature** supervises and coordinates daily activities of the office of the Legislature.

DESCRIPTION

This office drafts and distributes all legislation to appropriate committees; processes, certifies, and disseminates all legislation; provides minutes of all Legislative Sessions of the Legislature and all committee meetings; prepares and advertises all public hearings on local laws; prepares and files the required documentation on all approved local laws with the Secretary of State; and provides clerical/secretarial support to the individual Legislators. Prepares, maintains, and distributes (1,000 copies) the Guide to County, City, Town and Village Officials.

The Clerk also serves as the **Records Access Officer** for Broome County Government, processing Freedom of Information Requests on a continual basis.

2009 OBJECTIVES

- Continue to make the business of the Legislature accessible to department heads and to the public through the use of the internet and other technologies.
- Enhance the capabilities of the office through the use of student interns.

2009 BUDGET HIGHLIGHTS

- Restricting expenses.

24 0028 LEGISLATURE/Clerk of the Legislature

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Clerk of the County Legislature	E Admin	1	1	1	1	1
Deputy Clerk of the County Legislature	19 Admin	1	1	1	1	1
Second Deputy Clerk of the County Legislature	15 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		3	3	3	3	3
PART TIME						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		3	3	3	3	3

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:24 LEGISLATIVE BOARD
DIVISION :25 CLERK, LEGISLATIVE BOARD

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0207	MINOR SALES OTHER	1,100	500	876	750	750	750
CHARACTER 06	SUBTOTAL	1,100	500	876	750	750	750
TYPE R	SUBTOTAL	1,100	500	876	750	750	750
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	140,499	150,086	101,741	146,813	146,813	146,813
1600	SALARIES TEMPORARY	14,025	10,140	14,219	15,000	15,000	15,000
CHARACTER 10	SUBTOTAL	154,524	160,226	115,960	161,813	161,813	161,813
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	190	500	196	500	500	500
4318	DUPLICATING AND PRINTING RM SUPPLIE	95	100	95	100	100	100
4319	OFFICE SUPPLIES	1,032	1,400	737	1,400	1,400	1,400
4347	GAS OIL GREASE AND DIESEL FUEL		50		100	100	100
4359	COMPUTER SOFTWARE AND SUPPLIES	228	3,090	90	3,000	3,000	3,000
4411	POSTAGE AND FREIGHT	17	100		100	100	100
4418	DUES AND MEMBERSHIPS	285	285	285	300	300	300
4419	GENERAL OFFICE EXPENSES	3,369	2,400	2,207	2,400	2,400	2,400
4442	PHOTOGRAPHIC EXPENSES	161	100		200	200	200
4448	ADVERTISING AND PROMOTION EXPENSES	3,045	2,000	2,179	3,000	3,000	3,000
4462	TRAVEL HOTEL AND MEALS		200		200	200	200
4463	EDUCATION AND TRAINING	549	1,030	680	1,100	1,100	1,100
4518	COPYING MACHINE RENTALS	756	2,685	1,955	3,000	3,000	3,000
4739	STENOGRAPHIC SERVICES	401	500	200	500	500	500
4747	OTHER FEES FOR SERVICES	2,610	3,500	3,247	3,500	3,500	3,500
CHARACTER 40	SUBTOTAL	12,738	17,940	11,871	19,400	19,400	19,400

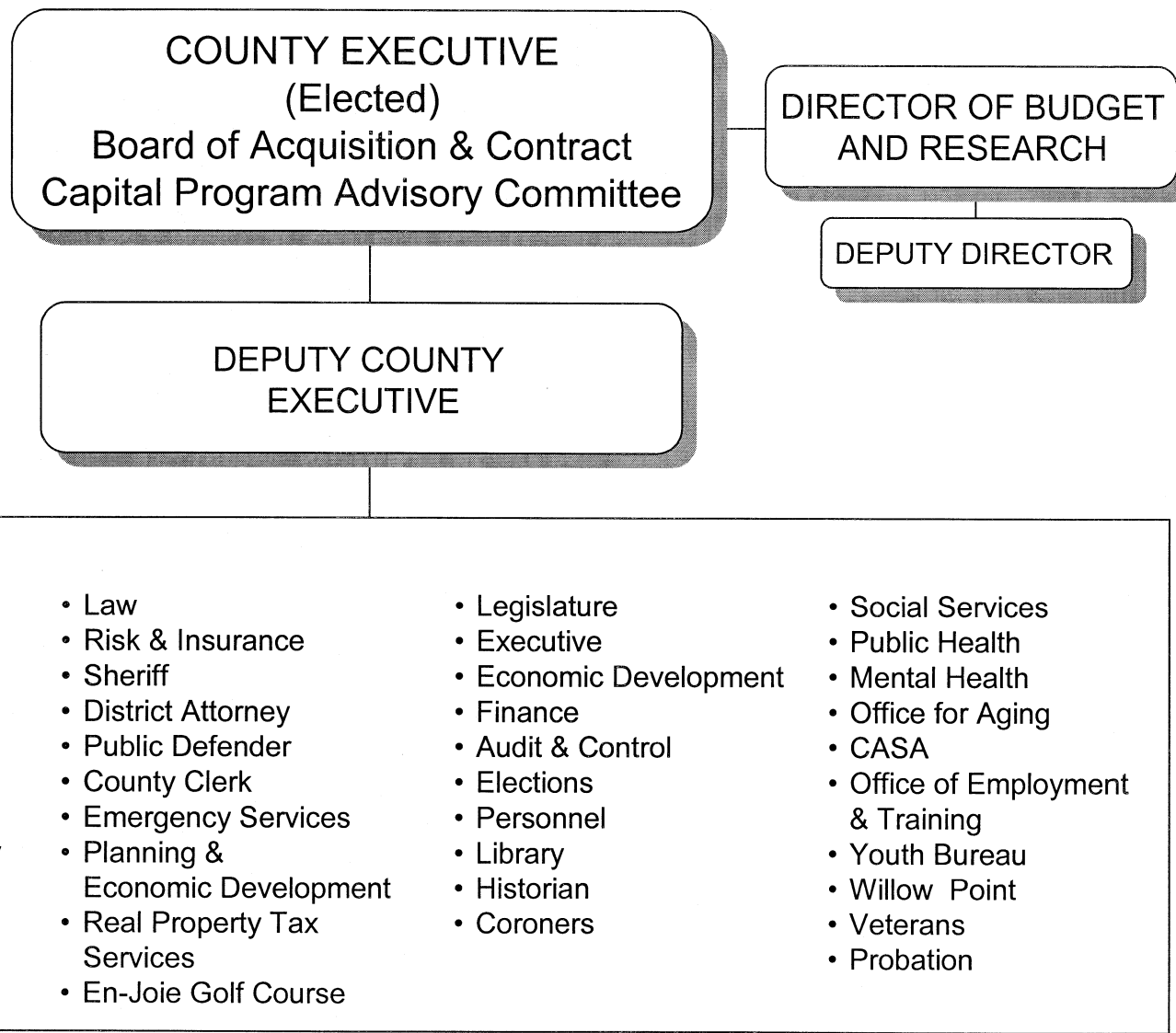
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:24 LEGISLATIVE BOARD
DIVISION :25 CLERK, LEGISLATIVE BOARD

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	726	702	702	2,861	2,861	2,861
CHARACTER 41	SUBTOTAL	726	702	702	2,861	2,861	2,861
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,817					
CHARACTER 60	SUBTOTAL	1,817					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	34					
CHARACTER 70	SUBTOTAL	34					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	13,088	14,336	9,193	15,416	15,416	15,416
8030	SOCIAL SECURITY	11,554	12,318	8,715	12,380	12,380	12,380
8040	WORKERS COMPENSATION	1,030	3,756	939	840	840	840
8050	LIFE INSURANCE	58	72	43	72	72	72
8060	HEALTH INSURANCE	33,119	34,996	17,764	5,521	5,521	5,521
8062	RETIREE HEALTH INSURANCE				19,340	19,340	19,340
CHARACTER 80	SUBTOTAL	58,849	65,478	36,654	53,569	53,569	53,569
TYPE X	SUBTOTAL	228,688	244,346	165,187	237,643	237,643	237,643
DIVISION 25	SUBTOTAL	-227,588	-243,846	-164,311	-236,893	-236,893	-236,893
DEPARTMENT 24	SUBTOTAL	-733,457	-737,491	-521,763	-781,275	-781,275	-781,275

EXECUTIVE



COUNTY EXECUTIVE - 23

MISSION STATEMENT

To efficiently manage County departments, projects and programs in a manner that will provide citizens with the quality and quantity of cost effective services necessary to support their general health, safety and well being.

To prepare and control the County's operating, capital and grant budgets.

DESCRIPTION

The office and duties of the County Executive were established by Article III, Sections 301-312 of the Broome County Charter, adopted November 1968. The County Executive is the Chief Executive Officer and Administrative head of the County government. The County Executive is an elected position serving a four-year term.

The Office of Budget & Research recommends and assists the County Executive with the preparation and control of the County budgets for operations, grants and capital programs as well as the Community College.

The Executive Office is responsible for communicating information regarding County Government services, programs, activities and public policy to the employees, the general public, and local, state and federal elected officials.

The County Executive is responsible for executing local laws and resolutions as defined in the Broome County Charter and Code. The County Executive supervises and directs the internal organization and reorganization of each department or other administrative unit. In addition, the County Executive appoints members to County Boards and Commissions.

2009 OBJECTIVES

- To work closely with New York State and all of our partner agencies to spur economic development and help create new and better paying jobs.
- In order to spur economic development, the Executive's Office will continue to work for lower property taxes by pursuing more efficient operations within Broome County Government by:
 - Continuing to enforce strict spending guidelines for all county departments
 - Strongly advocate for additional consolidation/shared service opportunities
 - Closely monitor all capital projects ensuring completion and quality
 - Continue to push for improved efficiencies in all departments for better performance and to reduce expenses
- Continue to create and push strategies that better market the Greater Binghamton area

23 0037 EXECUTIVE

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
County Executive	Elected	1	1	1	1	1
Deputy County Executive	K Admin	1	1	1	1	1
Director of Budget & Research	J Admin	1	1	1	1	1
Deputy Director of Budget & Research	C Admin	1	1	1	1	1
Executive Asst. to the County Executive (37.5/40)	22 Admin	2	2	2	2	2
Administrative Asst. to the County Executive (40)	22 Admin	1	1	1	1	1
Secretary to Deputy County Executive (40)	14 Admin	1	1	1	1	1
Secretary to Dir. Of Budget & Research (40)	14 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		9	9	9	9	9
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		9	9	9	9	9

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:23 COUNTY EXECUTIVE

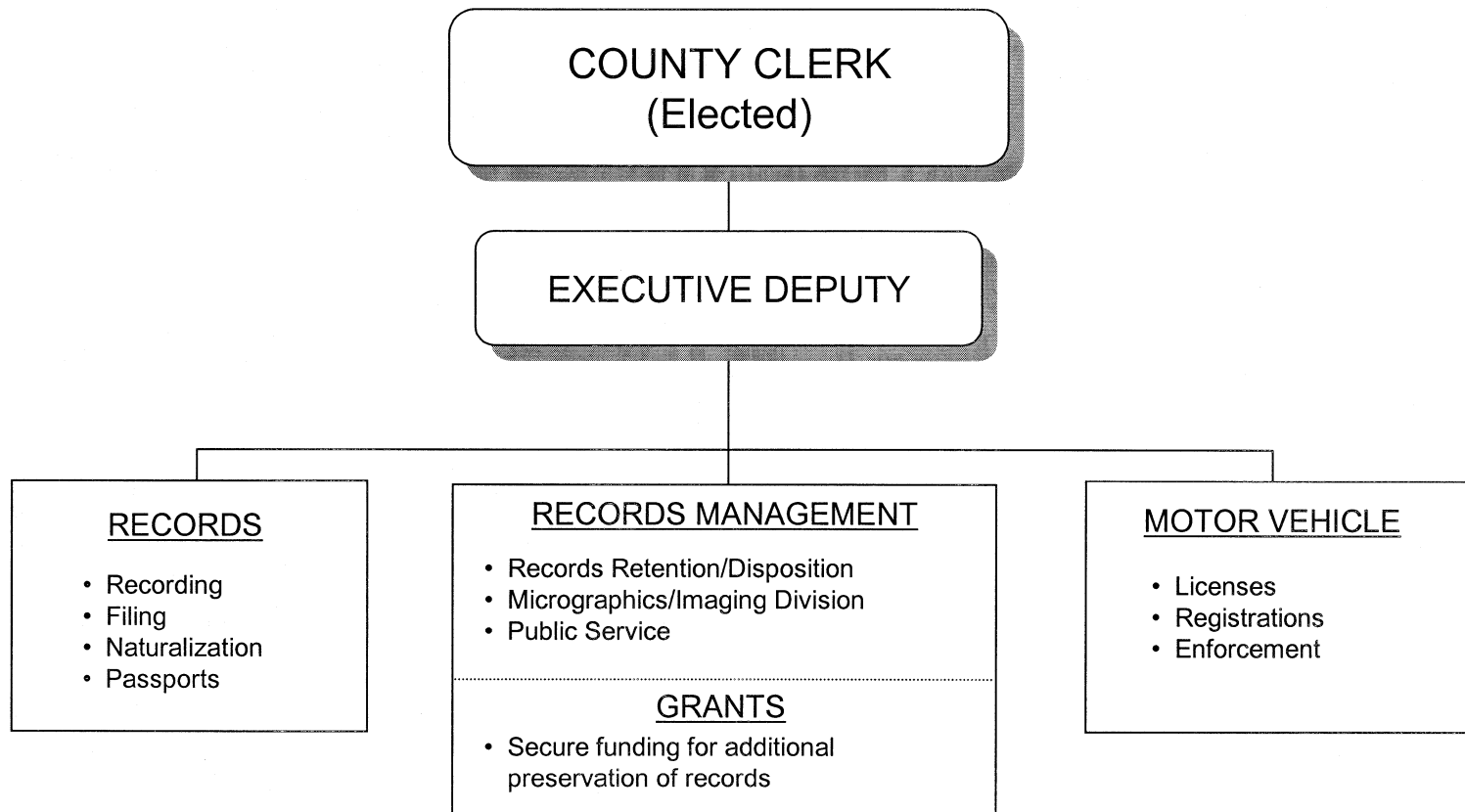
SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0558	INDIRECT COSTS CHARGEBACK	1,007,100	1,313,000		3,371,106	3,371,106	3,371,106
CHARACTER 02	SUBTOTAL	1,007,100	1,313,000		3,371,106	3,371,106	3,371,106
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			1,438			
0229	TRANSFER FROM INSURANCE RESERVE	740					
CHARACTER 07	SUBTOTAL	740		1,438			
TYPE R	SUBTOTAL	1,007,840	1,313,000	1,438	3,371,106	3,371,106	3,371,106
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	500,101	520,384	370,476	530,927	530,927	530,927
1600	SALARIES TEMPORARY	6,770	4,000	6,242	5,800	5,800	5,800
CHARACTER 10	SUBTOTAL	506,871	524,384	376,718	536,727	536,727	536,727
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	712	816	151	816	816	816
4319	OFFICE SUPPLIES	5,894	5,234	4,019	5,234	5,234	5,234
4331	FOOD AND BEVERAGES	507	930	362	930	930	930
4347	GAS OIL GREASE AND DIESEL FUEL	66	100	77	305	305	305
4349	MISC OPERATIONAL SUPPLIES		200		200	200	200
4359	COMPUTER SOFTWARE AND SUPPLIES	129	200	1,430	1,400	1,400	1,400
4411	POSTAGE AND FREIGHT	21	50	114	50	50	50
4418	DUES AND MEMBERSHIPS	6,154	2,000	1,265	2,000	2,000	2,000
4419	GENERAL OFFICE EXPENSES	307	372	598	372	372	372
4449	OTHER OPERATIONAL EXPENSES	273	300	38	300	300	300
4462	TRAVEL HOTEL AND MEALS	5,619	4,000	1,172	4,500	4,500	4,500
4463	EDUCATION AND TRAINING	1,734	2,705	1,337	2,705	2,705	2,705
4518	COPYING MACHINE RENTALS	772	1,800	1,136	1,800	1,800	1,800
4520	PROPERTY LOSS	740					
4747	OTHER FEES FOR SERVICES	50,000					
CHARACTER 40	SUBTOTAL	72,928	18,707	11,699	20,612	20,612	20,612

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:23 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	15,099	9,276	9,276	9,276	9,276	9,276
4615	GASOLINE CHARGEBACK	2,116	979	861	2,686	2,686	2,686
4616	FLEET SERVICE CHARGEBACK	5,595	4,414	4,414	4,479	4,479	4,479
4626	TRANSPORTATION SERVICES CHARGEBACKS	5,040					
CHARACTER 41	SUBTOTAL	27,850	14,669	14,551	16,441	16,441	16,441
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	995					
CHARACTER 60	SUBTOTAL	995					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	80					
CHARACTER 70	SUBTOTAL	80					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	61,772	50,998	33,452	55,749	55,749	55,749
8030	SOCIAL SECURITY	37,277	39,807	27,731	40,921	40,921	40,921
8040	WORKERS COMPENSATION	5,073	4,018	4,018	3,943	3,943	3,943
8050	LIFE INSURANCE	147	216	125	216	216	216
8060	HEALTH INSURANCE	137,395	144,886	101,006	76,183	76,183	76,183
8062	RETIREE HEALTH INSURANCE				82,982	82,982	82,982
CHARACTER 80	SUBTOTAL	241,664	239,925	166,332	259,994	259,994	259,994
TYPE X	SUBTOTAL	850,388	797,685	569,300	833,774	833,774	833,774
DEPARTMENT 23	SUBTOTAL	157,452	515,315	-567,862	2,537,332	2,537,332	2,537,332

COUNTY CLERK



COUNTY CLERK - 30
Main Office - 300012

MISSION STATEMENT

The County Clerk's Office provides services for the efficient filing and recording of documents as required by the Constitution and Laws of New York State.

The County Clerk's Office is a multi-service government agency and acts as an agent for federal, state and local government. The office is one of only a few in New York State offering records on the Internet.

DESCRIPTION

The County Clerk is an elected position serving a four-year term. The clerk is the Chief Clerk of the Supreme Court and as such has the responsibility of filing both civil and criminal records. This office provides the necessary services for the efficient filing and recording of land record documents, lien filing, acceptance of passport applications and naturalization of citizens as required by the State of New York and the Federal Government.

2009 OBJECTIVES

Our major objective in 2009 is to continue our program of scanning court records with the goal of making them available online within the same search program used for Deeds & Mortgages. We hope to achieve success as the recipient of e-filed documents for certain types of court actions.

2009 BUDGET HIGHLIGHTS

- No change in staff.
- The office revenues will continue to exceed expenses.
- Capital acquisition costs for computer hardware and software have been completed.
- Replacement of scanning equipment.

30 0012 COUNTY CLERK/Records

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
County Clerk	Elected	1	1	1	1	1
Executive Deputy County Clerk	C Admin	1	1	1	1	1
Deputy County Clerk (40)	17 Admin	3	3	3	3	3
Secretary to the County Clerk (40)	14 Admin	1	1	1	1	1
Senior Index Clerk (40)	9 CSEA	1	1	1	1	1
Index Clerk (40)	8 CSEA	5	5	5	5	5
Paralegal (40)	15 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		13	13	13	13	13
<u>PART TIME</u>						
Clerk	6 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Part-Time Positions		1	1	1	1	1
TOTAL POSITIONS		14	14	14	14	14

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:30 COUNTY CLERK
DIVISION :30 RECORDS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0014	CHGS FOR TAX ADV/REDEMPTION EXP			-3			
0015	CLERK FEES	1,201,160	1,200,000	710,397	1,600,000	1,600,000	1,600,000
0016	XEROX MACHINE	6,638	6,000	9,345	6,500	6,500	6,500
0017	MORTGAGE TAX	278,250	291,896	193,081	296,445	296,445	296,445
0027	MISCELLANEOUS	60,022	20,000	41,271	20,000	20,000	20,000
0599	REMOTE ACCESS CHARGE	11,652	50,000	35,668	50,000	50,000	50,000
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	1,557,722	1,567,896	989,759	1,972,945	1,972,945	1,972,945
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	23,135	14,000	8,509	11,000	11,000	11,000
		-----	-----	-----	-----	-----	-----
CHARACTER 03	SUBTOTAL	23,135	14,000	8,509	11,000	11,000	11,000
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	62					
0229	TRANSFER FROM INSURANCE RESERVE	2,811					
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	2,873					
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	1,583,730	1,581,896	998,268	1,983,945	1,983,945	1,983,945

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:30 COUNTY CLERK
DIVISION :30 RECORDS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	451,842	514,612	364,282	534,191	534,191	534,191
1500	SALARIES PART-TIME	9,239	11,130	7,909	11,375	11,375	11,375
1600	SALARIES TEMPORARY			4,016			
1700	SALARIES OVERTIME	1,364	1,189	1,162	1,836	1,836	1,836
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	462,445	526,931	377,369	547,402	547,402	547,402
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2850	COMPUTER EQUIPMENT	-----	-----	-----	28,195	-----	-----
CHARACTER 20	SUBTOTAL				28,195		
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	175	750	115	750	750	750
4318	DUPLICATING AND PRINTING RM SUPPLIE		200		200	200	200
4319	OFFICE SUPPLIES	8,623	7,952	5,390	9,000	9,000	9,000
4331	FOOD AND BEVERAGES	264	260	227	260	260	260
4342	PHOTOGRAPHIC SUPPLIES	196	750	691	1,250	1,250	1,250
4359	COMPUTER SOFTWARE AND SUPPLIES	787		434			
4411	POSTAGE AND FREIGHT	16	200		200	200	200
4418	DUES AND MEMBERSHIPS	421	480	367	507	507	507
4419	GENERAL OFFICE EXPENSES	3,084	5,483	6,751	5,585	5,585	5,585
4429	BUILDING AND GROUNDS EXPENSES	48	250		250	250	250
4461	MILEAGE AND PARKING-LOCAL	38	243	72	293	293	293
4462	TRAVEL HOTEL AND MEALS	1,602	1,500	319	1,500	1,500	1,500
4463	EDUCATION AND TRAINING	379	300	297	300	300	300
4513	SOFTWARE MAINTENANCE	32,202	41,938	32,934	48,523	48,523	48,523
4514	HARDWARE MAINTENANCE	9,251	12,208	9,559	9,195	9,195	9,195
4518	COPYING MACHINE RENTALS	2,364	3,074	2,551	3,378	3,378	3,378
4520	PROPERTY LOSS	2,166					
4523	INSURANCE CLAIMS	645					
4545	CONTRACTED SERVICES	-103,933					
4561	PURCHASE OF SERVICES	1,266					
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	-40,406	75,588	59,707	81,191	81,191	81,191

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:30 COUNTY CLERK
DIVISION :30 RECORDS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	2,907	2,031	2,031	4,290	4,290	4,290
4604	DPW SECURITY CHARGEBACKS	6,724	7,414	3,708	9,340	9,340	9,340
4615	GASOLINE CHARGEBACK		300				
4616	FLEET SERVICE CHARGEBACK	550					
CHARACTER 41	SUBTOTAL	10,181	9,745	5,739	13,630	13,630	13,630
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	107,143					
CHARACTER 60	SUBTOTAL	107,143					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	4,090					
CHARACTER 70	SUBTOTAL	4,090					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	43,012	47,454	33,726	57,478	57,478	57,478
8030	SOCIAL SECURITY	33,898	40,310	27,493	41,875	41,875	41,875
8040	WORKERS COMPENSATION	9,182	6,432	10,803	12,858	12,858	12,858
8050	LIFE INSURANCE	229	336	181	336	336	336
8060	HEALTH INSURANCE	167,410	189,120	136,934	129,704	129,704	129,704
8062	RETIREE HEALTH INSURANCE				88,899	88,899	88,899
8063	DISABILITY INSURANCE	774	840	531	840	840	840
8070	UNEMPLOYMENT INSURANCE	56					
CHARACTER 80	SUBTOTAL	254,561	284,492	209,668	331,990	331,990	331,990
TYPE X	SUBTOTAL	798,014	896,756	652,483	1,002,408	974,213	974,213
DIVISION 30	SUBTOTAL	785,716	685,140	345,785	981,537	1,009,732	1,009,732

COUNTY CLERK - 30
Records Management – 31 / 300004

MISSION STATEMENT

To systematically effect the efficient administration of Broome County records in accordance with relevant regulations, by carefully balancing value, use, security, and cost.

DESCRIPTION

The Records Management Division provides practical guidance and expertise to departments in the following capacities:

- Determine retention and disposition of records.
- Review of requests for records storage and equipment.
- Coordinate all Imaging/Micrographics projects for all County Departments
- Ensure compliance with State and Federal retention guidelines.

The Records Management Center is located at 161 Jensen Road in Vestal. The Records Center houses all inactive County records, all original reels of microfilm and CD's, all Information Technology computer back-up, as well as housing the Records Management offices, personnel & imaging/micrographics center.

Our Imaging/Micrographics division operates 4 scanners, 2 quality control stations, 1 planetary camera & a Document Archive writer. The technology allows the department to scan County projects/record series & return all information on CDs or microfilm, as needed to satisfy all NYS Archive requirements & each department's specific needs.

2009 OBJECTIVES

Our major objective in 2009 is to continue to promote the reduction in the volume of paper records maintained by County Departments while providing each department with efficient retrieval, and safe retention of their valuable documents. To that end in 2008 the Broome County Legislature approved the installation of dark fiber between the County Office Building and the Broome County Records Center, which will provide the added security of the County IT back up systems to all scanning projects at the Records Center. This new fiber connection also provides a much faster, reliable connection to the County departments and will be the first step in upgrading our software and accessibility to all County departments.

2009 BUDGET HIGHLIGHTS

Records management division is continually working to learn new and more efficient methods to best store and preserve our essential County documents. The Records manager has been appointed to the NYS Regional Advisory Committee to review and recommend the most efficient and effective ways to keep our records. Working together with other records professionals we have put together an Electronic Document Management Symposium which will provide needed information as all counties, towns, school districts & villages move into electronic record keeping to some degree. In Broome County we are working towards scanning many departmental record series (paper documents) and archiving the digital images.

30 0004 COUNTY CLERK/Records Center

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Records Management Officer (40)	18 Admin	1	1	1	1	1
Sr. Records Clerk (40)	9 CSEA	1	1	1	1	1
Records Clerk (40)	7 CSEA	1	1	1	1	1
Clerk (40)	6 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		4	4	4	4	4
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		4	4	4	4	4

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:30 COUNTY CLERK
DIVISION :31 RECORDS MANAGEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS		100		100	100	100
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL		100		100	100	100
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL		100		100	100	100
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	118,946	133,886	91,856	139,822	139,822	139,822
1600	SALARIES TEMPORARY	2,636					
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	121,582	133,886	91,856	139,822	139,822	139,822
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4318	DUPLICATING AND PRINTING RM SUPPLIE		360		360	360	360
4319	OFFICE SUPPLIES	1,961	1,500	565	1,500	1,500	1,500
4326	FUEL AND HEATING SUPPLIES	-2,499	5,324	2,191	7,500	7,500	7,500
4329	BLDG AND GROUNDS SUPPLIES	66	500		500	500	500
4342	PHOTOGRAPHIC SUPPLIES	5,923	7,000	277	3,000	3,000	3,000
4359	COMPUTER SOFTWARE AND SUPPLIES	8,350	2,000		10,000	2,000	2,000
4411	POSTAGE AND FREIGHT	25	100	28	100	100	100
4418	DUES AND MEMBERSHIPS	30	100	30	100	100	100
4419	GENERAL OFFICE EXPENSES	6,591	5,000	1,166	2,000	2,000	2,000
4422	BUILDING AND LAND RENTAL	42,690	42,690	43,757	44,851	44,851	44,851
4425	WATER AND SEWAGE CHARGES	196	400	147	440	440	440
4427	ELECTRIC CURRENT	3,986	6,352	4,140	6,987	6,987	6,987
4429	BUILDING AND GROUNDS EXPENSES	3,621	3,180	2,907	3,180	3,180	3,180
4461	MILEAGE AND PARKING-LOCAL	160	400		500	500	500
4462	TRAVEL HOTEL AND MEALS	552	1,000	890	1,200	1,200	1,200
4463	EDUCATION AND TRAINING	25	300	80	300		
4514	HARDWARE MAINTENANCE	150	11,386	804	3,075	3,075	3,075
4516	HARDWARE RENTAL	14,500		5,477	12,480	12,480	12,480
4518	COPYING MACHINE RENTALS	384	1,450	479	1,450	1,450	1,450
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	86,711	89,042	62,938	99,523	91,223	91,223

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:30 COUNTY CLERK
DIVISION :31 RECORDS MANAGEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	404					
CHARACTER 60	SUBTOTAL	404					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	3					
CHARACTER 70	SUBTOTAL	3					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	11,061	13,120	8,292	14,862	14,862	14,862
8030	SOCIAL SECURITY	8,844	10,242	6,718	10,696	10,696	10,696
8040	WORKERS COMPENSATION		1,092				
8050	LIFE INSURANCE	72	96	58	96	96	96
8060	HEALTH INSURANCE	27,106	52,968	17,052	25,947	25,947	25,947
8062	RETIREE HEALTH INSURANCE				15,782	15,782	15,782
8063	DISABILITY INSURANCE	357	360	283	360	360	360
CHARACTER 80	SUBTOTAL	47,440	77,878	32,403	67,743	67,743	67,743
TYPE X	SUBTOTAL	256,140	300,806	187,197	307,088	298,788	298,788
DIVISION 31	SUBTOTAL	-256,140	-300,706	-187,197	-306,988	-298,688	-298,688

COUNTY CLERK - 30
Motor Vehicles – 38 / 300020

MISSION STATEMENT

The Broome County Department of Motor Vehicles is a multi-service agency committed to fulfilling the legal responsibilities of NYS Department of Motor Vehicles and the Federal government, while serving the residents of Broome County in a courteous and timely manner.

DESCRIPTION

For 2009, the Department of Motor Vehicles will have 5 offices serving the public:

(1.) Clinton Street, Binghamton; (2) County Office Building; (3) Washington Avenue, Endicott; (4) Conklin Town Hall; and (5) Triangle Town Hall.

The five offices total approximately 780 customers a day.

2009 OBJECTIVES

- To continue to serve the public in a courteous and timely manner without cost to the taxpayer.
- To enhance staff training in order to comply with State and Federal regulations pertaining to the issuance of drivers' permits, licenses, non-driver photo ID cards
- To continue to offer more services to car dealers.
- To expand outreach services to the public.
- A request was made for the 2009 budget to expand the DMV Office located in the County Building along with one full time Sr. DMV Clerk to assist in handling the large increase in License Renewals. (8,293 in 2008 to 26,115 in 2009). We will expand evening hours (April-December) to accommodate renewal applicants. We continue to offer more hours than almost any other office in New York State.

2009 BUDGET HIGHLIGHTS

- We have a specialist to handle dealer requests and field phone calls from the public.
- We continue to solicit work from car dealers by providing a weekly pickup of work.
- We are requesting a formal rental agreement for an additional 20 parking spaces adjacent to our Clinton Street facility.

30 0020 COUNTY CLERK/Motor Vehicles

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Principal Motor Vehicle Clerk (40)	11 CSEA	1	1	1	1	1
Senior Motor Vehicle Clerk (40)	9 CSEA	3	3	4	3	3
Motor Vehicle Clerk (40)	8 CSEA	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>
Total Full-Time Positions		13	13	14	13	13
<u>PART TIME</u>						
Motor Vehicle Clerk (Part-time)	8 CSEA	<u>9</u>	<u>9</u>	<u>11</u>	<u>9</u>	<u>10</u>
Total Part-Time Positions		9	9	11	9	10
TOTAL POSITIONS		22	22	25	22	23

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:30 COUNTY CLERK
DIVISION :38 MOTOR VEHICLES BUREAU

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0018	MOTOR VEHICLE	2,067,595	2,038,725	1,408,718	2,100,745	2,100,745	2,100,745
0019	COLLECTION OF SALES TAX	18,830	18,000	11,888	18,000	18,000	18,000
0027	MISCELLANEOUS	935		643			
CHARACTER 02	SUBTOTAL	2,087,360	2,056,725	1,421,249	2,118,745	2,118,745	2,118,745
TYPE R	SUBTOTAL	2,087,360	2,056,725	1,421,249	2,118,745	2,118,745	2,118,745
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	435,184	412,124	281,435	444,585	417,817	417,817
1500	SALARIES PART-TIME	118,715	123,124	85,693	152,973	127,903	140,438
1600	SALARIES TEMPORARY			1,005			
1700	SALARIES OVERTIME	14,815	18,025	18,170	25,661	18,566	18,566
CHARACTER 10	SUBTOTAL	568,714	553,273	386,303	623,219	564,286	576,821
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	820	500	920	950	950	950
4319	OFFICE SUPPLIES	5,166	6,500	3,373	7,750	7,750	7,750
4323	BLDG MAINTENANCE SUPPLIES	164	500		500	500	500
4326	FUEL AND HEATING SUPPLIES	6,017	6,270	2,533	7,775	7,775	7,775
4329	BLDG AND GROUNDS SUPPLIES	8,177	6,000	195	900	900	900
4331	FOOD AND BEVERAGES	18					
4359	COMPUTER SOFTWARE AND SUPPLIES		1,875	787	4,000	4,000	4,000
4411	POSTAGE AND FREIGHT	141					
4419	GENERAL OFFICE EXPENSES	1,097	662	695	1,600	1,600	1,600
4422	BUILDING AND LAND RENTAL	34,718	38,318	15,173	49,718	49,718	49,718
4423	BLDG GROUNDS AND EQUIP REPAIR	32					
4425	WATER AND SEWAGE CHARGES	371	500	304	600	600	600
4427	ELECTRIC CURRENT	14,823	12,000	9,342	13,320	13,320	13,320
4429	BUILDING AND GROUNDS EXPENSES	11,056	12,000	10,272	15,578	15,578	15,578
4461	MILEAGE AND PARKING-LOCAL	876	1,000	523	2,159	2,159	2,159
4462	TRAVEL HOTEL AND MEALS	1,053	800	87	800	800	800
4463	EDUCATION AND TRAINING	386	300	99	300	300	300
4522	TO RESERVE FUND			1,200			
CHARACTER 40	SUBTOTAL	84,915	87,225	45,503	105,950	105,950	105,950

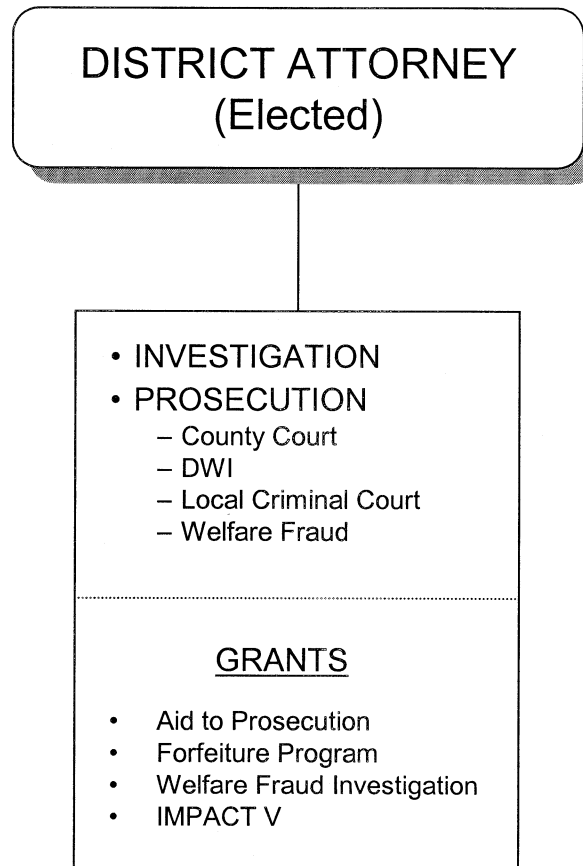
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:30 COUNTY CLERK
DIVISION :38 MOTOR VEHICLES BUREAU

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	2,685	1,943	1,943	1,459	1,459	1,459
4604	DPW SECURITY CHARGEBACKS	6,312	8,000	4,000	9,340	9,340	9,340
4615	GASOLINE CHARGEBACK	378	598	431	800	800	800
4616	FLEET SERVICE CHARGEBACK	1,649	2,207	2,207	2,239	2,239	2,239
4619	BUILDING SERVICE CHARGEBACK				6,000		
CHARACTER 41	SUBTOTAL	11,024	12,748	8,581	19,838	13,838	13,838
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	62,752	48,550	34,753	62,760	57,317	58,633
8030	SOCIAL SECURITY	40,974	42,900	28,335	45,711	41,745	42,704
8040	WORKERS COMPENSATION		3,279				
8050	LIFE INSURANCE	338	528	232	600	528	552
8060	HEALTH INSURANCE	172,043	177,668	114,091	162,541	149,872	149,872
8062	RETIREE HEALTH INSURANCE				52,155	52,155	52,155
8063	DISABILITY INSURANCE	2,182	2,640	1,518	3,000	2,640	2,760
CHARACTER 80	SUBTOTAL	278,289	275,565	178,929	326,767	304,257	306,676
TYPE X	SUBTOTAL	942,942	928,811	619,316	1,075,774	988,331	1,003,285
DIVISION 38	SUBTOTAL	1,144,418	1,127,914	801,933	1,042,971	1,130,414	1,115,460
DEPARTMENT 30	SUBTOTAL	1,673,994	1,512,348	960,521	1,717,520	1,841,458	1,826,504

DISTRICT ATTORNEY



DISTRICT ATTORNEY - 33

MISSION STATEMENT

To represent the People of the State of New York and Broome County fairly and effectively in all criminal proceedings in Broome County.

DESCRIPTION

The Broome County District Attorney's Office represents the People of the State of New York in all criminal proceedings, which include traffic and penal law violations, misdemeanors and felonies. In each case, the prosecution must (1) determine what happened by gathering the facts and evidence; (2) determine what criminal offenses, if any, were committed; (3) if criminal offenses were committed, decide whether criminal prosecution is warranted, and (4) if prosecution is warranted, insure that prosecution is conducted fairly and competently.

2009 OBJECTIVES

In the face of reduced or static funding from grant funding sources (STOP DWI and Aid to Prosecution), the most important objective is to provide for adequate personnel and funding for the Office of the District Attorney to be able to competently:

- Perform the basic investigation and prosecution functions of the office.
- Prosecute the significant number of pending cases involving violence related to gang activity and drug trafficking.
- Continue to provide prosecution service to the increased number of specialized court and criminal justice programs, such as Drug Court, Domestic Violence Court, Integrated Domestic Violence Court and Road to Recovery, as well as for litigation related to the Sex Offender Registration Act (SORA) classifications.

2009 BUDGET HIGHLIGHTS

- Maintain funding for current personnel.
- Provide adequate funding for witness and travel expenses associated with the prosecution of pending cases, in particular for expert witnesses and out-of-state witnesses, and to maintain our current computer legal research capability.

33 0001 DISTRICT ATTORNEY

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
District Attorney	Elected	1	1	1	1	1
Senior Assistant District Attorney	AT-3	5	5	5	5	5
Assistant District Attorney II	AT-2	5	5	5	5	5
Assistant District Attorney I	AT-1	4	4	4	4	4
Chief Investigator - DA	27 Admin	1	1	1	1	1
Administrative Assistant to the DA	22 Admin	1	1	1	1	1
Investigator - DA	22 Admin	3	3	3	3	3
Secretary	13 CSEA	3	3	3	3	3
Keyboard Specialist	8 CSEA	5	5	5	5	5
Paralegal	15 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		29	29	29	29	29
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		29	29	29	29	29

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:33 DISTRICT ATTORNEY

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0127	OTHER CHARGES	55,389	88,810	25,491	100,230	100,230	100,230
0559	OTHER DEPARTMENTAL CHARGEBACK	40,000	40,000	18,092	40,000	40,000	40,000
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	95,389	128,810	43,583	140,230	140,230	140,230
CHARACTER :05	FINES AND FORFEITURES						
0518	(A2625) FORFEITURE OF CRIME PROCEED		50,000		50,000	50,000	50,000
		-----	-----	-----	-----	-----	-----
CHARACTER 05	SUBTOTAL		50,000		50,000	50,000	50,000
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	3,472		2,622			
0229	TRANSFER FROM INSURANCE RESERVE	506		2,600			
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	3,978		5,222			
CHARACTER :08	STATE AID						
0241	DISTRICT ATTORNEY'S SALARY	53,372	49,528	2,500	49,528	49,528	49,528
0263	CAREER CRIMINAL PROSECUTION	8,303		15,322			
		-----	-----	-----	-----	-----	-----
CHARACTER 08	SUBTOTAL	61,675	49,528	17,822	49,528	49,528	49,528
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	161,042	228,338	66,627	239,758	239,758	239,758

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:33 DISTRICT ATTORNEY

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	1,539,998	1,620,220	1,090,651	1,674,845	1,674,845	1,674,845
1950	SALARY ADJUSTMENTS		27,754	10,499	28,279	28,279	28,279
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	1,539,998	1,647,974	1,101,150	1,703,124	1,703,124	1,703,124
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	17,452	14,000	18,638	17,000	17,000	17,000
4319	OFFICE SUPPLIES	18,594	13,875	17,631	18,000	18,000	18,000
4326	FUEL AND HEATING SUPPLIES	9,776	9,270	7,619	11,000	11,000	11,000
4342	PHOTOGRAPHIC SUPPLIES		400		400	400	400
4347	GAS OIL GREASE AND DIESEL FUEL	1,321	800	1,284	1,000	1,000	1,000
4349	MISC OPERATIONAL SUPPLIES	1,930					
4359	COMPUTER SOFTWARE AND SUPPLIES	2,095		1,341			
4411	POSTAGE AND FREIGHT	2,078	2,000	1,776	2,000	2,000	2,000
4418	DUES AND MEMBERSHIPS	1,120	1,100	1,150	1,100	1,100	1,100
4419	GENERAL OFFICE EXPENSES	4,188	5,500	4,022	5,500	5,500	5,500
4422	BUILDING AND LAND RENTAL		131,320	111,782	131,320	131,320	131,320
4427	ELECTRIC CURRENT	16,584	22,050	11,510	19,050	19,050	19,050
4429	BUILDING AND GROUNDS EXPENSES	9,729	13,000	10,310	13,000	13,000	13,000
4442	PHOTOGRAPHIC EXPENSES	441	1,200	247	1,200	1,200	1,200
4449	OTHER OPERATIONAL EXPENSES	20,280		4			
4457	SUBCONTRACTED PROGRAM EXPENSE	8,000	10,000	6,000	10,000	10,000	10,000
4461	MILEAGE AND PARKING-LOCAL	6,275	4,100	3,814	4,400	4,400	4,400
4462	TRAVEL HOTEL AND MEALS	13,127	9,000	1,030	9,000	9,000	9,000
4463	EDUCATION AND TRAINING	2,520	6,000	100	6,000	6,000	6,000
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	25,250	30,000	18,469	20,000	20,000	20,000
4469	OTHER PERSONAL EXPENSES		200		200	200	200
4518	COPYING MACHINE RENTALS	2,090	7,300	6,661	7,300	7,300	7,300
4520	PROPERTY LOSS			2,600			
4703	LAB SERVICES		3,000	4,300	3,000	3,000	3,000
4734	WITNESS EXPENSES	24,195	35,000	17,661	35,000	35,000	35,000
4735	INVESTIGATIONS EXPENSES	3,000	6,000	3,500	6,000	6,000	6,000
4737	COURT ASSIGNED ATTORNEY-PUBLIC DEFENSE			-30			
4738	COURT ASSIGNED ATTORNEY-FAMILY COURT			4,252			
4739	STENOGRAPHIC SERVICES	70,222	50,000	65,748	65,000	65,000	65,000
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	260,267	375,115	321,419	386,470	386,470	386,470

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:33 DISTRICT ATTORNEY

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	24,920	21,637	21,637	19,235	19,235	19,235
4615	GASOLINE CHARGEBACK	2,152	2,286	1,361	3,958	3,958	3,958
4616	FLEET SERVICE CHARGEBACK	8,792	8,829	8,829	8,958	8,958	8,958
4626	TRANSPORTATION SERVICES CHARGEBACKS	7,242			3,954	3,954	3,954
CHARACTER 41	SUBTOTAL	43,106	32,752	31,827	36,105	36,105	36,105
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	22,089					
CHARACTER 60	SUBTOTAL	22,089					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	113,820					
CHARACTER 70	SUBTOTAL	113,820					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	143,848	153,104	99,346	178,828	178,828	178,828
8030	SOCIAL SECURITY	111,915	122,176	82,284	128,516	128,516	128,516
8040	WORKERS COMPENSATION	14,741	14,983	14,983	13,771	13,771	13,771
8050	LIFE INSURANCE	534	696	387	696	696	696
8060	HEALTH INSURANCE	235,146	260,820	168,509	270,450	270,450	270,450
8062	RETIREE HEALTH INSURANCE				21,627	21,627	21,627
8063	DISABILITY INSURANCE	1,037	960	575	960	960	960
8070	UNEMPLOYMENT INSURANCE			1,239			
CHARACTER 80	SUBTOTAL	507,221	552,739	367,323	614,848	614,848	614,848

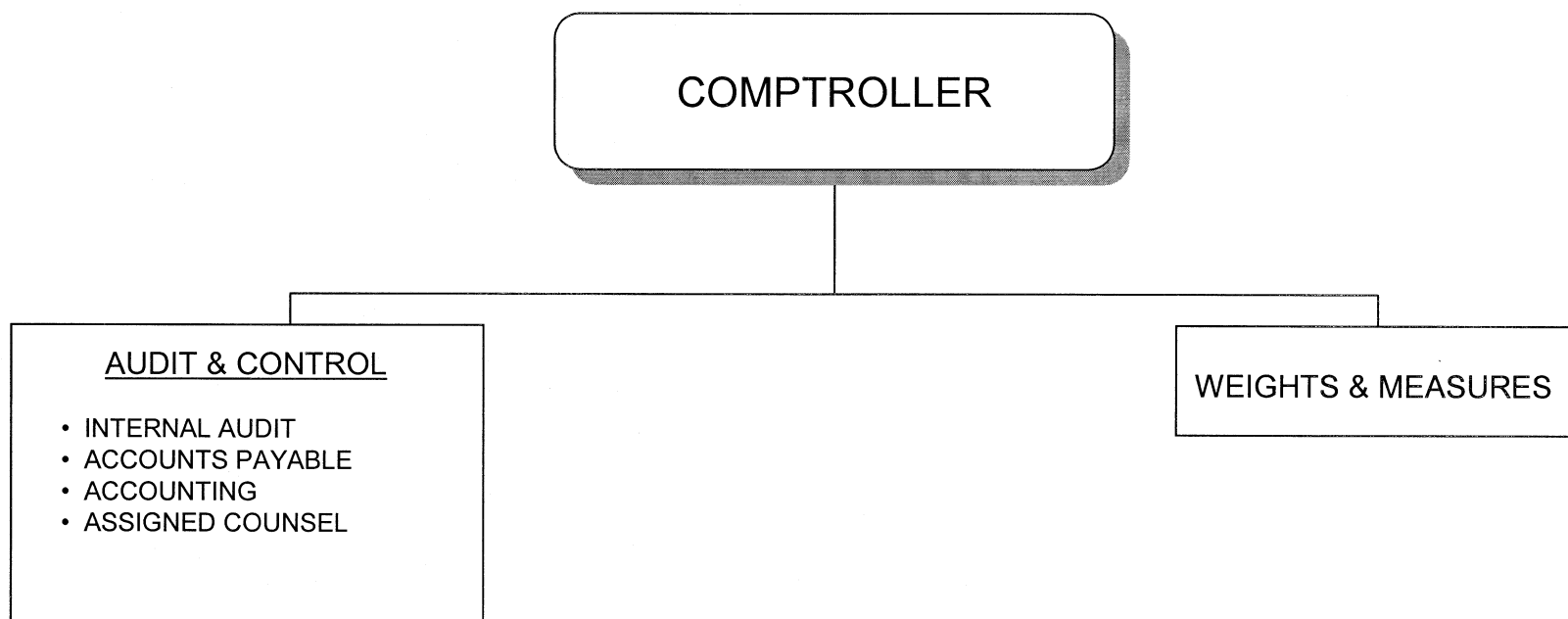
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:33 DISTRICT ATTORNEY

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :90	TRANSFERS						
9005	TRANSFER TO GRANT FUND	110,450	115,871	115,871	129,338	129,338	129,338
CHARACTER 90	SUBTOTAL	110,450	115,871	115,871	129,338	129,338	129,338
TYPE X	SUBTOTAL	2,596,951	2,724,451	1,937,590	2,869,885	2,869,885	2,869,885
DEPARTMENT 33	SUBTOTAL	-2,435,909	-2,496,113	-1,870,963	-2,630,127	-2,630,127	-2,630,127

AUDIT AND CONTROL



AUDIT & CONTROL -36

MISSION STATEMENT

To provide professional internal auditing services, in accordance with applicable professional standards, to the County of Broome. To help the organization to identify and control business risks. To help insure that the County's resources are used in an ethical, effective and efficient manner and that assets are adequately safeguarded. To insure that all County bank accounts are reconciled in a proper and timely manner. To provide the final review and approval of all disbursements of County funds, and to do so in a fair, efficient and expeditious manner. To administer and provide oversight relative to the disbursement of funds for the provision of indigent defense services in Broome County (except in cases where such services are provided directly by the Broome County Public Defender's Office).

DESCRIPTION

The Audit and Control Division of the Department of Audit and Control performs audits of various programs, departments, agencies, etc; reconciles all of the County's bank accounts; pays all of the County's bills and administers the County's Assigned Counsel Program.

2009 OBJECTIVES

- Administer control self assessment process with County Departments, contract agencies and libraries.
- Provide instructional materials for departments in accounts payable and internal controls.
- Maintain compliance with continuing education and training standards promulgated by the Comptroller General of the United States.
- Pay all instruments received within one cycle of receipt.
- Develop and implement controls for non-accounts payable disbursements.
- Reconcile all bank accounts within 30 days of receipt of statement.
- Use internal audit resources to help the County identify and mitigate business risks.

36 0008 AUDIT AND CONTROL

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Comptroller	J Admin	1	1	1	1	1
Secretary to the Comptroller	14 Admin	1	1	1	1	1
Internal Auditor	21 CSEA	2	2	2	2	2
Accountant (County)	16 CSEA	1	1	1	1	1
Accounts Payable Auditors	15 CSEA	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
Total Full-Time Positions		8	8	8	8	8
<u>PART TIME</u>						
Secretary	14 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Part-Time Positions		1	1	1	1	1
TOTAL POSITIONS		9	9	9	9	9

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:36 AUDIT AND CONTROL
DIVISION :01 AUDIT AND CONTROL

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS						
0545	SINGLE AUDIT CHARGEBACK	48,195	45,299		47,033	47,033	47,033
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	48,195	45,299		47,033	47,033	47,033
CHARACTER :08	STATE AID						
0242	INDIGENT PAROLEES	9,554		17,109			
0815	COURT ASSIGNED ATTORNEYS	891,526	697,500	976,942	976,942	976,942	976,942
		-----	-----	-----	-----	-----	-----
CHARACTER 08	SUBTOTAL	901,080	697,500	994,051	976,942	976,942	976,942
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	949,275	742,799	994,051	1,023,975	1,023,975	1,023,975
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	387,412	401,726	241,623	400,380	400,380	400,380
1500	SALARIES PART-TIME	23,867	24,638	17,311	25,368	25,368	25,368
1600	SALARIES TEMPORARY	1,986	2,683	7,257	2,763	2,763	2,763
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	413,265	429,047	266,191	428,511	428,511	428,511

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:36 AUDIT AND CONTROL
DIVISION :01 AUDIT AND CONTROL

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	1,017	400		400	400	400
4319	OFFICE SUPPLIES	1,622	1,200	1,063	1,200	1,200	1,200
4359	COMPUTER SOFTWARE AND SUPPLIES		1,000		1,000	1,000	1,000
4411	POSTAGE AND FREIGHT	16	60	18	60	60	60
4418	DUES AND MEMBERSHIPS	630	790	700	790	790	790
4419	GENERAL OFFICE EXPENSES	27	1,440		1,440	1,440	1,440
4461	MILEAGE AND PARKING-LOCAL	89	500	56	500	500	500
4462	TRAVEL HOTEL AND MEALS	3,809	1,500	1,501	1,500	1,500	1,500
4463	EDUCATION AND TRAINING	2,294	3,500	735	3,500	3,500	3,500
4469	OTHER PERSONAL EXPENSES	60					
4722	AUDIT FEES	157,655	175,049	176,050	180,300	180,300	180,300
4737	COURT ASSIGNED ATTORNEY-PUBLIC DEFE	972,119	1,425,000	732,193	1,425,000	1,425,000	1,425,000
4738	COURT ASSIGNED ATTORNEY-FAMILY COUR	1,486,938	955,000	936,560	955,000	955,000	955,000
4901	DAY TRIP MEAL REIMBURSEMENT			8			
CHARACTER 40 SUBTOTAL		2,626,276	2,565,439	1,848,884	2,570,690	2,570,690	2,570,690
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	361	1,546	1,546	279	279	279
CHARACTER 41 SUBTOTAL		361	1,546	1,546	279	279	279
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	38,299	39,784	23,382	42,458	42,458	42,458
8030	SOCIAL SECURITY	30,215	32,823	19,569	32,782	32,782	32,782
8040	WORKERS COMPENSATION	4,811	4,273	4,273	4,289	4,289	4,289
8050	LIFE INSURANCE	171	216	115	216	216	216
8060	HEALTH INSURANCE	127,453	139,485	85,305	64,563	64,563	64,563
8062	RETIREE HEALTH INSURANCE				85,774	85,774	85,774
8063	DISABILITY INSURANCE	764	720	471	720	720	720
8070	UNEMPLOYMENT INSURANCE	25					
CHARACTER 80 SUBTOTAL		201,738	217,301	133,115	230,802	230,802	230,802
TYPE X SUBTOTAL		3,241,640	3,213,333	2,249,736	3,230,282	3,230,282	3,230,282
DIVISION 01 SUBTOTAL		-2,292,365	-2,470,534	-1,255,685	-2,206,307	-2,206,307	-2,206,307

AUDIT & CONTROL – 36

Weights & Measures – 20

MISSION STATEMENT

To assure a fair and equitable marketplace for both the buyer and the seller by conducting annual inspections and testing of commercially used weighing and measuring devices. To enforce New York State Agriculture & Markets Law Article 16, the New York State Code of Rules and Regulations 1NYCRR – Parts 220 through 224, and apply the procedures set forth by the National Institute of Standards and Technology.

DESCRIPTION

The Division of Weights & Measures inspects and tests, in accordance with the requirements promulgated by the New York State Department of Agriculture & Markets – Bureau of Weights & Measures, the accuracy and proper operation of commercially used weighing and measuring devices, the accuracy of labeled-by-weight packed in store commodities, and the quality of gasoline and diesel fuel.

2009 OBJECTIVES

- Continue participation in the state's octane testing program
- Continue to investigate and resolve all complaints in a timely manner
- Perform annual safety training review
- Insure that all inspections required by law are done on a timely basis

36 0016 AUDIT AND CONTROL/Weights and Measures

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Director of Weights & Measures	21 Admin	1	1	1	1	1
Weights & Measures Inspector	15 CSEA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Total Full-Time Positions		3	3	3	3	3
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		3	3	3	3	3

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:36 AUDIT AND CONTROL
DIVISION :20 WEIGHTS AND MEASURES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0070	FEES FOR SERVICES	58,714	55,000	51,488	55,000	55,000	55,000
CHARACTER 02	SUBTOTAL	58,714	55,000	51,488	55,000	55,000	55,000
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			1,969			
CHARACTER 07	SUBTOTAL			1,969			
TYPE R	SUBTOTAL	58,714	55,000	53,457	55,000	55,000	55,000
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	135,443	141,271	100,532	146,257	146,257	146,257
1600	SALARIES TEMPORARY	2,391	4,025	263	4,135	4,135	4,135
CHARACTER 10	SUBTOTAL	137,834	145,296	100,795	150,392	150,392	150,392
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	62	100	69	100	100	100
4319	OFFICE SUPPLIES	150	300		300	300	300
4347	GAS OIL GREASE AND DIESEL FUEL		500		500	500	500
4349	MISC OPERATIONAL SUPPLIES	1,267	1,005	878	1,005	1,005	1,005
4356	UNIFORMS	150	1,500	86	1,500	1,500	1,500
4358	SAFETY SUPPLIES	283		80			
4418	DUES AND MEMBERSHIPS	704	265	69	265	265	265
4449	OTHER OPERATIONAL EXPENSES	-8,600		-4,071			
4462	TRAVEL HOTEL AND MEALS	1,675	750	393	750	750	750
4463	EDUCATION AND TRAINING	175	1,250	114	1,250	1,250	1,250
4901	DAY TRIP MEAL REIMBURSEMENT			32			
CHARACTER 40	SUBTOTAL	-4,134	5,670	-2,350	5,670	5,670	5,670

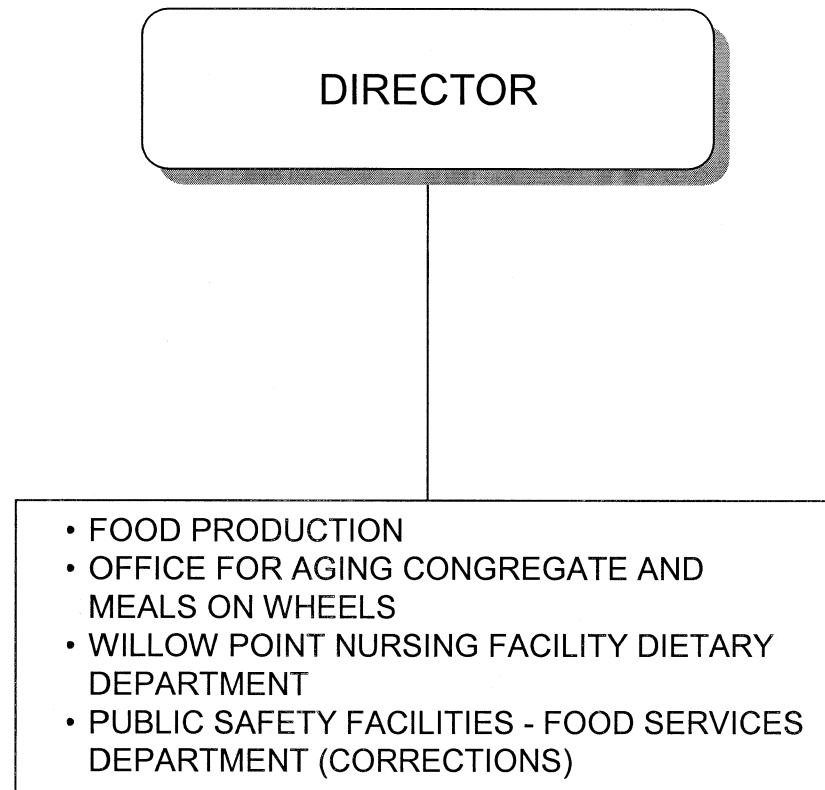
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:36 AUDIT AND CONTROL
DIVISION :20 WEIGHTS AND MEASURES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	63	48	48	41	41	41
4615	GASOLINE CHARGEBACK	2,641	2,880	1,888	4,625	4,625	4,625
4616	FLEET SERVICE CHARGEBACK	8,886	4,414	4,414	4,479	4,479	4,479
4626	TRANSPORTATION SERVICES CHARGEBACKS	1,497	6,535	6,535			
CHARACTER 41	SUBTOTAL	13,087	13,877	12,885	9,145	9,145	9,145
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	12,586	14,214	9,077	15,792	15,792	15,792
8030	SOCIAL SECURITY	10,179	11,116	7,377	11,504	11,504	11,504
8050	LIFE INSURANCE	58	72	43	72	72	72
8060	HEALTH INSURANCE	45,822	49,202	34,766	25,947	25,947	25,947
8062	RETIREE HEALTH INSURANCE				28,105	28,105	28,105
8063	DISABILITY INSURANCE	258	240	188	240	240	240
CHARACTER 80	SUBTOTAL	68,903	74,844	51,451	81,660	81,660	81,660
TYPE X	SUBTOTAL	215,690	239,687	162,781	246,867	246,867	246,867
DIVISION 20	SUBTOTAL	-156,976	-184,687	-109,324	-191,867	-191,867	-191,867
DEPARTMENT 36	SUBTOTAL	-2,449,341	-2,655,221	-1,365,009	-2,398,174	-2,398,174	-2,398,174

CENTRAL FOOD AND NUTRITION SERVICES



CENTRAL FOOD & NUTRITION SERVICES – 23 (Fund 251)

MISSION STATEMENT

Central Food and Nutrition Services provides food management and production services within applicable codes and regulations to County operated facilities and programs.

DESCRIPTION

The Central Food's Administrative Offices and the Central Production Facility are located at 2001 East Main Street in Endicott. The facility was opened June 1988 and expanded and renovated in 1995. State-of-the-art cook-chill and conventional food production methods are utilized. In 2009, it is anticipated 1,288,954 meals will be prepared and served by Central Foods.

2009 OBJECTIVES

- Continue to refine and maximize the Cook-Chill food production system to reduce costs and assure high level of user acceptance for Office for Aging, Willow Point Nursing Facility and the Public Safety Facility.
- Continue to work with the Office for the Aging staff to develop menus and recipes to meet the changing needs of the clients, as well as to establish new programs and expand existing programs to adapt to the changing needs of the clients.
- Continue to work with the Willow Point Nursing Facility staff and administration to meet the changing needs of the residents for meals, snacks, special functions and hydration status, while monitoring the cost of these programs
- Continue to work with the Sheriff's Department, the Corrections Administration and the Medical staff to meet the nutritional needs of the inmates within the established guidelines.
- Refine the use of the CBord software system to improve the efficiency of production, inventory and purchasing procedures.

2009 BUDGET HIGHLIGHTS

- Estimated food expense has increased an average of 4% over the last year due to increased gas prices
- Looking at ways to streamline the food production and review menus to cut costs with the increasing gas prices.

23 0045 EXECUTIVE/Central Food & Nutrition Services

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Director of Central Food & Nutrition Service	24 Admin	1	1	1	1	1
Sr. Food Service Director*	21 Admin	1	1	1	1	1
Food Service Director (40)	20 BAPA	1	1	1	1	1
Dietitian (40)	19 BAPA	2	2	2	2	2
Senior Food Service Manager	18 BAPA	0	1	1	1	1
Food Service Manager*	14 BAPA	3	3	3	3	3
Principal Account Clerk	13 CSEA	1	1	1	1	1
Assistant Food Service Manager	10 CSEA	0	0	1	1	1
Stores Clerk	10 CSEA	2	2	1	1	1
Senior Food Service Helper	9 CSEA	3	3	3	3	3
Cook	8 CSEA	3	3	3	3	3
Assistant Cook	7 CSEA	2	2	2	2	2
Food Service Helper	5 CSEA	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
Total Full-Time Positions		24	25	25	25	25
<u>PART TIME</u>						
Delivery Driver	10 CSEA	6	6	6	6	6
Senior Account Clerk	9 CSEA	1	0	0	0	0
Food Service Helper	5 CSEA	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>
Total Part-Time Positions		22	21	21	21	21
TOTAL POSITIONS		46	46	46	46	46

* One position unfunded in the current budget

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :251 CENTRAL FOODS OPERATING
DEPARTMENT:23 COUNTY EXECUTIVE
DIVISION :02 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	253					
CHARACTER 06	SUBTOTAL	253					
CHARACTER :07	MISC/INTERFUND REVENUES						
0227	TRANSFER FROM GENERAL FUND	18,000					
CHARACTER 07	SUBTOTAL	18,000					
TYPE R	SUBTOTAL	18,253					
DIVISION 02	SUBTOTAL	18,253					

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :251 CENTRAL FOODS OPERATING
DEPARTMENT:23 COUNTY EXECUTIVE
DIVISION :03 CENTRAL FOODS AND NUTRITION SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0531	CHARGES FOR FOOD SERVICE	4,142,855	4,333,840	1,758,884	4,567,322	4,577,402	4,577,402
CHARACTER 02	SUBTOTAL	4,142,855	4,333,840	1,758,884	4,567,322	4,577,402	4,577,402
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	2,099	1,000	286	1,000	1,000	1,000
CHARACTER 03	SUBTOTAL	2,099	1,000	286	1,000	1,000	1,000
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	343		767			
0217	PREMIUM & ACCRUED INT ON OBLIGATION	2,646		8,125			
0229	TRANSFER FROM INSURANCE RESERVE	1,569					
0233	EARNINGS ON TEMPORARY INVESTMENTS	30,597					
CHARACTER 07	SUBTOTAL	35,155		8,892			
TYPE R	SUBTOTAL	4,180,109	4,334,840	1,768,062	4,568,322	4,578,402	4,578,402
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	706,587	789,507	479,087	832,327	832,327	832,327
1500	SALARIES PART-TIME	357,467	348,648	244,450	375,480	362,594	362,594
1600	SALARIES TEMPORARY	84,679	28,803	32,187	43,750	43,750	43,750
1700	SALARIES OVERTIME	12,761	13,521	6,546	14,869	14,869	14,869
1910	OUT OF TITLE PAY	1,185		2,867			
1940	OTHER PERSONNEL SERVICES	4,525	5,400	5,125	5,200	5,200	5,200
CHARACTER 10	SUBTOTAL	1,167,204	1,185,879	770,262	1,271,626	1,258,740	1,258,740

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :251 CENTRAL FOODS OPERATING
DEPARTMENT:23 COUNTY EXECUTIVE
DIVISION :03 CENTRAL FOODS AND NUTRITION SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS			435	500	500	500
4319	OFFICE SUPPLIES	7,176	4,400	1,207	4,400	4,400	4,400
4323	BLDG MAINTENANCE SUPPLIES	811	2,000	1,364	1,500	1,500	1,500
4326	FUEL AND HEATING SUPPLIES	48,082	47,256	28,249	58,599	58,599	58,599
4329	BLDG AND GROUNDS SUPPLIES		1,000	48	800	800	800
4331	FOOD AND BEVERAGES	1,865,878	1,801,260	1,275,260	1,886,362	1,889,162	1,889,162
4332	KITCHEN AND DINING ROOM SUPPLIES	248,042	283,918	160,850	278,705	278,705	278,705
4347	GAS OIL GREASE AND DIESEL FUEL	7					
4349	MISC OPERATIONAL SUPPLIES	27,415	43,500	22,802	46,500	46,500	46,500
4358	SAFETY SUPPLIES	4,298	5,160	2,445	5,160	5,160	5,160
4359	COMPUTER SOFTWARE AND SUPPLIES	130					
4411	POSTAGE AND FREIGHT	6					
4418	DUES AND MEMBERSHIPS			200			
4419	GENERAL OFFICE EXPENSES	30	30	30	30	30	30
4425	WATER AND SEWAGE CHARGES	3,015	3,600	2,179	3,600	3,600	3,600
4426	HEATING AND AIR COND PLANT EXP		2,000		2,000	2,000	2,000
4427	ELECTRIC CURRENT	57,988	61,800	50,670	71,076	71,076	71,076
4429	BUILDING AND GROUNDS EXPENSES	68,192	48,621	28,757	48,724	48,724	48,724
4431	KITCHEN & DINING ROOM EXPENSES	43,445	30,000	16,092	43,497	40,017	40,017
4432	LAUNDRY AND DRY CLEANING EXPENSES	3,930	5,616	1,984	4,920	4,920	4,920
4439	OTHER INSTITUTIONAL EXPENSES	26					
4441	MOTOR EQUIP REPAIRS AND MAINT	2,308	1,880	1,313	1,880	1,880	1,880
4448	ADVERTISING AND PROMOTION EXPENSES	510	1,000		500	500	500
4449	OTHER OPERATIONAL EXPENSES	75	1,000		1,000	500	500
4461	MILEAGE AND PARKING-LOCAL	10		37			
4462	TRAVEL HOTEL AND MEALS	48	300		300	300	300
4463	EDUCATION AND TRAINING	318	1,300	551	1,000	1,000	1,000
4513	SOFTWARE MAINTENANCE	10,106	10,430	10,430	10,722	10,722	10,722
4516	HARDWARE RENTAL	5					
4518	COPYING MACHINE RENTALS	1,659	2,856	2,136	2,856	2,856	2,856
4523	INSURANCE CLAIMS	1,569					
4741	DIETARY SERVICES	6,812	7,691	5,014	7,823	7,823	7,823
4768	LOSS ON DISPOSITION OF ASSETS	7,278					
CHARACTER 40	SUBTOTAL	2,409,169	2,366,618	1,612,053	2,482,454	2,481,274	2,481,274

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :251 CENTRAL FOODS OPERATING
DEPARTMENT:23 COUNTY EXECUTIVE
DIVISION :03 CENTRAL FOODS AND NUTRITION SERVICES

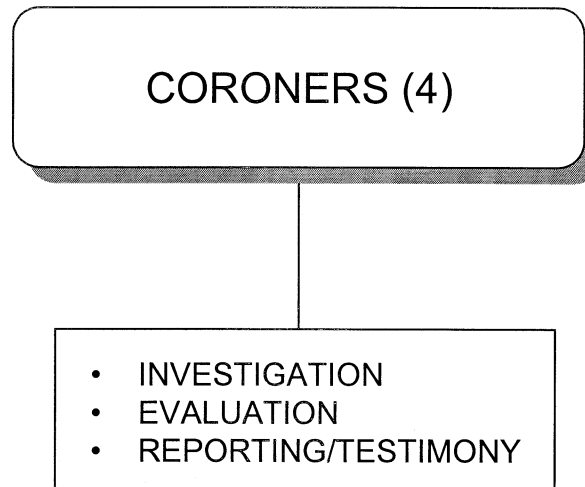
SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	50,000	82,000		82,000	82,000	82,000
4602	INSURANCE PREMIUM CHARGEBACK	1,303	1,259	1,259	1,053	1,053	1,053
4610	PERSONAL SERVICES CHARGEBACKS	1,795		17			
4614	OTHER CHARGEBACK EXPENSES		246		1,044	1,044	1,044
4615	GASOLINE CHARGEBACK	16,237	15,168	14,563	35,562	35,562	35,562
4616	FLEET SERVICE CHARGEBACK	17,585	17,160	17,658	18,920	18,920	18,920
4619	BUILDING SERVICE CHARGEBACK	15,392	12,000	2,489	10,000	10,000	10,000
4626	TRANSPORTATION SERVICES CHARGEBACKS	6,312	7,181	7,181			
CHARACTER 41	SUBTOTAL	108,624	135,014	43,167	148,579	148,579	148,579
CHARACTER :42	DEPRECIATION						
4801	DEPRECIATION - BUILDINGS	58,140					
4805	DEPRECIATION - MACHINERY & EQUIP	46,110					
CHARACTER 42	SUBTOTAL	104,250					
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6000	PRINCIPAL ON SERIAL BONDS		11,395		11,896	11,896	11,896
6001	PRINCIPAL ON BANS		85,193		78,943	78,943	78,943
CHARACTER 60	SUBTOTAL		96,588		90,839	90,839	90,839

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :251 CENTRAL FOODS OPERATING
DEPARTMENT:23 COUNTY EXECUTIVE
DIVISION :03 CENTRAL FOODS AND NUTRITION SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7000	INTEREST ON SERIAL BONDS		5,085	1,526	4,663	4,663	4,663
7001	INTEREST ON BANS		30,990	9,144	18,361	18,361	18,361
7005	INTEREST ON CAPITAL LEASE	212					
		-----	-----	-----	-----	-----	-----
CHARACTER 70 SUBTOTAL		212	36,075	10,670	23,024	23,024	23,024
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	100,654	90,980	72,431	111,040	111,040	111,040
8030	SOCIAL SECURITY	86,486	91,034	55,969	97,295	97,295	97,295
8040	WORKERS COMPENSATION	38,162	25,442	25,442	22,428	22,428	22,428
8041	WORKERS COMP LT LIABILITY	78,723					
8050	LIFE INSURANCE	734	1,032	530	1,056	1,056	1,056
8060	HEALTH INSURANCE	217,434	269,468	188,010	270,051	270,051	270,051
8062	RETIREE HEALTH INSURANCE				44,790	44,790	44,790
8063	DISABILITY INSURANCE	4,057	4,320	2,763	4,440	4,440	4,440
8070	UNEMPLOYMENT INSURANCE	1,733		6,153		500	500
		-----	-----	-----	-----	-----	-----
CHARACTER 80 SUBTOTAL		527,983	482,276	351,298	551,100	551,600	551,600
TYPE X SUBTOTAL		4,317,442	4,302,450	2,787,450	4,567,622	4,554,056	4,554,056
		-----	-----	-----	-----	-----	-----
DIVISION 03 SUBTOTAL		-137,333	32,390	-1,019,388	700	24,346	24,346
		-----	-----	-----	-----	-----	-----
DEPARTMENT 23 SUBTOTAL		-119,080	32,390	-1,019,388	700	24,346	24,346
		-----	-----	-----	-----	-----	-----
SUBFUND 251 SUBTOTAL		-119,080	32,390	-1,019,388	700	24,346	24,346

CORONERS



CORONERS - 25
MISSION STATEMENT

To investigate unattended deaths, suspected homicide, suicide, medical misadventure or disease of public health significance.

DESCRIPTION

This department is responsible for the investigation, recovery and transportation of the bodies of deceased in Broome County to the morgue. This includes all deaths caused by violence or unlawful acts, unusual or unexplained death, death in a public institution other than a hospital or nursing home, and death unattended by a doctor. Pathologists are contracted to perform the autopsies. The Coroners are duly licensed physicians and provide court testimony concerning the results of their investigations.

Routine administration is done by the Law Department.

2009 OBJECTIVES

- Maintain current levels of service.

25 0001 Coroner

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Total Full-Time Positions		0	0	0	0	0
<u>PART TIME</u>						
Coroner	NA	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
Total Part-Time Positions		4	4	4	4	4
TOTAL POSITIONS		4	4	4	4	4

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:25 MEDICAL EXAMINERS AND CORONERS

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1500	SALARIES PART-TIME	112,418	112,000	80,456	112,000	112,000	112,000
CHARACTER 10	SUBTOTAL	112,418	112,000	80,456	112,000	112,000	112,000
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4418	DUES AND MEMBERSHIPS	200	100		100	100	100
4453	TRANSPORTATION SERVICES	29,555	30,000	22,003	31,000	31,000	31,000
4462	TRAVEL HOTEL AND MEALS	1,773	2,000	758	2,000	2,000	2,000
4463	EDUCATION AND TRAINING	340	2,000	370	2,000	2,000	2,000
4707	MEDICAL AND HOSPITAL SERVICES	204,472	175,000	140,687	177,000	177,000	177,000
CHARACTER 40	SUBTOTAL	236,340	209,100	163,818	212,100	212,100	212,100
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	10,489	5,886	7,264	5,886	5,886	5,886
8030	SOCIAL SECURITY	8,600	8,568	6,155	8,568	8,568	8,568
8040	WORKERS COMPENSATION	939	826	826	866	866	866
8050	LIFE INSURANCE		96		96	96	96
CHARACTER 80	SUBTOTAL	20,028	15,376	14,245	15,416	15,416	15,416
TYPE X	SUBTOTAL	368,786	336,476	258,519	339,516	339,516	339,516
DEPARTMENT 25	SUBTOTAL	-368,786	-336,476	-258,519	-339,516	-339,516	-339,516

ELECTIONS

ELECTION COMMISSIONERS (2)

DEPUTY COMMISSIONERS (2)

- Voter Registration
- Elections
 - Primaries
 - General
- File Maintenance
- Redistricting - Annual
- Reapportionment - Decennial

ELECTIONS - 41

MISSION STATEMENT

To insure that all eligible County citizens are offered an opportunity to register and vote; to maintain a complete and accurate voter file of all the registered voters in the Broome County; to insure that the integrity of the balloting process is maintained throughout Broome County; to enforce all provisions of the New York State Election Law. To institute all Federal and State HAVA guidelines.

DESCRIPTION

The Board of Elections is responsible for the honest and efficient operation of all National, State, County, City, Town and Village elections in Broome County. The Board is established pursuant to Section 3-200 of the New York State Election Law.

2009 OBJECTIVES

To replace lever machines that have been a fixture in Broome County for decades with the new BMD. We will continue to work with New York State Board of Elections to become 100% HAVA compliant.

2009 BUDGET HIGHLIGHTS

There will be increased costs in labor due to training of Inspectors and the general public. Storage of all machines in a central location is a first for Broome County.

41 0001 ELECTIONS

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Deputy Commissioner of Elections	C Admin	2	2	2	2	2
Election Auditor	14 CSEA	1	1	0	1	1
Election Data Specialist	14 CSEA	2	2	0	2	2
Election Registrar	14 CSEA	1	1	0	1	1
Election Auditor	16 CSEA	0	0	1	0	0
Election Data Specialist	16 CSEA	0	0	2	0	0
Election Registrar	16 CSEA	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>
Total Full-Time Positions		6	6	6	6	6
<u>PART TIME</u>						
Commissioner of Elections	NA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Total Part-Time Positions		2	2	2	2	2
TOTAL POSITIONS		8	8	8	8	8

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:41 ELECTIONS

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0161	CHARGES FOR SERVICES		253,940	253,940	270,314	270,314	270,314
CHARACTER 02	SUBTOTAL		253,940	253,940	270,314	270,314	270,314
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0210	MINOR SALES - ELECTIONS	1,841	2,500	734	1,000	1,000	1,000
CHARACTER 06	SUBTOTAL	1,841	2,500	734	1,000	1,000	1,000
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	25		50			
0229	TRANSFER FROM INSURANCE RESERVE	1,551		284			
CHARACTER 07	SUBTOTAL	1,576		334			
TYPE R	SUBTOTAL	3,417	256,440	255,008	271,314	271,314	271,314
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	251,639	268,706	190,110	288,853	274,263	274,263
1500	SALARIES PART-TIME	14,368	15,000	10,878	25,000	15,000	15,000
1600	SALARIES TEMPORARY	70,878	80,800	75,975	151,750	128,800	128,800
1700	SALARIES OVERTIME	4,920	10,400	19,916	17,490	17,490	17,490
CHARACTER 10	SUBTOTAL	341,805	374,906	296,879	483,093	435,553	435,553

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:41 ELECTIONS

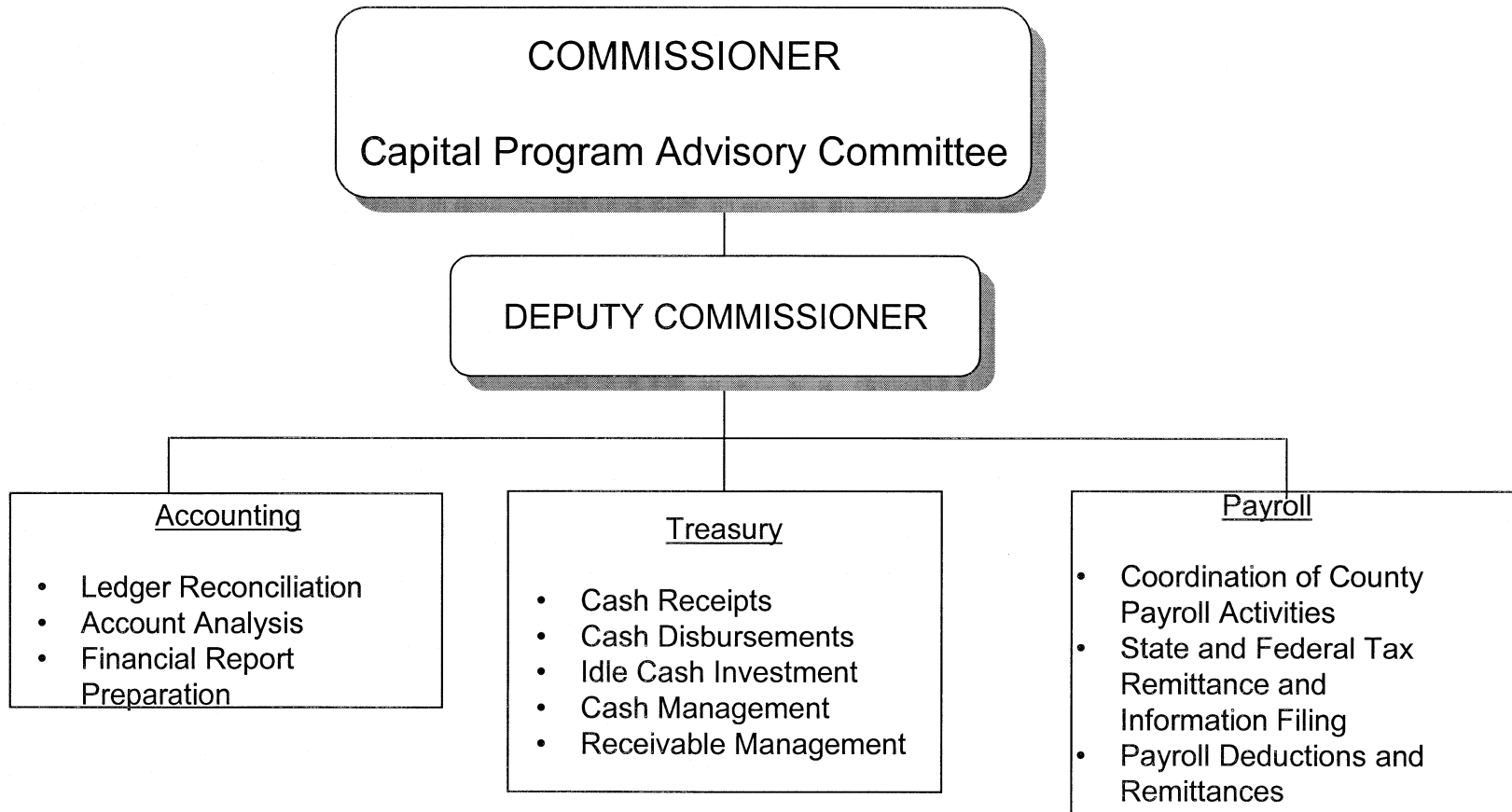
SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	334	2,000	149	2,000	500	500
4318	DUPLICATING AND PRINTING RM SUPPLIE	78,039	130,000	49,259	323,590	196,040	196,040
4319	OFFICE SUPPLIES	7,756	12,000	11,440	12,000	8,000	8,000
4349	MISC OPERATIONAL SUPPLIES		1,500		1,500		
4359	COMPUTER SOFTWARE AND SUPPLIES	70,257	6,500	9,029	1,500	1,500	1,500
4411	POSTAGE AND FREIGHT	22,095	26,000	29,385	26,000	26,000	26,000
4418	DUES AND MEMBERSHIPS	140	110		210	210	210
4419	GENERAL OFFICE EXPENSES	4,789	5,000		5,000	5,000	5,000
4422	BUILDING AND LAND RENTAL				51,495	51,495	51,495
4448	ADVERTISING AND PROMOTION EXPENSES	6,689	12,000	3,706	20,000	15,000	15,000
4449	OTHER OPERATIONAL EXPENSES	270,183	407,900	205,362	337,880	274,431	274,431
4461	MILEAGE AND PARKING-LOCAL	3,550	1,500	3,647	1,500	1,500	1,500
4462	TRAVEL HOTEL AND MEALS	1,200	1,500	1,274	2,000	1,500	1,500
4463	EDUCATION AND TRAINING	30	500	30	500	500	500
4513	SOFTWARE MAINTENANCE	27,846	28,000	42,450	55,426	55,426	55,426
4518	COPYING MACHINE RENTALS	1,854	1,980	1,705	1,980	1,980	1,980
4523	INSURANCE CLAIMS	1,551		284			
4747	OTHER FEES FOR SERVICES	14,605	14,610				
CHARACTER 40 SUBTOTAL		510,918	651,100	357,720	842,581	639,082	639,082
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	239	154	222	1,981	1,981	1,981
CHARACTER 41 SUBTOTAL		239	154	222	1,981	1,981	1,981

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:41 ELECTIONS

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	25,162	22,356	19,913	31,424	31,424	31,424
8030	SOCIAL SECURITY	25,270	22,645	22,026	34,445	34,445	34,445
8040	WORKERS COMPENSATION	2,812	5,106	3,926	5,929	5,929	5,929
8050	LIFE INSURANCE	166	192	130	192	192	192
8060	HEALTH INSURANCE	116,371	115,518	84,675	58,388	58,388	58,388
8062	RETIREE HEALTH INSURANCE				61,873	61,873	61,873
8063	DISABILITY INSURANCE	491	480	377	480	480	480
8070	UNEMPLOYMENT INSURANCE	2,497		2,411			
CHARACTER 80	SUBTOTAL	172,769	166,297	133,458	192,731	192,731	192,731
TYPE X	SUBTOTAL	1,025,731	1,192,457	788,279	1,520,386	1,269,347	1,269,347
DEPARTMENT 41	SUBTOTAL	-1,022,314	-936,017	-533,271	-1,249,072	-998,033	-998,033

FINANCE



FINANCE - 34

MISSION STATEMENT

The Department of Finance is established by Article V of the Broome County Charter. The Commissioner of Finance is Chief Fiscal Officer of the County. Accurate and complete accounting and reporting of County financial operations in conformance with current governmental Generally Accepted Accounting Principles is a core departmental function. The Commissioner of Finance is also the County Treasurer, receives County funds and invests idle cash to maximize return. The department coordinates the biweekly employee payroll process and prepares necessary State and Federal tax and employment information filings. Tax receivable account maintenance is a notable core responsibility.

DESCRIPTION

The Finance Department prepares the County's financial reports. The Comprehensive Annual Financial Report and the Annual Update Document required by the State Comptroller are prepared in accordance with Generally Accepted Accounting Principles. The department works extensively with external auditors and prepares revised reports as necessary.

The department performs data entry into the County's accounting system. This includes all accounting journal entries, voucher payments to vendors, encumbrances for goods and services provided by vendors, and budgetary transactions affecting County appropriations and estimated revenues.

The Town and County real property tax warrants and bills are prepared annually. Information needed for their preparation is gathered from various sources. Legislative resolutions are drafted and submitted for approval to the Broome County Legislature.

Certain agreements between local businesses and the Broome County Industrial Development Agency require Payments in Lieu of taxes by the businesses. The Finance Department computes charges based on these agreements and prepares billings.

Town tax collectors' warrants expire in April and school and village warrants expire in November. Upon expiration of the warrants, the County becomes the receiver of taxes. Amounts of unpaid school and village taxes are returned annually to the County. These amounts are remitted to the school districts and villages the following April.

A property tax receivable database is maintained and reconciled to the County's general ledger. The annual tax sale, foreclosure and auction are recorded by this department.

The department also receives and records State and Federal reimbursement for grant-in-aid and capital programs, departmental income transmittals, sales tax transmittals, mortgage tax transmittals, and proceeds from the issuance of debt.

Sales tax is received from New York State and distributed to local municipalities quarterly. Mortgage tax is received from the Office of the County Clerk and distributed to local municipalities semi-annually. Mortgage tax reports are completed and filed with New York State.

Debt is issued by the Finance Department based on cash needs for County capital programs. An Offering Statement is prepared and distributed in order to obtain the best interest rate. Computations to determine arbitrage earnings are performed and mandatory filings are completed and submitted to the federal government.

Occupancy tax forms are mailed quarterly pursuant to Local Occupancy Tax Law. Receipts are made and delinquencies are pursued with the assistance of the County Attorney's Office.

The Finance Department maintains County bank accounts using a pooled cash approach to cash management. Certain accounts are legally required to be segregated. The amount of cash which is not invested is minimized. Earnings are maximized within legally restricted investment alternatives.

The department coordinates the County's payroll function. This coordination includes various reconciliations and computer system software maintenance.

While many revenue accounts presented in the department's budget require various levels of administrative activities, only Administrative Fees (revenue subobject 0012) and Commissioner of Finance Fees (revenue subobject 0013) directly underwrite the department's activities.

The Commissioner is also the Secretary/Treasurer of the Broome Tobacco Asset Corporation, maintaining the financial records and preparing the Corporation's financial reports.

2009 OBJECTIVES

- Preparation of the County's Comprehensive Annual Financial Report, Federally required Single Audit Report and Landfill Financial Assurance Plan.
- Preparation of the annual State Comptroller Financial report.
- Maintenance of the financial records and reports of the Broome Tobacco Asset Corporation.
- Continued training and cross-training of financial personnel both internal and external to the Finance department.
- Continue review and documentation of processes.
- Issuance of debt as necessary, emphasis on capital project management. This will likely be a serial bond issuance in 2009.
- A new payroll system will be initiated on January 1, 2009
- Implementation of a new accounting system will begin the early part of next year and be completed for a January 2010 implementation.

2009 BUDGET HIGHLIGHTS

- A copier lease replaces a copier at least twenty years old.
- Interest revenue reflects deteriorating interest rates.

34 0000 FINANCE

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Commissioner of Finance	J Admin	1	1	1	1	1
Deputy Commissioner of Finance	F Admin	1	1	1	1	1
Treasury Manager (40)	23 BAPA	1	1	1	1	1
Senior Financial Analyst (40)	21 BAPA	1	1	1	1	1
Treasury Associate (40)	19 BAPA	1	1	1	1	1
Payroll Supervisor (40)	19 CSEA	1	1	1	1	1
Financial Analyst (40)	19 CSEA	1	1	1	1	1
Accountant County(40)	16 CSEA	1	1	1	1	1
Treasury Clerk (40)	14 CSEA	3	3	3	3	3
Data Entry Machine Operator (40)	8 CSEA	1	1	1	1	1
Account Clerk (40)	7 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		13	13	13	13	13
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		13	13	13	13	13

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:34 FINANCE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :01	TAX ITEMS						
0001	REAL PROPERTY TAXES	51,851,280	57,865,319	58,978,460		60,527,358	60,340,186
0003	PAYMENT IN LIEU OF TAXES	1,606,924	1,700,000	596,961	700,000	700,000	700,000
0004	INTEREST & PENAL-REAL PROP TAX	2,543,008	2,050,000	2,224,511	2,300,000	2,300,000	2,300,000
0005	SALES AND USE TAX	67,269,864	68,993,619	42,729,771	74,189,900	74,189,900	74,189,900
		-----	-----	-----	-----	-----	-----
CHARACTER 01	SUBTOTAL	123,271,076	130,608,938	104,529,703	77,189,900	137,717,258	137,530,086
CHARACTER :02	DEPARTMENTAL INCOME						
0012	PUBLIC ADMINISTRATOR FEES	17,611	2,000	6,473	2,500	2,500	2,500
0013	COMMISSIONER OF FINANCE	31,213	62,000	36,083	70,000	70,000	70,000
0014	CHGS FOR TAX ADV/REDEMPTION EXP	-7					
0015	CLERK FEES			-1			
0027	MISCELLANEOUS	279		54	5,000,000	5,000,000	5,000,000
0179	COMMUNITY COLLEGE CAPITAL COSTS	345,597	340,000	349,203	340,000	340,000	340,000
0527	FINANCE DEPT CHARGEBACKS	1,945					
0907	TAX COLLECTION FEES	5,990					
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	402,628	404,000	391,812	5,412,500	5,412,500	5,412,500
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	975,930	1,600,000	236,888	800,000	800,000	800,000
		-----	-----	-----	-----	-----	-----
CHARACTER 03	SUBTOTAL	975,930	1,600,000	236,888	800,000	800,000	800,000

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:34 FINANCE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :05	FINES AND FORFEITURES						
0202	FINES & FORFEITED BAIL	77					
0808	HANDICAPPED PARKING SURCHARGE	1,500					
		-----	-----	-----	-----	-----	-----
CHARACTER 05	SUBTOTAL	1,577					
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	3,477		2,345			
0217	PREMIUM & ACCRUED INT ON OBLIGATION	17,208		108,311			
0219	OTB - DISTRIBUTED EARNINGS	681,100	900,000	456,061	600,000	600,000	600,000
0226	TRANSFER FROM RESERVE FUND	1,577,993					
0233	EARNINGS ON TEMPORARY INVESTMENTS			9,392			
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	2,279,778	900,000	576,109	600,000	600,000	600,000
CHARACTER :08	STATE AID						
0460	OTHER STATE AID	134,751					
		-----	-----	-----	-----	-----	-----
CHARACTER 08	SUBTOTAL	134,751					
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	127,065,740	133,512,938	105,734,512	84,002,400	144,529,758	144,342,586

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:34 FINANCE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	620,192	644,405	455,212	664,090	664,090	664,090
CHARACTER 10	SUBTOTAL	620,192	644,405	455,212	664,090	664,090	664,090
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	1,463	1,080	1,057	1,295	1,295	1,295
4319	OFFICE SUPPLIES	6,566	4,267	3,311	4,500	4,500	4,500
4411	POSTAGE AND FREIGHT	112	270	314	270	270	270
4418	DUES AND MEMBERSHIPS	870	1,020	900	1,020	1,020	1,020
4419	GENERAL OFFICE EXPENSES	1,243	1,200	1,051	1,200	1,200	1,200
4462	TRAVEL HOTEL AND MEALS	26	400	8	400	400	400
4463	EDUCATION AND TRAINING		400		400	400	400
4518	COPYING MACHINE RENTALS				3,020	3,020	3,020
4725	OTHER FINANCIAL SERVICES	31					
4736	LEGAL CHARGES AND FEES		300	38	300	300	300
4747	OTHER FEES FOR SERVICES	15					
4764	CASH SHORT AND OVER			-18			
CHARACTER 40	SUBTOTAL	10,326	8,937	6,661	12,405	12,405	12,405
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	576	261	261	219	219	219
CHARACTER 41	SUBTOTAL	576	261	261	219	219	219

REPORT:BP032

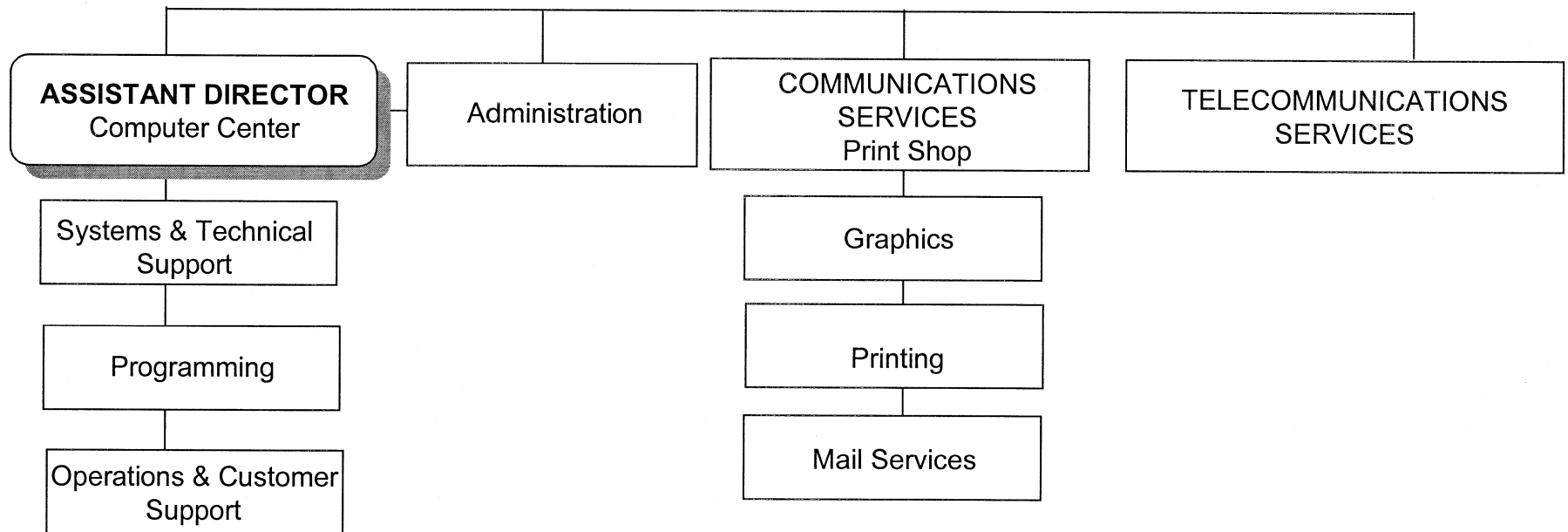
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:34 FINANCE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	57,687	63,152	41,111	69,729	69,729	69,729
8030	SOCIAL SECURITY	45,988	49,298	33,681	50,802	50,802	50,802
8040	WORKERS COMPENSATION	4,942	4,728	4,728	4,870	4,870	4,870
8050	LIFE INSURANCE	250	312	184	312	312	312
8060	HEALTH INSURANCE	143,463	154,682	105,885	109,309	109,309	109,309
8062	RETIREE HEALTH INSURANCE				60,592	60,592	60,592
8063	DISABILITY INSURANCE	1,032	960	739	960	960	960
CHARACTER 80	SUBTOTAL	253,362	273,132	186,328	296,574	296,574	296,574
TYPE X	SUBTOTAL	884,456	926,735	648,462	973,288	973,288	973,288
DEPARTMENT 34	SUBTOTAL	126,181,284	132,586,203	105,086,050	83,029,112	143,556,470	143,369,298

INFORMATION TECHNOLOGY

DIRECTOR
INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY - 37

MISSION STATEMENT

To deliver Information Technology, Telecommunications, Printing, Graphic and Mail Services to all county departments, designated agencies, and various non-profit organizations in a cost-effective, efficient and professional manner.

DESCRIPTION

The Division of Information Technology is comprised of three main sections Information Services (the Computer Center), Communications Services (printing, graphics and mail services areas), and Telecommunication Services (phones and voice services).

Information Services:

The Computer Center is comprised of four groups: Administration, Operations & Customer Support, Systems and Technical Support and Programming.

Administration provides overall direction and general administrative, budget related processes and clerical support for the entire division.

Operations & Customer Support staff provide 24 hour/7 days a week support for all mainframe and mini computer systems and are also on-call, for the Public Safety departments, at all times. Also, Operations is responsible for daily and weekly back up of all computer data, printing/bursting/distribution of paychecks, department reports, forms, processing of "Freedom of Information" requests and all county-wide tax bills.

The **Systems and Technical Support** staff supports all of the computer systems, networks and equipment county-wide. Resolves problems, researches new technology, installs new mainframe, AS/400, PC LAN and PC programs. Prepares

specifications for all computer equipment and software, orders-receives-tests-installs new computers. The staff also plans all enhancements in equipment, networks and programs, as well as assist the Operations and Programming staff with related matters.

The **Programming** staff maintains all the necessary programs involved in the payroll, financial and database systems, develops computer programs, performs problem resolution, conducts feasibility studies, researches new solutions and software packages, develops user documentation and training materials for new programs.

Communication Services:

This division is responsible for providing services such as Graphics Technician/design, offset printing, color and black/white photocopying and mail services to all county departments, designated agencies, non-profit organizations, schools and local governments.

Telecommunication Services:

This division is responsible for the design, development, implementation and maintenance of Broome County's voice network. Administer and manage the associated contracts, vendors, internal and external billing, as well as end-user education and training. Also, takes care of the ordering and billing for the data communication lines in the County.

INFORMATION TECHNOLOGY – 37

2009 OBJECTIVES

- Provide current technology to the County so that the departments in the County can function more efficiently, communicate effectively with one another, provide better services to their customers within the community, and meet their reporting requirements to the State and Federal Governments.
- Implement a new HR/Payroll System and begin work on the new Financial System for implementation in 2010.
- Provide maintenance and support for all computer applications used by various County departments.
- Support countywide enterprise network environment that provides applications, e-mail, information sharing, data backup and security.
- Continue replacing outdated PC's, servers and network equipment
- Ensure all PC's will be capable of operating with our new standards and have the capacity to support each employee in their job.
- Provide Internet access to all employees that have that requirement.
- Provide the County with capabilities to update their own content on the County website.
- Provide a County Intranet that gives county information to employees, a means to submit job requests and report problems to Information Technology.
- Continue responsiveness to departmental needs by meeting expanding demands for computerization.
- Continue to train the Information Technology staff so that they can support the newer technologies being implemented.
- Support network and computer systems for other local municipalities and agencies.
- Support Broome County and outside agencies for police mobile computing, centralized police records, traffic ticket

efficiencies, and police and emergency services

2009 BUDGET HIGHLIGHTS

- Increase in 1700 Overtime line for ERP Project

37 0007 INFORMATION TECHNOLOGY

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Chief Information Officer	J Admin	0	0	0	0	0
Director of Information Services	I Admin	1	1	1	1	1
Assistant Director of Information Technology	H Admin	1	1	1	1	1
Systems Analyst (40)	26 BAPA	2	2	2	2	2
Systems Programmer II (40)	26 BAPA	1	1	1	1	1
Applications Program Specialist (40)	24 BAPA	1	0	0	0	0
Data Base Analyst/Trainee (40)	24/22 BAPA	1	1	1	1	1
Computer Programmer Analyst (40)	23 BAPA	3	3	3	3	3
Computer User Services Coordinator (40)	23 BAPA	1	1	1	1	1
Systems Programmer I /Trainee (40)	23/21 BAPA	1	1	1	1	1
Network Specialist (40)	22 BAPA	2	2	2	2	2
Computer Operations Supervisor (40)	20 BAPA	1	1	1	1	1
Management Associate (40)	18 BAPA	1	1	1	1	1
Computer Programmer (40)	20 CSEA	1	0	0	0	0
Web Master/Web Master Trainee *	20/18 CSEA	1	1	1	1	1
Data Communications Technician (40)	18 CSEA	1	1	1	1	1
Computer Hardware Tech/Trainee (40)	16/14 CSEA	3	3	3	3	3
Senior Computer Hardware Technician (40)	18 CSEA	0	1	1	1	1
Senior Computer Operator (40)	16 CSEA	3	3	3	3	3
Customer Support Representative (40)	14 CSEA	1	1	1	1	1
Secretary (40)	13 CSEA	1	1	1	1	1
Total Full-Time Positions		27	26	26	26	26
PART TIME						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		27	26	26	26	26

* Unfunded in the current budget

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:37 INFORMATION TECHNOLOGY
DIVISION :01 INFORMATION SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS		3,400	5,300	6,140	6,140	6,140
0034	DATA PROCESSING SERVICES	1,049,816	1,142,486	321,285	1,200,034	1,200,034	1,200,034
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	1,049,816	1,145,886	326,585	1,206,174	1,206,174	1,206,174
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	35					
		-----	-----	-----	-----	-----	-----
CHARACTER 06	SUBTOTAL	35					
CHARACTER :07	MISC/INTERFUND REVENUES						
0229	TRANSFER FROM INSURANCE RESERVE	10,074					
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	10,074					
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	1,059,925	1,145,886	326,585	1,206,174	1,206,174	1,206,174
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	1,382,186	1,572,536	972,186	1,481,931	1,481,931	1,481,931
1600	SALARIES TEMPORARY	4,538	11,520	12,938	11,520	8,000	8,000
1700	SALARIES OVERTIME	353	2,320	370	16,720	8,000	8,000
1900	SALARIES SHIFT DIFFERENTIAL	1,818	200	50	266	266	266
1930	STAND-BY PAY	3,280	3,440	4,560	7,300	7,300	7,300
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	1,392,175	1,590,016	990,104	1,517,737	1,505,497	1,505,497

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:37 INFORMATION TECHNOLOGY
DIVISION :01 INFORMATION SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2850	COMPUTER EQUIPMENT	35,346					
CHARACTER 20	SUBTOTAL	35,346					
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	1,457	3,100	225	5,200	3,000	3,000
4319	OFFICE SUPPLIES	1,689	2,000	1,317	2,000	1,000	1,000
4321	DPW BLDG SERVICE SUPPLIES		325	67	325		
4349	MISC OPERATIONAL SUPPLIES	10,195	6,205	5,381	13,640	5,000	5,000
4359	COMPUTER SOFTWARE AND SUPPLIES	201,817	30,000	26,583	73,154	30,000	30,000
4389	COMPUTER CENTER SUPPLIES	26,487	40,000	20,759	34,028	34,028	34,028
4411	POSTAGE AND FREIGHT	1,203	457	143	395	395	395
4418	DUES AND MEMBERSHIPS	450	530		550	550	550
4419	GENERAL OFFICE EXPENSES		255	9	40	40	40
4448	ADVERTISING AND PROMOTION EXPENSES	1,403					
4449	OTHER OPERATIONAL EXPENSES	210		646	1,000	1,000	1,000
4461	MILEAGE AND PARKING-LOCAL	556	1,200	351	1,755	800	800
4462	TRAVEL HOTEL AND MEALS	265	1,500	3,010	3,856	1,000	1,000
4463	EDUCATION AND TRAINING	1,289	2,000	1,043	5,240	2,000	2,000
4513	SOFTWARE MAINTENANCE	346,313	417,987	376,993	366,098	366,098	366,098
4514	HARDWARE MAINTENANCE	56,701	116,760	81,595	128,689	128,689	128,689
4515	SOFTWARE RENTAL	27,519	26,500	29,733	69,860	69,860	69,860
4516	HARDWARE RENTAL	20,731	155,037	116,070	190,410	190,410	190,410
4520	PROPERTY LOSS	1,660					
4539	EMPLOYMENT GENERATING SERVICE	321					
4726	CONTRACTED DATA PROCESSING SERV	18,957	20,000	11,817	45,756	45,756	45,756
CHARACTER 40	SUBTOTAL	719,223	823,856	675,742	941,996	879,626	879,626

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:37 INFORMATION TECHNOLOGY
DIVISION :01 INFORMATION SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	3,429	5,509	5,509	9,442	9,442	9,442
4615	GASOLINE CHARGEBACK	778	786	563	2,086	2,086	2,086
4616	FLEET SERVICE CHARGEBACK	4,396	4,414	4,414	4,479	4,479	4,479
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	8,603	10,709	10,486	16,007	16,007	16,007
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	114,109					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	114,109					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	19,053					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	19,053					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	130,046	154,109	88,230	155,603	155,603	155,603
8030	SOCIAL SECURITY	103,142	120,299	73,508	113,368	113,368	113,368
8040	WORKERS COMPENSATION	4,133	20,615	20,615	10,242	10,242	10,242
8050	LIFE INSURANCE	464	648	339	600	600	600
8060	HEALTH INSURANCE	295,244	347,521	217,485	222,481	222,481	222,481
8062	RETIREE HEALTH INSURANCE				131,782	131,782	131,782
8063	DISABILITY INSURANCE	1,156	1,320	811	1,200	1,200	1,200
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	534,185	644,512	400,988	635,276	635,276	635,276

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:37 INFORMATION TECHNOLOGY
DIVISION :01 INFORMATION SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :90	TRANSFERS						
9004	TRANSFER TO CAPITAL FUND	20,000					
CHARACTER 90	SUBTOTAL	20,000					
TYPE X	SUBTOTAL	2,842,694	3,069,093	2,077,320	3,111,016	3,036,406	3,036,406
DIVISION 01	SUBTOTAL	-1,782,769	-1,923,207	-1,750,735	-1,904,842	-1,830,232	-1,830,232

Communications Services – 49

INFORMATION TECHNOLOGY – 37

MISSION STATEMENT

To deliver printing, graphic and mail services to all County departments and other designated agencies and various non-profit organizations in a cost-effective, efficient and professional manner.

DESCRIPTION

The Communications Services section provides a Graphic Technician, offset printing, color and black/white photocopying and mail services to all County departments, designated agencies, non-profit organizations, schools and various local governments.

2009 OBJECTIVES

- Continue to provide high quality, quick response service from the Print Shop, Graphic Services and Mailroom to County
- Departments, Non-profit agencies and local governments while saving them money.
- Search for new revenue outlets.

2009 BUDGET HIGHLIGHTS

- Negotiating new contracts for the 8 year old black and white copier and the color copier with the intent of replacing the old equipment with new updated equipment with as little impact to the budget as possible.
- Print Request Forms will be available on line for County Departments to fill out; saving money and time by eliminating the need for three part forms, improving the work flow process and reducing mistakes by having required fields in filling out the form.

- US Post Office anticipates another increase in postage for 2009 – this increase is reflected in our 2009 postage line.
- Working with Pitney Bowes and Real Property to implement bar coding of tax bills to save the County a substantial amount of money in tax mailings each year.

37 0049 INFORMATION TECHNOLOGY/Communication (Central) Services

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Graphic Technician (40)	20 CSEA	1	1	1	1	1
Senior Offset Duplicating Machine Operator (40)	12 CSEA	1	1	1	1	1
Offset Duplicating Machine Operator (40)	11 CSEA	3	3	3	3	3
Courier (40)	9 CSEA	2	2	2	2	2
Senior Account Clerk (40)	9 CSEA	1	1	1	1	1
Total Full-Time Positions		8	8	8	8	8
PART TIME						
Mail Clerk	6 CSEA	1	1	1	1	1
Total Part-Time Positions		1	1	1	1	1
TOTAL POSITIONS		9	9	9	9	9

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:37 INFORMATION TECHNOLOGY
DIVISION :02 COMMUNICATION SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	31,360	12,000	15,384	23,135	23,135	23,135
0036	CENTRAL SERVICES CHARGES	197,062	200,000	131,418	209,990	209,990	209,990
0046	TELEPHONE CHGS - OUTSIDE USERS	1,892					
0049	PRINTING CHARGEBACKS	101,558	104,097	63,443	96,863	96,863	96,863
0464	OTHER LOCAL GOVERNMENTS	86,870	87,000	59,415	100,742	100,742	100,742
0559	OTHER DEPARTMENTAL CHARGEBACK	4,587	6,982	2,463	4,291	4,291	4,291
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	423,329	410,079	272,123	435,021	435,021	435,021
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			12			
0229	TRANSFER FROM INSURANCE RESERVE			1,682			
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL			1,694			
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	423,329	410,079	273,817	435,021	435,021	435,021
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	284,670	296,020	208,773	305,737	305,737	305,737
1500	SALARIES PART-TIME	10,878	11,563	8,362	12,314	12,314	12,314
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	295,548	307,583	217,135	318,051	318,051	318,051

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:37 INFORMATION TECHNOLOGY
DIVISION :02 COMMUNICATION SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	499	500	500	500	500	500
4318	DUPLICATING AND PRINTING RM SUPPLIE	15,682	13,522	11,023	14,000	14,000	14,000
4319	OFFICE SUPPLIES	51,470	50,700	39,136	50,000	50,000	50,000
4359	COMPUTER SOFTWARE AND SUPPLIES		14,700		1,000	1,000	1,000
4411	POSTAGE AND FREIGHT	527,119	535,000	321,422	556,894	535,000	535,000
4412	TELEPHONE	110					
4419	GENERAL OFFICE EXPENSES	386	3,000	2,459	4,700	2,000	2,000
4449	OTHER OPERATIONAL EXPENSES	12					
4462	TRAVEL HOTEL AND MEALS		250		250		
4463	EDUCATION AND TRAINING		250		250		
4518	COPYING MACHINE RENTALS	21,977	65,580	52,150	68,224	68,224	68,224
4520	PROPERTY LOSS			1,682			
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	617,255	683,502	428,372	695,818	670,724	670,724
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	2,031			3,147	3,147	3,147
4615	GASOLINE CHARGEBACK	2,076	2,147	1,161	3,186	3,186	3,186
4616	FLEET SERVICE CHARGEBACK	2,198	2,198	2,198	2,239	2,239	2,239
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	6,305	4,345	3,359	8,572	8,572	8,572
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	52,348					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	52,348					

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:37 INFORMATION TECHNOLOGY
DIVISION :02 COMMUNICATION SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	5,893					
CHARACTER 70	SUBTOTAL	5,893					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	27,431	29,010	19,608	32,102	32,102	32,102
8030	SOCIAL SECURITY	21,770	23,530	15,843	24,331	24,331	24,331
8040	WORKERS COMPENSATION	1,180	3,579	3,579	3,414	3,414	3,414
8050	LIFE INSURANCE	173	216	130	216	216	216
8060	HEALTH INSURANCE	109,174	117,463	83,991	62,936	62,936	62,936
8062	RETIREE HEALTH INSURANCE				71,522	71,522	71,522
8063	DISABILITY INSURANCE	1,161	1,080	848	1,080	1,080	1,080
CHARACTER 80	SUBTOTAL	160,889	174,878	123,999	195,601	195,601	195,601
TYPE X	SUBTOTAL	1,138,238	1,170,308	772,865	1,218,042	1,192,948	1,192,948
DIVISION 02	SUBTOTAL	-714,909	-760,229	-499,048	-783,021	-757,927	-757,927

Telecommunication Services – 04

INFORMATION TECHNOLOGY – 37

MISSION STATEMENT

To provide all voice and data telecommunication services and equipment at the lowest possible costs; utilizing state of the art technology, in order to enable each Broome County department to communicate efficiently and cost-effectively.

DESCRIPTION

The Telecommunication Services Division is responsible for the design, development, implementation, and maintenance of Broome County's voice and data network telecommunication services.

Administers and manages the associated contracts, vendors, internal and external billing, as well as end-user education and training.

2009 OBJECTIVES

- Continue maintaining and developing an efficient, cost effective voice communications network.
- Successful completion of major on going projects, as well as upcoming department/employee relocations.
- Reduce contractually obligated expenses while maintaining the quality of service our customers (administration & end-users) have come to depend on.
- Provide and support a network connection between Broome County, New York State and many other local municipalities.
- Support Broome County and outside agencies for police mobile computing project; centralized police records and police and emergency services dispatching.

37 0056 INFORMATION TECHNOLOGY/Telecommunication Services

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Telecommunications Manager	25 BAPA	1	1	1	1	1
Telephone Technician/Trainee	20/16 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		2	2	2	2	2
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		2	2	2	2	2

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:37 INFORMATION TECHNOLOGY
DIVISION :04 TELECOMMUNICATIONS SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS			32			
0046	TELEPHONE CHGS - OUTSIDE USERS	54,981	51,989	39,706	63,655	63,655	63,655
0047	TELEPHONE CHGS - COUNTY OWNED SYSTE	325,284	323,083	159,003	334,456	334,456	334,456
0464	OTHER LOCAL GOVERNMENTS			771			
CHARACTER 02	SUBTOTAL	380,265	375,072	199,512	398,111	398,111	398,111
TYPE R	SUBTOTAL	380,265	375,072	199,512	398,111	398,111	398,111
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	128,358	132,719	94,008	136,401	136,401	136,401
1700	SALARIES OVERTIME	60	620		640	640	640
CHARACTER 10	SUBTOTAL	128,418	133,339	94,008	137,041	137,041	137,041
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2850	COMPUTER EQUIPMENT			6,295			
CHARACTER 20	SUBTOTAL			6,295			

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:37 INFORMATION TECHNOLOGY
DIVISION :04 TELECOMMUNICATIONS SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS		395		395	395	395
4318	DUPLICATING AND PRINTING RM SUPPLIE	125					
4319	OFFICE SUPPLIES	253	565	264	565	565	565
4359	COMPUTER SOFTWARE AND SUPPLIES	5,809	4,250	638	4,250	4,250	4,250
4411	POSTAGE AND FREIGHT	99	450	10	450	200	200
4412	TELEPHONE	22,085	24,216	9,350	35,016	35,016	35,016
4413	TELEPHONE EQUIPMENT	568,595	550,356	346,910	575,740	575,740	575,740
4414	TELEPHONE LOCAL CALLS	53,355	65,000	32,142	60,000	60,000	60,000
4415	TELEPHONE LONG DISTANCE	37,882	42,000	18,763	40,000	40,000	40,000
4418	DUES AND MEMBERSHIPS	115	270	125	120	120	120
4449	OTHER OPERATIONAL EXPENSES	50,653	66,400	42,329	71,724	71,724	71,724
4461	MILEAGE AND PARKING-LOCAL	5	50	21	50	50	50
4462	TRAVEL HOTEL AND MEALS		1,200		1,200		
4463	EDUCATION AND TRAINING	49	1,495	49	2,980	1,500	1,500
4516	HARDWARE RENTAL	2,400	2,400	2,000	2,400	2,400	2,400
CHARACTER 40 SUBTOTAL		741,425	759,047	452,601	794,890	791,960	791,960
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK		825	825	699	699	699
4615	GASOLINE CHARGEBACK	1,870	2,039	1,294	3,334	3,334	3,334
4616	FLEET SERVICE CHARGEBACK	4,396	4,414	4,414	4,479	4,479	4,479
CHARACTER 41 SUBTOTAL		6,266	7,278	6,533	8,512	8,512	8,512

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:37 INFORMATION TECHNOLOGY
DIVISION :04 TELECOMMUNICATIONS SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	11,935	13,704	8,490	14,390	14,390	14,390
8030	SOCIAL SECURITY	9,399	10,153	6,819	10,484	10,484	10,484
8040	WORKERS COMPENSATION		2,221	2,221	759	759	759
8050	LIFE INSURANCE	38	48	29	48	48	48
8060	HEALTH INSURANCE	39,567	41,449	29,891	29,810	29,810	29,810
8062	RETIREE HEALTH INSURANCE				15,782	15,782	15,782
8063	DISABILITY INSURANCE	129	120	94	120	120	120
CHARACTER 80	SUBTOTAL	61,068	67,695	47,544	71,393	71,393	71,393
TYPE X	SUBTOTAL	937,177	967,359	606,981	1,011,836	1,008,906	1,008,906
DIVISION 04	SUBTOTAL	-556,912	-592,287	-407,469	-613,725	-610,795	-610,795
DEPARTMENT 37	SUBTOTAL	-3,054,590	-3,275,723	-2,657,252	-3,301,588	-3,198,954	-3,198,954

LAW

COUNTY ATTORNEY

SERVICES PROVIDED BY MAIN LEGAL UNIT

- Litigation
 - Defense
 - Prosecution
- General Counsel to County Executive, Departments, Legislature, Boards and Agencies
- Resolutions
- Interpretation & Opinions
- Contracts & Negotiations
- Legal Drafting
- Liability Assessment
- Program Assessment & Planning
- Liaison Services
- Internal/External Problem Solving
- Prosecute Juvenile Delinquents and Persons in Need of Supervision (PINS)

SERVICES PROVIDED BY DSS LEGAL UNIT

- Prosecute Child Abuse & Neglect Petitions
- Adult Protective Services
- Recovery & Assistance
- Prosecute Termination of Parental Rights Petitions
- DSS Contracts
- DSS Litigation
- General Counsel to DSS
- Welfare Fraud Investigation
- Dependent Support Enforcement
- Present Paternity Petitions

SUPPORT PROVIDED TO RISK MANAGEMENT

- Supervision
- General Counsel
- Case Reviews
- Risk Assessment & Coordination

RISK MANAGEMENT

- Risk Assessment & Prevention
- Counsel
- Investigation
- Case Reviews
- Health Insurance & Compensation Claims Administration
- Claims Fraud Prevention

SUPPORT PROVIDED TO CORONER

- Legal Counsel
- Budget & Financial Management

SUPPORT PROVIDED TO JUSTICE & CONSTABLES

- Financial Management

LAW (County Attorney) - 39

MISSION STATEMENT

To legally protect and indemnify all Broome County Government in its deliberations and actions by providing effective legal representation and advice for the entire County, including the County Executive, the Legislature, all County departments and various Boards.

DESCRIPTION

- Draft resolutions, local laws, contracts, and other documents at the request of all Broome County departments, boards, officers and employees.
- Defend the County of Broome, its officers and employees in all civil actions commenced against them in all local, state and federal courts and to initiate litigation on behalf of the County to recover money and property due the County.
- Assist County Departments in resolving disputes with outside vendors, contractors and landlords to avoid litigation when possible.
- Represent and advise the County Legislature, The Board of Acquisition and Contract, the Public Library, Broome Community College, the Arena Board and other County Legislative and Advisory Boards.
- Prosecute in the name of the County and in the name of the State all children under the age of 16 who either break the law or are in need of supervision.
- Prosecute health code violations and illegal dumping cases.
- Represent the County in all administrative hearings and reviews at the local, state and federal level.
- Represent the Commissioner of Finance in his capacity as Public Administrator of decedent's estates.
- Provide formal and informal legal advice to all departments, etc.

2009 OBJECTIVES

- Continue our policy of vigorously defending the County and settling litigation only when it is clearly indicated to be in the best interest of the County to do so.
- Continue developing the "Law File" as a countywide management tool, including creation of a digital database.
- Completion and refinement of the case/document management.
- Assist County Administration and Legislature in County's economic development initiatives.
- Assist County Administration and Legislature in management of issues concerning gas drilling in Broome County.

39 0005 LAW (County Attorney)

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
County Attorney	AT-6	1	1	1	1	1
Chief Assistant County Attorney	AT-4	1	1	1	1	1
Senior Assistant County Attorney	AT-3	1	1	1	1	1
Assistant County Attorney II	AT-2	2	2	2	2	2
Assistant County Attorney	AT-1	1	1	1	1	1
Secretary to County Attorney	16 Admin	1	1	1	1	1
Paralegal	15 Admin	1	1	1	1	1
Secretary	14 Admin	2	2	2	2	2
Keyboard Specialist	9 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		11	11	11	11	11
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		11	11	11	11	11

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:39 LAW
DIVISION :02 LAW

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	321					
0041	COUNTY ATTORNEY FEES & CHARGES	67,105	154,875	43,166	157,500	157,500	157,500
0127	OTHER CHARGES	17,717	10,000		10,000	10,000	10,000
0645	LITIGATION RECOVERY			28,000			
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	85,143	164,875	71,166	167,500	167,500	167,500
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	2,040	1,360	1,360			
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	2,040	1,360	1,360			
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	87,183	166,235	72,526	167,500	167,500	167,500
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	618,815	641,106	452,745	659,066	659,066	659,066
1500	SALARIES PART-TIME	5,961					
1600	SALARIES TEMPORARY	9,616	19,500		12,000	12,000	12,000
1950	SALARY ADJUSTMENTS		3,388				
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	634,392	663,994	452,745	671,066	671,066	671,066

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:39 LAW
DIVISION :02 LAW

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	22,134	30,000	11,818	30,000	30,000	30,000
4319	OFFICE SUPPLIES	4,876	6,850	3,974	6,850	6,850	6,850
4359	COMPUTER SOFTWARE AND SUPPLIES	2,850	4,000		4,000	4,000	4,000
4411	POSTAGE AND FREIGHT	462	750	384	750	750	750
4418	DUES AND MEMBERSHIPS	1,535	3,000	1,655	3,000	3,000	3,000
4419	GENERAL OFFICE EXPENSES	352	485	90	485	485	485
4461	MILEAGE AND PARKING-LOCAL	71	100	46	100	100	100
4462	TRAVEL HOTEL AND MEALS	1,061	3,250	1,371	3,250	3,250	3,250
4463	EDUCATION AND TRAINING	1,609	3,500	1,217	3,500	3,500	3,500
4469	OTHER PERSONAL EXPENSES		150		150	150	150
4518	COPYING MACHINE RENTALS	1,080	3,000	1,952	3,300	3,300	3,300
4726	CONTRACTED DATA PROCESSING SERV	10,981	10,000	7,274	12,660	12,660	12,660
4731	JUROR FEES AND COURT EXPENSES	1,940	2,500	795	2,500	2,500	2,500
4735	INVESTIGATIONS EXPENSES	4,137	2,000	228	2,000	2,000	2,000
4736	LEGAL CHARGES AND FEES	64,840	100,000	18,026	100,000	100,000	100,000
4739	STENOGRAPHIC SERVICES	9,766	12,000	7,511	12,000	12,000	12,000
4764	CASH SHORT AND OVER			-21			
CHARACTER 40 SUBTOTAL		127,694	181,585	56,320	184,545	184,545	184,545
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	211	284	248	209	209	209
CHARACTER 41 SUBTOTAL		211	284	248	209	209	209

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:39 LAW
DIVISION :02 LAW

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,806					
CHARACTER 60	SUBTOTAL	1,806					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	42					
CHARACTER 70	SUBTOTAL	42					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	57,802	65,932	40,880	70,999	70,999	70,999
8030	SOCIAL SECURITY	46,479	50,657	33,025	51,726	51,726	51,726
8040	WORKERS COMPENSATION	5,579	3,974	6,075	3,748	3,748	3,748
8050	LIFE INSURANCE	210	264	155	264	264	264
8060	HEALTH INSURANCE	143,035	148,474	106,269	154,571	154,571	154,571
8062	RETIREE HEALTH INSURANCE				38,438	38,438	38,438
8070	UNEMPLOYMENT INSURANCE	10,530					
CHARACTER 80	SUBTOTAL	263,635	269,301	186,404	319,746	319,746	319,746
TYPE X	SUBTOTAL	1,027,780	1,115,164	695,717	1,175,566	1,175,566	1,175,566
DIVISION 02	SUBTOTAL	-940,597	-948,929	-623,191	-1,008,066	-1,008,066	-1,008,066
DEPARTMENT 39	SUBTOTAL	-956,510	-941,829	-859,967	-1,008,066	-1,008,066	-1,008,066

LAW – DSS LEGAL UNIT - 39

MISSION STATEMENT

Provide exemplary legal representation and counsel, to effectively support the many programs administered by Broome County's Department of Social Services.

DESCRIPTION

The function of the Legal Unit is to represent the Department of Social Services effectively in court and administrative hearings, and to advise and furnish legal services in support of the Department's many programs.

In representing the Department's Child Welfare and Child Support Programs, the Legal Unit is the single highest volume user of Broome County's Family Court system. For 2007, Legal Unit Family Court appearances totaled 6,619.

The Legal Unit is the legal safeguard for Broome County's abused & neglected children. Complex Family Court cases involving child abuse, child neglect, and foster children accounted for 2,383 attorney appearances.

Revenue producing cases seeking reimbursement for public assistance and Medicaid expenditures accounted for 4,236 court appearances. Legal Unit attorneys also appear in significant appellate and other litigation, particularly litigation involving the Department's Medical Assistance and Protective Services for Adults Programs, as well as cases involving

permanence for foster children. Each of these cases involves extensive preparation and court time.

Despite budget cuts which reduced DSS' staffing, reorganizations within DSS, turnover of DSS administrative and line staff, and state and federal legislative changes that make recoveries of Medicaid expenditures more difficult, the Legal Unit continues to be extremely revenue positive. Non-child support collections involving personal injury, property, mortgage, and estate claims for 2007 totaled \$1,136,092. For 2008, it is projected Legal Unit non-child support collections will increase to \$1,200,000. For 2008, child support collections representing recoveries of Public Assistance expenditures are projected to total an additional \$2,400,000. Overall, Legal Unit 2008 collections are anticipated to total a record high \$3,725,000. In addition to actual monetary collections to reimburse cash welfare and Medicaid programs, the Legal Unit continued to obtain significant Medicaid cost savings through securing Court Orders requiring private health insurance to pay for health care, prior to any Medicaid funds being expended. Legal Unit third party health insurance reimbursement efforts substantially contribute to over \$20,000,000 in annual Medicaid savings.

2009 OBJECTIVES

- Assure Legal Unit stays abreast of County's increased child protective caseload by adding Assistant County Attorney to prosecute Family Court child abuse & neglect cases.

- Assure compliance with NY State's recently enacted permanency legislation, which requires more frequent Legal Unit Family Court appearances to review the status of over 300 children placed in Broome Social Services' foster care.
- Assure effective processing of Legal Unit's over 7,000 Family Court appearances & collection of over \$3,750,000, by requesting the elimination of a lower level Keyboard Specialist & creation of Secretarial position.
- Successfully facilitate Broome County's participation in NY States Medicaid Provider fraud initiative, through commencing audits of local area Medicaid providers.
- Implement final phase of digital imaging initiative through private Hoyt Foundation grant funds, thereby creating digital files to more effectively prosecute Legal Unit child abuse and other litigation cases.
- Maintain compliance with Federal Title IV-E standards, by assuring legally compliant court orders are obtained involving all foster children, thereby facilitating Broome's continued receipt of substantial Federal reimbursement.
- Continue to be revenue positive, through obtaining substantial monetary recoveries to reimburse public assistance and Medicaid expenditures.

2009 BUDGET HIGHLIGHTS

- Addition of Assistant County Attorney to assure increased number of children subject to child abuse and neglect receive protection.
- Legal Unit digital imaging initiative, implemented through successfully obtaining private grant funds, will be maintained through ongoing licensing agreements.

39 0021 LAW/DSS Legal Services

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Deputy County Attorney	AT-5	1	1	1	1	1
Senior Assistant County Attorney	AT-3	2	2	2	2	2
Assistant County Attorney II	AT-2	2	2	2	2	2
Assistant County Attorney	AT-1	1	1	2	2	2
Office Manager	16 Admin	1	1	1	1	1
Paralegal	15 Admin	2	2	2	2	2
Secretary	14 Admin	1	1	2	1	1
Keyboard Specialist	9 Admin	1	1	0	1	1
Total Full-Time Positions		11	11	12	12	12
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		11	11	12	12	12

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:39 LAW
DIVISION :01 LEGAL SUPPORT - DSS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0045	CHARGEBACKS - D S S	874,971	940,892	402,303	1,069,246	1,058,526	1,058,526
CHARACTER 02	SUBTOTAL	874,971	940,892	402,303	1,069,246	1,058,526	1,058,526
TYPE R	SUBTOTAL	874,971	940,892	402,303	1,069,246	1,058,526	1,058,526
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	613,628	615,300	444,697	704,364	699,100	699,100
1950	SALARY ADJUSTMENTS		7,720		3,362	3,362	3,362
CHARACTER 10	SUBTOTAL	613,628	623,020	444,697	707,726	702,462	702,462
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	11,421	12,800	8,795	12,800	12,800	12,800
4319	OFFICE SUPPLIES	12,759	12,770	1,786	16,270	12,770	12,770
4359	COMPUTER SOFTWARE AND SUPPLIES	994	149	368	1,000		
4411	POSTAGE AND FREIGHT	687	500	428	500	500	500
4418	DUES AND MEMBERSHIPS	1,235	1,400		1,600	1,600	1,600
4419	GENERAL OFFICE EXPENSES	79	1,000		1,000	1,000	1,000
4448	ADVERTISING AND PROMOTION EXPENSES	69	1,500	205	1,500	1,500	1,500
4461	MILEAGE AND PARKING-LOCAL	6	200		612	612	612
4462	TRAVEL HOTEL AND MEALS	1,677	3,000	813	3,000	3,000	3,000
4463	EDUCATION AND TRAINING	500	2,200	429	2,200	2,200	2,200
4469	OTHER PERSONAL EXPENSES	60	120		120	120	120
4513	SOFTWARE MAINTENANCE		1,820	1,872	1,872	1,872	1,872
4514	HARDWARE MAINTENANCE		950		950	950	950
4734	WITNESS EXPENSES	1,433	2,500		2,500	2,500	2,500
4736	LEGAL CHARGES AND FEES	9,613	12,000	8,170	12,000	12,000	12,000
4739	STENOGRAPHIC SERVICES		500	21	500	500	500
CHARACTER 40	SUBTOTAL	40,533	53,409	22,887	58,424	53,924	53,924

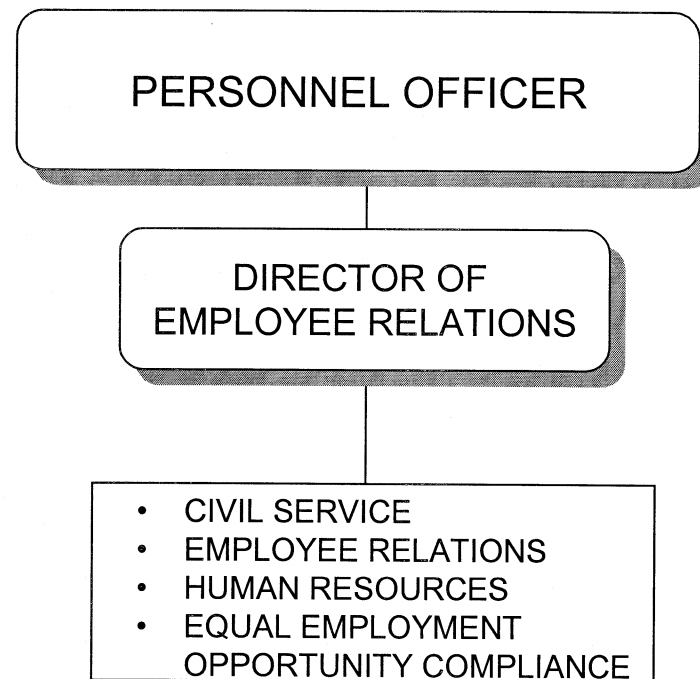
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:39 LAW
DIVISION :01 LEGAL SUPPORT - DSS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	7,100					
4602	INSURANCE PREMIUM CHARGEBACK	211	211	247	211	211	211
4617	DUPLICATING/PRINTING CHARGEBACK	130					
4618	OFFICE SUPPLIES CHARGEBACK	4,531	4,200	2,218	4,200	4,200	4,200
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	11,972	4,411	2,465	4,411	4,411	4,411
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	56,871	61,289	40,146	74,187	73,634	73,634
8030	SOCIAL SECURITY	44,972	47,844	32,539	54,038	53,635	53,635
8040	WORKERS COMPENSATION	5,579	5,746	3,645	5,918	5,918	5,918
8050	LIFE INSURANCE	211	264	157	288	288	288
8060	HEALTH INSURANCE	117,118	137,809	92,543	148,472	148,472	148,472
8062	RETIREE HEALTH INSURANCE				15,782	15,782	15,782
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	224,751	252,952	169,030	298,685	297,729	297,729
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	890,884	933,792	639,079	1,069,246	1,058,526	1,058,526
		-----	-----	-----	-----	-----	-----
DIVISION 01	SUBTOTAL	-15,913	7,100	-236,776			

PERSONNEL



PERSONNEL-40

MISSION STATEMENT

To administer, in a fair and equitable manner, the provisions of the New York State Civil Service Law and the Broome County Civil Service Rules with respect to the offices and employment in the classified service of 43 Broome County departments and the civil divisions therein, which include sixteen (16) towns, seven (7) villages, twelve (12) school districts (except Binghamton) and two (2) special districts of the County.

The department also administers various human resource functions for County government including employee relations, employee benefits, leaves of absence, record management, recruitment, training, and staff development.

In addition, the department is responsible for the administration of various Federal, State and local laws, rules and regulations such as the Taylor Law, Fair Labor Standards Act and Family and Medical Leave Act.

DESCRIPTION

The Broome County Department of Personnel is comprised of four (4) functional units as follows:

1. The **Civil Service Administration Unit** administers New York State Civil Service Law, and develops and maintains the position classification plan. This unit also administers competitive examinations, certifies payrolls, reviews applicant qualifications, reviews and approves appointments and personnel changes, oversees State mandated roster card maintenance, certifies civil service eligible lists, develops and maintains County civil service rules, provides advice, counsel and support to appointing authorities in the County, the towns, villages,

school districts and special districts and calculates all lay-offs for the County and the jurisdictions. All Civil Service functions are mandated by NYS Civil Service Law which forbids charging for any services; however we are allowed to charge exam fees. The State continues to decentralize more exams which is more time consuming for our staff. It is the goal of this unit to uphold the standards of merit and fitness in the hiring of all Civil Service employees, as required by the New York State Constitution. The unit continues to work with Information Technology toward automating as much of these processes as possible to provide better service.

2. The **Personnel Administration/Benefits Unit** is responsible for the administration of County benefit programs (i.e. health insurance, life insurance, disability insurance, flexible spending accounts and retirement). This unit also administers the central records system (payroll and position control files), unemployment insurance, leaves of absence, is responsible for maintenance and updates of the Personnel Policy and Procedures Manual and Employee Handbook and maintains personnel files and State required roster cards under the guidance of the civil service unit. Other areas of responsibility include monitoring employee performance evaluations, salary and longevity administration, employee assistance program, recruitment, new employee orientation and development/coordination of programs to improve employee productivity and morale such as flu shot programs and coordination of special training requests. Support is provided to the Director of Employee Relations by developing and producing specialized reports and researching employee histories. The unit ensures compliance with the Family and Medical Leave Act and COBRA Laws. There is coordination with the New York State Retirement System on special events such as early retirement incentives and seminars. This unit is

responsible for the distribution of retirement information from the Retirement System to the employees. The unit answers all employee verification requests. It is the goal of this unit to provide information services to the employees, department heads and supervisors of Broome County in an efficient and courteous manner.

3. The **Director of Employee Relations** is responsible for negotiating and administering eight (8) collective bargaining agreements. This includes the handling of all grievances, disciplinary matters and improper practices as well as providing advice on topics such as attendance, performance and layoffs. The unit also monitors compliance with and offers guidance on a variety of laws pertaining to the human resource function including Family and Medical Leave Act, Fair Labor Standards Act and Taylor Law. In addition, issues regarding Unemployment Benefits, State Human Rights Complaints, Federal Department of Labor and Equal Employment Opportunity Commission Complaints are addressed by this unit. The Director provides training to supervisors in the areas of discipline and contract administration and attempts to resolve issues in an informal manner. It is his goal to work with County and union representatives to prevent potential problems where possible and to address problems that do arise. He seeks outcomes which are in the best interest of Broome County while also providing a fair and equitable workplace for the employees of Broome County.

In many cases, these outcomes alleviate costly legal expenses from arbitration hearings or other litigation. An example of such was the resolution of the contract dispute in November 2006 with the Broome County Sheriff's Law Enforcement Officers Association. By working together with Union officials the County Executive and her administration were able to resolve this contract dispute shortly before Interest Arbitration hearings were to begin. With many days of hearings expected, resolving this contract dispute at this stage resulted in tremendous savings to both the County and Union. This cooperative relationship between County administration and the various employee labor unions has proved to be successful in many instances.

In April 2005, Broome County and the Village of Endicott signed an inter-municipal agreement for Broome County provide the Village of Endicott labor relations professional services. This included the negotiation and administration of seven (7) labor agreements for employees in the Village. In April 2007, the County Legislature approved a resolution authorizing an agreement with the Binghamton Johnson City Joint Sewage Treatment Board for Labor Relations Professional Services. Efforts are underway County-wide to expand this shared service philosophy of the current administration.

4. **EEOC-** The Equal Employment Opportunity Compliance Officer (EEOCO) is responsible for assisting Broome County officials, managers and employees in achieving the goals of equal employment opportunity within County government. This involved the on-going review of County policies and procedures to insure compliance with all applicable state federal and local equal employment opportunity laws and regulations. The EEOCO works closely with County departments, general contractors and project managers involved in the administration of Broome County's Disadvantaged Business Enterprise (DBE) program. The EEOCO also supports the administration and promotion of the Minority/Women's Business Program. Additional responsibilities include the development and implementation of training programs to meet departmental needs in areas such as sexual harassment and compliance with the Americans with Disabilities Act (ADA); development of outreach and hiring strategies and attract protected class candidates to County employment; review and analysis of County employment processes to insure EEO compliance; investigation of allegations of discrimination in County employment; staff development training to increase awareness of legislative EEO requirements; and identification obstacles to minority/women owned business participation in Broome County projects.

2009 Objectives

1. Continue to provide in-house training and education for County departments in the following areas:
 - General Management/Supervision Skills
 - Labor Relations Issues i.e. discipline and discharge impact of Civil Service Law, Federal and State Labor Laws, HIPAA, FMLA, FLSA and Collective Bargaining Agreements on employment issues
2. Continue to expand automation of processes
 - Establishment of Certification of Eligibles electronically for all eligible lists.
 - Continue to work with State to streamline access to exam information
 - Work with IT to make all Personnel related forms available for completion on-line
 - Update website and expand on available material
 - Participate in "Statewide Records Management" work group being established under the direction of the NYS Department of Civil Service to identify and share records/report management system currently in place in municipalities throughout the State.
3. Expand program of decentralized exams
 - Include additional decentralized exams (i.e. nearly all IT exams can now be given on-line)
4. Provide education/training to department staff
 - Identify appropriate training to enhance employee skills and improve efficiency
 - New York State Department of Civil Service, NYSAC and various Human Resource Associations offer free or low cost training
5. Expand training & education for Civil Service jurisdictions
 - Updates on Civil Service requirements
 - Increase visits to jurisdictions
6. Continue to support the County Administration in its efforts to provide labor relations and human resource support services to municipalities throughout the County.
7. Continue to support the implementation of the new E.R.P. (Peoplesoft) payroll system initiated in June 2008. Testing the new system and training departmental payroll contacts

will continue as will efforts to analyze and streamline departmental procedures to match the new system. We will also support the implementation of Phase II (Financial) of the E.R.P. system which begins in January 2009.

2009 Budget Highlights

- Reduction in projected revenue from civil service examination fees from \$20,000 (projected for 2008) to \$14,500
- Stabilization of full time salaries. 2009 annual salary increases offset by staff turnover and lower base salaries of entry level employees
- Stabilization of contractual expenditures
- Increase of health insurance costs resulting from the 2008 retirement of employee retaining family health plan coverage

40 0002 PERSONNEL

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/08 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Personnel Officer	H Admin	1	1	1	1	1
Director of Employee Relations	E Admin	1	1	1	1	1
Equal Employ. Opportunity Compliance Officer	18 Admin	1	1	1	1	1
Senior Personnel Associate	18 Admin	2	2	2	2	2
Personnel Associate/Trainee	16/14 Admin	2	2	2	2	2
Secretary to Personnel Officer	14 Admin	1	1	1	1	1
Personnel Assistant	11 Admin	4	4	4	4	4
Keyboard Specialist	9 Admin	0	0	1	0	0
Clerk	7 Admin	<u>1</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		13	13	13	13	13
<u>PART TIME</u>						
Clerk	7 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Part-Time Positions		1	1	1	1	1
TOTAL POSITIONS		14	14	14	14	14

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:40 PERSONNEL

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0022	HEALTH CARE ADMINISTRATION	48,535	52,097		55,679	55,679	55,679
0494	CIVIL SERVICE APPLICATION FEE	12,976	20,000	9,900	14,500	14,500	14,500
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	61,511	72,097	9,900	70,179	70,179	70,179
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	61,511	72,097	9,900	70,179	70,179	70,179
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	517,637	557,198	382,353	559,296	557,537	557,537
1500	SALARIES PART-TIME	26,966	10,702	6,505	9,724	9,724	9,724
1600	SALARIES TEMPORARY	2,728	2,800	6,183	3,500	2,800	2,800
1700	SALARIES OVERTIME	310	300	2,591	625	625	625
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	547,641	571,000	397,632	573,145	570,686	570,686
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	1,112	700	695	900	900	900
4319	OFFICE SUPPLIES	4,341	2,500	2,281	2,500	2,500	2,500
4359	COMPUTER SOFTWARE AND SUPPLIES	618	700	216	600	600	600
4418	DUES AND MEMBERSHIPS	500	300	140	300	300	300
4419	GENERAL OFFICE EXPENSES	736	400	141	400	400	400
4448	ADVERTISING AND PROMOTION EXPENSES	67	400		400	400	400
4461	MILEAGE AND PARKING-LOCAL	402	200		200	200	200
4462	TRAVEL HOTEL AND MEALS	3,253	2,000	3,767	2,600	2,600	2,600
4463	EDUCATION AND TRAINING	1,904	1,200	575	1,200	1,200	1,200
4464	MANAGEMENT TRAINING PROGRAM		1,500		1,200	1,200	1,200
4469	OTHER PERSONAL EXPENSES		100		100	100	100
4518	COPYING MACHINE RENTALS		1,300	415	1,300	1,300	1,300
4747	OTHER FEES FOR SERVICES	3,134	4,000	2,317	3,000	3,000	3,000
4901	DAY TRIP MEAL REIMBURSEMENT	8		8	100	100	100
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	16,075	15,300	10,555	14,800	14,800	14,800

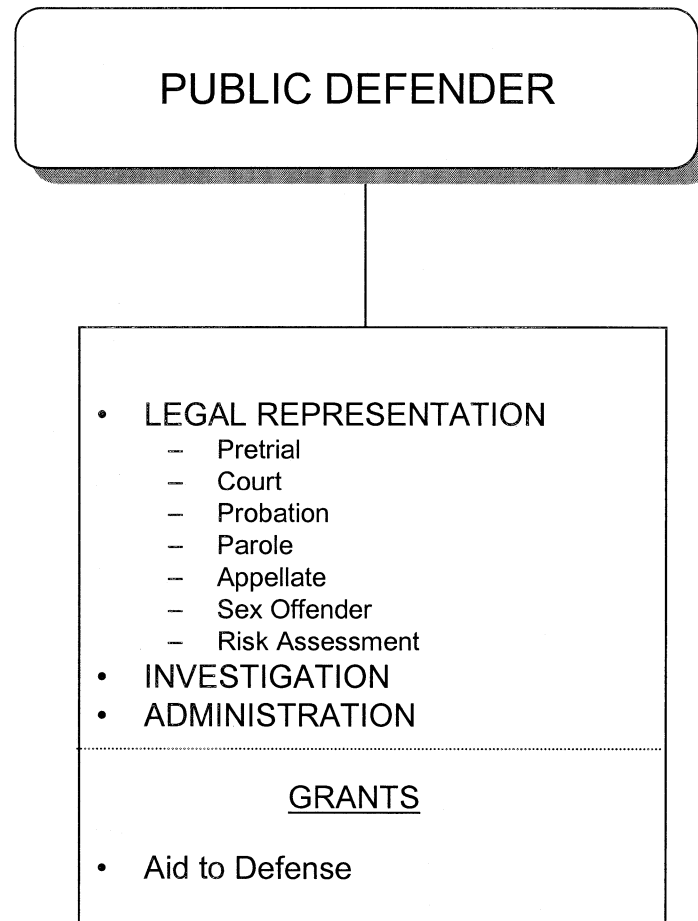
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:40 PERSONNEL

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	414	409	409	341	341	341
4614	OTHER CHARGEBACK EXPENSES	3,124	2,145	650	3,134	3,134	3,134
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	3,538	2,554	1,059	3,475	3,475	3,475
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	765					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	765					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	120					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	120					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	50,615	55,957	35,317	59,749	59,564	59,564
8030	SOCIAL SECURITY	39,171	43,682	28,516	43,531	43,396	43,396
8040	WORKERS COMPENSATION	4,310	4,334	4,334	4,251	4,251	4,251
8050	LIFE INSURANCE	246	336	182	336	336	336
8060	HEALTH INSURANCE	172,850	182,734	126,021	135,803	135,803	135,803
8062	RETIREE HEALTH INSURANCE				66,578	66,578	66,578
8081	EMPLOYEE TUITION REIMBURSEMENT	11,601	20,000	10,733	20,000	15,000	15,000
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	278,793	307,043	205,103	330,248	324,928	324,928
TYPE X	SUBTOTAL	846,932	895,897	614,349	921,668	913,889	913,889
		-----	-----	-----	-----	-----	-----
DEPARTMENT 40	SUBTOTAL	-785,421	-823,800	-604,449	-851,489	-843,710	-843,710

PUBLIC DEFENDER



PUBLIC DEFENDER - 53**MISSION STATEMENT**

To defend all indigent persons accused of crimes and offenses punishable by jail.

DESCRIPTION

The Public Defender provides legal representation to all indigent persons accused of crimes or offenses in Broome County. This office acts as defense counsel from arraignment through trial and all stages of appeal for cases ranging from simple violations to homicides. This involves the full range of investigatory, pretrial, and appellate representation required in criminal cases. The office services each of the 19 Village and Town Justice Courts, the Binghamton City Court, the Broome County Court, and all higher appellate courts. Attorneys and investigators are on call 24 hours a day, seven days a week to assist recent arrestees.

2009 OBJECTIVES

Insure sufficient resources to provide effective representation.

2009 BUDGET HIGHLIGHTS

- Continuing Budget Request.
- Cases eligible for civil commitment will call for mental health experts in many instances.
- SORA (Sex Offender Risk Assessments) continue to rise as do their appeals and modifications.

53 0006 PUBLIC DEFENDER

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Public Defender	AT-6	1	1	1	1	1
Chief Assistant Public Defender	AT-4	1	1	1	1	1
Senior Assistant Public Defender	AT-3	3	3	3	3	3
Assistant Public Defender II	AT-2	4	4	4	4	4
Assistant Public Defender I	AT-1	2	2	2	2	2
Chief Investigator - Public Defender	27 Admin	1	1	1	1	1
Investigator - Public Defender	21 Admin	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Stenographic Secretary	13 CSEA	1	1	1	1	1
Intake Specialist	11 CSEA	3	3	3	3	3
Keyboard Specialist	8 CSEA	2	2	2	2	2
Receptionist Typist	6 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		21	21	21	21	21
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		21	21	21	21	21

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:53 PUBLIC DEFENDER

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0039	PUBLIC DEFENDER SERVICES	1,622	1,500	1,082	1,500	1,500	1,500
CHARACTER 02	SUBTOTAL	1,622	1,500	1,082	1,500	1,500	1,500
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	82					
CHARACTER 07	SUBTOTAL	82					
CHARACTER :08	STATE AID						
0242	INDIGENT PAROLEES	7,732	10,000	2,665	10,000	10,000	10,000
0264	MAJOR OFFENCE PUBLIC DEFENDER	28,736	27,834	7,897	27,834	27,834	27,834
CHARACTER 08	SUBTOTAL	36,468	37,834	10,562	37,834	37,834	37,834
TYPE R	SUBTOTAL	38,172	39,334	11,644	39,334	39,334	39,334
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	1,128,866	1,175,924	804,421	1,185,500	1,185,500	1,185,500
1600	SALARIES TEMPORARY	7,039			17,904	17,904	17,904
1950	SALARY ADJUSTMENTS						
CHARACTER 10	SUBTOTAL	1,135,905	1,175,924	804,421	1,203,404	1,203,404	1,203,404

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:53 PUBLIC DEFENDER

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	20,330	19,000	7,991	19,000	19,000	19,000
4319	OFFICE SUPPLIES	12,165	16,000	3,565	13,000	13,000	13,000
4326	FUEL AND HEATING SUPPLIES	5,611	8,478	2,279	10,600	10,600	10,600
4342	PHOTOGRAPHIC SUPPLIES		250		200	200	200
4347	GAS OIL GREASE AND DIESEL FUEL		50		50	50	50
4359	COMPUTER SOFTWARE AND SUPPLIES	502		417			
4411	POSTAGE AND FREIGHT	36	350		250	250	250
4418	DUES AND MEMBERSHIPS	725			400	400	400
4419	GENERAL OFFICE EXPENSES	5,834	6,000	5,533	6,000	6,000	6,000
4422	BUILDING AND LAND RENTAL	137,544	137,544	114,620	150,644	150,644	150,644
4427	ELECTRIC CURRENT	19,433	21,047	13,259	23,400	23,400	23,400
4429	BUILDING AND GROUNDS EXPENSES	5,903	7,000	8,572	8,500	7,000	7,000
4442	PHOTOGRAPHIC EXPENSES	116	175		125	125	125
4461	MILEAGE AND PARKING-LOCAL	14,924	16,000	7,164	19,000	16,000	16,000
4462	TRAVEL HOTEL AND MEALS	2,036	1,250	159	1,000	1,000	1,000
4463	EDUCATION AND TRAINING	3,857	2,000	1,273	2,000	2,000	2,000
4469	OTHER PERSONAL EXPENSES	60	200		200	200	200
4518	COPYING MACHINE RENTALS	1,460	5,550	2,921	5,550	5,550	5,550
4734	WITNESS EXPENSES	13,328	15,000		12,000	12,000	12,000
4736	LEGAL CHARGES AND FEES	1,665	3,750	885	3,250	3,250	3,250
4739	STENOGRAPHIC SERVICES	1,191	1,750	737	1,700	1,700	1,700
4901	DAY TRIP MEAL REIMBURSEMENT				200	200	200
CHARACTER 40 SUBTOTAL		246,720	261,394	169,375	277,069	272,569	272,569
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	6,028	4,978	4,978	4,527	4,527	4,527
4610	PERSONAL SERVICES CHARGEBACKS	87	34				
4615	GASOLINE CHARGEBACK	2,318	2,696	1,692	5,161	5,161	5,161
4616	FLEET SERVICE CHARGEBACK	4,396	4,415	4,414	4,479	4,479	4,479
CHARACTER 41 SUBTOTAL		12,829	12,123	11,084	14,167	14,167	14,167

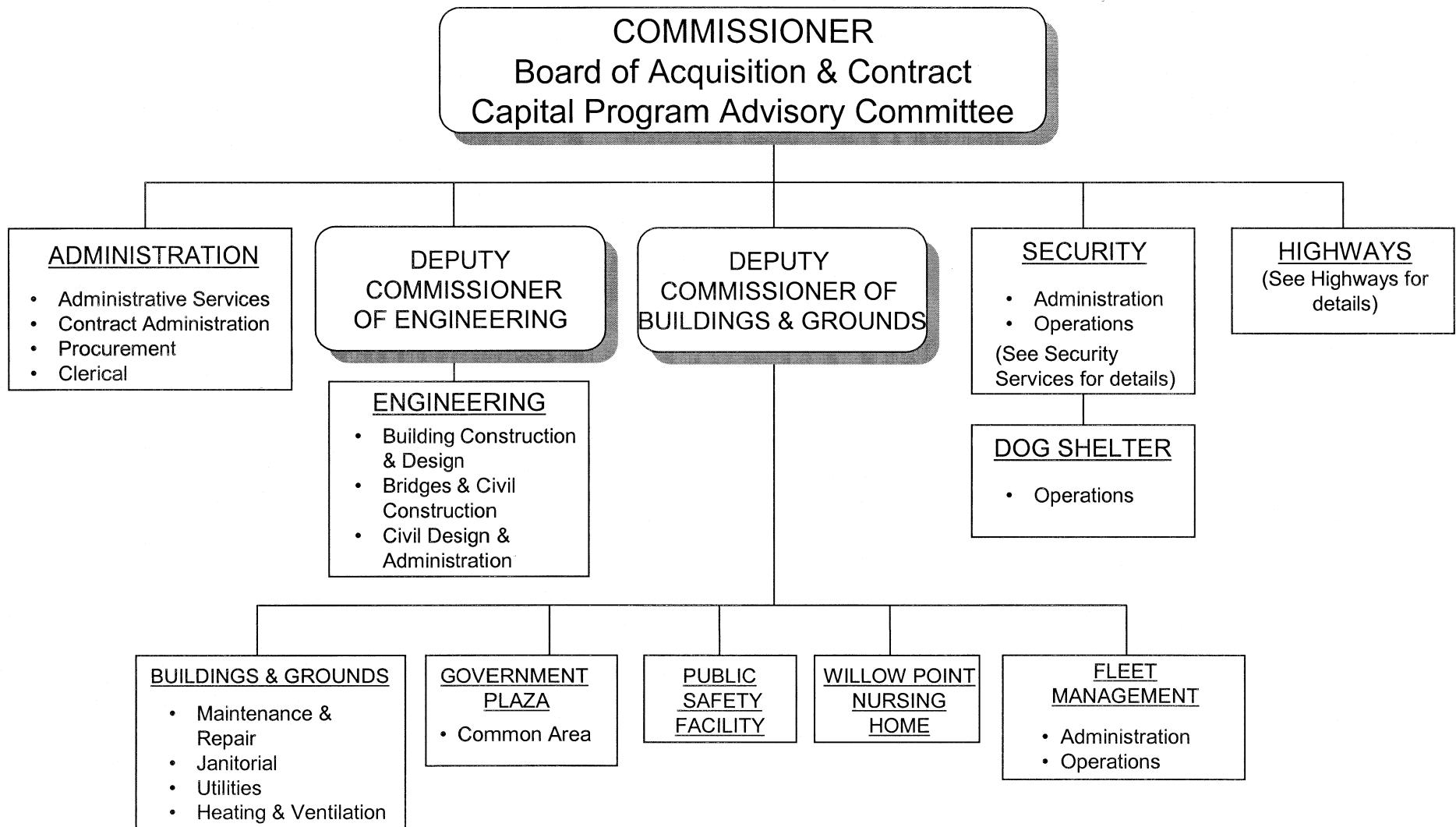
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:53 PUBLIC DEFENDER

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	2,613					
CHARACTER 60	SUBTOTAL	2,613					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	316					
CHARACTER 70	SUBTOTAL	316					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	104,956	115,242	72,675	124,474	124,474	124,474
8030	SOCIAL SECURITY	83,845	89,958	59,261	90,692	90,692	90,692
8040	WORKERS COMPENSATION	9,638	8,818	8,818	8,822	8,822	8,822
8050	LIFE INSURANCE	403	504	290	504	504	504
8060	HEALTH INSURANCE	200,227	213,097	146,231	228,549	228,549	228,549
8062	RETIREE HEALTH INSURANCE				6,495	6,495	6,495
8063	DISABILITY INSURANCE	1,037	960	729	960	960	960
8070	UNEMPLOYMENT INSURANCE	2,655		5,550	1,000	1,000	1,000
CHARACTER 80	SUBTOTAL	402,761	428,579	293,554	461,496	461,496	461,496
TYPE X	SUBTOTAL	1,801,144	1,878,020	1,278,434	1,956,136	1,951,636	1,951,636
DEPARTMENT 53	SUBTOTAL	-1,762,972	-1,838,686	-1,266,790	-1,916,802	-1,912,302	-1,912,302

PUBLIC WORKS



PUBLIC WORKS - 03
Administration - 01

MISSION STATEMENT

Provide clerical, accounting, contract administration, and related services to the other Divisions of Public Works.

DESCRIPTION

The Division provides staff and support functions to the other Divisions of Public Works and for Department of Public Works Capital Projects.

2009 OBJECTIVES

- Maintain high quality of services rendered to other Divisions of Public Works.

03 0015 PUBLIC WORKS/Administration

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Commissioner of Public Works *	I Admin	1	1	1	1	1
Senior Account Clerk	9 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		2	2	2	2	2
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		2	2	2	2	2

* Position is a shared position and funding with the Department of Parks and Recreation

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :01 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0559	OTHER DEPARTMENTAL CHARGEBACK	64,981	46,168		35,192	35,192	35,192
CHARACTER 02	SUBTOTAL	64,981	46,168		35,192	35,192	35,192
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	3,935		25			
CHARACTER 07	SUBTOTAL	3,935		25			
TYPE R	SUBTOTAL	68,916	46,168	25	35,192	35,192	35,192
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	119,804	110,734	18,858	84,070	84,070	84,070
CHARACTER 10	SUBTOTAL	119,804	110,734	18,858	84,070	84,070	84,070
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4319	OFFICE SUPPLIES	1,232	1,000	641	1,000	1,000	1,000
4359	COMPUTER SOFTWARE AND SUPPLIES	130					
4411	POSTAGE AND FREIGHT		25		25	25	25
4418	DUES AND MEMBERSHIPS	861	1,200		1,200	1,200	1,200
4461	MILEAGE AND PARKING-LOCAL		25		25	25	25
4462	TRAVEL HOTEL AND MEALS	117	500		500	500	500
4463	EDUCATION AND TRAINING	303	750	540	750	750	750
4518	COPYING MACHINE RENTALS	297	1,717	346	1,717	1,717	1,717
CHARACTER 40	SUBTOTAL	2,940	5,217	1,527	5,217	5,217	5,217

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :01 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	14,611	16,176	16,176	15,042	15,042	15,042
CHARACTER 41	SUBTOTAL	14,611	16,176	16,176	15,042	15,042	15,042
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	714					
CHARACTER 60	SUBTOTAL	714					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	58					
CHARACTER 70	SUBTOTAL	58					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	18,395	10,979	1,707	8,875	8,875	8,875
8030	SOCIAL SECURITY	8,458	8,571	1,279	6,231	6,231	6,231
8040	WORKERS COMPENSATION	1,689	1,363	1,363	932	932	932
8050	LIFE INSURANCE	38	48	14	48	48	48
8060	HEALTH INSURANCE	53,771	56,331	32,761	27,524	27,524	27,524
8062	RETIREE HEALTH INSURANCE				44,651	44,651	44,651
8063	DISABILITY INSURANCE	129	120	94	120	120	120
CHARACTER 80	SUBTOTAL	82,480	77,412	37,218	88,381	88,381	88,381
TYPE X	SUBTOTAL	220,607	209,539	73,779	192,710	192,710	192,710
DIVISION 01	SUBTOTAL	-151,691	-163,371	-73,754	-157,518	-157,518	-157,518

PUBLIC WORKS - 03

Engineering - 02

MISSION STATEMENT

To provide quality engineering services to maintain and upgrade the infrastructure (highways, bridges, and buildings), and to serve and support other Public Works Divisions, Broome County Departments, and residents of Broome County.

DESCRIPTION

The Division provides engineering services (design and construction) and support to the Highway Division of Public Works by implementing the Capital Improvement Program for county roads and bridges, maintaining historical records of prior projects, highway right-of-way, easements, inventories of features on the County road system; and responding to citizen inquiries concerning the above.

Other major users of the Engineering Division include; Aviation, Sheriff's Department (Public Safety Facility), Central Foods, Library, Willow Point Nursing Home and Public Works Building and Grounds Division as well as some support for Broome Community College. The majority of the work effort generated by these departments results from implementing the County's Capital Improvement Program. Technical assistance is also provided in support of operation of the facilities that house these departments.

The Division is also involved with renovations, rehabilitation, new facilities, electrical-mechanical subsystems, consultant management, interior office rearrangements, and Building Code enforcement/inspection for County facilities. Ancillary services include feasibility studies, cost estimating, analysis reports, and planning and scheduling.

2009 OBJECTIVES

The Engineering Division is committed to furnishing engineering services to Broome County in an efficient and cost-effective manner. We strive for engineering excellence and professional development of staff.

- Work in unison with Highways, Parks, Building & Grounds in regards to their maintenance and Capital needs.
- Deliver cost effective service that is timely and responsive to departmental needs.
- Continue to re-organize the Division's major reference data bases and filing system for better accessibility and efficiency.
- Promote high technical standards and career development.
- Institute use of project management software for scheduling of projects and staff resource allocation.

03 0023 PUBLIC WORKS/Engineering

03	0023 PUBLIC WORKS/Engineering		As of 9/1/2008				
		2007	Current	2009	2009	2009	
	<u>Title of Position</u>	<u>Grade/Unit</u>	<u>Actuals</u>	<u>Authorized</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
<u>FULL TIME</u>							
	Deputy Commissioner of Public Works/Engineering	G Admin	1	1	1	1	1
	Engineer III	28 BAPA	2	2	2	2	2
	Engineer II	24 CSEA	2	2	2	2	2
	Engineer I	21 CSEA	5	4	4	4	4
	Assistant Engineer	17 CSEA	2	2	2	2	2
	Clerk	6CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	Total Full-Time Positions		13	12	12	12	12
<u>PART TIME</u>							
	Total Part-Time Positions		0	0	0	0	0
	TOTAL POSITIONS		13	12	12	12	12

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :02 ENGINEERING

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	-----	-----	1,564	-----	-----	-----
CHARACTER 07	SUBTOTAL	-----	-----	1,564	-----	-----	-----
TYPE R	SUBTOTAL			1,564			
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	673,607	710,393	500,929	724,818	724,818	724,818
1600	SALARIES TEMPORARY	8,087	6,480	4,219	6,675	6,675	6,675
1700	SALARIES OVERTIME	9,500	6,940	5,060	6,941	6,941	6,941
CHARACTER 10	SUBTOTAL	691,194	723,813	510,208	738,434	738,434	738,434
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	766	3,771	339	4,261	4,261	4,261
4318	DUPLICATING AND PRINTING RM SUPPLIE		4,200	781	3,070	3,070	3,070
4319	OFFICE SUPPLIES	4,134	3,500	1,782	5,500	3,500	3,500
4342	PHOTOGRAPHIC SUPPLIES	5	350		100	100	100
4343	ENGINEERING SUPPLIES	289	3,544	522	3,314	3,314	3,314
4349	MISC OPERATIONAL SUPPLIES		906	11	950	950	950
4358	SAFETY SUPPLIES	1,092	730	562	1,240	1,240	1,240
4359	COMPUTER SOFTWARE AND SUPPLIES	15,402	16,060	9,384	18,146	18,146	18,146
4411	POSTAGE AND FREIGHT	168	400		400	400	400
4418	DUES AND MEMBERSHIPS	175	320	150	470	470	470
4419	GENERAL OFFICE EXPENSES	746					
4442	PHOTOGRAPHIC EXPENSES		38				
4443	ENGINEERING EXPENSES	155	500		600	600	600
4448	ADVERTISING AND PROMOTION EXPENSES		1,000	525	1,000	1,000	1,000
4449	OTHER OPERATIONAL EXPENSES	150	2,400		1,450	1,450	1,450
4461	MILEAGE AND PARKING-LOCAL		715		712	712	712
4462	TRAVEL HOTEL AND MEALS	345	500	155	750	750	750
4463	EDUCATION AND TRAINING	935	2,650	275	3,550	2,000	2,000
4518	COPYING MACHINE RENTALS	216		143			
4746	ENGINEERING AND ARCHITECTURAL SERV	7,117					
4901	DAY TRIP MEAL REIMBURSEMENT	48					
CHARACTER 40	SUBTOTAL	31,743	41,584	14,629	45,513	41,963	41,963

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :02 ENGINEERING

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	4,870					
4614	OTHER CHARGEBACK EXPENSES			1,803			
4615	GASOLINE CHARGEBACK	7,201	6,523	2,552	10,753	10,753	10,753
4616	FLEET SERVICE CHARGEBACK	13,188	13,243	13,243	13,437	13,437	13,437
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	25,259	19,766	17,598	24,190	24,190	24,190
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	204					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	204					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	16					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	16					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	63,519	70,377	45,690	76,132	76,132	76,132
8030	SOCIAL SECURITY	50,906	56,524	37,382	55,468	55,468	55,468
8040	WORKERS COMPENSATION	4,967	6,128	6,128	6,312	6,312	6,312
8050	LIFE INSURANCE	224	288	173	288	288	288
8060	HEALTH INSURANCE	229,547	243,468	171,889	141,324	141,324	141,324
8062	RETIREE HEALTH INSURANCE				126,211	126,211	126,211
8063	DISABILITY INSURANCE	1,116	1,200	848	1,080	1,080	1,080
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	350,279	377,985	262,110	406,815	406,815	406,815

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :02 ENGINEERING

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :90	TRANSFERS						
9009	TRNSFERS TO SPECIAL REVENUE FUND	12,149					
CHARACTER 90	SUBTOTAL	12,149					
TYPE X	SUBTOTAL	1,110,844	1,163,148	804,545	1,214,952	1,211,402	1,211,402
DIVISION 02	SUBTOTAL	-1,110,844	-1,163,148	-802,981	-1,214,952	-1,211,402	-1,211,402

PUBLIC WORKS - 03

Buildings & Grounds - 03

MISSION STATEMENT

Provide a diverse range of efficient and cost-effective high quality services, which will ensure uninterrupted facility utilization while providing an atmosphere of professionalism to both internal and external customers.

DESCRIPTION

Provides primary maintenance operations to the Court House Complex, the Fleet Garage, George Harvey Justice Building, Edwin L. Crawford County Office Building, Public Safety Facility and Dog Shelter.

Provides secondary maintenance operations to the Binghamton Regional Airport (Edwin A. Link Field), Libraries, Arena, Forum, Health, Mental Health, Transit, Social Services, Central Foods, Department of Motor Vehicles, WPNH, and Highway Garage.

Under the Government Tripartite Agreement – providing primary maintenance operations of the Governmental Plaza.

2009 OBJECTIVES

- Provide a pleasant, safe, and healthy environment for Broome County employees and external customers.
- To minimize risk to County employees and residents from natural and man-made disasters.
- To maximize facility assets by minimizing equipment failure.

03 0031 PUBLIC WORKS/Building & Grounds

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Deputy Commissioner of Public Works/Building & Grounds	F Admin	1	1	1	1	1
Facilities Manager	22 BAPA	3	3	3	3	3
Electrician	AFSCME	1	1	1	1	1
Senior Maintenance Mechanic	AFSCME	12	12	12	12	12
Stationary Engineer	AFSCME	3	3	3	3	3
Maintenance Worker	AFSCME	1	1	1	1	1
HVAC Systems Technician III	AFSCME	4	4	4	4	4
HVAC Systems Technician I	AFSCME	1	1	1	1	1
Custodial Supervisor	AFSCME	1	1	1	1	1
Custodial Worker	AFSCME	<u>14</u>	<u>14</u>	<u>14</u>	<u>14</u>	<u>14</u>
Total Full-Time Positions		41	41	41	41	41
PART TIME						
Custodial Worker	AFSCME	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
Total Part-Time Positions		5	5	5	5	5
TOTAL POSITIONS		46	46	46	46	46

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :03 BUILDING AND GROUNDS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0028	BUILDING SERVICE CHARGEBACKS	102,837	196,500	49,754	157,000	157,000	157,000
0044	RENTAL CHARGEBACKS	60,430	60,430	52,023	60,430	60,430	60,430
0176	REIMBURSEMENT - GOVERNMENT PLAZA	81,698	176,000	144,405	160,000	160,000	160,000
0640	BUILDING SERVICES - OUTSIDE USERS	52,693	52,000				
CHARACTER 02	SUBTOTAL	297,658	484,930	246,182	377,430	377,430	377,430
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0211	MINOR SALES - PUBLIC WORKS	5,952	1,000	4,313	1,500	1,500	1,500
0213	SALE OF EQUIPMENT	662					
CHARACTER 06	SUBTOTAL	6,614	1,000	4,313	1,500	1,500	1,500
CHARACTER :07	MISC/INTERFUND REVENUES						
0220	UNCLASSIFIED REVENUES	1,500					
0229	TRANSFER FROM INSURANCE RESERVE	6,556		1,684			
CHARACTER 07	SUBTOTAL	8,056		1,684			
CHARACTER :08	STATE AID						
0589	STATE AID - COURT FACILITIES	369,959	400,000	465,489	350,000	350,000	350,000
CHARACTER 08	SUBTOTAL	369,959	400,000	465,489	350,000	350,000	350,000
TYPE R	SUBTOTAL	682,287	885,930	717,668	728,930	728,930	728,930

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :03 BUILDING AND GROUNDS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	1,536,647	1,570,978	1,131,737	1,643,064	1,643,064	1,643,064
1500	SALARIES PART-TIME	26,680	50,182	30,429	66,015	66,015	66,015
1600	SALARIES TEMPORARY	53,478	32,000	50,143	32,000	32,000	32,000
1700	SALARIES OVERTIME	60,633	52,000	50,752	52,000	52,000	52,000
1900	SALARIES SHIFT DIFFERENTIAL	3,549	4,000	3,684	4,000	4,000	4,000
1910	OUT OF TITLE PAY	16,440	14,000	10,015	14,000	14,000	14,000
1940	OTHER PERSONNEL SERVICES	9,150	8,000	8,950	8,000	8,000	8,000
CHARACTER 10	SUBTOTAL	1,706,577	1,731,160	1,285,710	1,819,079	1,819,079	1,819,079
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2270	DPW BUILDING AND GROUNDS EQUIPMENT			15,460			
2480	LAW ENFORCEMENT EQUIPMENT	58,183					
CHARACTER 20	SUBTOTAL	58,183		15,460			
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	169	800	181	700	700	700
4319	OFFICE SUPPLIES	23,230	5,500	745	3,500	3,500	3,500
4323	BLDG MAINTENANCE SUPPLIES	154,253	149,000	115,925	171,000	151,000	151,000
4326	FUEL AND HEATING SUPPLIES	460,196	520,000	307,611	684,656	634,656	634,656
4329	BLDG AND GROUNDS SUPPLIES	116,500	92,000	57,008	84,000	84,000	84,000
4331	FOOD AND BEVERAGES	194		81			
4341	MOTOR EQUIPMENT SUPPLIES	4,152	6,200	1,968	2,650	2,650	2,650
4346	TRAINING AND EDUCATIONAL SUPPLIES		3,000				
4347	GAS OIL GREASE AND DIESEL FUEL	4,611	4,500	3,974	4,500	4,500	4,500
4348	TIRES AND TUBES	436					
4349	MISC OPERATIONAL SUPPLIES	48,092	20,000	14,378	20,000	20,000	20,000
4356	UNIFORMS	13,633	21,500	3,941	16,500	16,500	16,500
4358	SAFETY SUPPLIES	8,478	12,000	5,946	11,000	10,000	10,000
4359	COMPUTER SOFTWARE AND SUPPLIES	41,367	7,000	556	7,000	7,000	7,000
4411	POSTAGE AND FREIGHT	183	600		600	600	600
4418	DUES AND MEMBERSHIPS	100	100	50	100	100	100
4421	DPW BUILDING SERVICE EXPENSES		200		200	200	200
4423	BLDG GROUNDS AND EQUIP REPAIR	77,882	45,200	19,599	46,000	46,000	46,000
4425	WATER AND SEWAGE CHARGES	133,057	140,250	101,039	149,750	149,750	149,750
4426	HEATING AND AIR COND PLANT EXP	28,852	10,000	10,469	10,000	10,000	10,000
4427	ELECTRIC CURRENT	783,417	818,850	646,974	917,641	917,641	917,641

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :03 BUILDING AND GROUNDS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4429	BUILDING AND GROUNDS EXPENSES	196,413	280,000	99,150	268,000	248,000	248,000
4432	LAUNDRY AND DRY CLEANING EXPENSES	1,146					
4441	MOTOR EQUIP REPAIRS AND MAINT		300	300	300		
4447	OPERATIONAL EQUIPMENT REPAIRS		382		300		
4448	ADVERTISING AND PROMOTION EXPENSES		400		400		
4449	OTHER OPERATIONAL EXPENSES	57,101	87,000	157,687	88,000	88,000	88,000
4462	TRAVEL HOTEL AND MEALS	1,341	4,000	370	3,000	3,000	3,000
4463	EDUCATION AND TRAINING	4,595	8,000	754	6,000	6,000	6,000
4469	OTHER PERSONAL EXPENSES		1,000		1,000		
4512	OUTSIDE RENTALS-MACHINERY		700		1,200	200	200
4518	COPYING MACHINE RENTALS	476		721	500	500	500
4520	PROPERTY LOSS	3,927		1,684			
4523	INSURANCE CLAIMS	2,629					
4746	ENGINEERING AND ARCHITECTURAL SERV				3,500	3,500	3,500
4755	TAXES ON COUNTY PROPERTY		5,000		500	500	500
CHARACTER 40	SUBTOTAL	2,166,430	2,243,482	1,551,111	2,502,497	2,408,497	2,408,497
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	88,252	108,264	108,264	83,065	83,065	83,065
4604	DPW SECURITY CHARGEBACKS	52,648	54,203	27,102	76,075	76,075	76,075
4605	COUNTY ATTORNEY CHARGEBACKS	50	2,000		4,625	4,625	4,625
4614	OTHER CHARGEBACK EXPENSES		2,000	14,381	1,500	1,500	1,500
4615	GASOLINE CHARGEBACK	39,186	44,036	49,033	83,862	83,862	83,862
4616	FLEET SERVICE CHARGEBACK	46,159	33,108		46,971	46,971	46,971
4619	BUILDING SERVICE CHARGEBACK	30,670	40,000	11,803	40,000	40,000	40,000
4626	TRANSPORTATION SERVICES CHARGEBACKS	57,865	58,153	58,153	7,907	7,907	7,907
CHARACTER 41	SUBTOTAL	314,830	341,764	268,736	344,005	344,005	344,005

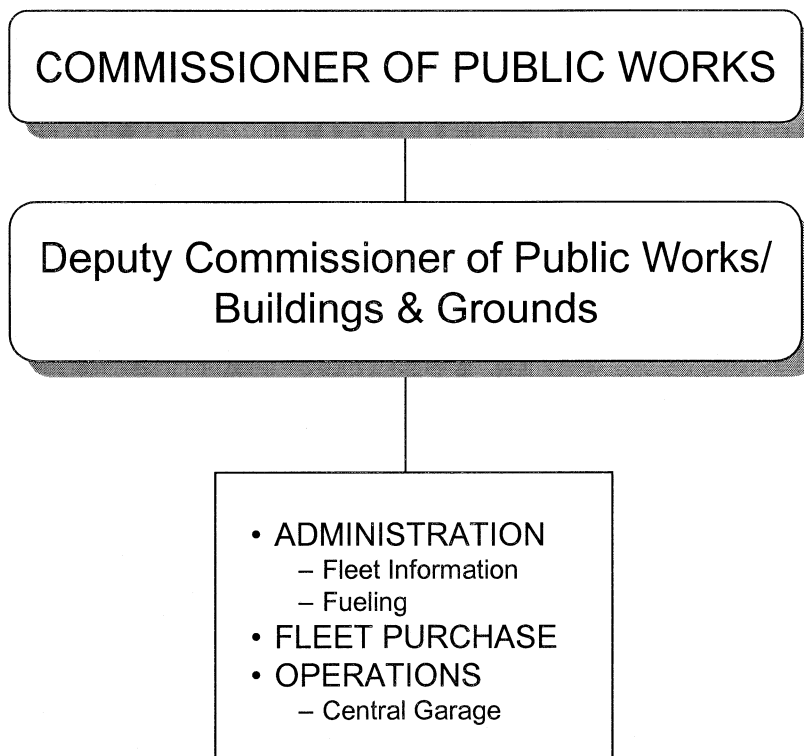
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :03 BUILDING AND GROUNDS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	204					
CHARACTER 60	SUBTOTAL	204					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	16					
CHARACTER 70	SUBTOTAL	16					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	162,740	160,105	111,737	165,644	165,644	165,644
8030	SOCIAL SECURITY	124,297	130,578	94,063	130,578	130,578	130,578
8040	WORKERS COMPENSATION	45,599	37,293	36,020	30,998	30,998	30,998
8050	LIFE INSURANCE	782	984	587	984	984	984
8060	HEALTH INSURANCE	552,859	618,003	397,820	459,272	459,272	459,272
8062	RETIREE HEALTH INSURANCE				179,713	179,713	179,713
8063	DISABILITY INSURANCE			2			
CHARACTER 80	SUBTOTAL	886,277	946,963	640,229	967,189	967,189	967,189
TYPE X	SUBTOTAL	5,132,517	5,263,369	3,761,246	5,632,770	5,538,770	5,538,770
DIVISION 03	SUBTOTAL	-4,450,230	-4,377,439	-3,043,578	-4,903,840	-4,809,840	-4,809,840

FLEET MANAGEMENT



PUBLIC WORKS - 03 (Fund 250)**Fleet Management - 12****MISSION STATEMENT**

The Fleet Management division's mission is to provide and maintain a fleet of vehicles that will meet the needs of the individual departments with safety, efficiency and ease of operation.

DESCRIPTION

We maintain the fleet vehicles from purchase to disposal. Vehicles are purchased according to State Contract prices; they are serviced and inspected for safety. Vehicles are disposed of when the vehicle has met its expected life span.

2009 OBJECTIVES

- To continue to provide service to vehicles at a cost less than \$.50 per mile.
- To develop a newer more fuel-efficient fleet.
- To continue to purchase new vehicles to meet criteria on alternatively fueled vehicles.
- To reduce the incident ratio on repairs to vehicles.

03 0007 PUBLIC WORKS/Fleet Management

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Head Automotive Mechanic	17 CSEA	1	1	1	1	1
Automotive Mechanic	13 CSEA	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
Total Full-Time Positions		4	4	4	4	4
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		4	4	4	4	4

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :250 FLEET MANAGEMENT OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :12 FLEET MANAGEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0032	CHARGES FOR GAS	412,883	461,233	197,064	814,289	814,289	814,289
0514	CHARGEBACKS-MOTOR VEH SERVICE	435,863	416,952	435,888	452,375	452,375	452,375
0559	OTHER DEPARTMENTAL CHARGEBACK	412,610	592,980	494,203	224,401	224,401	224,401
0637	BCC CHARGES	50,101	30,000	13,679	40,000	40,000	40,000
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	1,311,457	1,501,165	1,140,834	1,531,065	1,531,065	1,531,065
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	17,084	10,000	13,456	10,000	10,000	10,000
		-----	-----	-----	-----	-----	-----
CHARACTER 03	SUBTOTAL	17,084	10,000	13,456	10,000	10,000	10,000
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	5,572					
		-----	-----	-----	-----	-----	-----
CHARACTER 06	SUBTOTAL	5,572					
CHARACTER :07	MISC/INTERFUND REVENUES						
0217	PREMIUM & ACCRUED INT ON OBLIGATION	939		1,893			
0229	TRANSFER FROM INSURANCE RESERVE	18,000					
0233	EARNINGS ON TEMPORARY INVESTMENTS	1,984					
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	20,923		1,893			
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	1,355,036	1,511,165	1,156,183	1,541,065	1,541,065	1,541,065

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :250 FLEET MANAGEMENT OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :12 FLEET MANAGEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	160,092	161,379	98,800	166,611	166,611	166,611
1700	SALARIES OVERTIME	1,739	4,658	632	4,821	4,821	4,821
1910	OUT OF TITLE PAY	293	311	48	321	321	321
1930	STAND-BY PAY	744			800	800	800
1940	OTHER PERSONNEL SERVICES	800	1,035	800	1,071	1,071	1,071
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	163,668	167,383	100,280	173,624	173,624	173,624
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS		250		200	200	200
4319	OFFICE SUPPLIES	353	3,000	120	1,500	1,500	1,500
4323	BLDG MAINTENANCE SUPPLIES	16	200		200	200	200
4329	BLDG AND GROUNDS SUPPLIES		200		200	200	200
4341	MOTOR EQUIPMENT SUPPLIES	70,269	80,000	53,141	80,000	80,000	80,000
4347	GAS OIL GREASE AND DIESEL FUEL	448,739	448,575	402,336	879,550	879,550	879,550
4348	TIRES AND TUBES	30,772	30,000	16,775	35,000	35,000	35,000
4349	MISC OPERATIONAL SUPPLIES	285	12,000	1,465	7,500	7,500	7,500
4356	UNIFORMS	592	1,200		1,200	1,200	1,200
4358	SAFETY SUPPLIES	485	1,000	329	750	750	750
4359	COMPUTER SOFTWARE AND SUPPLIES		3,000	1,499	1,500	1,500	1,500
4429	BUILDING AND GROUNDS EXPENSES	4,492	5,000	2,944	5,000	5,000	5,000
4441	MOTOR EQUIP REPAIRS AND MAINT	21,694	14,000	8,078	20,000	20,000	20,000
4449	OTHER OPERATIONAL EXPENSES	3,545	8,000	1,933	5,000	5,000	5,000
4462	TRAVEL HOTEL AND MEALS		1,000		1,000	1,000	1,000
4463	EDUCATION AND TRAINING		2,000	796	2,000	2,000	2,000
4523	INSURANCE CLAIMS	18,000					
4768	LOSS ON DISPOSITION OF ASSETS	33,758					
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	633,000	609,425	489,416	1,040,600	1,040,600	1,040,600

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :250 FLEET MANAGEMENT OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :12 FLEET MANAGEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	1,122	1,122	1,096	910	910	910
4614	OTHER CHARGEBACK EXPENSES			1,253			
4615	GASOLINE CHARGEBACK	691	3,410	4,414	3,000	3,000	3,000
4616	FLEET SERVICE CHARGEBACK	2,198	4,414		4,000	4,000	4,000
4626	TRANSPORTATION SERVICES CHARGEBACKS	1,327	6,098	6,098	5,000	5,000	5,000
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	5,338	15,044	12,861	12,910	12,910	12,910
CHARACTER :42	DEPRECIATION						
4804	DEPRECIATION - MOTOR VEHICLES	231,390					
4805	DEPRECIATION - MACHINERY & EQUIP	4,052					
		-----	-----	-----	-----	-----	-----
CHARACTER 42	SUBTOTAL	235,442					
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6000	PRINCIPAL ON SERIAL BONDS		63,798		66,601	66,601	66,601
6001	PRINCIPAL ON BANS		125,000		124,419	124,419	124,419
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL		188,798		191,020	191,020	191,020
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7000	INTEREST ON SERIAL BONDS	30,241	28,468	8,545	26,104	26,104	26,104
7001	INTEREST ON BANS	11,971	11,000	3,246	4,278	4,278	4,278
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	42,212	39,468	11,791	30,382	30,382	30,382

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :250 FLEET MANAGEMENT OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :12 FLEET MANAGEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	15,660	16,384	10,502	18,144	18,144	18,144
8030	SOCIAL SECURITY	11,960	12,788	7,235	12,789	12,789	12,789
8040	WORKERS COMPENSATION	1,053	743	743	566	566	566
8050	LIFE INSURANCE	74	96	58	96	96	96
8060	HEALTH INSURANCE	57,662	59,226	52,320	50,236	50,236	50,236
8062	RETIREE HEALTH INSURANCE				14,905	14,905	14,905
8063	DISABILITY INSURANCE	491	480	377	480	480	480
CHARACTER 80	SUBTOTAL	86,900	89,717	71,235	97,216	97,216	97,216
TYPE X	SUBTOTAL	1,166,560	1,109,835	685,583	1,545,752	1,545,752	1,545,752
DIVISION 12	SUBTOTAL	188,476	401,330	470,600	-4,687	-4,687	-4,687
DEPARTMENT 03	SUBTOTAL	188,476	401,330	470,600	-4,687	-4,687	-4,687
SUBFUND 250	SUBTOTAL	188,476	401,330	470,600	-4,687	-4,687	-4,687

PURCHASING

PURCHASING AGENT

- PROCUREMENT
- BOARD OF ACQUISITION AND CONTRACT SUPPORT
- LETTER CONTRACTS
- MULTI-MUNICIPAL CONTRACT DEVELOPMENT
- ANNUAL SURPLUS AUCTION
- BID AND RFP SPECIFICATION DEVELOPMENT
- GENERAL CONTRACT ADMINISTRATION
- SUPERVISION AND IMPLEMENTATION OF THE COMPETITIVE BID PROCESS
- PROCUREMENT CARD PROGRAM

PURCHASING - 81

MISSION STATEMENT

To provide quality service through effective teamwork and communication with County Departments, Political Subdivisions, State Agencies and vendors in a commitment to obtain the desired goods and services at the lowest possible cost in a professional, ethical, responsive and timely manner and in accordance with all County and State Municipal Laws.

DESCRIPTION

The Division of Purchasing is responsible, in whole or part for:

- The cost-efficient procurement of over twenty million dollars worth of supplies, materials, equipment and services for Broome County Government.
- Processing of Letter Contracts and all Board of Acquisition and Contract (BAC) requests, processing almost 5,000 purchase orders.
- Supervision of the Procurement Card Program; Copy Machine Lease & Maintenance Programs.
- General Contract Administration including issuance of Notices of Default.
- Being the lead agency for the fax & typewriter maintenance contracts, janitorial supplies and natural gas contracts.
- Supervision and implementation of the competitive bidding process
 - Review and/or preparation of specifications
 - Establishment of standards
 - Publication of Legal Notices
 - Maintain website for bid notice publication and specifications
- Supplier relations, department relations, personnel training and reporting.

- The relocation, scrapping or selling of obsolete or surplus equipment and vehicles through the bidding process or annual auction (open to the Political subdivisions) which generates revenue for all participants.

Although not mandated, the Division of Purchasing allows the Political Subdivisions to participate in purchase contracts. There are currently thirty nine (39) contracts open for their participation. Providing these contracts has eliminated wasteful bidding or shopping, duplication of time, effort, administration costs, advertising expenses, etc. and has resulted in lower prices generated by the combined larger volume. Most recently legislation was passed at the State level to provide for “piggybacking” onto any County contract by any County in NYS.

The Division of Purchasing provides these contracts at no cost to the Political Subdivisions. However, there are considerable County costs associated with this service: personnel, printing, copier, office supplies, telephone and postage.

2009 OBJECTIVES

- Continue to work with BidNet’s e-procurement on-line to place our bid notices, specifications, proposals and quotes. This system has generated an increase in exposure of our solicitations for prospective bidders and has promoted greater competition. We have placed the bid results on site as well.
- Continue to promote the usage of the procurement card within Broome County departments. This will reduce the small dollar amount purchase orders and the use of petty cash. This is a more efficient and less time consuming way to make small or immediate need purchases and travel expenses.

- Continue efforts to expand the Annual Auction to include even more Towns, Villages and County Departments. The Highway Department site generated added interest in participation and sales in 2007. It is hoped this interest will grow.
- Continue on-site purchasing seminars for all departments on the rules and regulations governing the purchasing of goods and services in accordance with General Municipal Law 103, 104.
- Be proactive in “buying green” products.

81 0010 PURCHASING

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Director of Purchasing*	F Admin	1	1	1	1	1
Purchasing Agent	20 BAPA	1	1	1	1	1
Senior Buyer	15 BAPA	1	1	1	1	1
Buyer	14 CSEA	1	1	1	1	1
Secretary	13 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		5	5	5	5	5
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		5	5	5	5	5

*Unfunded in the current budget

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:81 PURCHASING

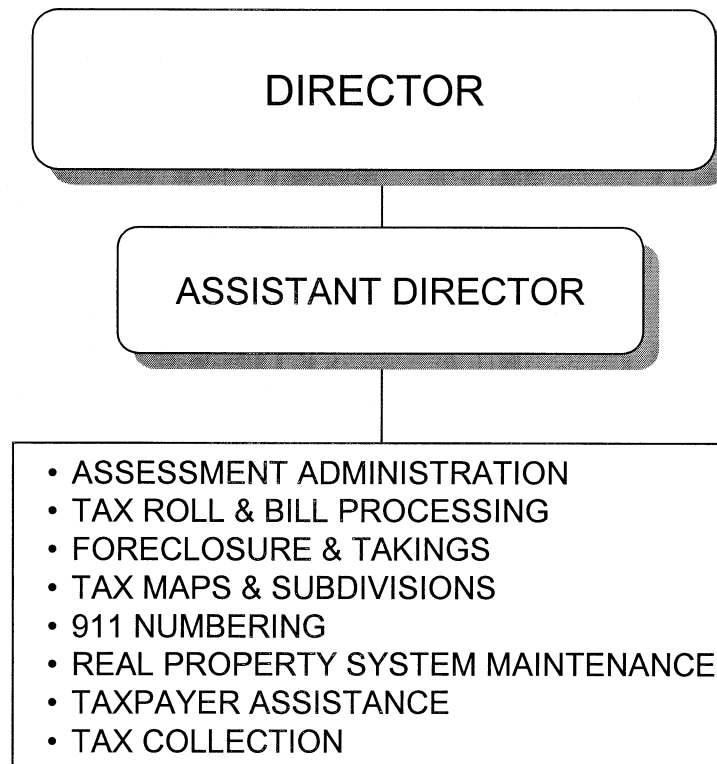
SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :05	FINES AND FORFEITURES						
0204	FORFEITURE OF DEPOSITS	6,045	1,500	4,900	1,500	1,500	1,500
CHARACTER 05	SUBTOTAL	6,045	1,500	4,900	1,500	1,500	1,500
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	22					
CHARACTER 06	SUBTOTAL	22					
TYPE R	SUBTOTAL	6,067	1,500	4,900	1,500	1,500	1,500
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	159,132	166,862	118,172	174,157	174,157	174,157
1600	SALARIES TEMPORARY	11,206	13,014	8,638	13,014	13,014	13,014
CHARACTER 10	SUBTOTAL	170,338	179,876	126,810	187,171	187,171	187,171
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	119	30	34	30	30	30
4319	OFFICE SUPPLIES	2,113	1,934	1,348	1,934	1,934	1,934
4418	DUES AND MEMBERSHIPS	150	150	150	150	150	150
4419	GENERAL OFFICE EXPENSES	299	305	135	305	305	305
4446	LONG TERM MAINT & CLOSURE COSTS			30			
4448	ADVERTISING AND PROMOTION EXPENSES	2,456	2,625	2,057	2,625	2,625	2,625
4449	OTHER OPERATIONAL EXPENSES	403	450	384	450	450	450
4462	TRAVEL HOTEL AND MEALS	41	455		455	455	455
4463	EDUCATION AND TRAINING	450	500	249	500	500	500
4518	COPYING MACHINE RENTALS	630	1,900	1,406	1,900	1,900	1,900
CHARACTER 40	SUBTOTAL	6,661	8,349	5,793	8,349	8,349	8,349

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:81 PURCHASING

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	164	159	159	133	133	133
CHARACTER 41	SUBTOTAL	164	159	159	133	133	133
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,123					
CHARACTER 60	SUBTOTAL	1,123					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	91					
CHARACTER 70	SUBTOTAL	91					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	14,770	16,353	10,671	18,286	18,286	18,286
8030	SOCIAL SECURITY	12,444	13,761	9,322	14,320	14,320	14,320
8040	WORKERS COMPENSATION	1,515	1,297	1,297	1,321	1,321	1,321
8050	LIFE INSURANCE	77	96	58	96	96	96
8060	HEALTH INSURANCE	51,238	53,660	37,445	22,084	22,084	22,084
8062	RETIREE HEALTH INSURANCE				36,907	36,907	36,907
8063	DISABILITY INSURANCE	258	240	188	240	240	240
CHARACTER 80	SUBTOTAL	80,302	85,407	58,981	93,254	93,254	93,254
TYPE X	SUBTOTAL	258,679	273,791	191,743	288,907	288,907	288,907
DEPARTMENT 81	SUBTOTAL	-252,612	-272,291	-186,843	-287,407	-287,407	-287,407

REAL PROPERTY TAX SERVICE



REAL PROPERTY TAX SERVICES - 63

MISSION STATEMENT

Real Property Tax Agency is mandated by State Real Property Tax Law, Section 1530, and is primarily responsible for coordination of assessment administration in the towns, villages and city. Under the Broome County Charter the agency also has tax enforcement and property recording duties. The agency operates with authority under the New York State Real Property Tax Laws and County Charter. Additionally, Section 1184 establishes procedures to collect back taxes through an installment program, which this department administers. Taxes are collected by this department for the Binghamton City school district, the City of Binghamton, and the towns of Kirkwood, Conklin, Dickinson and Union.

DESCRIPTION

Assessment Administration - includes the production of assessor field books, tentative and final assessment rolls, annual assessors reports, annual exemption reports, computation of utility, special franchise, state land and railroad assessments for 16 Towns and 3 Villages, maintenance of ownership records, assessors training and support, Board of Assessment review training, and tax error investigations for 24 County municipalities.

Tax Roll and Bill Processing – includes tax corrections and refunds, special district relevies, tax roll balancing, collector input, tax rolls and bills for 16 Towns, 6 Villages and 20 School Districts, and Special District benefit rolls (450 Special Districts).

Foreclosure – includes title searching, legal notices, mailings, court appearances, financing accounting, property inspections, tax sale auctions, plus other enforcement duties, on the 86,000 properties in the county dealing, on average, with 700 properties per year.

Taxpayer Assistance – includes helping taxpayers with problems with assessments, correcting errors in property tax bills, problems with tax maps, problems with tax foreclosures as well as answering general assessment administration questions.

Tax Map - includes map changes by deeds including splits, combinations, filing of subdivisions, error investigations, corrections, issuing of maps to 16 Towns, 7 Villages, etc., sales of maps to public.

County Takings-Social Services Support – includes title searches, preparation of legal papers, vouchers, tax searches, appraisals, court appearances, and record follow-up.

Tax Collection and Investment – includes collecting, posting, balancing daily deposits and investment of collections plus dealing with taxpayer and escrow companies' problems and reconciliation of tax warrants.

Installment Program – includes the necessary research, implementation, collections, record keeping and statistical analysis to administrate over 450 agreements and also dealing with the public both those in the program and taxpayers wanting to enter an agreement.

Property Management – includes collection of rents, repairs to maintain the present condition of the property and deal with tenant issues.

2009 OBJECTIVES

- Continue the process of talking about shared services with the towns wherein the County will act as their collecting agent. Provide data showing cost verses revenue.
- Working toward including a PDF file of tax collection for public use for each town instead of paper copies. Work with collection software vendor to provide this option to the towns.
- Take the two NYS Grants that provide funds for studies of countywide assessment or a common level of assessment and a county wide tax data base and research ways to implement the conclusions provided in the study.

2009 BUDGET HIGHLIGHTS

- The County will be implementing the final phase of an on-line system for the information available in the department for the public to access through a kiosk system.
- Work will continue with the assessor's to provide more reports, files and information which we can provide with the Version 4 RPS system.
- Updates to RPS will now allow photographs to be added to property data.
- City of Binghamton maps and Real Property data will be located in the department

63 0004 REAL PROPERTY TAX SERVICES

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Director of Real Property Tax Svcs III	H Admin	1	1	1	1	1
Assistant Director of Real Property Tax Svcs (40)	20 Admin	1	1	1	1	1
County Receiver of Taxes (40)	19 BAPA	1	1	1	1	1
Tax Map Technician (40)	18 CSEA	1	1	1	1	1
Real Property Appraiser (40)	18 CSEA	2	2	2	2	2
Real Property Tax Services Specialist (40)	16 CSEA	1	1	1	1	1
Title Searcher/Trainee (40)	10/8 CSEA	1	1	1	1	1
Real Property Tax Service Assistant (40)	14 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		10	10	10	10	10
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		10	10	10	10	10

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:63 REAL PROPERTY TAX SERVICES

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :01 TAX ITEMS							
0002	GAIN FROM SALE-TAX ACQ PROPERTY	807,249	1,650,000	671,372	750,000	750,000	750,000
0004	INTEREST & PENAL-REAL PROP TAX	136,529		2,165			
CHARACTER 01 SUBTOTAL		943,778	1,650,000	673,537	750,000	750,000	750,000
CHARACTER :02 DEPARTMENTAL INCOME							
0015	CLERK FEES	-3					
0027	MISCELLANEOUS	20,165	8,500	8,036	8,500	8,500	8,500
0175	DATA PROCESSING TAX SERVICES	113,024	113,000	88,033	116,000	116,000	116,000
0627	TITLE SEARCH FEES	192,782	270,000	182,567	315,000	315,000	315,000
0907	TAX COLLECTION FEES	168,645	130,000	152,822	200,000	200,000	200,000
CHARACTER 02 SUBTOTAL		494,613	521,500	431,458	639,500	639,500	639,500
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	460,497	300,000	205,948	175,000	175,000	175,000
0187	RENTAL OF REAL PROPERTY INDIVIDUALS	15,571	4,000	14,756	10,000	10,000	10,000
CHARACTER 03 SUBTOTAL		476,068	304,000	220,704	185,000	185,000	185,000
CHARACTER :05 FINES AND FORFEITURES							
0204	FORFEITURE OF DEPOSITS	7,075	8,500	8,750	8,500	8,500	8,500
CHARACTER 05 SUBTOTAL		7,075	8,500	8,750	8,500	8,500	8,500

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:63 REAL PROPERTY TAX SERVICES

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0209	MINOR SALES TAX MAPS	4,844	3,000	1,650	2,000	2,000	2,000
0212	SALES OF REAL PROPERTY	37,121	1,000	79,464	1,000	1,000	1,000
		-----	-----	-----	-----	-----	-----
CHARACTER 06	SUBTOTAL	41,965	4,000	81,114	3,000	3,000	3,000
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			2,662			
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL			2,662			
CHARACTER :08	STATE AID						
0243	PROPERTY TAX ADMINISTRATION	11,219	12,000	7,172	11,000	11,000	11,000
		-----	-----	-----	-----	-----	-----
CHARACTER 08	SUBTOTAL	11,219	12,000	7,172	11,000	11,000	11,000
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	1,974,718	2,500,000	1,425,397	1,597,000	1,597,000	1,597,000
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	421,969	457,399	321,900	468,822	468,822	468,822
1600	SALARIES TEMPORARY	87,901	99,738	76,639	98,241	98,241	98,241
1700	SALARIES OVERTIME	1,935	1,555	2,116			
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	511,805	558,692	400,655	567,063	567,063	567,063

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:63 REAL PROPERTY TAX SERVICES

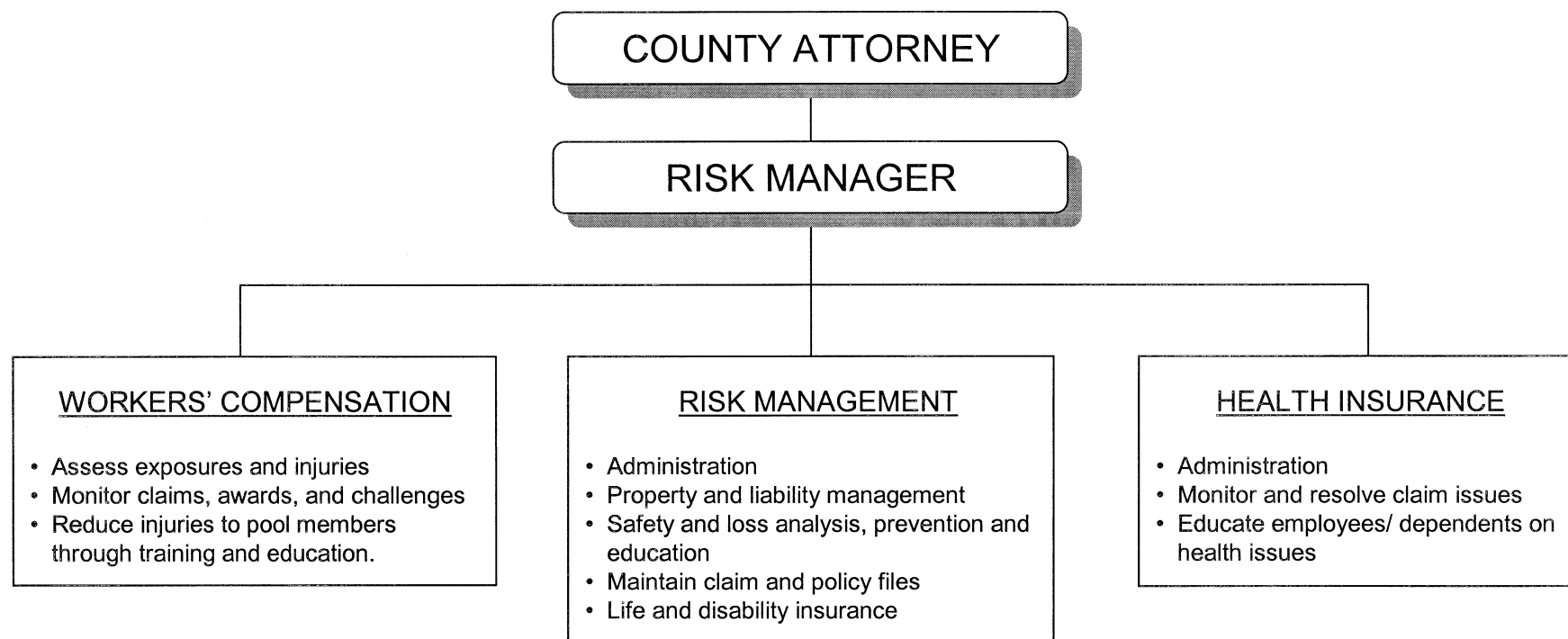
SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	225	400	673	400	400	400
4319	OFFICE SUPPLIES	8,397	15,000	3,800	10,000	10,000	10,000
4359	COMPUTER SOFTWARE AND SUPPLIES	11,970	4,000	264	2,000	2,000	2,000
4411	POSTAGE AND FREIGHT	1,098	1,300	400	1,300	1,300	1,300
4418	DUES AND MEMBERSHIPS	260	500	192	400	400	400
4419	GENERAL OFFICE EXPENSES	4,951	7,500	6,885	7,000	7,000	7,000
4448	ADVERTISING AND PROMOTION EXPENSES	7,280	10,000	5,564	10,000	10,000	10,000
4449	OTHER OPERATIONAL EXPENSES	26					
4461	MILEAGE AND PARKING-LOCAL	259	500	55	300	300	300
4462	TRAVEL HOTEL AND MEALS	617	1,500	125	1,100	1,100	1,100
4463	EDUCATION AND TRAINING	915	1,500	290	1,100	1,100	1,100
4513	SOFTWARE MAINTENANCE	7,500	26,000	17,450	26,000	26,000	26,000
4515	SOFTWARE RENTAL	20,498	15,000	21,700	22,000	22,000	22,000
4518	COPYING MACHINE RENTALS	690	2,200	1,757	2,500	2,500	2,500
4725	OTHER FINANCIAL SERVICES	77					
4736	LEGAL CHARGES AND FEES	1,350	1,800	2,069	1,800	1,800	1,800
4747	OTHER FEES FOR SERVICES	300					
4756	TAX ACQUIRED PROPERTY EXPENSES	20,233	23,000	10,076	25,000	25,000	25,000
4767	OTHER GOVERNMENTS PAYMENTS	2,662					
4901	DAY TRIP MEAL REIMBURSEMENT	40			100	100	100
CHARACTER 40 SUBTOTAL		89,348	110,200	71,300	111,000	111,000	111,000
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	1,900	1,443	722	360	360	360
4615	GASOLINE CHARGEBACK	716	1,008	826	2,213	2,213	2,213
4616	FLEET SERVICE CHARGEBACK	2,198	2,207	2,207	2,240	2,240	2,240
4626	TRANSPORTATION SERVICES CHARGEBACKS				3,954	3,954	3,954
CHARACTER 41 SUBTOTAL		4,814	4,658	3,755	8,767	8,767	8,767

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:63 REAL PROPERTY TAX SERVICES

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	4,736					
CHARACTER 60	SUBTOTAL	4,736					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	756					
CHARACTER 70	SUBTOTAL	756					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	45,886	41,421	29,269	49,135	49,135	49,135
8030	SOCIAL SECURITY	38,113	42,731	29,830	43,312	43,312	43,312
8040	WORKERS COMPENSATION	4,247	5,515	2,758	5,436	5,436	5,436
8050	LIFE INSURANCE	200	240	158	240	240	240
8060	HEALTH INSURANCE	162,489	174,835	121,572	103,757	103,757	103,757
8062	RETIREE HEALTH INSURANCE				100,220	100,220	100,220
8063	DISABILITY INSURANCE	962	840	749	840	840	840
CHARACTER 80	SUBTOTAL	251,897	265,582	184,336	302,940	302,940	302,940
TYPE X	SUBTOTAL	863,356	939,132	660,046	989,770	989,770	989,770
DEPARTMENT 63	SUBTOTAL	1,111,362	1,560,868	765,351	607,230	607,230	607,230

RISK AND INSURANCE



RISK & INSURANCE – 05

Risk Management - 07

MISSION STATEMENT

To maintain an effective program of identifying, controlling, and financing risks to the County.

DESCRIPTION

The Office of Risk and Insurance, as part of the Law Department, is responsible for: (1) risk identification through inspections and review of operations; (2) risk control through enforcement of code and regulatory requirements and recommendations for risk containment; (3) risk financing through commercial, funded, or unfunded programs; (4) transferring risk to vendors by requiring and reviewing vendor insurance; and (5) claim investigation to aid in claim denial, settlement, or defense.

The County has been self-insured since 1979 when it established a Risk Management Office by Local Law 16 of 1979.

2009 OBJECTIVES

- Reaffirm County commitment to reducing the total cost of risk through implementation of various strategies founded in the concepts of enterprise risk management.

2009 BUDGET HIGHLIGHTS

- Continuing budget with appropriate inflationary trends.

050088 RISK & INSURANCE/Risk Management

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	As of	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
			9/1/2008 Current Authorized			
<u>FULL TIME</u>						
Manager of Risk & Insurance	H Admin	1	1	1	1	1
Workers' Compensation Analyst	22 Admin	1	1	1	1	1
Claims Manager	22 Admin	1	1	1	1	1
Safety Specialist	22 Admin	1	1	1	1	1
Principal Account Clerk	14 Admin	1	1	1	1	1
Secretary	14 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		6	6	6	6	6
<u>PART TIME</u>						
Account Clerk Typist	8 Admin	0	0	1	0	0
Total Part-Time Positions		0	0	1	0	0
TOTAL POSITIONS		6	6	7	6	6

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :254 INSURANCE RESERVE OPERATING
DEPARTMENT:05 RISK AND INSURANCE
DIVISION :07 RISK MANAGEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0021	WORKERS COMP ADMINISTRATION	188,133	183,533		192,223	192,223	192,223
0022	HEALTH CARE ADMINISTRATION	96,809	151,750		187,784	187,784	187,784
0035	INSURANCE CHARGEBACK	1,480,099	1,216,112	939,042	1,223,288	1,223,288	1,223,288
0170	COUNTY CONTRIBUTION	187,629	194,507	133,017	194,508	194,508	194,508
0171	ACTIVE EMPLOYEE CONTRIBUTION	231,878	253,278	178,759	253,380	253,380	253,380
0637	BCC CHARGES	122,648	153,906	76,953	141,739	141,739	141,739
CHARACTER 02	SUBTOTAL	2,307,196	2,153,086	1,327,771	2,192,922	2,192,922	2,192,922
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	145,730	100,000	65,104	100,000	100,000	100,000
CHARACTER 03	SUBTOTAL	145,730	100,000	65,104	100,000	100,000	100,000
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0214	INSURANCE RECOVERIES	93,771	37,000	39,389	50,000	50,000	50,000
CHARACTER 06	SUBTOTAL	93,771	37,000	39,389	50,000	50,000	50,000
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	43,562		5,404			
0229	TRANSFER FROM INSURANCE RESERVE	567,548	226,218		681,394	681,394	681,394
CHARACTER 07	SUBTOTAL	611,110	226,218	5,404	681,394	681,394	681,394
TYPE R	SUBTOTAL	3,157,807	2,516,304	1,437,668	3,024,316	3,024,316	3,024,316

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :254 INSURANCE RESERVE OPERATING
DEPARTMENT:05 RISK AND INSURANCE
DIVISION :07 RISK MANAGEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	306,700	318,140	209,280	332,311	332,311	332,311
1500	SALARIES PART-TIME				12,686		
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	306,700	318,140	209,280	344,997	332,311	332,311
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	441	1,000	412	400	400	400
4319	OFFICE SUPPLIES	507	1,600	922	1,000	1,000	1,000
4346	TRAINING AND EDUCATIONAL SUPPLIES	11	2,137	760	500	500	500
4358	SAFETY SUPPLIES	3,185	6,000	80	1,000	1,000	1,000
4359	COMPUTER SOFTWARE AND SUPPLIES	2,212	1,000	129			
4418	DUES AND MEMBERSHIPS	350	1,000		340	340	340
4419	GENERAL OFFICE EXPENSES	471	1,000	1,463	1,260	1,260	1,260
4461	MILEAGE AND PARKING-LOCAL		160	154			
4462	TRAVEL HOTEL AND MEALS	2,090	2,000		2,000	2,000	2,000
4463	EDUCATION AND TRAINING	1,418	2,000	263	1,500	1,500	1,500
4520	PROPERTY LOSS	218,428	225,035	104,497	225,035	225,035	225,035
4521	INSURANCE PREMIUMS	241,717	475,000	70,296	475,000	475,000	475,000
4522	TO RESERVE FUND	362,365					
4523	INSURANCE CLAIMS	442,890	480,000	90,620	480,000	480,000	480,000
4524	COMPENSATION CLAIMS	318,292	447,785	341,859	447,888	447,888	447,888
4703	LAB SERVICES	12,766	11,300		12,000	12,000	12,000
4743	CLAIMS ADMINISTRATION	34,800	34,800	26,100	34,800	34,800	34,800
4747	OTHER FEES FOR SERVICES	33,641	30,900	24,498	32,000	32,000	32,000
4901	DAY TRIP MEAL REIMBURSEMENT	7			100	100	100
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	1,675,591	1,722,717	662,053	1,714,823	1,714,823	1,714,823

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :254 INSURANCE RESERVE OPERATING
DEPARTMENT:05 RISK AND INSURANCE
DIVISION :07 RISK MANAGEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	125,000	80,000		231,401	231,401	231,401
4602	INSURANCE PREMIUM CHARGEBACK	426	376	376	139	139	139
4614	OTHER CHARGEBACK EXPENSES	1,329	271,218		574,993	574,993	574,993
4615	GASOLINE CHARGEBACK	314	203	113	524	524	524
4616	FLEET SERVICE CHARGEBACK	2,198	2,207	2,207	2,240	2,240	2,240
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	129,267	354,004	2,696	809,297	809,297	809,297
CHARACTER :42	DEPRECIATION						
4805	DEPRECIATION - MACHINERY & EQUIP	808					
		-----	-----	-----	-----	-----	-----
CHARACTER 42	SUBTOTAL	808					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	120					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	120					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	28,582	31,179	20,387	36,225	36,225	36,225
8030	SOCIAL SECURITY	22,165	24,338	14,798	26,391	26,391	26,391
8040	WORKERS COMPENSATION	2,817	2,375	2,375	2,380	2,380	2,380
8050	LIFE INSURANCE	115	144	86	168	168	168
8060	HEALTH INSURANCE	62,032	63,316	47,541	64,527	64,527	64,527
8062	RETIREE HEALTH INSURANCE				15,782	15,782	15,782
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	115,711	121,352	85,187	145,473	145,473	145,473
TYPE X	SUBTOTAL	2,228,197	2,516,213	959,216	3,014,590	3,001,904	3,001,904
DIVISION 07	SUBTOTAL	929,610	91	478,452	9,726	22,412	22,412
DEPARTMENT 05	SUBTOTAL	929,610	91	478,452	9,726	22,412	22,412
SUBFUND 254	SUBTOTAL	929,610	91	478,452	9,726	22,412	22,412

RISK & INSURANCE - 05**Health Insurance - 06****MISSION STATEMENT**

To provide a cost effective alternative to commercial health insurance for eligible current and former County employees.

DESCRIPTION

The health insurance fund (established by Resolution 81-298) is an internal services fund providing for claims administrations, in-patient and outpatient medical costs, and prescription coverage.

2009 OBJECTIVES

- Continue exploring cost savings through increased administrative efficiency.

2009 BUDGET HIGHLIGHTS

- Continuing budget with appropriate inflationary trends.

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :252 HEALTH INSURANCE OPERATING
DEPARTMENT:05 RISK AND INSURANCE
DIVISION :06 HEALTH INSURANCE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	919					
0170	COUNTY CONTRIBUTION	23,639,257	24,708,930	17,566,783	25,749,129	25,749,129	25,749,129
0171	ACTIVE EMPLOYEE CONTRIBUTION	2,916,548	3,421,263	2,316,166	3,443,628	3,443,628	3,443,628
0172	RETIREE CONTRIBUTION	972,276	999,830	894,685	1,180,528	1,180,528	1,180,528
0173	SURVIVOR & VESTED CONTRIBUTION	347,287	417,292	243,149	362,771	362,771	362,771
0543	COBRA CONTRIBUTION	37,817	49,035	18,446	26,928	26,928	26,928
0637	BCC CHARGES	6,557,059	6,504,689	4,878,251	7,033,452	7,033,452	7,033,452
0651	PART D MEDICARE CREDITS		756,112		449,569	449,569	449,569
CHARACTER 02 SUBTOTAL		34,471,163	36,857,151	25,917,480	38,246,005	38,246,005	38,246,005
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	43,531	25,000	49,456	90,000	90,000	90,000
CHARACTER 03 SUBTOTAL		43,531	25,000	49,456	90,000	90,000	90,000
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	102,611	184,133	145,906	100,000	100,000	100,000
CHARACTER 07 SUBTOTAL		102,611	184,133	145,906	100,000	100,000	100,000
TYPE R SUBTOTAL		34,617,305	37,066,284	26,112,842	38,436,005	38,436,005	38,436,005

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :252 HEALTH INSURANCE OPERATING
DEPARTMENT:05 RISK AND INSURANCE
DIVISION :06 HEALTH INSURANCE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	109	109		109	109	109
4319	OFFICE SUPPLIES	440	700	200	700	700	700
4346	TRAINING AND EDUCATIONAL SUPPLIES	10					
4418	DUES AND MEMBERSHIPS	25	100	50	100	100	100
4462	TRAVEL HOTEL AND MEALS	659	1,000	346	1,000	1,000	1,000
4463	EDUCATION AND TRAINING	279	500	50	500	500	500
4469	OTHER PERSONAL EXPENSES	1,188	1,188	693	1,320	1,320	1,320
4479	CASE ASSESSMENT	194,996	198,377	132,308	203,377	203,377	203,377
4527	PRESCRIPTION DRUGS	9,511,299	10,183,994	7,335,174	11,239,237	11,239,237	11,239,237
4528	MEDICAL CARE	7,337,866	7,894,519	5,198,341	7,818,580	7,818,580	7,818,580
4529	HOSPITAL CARE	9,889,123	11,235,298	7,548,416	11,154,449	11,154,449	11,154,449
4549	SERVICES TO PARTICIPANTS	4,823,500	6,275,360	4,300,209	6,312,833	6,312,833	6,312,833
4704	MEDICARE CREDITS	214,222	215,186	134,992	199,056	199,056	199,056
4724	ACTUARY CONSULTANT	83,702	65,000	16,259	66,800	66,800	66,800
4725	OTHER FINANCIAL SERVICES	9,427	12,000				
4743	CLAIMS ADMINISTRATION	748,989	754,770	627,858	816,770	816,770	816,770
4747	OTHER FEES FOR SERVICES	72,360	72,360	48,240	72,360	72,360	72,360
4797	PART C PREMIUMS				360,288	360,288	360,288
CHARACTER 40 SUBTOTAL		32,888,194	36,910,461	25,343,136	38,247,479	38,247,479	38,247,479
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	32,000					
4610	PERSONAL SERVICES CHARGEBACKS	145,344	151,750		184,517	184,517	184,517
4614	OTHER CHARGEBACK EXPENSES		4,000		4,000	4,000	4,000
CHARACTER 41 SUBTOTAL		177,344	155,750		188,517	188,517	188,517
TYPE X SUBTOTAL		33,065,538	37,066,211	25,343,136	38,435,996	38,435,996	38,435,996
DIVISION 06 SUBTOTAL		1,551,767	73	769,706	9	9	9
DEPARTMENT 05 SUBTOTAL		1,551,767	73	769,706	9	9	9
SUBFUND 252 SUBTOTAL		1,551,767	73	769,706	9	9	9

RISK & INSURANCE – 05
Workers' Compensation - 05

MISSION STATEMENT

To provide a professionally managed Workers' Compensation program for Broome County and participating municipalities in accordance with Local Laws 1-1956 & 10-1974.

DESCRIPTION

- Provides claims administration and pays all Workers' Compensation indemnity and medical claims as well as state assessments.
- Processes all requests for coverage under the 207-C General Municipal Law and arranges hearings and reviews determinations when appropriate.
- Processes claims for the County as well as 14 participating municipalities. Cost levied for the County and participating municipalities are levied by Resolution.
- It is accounted for as an Internal Service Fund and was established in 1956 by Local law 1 of 1956.

2009 OBJECTIVES

- Review of safety program including prevention and post accident review. Monitor departments closely for chronic injuries or dramatic increases in injuries. Increase use of

vocational rehabilitation services to assist permanently injured employees in returning to gainful employment. Keep updated on all proposed legislation that may have a financial impact on our program.

2009 BUDGET HIGHLIGHTS

- Workers' Compensation Reform resulting in an increase in the maximum benefit to \$ 550 per week effective 7/1/08 and \$600 per week effective 7/1/09. This will result in an increase in indemnity payments and cost to the plan.
- Workers' Compensation reform mandating settlements within two years of a claim (for any cases after 7/07) resulting in the greater possibility of large payments of indemnity over a shorter period of time.
- Reform adjusting the fee schedule to be followed for reimbursement of prescriptions and durable medical equipment which could increase the medical costs to the plan.

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :253 WORKERS COMPENSATION OPERATING
DEPARTMENT:05 RISK AND INSURANCE
DIVISION :05 SELF-INSURANCE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0021	WORKERS COMP ADMINISTRATION	67,668	41,000		44,000	44,000	44,000
0169	PARTICIPANTS ASSESSMENTS	637,533	571,182	571,181	608,925	608,925	608,925
0170	COUNTY CONTRIBUTION	1,996,967	1,807,396	1,382,304	1,810,927	1,810,927	1,810,927
0597	WORKERS COMPENSATION - OTHER GOVERN	196,983	205,000		220,000	220,000	220,000
0637	BCC CHARGES	196,002	178,353	89,177	187,202	187,202	187,202
CHARACTER 02	SUBTOTAL	3,095,153	2,802,931	2,042,662	2,871,054	2,871,054	2,871,054
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	95,544	65,000	43,243	75,000	75,000	75,000
CHARACTER 03	SUBTOTAL	95,544	65,000	43,243	75,000	75,000	75,000
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0214	INSURANCE RECOVERIES	57					
CHARACTER 06	SUBTOTAL	57					
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	302,146	144,000	234,427	195,000	195,000	195,000
0229	TRANSFER FROM INSURANCE RESERVE		75,000		200,000	200,000	200,000
CHARACTER 07	SUBTOTAL	302,146	219,000	234,427	395,000	395,000	395,000
TYPE R	SUBTOTAL	3,492,900	3,086,931	2,320,332	3,341,054	3,341,054	3,341,054

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :253 WORKERS COMPENSATION OPERATING
DEPARTMENT:05 RISK AND INSURANCE
DIVISION :05 SELF-INSURANCE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	293	250	62	85	85	85
4319	OFFICE SUPPLIES	392	500	200	200	200	200
4342	PHOTOGRAPHIC SUPPLIES		500		100	100	100
4349	MISC OPERATIONAL SUPPLIES	2,083	500		250	250	250
4358	SAFETY SUPPLIES		1,000		335	335	335
4359	COMPUTER SOFTWARE AND SUPPLIES	695					
4411	POSTAGE AND FREIGHT		75		75	75	75
4418	DUES AND MEMBERSHIPS	25	105	105	55	55	55
4419	GENERAL OFFICE EXPENSES		500		250	250	250
4462	TRAVEL HOTEL AND MEALS	422	900	326	900	900	900
4463	EDUCATION AND TRAINING	50	500	50	250	250	250
4479	CASE ASSESSMENT	30,000	37,500	20,000	30,000	30,000	30,000
4521	INSURANCE PREMIUMS		50,000	-1,840			
4524	COMPENSATION CLAIMS	988,730	1,125,000	960,231	1,180,000	1,180,000	1,180,000
4525	MEDICAL CARE AND TREATMENT-COMP	786,567	675,000	625,014	950,000	950,000	950,000
4526	STATE WORKERS COMP ASSESSMENT	346,241	425,000	342,294	400,000	400,000	400,000
4530	SETTLEMENT PAYMENTS	80,335	175,000		180,000	180,000	180,000
4701	MEDICAL AND PHYSICAL EXAMS		1,000				
4736	LEGAL CHARGES AND FEES	23,686	33,000	16,527	33,000	33,000	33,000
4743	CLAIMS ADMINISTRATION	100,000	100,000	75,000	100,000	100,000	100,000
4747	OTHER FEES FOR SERVICES		2,500		2,500	2,500	2,500
4753	JUDGEMENTS AND CLAIMS	175,725	210,000	68,407	210,000	210,000	210,000
CHARACTER 40	SUBTOTAL	2,535,244	2,838,830	2,106,376	3,088,000	3,088,000	3,088,000

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :253 WORKERS COMPENSATION OPERATING
DEPARTMENT:05 RISK AND INSURANCE
DIVISION :05 SELF-INSURANCE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	5,000	5,000		5,000	5,000	5,000
4604	DPW SECURITY CHARGEBACKS	45,000	47,568	11,982	45,000	45,000	45,000
4610	PERSONAL SERVICES CHARGEBACKS	188,133	183,533		192,223	192,223	192,223
4614	OTHER CHARGEBACK EXPENSES	9,846	12,000	10,375	10,831	10,831	10,831
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	247,979	248,101	22,357	253,054	253,054	253,054
CHARACTER :80	EMPLOYEE BENEFITS						
8041	WORKERS COMP LT LIABILITY	476,062					
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	476,062					
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	3,259,285	3,086,931	2,128,733	3,341,054	3,341,054	3,341,054
		-----	-----	-----	-----	-----	-----
DIVISION 05	SUBTOTAL	233,615		191,599			
		-----	-----	-----	-----	-----	-----
DEPARTMENT 05	SUBTOTAL	233,615		191,599			
		-----	-----	-----	-----	-----	-----
SUBFUND 253	SUBTOTAL	233,615		191,599			

PUBLIC SAFETY

<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>
Sheriff	
Law Enforcement	164
Corrections	173
Emergency Services	
Civil Defense	180
911—Emergency Services	186
Probation	
Probation	191
Pins/JD	199
Security (DPW)	203
STOP-DWI	211

SHERIFF

SHERIFF
(ELECTED)

UNDERSHERIFF

LAW ENFORCEMENT

CIVIL

- Executive Orders
- Serve Legal Papers

CORRECTIONS

- Jail
- Photo Identification
- Pistol Permits
- Training

ADMINISTRATION

- Business
- D.A.R.E.
- Grants
- Community Policing

TRAINING

- Regional Police Academy
- Advanced & In-service

HIGHWAY PATROL

- Traffic
- Criminal
- K-9
- Boat
- DWI
- S.R.T.

DETECTIVES

- General Investigations
- S.I.U.

WARRANTS

- Serve Family Court
- Criminal Warrants

SHERIFF - 45

Law Enforcement – 10

The Law Enforcement Division includes Administration, Highway Patrol, Training & Crime Prevention, Detectives Unit, and Civil Section.

MISSION STATEMENT

The Office of the Sheriff, in order to meet its responsibilities to the public, establishes the following as a statement of commitment. It is the mission of the Office of the Sheriff to:

- Enforce, fairly and impartially, all duly constituted laws of the State of New York and the County of Broome.
- Investigate, identify, apprehend and assist in the prosecution of offenders using modern police methods and technologies.
- Respond quickly, efficiently and professionally to all reported crimes, emergencies, disasters and any other situation required by the public.
- Securely, safely and humanely keep all prisoners committed to the custody of the Sheriff, and to offer those offenders opportunities for self-improvement.
- Offer all employees the ability to improve their performance and experience through professional training while providing the public opportunities of involvement and education.
- Promulgate a safe work environment within the confines of the nature of the work.
- Cooperate with surrounding police and correctional agencies in training and enforcement in order to create an improved criminal justice system.
- Cooperate with all county agencies to improve the County and community while providing services at a cost-effective level.

DESCRIPTION

The Administration Division enforces Broome County's policies and procedures governing intake and distribution of funds on behalf of the Sheriff's Office and all purchasing operations for the department as well as Workers' Compensation claims. Inmate and commissary records are kept in balance according to bookkeeping rules and regulations.

The Highway Patrol Division is responsible 24 hours a day for patrolling 350 miles of county roads, 1008 miles of state highways and 927 miles of town roads. Patrol is the primary law enforcement for 48% of the residents of Broome County. It serves as the primary backup for five municipal agencies within Broome County.

The Detective Division (450056) is responsible for the investigation of crimes as well as matters that cannot be effectively investigated by the Patrol Division members due to their complexity. It is responsible for initiation of investigations pertaining to narcotics trafficking and vice related crimes. Detectives interview suspects, witnesses and informants with the objective of developing information on reported or suspected criminal activity. Detectives are also responsible for the preparation and submission of case reports for prosecution. Detectives work closely with the Broome County District Attorney's Office as well as local, state and federal agencies to solve crimes and apprehend offenders. The division is also responsible for the management and execution of arrest warrants issued by Broome County Supreme Court, Family Court, and local criminal courts throughout the county and the extradition of prisoners from other states.

The Training & Crime Prevention Division – The Training Academy provides for all State mandated and in-service training within the Broome County Sheriff's Office. The Academy also serves as the central training point for Zone 6, which encompasses (40) police

agencies in a seven (7) county region. Training conducted at the Academy includes: firearms, defensive tactics, instructor development, breath test operator, radar operator, supervisor school, basic corrections and recruit schools, in-service schools and seminars on numerous topics. The Academy is dedicated to maintaining the highest level of training available to the law enforcement officers that serve our community.

The Civil Division is mandated to serve and execute all decisions handed down by the courts. Included but not limited to sheriff sales, income and property executions and orders of seizures. Serves all types of civil process, family court orders, and civil arrests including; temporary orders of protection and personal services. Maintains records for the courts.

2009 OBJECTIVES

The Sheriff's Department has requested the following enhancements to the 2009 Budget:

Administration

- Maintain current services
- Request upgrade for Undersheriff and Confidential Secretary to the Sheriff

Highway Patrol

- Replacement of 10 patrol vehicles
- Replace 27 outdated HeartStart defibrillators
- Purchase 15 Tactical Patrol rifles
- Continue providing effective Law Enforcement services to the residents of Broome County
- Purchase 10 Glock handguns

Enhancement – 6 Patrol Deputies

- Upgrade Highway Patrol Captain position

Detective

- Replace 3 detective vehicles with Chevrolet Impalas

Training & Crime Prevention

- Increase the number of Law Enforcement Agencies who rely on the Broome County Law Enforcement Academy for all phases of their employee training.
- Increase the number of seminars and in-service training schools that are offered at no cost to the Academy.

Civil

- Continue budget from 2008

2009 BUDGET HIGHLIGHTS

Administration (450015)

- Request upgrade for Undersheriff and Confidential Secretary to the Sheriff

Highway Patrol (450049)

- Request replacement of 10 patrol vehicles
- Replacement of 27 outdated HeartStart defibrillators
- Purchase of 10 Glock handguns
- Purchase of 15 Tactical Patrol rifles

Enhancements

- 6 Patrol Deputies
- Upgrade Highway Patrol Captain Position

Detectives Unit (450056)

- Requested replacement of (3) detective vehicles

Training & Crime Prevention (450064)

- Upgrade training aides
- Maintain current level of services

Civil Division (450072)

- Maintain current level of services

45 0015 SHERIFF/Law Enforcement

0049

0056

0064

0072

			As of 9/1/2008				
			Current		2009	2009	2009
			Authorized		Requested	Recommended	Adopted
<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>					
FULL TIME							
Sheriff	Elected	1	1	1	1	1	1
Undersheriff	I Admin	0	0	1	0	0	0
Deputy Sheriff Captain	H Admin	0	0	1	0	0	0
Undersheriff	G Admin	1	1	0	1	1	1
Deputy Sheriff Captain	F Admin	1	1	0	1	1	1
Chief Civil Deputy	26 Admin	1	1	1	1	1	1
Secretary to Sheriff	19 Admin	0	0	1	0	0	0
Civil Deputy	19 Admin	2	2	2	2	2	2
Secretary to Sheriff	14 Admin	1	1	0	1	1	1
Fiscal Manager	17 BAPA	1	1	1	1	1	1
Deputy Sheriff Lieutenant	AFSCME	2	2	2	2	2	2
Deputy Sheriff Detective Sergeant	AFSCME	2	2	2	2	2	2
Deputy Sheriff Sergeant	AFSCME	6	6	6	6	6	6
Deputy Sheriff Detective	AFSCME	10	10	10	10	10	10
Deputy Sheriff	AFSCME	30	30	36	30	30	30
Deputy Sheriff Training Director	AFSCME	1	1	1	1	1	1
Principal Account Clerk	13 CSEA	1	1	1	1	1	1
Senior Account Clerk Typist	9 CSEA	1	1	1	1	1	1
Keyboard Specialist	8 CSEA	4	4	4	4	4	4
Stenographic Specialist	8 CSEA	2	2	2	2	2	2
Account Clerk Typist	7 CSEA	2	2	2	2	2	2
Total Full-Time Positions		69	69	75	69	69	69
PART TIME							
Total Part-Time Positions		0	0	0	0	0	0
TOTAL POSITIONS		69	69	75	69	69	69

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:45 SHERIFF
DIVISION :10 LAW ENFORCEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	1					
0064	SHERIFF FEES	337,171	377,583	256,211	367,637	367,637	367,637
0066	RECORD MONEY	533	600	547	800	800	800
0068	OTHER PUB SAFETY DEPT INCOME	16,389	13,000	15,893	36,389	36,389	36,389
0559	OTHER DEPARTMENTAL CHARGEBACK	25,658	8,200		13,600	13,600	13,600
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	379,752	399,383	272,651	418,426	418,426	418,426
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	14,314		-2,352			
		-----	-----	-----	-----	-----	-----
CHARACTER 06	SUBTOTAL	14,314		-2,352			
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	24,808		9,823			
0229	TRANSFER FROM INSURANCE RESERVE	110,990		59,780			
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	135,798		69,603			
CHARACTER :08	STATE AID						
0460	OTHER STATE AID	8,638					
		-----	-----	-----	-----	-----	-----
CHARACTER 08	SUBTOTAL	8,638					

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:45 SHERIFF
DIVISION :10 LAW ENFORCEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :09	FEDERAL AID						
0353	FEDERAL AID - OTHER	25,156					
CHARACTER 09	SUBTOTAL	25,156					
TYPE R	SUBTOTAL	563,658	399,383	339,902	418,426	418,426	418,426
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	3,415,003	3,743,031	2,550,957	4,132,686	3,865,280	3,865,280
1600	SALARIES TEMPORARY	172,242		83,499			
1700	SALARIES OVERTIME	433,673	317,584	391,941	348,374	347,466	347,466
1900	SALARIES SHIFT DIFFERENTIAL	38,122	41,496	28,979	41,496	41,496	41,496
1902	DISABILITY 207C	88,183	107,625	55,495	111,617	111,617	111,617
1910	OUT OF TITLE PAY	142	618		646	646	646
1940	OTHER PERSONNEL SERVICES	66,491	31,400	12,225	39,456	39,456	39,456
1980	HOLIDAY OVERTIME PAY	47,925	54,490	23,636	59,669	56,461	56,461
CHARACTER 10	SUBTOTAL	4,261,781	4,296,244	3,146,732	4,733,944	4,462,422	4,462,422
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2021	AUTOMOBILES	37,081		22,616	358,590		
CHARACTER 20	SUBTOTAL	37,081		22,616	358,590		

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:45 SHERIFF
DIVISION :10 LAW ENFORCEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	4,521	5,422	3,969	5,775	5,775	5,775
4319	OFFICE SUPPLIES	24,932	27,384	22,482	29,421	29,421	29,421
4329	BLDG AND GROUNDS SUPPLIES			101			
4345	QUARTERMASTER SUPPLIES	100,002	102,716	87,013	110,348	110,348	110,348
4346	TRAINING AND EDUCATIONAL SUPPLIES	32,249	32,866	20,271	39,751	37,583	37,583
4347	GAS OIL GREASE AND DIESEL FUEL	1,463	4,000	2,193	4,000	4,000	4,000
4349	MISC OPERATIONAL SUPPLIES	74,069	22,729	25,686	90,595	66,400	66,400
4351	ANIMAL FOOD	890	1,900	591	2,100	2,100	2,100
4357	RECREATIONAL AND ACTIVITY SUPPLIES	4,992	6,000	3,915	6,000	6,000	6,000
4359	COMPUTER SOFTWARE AND SUPPLIES	5,198	2,800	1,398	2,162	2,162	2,162
4411	POSTAGE AND FREIGHT	4,955	8,050	5,360	9,418	7,600	8,518
4418	DUES AND MEMBERSHIPS	4,071	4,086	1,276	4,226	4,226	4,226
4419	GENERAL OFFICE EXPENSES	1,667	3,005	1,677	3,427	2,627	2,627
4422	BUILDING AND LAND RENTAL		1,200		1,200		
4427	ELECTRIC CURRENT	5,404	7,500	3,484	9,075	9,075	9,075
4429	BUILDING AND GROUNDS EXPENSES		600		590	90	90
4432	LAUNDRY AND DRY CLEANING EXPENSES	3,825	5,500	5,287	9,500	9,500	9,500
4434	MEDICAL HOSPITAL AND LAB EXPENSES			330			
4438	RECREATIONAL AND ACTIVITY EXPENSES	500		765			
4444	UNIFORM AND CLOTHING ALLOWANCE				600		
4447	OPERATIONAL EQUIPMENT REPAIRS	4,105	2,600	814	3,000	2,000	2,000
4448	ADVERTISING AND PROMOTION EXPENSES	500			5,000	2,000	2,000
4449	OTHER OPERATIONAL EXPENSES	14,242	18,009	9,775	21,788	16,014	16,014
4461	MILEAGE AND PARKING-LOCAL	172	870	54	870	120	120
4462	TRAVEL HOTEL AND MEALS	11,670	17,500	8,706	29,546	22,436	22,436
4463	EDUCATION AND TRAINING	10,011	14,220	12,330	15,020	13,580	13,580
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	4,131	15,924	3,888	25,924	25,924	25,924
4466	ADVISORY BD/TRUSTEES EXPENSES	567	940	538	800	800	800
4469	OTHER PERSONAL EXPENSES	11	240	104	350	350	350
4513	SOFTWARE MAINTENANCE	638		638	638	638	638
4515	SOFTWARE RENTAL	9,000	9,000		9,000	9,000	9,000
4518	COPYING MACHINE RENTALS	3,435	9,176	6,712	9,176	9,176	9,176
4520	PROPERTY LOSS	18,544		19,571			
4523	INSURANCE CLAIMS	52,870		17,840			
4703	LAB SERVICES	280		70	9,100	9,100	9,100
4707	MEDICAL AND HOSPITAL SERVICES		485		485	485	485
4712	PHYSICIAN SERVICES		485	500	485	485	485
4726	CONTRACTED DATA PROCESSING SERV	1,159			65,500		
4734	WITNESS EXPENSES			-18			
4735	INVESTIGATIONS EXPENSES	204	2,000	940	2,000	1,500	1,500
4742	VETERINARIAN SERVICES	253	2,000	1,260	2,000	600	1,000
4747	OTHER FEES FOR SERVICES		970		2,000	2,000	2,000

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:45 SHERIFF
DIVISION :10 LAW ENFORCEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4901	DAY TRIP MEAL REIMBURSEMENT	440		950	1,880	1,880	1,880
CHARACTER 40	SUBTOTAL	400,970	330,177	270,470	532,750	414,995	416,313
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	261,145	170,758	85,379	197,065	197,065	197,065
4603	FOOD SERVICE CHARGEBACK SPECIAL EVE	814	700	158	800	800	800
4609	DATA PROCESSING CHARGEBACKS	23,394	26,027	25,012	26,967	26,967	26,967
4615	GASOLINE CHARGEBACK	212,853	223,755	66,450	418,272	418,272	418,272
4616	FLEET SERVICE CHARGEBACK	160,459	132,431	132,431	145,566	145,566	145,566
4626	TRANSPORTATION SERVICES CHARGEBACKS	123,250	267,490	267,490	90,933	90,933	90,933
CHARACTER 41	SUBTOTAL	781,915	821,161	576,920	879,603	879,603	879,603
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	4,178					
CHARACTER 60	SUBTOTAL	4,178					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	1,039					
CHARACTER 70	SUBTOTAL	1,039					

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:45 SHERIFF
DIVISION :10 LAW ENFORCEMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	382,172	401,501	310,086	479,294	451,217	451,217
8030	SOCIAL SECURITY	313,153	328,426	232,281	361,513	341,057	341,057
8040	WORKERS COMPENSATION	109,099	91,314	45,657	85,241	85,241	85,241
8050	LIFE INSURANCE	1,304	1,656	966	1,800	1,656	1,656
8060	HEALTH INSURANCE	1,078,981	1,198,512	815,267	901,403	811,973	811,973
8062	RETIREE HEALTH INSURANCE				511,824	511,824	511,824
8063	DISABILITY INSURANCE	1,376	1,200	931	1,200	1,200	1,200
CHARACTER 80	SUBTOTAL	1,886,085	2,022,609	1,405,188	2,342,275	2,204,168	2,204,168
TYPE X	SUBTOTAL	7,373,049	7,470,191	5,421,926	8,847,162	7,961,188	7,962,506
DIVISION 10	SUBTOTAL	-6,809,391	-7,070,808	-5,082,024	-8,428,736	-7,542,762	-7,544,080

SHERIFF - 45
Corrections - 20

MISSION STATEMENT

The Corrections Division is required to comply with NYS Correction Law, Title IX of Executive Law Part 7000 (NYSCOC Minimum Standards) and NYS Sheriff's Association Accreditation Standards. The Corrections Division shall operate in compliance with applicable Federal laws and both Federal and NYS case law.

DESCRIPTION

The Corrections Division operates the Broome County Sheriff's Correctional Facility located at 155 Lt. VanWinkle Dr., Binghamton, NY. Inmate supervision is accomplished through "direct supervision" management requiring Corrections Officers to constantly intermingle with offenders. This management concept has resulted in lower costs to the County in terms of vandalism, injuries and other factors associated with jail operations.

Facility capacity is currently 536 beds.

2009 OBJECTIVES

The Sheriff's Department has requested the following enhancements to the 2009 Budget:

- Add 14 full time Correction Officer positions to enhance the facility consistent with NYSCOC staffing requirements
- Add 3 full time Lieutenant positions to enhance the facility consistent with NYSCOC staffing requirements
- Add 1 full time Sergeant position to enhance the facility consistent with NYSCOC staffing requirements
- Upgrade for Captain Corrections (DS/CO) position
- Upgrade for Major Corrections (DS/CO) position
- Replacement of 3 jail transport vehicles
- Continue to increase effectiveness of the Corrections Division through: Federal and NYS case law
- Continue the use of double celling to control costs
- Use of cell space to generate revenue through the US Marshall's Service and INS
- Continued tracking of NYS reimbursement and compliance with law regarding the reimbursements and removal from County custody of State-Ready inmates
- Continue internal programs to impact local criminal recidivism while maintaining current budgetary spending.

2009 BUDGET HIGHLIGHTS

- Maintain current spending trend, while continuing to generate revenue to offset operational cost.
- Continue to work with Medical services vendor in controlling costs and associated increases.
- Increase positions to meet the staffing requirements of NYSCOC

45 0023 SHERIFF/Corrections

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Correction Major	H Admin	0	0	1	0	0
Correction Captain	G Admin	0	0	1	0	0
Correction Major	F Admin	1	1	0	1	1
Correction Captain	E Admin	1	1	0	1	1
Correction Lieutenant	AFSCME	5	5	8	5	5
Correction Sergeant	AFSCME	16	16	17	16	16
Correction Officer	AFSCME	135	138	152	138	138
Inmate Records Clerk	10 CSEA	2	2	2	2	2
Keyboard Specialist	8 CSEA	1	1	1	1	1
Clerk	6 CSEA	2	2	2	2	2
Laundry Worker	6 CSEA	1	1	1	1	1
Library Clerk	5 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		165	168	186	168	168
<u>PART TIME</u>						
Chaplain	NA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Total Part-Time Positions		2	2	2	2	2
TOTAL POSITIONS		167	170	188	170	170

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:45 SHERIFF
DIVISION :20 CORRECTIONS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0065	SHERIFF ID FEES	12,867	14,580	9,350	14,448	14,448	14,448
0068	OTHER PUB SAFETY DEPT INCOME			346			
0464	OTHER LOCAL GOVERNMENTS	16,320		5,000			
0513	RESTITUTION/REPARATION SURCHARGE	2,701	1,000	4,639	5,000	5,000	5,000
CHARACTER 02	SUBTOTAL	31,888	15,580	19,335	19,448	19,448	19,448
CHARACTER :04	LICENSES AND PERMITS						
0201	PISTOL PERMITS	6,519	6,600	5,862	9,000	9,000	9,000
CHARACTER 04	SUBTOTAL	6,519	6,600	5,862	9,000	9,000	9,000
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	9,666		3,022			
0229	TRANSFER FROM INSURANCE RESERVE	23,908		28,215			
CHARACTER 07	SUBTOTAL	33,574		31,237			
CHARACTER :08	STATE AID						
0262	FELONY PRISONERS	419,524	633,000	204,713	633,000	500,000	500,000
CHARACTER 08	SUBTOTAL	419,524	633,000	204,713	633,000	500,000	500,000

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:45 SHERIFF
DIVISION :20 CORRECTIONS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :09	FEDERAL AID						
0561	U. S. MARSHALL JAIL FACILITY	1,089,993	500,000	568,486	518,000	800,000	800,000
0584	PUBLIC SAFETY GRANTS - FEDERAL	5,735	7,000		7,000	7,000	7,000
0604	OTHER FEDERAL AID	43,200	40,000	26,600	40,000	40,000	40,000
		-----	-----	-----	-----	-----	-----
CHARACTER 09	SUBTOTAL	1,138,928	547,000	595,086	565,000	847,000	847,000
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	1,630,433	1,202,180	856,233	1,226,448	1,375,448	1,375,448
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	7,724,043	8,564,103	6,206,780	9,812,393	8,798,376	8,798,376
1500	SALARIES PART-TIME	15,187	27,992	10,905	28,098	28,098	28,098
1700	SALARIES OVERTIME	1,128,959	1,000,000	822,717	1,341,107	1,267,107	1,267,107
1900	SALARIES SHIFT DIFFERENTIAL	102,730	129,276	73,609	136,339	136,339	136,339
1902	DISABILITY 207C			29,116			
1910	OUT OF TITLE PAY	845					
1940	OTHER PERSONNEL SERVICES	144,683	23,400	3,130	23,400	23,400	23,400
1980	HOLIDAY OVERTIME PAY	428,321	487,703	217,364	561,770	504,000	504,000
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	9,544,768	10,232,474	7,363,621	11,903,107	10,757,320	10,757,320
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2021	AUTOMOBILES	-----	-----	-----	60,000	-----	-----
CHARACTER 20	SUBTOTAL				60,000		

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:45 SHERIFF
DIVISION :20 CORRECTIONS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	2,484	6,799	5,124	7,099	7,099	7,099
4319	OFFICE SUPPLIES	31,606	15,000	10,850	23,729	18,000	18,000
4323	BLDG MAINTENANCE SUPPLIES	9,764	9,600	2,390	10,000	10,000	10,000
4329	BLDG AND GROUNDS SUPPLIES	28,152	24,862	14,533	17,365	17,365	17,365
4333	HSLD LAUNDRY & CLEANING SUPPLIES	15,988	22,649	13,919	59,496	59,496	59,496
4335	CLOTHING AND INMATE SUPPLIES	69,369	57,852	46,063	62,478	62,478	62,478
4342	PHOTOGRAPHIC SUPPLIES	6,446	6,657	4,953	5,209	5,209	5,209
4345	QUARTERMASTER SUPPLIES	22,721	18,512	10,193	15,762	15,762	15,762
4346	TRAINING AND EDUCATIONAL SUPPLIES	15,194	20,000	4,420	26,616	20,000	20,000
4347	GAS OIL GREASE AND DIESEL FUEL	3,166	4,000	4,577	6,500	6,500	6,500
4349	MISC OPERATIONAL SUPPLIES	25,319	15,000	9,682	18,467	15,000	15,000
4357	RECREATIONAL AND ACTIVITY SUPPLIES	1,076	1,200	814	1,200	1,200	1,200
4359	COMPUTER SOFTWARE AND SUPPLIES	8,901	8,000	7,516	9,905	8,500	8,500
4362	ENVIRONMENTAL HEALTH SUPPLIES	11,861	11,443	8,351	11,743	11,743	11,743
4363	MEDICAL LAB & CLINIC SUPPLIES	2,321	3,000	2,343	3,000	3,000	3,000
4365	PRESCRIPTION DRUGS	1,176	4,000	256	4,000	2,000	2,000
4411	POSTAGE AND FREIGHT	1,324	2,000	481	2,000	2,000	2,000
4418	DUES AND MEMBERSHIPS	3,359	3,275	461	3,275	3,275	3,275
4419	GENERAL OFFICE EXPENSES	3,228	3,905	3,391	3,905	3,905	3,905
4429	BUILDING AND GROUNDS EXPENSES	24,775	22,000	21,254	30,500	30,500	30,500
4432	LAUNDRY AND DRY CLEANING EXPENSES	10,529	17,000	7,462	17,500	17,500	17,500
4434	MEDICAL HOSPITAL AND LAB EXPENSES	2,090	3,000	660	3,000	3,000	3,000
4435	INMATE EXPENSE-OTHER FACILITIES	121,250	120,000		120,000	120,000	120,000
4437	RELIGIOUS EXPENSES	69,326	69,326	51,995	69,326	69,326	69,326
4441	MOTOR EQUIP REPAIRS AND MAINT	5					
4442	PHOTOGRAPHIC EXPENSES	636	2,750	196	2,750	2,750	2,750
4447	OPERATIONAL EQUIPMENT REPAIRS	4,382	5,000	3,692	5,000	5,000	5,000
4449	OTHER OPERATIONAL EXPENSES	14,562	12,000	7,500	10,480	10,480	10,480
4462	TRAVEL HOTEL AND MEALS	13,308	2,000	-933	3,000	2,000	2,000
4463	EDUCATION AND TRAINING	-531	3,500	3,309	3,500	2,000	2,000
4466	ADVISORY BD/TRUSTEES EXPENSES	729		717	1,000	500	500
4469	OTHER PERSONAL EXPENSES	155	500	334	500	500	500
4513	SOFTWARE MAINTENANCE	8,110	8,142	5,480	8,142	8,142	8,142
4518	COPYING MACHINE RENTALS	1,495	5,203	2,580	5,000	5,000	5,000
4520	PROPERTY LOSS	1,638		908			
4523	INSURANCE CLAIMS	22,270		26,283			
4703	LAB SERVICES	345	3,000	105	3,000	1,000	1,000
4707	MEDICAL AND HOSPITAL SERVICES	131,878	202,000	113,543	302,000	200,000	200,000
4712	PHYSICIAN SERVICES	1,400	1,000	700	3,000	1,500	1,500
4715	OTHER HEALTH AND MEDICAL SERVICES	2,357,162	2,466,573	1,933,961	2,539,991	2,539,991	2,539,991
4747	OTHER FEES FOR SERVICES	4,902	5,000	2,096	5,000	5,000	5,000
4767	OTHER GOVERNMENTS PAYMENTS	235,008	123,295	69,087	133,158	133,158	133,158

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:45 SHERIFF
DIVISION :20 CORRECTIONS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4901	DAY TRIP MEAL REIMBURSEMENT	1,664		2,598	1,500	1,500	1,500
CHARACTER 40	SUBTOTAL	3,290,543	3,309,043	2,403,844	3,559,096	3,431,379	3,431,379
CHARACTER :41	CHARGEBACK EXPENSES						
4603	FOOD SERVICE CHARGEBACK SPECIAL EVE	4	900	15	900	900	900
4609	DATA PROCESSING CHARGEBACKS		26,029		26,968	26,968	26,968
4614	OTHER CHARGEBACK EXPENSES	36,950	52,509	8,742	48,667	48,667	48,667
4625	FOOD SERVICE CHARGEBACKS	1,493,180	1,436,800	494,492	1,542,511	1,542,511	1,542,511
CHARACTER 41	SUBTOTAL	1,530,134	1,516,238	503,249	1,619,046	1,619,046	1,619,046
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,191					
CHARACTER 60	SUBTOTAL	1,191					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	324					
CHARACTER 70	SUBTOTAL	324					

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:45 SHERIFF
DIVISION :20 CORRECTIONS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	893,082	1,016,890	730,740	1,234,984	1,128,512	1,128,512
8030	SOCIAL SECURITY	702,869	809,469	551,430	910,585	833,012	833,012
8040	WORKERS COMPENSATION	254,569	213,064	106,532	189,729	189,729	189,729
8050	LIFE INSURANCE	3,094	4,080	2,290	4,512	4,080	4,080
8060	HEALTH INSURANCE	1,716,677	1,914,241	1,302,076	2,094,700	1,826,410	1,826,410
8062	RETIREE HEALTH INSURANCE				283,298	283,298	283,298
8063	DISABILITY INSURANCE	21,086	21,663	14,951	22,743	22,743	22,743
CHARACTER 80	SUBTOTAL	3,591,377	3,979,407	2,708,019	4,740,551	4,287,784	4,287,784
TYPE X	SUBTOTAL	17,958,337	19,037,162	12,978,733	21,881,800	20,095,529	20,095,529
DIVISION 20	SUBTOTAL	-16,327,904	-17,834,982	-12,122,500	-20,655,352	-18,720,081	-18,720,081
DEPARTMENT 45	SUBTOTAL	-23,137,295	-24,905,790	-17,204,524	-29,084,088	-26,262,843	-26,264,161

EMERGENCY SERVICES



EMERGENCY SERVICES - 46

OES - Operations - 46

MISSION STATEMENT

To provide planning, training, resources, response, warning, coordination and information through communications to the public, elected officials, and public safety agencies, to assist them in preparing for, and mitigating, emergencies and disasters, which affect the residents of Broome County.

DESCRIPTION

The Office of Emergency Services comprises four areas: Communications, Disaster Preparedness, Emergency Medical Services, and Fire Prevention and Control.

Communications – Administers the Broome County Emergency Dispatch/911 Center and assists local agencies in planning for future communications needs.

Disaster Preparedness – Conducts hazard vulnerability studies and maps hazards. Provides disaster planning and assistance for preparedness, response and recovery. Coordinates alerts and warnings for river flooding, chemical spills and response during emergencies.

Emergency Medical Services – Administers New York State certified emergency medical training programs. Plans for delivery of adequate emergency medical services. Administers Mutual Aid Plan among ambulance services and coordinates medical disaster planning.

Fire Prevention and Control – Administers and implements County Fire Mutual Aid Plan, County Arson Plan, County Fire Investigations, local New York State Fire Training Program, and County Hazardous

Materials Response Team, County Water Rescue Dive Team and County Wildland Search and Rescue Team.

2009 OBJECTIVES

- Maintain services at present delivery level or higher without substantial increase in budget amounts.
- Complete implementation of Emergency Public Notification System (NY Alert), Review Comprehensive Emergency Management Plan and update. Enhance emergency operations center to provide better communications with community during disasters.
- Requested to fund dispatcher position to allow a Senior Dispatcher to administer state mandated training and QA/QI programs.
- Requested to provide long overdue and much needed hourly rate increases to fire investigation staff and deputy fire coordinators.

2009 BUDGET HIGHLIGHTS

- Continue to fund dispatcher position to allow a Senior Dispatcher to administer the NYALERT database and CAD system.

46 0006 EMERGENCY SERVICES/OES - Operations

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Director of Emergency Services/Fire Coordinator	E Admin	1	1	1	1	1
Senior Emergency Services Dispatcher	18 BAPA	6	5	5	5	5
Emergency Services Dispatcher	14 CSEA	37	37	39	38	38
Senior Account Clerk Typist	9 CSEA	1	0	0	0	0
Senior Account Clerk	9 CSEA	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		45	44	46	45	45
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		45	44	46	45	45

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:46 EMERGENCY SERVICES
DIVISION :46 CIVIL DEFENSE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0068	OTHER PUB SAFETY DEPT INCOME	36					
0464	OTHER LOCAL GOVERNMENTS	7,569	11,000	10,253	10,238	10,238	10,238
0559	OTHER DEPARTMENTAL CHARGEBACK	850					
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	8,455	11,000	10,253	10,238	10,238	10,238
CHARACTER :05	FINES AND FORFEITURES						
0202	FINES & FORFEITED BAIL	653	700		700	700	700
		-----	-----	-----	-----	-----	-----
CHARACTER 05	SUBTOTAL	653	700		700	700	700
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			12			
0216	GIFTS AND DONATIONS	2,000					
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	2,000		12			
CHARACTER :09	FEDERAL AID						
0369	CIVIL DEFENSE	71,304	48,707	43,840	69,202	69,202	69,202
		-----	-----	-----	-----	-----	-----
CHARACTER 09	SUBTOTAL	71,304	48,707	43,840	69,202	69,202	69,202
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	82,412	60,407	54,105	80,140	80,140	80,140

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:46 EMERGENCY SERVICES
DIVISION :46 CIVIL DEFENSE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	1,903,068	1,924,881	1,374,587	1,940,704	1,905,544	1,905,544
1600	SALARIES TEMPORARY	149,940	168,236	177,897	202,346	186,391	194,417
1700	SALARIES OVERTIME	174,282	106,087	86,404	115,599	113,503	113,503
1900	SALARIES SHIFT DIFFERENTIAL	21,732	22,283	15,498	22,867	22,867	22,867
1910	OUT OF TITLE PAY	2,405	750	1,966	1,350	1,350	1,350
1930	STAND-BY PAY	15,218	14,600	10,498	14,600	14,600	14,600
1940	OTHER PERSONNEL SERVICES	16,950	10,200	617	11,100	11,100	11,100
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	2,283,595	2,247,037	1,667,467	2,308,566	2,255,355	2,263,381
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	204	1,135	263	1,135	900	900
4319	OFFICE SUPPLIES	2,498					
4331	FOOD AND BEVERAGES	219					
4342	PHOTOGRAPHIC SUPPLIES	320	475		552	552	552
4344	ARSON INVESTIGATION SUPPLIES	838	955		1,035	1,035	1,035
4346	TRAINING AND EDUCATIONAL SUPPLIES		200	30	600	600	600
4347	GAS OIL GREASE AND DIESEL FUEL	820	750	795	1,100	1,100	1,100
4349	MISC OPERATIONAL SUPPLIES	3,975	2,500	494	2,525	2,525	2,525
4359	COMPUTER SOFTWARE AND SUPPLIES		150		150	150	150
4411	POSTAGE AND FREIGHT	43					
4418	DUES AND MEMBERSHIPS	595	670	653	655	655	655
4419	GENERAL OFFICE EXPENSES	198	1,650	198	2,581	700	700
4442	PHOTOGRAPHIC EXPENSES	49	300		200	200	200
4449	OTHER OPERATIONAL EXPENSES	5,414	4,000	3,722	4,000	4,000	4,000
4461	MILEAGE AND PARKING-LOCAL	2,493	4,000	1,050	4,000	4,000	4,000
4462	TRAVEL HOTEL AND MEALS	401	1,800	650	1,400	1,400	1,400
4463	EDUCATION AND TRAINING	1,113	4,686	50	5,300	5,300	5,300
4518	COPYING MACHINE RENTALS	3,046			5,500	5,500	5,500
4764	CASH SHORT AND OVER	4					
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	22,230	23,271	7,905	30,733	28,617	28,617

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:46 EMERGENCY SERVICES
DIVISION :46 CIVIL DEFENSE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	2,615	3,403	3,403			
4610	PERSONAL SERVICES CHARGEBACKS	1,459					
4615	GASOLINE CHARGEBACK	9,326	10,255	5,061	15,202	15,202	15,202
4616	FLEET SERVICE CHARGEBACK	10,990	13,243	13,243	15,676	15,676	15,676
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	24,390	26,901	21,707	30,878	30,878	30,878
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,715					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	1,715					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	275					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	275					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	197,690	280,794	134,526	236,473	231,163	232,006
8030	SOCIAL SECURITY	169,584	223,199	123,546	176,626	172,556	173,170
8040	WORKERS COMPENSATION	19,563	25,206	25,206	28,992	28,992	28,992
8050	LIFE INSURANCE	845	1,056	638	1,104	1,080	1,080
8060	HEALTH INSURANCE	373,022	420,602	291,443	415,014	402,999	402,999
8062	RETIREE HEALTH INSURANCE				31,454	31,454	31,454
8063	DISABILITY INSURANCE	4,856	4,680	3,621	4,800	4,680	4,680
8070	UNEMPLOYMENT INSURANCE			4,945			
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	765,560	955,537	583,925	894,463	872,924	874,381
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	3,097,765	3,252,746	2,281,004	3,264,640	3,187,774	3,197,257
		-----	-----	-----	-----	-----	-----
DIVISION 46	SUBTOTAL	-3,015,353	-3,192,339	-2,226,899	-3,184,500	-3,107,634	-3,117,117

EMERGENCY SERVICES - 46**E-911 - 50****MISSION STATEMENT**

To provide for a universal 911 Emergency Telephone Reporting System within Broome County: to provide, within the confines of revenue produced through the 911 surcharge, a communications system and enhancements to public safety agencies in the County with the 911 system.

DESCRIPTION

The 911 system is funded through the 911 telephone bill surcharge and the E911 wireless surcharge. These surcharges provide revenue for the operation and maintenance of the system and enables enhancement of the communications system.

2009 OBJECTIVES

- Continue to provide assistance to municipalities with communications upgrade assistance.
- Conduct comprehensive review of public safety communications systems to develop short and long term plans for upgrades and increased interoperability.
- Expand mobile computer terminals to rest of law enforcement, all EMS and some fire vehicles.
- Continue building of the complete backup 911 dispatch site.

2009 BUDGET HIGHLIGHTS

- Continue implementation of the automatic vehicle location (AVL) for law enforcement and start to include EMS agencies.
- Fund Senior Emergency Services Dispatcher responsible for critical systems administration duties (CAD, Public Notification System, etc) saving money on general budget line.

46 0097 EMERGENCY SERVICES/911
0098

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Communications Supervisor	24 Admin	1	1	1	1	1
Senior Emergency Services Dispatcher	18 BAPA	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		1	2	2	2	2
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		1	2	2	2	2

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:46 EMERGENCY SERVICES
DIVISION :50 911 EMERGENCY SERVICE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :07	MISC/INTERFUND REVENUES						
0557	911 SURCHARGE - LANDLINE	386,920	300,000	215,456	350,000	350,000	350,000
0905	911 SURCHARGE - WIRELESS	335,564	298,084	207,269	340,000	340,000	340,000
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	722,484	598,084	422,725	690,000	690,000	690,000
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	722,484	598,084	422,725	690,000	690,000	690,000
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	54,691	69,756	41,326	116,179	116,179	116,179
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	54,691	69,756	41,326	116,179	116,179	116,179
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	629	100		100	100	100
4319	OFFICE SUPPLIES	5,110	12,500	2,420	7,500	7,500	7,500
4346	TRAINING AND EDUCATIONAL SUPPLIES			443			
4349	MISC OPERATIONAL SUPPLIES	59,574	31,000	4,451	28,604	28,604	28,604
4359	COMPUTER SOFTWARE AND SUPPLIES	55,248	10,000	1,403	5,000	5,000	5,000
4411	POSTAGE AND FREIGHT	42	200	20	50	50	50
4412	TELEPHONE	110,155	108,000	94	172,930	172,930	172,930
4418	DUES AND MEMBERSHIPS				256	256	256
4419	GENERAL OFFICE EXPENSES		1,650	-466	1,650	1,650	1,650
4422	BUILDING AND LAND RENTAL				5,500	5,500	5,500
4449	OTHER OPERATIONAL EXPENSES	120,719	78,284	93,800	121,504	121,504	121,504
4462	TRAVEL HOTEL AND MEALS	12,462	12,256	8,556	12,056	12,056	12,056
4463	EDUCATION AND TRAINING	7,733	8,936	6,221	9,000	9,000	9,000
4513	SOFTWARE MAINTENANCE	7,791	4,700	845	5,640	5,640	5,640
4518	COPYING MACHINE RENTALS		5,500	3,466	4,514	4,514	4,514
4726	CONTRACTED DATA PROCESSING SERV	5,000					
4901	DAY TRIP MEAL REIMBURSEMENT			168			
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	384,463	273,126	121,421	374,304	374,304	374,304

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:46 EMERGENCY SERVICES
DIVISION :50 911 EMERGENCY SERVICE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4609	DATA PROCESSING CHARGEBACKS	131,166	132,903		117,503	117,503	117,503
CHARACTER 41	SUBTOTAL	131,166	132,903		117,503	117,503	117,503
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,747					
CHARACTER 60	SUBTOTAL	1,747					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	28					
CHARACTER 70	SUBTOTAL	28					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	5,076	10,854	3,734	12,198	12,198	12,198
8030	SOCIAL SECURITY	4,003	8,473	2,920	8,888	8,888	8,888
8050	LIFE INSURANCE	19	48	14	48	48	48
8060	HEALTH INSURANCE	12,936	27,101	10,163	29,810	29,810	29,810
CHARACTER 80	SUBTOTAL	22,034	46,476	16,831	50,944	50,944	50,944

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:46 EMERGENCY SERVICES
DIVISION :50 911 EMERGENCY SERVICE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :90	TRANSFERS						
9005	TRANSFER TO GRANT FUND			30,606	30,606	30,606	30,606
CHARACTER 90	SUBTOTAL			30,606	30,606	30,606	30,606
TYPE X	SUBTOTAL	594,129	522,261	210,184	689,536	689,536	689,536
DIVISION 50	SUBTOTAL	128,355	75,823	212,541	464	464	464
DEPARTMENT 46	SUBTOTAL	-2,886,998	-3,116,516	-2,014,358	-3,184,036	-3,107,170	-3,116,653

PROBATION

PROBATION DIRECTOR

DEPUTY DIRECTOR

CRIMINAL DIVISION

- Criminal Probation Supervision
- Criminal Investigations
- Specialized DWI Caseload
- Specialized Sex Offender Caseload
- Specialized Domestic Violence Caseload
- Specialized DSS Fraud Caseload
- Specialized Youthful Offender Caseload
- New York Statewide Police Information Network (NYSPIN) & e-Justice & Integrated Probation Registrant System (IPRS)
- Transfer In/Out of Probation cases & fingerprinting
- Electronic Monitoring
- Sex Offender Registry
- DNA Collection
- Drug and Alcohol Testing
- Coordination with Forensic Unit of Mental Health
- Drug, Domestic Violence & Family Treatment Courts
- Associated Computer Systems, ie, Probation Tracking System, Correctional Offender Management Profiling & Alternative Sanctions (COMPAS)

GRANT

- Intensive Supervision Program (ISP)
- Pre-Trial Release Program (PTRP)
- Probation Eligible Diversion (PED)

ADMINISTRATION

- Fiscal Management/ Budget
- Personnel
- Restitution Collection and Disbursement to Crime Victims
- DWI Fine Collection for Broome County Court
- DWI Supervision Fees
- Records Management

PINS/JD DIVISION

- Court Ordered Investigations
- Family Court Supervision
 - Persons in Need of Supervision (PINS)
 - Juvenile Delinquents (JD's)
 - Support Cases & family offenses
- Comprehensive Assessments/ Reports
- Diversion Case Management
- Youth Assessment Screening Instrument (YASI)
- Probation Tracking System
- Connections (DSS Case Management System)
- Pre-PINS Parent Orientation
- JD Diversion Victims Satisfaction
- JD Introduction to Supervision Groups
- Electronic Monitoring

PROBATION – 28

MISSION STATEMENT

The Broome County Probation Department is dedicated to the protection of the community by reducing crime and delinquency, along with facilitating the rehabilitation of offenders of the law. This is accomplished through investigation, supervision, and diversion of cases that have violated laws of the Family Court Act, the Penal Law, Vehicle and Traffic Law and other laws of the State of New York. This department works closely with the courts, police agencies, treatment agencies, and other human resource agencies in Broome County to rehabilitate offenders. The Probation Department has a primary obligation to the community to return offenders back to the courts when they do not abide by the court's sentence and conditions of probation.

DESCRIPTION

The **Criminal Division** component supervises all adults (age 16 and above) placed on probation by the Criminal Courts of Broome County. This division provides pre-sentence/pre-plea investigations as ordered by the courts in Broome County, regardless of disposition. Investigations comprise a legal history, social history, victim impact, evaluative analysis and recommendation. The Criminal Division also provides Pre-Trial Release services as an alternative to incarceration, and thus decreases potential jail days.

Presently, the department operates specialized caseloads for DWI's, sex offenders, domestic violence, youthful offenders, and DSS restitution collection. Probation supervision includes office reporting by the probationer, unannounced home visits by

probation officers, and contact by the probation officer with collateral sources including, but not limited to, spouses, parents, employers, schools and treatment providers.

2009 OBJECTIVES

- To attempt to manage a criminal caseload with increasingly more serious offenders being placed on probation. The Probation population of 2007-08 continues the trend towards more violent offenders being placed on probation. Many causes such as serious substance abuse, mental illness, and general aggressive tendencies make for a more volatile probationer.
- To manage non-funded New York State mandates. These include DNA specimen collection, Sex Offender Registry, and implementation of the Correctional Offender Management Profiling for Alternative Sanctions (COMPAS). Probation is also involved with Drug Court, Domestic Violence Court and Family Treatment Court. 2009 will see Probation continuing as a participant in "Project Impact", for which there is no additional revenue received.
- To continue to use and expand Electronic Monitoring as an alternative to costly incarceration.

- To continue to work with the STOP-DWI Program in an attempt to change the behavior of the DWI offenders. To collect the DWI Probation Supervision fee, which is revenue to the STOP-DWI Program and makes DWI offenders more accountable for their offense.
- To continue to promote probation officer safety through offering an in-house "Officer Safety and Survival Training" program to all officers. This will be augmented with all officers using appropriate safety equipment provided by this department.

2009 BUDGET HIGHLIGHTS

It is anticipated that the 2009 state aid reimbursement rate for eligible probation expenses will remain at 18%.

28 0024 PROBATION

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Probation Director III	G Admin	1	1	1	1	1
Deputy Probation Director III	D Admin	1	1	1	1	1
Probation Supervisor	21 BAPA	2	2	2	2	2
Senior Probation Officer	19 CSEA	4	4	4	4	4
Probation Officer/Trainee	17/16 CSEA	17	17	17	17	17
Principal Account Clerk	13 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	2	1	1
Keyboard Specialist	8 CSEA	5	5	4	5	5
Account Clerk*	7 CSEA	2	2	2	2	2
Account Clerk Typist	7 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		35	35	35	35	35
PART TIME						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		35	35	35	35	35

* One position unfunded in the current budget

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:28 PROBATION
DIVISION :28 PROBATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0513	RESTITUTION/REPARATION SURCHARGE	18,466	21,500	12,884	20,900	20,900	20,900
0559	OTHER DEPARTMENTAL CHARGEBACK	30,000	75,000	18,144	73,000	73,000	73,000
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	48,466	96,500	31,028	93,900	93,900	93,900
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	30					
0229	TRANSFER FROM INSURANCE RESERVE			100			
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	30		100			
CHARACTER :08	STATE AID						
0257	PROBATION SERVICES	403,871	363,686		348,360	347,076	347,076
		-----	-----	-----	-----	-----	-----
CHARACTER 08	SUBTOTAL	403,871	363,686		348,360	347,076	347,076
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	452,367	460,186	31,128	442,260	440,976	440,976
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	1,411,816	1,520,366	994,737	1,465,177	1,459,138	1,469,138
1600	SALARIES TEMPORARY	28,775	29,300	18,100	28,214	28,214	28,214
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	1,440,591	1,549,666	1,012,837	1,493,391	1,487,352	1,497,352

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:28 PROBATION
DIVISION :28 PROBATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	318	300	359	300	300	300
4319	OFFICE SUPPLIES	13,816	14,500	6,309	12,000	12,000	12,000
4326	FUEL AND HEATING SUPPLIES	16,749	30,295	9,652	37,565	22,140	22,140
4329	BLDG AND GROUNDS SUPPLIES	839	1,650	290	1,650	1,650	1,650
4331	FOOD AND BEVERAGES	88	150		200	200	200
4341	MOTOR EQUIPMENT SUPPLIES				200	200	200
4347	GAS OIL GREASE AND DIESEL FUEL	103	200	29	200	200	200
4349	MISC OPERATIONAL SUPPLIES	9,239	15,475	2,942	9,389	9,389	9,389
4411	POSTAGE AND FREIGHT	86	214	17	218	218	218
4418	DUES AND MEMBERSHIPS	300	725	475	775	775	775
4419	GENERAL OFFICE EXPENSES	215	994	431	1,194	1,194	1,194
4422	BUILDING AND LAND RENTAL		180,996	180,996	180,996	180,996	180,996
4425	WATER AND SEWAGE CHARGES	6,998	4,140		5,796	5,796	5,796
4427	ELECTRIC CURRENT	34,109	39,165	22,845	55,600	42,000	42,000
4429	BUILDING AND GROUNDS EXPENSES	993	1,056	673	1,056	1,056	1,056
4447	OPERATIONAL EQUIPMENT REPAIRS			75	108	108	108
4449	OTHER OPERATIONAL EXPENSES	267	260	525	260	260	260
4461	MILEAGE AND PARKING-LOCAL	16,979	22,176	12,038	27,384	27,384	27,384
4462	TRAVEL HOTEL AND MEALS	1,412	5,298	317	6,530	6,530	6,530
4463	EDUCATION AND TRAINING	770	2,620	286	2,580	2,580	2,580
4518	COPYING MACHINE RENTALS	1,154	3,156	2,222	3,156	3,156	3,156
4520	PROPERTY LOSS			100			
4747	OTHER FEES FOR SERVICES	780	2,600	570	2,800	2,800	2,800
4901	DAY TRIP MEAL REIMBURSEMENT	188		104	992	992	992
CHARACTER 40	SUBTOTAL	105,403	325,970	241,255	350,949	321,924	321,924

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:28 PROBATION
DIVISION :28 PROBATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	1,015	2,003	1,002	442	442	442
4609	DATA PROCESSING CHARGEBACKS	126,000	103,233		109,331	109,331	109,331
4610	PERSONAL SERVICES CHARGEBACKS	22,858	24,889	14,001	21,575	21,575	21,575
4614	OTHER CHARGEBACK EXPENSES	200	250		250	250	250
4615	GASOLINE CHARGEBACK	2,415	2,681	1,921	5,273	5,273	5,273
4616	FLEET SERVICE CHARGEBACK	10,990	11,036	11,036	11,197	11,197	11,197
4619	BUILDING SERVICE CHARGEBACK	805		786	900	900	900
4626	TRANSPORTATION SERVICES CHARGEBACKS				7,907	7,907	7,907
CHARACTER 41	SUBTOTAL	164,283	144,092	28,746	156,875	156,875	156,875
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,693					
CHARACTER 60	SUBTOTAL	1,693					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	181,261					
CHARACTER 70	SUBTOTAL	181,261					

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:28 PROBATION
DIVISION :28 PROBATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	166,177	151,717	89,949	153,843	153,210	153,210
8030	SOCIAL SECURITY	105,623	118,430	74,145	114,244	113,782	113,782
8040	WORKERS COMPENSATION	8,822	20,596	5,626	18,348	18,348	18,348
8050	LIFE INSURANCE	616	840	454	792	792	792
8060	HEALTH INSURANCE	470,231	668,757	359,743	386,983	386,983	386,983
8062	RETIREE HEALTH INSURANCE				221,416	221,416	221,416
8063	DISABILITY INSURANCE	3,773	3,720	2,632	3,480	3,480	3,480
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	755,242	964,060	532,549	899,106	898,011	898,011
CHARACTER :90	TRANSFERS						
9005	TRANSFER TO GRANT FUND	92,783	189,468	164,684	174,642	174,642	194,642
		-----	-----	-----	-----	-----	-----
CHARACTER 90	SUBTOTAL	92,783	189,468	164,684	174,642	174,642	194,642
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	2,741,256	3,173,256	1,980,071	3,074,963	3,038,804	3,068,804
		-----	-----	-----	-----	-----	-----
DIVISION 28	SUBTOTAL	-2,288,889	-2,713,070	-1,948,943	-2,632,703	-2,597,828	-2,627,828

PROBATION – PINS/JD – 28

MISSION STATEMENT

The Broome County Probation Department is dedicated to the protection of the community by reducing crime and delinquency, along with facilitating the rehabilitation of offenders of the law. This is accomplished through investigation, supervision, and diversion of cases that have violated laws of the Family Court Act, the Penal Law, and other laws of the State of New York. This department works closely with the courts, police agencies, treatment agencies, schools, and other human service agencies in Broome County to rehabilitate juveniles. The Probation Department has a primary obligation to the community to return juveniles back to the court when they do not abide by the court's orders.

DESCRIPTION

The PINS Unit (Persons In Need of Supervision) of the Juvenile Services Division provides intake services for individuals seeking to file complaints against those juveniles who are up to the age of 18 and exhibiting chronic non-criminal behavior difficulties. Probation has been designated the "lead agency" on all PINS complaints. Probation is working very closely with Social Services, Youth Bureau, and the County Attorney to develop the 2009 PINS plan. It is the goal of the PINS Unit to use all appropriate community level services to divert youth from Family Court, thereby avoiding costly detention and institutional placements. The PINS Unit will continue to do court ordered pre-dispositional investigations and court ordered supervision.

The JD Unit (Juvenile Delinquent) of Juvenile Services provides intake services for all Juvenile Delinquency (JD) cases referred by police to the department. The process begins by arranging an

Appearance Ticket interview with the youth who can range from 7 to 16 years of age. Appropriate cases are supervised through a voluntary diversion program, in an attempt to resolve the complaint without the intervention of Family Court. The unit conducts pre-dispositional investigations and supervises adjudicated JD and other Family Court cases. The unit also provides adoption, custody and visitation investigations for Family Court.

2009 OBJECTIVES

- To continue to provide quality services to the PINS/JD caseload. 2007 saw 606 cases opened for services and 2008's projected figure is 858. We are finding that with the change in the law, PINS cases will remain with us for a longer period than in prior years.
- To continue to provide mandated and voluntary services for suitable youth ages 7-16 and up to 18 years of age as PINS.
- To use and expand Electronic Monitoring for Juvenile Delinquents as an alternative to very costly detention.
- To continue to work with other County human service departments in the Juvenile Justice Task Force. Probation will collaborate with these agencies to develop a cost effective plan to implement the revision of Section 735 of the Family Court Act. Community services will be developed and/or enhanced with the ultimate goal to reduce costly placements by timely interventions at the community level.

2009 BUDGET HIGHLIGHTS

The entire 2009 PINS/JD budget is expected to be reimbursed through the Broome County Social Services Funding stream at 100%.

28 0099 PROBATION/PINS

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Probation Supervisor	21 BAPA	2	2	2	2	2
Senior Probation Officer	19 CSEA	3	3	3	3	3
Probation Officer/Trainee	17/16 CSEA	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>
Total Full-Time Positions		16	16	16	16	16
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		16	16	16	16	16

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:28 PROBATION
DIVISION :29 PINS ADJUSTMENT SERVICES PROGRAM

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0045	CHARGEBACKS - D S S	1,029,053	1,097,258	575,626	1,169,695	1,169,695	1,169,695
0127	OTHER CHARGES	15,759					
CHARACTER 02	SUBTOTAL	1,044,812	1,097,258	575,626	1,169,695	1,169,695	1,169,695
TYPE R	SUBTOTAL	1,044,812	1,097,258	575,626	1,169,695	1,169,695	1,169,695
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	719,787	745,312	516,889	765,525	765,525	765,525
CHARACTER 10	SUBTOTAL	719,787	745,312	516,889	765,525	765,525	765,525
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4326	FUEL AND HEATING SUPPLIES	2,088	2,163	1,271	2,682	2,682	2,682
4349	MISC OPERATIONAL SUPPLIES	1,593	1,150		1,300	1,300	1,300
4422	BUILDING AND LAND RENTAL		22,566	22,566	22,566	22,566	22,566
4427	ELECTRIC CURRENT	4,252	5,000	3,648	5,550	5,550	5,550
4461	MILEAGE AND PARKING-LOCAL	10,051	21,792	6,515	27,336	27,336	27,336
4462	TRAVEL HOTEL AND MEALS	333	3,264	1,646	3,216	3,216	3,216
4463	EDUCATION AND TRAINING	425	1,330	495	1,360	1,360	1,360
4747	OTHER FEES FOR SERVICES	263	1,960	138	2,060	2,060	2,060
CHARACTER 40	SUBTOTAL	19,005	59,225	36,279	66,070	66,070	66,070

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

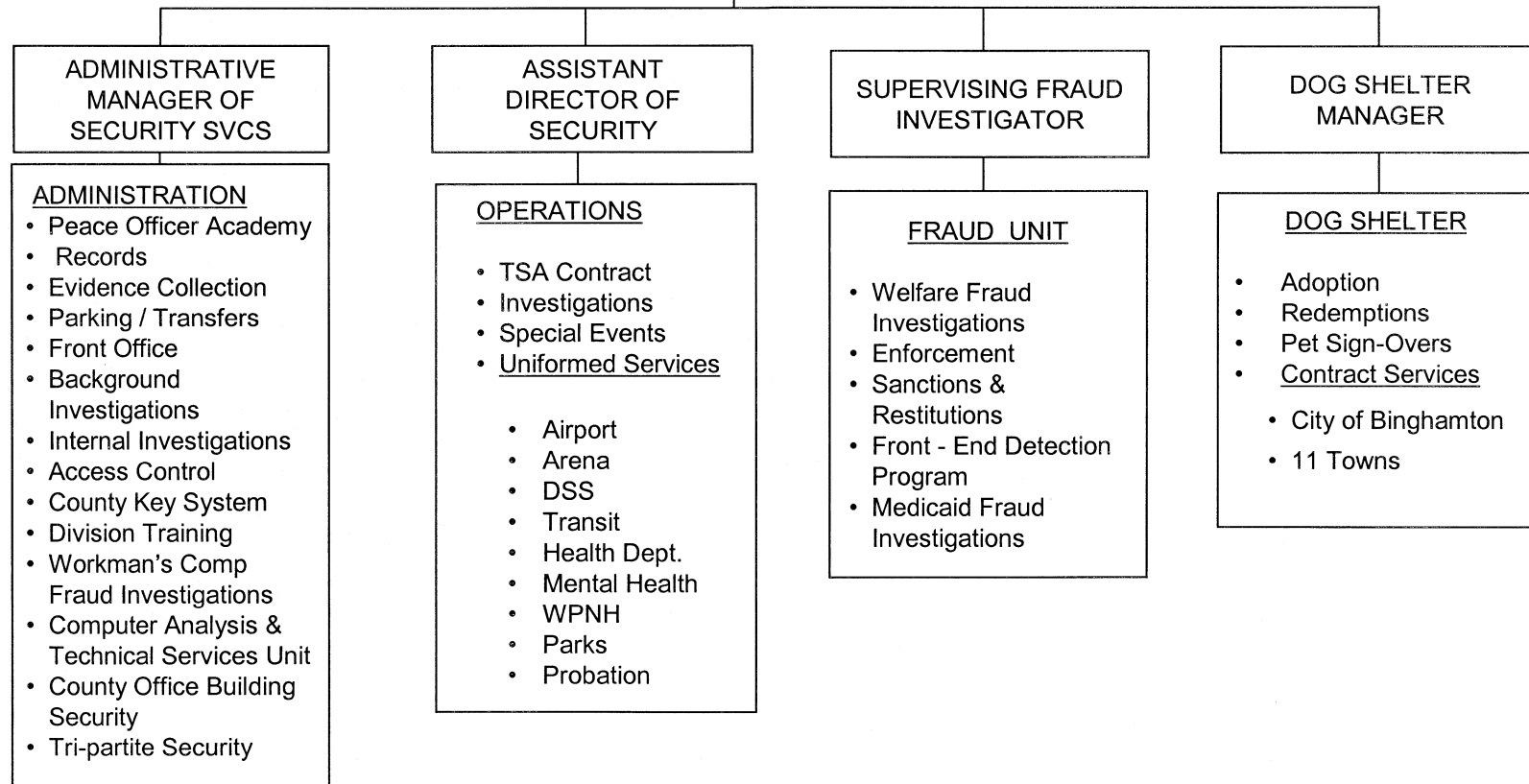
SUBFUND :101 GENERAL OPERATING
DEPARTMENT:28 PROBATION
DIVISION :29 PINS ADJUSTMENT SERVICES PROGRAM

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4614	OTHER CHARGEBACK EXPENSES	500	750	500	750	750	750
CHARACTER 41	SUBTOTAL	500	750	500	750	750	750
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	22,566					
CHARACTER 70	SUBTOTAL	22,566					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	74,682	73,039	46,700	80,380	80,380	80,380
8030	SOCIAL SECURITY	52,189	57,016	37,713	58,563	58,563	58,563
8040	WORKERS COMPENSATION	2,205	4,371	1,406	2,802	2,802	2,802
8050	LIFE INSURANCE	306	384	221	384	384	384
8060	HEALTH INSURANCE	151,662	165,634	111,984	182,176	182,176	182,176
8062	RETIREE HEALTH INSURANCE				11,365	11,365	11,365
8063	DISABILITY INSURANCE	1,910	1,680	1,260	1,680	1,680	1,680
CHARACTER 80	SUBTOTAL	282,954	302,124	199,284	337,350	337,350	337,350
TYPE X	SUBTOTAL	1,044,812	1,107,411	752,952	1,169,695	1,169,695	1,169,695
DIVISION 29	SUBTOTAL		-10,153	-177,326			
DEPARTMENT 28	SUBTOTAL	-2,288,889	-2,723,223	-2,126,269	-2,632,703	-2,597,828	-2,627,828

SECURITY SERVICES

COMMISSIONER OF PUBLIC WORKS

DIRECTOR OF
SECURITY SERVICES



PUBLIC WORKS – 03**Security - 06****MISSION STATEMENT**

Maintain a safe and orderly atmosphere upon County properties and elsewhere by rendering assistance, encouraging compliance and providing enforcement as necessary. Protect the County facilities and assets from damage and loss. Provide services as required, which are best provided by a security organization, to enhance governmental operations and reduce liability. Provide specific functions as may be required.

DESCRIPTION

The Division consists of five units, which are responsible for unique and separate services. Administrative Services include maintenance and operation of the County ID Card System, Pre-Employment Screening Project, Access Control System, parking lots, evidence retention, lost & found property, Workers' Compensation fraud investigations, security records, and equipment and training. Security Operations include Uniformed Security Services at County facilities such as the Departments of Social Services, Health, Mental Health, Airport, Arena, Forum, Parks, Office Building, Landfill, Willow Point Nursing Home, and BCC. The Case Integrity Unit conducts welfare fraud and internal investigations for the Department of Social Services. The Front Street Shelter provides contracted dog shelter services for eleven towns and the City of Binghamton.

2009 OBJECTIVES

-Continue shared services efforts in the CATS lab and continue to pursue funding avenues.

-Medicaid Fraud-continue efforts to pursue recipient fraud in conjunction with the provider fraud project.

-Pursue accreditation status for CATS lab under NYS DCJS guidelines.-Plan and implement security efforts involved in the construction projects of the parking reconstruction, GHJB, and Intermodal.

-Continue workplace violence training for all County employees.

2009 BUDGET HIGHLIGHTS

-Reorganize the Security Division to more accurately reflect core services.

-Continue efforts to reduce un-anticipated overtime costs within the Division.

-Continue pursuing funding streams for CATS lab.

03 0080 PUBLIC WORKS/Security
1450
1476

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Director of Security	F Admin	1	1	1	1	1
Assistant Director of Security	23 Admin	1	1	1	1	1
Administrative Manager of Security Services	23 Admin	1	1	1	1	1
Supervising Fraud Investigator	23 BAPA	1	1	1	1	1
Security Supervisor	18 BAPA	6	6	6	6	6
Dog Shelter Manager	17 BAPA	1	1	1	1	1
Sr Security Svcs Investigator	20 CSEA	2	2	2	2	2
Security Services Investigator	17 CSEA	6	6	6	6	6
Senior Social Services Examiner	13 CSEA	1	1	1	1	1
Assistant Dog Shelter Manager	12 CSEA	1	1	1	1	1
Security Officer II	12 CSEA	17	17	17	17	17
Keyboard Specialist	8 CSEA	2	2	2	2	2
Kennel Person*	7 CSEA	3	3	3	3	3
Security Officer I	7 CSEA	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
Total Full-Time Positions		46	46	46	46	46
PART TIME						
Account Clerk Typist	7 CSEA	1	1	1	1	1
Security Officer II	12 CSEA	1	1	1	1	1
Security Officer I	7 CSEA	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
Total Part-Time Positions		6	6	6	6	6
TOTAL POSITIONS		52	52	52	52	52

* One position unfunded in the current budget

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :06 SECURITY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0038	SECURITY SERVICES	1,477,904	1,650,798	774,864	1,854,749	1,854,749	1,854,749
0177	REIMBURSEMENT - ANIMAL SHELTER	175,371	182,204	152,870	216,293	216,293	216,293
0544	EVENTS - BASEMENT PARKING	11,350	10,494	6,990			
0555	DOG LICENSE REVENUE	13,326	14,000		14,000	14,000	14,000
0559	OTHER DEPARTMENTAL CHARGEBACK	200					
0624	SHELTER REVENUE	76,588	55,000		65,000	65,000	65,000
0639	SECURITY SERVICES - OUTSIDE USERS	163,904		38,111	14,030	14,030	14,030
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	1,918,643	1,912,496	972,835	2,164,072	2,164,072	2,164,072
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	164	1,800	125	1,800	1,800	1,800
0193	PARKING LOT	1,150	1,300	470	744	744	744
0194	PARKING PLAZA	42,715	31,524	21,900			
		-----	-----	-----	-----	-----	-----
CHARACTER 03	SUBTOTAL	44,029	34,624	22,495	2,544	2,544	2,544
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			195			
0220	UNCLASSIFIED REVENUES	20,027	32,811	15,291	18,781	18,781	18,781
0226	TRANSFER FROM RESERVE FUND	44,770	31,713	31,713	16,525	16,525	16,525
0229	TRANSFER FROM INSURANCE RESERVE	9,956		7,859			
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	74,753	64,524	55,058	35,306	35,306	35,306

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :06 SECURITY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :08	STATE AID						
0240	TEMPORARY COURT OFFICERS	-----	154,000	50,903	145,000	145,000	145,000
CHARACTER 08	SUBTOTAL		154,000	50,903	145,000	145,000	145,000
CHARACTER :09	FEDERAL AID						
0353	FEDERAL AID - OTHER	15					
0584	PUBLIC SAFETY GRANTS - FEDERAL	190,923	169,768	104,237	155,928	155,928	155,928
CHARACTER 09	SUBTOTAL	190,938	169,768	104,237	155,928	155,928	155,928
TYPE R	SUBTOTAL	2,228,363	2,335,412	1,205,528	2,502,850	2,502,850	2,502,850
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	1,376,410	1,725,464	1,097,554	1,863,918	1,863,918	1,863,918
1500	SALARIES PART-TIME	48,812	78,481	29,138	78,481	78,481	78,481
1600	SALARIES TEMPORARY	602,594	577,863	420,562	578,863	578,863	578,863
1700	SALARIES OVERTIME	105,219	53,667	59,011	53,667	53,667	53,667
1900	SALARIES SHIFT DIFFERENTIAL	11,587	20,091	10,401	20,091	20,091	20,091
1930	STAND-BY PAY	7,885	5,773	5,815	5,773	5,773	5,773
CHARACTER 10	SUBTOTAL	2,152,507	2,461,339	1,622,481	2,600,793	2,600,793	2,600,793

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :06 SECURITY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	780	2,150	454	2,150	2,150	2,150
4319	OFFICE SUPPLIES	8,515	9,700	3,127	9,700	9,700	9,700
4323	BLDG MAINTENANCE SUPPLIES	734	1,450	162	1,450	1,450	1,450
4326	FUEL AND HEATING SUPPLIES	11,507	15,540	7,048	19,270	19,270	19,270
4329	BLDG AND GROUNDS SUPPLIES	6,514	5,500	6,868	5,500	5,500	5,500
4342	PHOTOGRAPHIC SUPPLIES	3,389	2,600	2,072	2,600	2,600	2,600
4347	GAS OIL GREASE AND DIESEL FUEL	409		109			
4349	MISC OPERATIONAL SUPPLIES	50,915	34,775	13,776	34,775	34,775	34,775
4351	ANIMAL FOOD	1,016	2,000	725	2,000	2,000	2,000
4356	UNIFORMS	22,352	22,500	5,798	22,500	22,500	22,500
4358	SAFETY SUPPLIES	2,513	2,450		2,450	2,450	2,450
4359	COMPUTER SOFTWARE AND SUPPLIES	20,036	14,100	1,797	14,100	14,100	14,100
4411	POSTAGE AND FREIGHT	152	500	136	500	500	500
4418	DUES AND MEMBERSHIPS	1,146	2,510	607	2,510	2,510	2,510
4419	GENERAL OFFICE EXPENSES	553	500	492	500	500	500
4423	BLDG GROUNDS AND EQUIP REPAIR	96		50			
4425	WATER AND SEWAGE CHARGES	3,357	3,000	2,421	3,000	3,000	3,000
4426	HEATING AND AIR COND PLANT EXP	1,072		1,097			
4427	ELECTRIC CURRENT	4,936	5,150	3,335	5,717	5,717	5,717
4429	BUILDING AND GROUNDS EXPENSES	3,642	2,700	2,407	2,700	2,700	2,700
4442	PHOTOGRAPHIC EXPENSES		360		360	360	360
4448	ADVERTISING AND PROMOTION EXPENSES		200	144	200	200	200
4449	OTHER OPERATIONAL EXPENSES	9,562	9,200	4,667	9,200	9,200	9,200
4461	MILEAGE AND PARKING-LOCAL		500		500	500	500
4462	TRAVEL HOTEL AND MEALS	4,356	6,800	2,688	6,800	6,500	6,500
4463	EDUCATION AND TRAINING	3,960	11,300	580	11,300	5,000	5,000
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS		500		500	500	500
4513	SOFTWARE MAINTENANCE			662			
4518	COPYING MACHINE RENTALS	231	1,000	1,105	1,000	1,000	1,000
4520	PROPERTY LOSS	8,946		7,859			
4523	INSURANCE CLAIMS	1,000					
4742	VETERINARIAN SERVICES	16,998	16,000	8,774	16,000	16,000	16,000
4901	DAY TRIP MEAL REIMBURSEMENT	64		32			
CHARACTER 40	SUBTOTAL	188,751	172,985	78,992	177,282	170,682	170,682

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :06 SECURITY

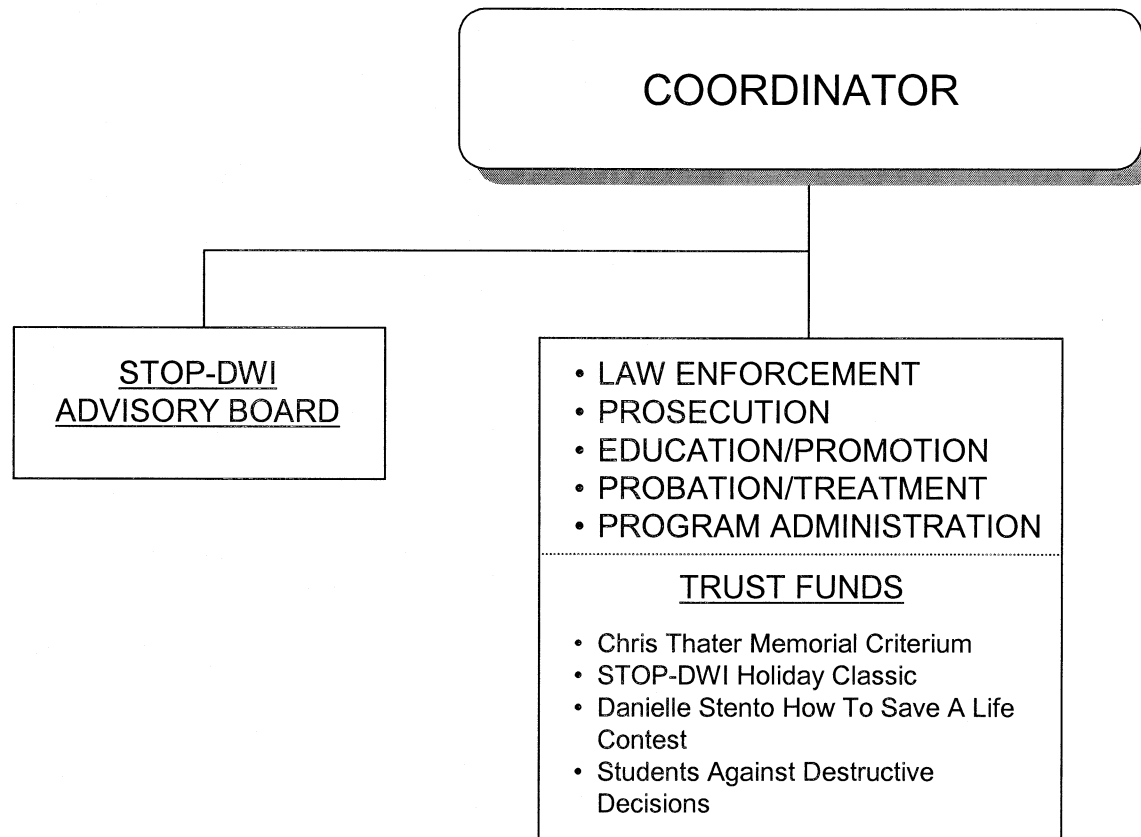
SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	83,242	41,125	41,125	58,037	58,037	58,037
4605	COUNTY ATTORNEY CHARGEBACKS			248			
4609	DATA PROCESSING CHARGEBACKS		3,355		3,475	3,475	3,475
4614	OTHER CHARGEBACK EXPENSES	2,269	182	9,191	1,481	1,481	1,481
4615	GASOLINE CHARGEBACK	32,111	33,055	49,698	56,743	56,743	56,743
4616	FLEET SERVICE CHARGEBACK	39,565	37,522		40,311	40,311	40,311
4617	DUPLICATING/PRINTING CHARGEBACK		1,063	223	536	536	536
4618	OFFICE SUPPLIES CHARGEBACK		1,627	707	1,442	1,442	1,442
4619	BUILDING SERVICE CHARGEBACK	2,094	10,000	2,461	7,000	7,000	7,000
4626	TRANSPORTATION SERVICES CHARGEBACKS	51,758	32,525	32,525	3,954	3,954	3,954
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	211,039	160,454	136,178	172,979	172,979	172,979
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,123					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	1,123					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	91					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	91					

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :06 SECURITY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	143,147	214,564	108,635	186,886	186,886	186,886
8030	SOCIAL SECURITY	159,714	206,350	120,865	196,434	196,434	196,434
8040	WORKERS COMPENSATION	14,464	11,032	11,032	10,489	10,489	10,489
8050	LIFE INSURANCE	730	1,368	571	1,224	1,224	1,224
8060	HEALTH INSURANCE	361,706	532,193	283,760	426,864	426,864	426,864
8062	RETIREE HEALTH INSURANCE				71,615	71,615	71,615
8063	DISABILITY INSURANCE	3,670	6,000	2,810	5,520	5,520	5,520
8070	UNEMPLOYMENT INSURANCE			729			
CHARACTER 80 SUBTOTAL		683,431	971,507	528,402	899,032	899,032	899,032
CHARACTER :90	TRANSFERS						
9009	TRNSFERS TO SPECIAL REVENUE FUND	36,205					
CHARACTER 90 SUBTOTAL		36,205					
TYPE X SUBTOTAL		3,273,147	3,766,285	2,366,053	3,850,086	3,843,486	3,843,486
DIVISION 06 SUBTOTAL		-1,044,784	-1,430,873	-1,160,525	-1,347,236	-1,340,636	-1,340,636
DEPARTMENT 03 SUBTOTAL		-6,757,549	-7,134,831	-5,080,838	-7,623,546	-7,519,396	-7,519,396

STOP - DWI



STOP-DWI - 82

MISSION STATEMENT

To develop and coordinate a comprehensive DWI counter-measure program to deter the incidence of drunk driving and the occurrence of alcohol related traffic injuries and fatalities.

DESCRIPTION

STOP-DWI stands for “Special Traffic Options Program for Driving While Intoxicated”. The STOP-DWI Program was enacted by the State Legislature in 1981 for the purposes of empowering county governments to coordinate local efforts to reduce alcohol and other drug-related traffic crashes within the context of a comprehensive and financially self-sustaining alcohol and highway safety program.

Pursuant to Article 31 Section 1197 of the New York State Vehicle and Traffic Law, the Broome County STOP-DWI Program develops and coordinates a comprehensive DWI countermeasures program – that places a priority on general deterrence – the prevention of drunk driving through the increased certainty of arrest and conviction. To that end, STOP-DWI funds extra police patrols that are dedicated to DWI enforcement. STOP-DWI also provides specialized breath testing equipment and video cameras to police agencies as well. The District Attorney’s office receives funds for an additional prosecutor to specialize in DWI cases. STOP-DWI also funds a position with the Broome County Probation Department to deal with recidivist DWI offenders.

In addition, STOP-DWI funds a large print and electronic media campaign in order to heighten awareness and educate the public about the dangers of drunk driving, the increased certainty of arrest and harsh penalties one faces if convicted.

STOP-DWI also sponsors numerous training seminars for prosecutors, police, educators and treatment professionals who deal with various aspects of the drunk driving issues. STOP-DWI works with local middle and high school SADD Chapters and conducts outreach programs and community based education efforts including a county-wide TV, radio and poster contest. The STOP-DWI Program also sponsors a high school basketball tournament, a high school girls softball tournament, a bicycle race and a 5K Run using the popularity of sports to further promote the STOP-DWI message.

STOP-DWI is limited to funding only enhancement programs, which reduce the incidence of drunk driving. Broome County’s STOP-DWI Program is supported entirely by the fines paid by people convicted of driving while intoxicated.

2009 OBJECTIVES

Enforcement and Adjudication Component:

- Continue the STOP-DWI Task Force Program involving specially marked patrol vehicles and overtime patrols that are dedicated to DWI enforcement.
- Continue the videotape program in which DWI offenders are videotaped at the scene of arrest and at police stations.
- Purchase specialized breath testing equipment and supplies for DWI enforcement.
- Support specialized crash investigation and reconstruction efforts among Broome County’s law enforcement agencies.
- Continue the STOP-DWI Prosecution Program with the Broome County District Attorney’s Office.
- Continue the STOP-DWI Probation Program with the Broome County Probation Department.
- Continue funding an in-house random drug testing program for DWI Probationers.

Education and Public Awareness Component:

- Continue specialized education programs for enforcement, prosecution, education and treatment professionals who deal with various aspects of the drunk driving issues.
- Conduct a comprehensive electronic and print advertising campaign to promote awareness about the DWI issue.
- Conduct special projects/events such as the STOP-DWI Holiday Classic, STOP-DWI Tournament of Champions, Chris Thater Memorial and the Danielle Stento Poster Project to further promote the STOP-DWI message to youth and the community.
- Conduct community outreach by public speaking engagements, by presenting booths at health fairs and trade shows and by making available videos, displays and printed materials to schools and other organizations.
- Continue to support SADD at the middle and high school levels.

Administrative/Evaluation Component:

- Work with the STOP-DWI Advisory Board, local officials and public and private community organizations to develop and coordinate a comprehensive DWI countermeasure program.
- Monitor and evaluate traffic accident, arrest and conviction data to assess the effectiveness of Broome County's STOP-DWI effort.
- Seek private/corporate sponsorship to help finance education and promotional efforts.

2009 BUDGET HIGHLIGHTS

- Application of DWI fine revenues to cover FY2009 program expenses at no cost to local taxpayers.
- Application of DWI Probation Supervision Fees to fund STOP-DWI's Probation programming.
- Application of STOP-DWI Holiday Classic funds to help finance STOP-DWI Program Manager position.

82 0001 STOP DWI

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
STOP DWI Coordinator	22 Admin	1	1	1	1	1
STOP DWI Program Manager	17 CSEA	1	1	1	1	1
Secretary	13 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		3	3	3	3	3
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		3	3	3	3	3

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:82 STOP-DWI

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0492	MISC ADMIN AND OTHER INCOME		10,000		15,000	15,000	15,000
0652	DRIVING RANGE FEES			3,489			
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL		10,000	3,489	15,000	15,000	15,000
CHARACTER :05	FINES AND FORFEITURES						
0203	STOP DWI FINES	365,763	370,000	216,438	370,000	370,000	370,000
0650	DWI SUPERVISION FEES	30,319	35,000	19,108	35,000	35,000	35,000
		-----	-----	-----	-----	-----	-----
CHARACTER 05	SUBTOTAL	396,082	405,000	235,546	405,000	405,000	405,000
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	396,082	415,000	239,035	420,000	420,000	420,000
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	126,782	135,081	94,921	137,290	137,290	137,290
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	126,782	135,081	94,921	137,290	137,290	137,290
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	541	1,000	1,243	500	500	500
4319	OFFICE SUPPLIES	1,750	4,093	804	4,000	4,000	4,000
4342	PHOTOGRAPHIC SUPPLIES		2,000		500	500	500
4347	GAS OIL GREASE AND DIESEL FUEL	66	50				
4349	MISC OPERATIONAL SUPPLIES	2,914	3,500	1,150	3,500	3,500	3,500
4359	COMPUTER SOFTWARE AND SUPPLIES	505					
4411	POSTAGE AND FREIGHT	245	250	77	250	250	250
4418	DUES AND MEMBERSHIPS	948	1,400	1,134	1,097	1,097	1,097
4442	PHOTOGRAPHIC EXPENSES		500		500	500	500
4447	OPERATIONAL EQUIPMENT REPAIRS	346	750		500	500	500
4448	ADVERTISING AND PROMOTION EXPENSES	53,033	55,076	41,657	60,000	60,000	60,000
4457	SUBCONTRACTED PROGRAM EXPENSE	64,500	83,800	9,324	82,000	82,000	82,000
4461	MILEAGE AND PARKING-LOCAL	528	500	549	500	500	500
4462	TRAVEL HOTEL AND MEALS	487	500	1,005	500	500	500
4463	EDUCATION AND TRAINING	385	1,500	1,198	1,500	1,500	1,500
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	509	3,000	2,580	3,000	3,000	3,000
4466	ADVISORY BD/TRUSTEES EXPENSES	170	300	39	300	300	300

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

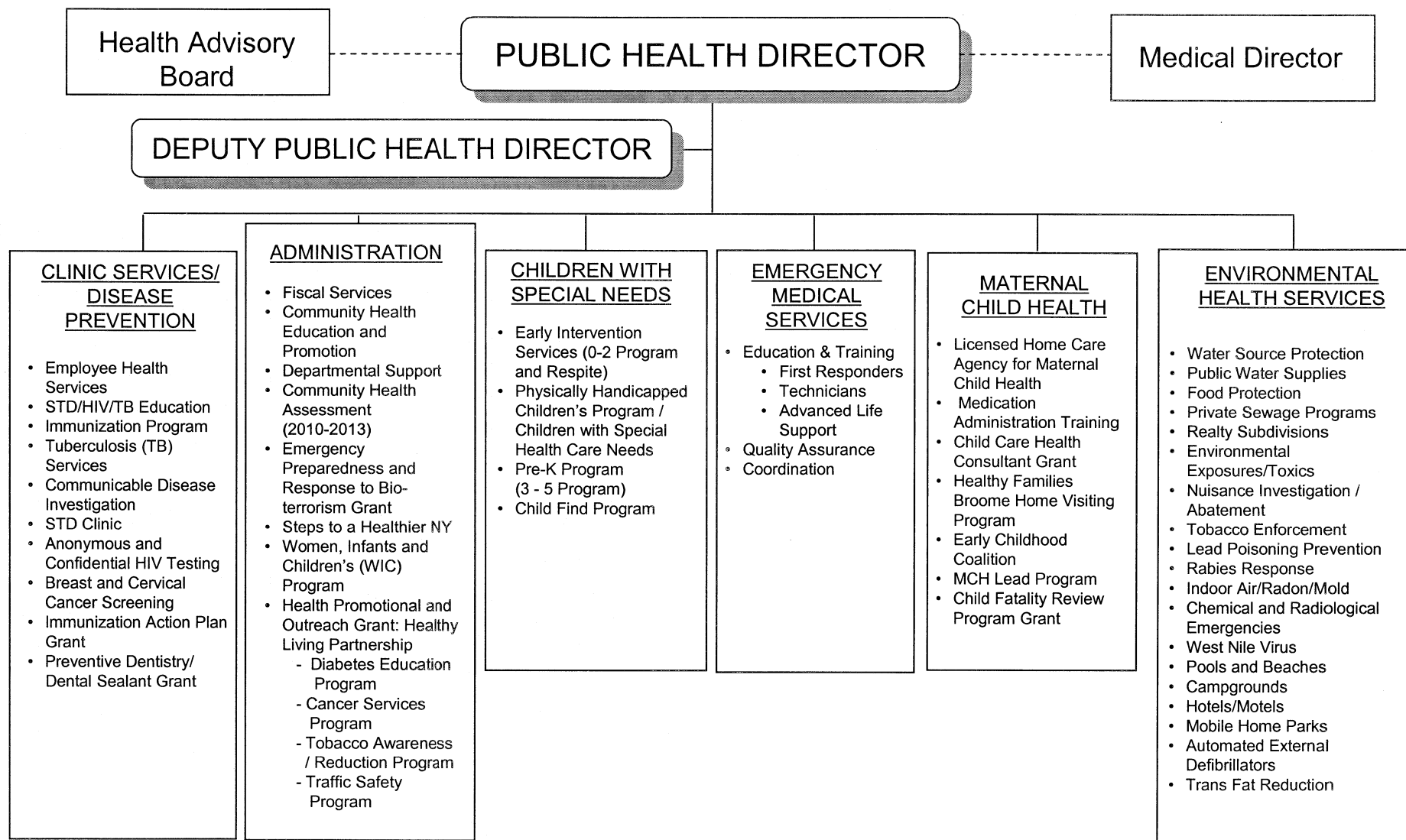
SUBFUND :101 GENERAL OPERATING
DEPARTMENT:82 STOP-DWI

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4467	NON-EMPLOYEE EDUCATION AND TRNG	850	2,700	640	2,500	2,500	2,500
4518	COPYING MACHINE RENTALS	1,395	1,500	1,035	1,500	1,500	1,500
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	129,172	162,419	62,435	162,647	162,647	162,647
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	123	119	119	99	99	99
4610	PERSONAL SERVICES CHARGEBACKS	80,749	78,200	36,236	83,600	83,600	83,600
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	80,872	78,319	36,355	83,699	83,699	83,699
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	11,792	8,914	8,572	9,663	9,663	9,663
8030	SOCIAL SECURITY	9,399	10,333	7,048	10,502	10,502	10,502
8040	WORKERS COMPENSATION	1,163	1,051	1,051	982	982	982
8050	LIFE INSURANCE	58	72	43	72	72	72
8060	HEALTH INSURANCE	12,936	18,571	13,927	14,905	14,905	14,905
8063	DISABILITY INSURANCE	243	240	188	240	240	240
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	35,591	39,181	30,829	36,364	36,364	36,364
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	372,417	415,000	224,540	420,000	420,000	420,000
		-----	-----	-----	-----	-----	-----
DEPARTMENT 82	SUBTOTAL	23,665		14,495			

HEALTH

<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>
Health	
Maternal Child Health/ Children with Special Needs	218
Administration	227
Environmental Health (Includes Rabies Control)	235
Clinics & Disease Control	240
Emergency Medical Training	246
Mental Health	
Mental Health Clinic	252
Willow Point Nursing Home	
Administration & General	262
Nursing	271
Dietary	277
Cleanliness & Safety	282
Social Programs	287
Ancillaries	292
Debt Service	297
Transfers	298

HEALTH



HEALTH – 48

Maternal Child Health and Development - 35

MISSION STATEMENT

To promote through identification, assessment, education, and service provision, the growth and development of children with special needs and their families. To improve the health of women, infants and children through health teaching, health counseling, and the early identification of real and potential health problems.

DESCRIPTION

Public Health Nurses provide maternal child home visiting through the Licensed Home Care Services Agency (LHCSA). Home visits are made to prenatal, postpartum/newborn and pediatric clients. The nurses provide skilled nursing assessments, discuss concerns and provide information on: bereavement, lactation consultation, child growth & development, home safety, psychosocial assessment, community referrals for substance abuse, domestic violence, mental health and ongoing parent education. Nurses also visit parents who have just lost a child to provide bereavement education and support the family through the grieving process. MCH Division will be lead on the new Child Fatality Review Team.

Two of the Maternal Child Health Nurses are trained and serve as Healthy Families New York Family Assessment Workers. Providing outreach, intake, assessment and referral to Healthy Families Broome and Parents and Children Together, long term home visiting programs that nurture positive parenting.

Child Health Promotion Specialist services include: visits to child care sites, telephone consultation and technical assistance to improve the quality of childcare and assure a healthy and safe environment for children in child care. Nurses focus on health & safety best practices

based on the Healthy Child Care New York training model of NYSDOH. As Certified Medication Administration Training (MAT) instructors, nurses provide training for child care providers in medication administration techniques utilizing curriculum developed by SUNY Training Strategies Group.

Early Intervention Program is a federally mandated program that has service coordinators to work closely with families of children with developmental delays and/or diagnosed conditions with a high probability of delay. The Early Intervention Program is a statewide program offering therapeutic and support services for infants and children up to three years of age with special needs and their families.

The Child Find component of Early Intervention Program focuses on ensuring at-risk children: (a) are engaged in primary health care; (b) will receive appropriate developmental surveillance and screening from a primary care provider, (c) are referred to Early Intervention for a multi-disciplinary evaluation when indicated and (d) have health insurance coverage.

From Early Intervention, a child may transition into the Preschool Program for children aged three to five with suspected or confirmed delays, which will affect learning. Resources, including special education and parent education, are available to assist parents of preschool children with disabilities to help them prepare their children for the transition to school (kindergarten). Participation in quality learning experiences is important for all children in order to achieve high educational standards. Allowing children with and without disabilities opportunities to learn together, whenever possible, is desirable and of benefit to all children.

The Children with Special Health Care Needs (CSHCN) Program assists families in ascertaining community resources. It also provides

outreach throughout the community to increase awareness of resources available. An additional program in this division is the Physically Handicapped Children's Program (PHCP). This program ensures access to health care for chronically ill and disabled children between birth and twenty-one years of age. Diagnostic services are available to all children, but parents must meet financial eligibility criteria to receive assistance for treatment of a chronic condition. The PHCP also serves as a vehicle for Medicaid eligible children to receive orthodontic services.

2009 OBJECTIVES

- Reduce fetal, infant and child death by early identification of problem, intervention and education.
- Increase the number of children screened for lead poisoning at 1 and 2 through record review at child care facilities and providing information to parents in collaboration with Environmental Health Staff.
- Elimination of childhood lead poisoning through primary prevention, early identification and continued services to children with elevated blood levels.
- Increasing need for the Early Intervention Program demands assurance of adequate capacity of needed services for infants and children identified as having developmental and/or learning delays and/or being at risk for developmental delays.
- Continue conservative fiscal management of the Children with Special Health Care Needs programs while meeting State and Federal regulations.
- Prevent child abuse and neglect by offering Kempe assessment to expectant and new families to identify risk factors and stressors that the family may face.
- Provide information regarding local community resources to support families and connect eligible families to long term comprehensive home visiting.

- Work with parents to achieve family self-sufficiency, find solutions to everyday problems and establish relationships that ensure nurturing parenting.
- 75% of participating infant/toddler child care centers will have an improved Infant Toddler Rating Score (ITERS) score by one or more levels in two or more targeted areas: meals/snacks, nap, diapering/toileting, health and safety practices.

2009 BUDGET HIGHLIGHTS

- Continue to identify vulnerable families and implement areas of collaboration with Department of Social Services and other human service providers to prevent child abuse/neglect.
- Continue to pursue contracts with managed care organizations to maximize resources by billing for licensed home care agency services.
- Continue to develop better infrastructure to supplement operating budget costs with third party insurance revenue, state aid and grant funding.
- Continue to assist families in ascertaining community resources to meet their health care needs, through referrals and linkages with community agencies.
- More community agencies and pediatricians do developmental screenings for children birth to age three. These agencies and physicians make appropriate referrals to the Early Intervention Program. Child Find numbers are slightly increasing as more diligence is given to follow-up with families and physicians as well as registering families who have not been eligible for the Early Intervention Program.
- Use local data to expand resources and motivate action toward elimination of lead poisoning in collaboration with Environmental Health and other community agencies
- Maternal Child Health / Licensed Home Care Services Agency

- To increase the number of prenatal visits to ensure early and continuous comprehensive prenatal care to reduce infant mortality, decrease low-birth-weight babies, and increase positive birth outcomes.
- To increase the number of evaluation visits to postpartum/newborn clients to minimize environmental hazards to reproduction/growth/development through evaluation of home settings, health habits and nutrition status.
- To increase health promotion, good oral hygiene and disease prevention activities in child care.
- To continue to provide training in medication administration to child care providers.
- To ensure appropriate newborn bloodspot screening, follow-up testing and referral to services.

48 0293 HEALTH/Maternal Child Health and Development

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Supervising Public Health Nurse	20 BAPA	1	0	0	0	0
Public Health Nurse	17 CSEA	3	3	3	3	3
Senior Registered Professional Nurse	16 CSEA	1	1	1	1	1
Early Intervention Service Coordinator	16 CSEA	6	6	6	6	6
Preschool Special Education Program Coord.	17 CSEA	1	1	1	1	1
Health Information Technician	11 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		14	13	13	13	13
<u>PART TIME</u>						
Director of Children w/Spec. Needs Program	C Admin	1	1	1	1	1
Director of Home Health Services	C Admin	0	1	1	1	1
WIC Nutrition Services Director	21 BAPA	1	1	1	1	1
Children w/Spec. Needs Program Supervisor	20 BAPA	1	1	1	1	1
Public Health Nurse	17 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Health Program Specialist	8 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Part-Time Positions		7	8	8	8	8
TOTAL POSITIONS		21	21	21	21	21

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :35 EDUCATION OF HANDICAPPED CHILDREN

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	864		340			
0057	STUDENT TUITION, PT DAY	6,000	2,400	3,400	6,000	6,000	6,000
0070	FEES FOR SERVICES	2,207,894	2,052,616	1,731,671	1,951,962	1,951,962	1,951,962
0549	CHARGEBACK TO GRANTS	83,038	360,363	26,262	27,446	27,446	27,446
0559	OTHER DEPARTMENTAL CHARGEBACK	282,264	286,276	155,458	287,841	287,841	287,841
0641	COPIER CHARGEBACK	2,534	1,610	1,205	1,834	1,834	1,834
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	2,582,594	2,703,265	1,918,336	2,275,083	2,275,083	2,275,083
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	49		54			
		-----	-----	-----	-----	-----	-----
CHARACTER 03	SUBTOTAL	49		54			
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	35,363		-18,813			
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	35,363		-18,813			
CHARACTER :08	STATE AID						
0253	EDUCATION-HANDICAPPED CHILDREN	2,832,780	3,054,411	1,650,738	2,962,747	2,962,747	2,962,747
0269	PUBLIC HEALTH WORK	291,070	223,709	230,232	312,767	312,767	312,767
0460	OTHER STATE AID	534,130	612,013	320,842	666,163	666,163	666,163
		-----	-----	-----	-----	-----	-----
CHARACTER 08	SUBTOTAL	3,657,980	3,890,133	2,201,812	3,941,677	3,941,677	3,941,677
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	6,275,986	6,593,398	4,101,389	6,216,760	6,216,760	6,216,760

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :35 EDUCATION OF HANDICAPPED CHILDREN

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	519,410	584,083	377,200	546,670	546,670	546,670
1500	SALARIES PART-TIME	222,693	181,583	160,728	245,009	245,009	245,009
1600	SALARIES TEMPORARY	5,771	13,385	5,080	24,694	24,694	24,694
1700	SALARIES OVERTIME	7,972	3,790	8,565	4,379	4,379	4,379
1900	SALARIES SHIFT DIFFERENTIAL	2					
CHARACTER 10	SUBTOTAL	755,848	782,841	551,573	820,752	820,752	820,752
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	359	1,011	270	1,011	1,011	1,011
4319	OFFICE SUPPLIES	6,935	4,219	3,633	6,935	6,935	6,935
4346	TRAINING AND EDUCATIONAL SUPPLIES	702	1,000	869	1,000	1,000	1,000
4359	COMPUTER SOFTWARE AND SUPPLIES	229	1,550	1,559	1,550	1,550	1,550
4361	NURSING SUPPLIES	220	712	487	638	638	638
4363	MEDICAL LAB & CLINIC SUPPLIES	43					
4411	POSTAGE AND FREIGHT	52	92	119	100	100	100
4418	DUES AND MEMBERSHIPS	233	180	125	180	180	180
4419	GENERAL OFFICE EXPENSES	229	180	180	180	180	180
4448	ADVERTISING AND PROMOTION EXPENSES		1,000		1,000	1,000	1,000
4452	WATERSHED & STREAM PROTECTION			173			
4457	SUBCONTRACTED PROGRAM EXPENSE	767,778	956,087	539,785	833,208	833,208	833,208
4461	MILEAGE AND PARKING-LOCAL	17,984	20,187	13,277	20,187	20,187	20,187
4462	TRAVEL HOTEL AND MEALS	766	517	79	517	517	517
4463	EDUCATION AND TRAINING	540	3,234	1,180	3,234	3,234	3,234
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	13,219	7,291	13,779	11,862	11,862	11,862
4466	ADVISORY BD/TRUSTEES EXPENSES	8	100		100	100	100
4478	CASE ADMINISTRATION	64,682	64,666	57,037	77,877	77,877	77,877
4518	COPYING MACHINE RENTALS	1,904	4,392	2,503	4,005	4,005	4,005
4706	REHAB AND THERAPY SERVICES	3,482,418	3,684,957	2,166,512	3,867,608	3,867,608	3,867,608
4707	MEDICAL AND HOSPITAL SERVICES		2,500		2,500	2,500	2,500
4715	OTHER HEALTH AND MEDICAL SERVICES	544,575	472,389	178,308	544,414	544,414	544,414
4745	EDUCATION OF HANDICAPPED CHILDREN	2,865,446	2,962,715	1,558,695	2,906,698	2,906,698	2,906,698
4747	OTHER FEES FOR SERVICES	2,306	14,171	1,733	14,171	14,171	14,171
4749	CLASSROOM AIDES	214,404	238,353	145,048	246,777	246,777	246,777
4901	DAY TRIP MEAL REIMBURSEMENT	48		8			
CHARACTER 40	SUBTOTAL	7,985,080	8,441,503	4,685,359	8,545,752	8,545,752	8,545,752

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :35 EDUCATION OF HANDICAPPED CHILDREN

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4606	TELEPHONE BILLING ACCOUNT	12,087	11,758	4,717	12,966	12,966	12,966
4609	DATA PROCESSING CHARGEBACKS	19,745	5,315		50,065	50,065	50,065
4614	OTHER CHARGEBACK EXPENSES	1,332	609	2,178	2,231	2,231	2,231
4615	GASOLINE CHARGEBACK	252	576	303	252	252	252
4616	FLEET SERVICE CHARGEBACK	492	931	522	492	492	492
4617	DUPLICATING/PRINTING CHARGEBACK	3,937	4,168	3,232	3,937	3,937	3,937
4618	OFFICE SUPPLIES CHARGEBACK	8,300	6,160	3,731	8,300	8,300	8,300
4626	TRANSPORTATION SERVICES CHARGEBACKS	609	868	429	609	609	609
CHARACTER 41	SUBTOTAL	46,754	30,385	15,112	78,852	78,852	78,852
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,800					
CHARACTER 60	SUBTOTAL	1,800					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	301					
CHARACTER 70	SUBTOTAL	301					

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :35 EDUCATION OF HANDICAPPED CHILDREN

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	67,549	76,718	48,999	86,180	86,180	86,180
8030	SOCIAL SECURITY	53,754	59,874	40,018	62,783	62,783	62,783
8040	WORKERS COMPENSATION	5,332	6,417	3,135	7,664	7,664	7,664
8050	LIFE INSURANCE	344	504	266	541	541	541
8060	HEALTH INSURANCE	207,950	227,881	158,460	192,457	192,457	192,457
8062	RETIREE HEALTH INSURANCE				59,379	59,379	59,379
8063	DISABILITY INSURANCE	2,021	2,280	1,538	2,172	2,172	2,172
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	336,950	373,674	252,416	411,176	411,176	411,176
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	9,126,733	9,628,403	5,504,460	9,856,532	9,856,532	9,856,532
		-----	-----	-----	-----	-----	-----
DIVISION 35	SUBTOTAL	-2,850,747	-3,035,005	-1,403,071	-3,639,772	-3,639,772	-3,639,772

MISSION STATEMENT

Administration exists to establish and maintain the infrastructure necessary to assure the quality and consistency of public health services provided to the community in a cost-effective manner. The department strives to reduce inefficiencies, provide economies, and ensure compliance with regulations, standards and guidelines, established by governing bodies. Administration serves as a “hub” between external recipients and internal recipients of services.

- **Services** include: coordination of community health assessment, public health planning, annual reports; preparation and analysis of complex financial and statistical reports; provision of information and guidance in fiscal matters; coordination of the budget process for the department; payroll and personnel processing, accounts payable and accounts receivables, cash management, statistical and financial analysis, billing, claiming, and grants management; speaking for and representing the department as a whole; general distribution of communications and written materials from Administration and the outside community to the rest of the department; and preparing our department and the community to respond to public health emergencies. Health Department staff regularly participate in emergency preparedness drills/exercises designed to test response protocols and procedures. Additionally, staff routinely provide presentations to community groups on emergency preparedness and emerging public health topics. The Emergency Preparedness Program also oversees the development of the Broome County Medical Reserve Corps – a cadre of medical and non-medical professionals that have volunteered to provide various services during emergencies and disasters. In addition, the

contracted services of the Public Health Medical Director are based in Administration.

Community includes health department staff, other county departments, state and federal governmental agencies, and the Broome County population (individual, group and community level).

DESCRIPTION

The Administration Division is composed of three units: Fiscal, Departmental Support and Administration.

Fiscal: The Fiscal Unit is responsible for all facets of the Health Department’s finances. Under the direction of the Fiscal Services Administrator, the fiscal staff provide payroll and personnel processing, accounts payable and receivable, cash management, statistical and financial analysis, billing, claiming and grants management. In addition, the unit prepares complex financial and statistical reports, (including cost reports), state aid applications, and various reports for the Health Department programs. Staff provides information and guidance on fiscal matters to the other divisions. Accountants act as liaisons to agency and non-agency staff regarding fiscal and program operations, departmental budget requests, and grant programs. The Fiscal Services Administrator coordinates the budget process and fiscal procedures for the entire Health Department.

Departmental Support: The assigned staffs are responsible for maintaining a clean and safe physical environment for the clients/visitors. Expenses support the infrastructure of the Health Department including information technology, telecommunications, and service contracts.

Administration:

- Plans, directs, and administers all public health programs and services according to applicable laws and regulations as described in the County Charter, Public Health Law and federal regulation.
- Conducts public health surveillance, investigates public health problems, and evaluates public health interventions targeting chronic disease prevention and control, emerging infectious disease outbreaks, toxic exposures, injuries, unintentional child fatalities, communicable diseases and maternal child health morbidity.
- Exercises, tests, refines and, if necessary, implements the countywide Health Emergency Operations Plan for terrorist threats/incidents, communicable disease outbreaks, and disasters.
- Provides education to medical community to ensure timely identification and diagnosis of symptoms resulting from a biological, chemical or radiological attack.
- Provides training to law enforcement agencies concerning basic disease symptomology and personal protective measures in responding to terrorist incidents.
- Directs the 2010-2013 Community Health Assessment process and functions as a community liaison in the process.
- Develops and assures compliance with the Municipal Public Health Services Plan and actively participates in evaluating, planning, and monitoring the health status of the county and its residents.
- Provides direct supervision and direction of the community health education and promotion activities. Coordinates and administers health education and health promotion activities in collaboration with other community agencies.
- Provides direct supervision and direction to the fiscal and departmental support staff.

2009 OBJECTIVES

- Engage in meaningful research of community health status, measured by jurisdictional mortality, incidence or prevalence. Assess county characteristics such as poverty, health disparities, and health literacy to determine health behaviors, adverse health events, and populations at risk.
- Develop a well-trained and competent workforce through assessing training needs and collaborative planning with institutions of higher learning to maintain the technological tools of the public health infrastructure that are necessary to support all essential public health services.
- Increase awareness of chronic disease prevention through evidence-based health promotion and education activities/strategies that encourage lifestyle changes and engages community members where they live, work, play, pray and go to school.
- Build the capacity of community organizations to provide health information and programming as part of “doing business” offering cost effective programs that impact health outcomes and are easy to replicate.
- Collaborate with institutions of higher learning to bring in expertise in planning and evaluation, epidemiologic studies, data collection and management.

2009 BUDGET HIGHLIGHTS

- Maintain health education activities to provide for coordination of efforts to prevent diseases and encourage healthy lifestyles by building the capacity of community organizations and by seeking insurance reimbursement where appropriate.
- Improved community health assessment and surveillance activities by coordinating with other community agencies.

- Continued maximization of grant funding to support operating budget as the focus of public health shifts from direct services provision to surveillance, assurance, and policy development.
- Prioritization of expenses to reflect identified staff needs for education and technology while focusing on equitable salary levels for recruiting and retaining staff.

48 0012 HEALTH/Administration
0020
0046

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Director of Public Health	I Admin	1	1	1	1	1
Deputy Director of Public Health	E Admin	1	1	1	1	1
Fiscal Services Administrator (40)	24 Admin	1	1	1	1	1
Supervising Public Health Educator	21 BAPA	1	1	1	1	1
Senior Accountant	18 BAPA	1	1	1	1	1
Accountant (County)	16 CSEA	1	1	1	1	1
Principal Account Clerk	13 CSEA	1	1	1	1	1
Stenographic Secretary	13 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	1	1	1	1	1
Senior Account Clerk Typist	9 CSEA	1	1	1	1	1
Senior Custodial Worker (40)	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		12	12	12	12	12
<u>PART TIME</u>						
Account Clerk	7 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Part-Time Positions		1	1	1	1	1
TOTAL POSITIONS		13	13	13	13	13

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :48 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	326					
0070	FEES FOR SERVICES	117,122	96,918		104,220	104,220	104,220
0549	CHARGEBACK TO GRANTS	6,569	2,374	4,228			
0559	OTHER DEPARTMENTAL CHARGEBACK	48,066	37,499		42,500	42,500	42,500
0641	COPIER CHARGEBACK	2,902	2,837	1,905	2,708	2,708	2,708
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	174,985	139,628	6,133	149,428	149,428	149,428
CHARACTER :03	USE OF MONEY AND PROPERTY						
0189	RENTAL OF REAL PROP-OTHER GOVTS	28,977		3,000			
0196	VENDING MACHINE	1,316	1,000	783	1,000	1,000	1,000
		-----	-----	-----	-----	-----	-----
CHARACTER 03	SUBTOTAL	30,293	1,000	3,783	1,000	1,000	1,000
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	682					
		-----	-----	-----	-----	-----	-----
CHARACTER 06	SUBTOTAL	682					
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	514		1,683			
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	514		1,683			

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :48 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :08	STATE AID						
0269	PUBLIC HEALTH WORK	673,756	677,625	396,735	645,261	645,261	645,261
0460	OTHER STATE AID	46,162	133,002		57,587	57,587	57,587
		-----	-----	-----	-----	-----	-----
CHARACTER 08	SUBTOTAL	719,918	810,627	396,735	702,848	702,848	702,848
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	926,392	951,255	408,334	853,276	853,276	853,276
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	512,401	557,872	347,365	569,283	569,283	569,283
1500	SALARIES PART-TIME	16,069	16,528	11,546	17,012	17,012	17,012
1600	SALARIES TEMPORARY	21,157	24,934	15,553	26,151	26,151	26,151
1700	SALARIES OVERTIME	807	1,322	1,107	1,360	1,360	1,360
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	550,434	600,656	375,571	613,806	613,806	613,806
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	1,051	1,409	440	1,731	1,731	1,731
4318	DUPLICATING AND PRINTING RM SUPPLIE			989			
4319	OFFICE SUPPLIES	3,679	8,500	2,285	8,500	8,500	8,500
4326	FUEL AND HEATING SUPPLIES	23,938	23,100	10,652	28,644	28,644	28,644
4329	BLDG AND GROUNDS SUPPLIES	7,876	5,000	2,738	5,000	5,000	5,000
4346	TRAINING AND EDUCATIONAL SUPPLIES	285					
4347	GAS OIL GREASE AND DIESEL FUEL	357	300	720	692	692	692
4359	COMPUTER SOFTWARE AND SUPPLIES	5,962	3,130	1,433	3,130	3,130	3,130
4363	MEDICAL LAB & CLINIC SUPPLIES	-605					
4411	POSTAGE AND FREIGHT	776	920	491	1,020	1,020	1,020
4418	DUES AND MEMBERSHIPS	7,142	3,462	985	4,615	4,615	4,615
4419	GENERAL OFFICE EXPENSES	365	266	186	266	266	266
4422	BUILDING AND LAND RENTAL	68,417	441,403	248,636	445,451	445,451	445,451
4425	WATER AND SEWAGE CHARGES	1,726	1,500	950	1,726	1,726	1,726
4427	ELECTRIC CURRENT	32,643	40,170	30,188	44,589	44,589	44,589
4429	BUILDING AND GROUNDS EXPENSES	9,145	7,556	3,590	7,793	7,793	7,793
4448	ADVERTISING AND PROMOTION EXPENSES	1,133		1,233			
4449	OTHER OPERATIONAL EXPENSES	25	150	4	150	150	150
4457	SUBCONTRACTED PROGRAM EXPENSE	21,950	10,000	9,250	10,000	10,000	10,000
4461	MILEAGE AND PARKING-LOCAL		162		162	162	162
4462	TRAVEL HOTEL AND MEALS	1,033	2,034	819	2,034	2,034	2,034

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :48 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4463	EDUCATION AND TRAINING	855	1,687	1,256	1,699	1,699	1,699
4466	ADVISORY BD/TRUSTEES EXPENSES	263	575	90	575	575	575
4469	OTHER PERSONAL EXPENSES	60	30		30	30	30
4518	COPYING MACHINE RENTALS	972	3,332	1,828	3,332	3,332	3,332
4715	OTHER HEALTH AND MEDICAL SERVICES	97,147	75,000	106	85,000	85,000	85,000
4901	DAY TRIP MEAL REIMBURSEMENT			24			
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	286,195	629,686	318,893	656,139	656,139	656,139
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	431,000	431,000		543,488	543,488	543,488
4602	INSURANCE PREMIUM CHARGEBACK	5,713	3,154	3,154	2,680	2,680	2,680
4604	DPW SECURITY CHARGEBACKS	85,364	95,968	48,635	100,526	100,526	100,526
4605	COUNTY ATTORNEY CHARGEBACKS	29,555	69,860	18,265	72,210	72,210	72,210
4606	TELEPHONE BILLING ACCOUNT	7,517	7,746	3,935	8,027	8,027	8,027
4609	DATA PROCESSING CHARGEBACKS	54,913	212,179	-13,069	29,836	29,836	29,836
4614	OTHER CHARGEBACK EXPENSES	210,455	228,931	120,806	223,463	223,463	223,463
4615	GASOLINE CHARGEBACK	244	3,721	261	3,906	3,906	3,906
4616	FLEET SERVICE CHARGEBACK	410	6,470	8,157	5,982	5,982	5,982
4617	DUPLICATING/PRINTING CHARGEBACK	2,415	9,162	2,559	21,471	21,471	21,471
4618	OFFICE SUPPLIES CHARGEBACK	1,573	11,076	1,480	17,311	17,311	17,311
4619	BUILDING SERVICE CHARGEBACK	2,613	3,000	843	2,000	2,000	2,000
4626	TRANSPORTATION SERVICES CHARGEBACKS	624	7,255	8,977	2,867	2,867	2,867
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	832,396	1,089,522	204,003	1,033,767	1,033,767	1,033,767

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :48 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	53,813					
CHARACTER 60	SUBTOTAL	53,813					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	282,107					
CHARACTER 70	SUBTOTAL	282,107					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	53,868	57,246	32,518	62,665	62,665	62,665
8030	SOCIAL SECURITY	39,256	45,953	27,195	46,957	46,957	46,957
8040	WORKERS COMPENSATION	3,808	4,529	21,080	5,410	5,410	5,410
8050	LIFE INSURANCE	243	330	181	334	334	334
8060	HEALTH INSURANCE	332,793	365,300	229,558	147,305	147,305	147,305
8062	RETIREE HEALTH INSURANCE				235,552	235,552	235,552
8063	DISABILITY INSURANCE	1,089	1,050	809	1,068	1,068	1,068
8070	UNEMPLOYMENT INSURANCE	3,632		2,657			
CHARACTER 80	SUBTOTAL	434,689	474,408	313,998	499,291	499,291	499,291
TYPE X	SUBTOTAL	2,439,634	2,794,272	1,212,465	2,803,003	2,803,003	2,803,003
DIVISION 48	SUBTOTAL	-1,513,242	-1,843,017	-804,131	-1,949,727	-1,949,727	-1,949,727

HEALTH - 48**Environmental Health - 50****MISSION STATEMENT**

To promote the public health and prevent communicable disease, chronic conditions and injury by providing technical assistance to the regulated community and education to the public in various program areas, including foodborne illness, mold investigations, water supply chemical surveillance and swimming pool safety. The Division is charged with enforcement of the Broome County Sanitary Code, New York State Sanitary Code and certain parts of the Public Health Law.

DESCRIPTION

The Environmental Health Division conducts: routine inspections of regulated facilities; responds to complaints of public health nuisances; rabies control; tobacco sales; chemical exposures and emergencies; reviews plans for water, sewage, and fire safety; coordinates lead poisoning prevention efforts; conducts communicable disease outbreak assessments; educates facility operators with training courses and the general public with appearances and media releases. The Division of Environmental Health also responds to emergencies and participates in other department emergency planning initiatives.

2009 OBJECTIVES

- Continue to monitor and reduce public health hazards found during inspections with prioritized program activity, along with increased education and enforcement as appropriate.
- Maximize inspection efficiency, staff time, and program effort in the food service program. Develop a succession planning model

designed to ensure that staff are competent to assume different responsibilities.

48 0137 HEALTH/Environmental Health

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Director of Environmental Health Services	C Admin	1	1	1	1	1
Senior Public Health Engineer	28 BAPA	1	1	1	1	1
Groundwater Management Specialist	23 BAPA	1	1	1	1	1
Public Health Engineer	23 BAPA	1	1	1	1	1
Senior Public Health Sanitarian	20 BAPA	2	2	2	2	2
Public Health Sanitarian	17 CSEA	4	4	4	4	4
Public Health Technician	14 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		13	13	13	13	13
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		13	13	13	13	13

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :50 ENVIRONMENTAL HEALTH

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS			15			
0070	FEES FOR SERVICES	198,417	189,993	150,570	195,986	195,986	195,986
0072	PUBLIC HEALTH FINES	4,151	10,900	11,920	7,800	7,800	7,800
0549	CHARGEBACK TO GRANTS	1,904		3,194			
0559	OTHER DEPARTMENTAL CHARGEBACK	1,299	1,240		1,299	1,299	1,299
CHARACTER 02	SUBTOTAL	205,771	202,133	165,699	205,085	205,085	205,085
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	246		79			
CHARACTER 07	SUBTOTAL	246		79			
CHARACTER :08	STATE AID						
0269	PUBLIC HEALTH WORK	231,921	299,227	210,165	307,442	307,442	307,442
0274	RABIES	27,453	16,810	3,422	16,810	16,810	16,810
CHARACTER 08	SUBTOTAL	259,374	316,037	213,587	324,252	324,252	324,252
TYPE R	SUBTOTAL	465,391	518,170	379,365	529,337	529,337	529,337

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :50 ENVIRONMENTAL HEALTH

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	642,446	665,132	471,208	692,274	692,274	692,274
1500	SALARIES PART-TIME	36,739					
1600	SALARIES TEMPORARY	11,267	27,222	4,754	27,902	27,902	27,902
1700	SALARIES OVERTIME	1,064	538		1,050	1,050	1,050
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	691,516	692,892	475,962	721,226	721,226	721,226
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	99	285	349	285	285	285
4319	OFFICE SUPPLIES	3,025	2,450	1,525	3,000	3,000	3,000
4349	MISC OPERATIONAL SUPPLIES	125		343			
4359	COMPUTER SOFTWARE AND SUPPLIES	2,200	2,669		469	469	469
4362	ENVIRONMENTAL HEALTH SUPPLIES	438	1,312		1,312	1,312	1,312
4363	MEDICAL LAB & CLINIC SUPPLIES	1,616	4,000	2,746	4,000	4,000	4,000
4411	POSTAGE AND FREIGHT	834	1,004	618	1,004	1,004	1,004
4418	DUES AND MEMBERSHIPS	1,707	1,398	599	733	733	733
4419	GENERAL OFFICE EXPENSES	915	864	913	915	915	915
4448	ADVERTISING AND PROMOTION EXPENSES	122		198			
4449	OTHER OPERATIONAL EXPENSES	442	135	675	135	135	135
4457	SUBCONTRACTED PROGRAM EXPENSE	2,600	10,000		10,000	10,000	10,000
4461	MILEAGE AND PARKING-LOCAL	2,636	4,171	1,231	4,191	4,191	4,191
4462	TRAVEL HOTEL AND MEALS	1,617	1,676	685	1,676	1,676	1,676
4463	EDUCATION AND TRAINING	265	752	1,414	1,752	1,752	1,752
4466	ADVISORY BD/TRUSTEES EXPENSES		60		60	60	60
4545	CONTRACTED SERVICES	9,500	34,297	9,500	35,000	35,000	35,000
4703	LAB SERVICES	2,819	7,160	2,967	7,656	7,656	7,656
4715	OTHER HEALTH AND MEDICAL SERVICES	21,693	13,440	13,860	23,463	23,463	23,463
4742	VETERINARIAN SERVICES	2,029	1,937	1,196	2,024	2,024	2,024
4747	OTHER FEES FOR SERVICES		1,000		1,000	1,000	1,000
4901	DAY TRIP MEAL REIMBURSEMENT	72		160	300	300	300
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	54,754	88,610	38,979	98,975	98,975	98,975

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :50 ENVIRONMENTAL HEALTH

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4605	COUNTY ATTORNEY CHARGEBACKS	6,540	8,890	7,300	6,540	6,540	6,540
4606	TELEPHONE BILLING ACCOUNT	6,436	6,451	3,209	6,464	6,464	6,464
4609	DATA PROCESSING CHARGEBACKS	52,852	4,916	-4,455	39,097	39,097	39,097
4614	OTHER CHARGEBACK EXPENSES	127	105	2,454	630	630	630
4615	GASOLINE CHARGEBACK	3,845	4,511	1,691	7,033	7,033	7,033
4616	FLEET SERVICE CHARGEBACK	6,286	7,725	3,003	6,718	6,718	6,718
4617	DUPLICATING/PRINTING CHARGEBACK	561	1,318	554	585	585	585
4618	OFFICE SUPPLIES CHARGEBACK	3,590	3,289	2,508	3,590	3,590	3,590
4626	TRANSPORTATION SERVICES CHARGEBACKS	8,587	8,413	3,752	3,954	3,954	3,954
CHARACTER 41	SUBTOTAL	88,824	45,618	20,016	74,611	74,611	74,611
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	59,469	67,904	42,180	75,730	75,730	75,730
8030	SOCIAL SECURITY	48,787	53,006	35,513	55,173	55,173	55,173
8040	WORKERS COMPENSATION	4,702	5,662	2,845	6,763	6,763	6,763
8050	LIFE INSURANCE	245	324	186	312	312	312
8060	HEALTH INSURANCE	143,049	158,765	110,174	107,651	107,651	107,651
8062	RETIREE HEALTH INSURANCE				69,468	69,468	69,468
8063	DISABILITY INSURANCE	864	900	654	840	840	840
CHARACTER 80	SUBTOTAL	257,116	286,561	191,552	315,937	315,937	315,937
TYPE X	SUBTOTAL	1,092,210	1,113,681	726,509	1,210,749	1,210,749	1,210,749
DIVISION 50	SUBTOTAL	-626,819	-595,511	-347,144	-681,412	-681,412	-681,412

HEALTH - 48**Clinics & Disease Control - 52****MISSION STATEMENT**

The Broome County Health Department Clinic Services Division focuses on prevention of the transmission of infection and communicable diseases through the coordination of community resources, surveillance, health education, consultation and direct care based on community need.

DESCRIPTION OF SERVICES

The Clinic Division provides specialized clinic services in an outpatient care setting. The primary site is located at 225 Front Street and immunization and outreach services are provided at several locations throughout the county. The division is comprised of seven basic program areas: School Based Preventive Dental Health, Communicable Disease, Employee Health, HIV Testing, Immunization, Sexually Transmitted Diseases, and Tuberculosis. The Clinic Division currently manages grants which enables the department to provide additional HIV testing, both anonymous and confidential, outreach and education on HIV counseling, testing, referral and partner notification. STD and HIV outreach educational programs have expanded in the high schools with greater penetration planned. We have also successfully cooperated with Binghamton University and Broome Community College Health Services to reach their students, faculty and staff with STD, HIV and other communicable disease alerts and messages through internet messaging. The Immunization Action Plan grant is designed to increase immunization rates through surveillance and education of local health care providers.

2009 OBJECTIVES

- Through a coordinated effort, participate in and collaborate with community agencies in a community-wide emergency preparedness response plan including development and implementation of regional stockpile distribution and mass immunization/prophylaxis clinics.
- The community will continue to be served by a system to monitor infectious diseases by subgroup.
- Prevent and minimize vaccine-preventable diseases by providing education, surveillance and direct service as needed.
- Reduce the transmission of sexually transmitted diseases by providing education, surveillance and direct service on an as-needed basis
- Evaluate for tuberculosis infection and reduce transmission by providing targeted testing, education, surveillance and direct service to populations at risk.
- Optimize the health and wellbeing of county employees through the provision of comprehensive risk assessment and education.
- Continue 24 hour surveillance with local hospital ER's for disease trending.
- Establish billing procedures for the Preventive Dentistry Program to bill patients who have insurance.

2009 BUDGET HIGHLIGHTS

- Continue to contract with the Broome County Jail to offer STD, HIV testing and education
- Continue to refine billing and expand revenue collection procedures through increased efficiency and utilization of the QS and Excel systems and close collaboration with the Fiscal Unit
- Maximize grant revenues to support the operating budget

48 0228 HEALTH/Clinics & Disease Control

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Director of Clinic Services	C Admin	1	1	1	1	1
Quality Improvements Nurse	20 BAPA	1	1	1	1	1
Nurse Practitioner	27 CSEA	1	1	1	1	1
Public Health Nurse	17 CSEA	4	4	4	4	4
HIV Program Representative	14 CSEA	1	1	1	1	1
Senior Registered Professional Nurse	14 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Senior Medical Assistant	13 CSEA	1	1	1	1	1
Medical Assistant	11 CSEA	1	1	1	1	1
Senior Account Clerk Typist	9 CSEA	1	1	1	1	1
Patient Accounts Representative	8 CSEA	2	2	2	2	2
Clerk	6 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		16	16	16	16	16
<u>PART TIME</u>						
Medical Dir/STD/HIV Clinic	NA	1	1	1	1	1
Medical Director TB	NA	1	1	1	1	1
Medical Director - Employee Health Services	NA	1	1	1	1	1
Nurse Practitioner	27 CSEA	1	1	1	1	1
Public Health Nurse	17 CSEA	1	1	1	1	1
Registered Professional Nurse	14 CSEA	1	1	1	1	1
Receptionist Typist	6 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Part-Time Positions		7	7	7	7	7
TOTAL POSITIONS		23	23	23	23	23

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :52 CLINICS & DISEASE CONTROL

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0043	WORKERS COMP PHYSICALS	15,500	18,114	11,025	17,965	17,965	17,965
0070	FEES FOR SERVICES	124,237	139,280	36,962	150,267	150,267	150,267
0077	MENTAL HEALTH FEES	30					
0549	CHARGEBACK TO GRANTS	31,018	19,493	20,714	58,747	58,747	58,747
0559	OTHER DEPARTMENTAL CHARGEBACK	29,981	24,997	30,750	40,963	40,963	40,963
0631	BAD DEBT AND CHARITY CARE	456,176	456,175	353,900	357,574	357,574	357,574
CHARACTER 02	SUBTOTAL	656,942	658,059	453,351	625,516	625,516	625,516
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	485					
CHARACTER 07	SUBTOTAL	485					
CHARACTER :08	STATE AID						
0269	PUBLIC HEALTH WORK	331,453	383,727	367,705	430,151	430,151	430,151
CHARACTER 08	SUBTOTAL	331,453	383,727	367,705	430,151	430,151	430,151
TYPE R	SUBTOTAL	988,880	1,041,786	821,056	1,055,667	1,055,667	1,055,667

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :52 CLINICS & DISEASE CONTROL

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	618,889	673,709	492,516	715,294	715,294	715,294
1500	SALARIES PART-TIME	59,740	94,541	36,510	98,827	98,827	98,827
1600	SALARIES TEMPORARY	65,790	32,292	32,324	37,025	37,025	37,025
1900	SALARIES SHIFT DIFFERENTIAL	373	1,144	303	1,144	1,144	1,144
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	744,792	801,686	561,653	852,290	852,290	852,290
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	282	818	460	639	639	639
4319	OFFICE SUPPLIES	5,782	5,130	3,936	5,802	5,802	5,802
4346	TRAINING AND EDUCATIONAL SUPPLIES	197	1,500	650	1,500	1,500	1,500
4349	MISC OPERATIONAL SUPPLIES			185			
4359	COMPUTER SOFTWARE AND SUPPLIES	7,063	4,451	2,526	7,845	7,845	7,845
4363	MEDICAL LAB & CLINIC SUPPLIES	96,413	103,488	63,682	113,789	113,789	113,789
4365	PRESCRIPTION DRUGS	16,088	15,985	2,715	17,171	17,171	17,171
4411	POSTAGE AND FREIGHT	78	2,688	170	2,688	2,688	2,688
4418	DUES AND MEMBERSHIPS	62	25	25	25	25	25
4419	GENERAL OFFICE EXPENSES	180	265	150	265	265	265
4434	MEDICAL HOSPITAL AND LAB EXPENSES	842	3,590	564	2,100	2,100	2,100
4447	OPERATIONAL EQUIPMENT REPAIRS	610	3,943	195	3,943	3,943	3,943
4448	ADVERTISING AND PROMOTION EXPENSES		500		500	500	500
4449	OTHER OPERATIONAL EXPENSES	1,581	300	469	300	300	300
4457	SUBCONTRACTED PROGRAM EXPENSE	103,098	107,000	49,211	105,000	105,000	105,000
4461	MILEAGE AND PARKING-LOCAL	1,183	1,200	1,559	3,200	3,200	3,200
4462	TRAVEL HOTEL AND MEALS	208	1,054	516	1,086	1,086	1,086
4463	EDUCATION AND TRAINING	135	2,000	1,347	2,000	2,000	2,000
4466	ADVISORY BD/TRUSTEES EXPENSES	120	300		300	300	300
4518	COPYING MACHINE RENTALS	1,540	3,603	2,402	3,603	3,603	3,603
4703	LAB SERVICES	51,413	28,700	6,187	36,350	36,350	36,350
4706	REHAB AND THERAPY SERVICES	23		67			
4707	MEDICAL AND HOSPITAL SERVICES		180	11	180	180	180
4715	OTHER HEALTH AND MEDICAL SERVICES	579	385		400	400	400
4767	OTHER GOVERNMENTS PAYMENTS	4,226	2,500	2,250	2,500	2,500	2,500
4901	DAY TRIP MEAL REIMBURSEMENT			40			
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	291,703	289,605	139,317	311,186	311,186	311,186

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :52 CLINICS & DISEASE CONTROL

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4606	TELEPHONE BILLING ACCOUNT	10,216	9,645	4,834	9,816	9,816	9,816
4609	DATA PROCESSING CHARGEBACKS	70,269	24,315	-1,950	73,563	73,563	73,563
4614	OTHER CHARGEBACK EXPENSES	1,677	871	967	9,655	9,655	9,655
4615	GASOLINE CHARGEBACK	175	215	60	175	175	175
4616	FLEET SERVICE CHARGEBACK	245	324	105	245	245	245
4617	DUPLICATING/PRINTING CHARGEBACK	2,534	521	544	2,534	2,534	2,534
4618	OFFICE SUPPLIES CHARGEBACK	1,301	2,093	873	1,301	1,301	1,301
4619	BUILDING SERVICE CHARGEBACK	55					
4626	TRANSPORTATION SERVICES CHARGEBACKS	478	290	129	478	478	478
4627	SINGLE AUDIT CHARGEBACK	6,147	5,900		6,200	6,200	6,200
CHARACTER 41	SUBTOTAL	93,097	44,174	5,562	103,967	103,967	103,967
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,344					
CHARACTER 60	SUBTOTAL	1,344					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	542					
CHARACTER 70	SUBTOTAL	542					

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :52 CLINICS & DISEASE CONTROL

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	65,536	75,598	43,099	86,265	86,265	86,265
8030	SOCIAL SECURITY	54,892	61,331	38,179	65,167	65,167	65,167
8040	WORKERS COMPENSATION	5,388	6,795	2,923	7,664	7,664	7,664
8050	LIFE INSURANCE	358	564	240	578	578	578
8060	HEALTH INSURANCE	285,122	307,612	210,161	244,441	244,441	244,441
8062	RETIREE HEALTH INSURANCE				120,537	120,537	120,537
8063	DISABILITY INSURANCE	2,143	2,160	1,310	2,171	2,171	2,171
8070	UNEMPLOYMENT INSURANCE	1,380					
CHARACTER 80	SUBTOTAL	414,819	454,060	295,912	526,823	526,823	526,823
TYPE X	SUBTOTAL	1,546,297	1,589,525	1,002,444	1,794,266	1,794,266	1,794,266
DIVISION 52	SUBTOTAL	-557,417	-547,739	-181,388	-738,599	-738,599	-738,599

HEALTH - 48**Emergency Medical Training - 54****MISSION STATEMENT**

To develop and administer a comprehensive program of education, coordination, and operational assistance to Emergency Medical Services agencies in Broome County, in order to assure a cohesive and effective EMS system throughout the County.

DESCRIPTION OF SERVICES

The Division provides education and training to members of EMS agencies throughout Broome County by operating as an official New York State EMS course sponsoring agency, offering programs as Certified First Responder, Emergency Medical Technician, and Advanced Emergency Medical Technician levels. In addition, the Division provides and assists in the provision of a continuing education program for in-service of EMS personnel.

The Division also provides operational assistance and support to EMS agencies. It administers a system of prehospital advanced life support in the County, under the direction of a physician Medical Director, thus enacting life-saving advanced medical care to be received by critically ill and injured patients prior to hospital arrival, and provides 24-hour emergency response capability, for assistance and coordination at the scenes of major emergencies.

The Division serves as liaison and point of contact between the County's EMS system and entities such as public health, law enforcement, school districts, and the private sector, for emergency planning and response matters (such as those directed toward disasters, pandemics and terrorism).

The Division also coordinates response by EMS agencies, developing and administering plans for Mutual Aid, Mass Casualty Incident Response, and Hazardous Materials emergencies. The Division serves to assure the efficient deployment of EMS resources, such as Advanced Life Support services and helps to oversee the provision of Emergency Medical Dispatch and pre-arrival life-support instructions to callers.

2009 OBJECTIVES

- To increase the effectiveness of the County's EMS system by increasing the recruitment and participation of young people. This will be accomplished by means of Basic Emergency Medical Technician training, for academic credit, at the Broome-Tioga BOCES campus. Students in the program will be required to participate as volunteers within the local Emergency Medical Services System, which will provide the students with required field training and experience, and will make their training eligible for funding by the NYS Department of Health. It is anticipated that a very significant number of long-term volunteers (as well as future career providers) will be added to the system as a result of this effort.
- To continue to foster recruitment and (especially) retention of Emergency Medical Services personnel through the provision and coordination of both traditional and "alternative" means of maintaining State EMT and Advanced EMT certification, including so-called "pilot" recertification programs based upon continuing education. Such programs have already attracted considerable interest in the EMS community, which we intend to foster.

2009 BUDGET HIGHLIGHTS

- The Broome–Tioga BOCES based EMT-Basic Original training, mentioned above, will require the addition of two additional EMT-Basic Original courses, the cost of which will be offset by the additional state Volunteer Training revenues earned through these courses.

48 0483 HEALTH/Emergency Medical Training

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
EMS Coordinator	22 Admin	1	1	1	1	1
EMS Officer	11 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		3	3	3	3	3
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		3	3	3	3	3

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :54 EMERGENCY MEDICAL SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	297		1,639			
0057	STUDENT TUITION, PT DAY	38,681	42,150	19,170	40,595	40,595	40,595
0471	SALE OF TRAINING BOOKS	1,513	1,375	283	1,475	1,475	1,475
0559	OTHER DEPARTMENTAL CHARGEBACK	1,459					
CHARACTER 02	SUBTOTAL	41,950	43,525	21,092	42,070	42,070	42,070
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	53					
CHARACTER 07	SUBTOTAL	53					
CHARACTER :08	STATE AID						
0269	PUBLIC HEALTH WORK	25,826	30,766	19,039	31,389	31,389	31,389
0271	VOLUNTEER TRAINING	92,720	108,500	46,490	121,075	121,075	121,075
CHARACTER 08	SUBTOTAL	118,546	139,266	65,529	152,464	152,464	152,464
TYPE R	SUBTOTAL	160,549	182,791	86,621	194,534	194,534	194,534

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :54 EMERGENCY MEDICAL SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	116,737	121,142	83,746	122,661	122,661	122,661
1910	OUT OF TITLE PAY	317					
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	117,054	121,142	83,746	122,661	122,661	122,661
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS		100	21	100	100	100
4319	OFFICE SUPPLIES	3,018	3,000	1,637	3,000	3,000	3,000
4341	MOTOR EQUIPMENT SUPPLIES	559					
4346	TRAINING AND EDUCATIONAL SUPPLIES	17,254	22,375	13,241	21,575	21,575	21,575
4349	MISC OPERATIONAL SUPPLIES			11			
4359	COMPUTER SOFTWARE AND SUPPLIES		500		500		
4411	POSTAGE AND FREIGHT	173	200	35	204	204	204
4418	DUES AND MEMBERSHIPS	40	80	65	80	80	80
4447	OPERATIONAL EQUIPMENT REPAIRS	194	250	180	250	250	250
4457	SUBCONTRACTED PROGRAM EXPENSE		2,000		2,000	2,000	2,000
4461	MILEAGE AND PARKING-LOCAL		243		253	253	253
4462	TRAVEL HOTEL AND MEALS	900	900		900	900	900
4463	EDUCATION AND TRAINING	450	520	325	550	550	550
4466	ADVISORY BD/TRUSTEES EXPENSES		300		300		
4744	INSTRUCTOR SERVICES	75,620	68,415	44,823	81,715	81,715	81,715
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	98,208	98,883	60,338	111,427	110,627	110,627

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:48 HEALTH
DIVISION :54 EMERGENCY MEDICAL SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4614	OTHER CHARGEBACK EXPENSES	1,358	1,421	90	1,357	1,357	1,357
4615	GASOLINE CHARGEBACK	134	1,859	247	2,700	2,700	2,700
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	1,492	3,280	337	4,057	4,057	4,057
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	10,831	11,872	7,564	12,880	12,880	12,880
8030	SOCIAL SECURITY	8,492	9,267	6,085	9,384	9,384	9,384
8040	WORKERS COMPENSATION	842	1,132	477	1,353	1,353	1,353
8050	LIFE INSURANCE	58	72	43	72	72	72
8060	HEALTH INSURANCE	29,172	32,119	22,919	35,331	35,331	35,331
8063	DISABILITY INSURANCE	258	240	188	240	240	240
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	49,653	54,702	37,276	59,260	59,260	59,260
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	266,407	278,007	181,697	297,405	296,605	296,605
		-----	-----	-----	-----	-----	-----
DIVISION 54	SUBTOTAL	-105,858	-95,216	-95,076	-102,871	-102,071	-102,071
		-----	-----	-----	-----	-----	-----
DEPARTMENT 48	SUBTOTAL	-5,654,083	-6,116,488	-2,830,810	-7,112,381	-7,111,581	-7,111,581

MENTAL HEALTH

COMMISSIONER

DEPUTY COMMISSIONER

CONTRACT AGENCIES

MENTAL HEALTH

- Mental Health Association
 - Self Help Independence
 - BEAR and Rural BEAR
 - Information & Referral
 - Multicultural Initiative
- Catholic Charities
 - Residential
 - Aging Out ICM
 - Flex Team
 - Supportive Case Management
 - CCSI
 - 4 Seasons
 - Intensive Case Management
 - (Crisis Sitters) Alternative Crisis Support
 - (Single Entry) Bridger
 - CORE Services
- Vocational Rehabilitation Services
- Family & Children's Society
 - Family Support Center
 - In Home MH Services
- Children's Home of Wyoming Conference
 - Intensive Family Support
- Community Options

DEVELOPMENTAL DISABILITIES

- Association for Retarded Citizens
 - Workshop
 - Community Residence / ICF Programs
 - Summer Camp

ALCOHOLISM / SUBSTANCE ABUSE

- Addiction Center of Broome County
 - Outpatient
 - Rehabilitation
- Fairview Recovery Services
 - Crisis Center
 - Supportive Living
 - Fairview Halfway House
 - Merrick Halfway House
 - Shelter Plus Care
- Lourdes Hospital Preventive Services
 - Student Assistance Program
- Southern Tier AIDS Program Inc

COMMUNITY MENTAL HEALTH

MENTAL HEALTH CENTER

- Adult Clinic
- Child & Youth Clinic
- Forensic Unit

GRANTS

- Mental Health Case Management
- Mentally Ill Chemical Abuse
- Mental Health/Juvenile Justice
- Dual Recovery
- VIP
- Family Drug Court Treatment ICM
- Drug Free Community Services
- Forensic Transitional Mgmt Services
- Road to Recovery
- Family & Children Clinic Plus
- CDSU
- Families First
- Mental Health Quality Assurance & Accountability Project

MENTAL HEALTH-47

Mental Health Clinic (Includes the Adult Clinic, the Child & Adolescent Clinic, and the Forensic Unit)

MISSION STATEMENT

To plan, organize and oversee a comprehensive continuum of care for consumers of public mental hygiene services in Broome County. This continuum of care will provide for the health and safety of Broome County citizens.

VISION

Planning: Broome County Mental Health Department will engage in a participatory planning process to develop mental hygiene services in Broome County. The planning process will include government officials, providers, community representatives, and recipients or their families.

Accountability: The Department will assure that State and/or Local oversight mechanisms are in place to assure that services are delivered in a responsible, efficient manner.

Coordination: The Department will assure that all mental hygiene service providers in Broome County will coordinate and collaborate for the delivery of services that are responsive to the needs of recipients, including culturally diverse populations.

County Operations: The Department's primary role is to facilitate and oversee the continuum of care for consumers of mental hygiene services in Broome County. The Department will only provide direct services as the provider of last resort.

Over the last decade the role of this department has shifted. Historically, the department was a service provider, only. We now have a significant role in contract management for services provided for us by Not-for Profit agencies.

DESCRIPTION

The Mental Health Commissioner/Local Government Unit (LGU) is responsible for planning, developing, coordinating and evaluating all local services for the three disabilities encompassed by Mental Hygiene (OMH, OMRDD, & OASAS). This requires interaction on the State level with three separate agencies: Office of Mental Health (OMH), Office of Mental Retardation & Developmental Disabilities (OMRDD), and the Office of Alcoholism and Substance Abuse Services (OASAS). Funding from these agencies, the County, and other sources are managed to enable the Mental Health Department and other agencies to provide necessary services. Interaction, coordination and collaboration are also required with diverse public and private organizations that receive contracts, funding and/or provide services in the Broome County community.

The Mental Health Center provides a variety of County operated direct services for the individuals who suffer from mental illness. These services are provided to a large population of County residents who have no ability to obtain the services elsewhere whether because these are the only such services available in the County or because of the individual's ability to pay for these services. Client Fee Revenue, Federal, State and County funding allow the provision of Mental Health Services to those individuals.

The licensed programs of the Mental Health Department will provide an estimated 25,000 face-to-face contacts during 2009. An estimated 2,000 plus adults living in Broome County suffer from serious and persistent mental illness. In Broome County an estimate of over 7,500

adults and 3,000 children and youth suffer from emotional problems of some kind.

Approximately 85%-90% of all recipients of services at the Mental Health Center receive Medicaid or pay for services on a sliding scale fee. These individuals would not be able to receive critical mental health treatment if it were not offered through these programs. The remainder of recipients who have third party coverage seek specialized services within the Department. These services may be scarce or available only through the Mental Health Department.

Demands for services offered by the Department have stabilized primarily because of the growth of services in the Not-for-profit and state sector. Community Mental Health programs respond to priority referrals within 1-5 days in an effort to maintain people in the community and reduce unnecessary hospitalizations. Since inpatient stays cost \$500-800/day, preventing hospitalizations reduces health care costs while improving the quality of life for our disabled citizens.

The Adult Clinic provides Mental Health services to residents who are at least 18 years of age and have a diagnosed mental illness. Services include assessment and treatment planning; individual, group and family therapy; crisis intervention; medication and case management. An interdisciplinary team consisting of psychiatrists, clinical psychologists, psychiatric social workers, psychiatric nurses and paraprofessionals provide these services.

The Child & Youth Clinic is a New York State Office of Mental Health licensed program, serving children and youth who are under 18 years of age, and have a diagnosed mental illness. Common reasons for referral include behavioral problems, fear or anxieties, school problems, depression, suicidal ideas and reactions to divorce, death or other losses. Minors are also evaluated for less common cases of very

serious childhood disorders including thought disorder, psychosis, etc. Services include individual (verbal/play), group and family therapies, parent consultation, psychological testing and medication.

The Forensic Unit has offices at Wall Street. The Forensic Unit performs court-ordered mental health evaluations as required under NYS Mental Hygiene Law. The Forensic staff also work with seriously mentally ill individuals released from correctional facilities to transition to appropriate community services.

2009 OBJECTIVES

- Maintain productivity levels while implementing technology and automation
- Focus on the safety of those clients we serve and the employees serving them, as well as, the safety of county residents
- Focus on achieving measurable improvements by implementing continuous quality enhancements

2009 BUDGET HIGHLIGHTS

Despite a 10.76% increase in Fringe Benefits and a 5.82% increase in Chargebacks the Department of Mental Health was able to recognize a 0% increase in County Support.

The Department of Mental Health is requesting three enhancements with the 2009 budget.

- (1) To provide a 3% increase to the F/T, P/T and Contractual Psychiatrists' salary. The cost will be offset by an increase in Clinic Fees.

- (2) To provide a \$1,000 stipend to the Nurse Practitioners to compensate them for the additional psychiatry designation required by NYS Office of Mental Health. The cost will be offset by an increase in Clinic Fees.
- (3) Is to add \$68,719 to the Transfer to Grant expenditure line which is given to The Addiction Center of Broome County, Inc. This money will be removed from the Department of Social Services budget. In 2008, Mental Health removed this funding from its budget and it was added to the Department of Social Services budget to be leveraged for a new Adolescent Program that would be funded by the NYS Office of Family & Children's Services. Due to a NYS freeze on funding, this opportunity was lost. Hence the reason for reversing the 2008 action.

47 0013 MENTAL HEALTH/Clinic

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Commissioner of Comm. Mental Health Svcs *	I Admin	1	1	1	1	1
Deputy Commissioner of Comm. Mental Hlth Svcs	G Admin	1	1	1	1	1
Staff Psychiatrist	NA	2	2	2	2	2
Staff Psychologist	29 BAPA	1	1	1	1	1
Mental Health Clinical Services Director	24 BAPA	1	1	1	1	1
Mental Health Program Coordinator	23 BAPA	1	1	1	1	1
Management Associate	18 BAPA	1	1	1	1	1
Office Manager	16 BAPA	1	1	1	1	1
Health Information Administrator	14 BAPA	1	1	1	1	1
Nurse Practitioner	27 CSEA	4	4	4	4	4
Clinical Social Worker	21 CSEA	10	10	10	10	10
Intensive Case Manager	18 CSEA	1	1	1	1	1
Caseworker	16 CSEA	1	1	1	1	1
Secretary	13 CSEA	3	3	3	3	3
Senior Account Clerk	9 CSEA	1	1	1	1	1
Data Entry Machine Operator	8 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	4	4	4	4	4
Account Clerk	7 CSEA	1	1	1	1	1
Clerk	6 CSEA	2	2	2	2	2
Receptionist Typist	6 CSEA	1	1	1	1	1
Total Full-Time Positions		39	39	39	39	39

* Position must exist by Law but is unfunded in the current budget

47 0013 MENTAL HEALTH/Clinic

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>PART TIME</u>						
Staff Psychiatrist	NA	6	6	6	6	6
Clinical Social Worker	21 CSEA	4	4	4	4	4
Keyboard Specialist	8 CSEA	1	1	1	1	1
Clerk	6 CSEA	3	3	3	3	3
Custodial Worker	6 CSEA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Total Part-Time Positions		16	16	16	16	16
TOTAL POSITIONS		55	55	55	55	55

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:47 DEPARTMENT OF MENTAL HEALTH

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	4,669	5,000	2,667	5,000	5,000	5,000
0077	MENTAL HEALTH FEES	2,876,050	3,121,017	935,119	3,166,222	3,166,222	3,166,222
0559	OTHER DEPARTMENTAL CHARGEBACK	195,336	283,577	166,144	321,183	321,183	321,183
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	3,076,055	3,409,594	1,103,930	3,492,405	3,492,405	3,492,405
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	-----	-----	-----	-----	-----	-----
CHARACTER 03	SUBTOTAL						
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	499		376			
0229	TRANSFER FROM INSURANCE RESERVE	986					
0626	UNUSED GRANT	12,016					
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	13,501		376			
CHARACTER :08	STATE AID						
0278	MENTAL HEALTH ADMINISTRATION	151,146	81,985	27,771	84,609	84,609	84,609
		-----	-----	-----	-----	-----	-----
CHARACTER 08	SUBTOTAL	151,146	81,985	27,771	84,609	84,609	84,609

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:47 DEPARTMENT OF MENTAL HEALTH

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :09 FEDERAL AID							
0903	FEDERAL AID - MENTAL HEALTH CLINIC	216,713	280,000		280,000	280,000	280,000
CHARACTER 09 SUBTOTAL		216,713	280,000		280,000	280,000	280,000
TYPE R SUBTOTAL		3,457,415	3,771,579	1,132,077	3,857,014	3,857,014	3,857,014
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	1,872,317	1,995,668	1,341,906	2,034,838	2,026,351	2,026,351
1500	SALARIES PART-TIME	295,545	407,076	201,030	367,533	360,851	360,851
1600	SALARIES TEMPORARY	19,279	9,930	2,016	9,930	9,930	9,930
1700	SALARIES OVERTIME	4,830		29,725	1,000	1,000	1,000
1900	SALARIES SHIFT DIFFERENTIAL	1,485	2,028	893	2,028	2,028	2,028
1940	OTHER PERSONNEL SERVICES				10,000	4,000	4,000
CHARACTER 10 SUBTOTAL		2,193,456	2,414,702	1,575,570	2,425,329	2,404,160	2,404,160
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	1,109	2,650	786	2,650	2,650	2,650
4319	OFFICE SUPPLIES	17,773	20,653	13,171	20,653	20,653	20,653
4323	BLDG MAINTENANCE SUPPLIES	43	1,000	268	1,000	1,000	1,000
4326	FUEL AND HEATING SUPPLIES	18,671	25,519	8,489	31,645	31,645	31,645
4329	BLDG AND GROUNDS SUPPLIES	2,126	3,200	2,684	3,200	3,200	3,200
4331	FOOD AND BEVERAGES	923	2,000	207	2,000	2,000	2,000
4347	GAS OIL GREASE AND DIESEL FUEL	69	150	147	150	150	150
4349	MISC OPERATIONAL SUPPLIES	3,860	4,000		4,000	4,000	4,000
4359	COMPUTER SOFTWARE AND SUPPLIES	41,535	5,000	1,088	5,000	5,000	5,000
4363	MEDICAL LAB & CLINIC SUPPLIES	373	250	130	250	250	250
4365	PRESCRIPTION DRUGS	1,432	2,500	487	2,500	2,500	2,500
4411	POSTAGE AND FREIGHT	37	250	98	250	250	250
4418	DUES AND MEMBERSHIPS	5,392	5,543	4,843	5,543	5,543	5,543
4419	GENERAL OFFICE EXPENSES	3,050	4,000	2,755	4,000	4,000	4,000
4422	BUILDING AND LAND RENTAL	159,600	191,298	162,925	191,298	191,298	191,298
4423	BLDG GROUNDS AND EQUIP REPAIR			86			
4427	ELECTRIC CURRENT	40,147	45,160	23,756	49,676	49,676	49,676
4429	BUILDING AND GROUNDS EXPENSES	1,125	3,000	1,320	3,000	3,000	3,000
4448	ADVERTISING AND PROMOTION EXPENSES	5,014	3,000		3,000	3,000	3,000
4449	OTHER OPERATIONAL EXPENSES	487	832	1,836	832	832	832
4461	MILEAGE AND PARKING-LOCAL	1,084	1,424	716	1,424	1,424	1,424

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:47 DEPARTMENT OF MENTAL HEALTH

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4462	TRAVEL HOTEL AND MEALS	1,515	5,480	1,188	5,480	5,480	5,480
4463	EDUCATION AND TRAINING	1,114	6,500	345	6,500	6,500	6,500
4466	ADVISORY BD/TRUSTEES EXPENSES	445	1,080	401	1,080	1,080	1,080
4518	COPYING MACHINE RENTALS	184	865	649	865	865	865
4520	PROPERTY LOSS	986					
4747	OTHER FEES FOR SERVICES	221,704	414,559	191,188	346,256	338,330	338,330
4901	DAY TRIP MEAL REIMBURSEMENT	8		8			
CHARACTER 40 SUBTOTAL		529,806	749,913	419,571	692,252	684,326	684,326
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	3,152	7,747	7,747	2,344	2,344	2,344
4604	DPW SECURITY CHARGEBACKS	54,216	66,832	13,409	82,595	82,595	82,595
4605	COUNTY ATTORNEY CHARGEBACKS	16,815	30,625	4,194	30,625	30,625	30,625
4606	TELEPHONE BILLING ACCOUNT	26,693	28,366	13,304	26,862	26,862	26,862
4609	DATA PROCESSING CHARGEBACKS	122,060	120,343	60,171	127,631	127,631	127,631
4610	PERSONAL SERVICES CHARGEBACKS	32,631	32,448	16,212	33,141	33,141	33,141
4614	OTHER CHARGEBACK EXPENSES	249	447	46	214	214	214
4615	GASOLINE CHARGEBACK	325	1,562	227	4,420	4,420	4,420
4616	FLEET SERVICE CHARGEBACK	10,990	8,829	8,829	6,718	6,718	6,718
4617	DUPLICATING/PRINTING CHARGEBACK	4,213	4,910	2,152	6,134	6,134	6,134
4618	OFFICE SUPPLIES CHARGEBACK	2,983	5,299	2,201	5,358	5,358	5,358
4619	BUILDING SERVICE CHARGEBACK	678	3,000	2,440	2,500	2,500	2,500
4627	SINGLE AUDIT CHARGEBACK	5,081	5,563		5,804	5,804	5,804
CHARACTER 41 SUBTOTAL		280,086	315,971	130,932	334,346	334,346	334,346

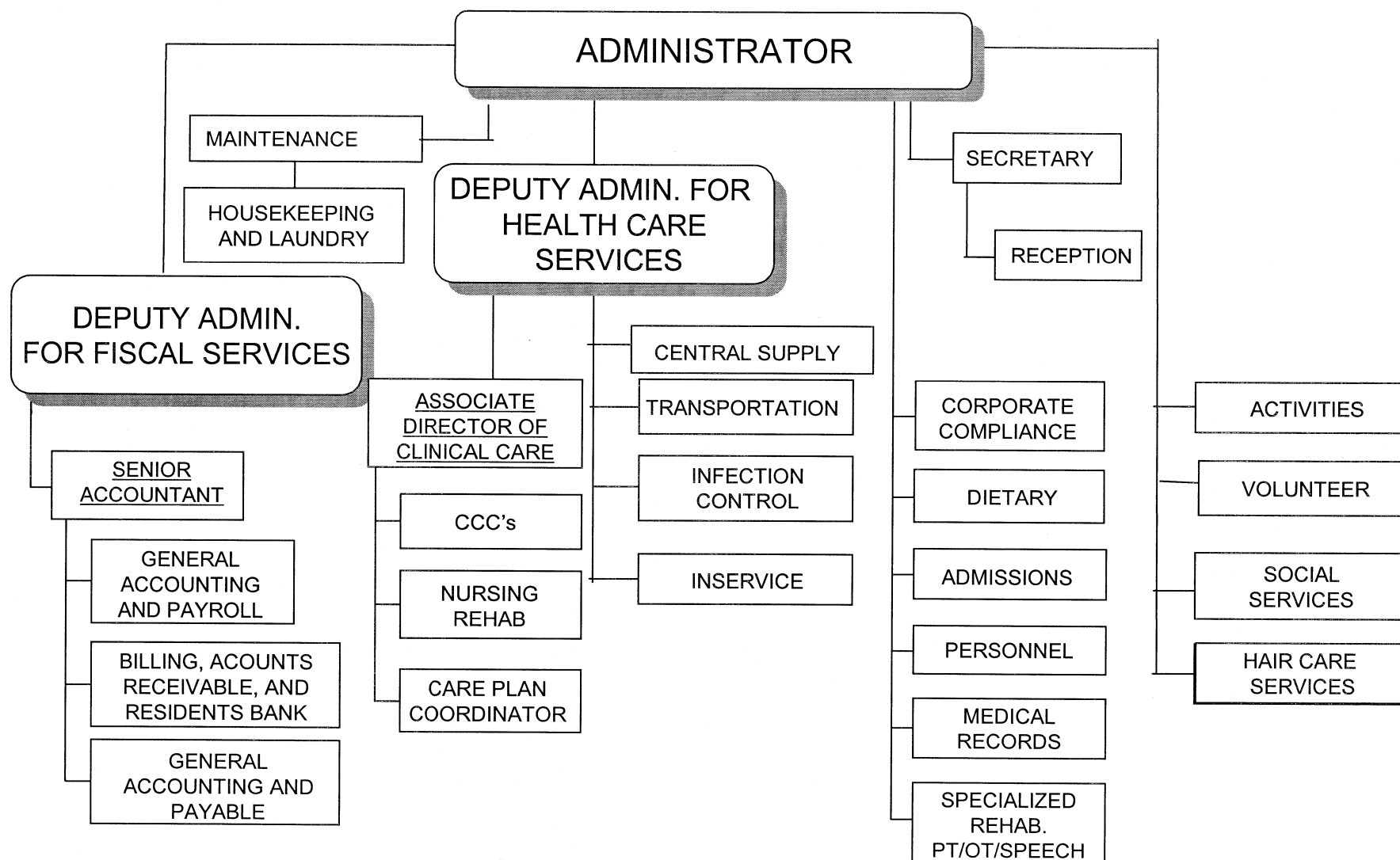
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:47 DEPARTMENT OF MENTAL HEALTH

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	580					
CHARACTER 60	SUBTOTAL	580					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	31,600					
CHARACTER 70	SUBTOTAL	31,600					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	210,226	205,316	142,117	235,368	233,379	233,379
8030	SOCIAL SECURITY	158,377	179,135	116,246	179,419	178,326	178,326
8040	WORKERS COMPENSATION	18,310	31,755	19,497	33,705	33,705	33,705
8050	LIFE INSURANCE	770	1,296	575	1,248	1,248	1,248
8060	HEALTH INSURANCE	410,668	468,148	325,843	354,785	354,785	354,785
8062	RETIREE HEALTH INSURANCE				180,713	180,713	180,713
8063	DISABILITY INSURANCE	3,987	4,680	2,990	4,680	4,680	4,680
8070	UNEMPLOYMENT INSURANCE	4,461		14,892			
CHARACTER 80	SUBTOTAL	806,799	890,330	622,160	989,918	986,836	986,836
CHARACTER :90	TRANSFERS						
9005	TRANSFER TO GRANT FUND	400,134	352,064	352,064	426,988	426,988	426,988
CHARACTER 90	SUBTOTAL	400,134	352,064	352,064	426,988	426,988	426,988
TYPE X	SUBTOTAL	4,242,461	4,722,980	3,100,297	4,868,833	4,836,656	4,836,656
DEPARTMENT 47	SUBTOTAL	-785,046	-951,401	-1,968,220	-1,011,819	-979,642	-979,642

WILLOW POINT NURSING HOME



WILLOW POINT NURSING HOME-16

MISSION STATEMENT

It is the mission of the Willow Point Nursing Home to serve those frail, elderly, and disabled individuals who live in Broome County and are in need of long-term, skilled care and/or short term rehabilitation. This includes a comprehensive, interdisciplinary approach to care planning with emphasis on quality of life and preservation of both dignity and independence for the residents.

Staff members are committed to meeting the physical, emotional, social and spiritual needs of the residents.

DESCRIPTION

Willow Point Nursing Home is a long-term care facility owned and operated by the Broome County Government. The facility is situated on 7 ½ acres, with three large interconnected buildings currently licensed for 373 resident beds. The Commission on Health Care Facilities in the 21st Century, a.k.a. the Burger Commission, recommended that Willow Point Nursing Home construct a new facility with 300 certified beds. As plans for a new facility continue to develop, the New York State Department of Health (NYSDOH) informed the Nursing Home that it had to work toward reducing its certified bed capacity to the 300 level immediately. A plan to reduce Willow Point's bed compliment by 10 beds every six months until the 300 level is reached was accepted by the NYSDOH. On July 1, 2008, Willow Point reduced its beds by 10 to a certified level of 373 beds. On January 1, 2009 and July 1, 2009, Willow Point will reduce its bed compliment to 363 beds and 353 beds, respectively.

2009 OBJECTIVES

Budget reflects revenues driven by our case mix index. Each nursing unit is staffed based on current case mix and the master-staffing plan will continually be adjusted to reflect resident acuity levels.

2009 BUDGET HIGHLIGHTS

The facility continues to adapt to changes in the revenue streams, especially Medicare and Medicaid.

Medicare's proposed rule for the skilled nursing facility prospective payment system was published in the May 7, 2008 Federal Register (Volume 73, Number 89). The proposed rule called for a 3.1% market basket increase, however, the increase is offset by a recalibration of the Resource Utilization Groups service intensity weights that result in a 3.3% overall decrease. In August of 2008, the Center for Medicare and Medicaid Services (CMS) announced that the recalibration of the service intensity weights is being delayed until October 1, 2009. . The Medicaid rate calculation is experiencing an even greater transition. For over twenty years, the Medicaid rate has been promulgated based upon 1983 costs trended forward. Beginning January 1, 2007, the NYS Department of Health was supposed to generate Medicaid rates utilizing a blend between 1983 base year costs and 2002 base year costs. The blending of the two will continue through 2009. Beginning in 2010, rates would be generated based upon facility costs from 2002. In the future, base years are supposed to be updated every five to six years utilizing the costs from one of the three previous years. What nursing homes will realize from this is now very much in question as Gov. Paterson has summoned the NYS Legislature back to Albany to deal with the State's budget deficit.

Administration & General - 30

MISSION STATEMENT

The Administrative Office implements policies of the nursing home to ensure that the appropriate level of programming, daily operational decisions and management of resources are utilized in accordance with County policy and State and Federal regulatory mandates governing the operation of the home. The office of Administration oversees, monitors, and evaluates the quality of care delivered to residents, with a distinct emphasis on maintaining the highest practicable physical, mental, and psychosocial well-being of each resident.

DESCRIPTION

The **WPNH Administrative** team directs the daily operation of the facility. It plans, develops, and implements projects to enhance the quality of care and life in the facility, and searches for the most efficient and effective methods to meet these goals.

Fiscal Services is responsible for all facets of the nursing home's finances. Under the direction of the Deputy Nursing Home Administrator for Fiscal Services, the fiscal staff provides payroll and personnel processing, accounts payable and receivable, cash receipting, statistical and financial analysis, compensation claims, resident banking services, computer processing and compiles the annual financial statements, the budget, and mandated Medicaid and Medicare cost reports.

The **Medical Director** is responsible for implementation of resident medical care policies and medical care in the facility and works with the **Health Information Service Department** in coordinating

physician services, compliance of documentation and physician visits, analyzes and audits medical records for appropriateness and timeliness, verify licensure and credentials for the medical staff, compile and analyze closed records, fulfill requests for record copies, code diagnoses according to ICD-9 coding, updates resident demographic data, participates on long term care medical records committees, and coordinates the annual medical staff meeting.

Barber and Beautician services are provided through contract at a minimal cost to residents. A barbershop/beauty parlor is maintained on the premises.

The **Volunteer Coordinator** recruit, screens, orients volunteers, and assigns them on the basis of interest and ability. Over 200 volunteers provide a variety of services of the facility. Volunteers conduct and assist with religious services as well as social groups. They provide musical entertainment, friendly visiting, pet visitation, gardening, and shopping.

2009 OBJECTIVES

- To continue to provide high quality level of Resident Care.

2009 BUDGET HIGHLIGHTS

- Concurrently planning and monitoring the decrease in Willow point's certified bed capacity and the construction of a new 300 bed nursing home as recommended by the Commission on Health Care Facilities in the 21st Century.

16 0010 WILLOW POINT NURSING HOME/Administration & General

0028

0317

0036

			2007	As of 9/1/2008 Current	2009	2009	2009
			Actuals	Authorized	Requested	Recommended	Adopted
<u>Title of Position</u>		<u>Grade/Unit</u>					
FULL TIME							
Nursing Home Administrator	O Admin	1	1	1	1	1	1
Deputy NH Administrator-Fiscal Services	F Admin	1	1	1	1	1	1
Personnel Coordinator (40)	14 ADMIN	1	1	1	1	1	1
Nursing Home Compliance Officer	20 BAPA	1	1	1	1	1	1
Senior Accountant (40)	18 BAPA	1	1	1	1	1	1
Fiscal Manager (40)	17 BAPA	1	1	1	1	1	1
Health Information Administrator (37.5)	14 BAPA	1	1	0	0	0	0
Health Information Administrator (40)	14 BAPA	0	0	1	1	1	1
Accountant (County)	16 CSEA	2	2	2	2	2	2
Admission Coordinator	16 CSEA	1	1	1	1	1	1
RPN NH - Admissions	14 CSEA	1	1	1	1	1	1
Secretary (40)	13 CSEA	1	1	1	1	1	1
Health Information Technician	11 CSEA	2	2	2	2	2	2
Senior Account Clerk	9 CSEA	4	4	4	4	4	4
Keyboard Specialist*	8 CSEA	0	0	1	1	1	1
Account Clerk Typist	7 CSEA	1	1	1	1	1	1
Account Clerk	7 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		20	20	21	21	21	21
PART TIME							
Coordinator of Volunteer Services	16 BAPA	1	1	1	1	1	1
Account Clerk Typist	7 CSEA	2	2	2	2	2	2
Clerk	6 CSEA	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>
Total Part-Time Positions		9	9	9	9	9	9
TOTAL POSITIONS		29	29	30	30	30	30

*Moved from Social Programs division

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :30 ADMINISTRATION AND GENERAL

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	3,207		17,196			
0089	MEDICARE PART B	89,233	108,000	90,789	229,267	229,267	229,267
0523	SNF MEDICARE	2,748,090	3,933,510	2,030,946	5,855,539	5,855,539	5,855,539
0525	SNF PRIVATE	3,657,352	2,175,509	2,275,632	2,754,741	2,754,741	2,754,741
0548	SNF NAMI-PATIENT SHARE	3,013,442	2,733,856	2,028,973	2,320,353	2,320,353	2,320,353
0622	MISCELLANEOUS			5			
0646	CONTRACTUAL ALLOWANCE	-4,746		52,726			
0807	COMMERCIAL INSURANCE	551,155	1,209,585	422,417	418,149	418,149	418,149
CHARACTER 02	SUBTOTAL	10,057,733	10,160,460	6,918,684	11,578,049	11,578,049	11,578,049
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	19,834	6,000	7,869	6,000	6,000	6,000
0196	VENDING MACHINE	9,032	10,000	9,387	10,000	10,000	10,000
CHARACTER 03	SUBTOTAL	28,866	16,000	17,256	16,000	16,000	16,000
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	711					
CHARACTER 06	SUBTOTAL	711					

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :30 ADMINISTRATION AND GENERAL

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :07	MISC/INTERFUND REVENUES						
0227	TRANSFER FROM GENERAL FUND	1,902,207	889,568	889,568		1,783,260	1,783,260
0229	TRANSFER FROM INSURANCE RESERVE	4,366		11,588			
0233	EARNINGS ON TEMPORARY INVESTMENTS	56,017					
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	1,962,590	889,568	901,156		1,783,260	1,783,260
CHARACTER :08	STATE AID						
0460	OTHER STATE AID	364,517		219,380	4,623,258	4,623,258	4,623,258
		-----	-----	-----	-----	-----	-----
CHARACTER 08	SUBTOTAL	364,517		219,380	4,623,258	4,623,258	4,623,258
CHARACTER :09	FEDERAL AID						
0564	SNF MEDICAID - FEDERAL	12,753,629	15,476,208	9,472,362	13,300,857	13,300,857	13,300,857
		-----	-----	-----	-----	-----	-----
CHARACTER 09	SUBTOTAL	12,753,629	15,476,208	9,472,362	13,300,857	13,300,857	13,300,857
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	25,168,046	26,542,236	17,528,838	29,518,164	31,301,424	31,301,424
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	792,237	836,701	498,033	883,094	883,094	883,094
1500	SALARIES PART-TIME	120,188	123,394	88,535	126,467	126,467	126,467
1600	SALARIES TEMPORARY	5,324		1,423			
1700	SALARIES OVERTIME	9,944	11,129	7,305	20,460	20,460	20,460
1940	OTHER PERSONNEL SERVICES				2,616	2,616	2,616
1960	DISCRETIONARY SALARY SAVINGS		-481,446		-227,957	-227,957	-227,957
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	927,693	489,778	595,296	804,680	804,680	804,680

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :30 ADMINISTRATION AND GENERAL

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2110	OFFICE MACHINES		200		200	200	200
2120	OFFICE FURNITURE		2,250	135			
2390	OTHER INSTITUTIONAL EQUIPMENT		470		500	500	500
2850	COMPUTER EQUIPMENT		21,995	21,926	48,254	12,000	12,000
2851	SOFTWARE		2,295	2,295	31,795	31,795	31,795
		-----	-----	-----	-----	-----	-----
CHARACTER 20	SUBTOTAL		27,210	24,356	80,749	44,495	44,495
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	1,397	1,590	775	1,435	1,435	1,435
4319	OFFICE SUPPLIES	11,386	11,300	7,751	10,900	10,900	10,900
4331	FOOD AND BEVERAGES	53		4			
4342	PHOTOGRAPHIC SUPPLIES	31		128			
4346	TRAINING AND EDUCATIONAL SUPPLIES	167					
4349	MISC OPERATIONAL SUPPLIES	4,932	2,500	1,772	3,300	3,300	3,300
4357	RECREATIONAL AND ACTIVITY SUPPLIES	170	600	330	550	550	550
4359	COMPUTER SOFTWARE AND SUPPLIES	2,805	4,000	2,370	3,575	3,575	3,575
4411	POSTAGE AND FREIGHT	186	325	238	450	450	450
4412	TELEPHONE	820	1,000	413	1,000	1,000	1,000
4413	TELEPHONE EQUIPMENT			236			
4418	DUES AND MEMBERSHIPS	26,449	28,835	28,112	29,885	29,885	29,885
4419	GENERAL OFFICE EXPENSES	8,858	9,873	8,708	16,887	12,350	12,350
4438	RECREATIONAL AND ACTIVITY EXPENSES	2,219	3,250	2,132	3,250	3,250	3,250
4439	OTHER INSTITUTIONAL EXPENSES	48		550			
4442	PHOTOGRAPHIC EXPENSES	453					
4448	ADVERTISING AND PROMOTION EXPENSES	8,422	10,800	6,153	10,800	10,800	10,800
4449	OTHER OPERATIONAL EXPENSES	224					
4461	MILEAGE AND PARKING-LOCAL	78	450	66	225	225	225
4462	TRAVEL HOTEL AND MEALS	4,088	5,400	1,229	4,200	4,200	4,200
4463	EDUCATION AND TRAINING	3,515	5,500	2,184	4,300	4,300	4,300
4466	ADVISORY BD/TRUSTEES EXPENSES	47					
4469	OTHER PERSONAL EXPENSES	411	530	-23	350	350	350
4518	COPYING MACHINE RENTALS	5,364	5,016	3,762	7,008	7,008	7,008
4523	INSURANCE CLAIMS	4,326		11,546			
4712	PHYSICIAN SERVICES	69,209	71,292	59,410	71,292	71,292	71,292
4725	OTHER FINANCIAL SERVICES	16,630	39,430	12,076	35,000	35,000	35,000
4735	INVESTIGATIONS EXPENSES	9,786	7,920	6,004	7,600	7,600	7,600
4747	OTHER FEES FOR SERVICES	24,203	34,402	21,030	49,625	49,625	49,625
4750	BAD DEBT EXPENSE	627,013					
4761	ACCOUNTING CORRECTIONS - EXPENDITUR	140					

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :30 ADMINISTRATION AND GENERAL

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4766	STATE REVENUE REFUND	1,086,256	1,300,000	834,808	1,300,000	1,300,000	1,300,000
4768	LOSS ON DISPOSITION OF ASSETS	403					
4901	DAY TRIP MEAL REIMBURSEMENT			18			
CHARACTER 40	SUBTOTAL	1,920,089	1,544,013	1,011,782	1,561,632	1,557,095	1,557,095
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS				1,585,917	1,585,917	1,585,917
4602	INSURANCE PREMIUM CHARGEBACK	167,112	48,210	48,210	44,707	44,707	44,707
4610	PERSONAL SERVICES CHARGEBACKS				22,442	22,442	22,442
4614	OTHER CHARGEBACK EXPENSES	20,983	14,496	14,996	21,183	21,183	21,183
4625	FOOD SERVICE CHARGEBACKS	808		830			
CHARACTER 41	SUBTOTAL	188,903	62,706	64,036	1,674,249	1,674,249	1,674,249
CHARACTER :42	DEPRECIATION						
4801	DEPRECIATION - BUILDINGS	47,687					
4802	DEPRECIATION - BLDG IMPROVEMENTS	396,601					
4803	DEPRECIATION - IMPROV O/T BLDGS	81,413					
4804	DEPRECIATION - MOTOR VEHICLES	420					
4805	DEPRECIATION - MACHINERY & EQUIP	233,475					
CHARACTER 42	SUBTOTAL	759,596					

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :30 ADMINISTRATION AND GENERAL

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	1					
CHARACTER 70 SUBTOTAL		1					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	86,931	95,179	58,451	108,656	108,656	108,656
8030	SOCIAL SECURITY	67,166	74,029	42,917	79,166	79,166	79,166
8040	WORKERS COMPENSATION	16,667	13,763	12,872	14,115	14,115	14,115
8041	WORKERS COMP LT LIABILITY	248,088					
8050	LIFE INSURANCE	468	675	347	696	696	696
8060	HEALTH INSURANCE	262,375	324,360	210,252	296,261	296,261	296,261
8062	RETIREE HEALTH INSURANCE				81,985	81,985	81,985
8063	DISABILITY INSURANCE	2,271	2,400	1,528	2,520	2,520	2,520
8070	UNEMPLOYMENT INSURANCE	193					
CHARACTER 80 SUBTOTAL		684,159	510,406	326,367	583,399	583,399	583,399
TYPE X SUBTOTAL		4,480,441	2,634,113	2,021,837	4,704,709	4,663,918	4,663,918
DIVISION 30 SUBTOTAL		20,687,605	23,908,123	15,507,001	24,813,455	26,637,506	26,637,506

WILLOW POINT NURSING HOME - 16

Nursing - 31

MISSION STATEMENT

To provide the highest quality of nursing care while recognizing the resident and their family are an integral component. To rehabilitate and maintain all residents at their optimal level of functioning in a therapeutic and safe environment.

DESCRIPTION

The Nursing Unit, headed by the Deputy Nursing Home Administrator for Clinical Care Services, provides leadership in resident care supervised by Clinical Care Coordinators (nurse managers). The professional nursing staff, with the attending physician, develops and implements plans of care for each resident. Staff duties include administering medications, treatments, infection control, monitoring and complete documentation relating to the care of residents, and as mandated by State and Federal regulations.

The Nursing unit employs Nursing Assistants whose duties include observation and complete personal care of the residents. They maintain daily records which provide the Nurse with necessary information about the progress of the residents. They are required to complete a state approved 100-hour course and obtain a passing grade on both an oral and written exam within 4 months of orientation. An additional mandatory 6 hours of in-service every six (6) months for Nursing Assistants is required.

The Hospice Unit provides specialized and sensitive care to those residents with a terminal illness. The care, comfort and emotional support of both the resident and the family are fostered. The nursing

department endeavors to enable the resident to live life in a manner desired and when unable, to die with dignity.

In-Service Unit is responsible for the orientation and continued education program for all employees. Various community resources and consultations are used for presentation of programs.

The Alzheimer's/Dementia Unit provides specialized and sensitive care to those residents with dementia who are experiencing memory loss, impairment of functional abilities and other cognitive skills. The objective is to maintain each resident at his or her maximum level of functioning for the longest period of time possible.

Infection Control Unit monitors all departments for infection control compliance, monitors an ongoing employee health program, monitors the administration of the resident and staff flu vaccine, monitors the administration of the resident, staff and volunteer Mantoux testing program, reviews the Occupational Exposure Control Program and monitors compliance, oversees the administration of Hepatitis B vaccination program, assists with employee education regarding Infection Control issues, and maintains documentation compliance.

The Rehab Nursing Unit is the liaison between the Nursing department and Therapies to provide a program that will assist the resident in achieving and maintaining their highest level of self-care, independence and well being.

2009 OBJECTIVES

- Utilize the current software program to do care planning on all units and expand user role.
- Continue to provide in-service training to enhance documentation protocols.
- Standardize care protocols and accompanying documentation.
- Establish facility wide wound care program.

2009 BUDGET HIGHLIGHTS

- Implementation of the “EvercareProgram”
- Research and Development of “The Resource Care Tracker Program”

16 0077 WILLOW POINT NURSING HOME/Nursing

0085

0101

0085
0101

Title of Position	Grade/Unit	2007	As of 9/1/2008	2009	2009	2009
		Actuals	Current Authorized	Requested	Recommended	Adopted
FULL TIME						
Deputy NH Administrator-for Health Services	F Admin	1	1	1	1	1
Associate Director of Clinical Care	20 BAPA	1	1	1	1	1
Clinical Care Coordinator II / I	18/17 BAPA	7	7	7	7	7
Supervising Nurse II / I	16/15 BAPA	4	4	4	4	4
Senior RPN	16 CSEA	1	1	1	1	1
Charge Nurse RPN/Sr LPN	15/11 CSEA	21	21	21	21	21
Registered Professional Nurse	14 CSEA	6	6	6	6	6
RPN (WPNH)/LPN	14/10 CSEA	11	11	11	11	11
Senior LPN	11 CSEA	2	2	2	2	2
Licensed Practical Nurse	10 CSEA	28	28	28	28	28
Program Assistant	10 CSEA	1	1	1	1	1
Stores Clerk	10 CSEA	2	2	2	2	2
Keyboard Specialist	8 CSEA	1	1	1	1	1
Senior Clerk	8 CSEA	1	1	1	1	1
Rehabilitation Aide	7 CSEA	5	5	5	5	5
Certified Nursing Assistant/Nursing Assistant Trainee	6 CSEA	140	140	140	140	140
Clerk	6 CSEA	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
Total Full-Time Positions		239	239	239	239	239
PART TIME						
Supervising Nurse	16 BAPA	2	2	2	2	2
Registered Professional Nurse(NH)	14 CSEA	3	3	3	3	3
RPN (WPNH)/LPN	14/10 CSEA	11	11	11	11	11
Licensed Practical Nurse	10 CSEA	8	8	8	8	8
Certified Nursing Assistant/Nursing Assistant Trainee	6 CSEA	<u>97</u>	<u>96</u>	<u>81</u>	<u>81</u>	<u>81</u>
Total Part-Time Positions		121	120	105	105	105
TOTAL POSITIONS		360	359	344	344	344

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :31 NURSING

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0645	LITIGATION RECOVERY	527					
CHARACTER 02	SUBTOTAL	527					
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	6,908		15,235			
0216	GIFTS AND DONATIONS	8					
0229	TRANSFER FROM INSURANCE RESERVE	42					
CHARACTER 07	SUBTOTAL	6,958		15,235			
CHARACTER :08	STATE AID						
0460	OTHER STATE AID	389,648	5,000	111,835	4,800	4,800	4,800
CHARACTER 08	SUBTOTAL	389,648	5,000	111,835	4,800	4,800	4,800
TYPE R	SUBTOTAL	397,133	5,000	127,070	4,800	4,800	4,800
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	6,807,713	7,692,383	4,350,531	7,843,341	7,843,341	7,843,341
1500	SALARIES PART-TIME	1,316,373	1,662,281	858,411	1,507,147	1,507,147	1,507,147
1600	SALARIES TEMPORARY	64,866		35,155			
1700	SALARIES OVERTIME	766,710	558,380	660,520	310,016	310,016	310,016
1900	SALARIES SHIFT DIFFERENTIAL		41,184		35,078	35,078	35,078
1930	STAND-BY PAY	6,193		5,268	6,216	6,216	6,216
1940	OTHER PERSONNEL SERVICES	48,954	54,900	46,351	56,800	56,800	56,800
CHARACTER 10	SUBTOTAL	9,010,809	10,009,128	5,956,236	9,758,598	9,758,598	9,758,598

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :31 NURSING

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2120	OFFICE FURNITURE		819	371			
2310	KITCHEN AND DINING ROOM EQUIPMENT		2,190	1,270			
2390	OTHER INSTITUTIONAL EQUIPMENT				4,000		
2470	TRAINING AND EDUCATIONAL EQUIPMENT		100	435	300	300	300
2620	HOSPITAL MEDICAL AND LAB EQUIPMENT		25,630	20,565	28,640	28,640	28,640
		-----	-----	-----	-----	-----	-----
CHARACTER 20	SUBTOTAL		28,739	22,641	32,940	28,940	28,940
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	1,143	1,400	606	1,378	1,378	1,378
4319	OFFICE SUPPLIES	5,062	4,000	3,022	4,000	4,000	4,000
4331	FOOD AND BEVERAGES	45					
4332	KITCHEN AND DINING ROOM SUPPLIES	-1,611					
4342	PHOTOGRAPHIC SUPPLIES	372		10			
4346	TRAINING AND EDUCATIONAL SUPPLIES	2,914	3,400	2,053	1,900	1,900	1,900
4349	MISC OPERATIONAL SUPPLIES	13,849	13,830	2,951	11,730	11,730	11,730
4357	RECREATIONAL AND ACTIVITY SUPPLIES	20					
4359	COMPUTER SOFTWARE AND SUPPLIES	1,045	1,500	840	1,980	1,980	1,980
4363	MEDICAL LAB & CLINIC SUPPLIES	304,505	357,166	209,978	358,442	358,442	358,442
4411	POSTAGE AND FREIGHT	157	200	80	200	200	200
4412	TELEPHONE	75					
4419	GENERAL OFFICE EXPENSES	10,106	11,550	8,641	11,820	11,820	11,820
4434	MEDICAL HOSPITAL AND LAB EXPENSES	16,679	24,200	6,063	26,200	24,200	24,200
4439	OTHER INSTITUTIONAL EXPENSES	5,969	2,000				
4448	ADVERTISING AND PROMOTION EXPENSES			31			
4453	TRANSPORTATION SERVICES	256	250	2,071	4,800	4,800	4,800
4461	MILEAGE AND PARKING-LOCAL	41	50	8			
4462	TRAVEL HOTEL AND MEALS	879	2,250	112	1,500	1,500	1,500
4463	EDUCATION AND TRAINING	3,383	3,135	2,346	1,500	1,500	1,500
4469	OTHER PERSONAL EXPENSES	4,320	5,000	2,440	4,800	4,800	4,800
4512	OUTSIDE RENTALS-MACHINERY	35,511	42,990	26,348	42,990	42,990	42,990
4518	COPYING MACHINE RENTALS	7,056	9,144	7,263	9,684	9,684	9,684
4523	INSURANCE CLAIMS	42					
4744	INSTRUCTOR SERVICES				400	400	400
4747	OTHER FEES FOR SERVICES	6,992					
4768	LOSS ON DISPOSITION OF ASSETS	2,209					
4901	DAY TRIP MEAL REIMBURSEMENT			8			
5072	NURSING SERVICES-AIDES		5,000				
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	421,019	487,065	274,871	483,324	481,324	481,324

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :31 NURSING

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4625	FOOD SERVICE CHARGEBACKS	27					
CHARACTER 41	SUBTOTAL	27					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	588					
CHARACTER 70	SUBTOTAL	588					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	832,504	795,519	582,275	1,195,363	1,195,363	1,195,363
8030	SOCIAL SECURITY	658,052	758,432	433,823	749,257	749,257	749,257
8040	WORKERS COMPENSATION	457,881	378,117	388,741	387,786	387,786	387,786
8050	LIFE INSURANCE	5,426	8,112	3,795	7,680	7,680	7,680
8060	HEALTH INSURANCE	2,839,934	3,711,290	2,028,296	3,072,183	3,072,183	3,072,183
8062	RETIREE HEALTH INSURANCE				809,891	809,891	809,891
8063	DISABILITY INSURANCE	35,889	38,760	23,979	36,720	36,720	36,720
8070	UNEMPLOYMENT INSURANCE	21,596		27,625			
CHARACTER 80	SUBTOTAL	4,851,282	5,690,230	3,488,534	6,258,880	6,258,880	6,258,880
TYPE X	SUBTOTAL	14,283,725	16,215,162	9,742,282	16,533,742	16,527,742	16,527,742
DIVISION 31	SUBTOTAL	-13,886,592	-16,210,162	-9,615,212	-16,528,942	-16,522,942	-16,522,942

WILLOW POINT NURSING HOME - 16

Dietary - 32

MISSION STATEMENT

The Dietary Division provides food service that meets the daily nutritional needs of residents and ensures that special dietary needs are recognized. Food is served in a manner that is nutritious, appetizing, visually pleasing and of sufficient variety to ensure resident satisfaction and maintain acceptable parameters of nutritional status. Consideration is given to food habits, preferences, ethnic groups, activities and holidays.

DESCRIPTION

Under the direction of the Central Foods and Nutrition Services, the dietary division provides the food and beverage for the residents of the facility. Hot food is ordered from the Central Food Nutrition Facility while all cold food is prepared onsite. A liberalized diet is utilized for those residents with stable medical conditions as recommended by the American Dietetic Association. Diet adjustments are made for those residents requiring further restrictions due to specific disease states.

The dietary division serves up to 1,074 meals daily.

2009 OBJECTIVES

- Continue to develop and provide staff education to improve cost control measures and provide quality nutritional services.
- Continue to maintain sanitation standards and temperature controls by adhering to existing quality assurance standards.
- Develop strategies for empowering employees in order to encourage responsibility, improve productivity, and ultimately improve overall organizational performance.

2009 BUDGET HIGHLIGHTS

- Provide quality nutritional services to meet the specialized needs of the resident population within budget guidelines.

16 0119 WILLOW POINT NURSING HOME/Dietary

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Food Service Manager	14 BAPA	1	1	1	1	1
Dietetic Technician	11 CSEA	4	4	4	4	4
Assistant Food Service Manager	10 CSEA	1	1	1	1	1
Stores Clerk	10 CSEA	1	1	1	1	1
Senior Food Service Helper	9 CSEA	4	4	4	4	4
Clerk	6 CSEA	1	1	1	1	1
Food Service Helper	5 CSEA	<u>15</u>	<u>15</u>	<u>18</u>	<u>15</u>	<u>15</u>
Total Full-Time Positions		27	27	30	27	27
<u>PART TIME</u>						
Food Service Helper	5 CSEA	<u>18</u>	<u>18</u>	<u>23</u>	<u>23</u>	<u>23</u>
Total Part-Time Positions		18	18	23	23	23
TOTAL POSITIONS		45	45	53	50	50

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :32 DIETARY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0090	CAFETERIA FEES	1,296	800	229	500	500	500
CHARACTER 02	SUBTOTAL	1,296	800	229	500	500	500
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			13			
CHARACTER 07	SUBTOTAL			13			
TYPE R	SUBTOTAL	1,296	800	242	500	500	500
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	753,022	790,997	475,919	880,499	805,083	805,083
1500	SALARIES PART-TIME	274,844	195,134	192,729	256,830	256,830	256,830
1600	SALARIES TEMPORARY	55,517		41,076			
1700	SALARIES OVERTIME	41,097	42,732	29,435	10,000	10,000	10,000
1940	OTHER PERSONNEL SERVICES	6,389	6,600	6,480	6,300	6,300	6,300
CHARACTER 10	SUBTOTAL	1,130,869	1,035,463	745,639	1,153,629	1,078,213	1,078,213

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :32 DIETARY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2310	KITCHEN AND DINING ROOM EQUIPMENT	-----	-----	166	6,500	6,500	6,500
CHARACTER 20	SUBTOTAL			166	6,500	6,500	6,500
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS			58			
4319	OFFICE SUPPLIES	400	3,750	1,654	3,750	1,000	1,000
4331	FOOD AND BEVERAGES	2,700	3,000	225	1,200	1,200	1,200
4332	KITCHEN AND DINING ROOM SUPPLIES	2,553	4,500	1,143	6,000	6,000	6,000
4346	TRAINING AND EDUCATIONAL SUPPLIES		500	157	500		
4358	SAFETY SUPPLIES	4,273	6,800	3,684	8,640	6,800	6,800
4359	COMPUTER SOFTWARE AND SUPPLIES	523	1,200	1,262	1,500	1,200	1,200
4419	GENERAL OFFICE EXPENSES	615	2,320	1,435	1,515	515	515
4462	TRAVEL HOTEL AND MEALS	12	500		500		
4463	EDUCATION AND TRAINING	675	1,000	371	2,000	1,000	1,000
4518	COPYING MACHINE RENTALS	4,032	8,100	6,075	7,500	7,500	7,500
4768	LOSS ON DISPOSITION OF ASSETS	627					
4901	DAY TRIP MEAL REIMBURSEMENT			16			
CHARACTER 40	SUBTOTAL	16,410	31,670	16,080	33,105	25,215	25,215
CHARACTER :41	CHARGEBACK EXPENSES						
4625	FOOD SERVICE CHARGEBACKS	1,570,280	1,684,578	817,196	1,747,735	1,747,735	1,747,735
CHARACTER 41	SUBTOTAL	1,570,280	1,684,578	817,196	1,747,735	1,747,735	1,747,735

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :32 DIETARY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	93					
CHARACTER 70	SUBTOTAL	93					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	99,559	101,476	69,611	115,171	115,171	115,171
8030	SOCIAL SECURITY	83,001	79,213	54,848	83,910	83,910	83,910
8040	WORKERS COMPENSATION	19,757	16,316	12,386	16,733	16,733	16,733
8050	LIFE INSURANCE	718	1,080	520	1,416	1,272	1,272
8060	HEALTH INSURANCE	294,315	321,262	220,054	326,304	288,952	288,952
8062	RETIREE HEALTH INSURANCE				87,565	87,565	87,565
8063	DISABILITY INSURANCE	4,707	5,280	3,393	6,240	6,240	6,240
8070	UNEMPLOYMENT INSURANCE	5,027		1,663			
CHARACTER 80	SUBTOTAL	507,084	524,627	362,475	637,339	599,843	599,843
TYPE X	SUBTOTAL	3,224,736	3,276,338	1,941,556	3,578,308	3,457,506	3,457,506
DIVISION 32	SUBTOTAL	-3,223,440	-3,275,538	-1,941,314	-3,577,808	-3,457,006	-3,457,006

WILLOW POINT NURSING HOME - 16**Cleanliness and Safety - 33****MISSION STATEMENT**

The Housekeeping and Laundry unit is responsible for maintaining a hygienically safe and sanitary environment for the residents of the facility.

The Maintenance unit is responsible for providing general and preventive maintenance for the physical plant, equipment and grounds. The unit also oversees the security of the facility.

DESCRIPTION

The Maintenance unit has the responsibility of providing general and preventive maintenance for all equipment, buildings and grounds, which are the property of Broome County.

The Housekeeping unit is charged with the responsibility of providing a safe, sanitary environment for the residents and staff of the facility. The duties include all the basic cleaning functions.

The Laundry unit launders residents' clothing, facility draperies, and miscellaneous resident care items. Laundry also controls the contracted linen supply.

2009 OBJECTIVES

- Continue to improve the quality of housekeeping services and expand cost containment measures.

2009 BUDGET HIGHLIGHTS

- Continue routine replacement program for flooring, faucets and pipe repair and replacement, wall painting and patching, etc.

16 0143 **WILLOW POINT NURSING HOME/Cleanliness & Safety**

0150

0127

0150
0127

<u>Title of Position</u>	<u>Grade/Unit</u>	2007	As of	2009	2009	2009
		<u>Actuals</u>	9/1/2008 <u>Current Authorized</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
<u>FULL TIME</u>						
Housekeeping Supervisor	14 BAPA	1	1	1	1	1
Assistant Housekeeping Supervisor	11 CSEA	1	1	1	1	1
Maintenance Mechanic	10 CSEA	4	4	4	4	4
Custodial Worker	6 CSEA	27	27	27	27	27
Laundry Worker	6 CSEA	5	5	5	5	5
Clerk	6 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		39	39	39	39	39
<u>PART TIME</u>						
Custodial Worker	6 CSEA	6	6	6	6	6
Laundry Worker	6 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Part-Time Positions		7	7	7	7	7
TOTAL POSITIONS		46	46	46	46	46

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :33 CLEANLINESS AND SAFETY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0147	MISCELLANEOUS			26			
0170	COUNTY CONTRIBUTION	14,662					
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	14,662		26			
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0205	SALE OF SCRAP & EXCESS MATERIALS	61		519			
		-----	-----	-----	-----	-----	-----
CHARACTER 06	SUBTOTAL	61		519			
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	14,723		545			
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	1,006,669	1,081,657	655,465	1,104,352	1,104,352	1,104,352
1500	SALARIES PART-TIME	96,502	75,620	72,467	77,936	77,936	77,936
1600	SALARIES TEMPORARY	30,515		34,813	8,100	8,100	8,100
1700	SALARIES OVERTIME	43,917	40,310	50,967	29,235	29,235	29,235
1930	STAND-BY PAY	7,220	7,320	5,240	7,300	7,300	7,300
1940	OTHER PERSONNEL SERVICES	7,222	7,900	7,043	7,400	7,400	7,400
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	1,192,045	1,212,807	825,995	1,234,323	1,234,323	1,234,323

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :33 CLEANLINESS AND SAFETY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2011	IMPROVEMENT/ALTERATIONS		25,000	250	25,000		
2230	MAINTENANCE EQUIPMENT			220			
2240	DPW BUILDING MAINTENANCE EQUIPMENT			6,468	15,050	15,050	15,050
2270	DPW BUILDING AND GROUNDS EQUIPMENT		1,500	365	5,889	5,889	5,889
2330	LAUNDRY AND CLEANING EQUIPMENT		16,000		16,000	6,000	6,000
2380	RECREATIONAL EQUIPMENT		1,160	158	1,500		
2390	OTHER INSTITUTIONAL EQUIPMENT			1,696			
2420	PHOTOGRAPHIC EQUIPMENT				6,000	2,000	2,000
		-----	-----	-----	-----	-----	-----
CHARACTER 20	SUBTOTAL		43,660	9,157	69,439	28,939	28,939
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS			93			
4319	OFFICE SUPPLIES	558	850	624	700	700	700
4323	BLDG MAINTENANCE SUPPLIES	61,513	60,675	45,212	63,500	61,000	61,000
4326	FUEL AND HEATING SUPPLIES	178,197	189,000	117,889	234,360	234,360	234,360
4329	BLDG AND GROUNDS SUPPLIES	53,862	44,200	39,374	49,450	49,450	49,450
4333	HSLD LAUNDRY & CLEANING SUPPLIES	42,543	40,000	41,208	43,250	43,250	43,250
4342	PHOTOGRAPHIC SUPPLIES	642	500		50	50	50
4348	TIRES AND TUBES			435			
4349	MISC OPERATIONAL SUPPLIES	7,654	8,000	9,942	9,000	9,000	9,000
4358	SAFETY SUPPLIES	586	750	488	1,020	1,020	1,020
4359	COMPUTER SOFTWARE AND SUPPLIES	96		275	200	200	200
4361	NURSING SUPPLIES	67,146	65,000	40,724	60,000	60,000	60,000
4362	ENVIRONMENTAL HEALTH SUPPLIES	182,658	210,000	123,055	215,000	215,000	215,000
4363	MEDICAL LAB & CLINIC SUPPLIES	-720					
4418	DUES AND MEMBERSHIPS			145	150	150	150
4423	BLDG GROUNDS AND EQUIP REPAIR	42,103	38,700	26,925	42,000	42,000	42,000
4425	WATER AND SEWAGE CHARGES	67,005	72,700	45,556	75,000	75,000	75,000
4426	HEATING AND AIR COND PLANT EXP	3,518	9,950	5,904			
4427	ELECTRIC CURRENT	249,248	249,260	182,492	276,680	276,680	276,680
4428	TAXES	3,132	3,500	3,118	3,300	3,300	3,300
4429	BUILDING AND GROUNDS EXPENSES	59,597	66,700	35,458	84,800	81,600	81,600
4432	LAUNDRY AND DRY CLEANING EXPENSES	225,579	225,000	149,217	205,750	205,750	205,750
4434	MEDICAL HOSPITAL AND LAB EXPENSES	5,926	10,500	6,442	11,000	11,000	11,000
4449	OTHER OPERATIONAL EXPENSES	196	1,600	139	2,000	2,000	2,000
4462	TRAVEL HOTEL AND MEALS		50		50		
4463	EDUCATION AND TRAINING		250	275	250		
4512	OUTSIDE RENTALS-MACHINERY	224	100	50	150	150	150
4518	COPYING MACHINE RENTALS				1,584	1,584	1,584

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :33 CLEANLINESS AND SAFETY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4768	LOSS ON DISPOSITION OF ASSETS	393					
CHARACTER 40	SUBTOTAL	1,251,656	1,297,285	875,040	1,379,244	1,373,244	1,373,244
CHARACTER :41	CHARGEBACK EXPENSES						
4614	OTHER CHARGEBACK EXPENSES	1,176					
4615	GASOLINE CHARGEBACK	2,305	3,320	2,068	5,050	5,050	5,050
4616	FLEET SERVICE CHARGEBACK	8,792	11,036		11,198	11,198	11,198
4626	TRANSPORTATION SERVICES CHARGEBACKS	10,487	12,047		7,908	7,908	7,908
CHARACTER 41	SUBTOTAL	22,760	26,403	2,068	24,156	24,156	24,156
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	107,943	115,579	78,500	129,605	129,605	129,605
8030	SOCIAL SECURITY	88,114	90,226	60,250	94,367	94,367	94,367
8040	WORKERS COMPENSATION	42,277	34,912	28,262	35,805	35,805	35,805
8050	LIFE INSURANCE	741	1,104	542	1,941	1,941	1,941
8060	HEALTH INSURANCE	472,884	525,946	333,564	352,787	352,787	352,787
8062	RETIREE HEALTH INSURANCE				173,005	173,005	173,005
8063	DISABILITY INSURANCE	4,990	5,400	3,591	5,400	5,400	5,400
8070	UNEMPLOYMENT INSURANCE	-473		903			
CHARACTER 80	SUBTOTAL	716,476	773,167	505,612	792,910	792,910	792,910
TYPE X	SUBTOTAL	3,182,937	3,353,322	2,217,872	3,500,072	3,453,572	3,453,572
DIVISION 33	SUBTOTAL	-3,168,214	-3,353,322	-2,217,327	-3,500,072	-3,453,572	-3,453,572

WILLOW POINT NURSING HOME - 16
Social Programs - 34

MISSION STATEMENT

The Social Services and Recreation Departments will continue to meet the social, emotional, personal, and recreational needs of residents from point of entry to the time of discharge.

DESCRIPTION

The responsibility of the Social Services Unit is to work with residents, family members, friends, and staff members in order to meet adjustment needs. Staff members are charged with identifying personal and social needs, psychosocial need, and arranging for services to meet these needs. In addition, Social Service staff conduct in-service training for nursing facility staff, and develop and lead support groups for residents and family members.

The **Recreation Unit** provides an ongoing program of activities designed to meet the interests and the physical, mental and psychosocial well-being of each resident. These programs for residents include large and small groups and 1:1 activities incorporating all ages, interests and abilities.

2009 OBJECTIVES

- Continue the provision of social work services.
- Continually educate the public regarding the services provided at Willow Point Nursing Home and serve as public relations representatives to the community.
- Work with our Admissions personnel to develop a marketing strategy to increase community awareness of Willow Point Nursing Home services.
- Enhance recreation programming to increase the quantity and quality of 1:1 and independent activities for bedridden and room-bound residents. Increase the quality of assessment and care planning for activity interventions and appropriate follow through by interdisciplinary team. Participate in the interdisciplinary approach to total management of residents, especially those who are in need of increased stimuli and are at risk for falls, elopement and for having behavioral issues or psychosocial needs.

2009 BUDGET HIGHLIGHTS

- Continued development of facility social work programs/groups for residents, families, and staff by the Social Work Department.

16 0176 WILLOW POINT NURSING HOME/Social Programs
0184

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Director of NH Social Services (40)	21 BAPA	1	1	1	1	1
Director Therapeutic Recreational Services	15 BAPA	1	1	1	1	1
Social Work Assistant	14 CSEA	6	6	6	6	6
Assistant Director of Activities	9 CSEA	1	1	1	1	1
Keyboard Specialist*	8 CSEA	1	1	0	0	0
Leisure Time Activities Leader	7 CSEA	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>
Total Full-Time Positions		16	16	15	15	15
<u>PART TIME</u>						
Social Work Assistant	14 CSEA	1	1	1	1	1
Leisure Time Activities Leader	7 CSEA	1	1	1	1	1
Clerk	6 CSEA	2	2	2	2	2
Unit Aide	NA	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
Total Part-Time Positions		11	11	11	11	11
TOTAL POSITIONS		27	27	26	26	26

*Moved to Administration & General division

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :34 SOCIAL PROGRAMS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0025	CABLE TV	12,543	11,000	8,810	11,000	11,000	11,000
CHARACTER 02	SUBTOTAL	12,543	11,000	8,810	11,000	11,000	11,000
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	70					
CHARACTER 07	SUBTOTAL	70					
TYPE R	SUBTOTAL	12,613	11,000	8,810	11,000	11,000	11,000
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	534,238	555,494	356,590	540,641	540,641	540,641
1500	SALARIES PART-TIME	102,460	104,516	78,815	106,199	106,199	106,199
1600	SALARIES TEMPORARY	44,188		35,823	50,744	50,744	50,744
1700	SALARIES OVERTIME	3,287	4,373	3,551	5,637	5,637	5,637
1930	STAND-BY PAY			33			
1940	OTHER PERSONNEL SERVICES	305		279	350	350	350
CHARACTER 10	SUBTOTAL	684,478	664,383	475,091	703,571	703,571	703,571

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :34 SOCIAL PROGRAMS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2120	OFFICE FURNITURE		900	1,000	650	650	650
2380	RECREATIONAL EQUIPMENT		525	133			
		-----	-----	-----	-----	-----	-----
CHARACTER 20	SUBTOTAL		1,425	1,133	650	650	650
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	266	450	110	400	400	400
4319	OFFICE SUPPLIES	986	1,600	898	1,600	1,200	1,200
4331	FOOD AND BEVERAGES	875	1,200	904	1,200	1,200	1,200
4342	PHOTOGRAPHIC SUPPLIES	17					
4346	TRAINING AND EDUCATIONAL SUPPLIES			106			
4349	MISC OPERATIONAL SUPPLIES	5		3			
4357	RECREATIONAL AND ACTIVITY SUPPLIES	2,455	3,435	2,719	3,435	3,435	3,435
4359	COMPUTER SOFTWARE AND SUPPLIES		650	170	950	700	700
4411	POSTAGE AND FREIGHT	34		13			
4418	DUES AND MEMBERSHIPS	40	300	471	490	490	490
4437	RELIGIOUS EXPENSES	2,691	2,258	2,250	3,000	3,000	3,000
4438	RECREATIONAL AND ACTIVITY EXPENSES	13,678	14,250	11,947	14,250	13,000	13,000
4442	PHOTOGRAPHIC EXPENSES	31	150	47	150	150	150
4448	ADVERTISING AND PROMOTION EXPENSES	28		31			
4449	OTHER OPERATIONAL EXPENSES			79			
4453	TRANSPORTATION SERVICES	890	750	503	1,000	1,000	1,000
4461	MILEAGE AND PARKING-LOCAL				50	50	50
4462	TRAVEL HOTEL AND MEALS		900		200		
4463	EDUCATION AND TRAINING	1,804	2,100	1,341	2,100	1,900	1,900
4512	OUTSIDE RENTALS-MACHINERY	19	50	6	50	50	50
4747	OTHER FEES FOR SERVICES	4,400	10,000	3,058	5,000	5,000	5,000
4901	DAY TRIP MEAL REIMBURSEMENT			8			
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	28,219	38,093	24,664	33,875	31,575	31,575

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :34 SOCIAL PROGRAMS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4625	FOOD SERVICE CHARGEBACKS	165		21			
CHARACTER 41	SUBTOTAL	165		21			
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	59,325	69,672	43,023	73,875	73,875	73,875
8030	SOCIAL SECURITY	49,870	54,387	34,418	53,824	53,824	53,824
8040	WORKERS COMPENSATION	7,739	6,391	6,492	6,554	6,554	6,554
8050	LIFE INSURANCE	352	816	270	792	792	792
8060	HEALTH INSURANCE	208,405	232,590	161,322	180,518	180,518	180,518
8062	RETIREE HEALTH INSURANCE				66,712	66,712	66,712
8063	DISABILITY INSURANCE	2,128	3,840	1,578	3,720	3,720	3,720
8070	UNEMPLOYMENT INSURANCE	298		7,268			
CHARACTER 80	SUBTOTAL	328,117	367,696	254,371	385,995	385,995	385,995
TYPE X	SUBTOTAL	1,040,979	1,071,597	755,280	1,124,091	1,121,791	1,121,791
DIVISION 34	SUBTOTAL	-1,028,366	-1,060,597	-746,470	-1,113,091	-1,110,791	-1,110,791

WILLOW POINT NURSING HOME - 16

Ancillaries - 35

MISSION STATEMENT

Ancillary Programs provide an array of required rehabilitation services designed to assist residents in maintaining optimal levels of activities of daily living.

DESCRIPTION

The **Physical Therapy** unit provides evaluations and treatments that are designed to restore and maintain the physical functions that have been lost or impaired, such as the ability to walk or stand. Techniques used include gait and balance training, manual skills and therapeutic exercise.

The **Occupational Therapy** unit provides treatment and training programs that are designed to restore and maintain the resident's ability to function independently. These abilities include activities of daily living, eye-hand coordination, strength and tolerance, and range of motion. Treatments include the use of assistive and adaptive devices, orthotic and prosthetic devices, positioning, sensory stimulation, reality orientation, exercises, and therapeutic activities.

The **Speech and Hearing** unit offers evaluations of hearing, hearing aids, speech, language, voice and rhythm disorders. Therapy may be recommended to improve communication of speech and language or to provide an alternative means of communication. In-services are provided by a licensed audiologist or licensed speech-language pathologist.

The facility contracts with a consultant Pharmacist for a policy review, resident drug review, survey of stock drugs, and handling of controlled drugs. A pharmacy provides all the necessary medications for each resident on a unit dose basis.

A part-time **Dentist** is under contract to provide dental care to the residents and in-service to the staff. A full dental office is maintained at Willow Point.

2009 OBJECTIVES

- Continue to proactively address the needs of the resident population to post maximum functional recovery and optimal reimbursement under Medicare and Medicaid.
- Operate efficiently within budget allowance to meet equipment needs as well as to identify systems that lead to equipment loss.

2009 BUDGET HIGHLIGHTS

- Continuing the development of rehabilitation services to meet the needs of the changing resident population.

16 0226 WILLOW POINT NURSING HOME/Ancillaries
0234

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Director of Rehabilitation Services	28 BAPA	1	1	1	1	1
Occupational Therapist	24 CSEA	1	1	1	1	1
Physical Therapist	22 CSEA	1	0	0	0	0
Physical Therapist	25 CSEA	0	1	1	1	1
Occupational Therapy Assistant (COTA)	16 CSEA	1	1	1	1	1
Physical Therapy Assistant	13 CSEA	2	2	3	3	3
Physical Therapy Aide	7 CSEA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Total Full-Time Positions		8	8	9	9	9
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		8	8	9	9	9

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :35 ANCILLARIES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			253			
0216	GIFTS AND DONATIONS	13					
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	13		253			
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	13		253			
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	336,095	384,437	263,830	429,235	429,235	429,235
1600	SALARIES TEMPORARY	1,393					
1700	SALARIES OVERTIME	1,242		6,655	11,197	10,500	10,500
1940	OTHER PERSONNEL SERVICES	1,200	1,400	1,150	1,600	1,400	1,400
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	339,930	385,837	271,635	442,032	441,135	441,135
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2620	HOSPITAL MEDICAL AND LAB EQUIPMENT		23,200	19,367	32,300	32,300	32,300
		-----	-----	-----	-----	-----	-----
CHARACTER 20	SUBTOTAL		23,200	19,367	32,300	32,300	32,300

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :35 ANCILLARIES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS		200	180	100		
4319	OFFICE SUPPLIES	251	350	176	500	500	500
4349	MISC OPERATIONAL SUPPLIES	15					
4359	COMPUTER SOFTWARE AND SUPPLIES	68	200	76	100		
4363	MEDICAL LAB & CLINIC SUPPLIES	49,054	114,450	-6,570	85,350	85,350	85,350
4367	UNIT DOSAGE SNF	594,260	600,000	344,013	561,000	561,000	561,000
4411	POSTAGE AND FREIGHT	106	1,000	92	400	400	400
4419	GENERAL OFFICE EXPENSES	1,380	1,380	444	444	444	444
4434	MEDICAL HOSPITAL AND LAB EXPENSES	2,496	7,300	1,286	4,600	4,600	4,600
4448	ADVERTISING AND PROMOTION EXPENSES	25					
4462	TRAVEL HOTEL AND MEALS	42	1,000		1,000		
4463	EDUCATION AND TRAINING		1,500	796	1,500		
4512	OUTSIDE RENTALS-MACHINERY		19,500	10,494	24,500	24,500	24,500
4703	LAB SERVICES	37,950	55,800	30,715	51,150	51,150	51,150
4706	REHAB AND THERAPY SERVICES	110,064	115,230	60,488	71,100	71,100	71,100
4712	PHYSICIAN SERVICES	63,136	60,760	45,570	65,200	65,200	65,200
4715	OTHER HEALTH AND MEDICAL SERVICES	1,525	6,000	2,635	7,500	7,500	7,500
4747	OTHER FEES FOR SERVICES	63,822	103,800	41,057	82,700	82,700	82,700
4768	LOSS ON DISPOSITION OF ASSETS	176					
CHARACTER 40	SUBTOTAL	924,370	1,088,470	531,452	957,144	954,444	954,444
CHARACTER :41	CHARGEBACK EXPENSES						
4625	FOOD SERVICE CHARGEBACKS	19					
CHARACTER 41	SUBTOTAL	19					

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :35 ANCILLARIES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	31,827	37,811	26,246	48,420	48,420	48,420
8030	SOCIAL SECURITY	24,614	29,517	19,599	35,276	35,276	35,276
8040	WORKERS COMPENSATION	2,598	2,145	2,891	2,200	2,200	2,200
8050	LIFE INSURANCE	138	192	109	216	216	216
8060	HEALTH INSURANCE	123,178	139,170	98,820	109,856	109,856	109,856
8062	RETIREE HEALTH INSURANCE				66,369	66,369	66,369
8063	DISABILITY INSURANCE	905	840	642	960	960	960
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	183,260	209,675	148,307	263,297	263,297	263,297
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	1,447,579	1,707,182	970,761	1,694,773	1,691,176	1,691,176
		-----	-----	-----	-----	-----	-----
DIVISION 35	SUBTOTAL	-1,447,566	-1,707,182	-970,508	-1,694,773	-1,691,176	-1,691,176

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :36 DEBT SERVICE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :07	MISC/INTERFUND REVENUES						
0217	PREMIUM & ACCRUED INT ON OBLIGATION	2,698		18,041			
CHARACTER 07 SUBTOTAL		2,698		18,041			
TYPE R SUBTOTAL		2,698		18,041			
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6000	PRINCIPAL ON SERIAL BONDS		130,147		135,719	135,719	135,719
6001	PRINCIPAL ON BANS		60,000		165,500	165,500	165,500
CHARACTER 60 SUBTOTAL			190,147		301,219	301,219	301,219
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7000	INTEREST ON SERIAL BONDS	71,257	64,941	27,568	60,033	60,033	60,033
7001	INTEREST ON BANS	34,224	31,600	9,324	40,767	40,767	40,767
CHARACTER 70 SUBTOTAL		105,481	96,541	36,892	100,800	100,800	100,800
TYPE X SUBTOTAL		105,481	286,688	36,892	402,019	402,019	402,019
DIVISION 36 SUBTOTAL		-102,783	-286,688	-18,851	-402,019	-402,019	-402,019

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

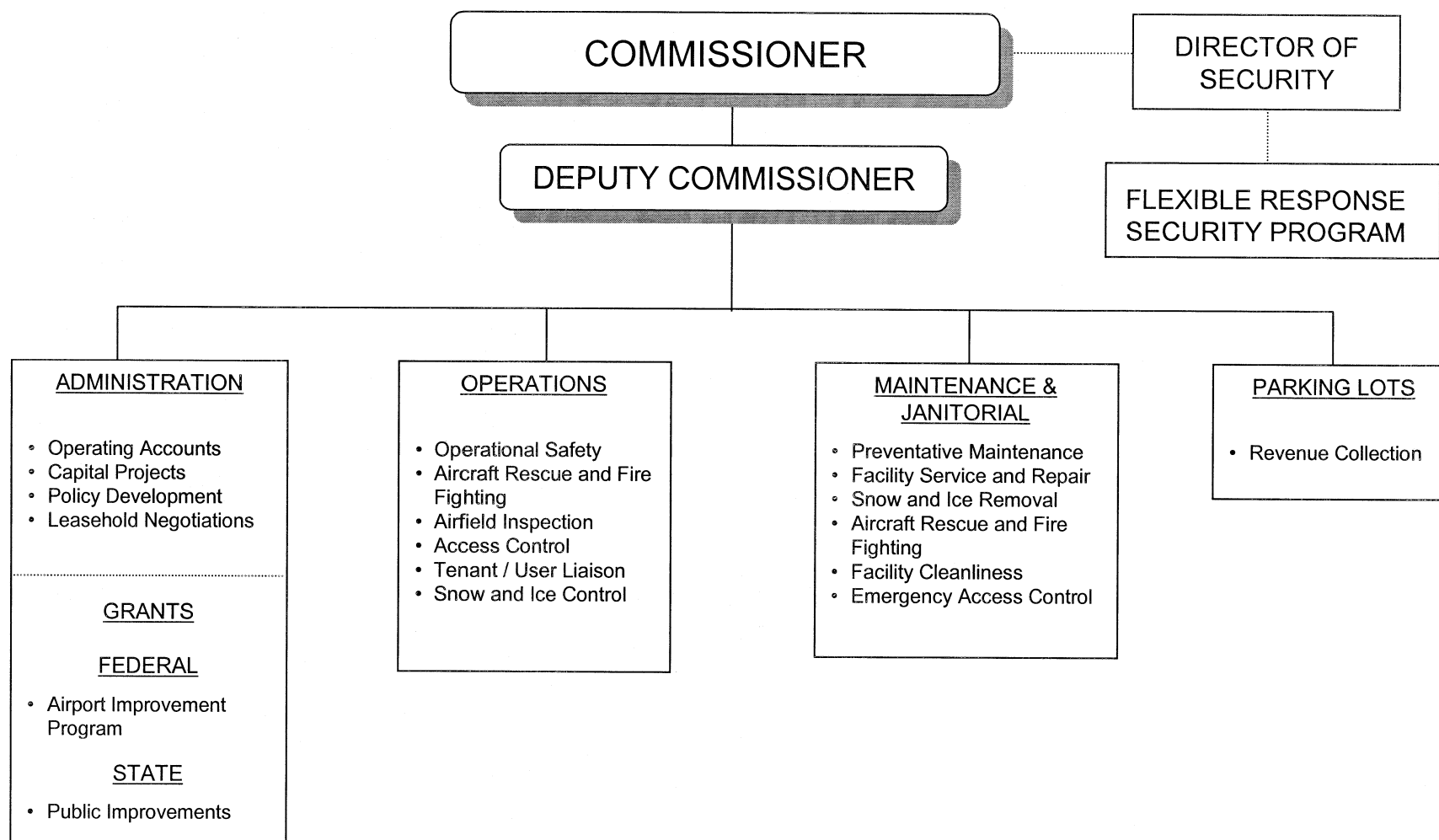
SUBFUND :204 WPNH OPERATING
DEPARTMENT:16 WILLOW POINT NURSING HOME
DIVISION :38 INTERGOVERNMENTAL TRANSFER

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0524	SNF MEDICAID		1,985,366				
CHARACTER 02	SUBTOTAL		1,985,366				
TYPE R	SUBTOTAL		1,985,366				
DIVISION 38	SUBTOTAL		1,985,366				
DEPARTMENT 16	SUBTOTAL	-2,169,356		-2,681	-2,003,250		
SUBFUND 204	SUBTOTAL	-2,169,356		-2,681	-2,003,250		

TRANSPORTATION

<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>
Aviation	300
Highways	
County Roads	308
Road Machinery	316
Public Transportation (Transit)	320

AVIATION



AVIATION - 21

MISSION STATEMENT

To provide the citizens of Broome County and Greater Binghamton with safe, clean, efficient and economically self-sustaining travel facilities, to serve as an economic development resource to the region and to provide services responsive to the needs of our community.

DESCRIPTION

The operation of the airport is provided for in Article X of the Broome County Charter. The airport is regulated by the Federal Aviation Administration and the Transportation Security Administration under Title 14 of the code of Federal Regulations, as well as various other state and federal authorities involving safety, environmental and funding concerns.

The Department maintains two intersecting runways, twelve taxiways, three aircraft aprons, and all required lighting/signage. The Department also maintains; a 74,000 square foot passenger terminal, three large aircraft hangars, 15 T-hangars, a 7,500 square foot Aircraft/Rescue/Fire-fighting facility, a 24,000 square foot maintenance building, and a 70,000 gallon fuel farm. Additionally the department is responsible for the roadway serving the facility, water /sewer services, and a 900 space public, car rental and employee parking lot.

Three (3) airlines (Northwest Airlin, United Express and US Airways Express) currently provide service at the airport and their activities are complimented by a United States Customs Office, FAA Air Traffic and Facilities Office, a Transportation Security Administration Office, a Civil Air Patrol office, three car rental agencies, a restaurant, ground transportation services, National Weather Service Office, Atlantic Aviation - a provider of general/business aviation services, and Lockheed Martin Systems Integration.

2009 OBJECTIVES

- To meet and maintain our high standards of providing a safe, secure and efficient air transportation facility;

- To complete the rehabilitation and extension of Taxiway A creating the first full parallel taxiway in the history of the Greater Binghamton Airport without the use of airport operating funds or long term debt;
- To expand the usefulness of the airport to the community by preparing designated airport property for aeronautical and non-aeronautical business development. We shall also aggressively pursue new airport tenants to ensure long term airport budget stability and affordable operating rates for the airport users;
- To maintain and build upon the current level of commercial air service and passenger traffic through air service/airport marketing campaigns to ensure that the services provided at our facility meet the needs of the community and help promote the use of the Greater Binghamton Airport;
- Requested the creation of an Airport Marketing Director position funded through revenue enhancements and decreasing contractual expenses;
- To increase the economic competitiveness of our operation and prepare operationally for the changes in the aviation industry that lie ahead.

2009 BUDGET HIGHLIGHTS

- Continued funding of appropriations for airport marketing and air service development activities;
- As a result of finding an alternative revenue source to pay for crack sealing and pavement markings, and other pavement repair work, these expenses have been removed from this 2009 Operating Budget proposal resulting in cost savings;
- Restructuring of personnel duties resulting in lowered personnel expense including overtime expenditures.

21 0203 AVIATION

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Commissioner of Aviation	H Admin	1	1	1	1	1
Deputy Commissioner of Aviation	E Admin	1	1	1	1	1
Airport Marketing Director	18 Admin	0	0	1	0	0
Airport Operations Supervisor	20 BAPA	1	1	1	1	1
Senior Accountant	18 BAPA	1	1	1	1	1
Airport Maintenance Supervisor	16 BAPA	1	1	1	1	1
Airport Parking Manager	9 BAPA	1	1	1	1	1
Airport Operations Specialist/Trainee	15/14 CSEA	7	7	6	6	6
Airport Equipment Mechanic	14 CSEA	1	1	1	1	1
Secretary (40)	13 CSEA	1	1	1	1	1
Airport Maintenance Mechanic	11 CSEA	5	5	4	4	4
Airport Custodial Worker	7 CSEA	<u>4</u>	<u>4</u>	<u>3</u>	<u>3</u>	<u>3</u>
Total Full-Time Positions		24	24	22	21	21
PART TIME						
Account Clerk	7 CSEA	1	1	1	1	1
Airport Parking Attendant	6 CSEA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Total Part-Time Positions		3	3	3	3	3
TOTAL POSITIONS		27	27	25	24	24

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :207 AVIATION OPERATING
DEPARTMENT:21 DEPARTMENT OF AVIATION

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0093	FARES & FEES	125,143	131,700	62,742	164,900	164,900	164,900
0099	RENTAL CAR CONCESSION FEES	525,802	565,000	372,940	504,700	504,700	504,700
0100	RESTAURANT/LOUNGE CONCESSION FEES	3,416	3,000		2,500	2,500	2,500
0102	GROUND TRANSPORT CONCESSION FEES	13,250	14,700	9,325	13,000	13,000	13,000
0103	ADVERTISING FEES	38,078	40,000	31,273	80,000	40,000	40,000
0107	SPACE RENTAL-AIRLINES	978,147	1,014,000	746,548	965,685	965,685	965,685
0108	SPACE RENTAL-OTHER	189,055	184,816	157,324	221,500	221,500	221,500
0110	MISC TERMINAL AREA INCOME	4,378	4,380	3,284	4,380	4,380	4,380
0111	LANDING FEES - SIGNATORY	304,830	361,000	173,423	278,880	278,880	278,880
0112	LANDING FEES - NON-SIGNATORY	36,288	34,000	26,056	36,000	36,000	36,000
0114	FUEL FLOWAGE FEE	27,838	24,000	18,987	25,000	25,000	25,000
0116	HANGAR RENTAL	245,705	325,180	239,963	333,375	333,375	333,375
0117	HANGAR TAX REIMBURSEMENT	71,809	75,600	70,527	73,700	73,700	73,700
0119	AIRCRAFT T-HANGAR RENTAL	21,435	20,700	19,050	23,400	23,400	23,400
0120	FREIGHT BLDG RENTAL	16,921	16,958	9,910	565	565	565
0122	SERVICE CTR/STORAGE/WASH RACK	23,135	23,700	17,976	24,960	24,960	24,960
0127	OTHER CHARGES	2,576	4,300	1,842	4,400	4,400	4,400
0484	FACILITY RENTALS	3,900	3,900	2,925	4,800	4,800	4,800
0485	GROUND RENTALS	24,843	25,400	19,304	27,000	27,000	27,000
0487	PARKING OPER CONCESSIONS	899,268	870,000	622,067	785,000	785,000	785,000
0492	MISC ADMIN AND OTHER INCOME	2,155	4,900	2,762	2,400	2,400	2,400
0550	DEPRECIATION CHARGEBACK	3,333,978					
CHARACTER 02	SUBTOTAL	6,891,950	3,747,234	2,608,228	3,576,145	3,536,145	3,536,145
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	25,140	20,000	6,394	10,000	10,000	10,000
0187	RENTAL OF REAL PROPERTY INDIVIDUALS	36,252	37,890	27,381	37,200	37,200	37,200
0196	VENDING MACHINE	3,043	2,700	2,173	2,700	2,700	2,700
CHARACTER 03	SUBTOTAL	64,435	60,590	35,948	49,900	49,900	49,900

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :207 AVIATION OPERATING
DEPARTMENT:21 DEPARTMENT OF AVIATION

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0205	SALE OF SCRAP & EXCESS MATERIALS	863					
0207	MINOR SALES OTHER			200			
0213	SALE OF EQUIPMENT	5,825					
		-----	-----	-----	-----	-----	-----
CHARACTER 06	SUBTOTAL	6,688		200			
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	69		1,563			
0217	PREMIUM & ACCRUED INT ON OBLIGATION	1,399		15,525			
0229	TRANSFER FROM INSURANCE RESERVE	17,626		8,911			
0233	EARNINGS ON TEMPORARY INVESTMENTS	15,533					
0623	PASSENGER FACILITIES CHARGES	534,838	12,000		12,223	12,223	12,223
0638	CAPITAL CONTRIBUTIONS	4,717,901					
0659	CONSOLIDATED FACILITIES CHARGES	68,474		6,673	21,061	21,061	21,061
0812	GAIN FROM DISPOSITION OF ASSET	9,000					
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	5,364,840	12,000	32,672	33,284	33,284	33,284
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	12,327,913	3,819,824	2,677,048	3,659,329	3,619,329	3,619,329
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	977,758	1,035,670	621,264	989,608	948,408	948,408
1500	SALARIES PART-TIME	60,495	62,717	43,721	63,398	63,398	63,398
1600	SALARIES TEMPORARY	60,513	46,000	38,216	48,800	48,800	48,800
1700	SALARIES OVERTIME	159,358	145,658	112,658	129,000	129,000	129,000
1900	SALARIES SHIFT DIFFERENTIAL	6,466	5,800	4,917	6,600	6,600	6,600
1930	STAND-BY PAY	12,350	12,400	6,390	12,400	12,400	12,400
1960	DISCRETIONARY SALARY SAVINGS		-26,000		-26,000	-26,000	-26,000
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	1,276,940	1,282,245	827,166	1,223,806	1,182,606	1,182,606

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :207 AVIATION OPERATING
DEPARTMENT:21 DEPARTMENT OF AVIATION

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4300	MAT & SUPPLIES-SURFACE TREAT	11,993	12,000				
4302	MAT & SUPPLIES-PAINT	4,601	6,000	5,083			
4305	SNOW REMOVAL MATERIALS & SUPPLIES	58,959	69,000	55,393	76,300	76,300	76,300
4311	BOOKS AND SUBSCRIPTIONS	41	50	2,071	650	650	650
4319	OFFICE SUPPLIES	3,637	3,500	3,477	3,500	3,500	3,500
4323	BLDG MAINTENANCE SUPPLIES	18,272	37,600	19,016	27,820	27,820	27,820
4326	FUEL AND HEATING SUPPLIES	166,704	148,415	140,931	286,400	286,400	286,400
4329	BLDG AND GROUNDS SUPPLIES	37,011	29,000	28,721	25,940	25,940	25,940
4331	FOOD AND BEVERAGES	891	50	152	50	50	50
4341	MOTOR EQUIPMENT SUPPLIES	31,864	38,000	11,258	37,420	37,420	37,420
4347	GAS OIL GREASE AND DIESEL FUEL	54,693	47,500	34,825	88,050	88,050	88,050
4348	TIRES AND TUBES	3,257	3,500	2,647	5,000	5,000	5,000
4349	MISC OPERATIONAL SUPPLIES	9,554	14,600	7,577	11,404	11,404	11,404
4356	UNIFORMS	5,981	6,700	4,200	6,036	6,036	6,036
4358	SAFETY SUPPLIES	257	900	389	1,520	1,520	1,520
4359	COMPUTER SOFTWARE AND SUPPLIES	2,332	350	1,839	5,000	5,000	5,000
4411	POSTAGE AND FREIGHT	569	500	1,664	500	500	500
4412	TELEPHONE	2,085	2,470	1,132	1,860	1,860	1,860
4418	DUES AND MEMBERSHIPS	1,974	2,000	2,512	2,575	2,575	2,575
4419	GENERAL OFFICE EXPENSES	30					
4422	BUILDING AND LAND RENTAL	130,866	130,860	98,149	130,860	130,860	130,860
4423	BLDG GROUNDS AND EQUIP REPAIR	6,974	20,000	10,408	10,425	10,425	10,425
4425	WATER AND SEWAGE CHARGES	53,570	43,000	29,934	44,720	44,720	44,720
4426	HEATING AND AIR COND PLANT EXP	1,256	5,000	3,768	5,225	5,225	5,225
4427	ELECTRIC CURRENT	304,476	321,950	221,423	334,850	334,850	334,850
4428	TAXES	102,585	113,400	100,754	105,180	105,180	105,180
4429	BUILDING AND GROUNDS EXPENSES	34,020	36,000	20,694	34,338	34,338	34,338
4441	MOTOR EQUIP REPAIRS AND MAINT	3,469	3,500	7,951	2,500	2,500	2,500
4447	OPERATIONAL EQUIPMENT REPAIRS	8,267	25,000	3,401	5,000	5,000	5,000
4448	ADVERTISING AND PROMOTION EXPENSES	155,073	130,000	87,300	73,000	110,000	110,000
4449	OTHER OPERATIONAL EXPENSES	23,929	29,600	18,581	41,740	41,740	41,740
4457	SUBCONTRACTED PROGRAM EXPENSE	132,296	180,600	98,597	140,600	140,600	140,600
4458	OTHER PROGRAM EXPENSE	47,591		23,390	24,000	24,000	24,000
4462	TRAVEL HOTEL AND MEALS	4,090	4,000	5,556	6,000	6,000	6,000
4463	EDUCATION AND TRAINING	5,299	4,000	3,940	5,050	5,800	5,800
4466	ADVISORY BD/TRUSTEES EXPENSES	1,461	1,500	916	1,500	1,500	1,500
4469	OTHER PERSONAL EXPENSES	698					
4518	COPYING MACHINE RENTALS	420	1,620	1,080	2,000	2,000	2,000
4520	PROPERTY LOSS	11,626		9,881			
4523	INSURANCE CLAIMS	-924					
4723	BOND AND NOTE ISSUE EXPENSE	107					
4725	OTHER FINANCIAL SERVICES	10,546	10,000	7,702	10,300	10,300	10,300
4747	OTHER FEES FOR SERVICES	24,210					

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :207 AVIATION OPERATING
DEPARTMENT:21 DEPARTMENT OF AVIATION

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4750	BAD DEBT EXPENSE	1,813					
4901	DAY TRIP MEAL REIMBURSEMENT			240			
CHARACTER 40	SUBTOTAL	1,478,423	1,482,165	1,076,552	1,557,313	1,595,063	1,595,063
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	168,412	130,718	130,718	106,293	106,293	106,293
4604	DPW SECURITY CHARGEBACKS	63,230	69,994	34,998	72,838	72,838	72,838
4614	OTHER CHARGEBACK EXPENSES			1,260			
4616	FLEET SERVICE CHARGEBACK	11,515	2,000				
4619	BUILDING SERVICE CHARGEBACK	6,698		1,908			
4626	TRANSPORTATION SERVICES CHARGEBACKS		13,154	13,154	3,954	3,954	3,954
CHARACTER 41	SUBTOTAL	249,855	215,866	182,038	183,085	183,085	183,085
CHARACTER :42	DEPRECIATION						
4801	DEPRECIATION - BUILDINGS	1,089,748					
4803	DEPRECIATION - IMPROV O/T BLDGS	2,567,392					
4804	DEPRECIATION - MOTOR VEHICLES	168,310					
4805	DEPRECIATION - MACHINERY & EQUIP	26,821					
CHARACTER 42	SUBTOTAL	3,852,271					

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :207 AVIATION OPERATING
DEPARTMENT:21 DEPARTMENT OF AVIATION

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6000	PRINCIPAL ON SERIAL BONDS		70,310		70,586	70,586	70,586
6001	PRINCIPAL ON BANS		11,717		60,096	60,096	60,096
6007	PRINCIPAL ON COMPONENT UNIT LOAN	6,924	21,053	15,921	33,266	33,266	33,266
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	6,924	103,080	15,921	163,948	163,948	163,948
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7000	INTEREST ON SERIAL BONDS	3,248	30,311	10,023	27,767	27,767	27,767
7001	INTEREST ON BANS	35	13,170	3,886	35,083	35,083	35,083
7005	INTEREST ON CAPITAL LEASE	146					
7007	INTEREST ON ON COMPONENT UNIT LOAN	1,488	4,185	3,007	5,232	5,232	5,232
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	4,917	47,666	16,916	68,082	68,082	68,082
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	112,397	122,112	79,111	120,786	116,586	116,586
8030	SOCIAL SECURITY	94,162	100,081	60,391	93,528	90,468	90,468
8040	WORKERS COMPENSATION	30,892	25,020	25,020	24,654	24,654	24,654
8050	LIFE INSURANCE	469	648	358	600	576	576
8060	HEALTH INSURANCE	349,644	391,416	257,237	253,849	241,180	241,180
8062	RETIREE HEALTH INSURANCE				126,969	126,969	126,969
8063	DISABILITY INSURANCE	2,510	2,520	1,870	2,160	2,160	2,160
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	590,074	641,797	423,987	622,546	602,593	602,593
TYPE X	SUBTOTAL	7,459,404	3,772,819	2,542,580	3,818,780	3,795,377	3,795,377
		-----	-----	-----	-----	-----	-----
DEPARTMENT 21	SUBTOTAL	4,868,509	47,005	134,468	-159,451	-176,048	-176,048
		-----	-----	-----	-----	-----	-----
SUBFUND 207	SUBTOTAL	4,868,509	47,005	134,468	-159,451	-176,048	-176,048

HIGHWAYS

COMMISSIONER OF PUBLIC WORKS

DEPUTY COMMISSIONER
OF HIGHWAYS

ROAD
ADMINISTRATION

- Administration
- Interdepartmental Support
- Debt Service
- Administer Capital Improvement Program

MAINTENANCE

- Surface Treatment & Recycling
- Resurfacing
- Signage
- Painting, Stripping, Repair & Maintenance of Roadways
- Bridge Repairs

SNOW REMOVAL

- Snow & Ice Removal Contract
- Administration

MAINTENANCE

- Repair and Maintain Equipment
- Administer Equipment Replacement Capital Program

PUBLIC WORKS – 03
Highways – 11/County Roads

MISSION STATEMENT

To provide a highway road system to move people and goods throughout the county, in a cost effective, efficient and professional manner, to enhance community growth, economic well-being and quality of life.

DESCRIPTION

Responsible for the maintenance and up-keep of 343.24 centerline miles of roads. The Highway Division is also responsible for maintaining 105 bridges with spans of twenty (20) feet or more, 130 culverts with diameters ranging from five (5) to twenty (20) feet and 3,500 culverts with diameters of five (5) feet or less. This involves the inspection and evaluation of county roads and bridges, and planning, reconstruction, repair and maintenance projects.

The Highway Division is responsible for the administration, operation and maintenance of highway bridge and capital projects; this includes road widening and straightening, resurfacing and patching of existing county roads to ensure that maintenance is at required standards and safety levels. Emphasis is also placed on snow and ice control. In case of natural disasters, the division also assists other local municipalities with specialized equipment and expertise.

Revenues attributed to the operation of County Highway Division County Road fund are derived primarily from the sale of supplies such as road signs, sand/salt mix to other local governments, and highway work permit fees for work completed by utility companies and others in highway right-of-way. State Aid revenues fund the highway operating and capital aid under the State Consolidated Local Highway

Assistance Program (CHIPS). An interfund transfer from the general fund is received to balance the Highway Division County Road Fund.

2009 OBJECTIVES

- Continue to develop and implement an annual highway maintenance program that will ensure preservation of the existing system at an acceptable level of service and standard of construction and extend the useful life of the existing system.
- In-house Design/Construction/Reconstruction of county highways, as required, utilizing county forces, to conform to acceptable standards of service and construction in accordance with American Association of State Highway and Transportation Officials (AASHTO) Geometric Design and NYSDOT Standard Specifications.
- Rehabilitation of guiderail system to NYSDOT Standards, 40,000 feet of various Broome County roads.
- Preserve the load capacity of county bridges and improve/replace unsafe or inadequate structures in accordance with American Association of State Highway and Transportation Officials (AASHTO) Geometric Design and NYSDOT Geometric Design Policy for Bridges.
- Rehabilitate and stabilize approximately two hundred (200) miles of highway shoulders annually.
- Resurface and/or provide surface treatment, truing and leveling resurfacing to county highways as required, per industry standard and Broome County ten year policy. Approximately thirty five miles.
- Provide effective 24 hour a day snow and ice control for county roads during the winter season and maintain contracts with various towns for snowplowing and ice control per NYS 24 hour bare road policy.
- Develop a bridge cleaning and maintenance program for county bridges.

- Ensure that legible pavement markings are provided along county highways per the Manual of Uniform Traffic Control Devices.
- Ensure clear sight lines by cutting grass, trees and brush along approximately 700 miles of county right-of-way in accordance with Section 102 of NYS Highway Law.
- Review requests and issue permits for work within right-of-ways by utilities and contractors. This amounts to approximately 70 permits annually.

03 0122 PUBLIC WORKS/Highways/County Roads

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Deputy Commissioner of Public Works/Highway	F Admin	1	1	1	1	1
Management Associate	AFSCME	1	1	1	1	1
Assistant General Highway Supervisor	AFSCME	2	2	2	2	2
Highway Crew Supervisor	AFSCME	5	5	5	5	5
Paint Crew Supervisor - DPW	AFSCME	1	1	1	1	1
Painter - DPW	AFSCME	2	2	2	2	2
Public Works Office Assistant	AFSCME	2	2	2	2	2
Carpenter	AFSCME	1	1	1	1	1
Assistant Carpenter	AFSCME	1	1	1	1	1
Laborer	AFSCME	5	5	5	5	5
Motor Equipment Operator III	AFSCME	10	10	10	10	10
Motor Equipment Operator II	AFSCME	18	18	18	18	18
Motor Equipment Operator I	AFSCME	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>
Total Full-Time Positions		61	61	61	61	61
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		61	61	61	61	61

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :301 COUNTY ROAD OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :11 HIGHWAY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0174	SALE OF SUPPLIES TO OTHER GOVTS	1,717	67,980	6,154	4,500	4,500	4,500
0537	ROADWAY USE FEES	5,503	11,000	4,580	11,000	11,000	11,000
0559	OTHER DEPARTMENTAL CHARGEBACK	3,348	35,789	4,846	36,663	36,663	36,663
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	10,568	114,769	15,580	52,163	52,163	52,163
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	58,318	70,000	60,171	70,000	70,000	70,000
0191	RENTAL OF EQUIPMENT OTHER GOVTS	14,786	10,000		10,000	10,000	10,000
		-----	-----	-----	-----	-----	-----
CHARACTER 03	SUBTOTAL	73,104	80,000	60,171	80,000	80,000	80,000
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0211	MINOR SALES - PUBLIC WORKS	30		3,425			
		-----	-----	-----	-----	-----	-----
CHARACTER 06	SUBTOTAL	30		3,425			
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	11,480		891			
0217	PREMIUM & ACCRUED INT ON OBLIGATION	37,570		245,061			
0220	UNCLASSIFIED REVENUES	1,655					
0227	TRANSFER FROM GENERAL FUND	6,099,616	6,927,371	6,927,371		6,389,186	6,453,745
0229	TRANSFER FROM INSURANCE RESERVE	7,601		3,650			
0232	UNUSED CAPITAL FUND	845,074		1,475			
0233	EARNINGS ON TEMPORARY INVESTMENTS	461,173	25,000		25,000	25,000	25,000
0465	TRANSFER SPECIAL REVENUE FUND	13,483					
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	7,477,652	6,952,371	7,178,448	25,000	6,414,186	6,478,745

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :301 COUNTY ROAD OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :11 HIGHWAY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :08	STATE AID						
0294	CONSOLIDATED HIGHWAY AID	1,992,436	1,895,284	-----	1,895,284	1,895,284	1,895,284
CHARACTER 08	SUBTOTAL	1,992,436	1,895,284	-----	1,895,284	1,895,284	1,895,284
TYPE R	SUBTOTAL	9,553,790	9,042,424	7,257,624	2,052,447	8,441,633	8,506,192
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	2,400,028	2,527,528	1,814,866	2,592,663	2,592,663	2,592,663
1600	SALARIES TEMPORARY	25,180	26,100	16,976	26,100	26,100	26,100
1700	SALARIES OVERTIME	246,966	178,955	115,097	178,955	178,955	178,955
1900	SALARIES SHIFT DIFFERENTIAL	8,134	9,828	8,114	9,828	9,828	9,828
1910	OUT OF TITLE PAY	34,227	16,000	26,484	16,000	16,000	16,000
1940	OTHER PERSONNEL SERVICES	9,825	12,000	9,375	12,000	12,000	12,000
CHARACTER 10	SUBTOTAL	2,724,360	2,770,411	1,990,912	2,835,546	2,835,546	2,835,546
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4300	MAT & SUPPLIES-SURFACE TREAT	663,637	330,000	208,011	330,000	330,000	394,559
4301	MAT & SUPPLIES-SIGNS & POSTS	12,646	24,000	19,052	24,000	24,000	24,000
4302	MAT & SUPPLIES-PAINT	88,760	102,777	81,461	102,777	102,777	102,777
4303	MAT & SUPPLIES-GUIDE RAILS	38,632	64,375		64,375	64,375	64,375
4304	MATERIAL & SUPPLIES-OTHER	94,861	100,000	93,132	100,000	100,000	100,000
4305	SNOW REMOVAL MATERIALS & SUPPLIES	428,404	500,000	441,182	500,000	500,000	500,000
4311	BOOKS AND SUBSCRIPTIONS	189		97			
4319	OFFICE SUPPLIES	2,188	1,500	819	1,500	1,500	1,500
4323	BLDG MAINTENANCE SUPPLIES	2,612					
4326	FUEL AND HEATING SUPPLIES	50,629	72,410	36,838	89,788	89,788	89,788
4329	BLDG AND GROUNDS SUPPLIES	33	525		525	525	525
4347	GAS OIL GREASE AND DIESEL FUEL	102,309					
4356	UNIFORMS	3,190	3,500	1,821	3,500	3,500	3,500
4358	SAFETY SUPPLIES	5,997	14,120	3,321	14,120	14,120	14,120
4359	COMPUTER SOFTWARE AND SUPPLIES	2,539	500		500	500	500
4418	DUES AND MEMBERSHIPS	234	300		300	300	300
4419	GENERAL OFFICE EXPENSES	800	1,000		1,000	1,000	1,000
4425	WATER AND SEWAGE CHARGES	1,624	1,000	763	1,000	1,000	1,000
4427	ELECTRIC CURRENT	46,664	70,183	41,459	77,903	77,903	77,903
4428	TAXES	295	1,000	310	1,000	1,000	1,000

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :301 COUNTY ROAD OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :11 HIGHWAY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4429	BUILDING AND GROUNDS EXPENSES	6,137	3,234	4,434	3,234	3,234	3,234
4443	ENGINEERING EXPENSES	3,055					
4449	OTHER OPERATIONAL EXPENSES	10,587	225,000	226,684	225,000	225,000	225,000
4462	TRAVEL HOTEL AND MEALS	442	500		500	500	500
4463	EDUCATION AND TRAINING	320	650		650	650	650
4512	OUTSIDE RENTALS-MACHINERY	441	510,116	400,426	524,417	524,417	524,417
4518	COPYING MACHINE RENTALS	1,398	1,392	1,044	1,392	1,392	1,392
4520	PROPERTY LOSS	1,949		700			
4523	INSURANCE CLAIMS	3,473		3,233			
4599	SNOW REMOVAL - LOCAL GOVTS	446,092					
4715	OTHER HEALTH AND MEDICAL SERVICES	1,058	1,845	1,619	1,845	1,845	1,845
4746	ENGINEERING AND ARCHITECTURAL SERV	8,021					
CHARACTER 40	SUBTOTAL	2,029,216	2,029,927	1,566,406	2,069,326	2,069,326	2,133,885
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	114,703	78,321	78,321	68,208	68,208	68,208
4626	TRANSPORTATION SERVICES CHARGEBACKS	20,949	41,787	41,787	11,861	11,861	11,861
CHARACTER 41	SUBTOTAL	135,652	120,108	120,108	80,069	80,069	80,069
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6000	PRINCIPAL ON SERIAL BONDS	836,594	869,737	869,737	906,419	906,419	906,419
6001	PRINCIPAL ON BANS	323,531	797,356	797,356	1,222,474	1,222,474	1,222,474
CHARACTER 60	SUBTOTAL	1,160,125	1,667,093	1,667,093	2,128,893	2,128,893	2,128,893

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :301 COUNTY ROAD OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :11 HIGHWAY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7000	INTEREST ON SERIAL BONDS	491,589	460,957	352,988	427,823	427,823	427,823
7001	INTEREST ON BANS	218,738	440,059	440,059	553,762	553,762	553,762
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	710,327	901,016	793,047	981,585	981,585	981,585
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	327,542	266,813	178,918	293,227	293,227	293,227
8030	SOCIAL SECURITY	203,748	209,049	146,063	216,250	216,250	216,250
8040	WORKERS COMPENSATION	127,731	104,446	52,223	99,068	99,068	99,068
8050	LIFE INSURANCE	1,157	1,464	857	1,464	1,464	1,464
8060	HEALTH INSURANCE	1,046,763	1,144,701	763,342	672,303	672,303	672,303
8062	RETIREE HEALTH INSURANCE				613,902	613,902	613,902
8063	DISABILITY INSURANCE	129		79			
8070	UNEMPLOYMENT INSURANCE	136					
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	1,707,206	1,726,473	1,141,482	1,896,214	1,896,214	1,896,214
CHARACTER :90	TRANSFERS						
9004	TRANSFER TO CAPITAL FUND	98,600					
		-----	-----	-----	-----	-----	-----
CHARACTER 90	SUBTOTAL	98,600					
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	8,565,486	9,215,028	7,279,048	9,991,633	9,991,633	10,056,192
		-----	-----	-----	-----	-----	-----
DIVISION 11	SUBTOTAL	988,304	-172,604	-21,424	-7,939,186	-1,550,000	-1,550,000
		-----	-----	-----	-----	-----	-----
DEPARTMENT 03	SUBTOTAL	988,304	-172,604	-21,424	-7,939,186	-1,550,000	-1,550,000
		-----	-----	-----	-----	-----	-----
SUBFUND 301	SUBTOTAL	988,304	-172,604	-21,424	-7,939,186	-1,550,000	-1,550,000

03 0148 PUBLIC WORKS/Highways/Road Machinery

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Equipment Service Supervisor	AFSCME	1	1	1	1	1
Office Manager*	AFSCME	1	1	1	1	1
Stores Clerk	AFSCME	2	2	2	2	2
Equipment Mechanic - III	AFSCME	6	6	6	6	6
Equipment Mechanic - II	AFSCME	2	2	2	2	2
Equipment Mechanic - I	AFSCME	2	2	2	2	2
Total Full-Time Positions		14	14	14	14	14
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		14	14	14	14	14

* Unfunded in the current budget

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :302 ROAD MACHINERY OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :11 HIGHWAY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0174	SALE OF SUPPLIES TO OTHER GOVTS	3,188		918			
0464	OTHER LOCAL GOVERNMENTS		6,000		6,000	6,000	6,000
CHARACTER 02	SUBTOTAL	3,188	6,000	918	6,000	6,000	6,000
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	30,818	30,000	20,325	25,000	25,000	25,000
CHARACTER 03	SUBTOTAL	30,818	30,000	20,325	25,000	25,000	25,000
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	8,749		14,211			
CHARACTER 06	SUBTOTAL	8,749		14,211			
CHARACTER :07	MISC/INTERFUND REVENUES						
0217	PREMIUM & ACCRUED INT ON OBLIGATION	2,075		18,828			
0227	TRANSFER FROM GENERAL FUND	2,023,667	2,081,713	2,081,713		2,732,921	2,603,803
0233	EARNINGS ON TEMPORARY INVESTMENTS	3,477					
CHARACTER 07	SUBTOTAL	2,029,219	2,081,713	2,100,541		2,732,921	2,603,803
TYPE R	SUBTOTAL	2,071,974	2,117,713	2,135,995	31,000	2,763,921	2,634,803

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :302 ROAD MACHINERY OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :11 HIGHWAY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	565,439	620,335	407,625	635,525	635,525	591,652
1700	SALARIES OVERTIME	56,681	38,245	26,892	38,245	38,245	38,245
1900	SALARIES SHIFT DIFFERENTIAL	3,281	1,820	2,118	1,820	1,820	1,820
1910	OUT OF TITLE PAY	5,495	5,000	4,226	5,000	5,000	5,000
1940	OTHER PERSONNEL SERVICES	1,975	2,600	1,975	2,600	2,600	2,600
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	632,871	668,000	442,836	683,190	683,190	639,317
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4306	GARAGE & SHOP OPERATIONAL SUPPLIES	26,111	20,000	15,768	20,000	20,000	20,000
4311	BOOKS AND SUBSCRIPTIONS	149	500		500	500	500
4319	OFFICE SUPPLIES	1,178	1,300	1,249	1,300	1,300	1,300
4323	BLDG MAINTENANCE SUPPLIES	18,381	8,000	9,639	8,000	8,000	8,000
4326	FUEL AND HEATING SUPPLIES	74					
4329	BLDG AND GROUNDS SUPPLIES	497					
4341	MOTOR EQUIPMENT SUPPLIES	267,047	245,000	189,795	245,000	245,000	245,000
4346	TRAINING AND EDUCATIONAL SUPPLIES	1,092					
4347	GAS OIL GREASE AND DIESEL FUEL	229,200	403,000	328,277	884,837	884,837	820,278
4348	TIRES AND TUBES	17,709	26,000	13,504	26,000	26,000	26,000
4349	MISC OPERATIONAL SUPPLIES		12,000	154	12,000	12,000	12,000
4358	SAFETY SUPPLIES	5,302	2,700	743	2,700	2,700	2,700
4359	COMPUTER SOFTWARE AND SUPPLIES	68	750	1,187	750	750	750
4411	POSTAGE AND FREIGHT	6	100	7	100	100	100
4418	DUES AND MEMBERSHIPS		75		75	75	75
4419	GENERAL OFFICE EXPENSES			800			
4429	BUILDING AND GROUNDS EXPENSES	2,026	1,000	1,697	1,000	1,000	1,000
4441	MOTOR EQUIP REPAIRS AND MAINT	26,777	44,000	13,882	44,000	44,000	44,000
4444	UNIFORM AND CLOTHING ALLOWANCE	2,700	3,900	1,800	3,900	3,900	3,900
4449	OTHER OPERATIONAL EXPENSES	9,668	10,000	6,305	10,000	10,000	10,000
4462	TRAVEL HOTEL AND MEALS	6	500	125	500	500	500
4463	EDUCATION AND TRAINING	773	500	599	500	500	500
4512	OUTSIDE RENTALS-MACHINERY	45					
4518	COPYING MACHINE RENTALS	1,034	825	738	825	825	825
4715	OTHER HEALTH AND MEDICAL SERVICES	240	990	183	990	990	990
4764	CASH SHORT AND OVER	1					
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	610,084	781,140	586,452	1,262,977	1,262,977	1,198,418

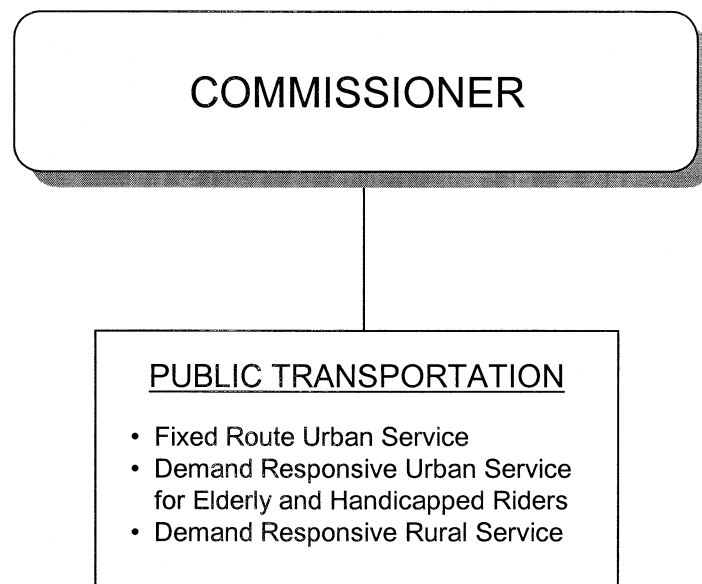
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :302 ROAD MACHINERY OPERATING
DEPARTMENT:03 PUBLIC WORKS
DIVISION :11 HIGHWAY

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6000	PRINCIPAL ON SERIAL BONDS	158,951	165,400	165,400	172,455	172,455	172,455
6001	PRINCIPAL ON BANS		40,498	40,498	101,498	101,498	101,498
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	158,951	205,898	205,898	273,953	273,953	273,953
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7000	INTEREST ON SERIAL BONDS	89,677	83,867	59,262	77,613	77,613	77,613
7001	INTEREST ON BANS		24,299	24,299	42,546	42,546	42,546
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	89,677	108,166	83,561	120,159	120,159	120,159
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	68,468	65,200	40,120	90,536	90,536	85,929
8030	SOCIAL SECURITY	46,784	50,910	32,706	65,245	65,245	61,889
8040	WORKERS COMPENSATION	22,533	29,458	14,729	29,582	29,582	29,582
8050	LIFE INSURANCE	251	336	186	336	336	312
8060	HEALTH INSURANCE	191,335	208,605	139,384	144,609	144,609	131,910
8062	RETIREE HEALTH INSURANCE				93,334	93,334	93,334
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	329,371	354,509	227,125	423,642	423,642	402,956
TYPE X	SUBTOTAL	1,820,954	2,117,713	1,545,872	2,763,921	2,763,921	2,634,803
		-----	-----	-----	-----	-----	-----
DIVISION 11	SUBTOTAL	251,020		590,123	-2,732,921		
		-----	-----	-----	-----	-----	-----
DEPARTMENT 03	SUBTOTAL	251,020		590,123	-2,732,921		
		-----	-----	-----	-----	-----	-----
SUBFUND 302	SUBTOTAL	251,020		590,123	-2,732,921		

PUBLIC TRANSPORTATION



PUBLIC TRANSPORTATION (Transit) - 22

MISSION STATEMENT

To provide safe, clean and affordable public transportation to the community in the most effective and cost efficient manner.

DESCRIPTION

In 1968, Broome County assumed the ownership and operation of transit service from the Triple Cities Traction Corporation and authorized the Department of Public Transportation (BC Transit) by County Charter, Article X of the Broome County Charter.

The Department of Public Transportation operates our community's fixed route and specialized public transportation services. By operating the Department of Public Transportation as an Enterprise Fund, the Department generates most of the annual funding requirements through ridership revenues and state/federal funding sources. Accordingly, the Department only relies on a minimum of financial support from Broome County as required by federal guidelines.

Transit's main facilities are located on Old Mill Road in the Town of Vestal. The department operates a network of 19 fixed routes built around a central transfer point, the BC Junction, on Court Street. The fixed route service operates on seven days a week with extended hours into the evening and requires 38 buses at peak hours. BC Transit maintains a fleet of 43 wheelchair accessible transit coach buses for this service, providing over 2.7 million rides annually.

The Department also provides, under contract with Southern Tier Medi Van Inc., BC Lift and OFA mini bus transportation to disabled and elderly customers in the community's urbanized area. These services

utilize 10 fourteen seat vehicles and provide over 76,000 rides per year. The Department of Public Transportation also provides a non-scheduled rural transportation service, BC Country, which utilizes 8 fourteen seat vehicles and provides for over 31,000 rides per year.

2009 OBJECTIVES

- To provide services that meet the needs of our riders
- To maintain the highest standards for safe and efficient operation.
- To implement and sustain improved bus maintenance performance.

2009 BUDGET HIGHLIGHTS

- Increase Federal Aid Dedicated To Operating Expenses

22 0004 PUBLIC TRANSPORTATION (Transit)

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Commissioner of Transportation	G Admin	1	1	1	1	1
Director of Transit Operations	23 Admin	1	1	1	1	1
Director of Transit Maintenance	23 Admin	1	1	1	1	1
Director of Transit Administration	23 Admin	1	1	1	1	1
Public Transportation Analyst*	22 Admin	1	1	1	1	1
Transit Supervisor	18 BAPA	3	3	4	3	3
Transit Mechanic Supervisor	17 CSEA	2	2	2	2	2
Principal Account Clerk	13 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Senior Dispatcher	12 CSEA	1	1	1	1	1
Dispatcher	10 CSEA	3	3	3	3	3
Senior Account Clerk	9 CSEA	2	2	2	2	2
Transit Route Clerk	9 CSEA	1	1	1	1	1
Stores Clerk	8 CSEA	0	0	2	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Account Clerk Typist	7 CSEA	1	1	1	1	1
Coach Operator	ATU	50	50	52	50	50
Senior Transit Mechanic	ATU	8	8	10	10	10
Transit Mechanic	ATU	1	1	1	1	1
Transit Mechanic Helper	ATU	3	3	3	3	3
Transit Service Worker	ATU	1	0	0	0	0
Total Full-Time Positions		84	83	90	86	86
PART TIME						
Senior Clerk	8 CSEA	1	1	0	0	0
Stores Clerk	8 CSEA	1	1	0	0	0
Custodial Worker	6 CSEA	1	1	1	1	1
Coach Operator	ATU	16	16	16	16	16
Passenger Van Operator	ATU	10	10	10	10	10
Total Part-Time Positions		29	29	27	27	27
TOTAL POSITIONS		113	112	117	113	113

* Unfunded in the current budget

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :203 TRANSIT OPERATING
DEPARTMENT:22 PUBLIC TRANSPORTATION

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0048	CHARGEBACK - D S S		132,000				
0090	CAFETERIA FEES	31,067					
0093	FARES & FEES	1,204,602	1,150,000	879,747	1,230,500	1,432,759	1,432,759
0094	SUNY - OCC. CONTRACT	349,545	330,000	230,659	340,000	340,000	340,000
0095	BINGHAMTON SD CONTRACT	211,696	214,000	128,904	220,000	220,000	220,000
0097	ADVERTISING REVENUES	71,432	75,000	39,675	80,000	80,000	80,000
0127	OTHER CHARGES	365,376	530,000	283,330	384,000	448,686	448,686
0468	B C LIFT AND FARES	103,702	100,000	71,413	136,000	150,000	150,000
0469	B C COUNTRY FARES	33,523	30,000	25,538	33,000	35,186	27,686
0550	DEPRECIATION CHARGEBACK	773,417					
0559	OTHER DEPARTMENTAL CHARGEBACK	18,167		16,584	40,400	40,400	40,400
0643	CHARGEBACK OF SERVICES PROVIDED AND	146,680		82,038	161,000	161,000	161,000
CHARACTER 02 SUBTOTAL		3,309,207	2,561,000	1,757,888	2,624,900	2,908,031	2,900,531
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	27,060	40,000	8,020	10,000	10,000	10,000
0196	VENDING MACHINE	1,191		280			
CHARACTER 03 SUBTOTAL		28,251	40,000	8,300	10,000	10,000	10,000
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0205	SALE OF SCRAP & EXCESS MATERIALS	1,064	4,500	460	4,500	4,500	4,500
CHARACTER 06 SUBTOTAL		1,064	4,500	460	4,500	4,500	4,500

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :203 TRANSIT OPERATING
DEPARTMENT:22 PUBLIC TRANSPORTATION

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER	:07 MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	11,199		3,637			
0216	GIFTS AND DONATIONS			5,813			
0217	PREMIUM & ACCRUED INT ON OBLIGATION	4,115		42,604			
0227	TRANSFER FROM GENERAL FUND	1,280,007	1,485,844	1,485,844		2,766,582	2,774,082
0229	TRANSFER FROM INSURANCE RESERVE	175,248		39,070			
0233	EARNINGS ON TEMPORARY INVESTMENTS	59,841					
0638	CAPITAL CONTRIBUTIONS	311,420					
CHARACTER	07 SUBTOTAL	1,841,830	1,485,844	1,576,968		2,766,582	2,774,082
CHARACTER	:08 STATE AID						
0244	MASS TRANSIT	669,215	750,000	299,309	750,000	750,000	750,000
0245	MASS TRANSIT SUPPLEMENTAL	2,655,856	1,850,000	2,156,092	2,911,200	2,992,500	2,992,500
CHARACTER	08 SUBTOTAL	3,325,071	2,600,000	2,455,401	3,661,200	3,742,500	3,742,500
CHARACTER	:09 FEDERAL AID						
0354	MASS TRANSIT	2,300,000	2,800,000		2,965,000	2,965,000	2,965,000
0355	SECTION 18	55,700	60,000				
CHARACTER	09 SUBTOTAL	2,355,700	2,860,000		2,965,000	2,965,000	2,965,000
TYPE R	SUBTOTAL	10,861,123	9,551,344	5,799,017	9,265,600	12,396,613	12,396,613

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :203 TRANSIT OPERATING
DEPARTMENT:22 PUBLIC TRANSPORTATION

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	3,405,569	3,574,160	2,044,778	3,789,169	3,629,474	3,629,474
1500	SALARIES PART-TIME	784,010	805,736	588,926	775,127	775,127	775,127
1600	SALARIES TEMPORARY	177,816	21,588	157,325	137,904	19,344	19,344
1700	SALARIES OVERTIME	99,056	30,413	98,446	35,197	35,197	35,197
1900	SALARIES SHIFT DIFFERENTIAL	15,415	8,352	11,155	17,644	17,644	17,644
1960	DISCRETIONARY SALARY SAVINGS		-153,937			-136,251	-136,251
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	4,481,866	4,286,312	2,900,630	4,755,041	4,340,535	4,340,535
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2230	MAINTENANCE EQUIPMENT	-----	-----	8,041	41,000	21,000	21,000
		-----	-----	-----	-----	-----	-----
CHARACTER 20	SUBTOTAL			8,041	41,000	21,000	21,000
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	266	200		200	200	200
4318	DUPLICATING AND PRINTING RM SUPPLIE	1,092	1,200	2,005	1,200	1,200	1,200
4319	OFFICE SUPPLIES	-4,401	4,000	-755	4,000	3,000	3,000
4321	DPW BLDG SERVICE SUPPLIES	427	1,000		1,000	500	500
4323	BLDG MAINTENANCE SUPPLIES	980	1,000	545	1,000	1,000	1,000
4326	FUEL AND HEATING SUPPLIES	35,188	51,500	22,389	51,500	51,500	51,500
4329	BLDG AND GROUNDS SUPPLIES	15,021	10,000	10,693	10,000	10,000	10,000
4341	MOTOR EQUIPMENT SUPPLIES	379,941	375,000	533,022	580,000	500,000	500,000
4342	PHOTOGRAPHIC SUPPLIES		500		500	500	500
4346	TRAINING AND EDUCATIONAL SUPPLIES		5,000	277	5,000		
4347	GAS OIL GREASE AND DIESEL FUEL	1,155,432	1,100,000	1,222,611	2,647,000	2,600,000	2,600,000
4348	TIRES AND TUBES	43,267	65,000	35,390	113,000	100,000	100,000
4349	MISC OPERATIONAL SUPPLIES	37,149	25,000	36,855	25,000	25,000	25,000
4356	UNIFORMS	20,485	15,000	15,804	15,000	15,000	15,000
4358	SAFETY SUPPLIES	839	3,000	557	3,000	3,000	3,000
4359	COMPUTER SOFTWARE AND SUPPLIES	2,415	1,000	2,609	1,000	1,000	1,000
4411	POSTAGE AND FREIGHT	649	1,000	704	1,000	1,000	1,000
4418	DUES AND MEMBERSHIPS	2,125	2,000	2,215	2,000	2,000	2,000
4419	GENERAL OFFICE EXPENSES	1,475	1,500	1,490	1,500	1,500	1,500
4423	BLDG GROUNDS AND EQUIP REPAIR	6,910	8,000	422	8,000	8,000	8,000
4425	WATER AND SEWAGE CHARGES	2,822	4,000	2,985	4,000	4,000	4,000
4427	ELECTRIC CURRENT	48,545	53,200	42,697	59,050	59,050	59,050
4428	TAXES	493	600	493	600	600	600
4429	BUILDING AND GROUNDS EXPENSES	8,532	7,000	11,151	7,000	7,000	7,000

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :203 TRANSIT OPERATING
DEPARTMENT:22 PUBLIC TRANSPORTATION

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4432	LAUNDRY AND DRY CLEANING EXPENSES	2,638	5,000	1,785	5,000	3,000	3,000
4441	MOTOR EQUIP REPAIRS AND MAINT	48,379	28,000	50,766	28,000	28,000	28,000
4447	OPERATIONAL EQUIPMENT REPAIRS		1,000	338	1,000	1,000	1,000
4448	ADVERTISING AND PROMOTION EXPENSES	475	4,500	1,650	4,500	2,500	2,500
4449	OTHER OPERATIONAL EXPENSES	-3,855	10,000	16,791	15,000	10,000	10,000
4454	DIAL-A-BUS-HANDICAPPED	790,520	860,000	598,581	1,107,500	881,500	881,500
4458	OTHER PROGRAM EXPENSE		8,000		8,000		
4461	MILEAGE AND PARKING-LOCAL		50	41	50	50	50
4462	TRAVEL HOTEL AND MEALS	1,980	2,000	364	2,000	2,000	2,000
4463	EDUCATION AND TRAINING	1,134	4,000	594	4,000	1,500	1,500
4464	MANAGEMENT TRAINING PROGRAM	12					
4513	SOFTWARE MAINTENANCE	22,365	15,000	1,785	17,000	17,000	17,000
4520	PROPERTY LOSS	21,878		19,939			
4523	INSURANCE CLAIMS	148,513		20,469			
4701	MEDICAL AND PHYSICAL EXAMS		2,000		2,000	1,000	1,000
4725	OTHER FINANCIAL SERVICES	237					
4901	DAY TRIP MEAL REIMBURSEMENT	8		209			
CHARACTER 40 SUBTOTAL		2,793,936	2,675,250	2,657,471	4,735,600	4,342,600	4,342,600
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	314,514	364,469	182,235	428,412	428,412	428,412
4604	DPW SECURITY CHARGEBACKS	32,012	34,466	17,234	39,388	39,388	39,388
4614	OTHER CHARGEBACK EXPENSES		2,000		2,000	2,000	2,000
4619	BUILDING SERVICE CHARGEBACK	15,602	5,000		5,000	5,000	5,000
CHARACTER 41 SUBTOTAL		362,128	405,935	199,469	474,800	474,800	474,800

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :203 TRANSIT OPERATING
DEPARTMENT:22 PUBLIC TRANSPORTATION

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :42	DEPRECIATION						
4801	DEPRECIATION - BUILDINGS	94,455					
4803	DEPRECIATION - IMPROV O/T BLDGS	24,300					
4804	DEPRECIATION - MOTOR VEHICLES	554,768					
4805	DEPRECIATION - MACHINERY & EQUIP	196,855					
CHARACTER 42	SUBTOTAL	870,378					
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6000	PRINCIPAL ON SERIAL BONDS		10,395		10,848	10,848	10,848
6001	PRINCIPAL ON BANS		41,551		473,932	473,932	473,932
CHARACTER 60	SUBTOTAL		51,946		484,780	484,780	484,780
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7000	INTEREST ON SERIAL BONDS	5,115	4,830	1,668	4,443	4,443	4,443
7001	INTEREST ON BANS	6,325	48,199	14,223	96,273	96,273	96,273
7005	INTEREST ON CAPITAL LEASE	9					
CHARACTER 70	SUBTOTAL	11,449	53,029	15,891	100,716	100,716	100,716
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	402,854	408,179	290,228	470,063	454,899	454,899
8030	SOCIAL SECURITY	329,613	338,726	211,899	364,362	353,298	353,298
8040	WORKERS COMPENSATION	327,895	306,477	153,224	328,111	328,111	328,111
8041	WORKERS COMP LT LIABILITY	363,761					
8050	LIFE INSURANCE	2,046	2,664	1,525	2,616	2,616	2,616
8060	HEALTH INSURANCE	1,243,010	1,345,911	929,508	994,834	947,406	947,406
8062	RETIREE HEALTH INSURANCE				544,052	544,052	544,052
8063	DISABILITY INSURANCE	1,675	1,800	1,264	1,800	1,800	1,800
8070	UNEMPLOYMENT INSURANCE	16,928		12,563			
CHARACTER 80	SUBTOTAL	2,687,782	2,403,757	1,600,211	2,705,838	2,632,182	2,632,182

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

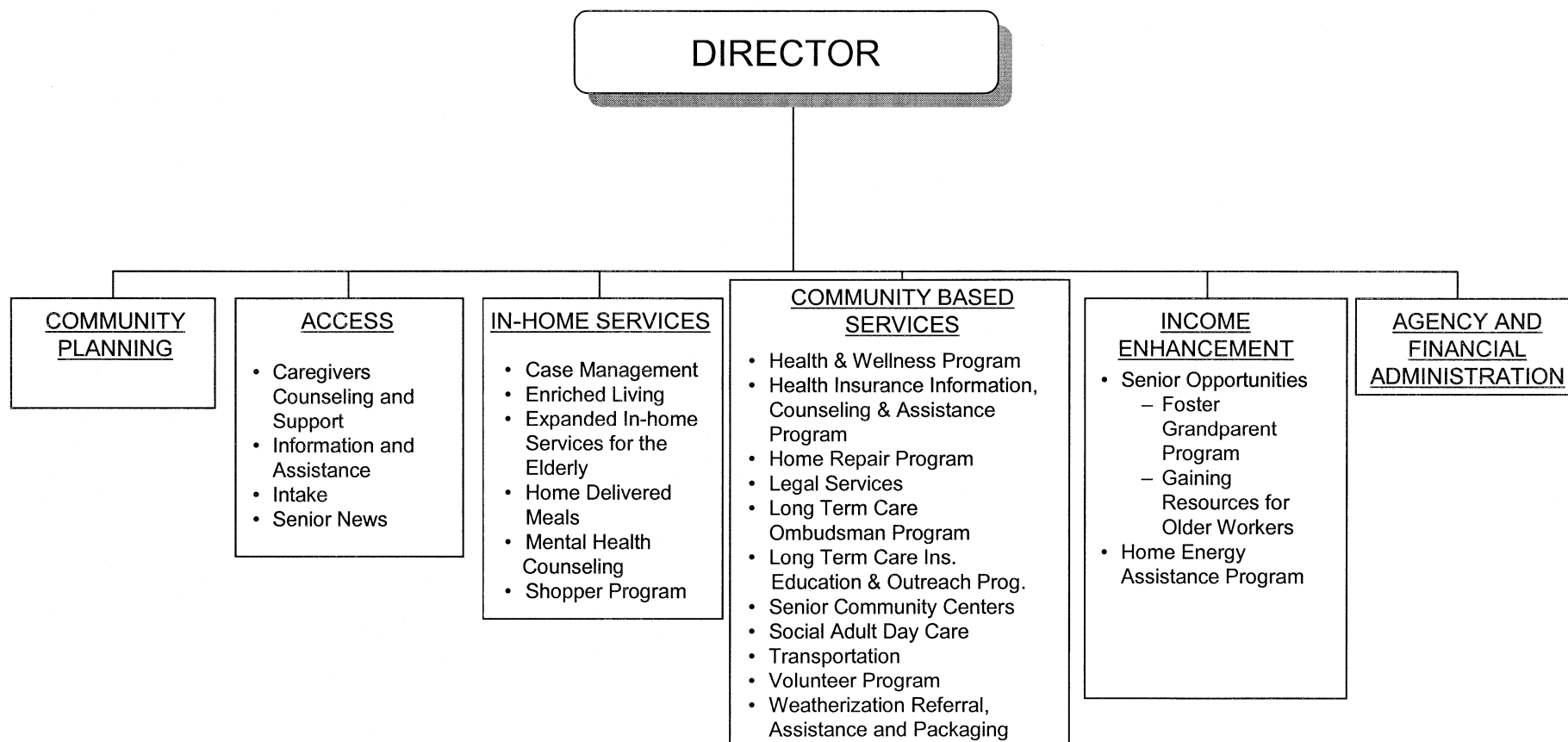
SUBFUND :203 TRANSIT OPERATING
DEPARTMENT:22 PUBLIC TRANSPORTATION

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :90	TRANSFERS						
9005	TRANSFER TO GRANT FUND	250,000	132,000	132,000			
CHARACTER 90	SUBTOTAL	250,000	132,000	132,000			
TYPE X	SUBTOTAL	11,457,539	10,008,229	7,513,713	13,297,775	12,396,613	12,396,613
DEPARTMENT 22	SUBTOTAL	-596,416	-456,885	-1,714,696	-4,032,175		
SUBFUND 203	SUBTOTAL	-596,416	-456,885	-1,714,696	-4,032,175		

ECONOMIC ASSISTANCE AND OPPORTUNITY

<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>
Office for Aging	330
Community Alternative Systems Agency (CASA)	337
Social Services	
Central Administration	344
Administrative Services	353
Support Services	357
Certification	364
Services	370
Social Service Programs	374
Veterans Services	379

AGING (OFA)



OFFICE OF AGING - 76

MISSION STATEMENT

To improve and enrich the quality of life for all older persons residing in Broome County by promoting the dignity and independence of the older person and ensuring comprehensive and coordinated services are readily available while fostering public awareness of the value and contribution of older persons to the community.

DESCRIPTION

The Broome County Office for Aging is one of 59 Area Agencies on Aging in New York State. The agency is dedicated to being a focal point for information, advocacy and coordination of aging services. Services are provided directly by the agency and through contracts with 18 community organizations. Through several locations and programs, the Office for Aging annually provides services to 35% of the senior citizen population of the County.

Office for Aging services fall into four main categories:

1. Access

Caregiver Counseling and Support, Information and Assistance, Intake, and *Senior News*.

2. In-home Services

Case Management, Enriched Living, Expanded In-home Services for the Elderly, Home Delivered Meals, Mental Health Services, and Shopper Program.

3. Community Based Services

Health and Wellness Programs, Health Insurance Information, Counseling and Assistance Program, Home Repair Program, Legal Services, Long Term Care Ombudsman Program, Senior Community Centers, Social Adult Day Care, Transportation, Volunteer Program and WRAP.

4. Benefit Programs

Senior Opportunities - GROW and Foster Grandparent Program and Energy Assistance (HEAP).

2009 OBJECTIVE

- To adjust services based on available funding and service requests.
- To serve as a leader in coordinating community efforts to define and prioritize needs and plan services to meet those needs of the growing elderly population in Broome County.
- To improve our education and outreach efforts to assure we are reaching those who are most in need of service, including those who are frail, low income, minority, isolated and those who are caregivers of the elderly.

2009 BUDGET HIGHLIGHTS

- Cost of living increases are included in some New York State funded services that help to absorb increased costs.
- Increases in food and transportation costs impact the 2009 Budget.

76 0017 AGING, OFFICE FOR THE (OFA)

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Director of OFA	F Admin	1	1	1	1	1
Fiscal Services Administrator	24 Admin	1	1	1	1	1
Aging Services Program Coordinator	20 BAPA	1	1	1	1	1
Stenographic Secretary	13 CSEA	1	0	0	0	0
Secretary	13 CSEA	0	1	1	1	1
Aging Services Representative	11 CSEA	2	1	1	1	1
Caseworker	16 CSEA	0	1	1	1	1
Senior Account Clerk	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Account Clerk	7 CSEA	1	1	1	1	1
Total Full-Time Positions		9	9	9	9	9
<u>PART TIME</u>						
Leisure Time Activities Leader	7 CSEA	1	1	1	1	1
Total Part-Time Positions		1	1	1	1	1
TOTAL POSITIONS		10	10	10	10	10

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:76 OFFICE FOR THE AGING

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0017	MORTGAGE TAX	1,615,749	1,625,000	878,698	1,450,000	1,450,000	1,450,000
0474	OFA CHARGEBACKS 1-3	36,487	44,931	42,128	45,122	45,122	45,122
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	1,652,236	1,669,931	920,826	1,495,122	1,495,122	1,495,122
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	369					
		-----	-----	-----	-----	-----	-----
CHARACTER 06	SUBTOTAL	369					
CHARACTER :07	MISC/INTERFUND REVENUES						
0626	UNUSED GRANT	666		52,962			
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	666		52,962			
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	1,653,271	1,669,931	973,788	1,495,122	1,495,122	1,495,122
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	354,335	383,294	256,492	390,674	390,674	390,674
1500	SALARIES PART-TIME	17,662	17,399	13,410	17,956	17,956	17,956
1600	SALARIES TEMPORARY			1,927			
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	371,997	400,693	271,829	408,630	408,630	408,630

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:76 OFFICE FOR THE AGING

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	508	509	427	144	144	144
4319	OFFICE SUPPLIES	4,434	5,235	3,088	4,413	4,413	4,413
4323	BLDG MAINTENANCE SUPPLIES	165	350		300	300	300
4326	FUEL AND HEATING SUPPLIES	19,248	18,075	13,171	22,000	22,000	22,000
4329	BLDG AND GROUNDS SUPPLIES	48	650	1,101	650	650	650
4332	KITCHEN AND DINING ROOM SUPPLIES		350		300	300	300
4349	MISC OPERATIONAL SUPPLIES	986	1,230	509	1,260	1,260	1,260
4411	POSTAGE AND FREIGHT	74	125	32	125	125	125
4412	TELEPHONE	3,620	3,565	2,760	3,900	3,900	3,900
4418	DUES AND MEMBERSHIPS	1,611	1,571	970	1,648	1,648	1,648
4419	GENERAL OFFICE EXPENSES	2,786	2,257	2,791	2,792	2,792	2,792
4425	WATER AND SEWAGE CHARGES	959	1,050	511	1,050	1,050	1,050
4427	ELECTRIC CURRENT	25,912	29,485	18,668	36,500	36,500	36,500
4429	BUILDING AND GROUNDS EXPENSES	23,434	25,421	15,327	24,877	24,877	24,877
4448	ADVERTISING AND PROMOTION EXPENSES	58	300		250	250	250
4449	OTHER OPERATIONAL EXPENSES	741	1,657	1,064	1,544	1,544	1,544
4461	MILEAGE AND PARKING-LOCAL	233	825	156	1,246	1,246	1,246
4462	TRAVEL HOTEL AND MEALS	1,301	1,090	441	571	571	571
4463	EDUCATION AND TRAINING	340	410	245	350	350	350
4466	ADVISORY BD/TRUSTEES EXPENSES	300	300	212	250	250	250
4518	COPYING MACHINE RENTALS	886	2,668	1,671	2,693	2,693	2,693
CHARACTER 40 SUBTOTAL		87,644	97,123	63,144	106,863	106,863	106,863
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	12,479	10,648	10,648	2,109	2,109	2,109
CHARACTER 41 SUBTOTAL		12,479	10,648	10,648	2,109	2,109	2,109

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:76 OFFICE FOR THE AGING

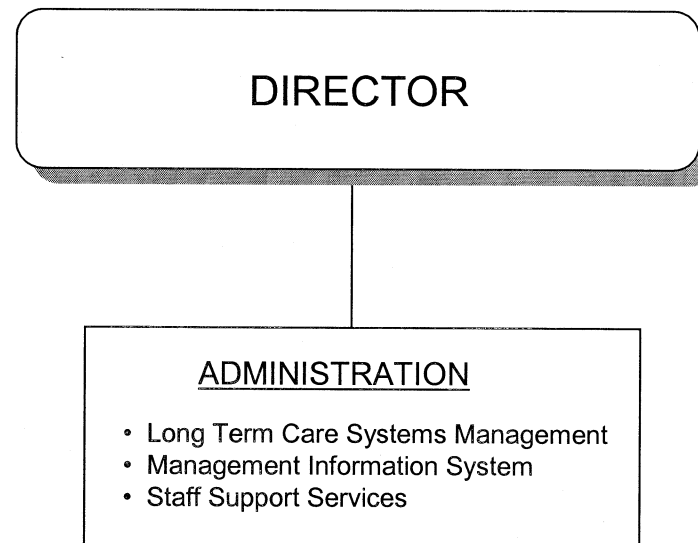
SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,554					
CHARACTER 60	SUBTOTAL	1,554					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	175					
CHARACTER 70	SUBTOTAL	175					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	41,637	39,268	24,345	42,906	42,906	42,906
8030	SOCIAL SECURITY	26,628	30,653	19,906	31,261	31,261	31,261
8040	WORKERS COMPENSATION	3,798	3,731	7,081	3,964	3,964	3,964
8050	LIFE INSURANCE	181	240	138	240	240	240
8060	HEALTH INSURANCE	249,703	300,344	170,598	66,799	66,799	66,799
8062	RETIREE HEALTH INSURANCE				205,265	205,265	205,265
8063	DISABILITY INSURANCE	828	840	615	840	840	840
CHARACTER 80	SUBTOTAL	322,775	375,076	222,683	351,275	351,275	351,275
CHARACTER :90	TRANSFERS						
9005	TRANSFER TO GRANT FUND	1,140,110	1,157,787	1,157,787	1,172,449	1,172,449	1,172,449
CHARACTER 90	SUBTOTAL	1,140,110	1,157,787	1,157,787	1,172,449	1,172,449	1,172,449

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:76 OFFICE FOR THE AGING

SUBJECT SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :91 UNUSED RESIDUAL EQUITY						
9601 UNUSED RESIDUAL EQUITY	2,967		5,324			
CHARACTER 91 SUBTOTAL	2,967		5,324			
TYPE X SUBTOTAL	1,939,701	2,041,327	1,731,415	2,041,326	2,041,326	2,041,326
DEPARTMENT 76 SUBTOTAL	-286,430	-371,396	-757,627	-546,204	-546,204	-546,204

COMMUNITY ALTERNATIVE SYSTEMS AGENCY (CASA)



COMMUNITY ALTERNATIVE SYSTEMS AGENCY (CASA)- 68

MISSION STATEMENT

To provide all residents of Broome County in need of long-term care services, regardless of age or income, access to assessment and care planning to ensure both public and private dollars are spent appropriately and judiciously.

Limits of Authority: Prior payment approval for personal care aide service and Long Term Home Health Care Program (LTHHCP) services. Payment authority for Medicaid in regard to the following programs: ALP (Assisted Living Program), medical day care, PERS (Personal Emergency Response System), nursing home respite, Consumer Directed Personal Assistance (CDPAP), Private Duty Nursing Program (PDN) and the Care at Home (CAH) program for children. CASA is directly responsible for approximately \$7,000,000 in Medicaid community care expenditures.

DESCRIPTION OF SERVICES

CASA assumes all responsibilities pursuant to NYS Social Services Regulation 18 NYCRR 505.14 (Personal Care Services - Scope and Procedures), except that Social Services retains authority to monitor CASA's performance. CASA assumes responsibility, in conjunction with the relevant provider agency, for the coordination and implementation of the Long Term Home Health Care Program in Broome County, in conformance with guidelines and limitations set under Department of Social Services regulations. CASA, as the central entry point into the long term care system, provides case management, assessment, care planning, and evaluation of long term care needs of the elderly and chronically ill, encouraging families to remain involved in their care, and seeking placement at the appropriate level of community resource. CASA was first established

in 1983 by Resolution No. 65 and is designed to contain the growth in Medicaid expenditures for long-term care.

CASA's primary focus is on assessing clients of all ages to ensure appropriate utilization of long-term care services.

2009 OBJECTIVES

1. To continue to manage the growth in the long-term care population through good case management and appropriate utilization of Medicaid authorized services.
2. To add an additional Community Health Nurse to manage the medication expenses to Medicaid.

2009 BUDGET HIGHLIGHTS

- Broome County CASA is recognized statewide as the premiere government operated long-term care program.
- CASA operations contribute to Broome County's numerous Medicaid management initiatives to contain the rate of growth in Medicaid spending by judiciously managing services delivered in the Medicaid home care programs.
- On behalf of the county, state and federal government, CASA staff authorizes approximately seven million dollars of Medicaid related long-term care services annually.

68 0033 COMMUNITY ALTERNATIVE SYSTEMS AGENCY (CASA)

68 0033 COMMUNITY ALTERNATIVE SYSTEMS AGENCY (CASA)

Title of Position	Grade/Unit	2007	As of	2009	2009	2009
		Actuals	9/1/2008 Current Authorized	Requested	Recommended	Adopted
FULL TIME						
CASA Director	25 Admin	1	1	1	1	1
Clinical Nurse Specialist	20 BAPA	1	1	1	1	1
Management Associate	18 BAPA	1	1	1	1	1
Public Health Nurse	17 CSEA	11	11	12	12	12
Assistant Supervising Public Health Nurse	19 CSEA	1	1	1	1	1
Senior Registered Professional Nurse	16 CSEA	3	4	4	4	4
Caseworker/Trainee	16/14 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	4	4	4	4	4
Total Full-Time Positions		24	25	26	26	26
PART TIME						
Caseworker/Trainee	16/14 CSEA	1	1	1	1	1
Total Part-Time Positions		1	1	1	1	1
TOTAL POSITIONS		25	26	27	27	27

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:68 COMMUNITY ALTERNATIVE SYSTEMS AGENCY

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	116					
0048	CHARGEBACK - D S S	1,752,742	1,965,912	1,101,341	2,179,326	2,179,326	2,179,326
0538	HOME HEALTH CARE FEES	1,120	2,100	600	3,000	3,000	3,000
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	1,753,978	1,968,012	1,101,941	2,182,326	2,182,326	2,182,326
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	-----	-----	84	-----	-----	-----
		-----	-----	84	-----	-----	-----
CHARACTER 07	SUBTOTAL	-----	-----	84	-----	-----	-----
TYPE R	SUBTOTAL	1,753,978	1,968,012	1,102,025	2,182,326	2,182,326	2,182,326
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	943,552	1,042,699	741,354	1,116,208	1,116,208	1,116,208
1500	SALARIES PART-TIME	21,894	22,667	16,028	27,506	27,506	27,506
1600	SALARIES TEMPORARY	5,690	4,000		200	200	200
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	971,136	1,069,366	757,382	1,143,914	1,143,914	1,143,914
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	237	442	292	442	442	442
4319	OFFICE SUPPLIES	7,417	5,929	8,964	5,929	5,929	5,929
4359	COMPUTER SOFTWARE AND SUPPLIES	15,316	1,111	14,605	10,111	10,111	10,111
4361	NURSING SUPPLIES	1,002	150	89	253	253	253
4411	POSTAGE AND FREIGHT	19	36	40	36	36	36
4418	DUES AND MEMBERSHIPS	90	95	75	95	95	95
4419	GENERAL OFFICE EXPENSES	263	970	561	870	870	870
4448	ADVERTISING AND PROMOTION EXPENSES	911	300	411	400	400	400
4449	OTHER OPERATIONAL EXPENSES		300	90	300	300	300
4461	MILEAGE AND PARKING-LOCAL	21,111	24,537	14,853	25,610	25,610	25,610
4462	TRAVEL HOTEL AND MEALS	1,396	3,009	5	3,009	3,009	3,009
4463	EDUCATION AND TRAINING	1,105	2,090	943	2,090	2,090	2,090
4518	COPYING MACHINE RENTALS	879	2,640	1,890	2,640	2,640	2,640
4726	CONTRACTED DATA PROCESSING SERV	10,955	10,200		41,931	41,931	41,931
4901	DAY TRIP MEAL REIMBURSEMENT	68		40	56	56	56

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENTSUBFUND :101 GENERAL OPERATING
DEPARTMENT:68 COMMUNITY ALTERNATIVE SYSTEMS AGENCY

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
CHARACTER 40	SUBTOTAL	60,769	51,809	42,858	93,772	93,772	93,772

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:68 COMMUNITY ALTERNATIVE SYSTEMS AGENCY

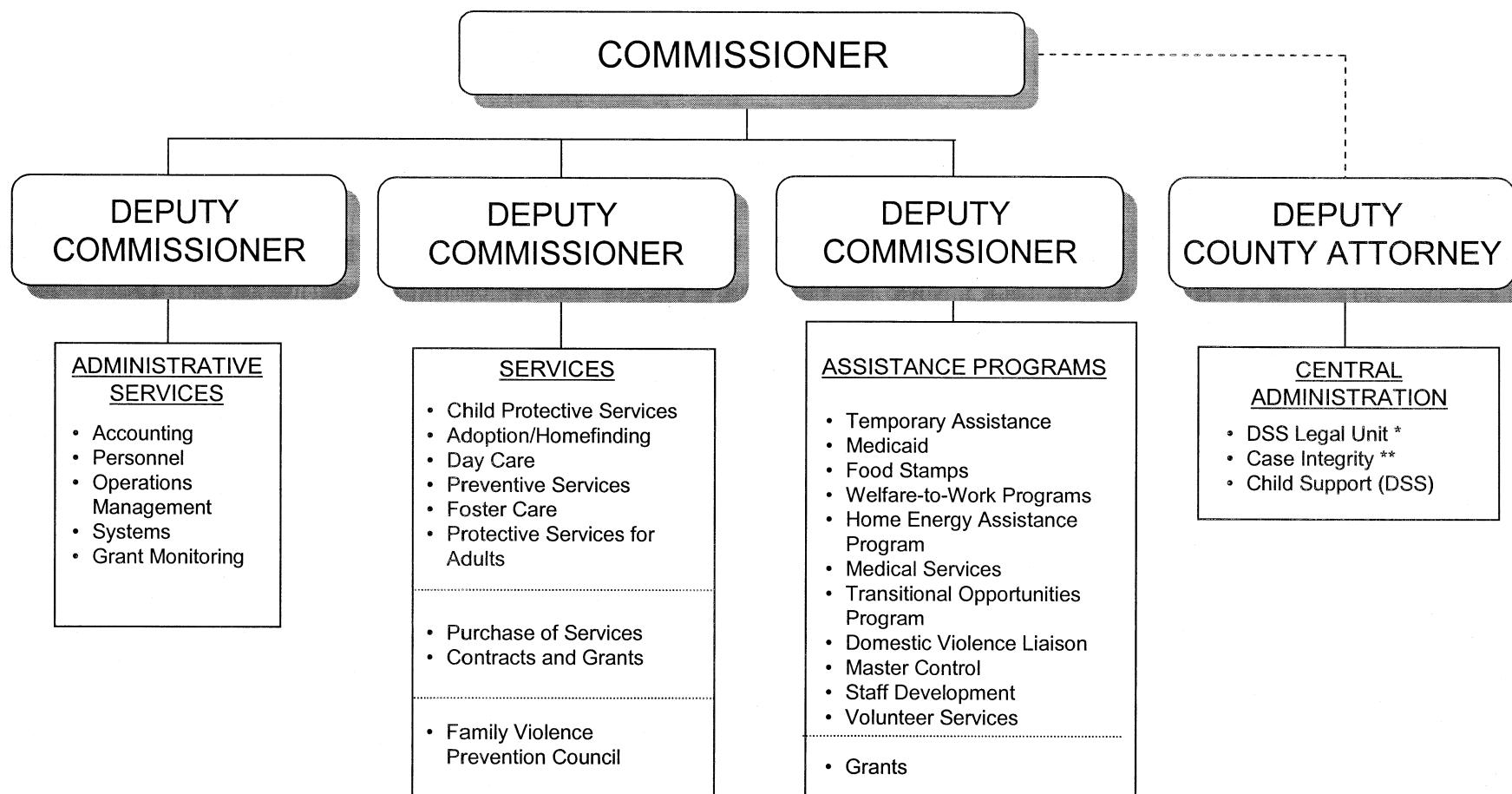
SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	100,000	170,000		185,000	185,000	185,000
4602	INSURANCE PREMIUM CHARGEBACK	392	381	381	324	324	324
4605	COUNTY ATTORNEY CHARGEBACKS	550	8,750	140	8,750	8,750	8,750
4606	TELEPHONE BILLING ACCOUNT	10,987	10,189		11,219	11,219	11,219
4609	DATA PROCESSING CHARGEBACKS	49,350	50,814	25,407	58,840	58,840	58,840
4614	OTHER CHARGEBACK EXPENSES	1,500	655	640	1,404	1,404	1,404
4615	GASOLINE CHARGEBACK				1,500	1,500	1,500
4616	FLEET SERVICE CHARGEBACK				2,239	2,239	2,239
4617	DUPLICATING/PRINTING CHARGEBACK	8,344	8,976	4,533	8,976	8,976	8,976
4618	OFFICE SUPPLIES CHARGEBACK	4,666	4,150	2,928	4,150	4,150	4,150
4619	BUILDING SERVICE CHARGEBACK	1,336	2,000	61	1,500	1,500	1,500
4621	BUILDING AND LAND RENTAL CHARGEBACK	34,230	34,230	34,230	34,230	34,230	34,230
CHARACTER 41	SUBTOTAL	211,355	290,145	68,320	318,132	318,132	318,132
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,808					
CHARACTER 60	SUBTOTAL	1,808					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	42					
CHARACTER 70	SUBTOTAL	42					

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:68 COMMUNITY ALTERNATIVE SYSTEMS AGENCY

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	96,354	104,428	68,398	120,091	120,091	120,091
8030	SOCIAL SECURITY	70,279	81,516	54,751	87,489	87,489	87,489
8040	WORKERS COMPENSATION	7,767	6,995	6,995	7,524	7,524	7,524
8050	LIFE INSURANCE	461	624	368	648	648	648
8060	HEALTH INSURANCE	322,751	358,269	243,319	326,754	326,754	326,754
8062	RETIREE HEALTH INSURANCE				81,122	81,122	81,122
8063	DISABILITY INSURANCE	2,728	2,760	2,143	2,880	2,880	2,880
CHARACTER 80 SUBTOTAL		500,340	554,592	375,974	626,508	626,508	626,508
TYPE X SUBTOTAL		1,745,450	1,965,912	1,244,534	2,182,326	2,182,326	2,182,326
DEPARTMENT 68 SUBTOTAL		8,528	2,100	-142,509			

SOCIAL SERVICES



* In Law Department Budget

** In Department of Public Works/Security

SOCIAL SERVICES – 67
Central Administration – 67

MISSION STATEMENT

Staff Development

The Staff Development, Planning and Volunteer Services Unit is committed to improving the organization through its employees and to provide services and resources that enable the organization to realize its' goals. This division is results-oriented and focuses on continuous improvement in training, planning and volunteer services.

Family Violence Prevention Council

The mission of the Family Violence Prevention Council is to reduce the incidence and severity of Family Violence in Broome County including child abuse and neglect, domestic violence and elder abuse, by developing and implementing a comprehensive, coordinated community program for preventing, as well as identifying, assessing and treating all forms of Family Violence.

Operations

The Operations Unit is committed to providing quality service and support to the staff and customers of the organization. This unit focuses on continuous improvement in safety and environmental concerns for the organization.

DESCRIPTION

Staff Development

The Staff Development and Planning Unit is located in Suite 203 on the 2nd floor of the Main Street Office and serves all employees of the department. The development and maintenance of the Department's Educational Program is a major function of the unit. In addition, to the

specific duties performed by the unit related to training, planning and volunteer services, the unit is considered the lead office for major initiatives such as process reengineering, grant writing, organizational communication and team facilitation.

Family Violence Prevention Council

The Family Violence Prevention Council office and staff are located in the Lower Level of the Thomas P. Hoke Human Services Building. There are approximately 40 voting members of the Council and an additional group of volunteers that also are members to the nine standing committees of the Council. Members of the Council serve a three year term and the Council meets at least six times per year. Committees convene at least six times per year as well.

Operations

The Operations Office is located on the 2nd floor of the Main Street Office and serves all employees of the department. Operations include janitorial, maintenance and courier and mail service as well as scheduling and maintenance of the agency fleet for staff use for out of county and local travel. Operations tracks and maximizes fleet operations and monitors conditions for safety, security and cleanliness. In addition, facility projects are coordinated with the Landlord, DPW and vendors.

2009 OBJECTIVES

Staff Development

Training

- Provide mandatory training programs to 100% of all new employees.
- Maintain educational opportunities for employees through Broome Community College and Binghamton University.

- Provide optimum uses of electronic communication options throughout the training curriculum.

Volunteer Services

- Increase the current level of volunteer service to the department by 10%.

Family Violence Prevention Council

The Council has five functions:

INTERAGENCY COORDINATION AND MANGEMENT OF CASES-To provide interagency coordination to maximize institutional responses to family violence by encouraging and / or developing mechanisms to facilitate sharing of information among agencies and coordinating the management of cases.

PROGRAM DEVELOPMENT

To encourage and support the coordinated development of programs and services to provide prompt professional crisis intervention, treatment and prevention services for family violence, the County will review and assess community needs and develop and implement a plan to address those needs.

TRAINING OF PROFESSIONALS

To facilitate early intervention in instances of suspected family violence by: supporting and /or providing training for all professionals to increase their skills in identification/assessment, reporting/referral procedures and appropriate responses.

COMMUNITY EDUCATION

To facilitate the expansion, development and implementation of education and public information programs designed to inform the community of critical family violence issues, heighten community awareness of resources available to prevent and treat family violence,

promote community support for actions directed toward preventing and responding to family violence.

ADVOCACY

To affect the formulation of local, state and federal policy and legislation relating to all aspects of family violence including funding for programs.

The work of the nine standing committees focuses on these functions.

Operations

- Coordinate installation of carpet replacement throughout the entire facility as required.
- Continue to maximize the high level of fleet usage
- Continue to purge and destroy old documents and make space for high-density filing systems.

2009 BUDGET HIGHLIGHTS

Staff Development

- None.

Family Violence Prevention Council

- Projects of the Family Violence Prevention Council are funded by donations from the community.

Operations

- None.

67 0018 SOCIAL SERVICES/Central Administration

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Commissioner of Social Services*	J Admin	1	1	1	1	1
Staff Development Director	19 BAPA	1	1	1	1	1
Family Violence Prevention Coordinator	20 CSEA	1	1	1	1	1
Staff Development Specialist	17 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Social Services Operations Coordinator	13 CSEA	1	1	1	1	1
Senior Social Services Examiner	13 CSEA	1	1	1	1	1
Courier	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Custodial Worker	AFSCME	1	1	1	1	1
Total Full-Time Positions		10	10	10	10	10
<u>PART TIME</u>						
Keyboard Specialist	8 CSEA	1	1	1	1	1
Total Part-Time Positions		1	1	1	1	1
TOTAL POSITIONS		11	11	11	11	11

* Position is a shared position and shared funding with Mental Health Department

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :67 CENTRAL ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	39,322	58,835	51,097	66,231	66,231	66,231
0132	REPAYMENTS OF TANF	1,147,147	1,235,249	948,064	1,375,408	1,375,408	1,375,408
0549	CHARGEBACK TO GRANTS	514,133	351,793	282,515	384,669	384,669	384,669
0559	OTHER DEPARTMENTAL CHARGEBACK	32,631	32,448	16,212	33,141	33,141	33,141
0814	CSE PLACEMENTS	12,912	43,911	59,301	56,487	56,487	56,487
CHARACTER 02	SUBTOTAL	1,746,145	1,722,236	1,357,189	1,915,936	1,915,936	1,915,936
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	11,126	17,458	2,872	5,659	5,659	5,659
0197	COMMISSIONS	6,074	7,699	5,230	6,342	6,342	6,342
CHARACTER 03	SUBTOTAL	17,200	25,157	8,102	12,001	12,001	12,001
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	461					
CHARACTER 06	SUBTOTAL	461					
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			59			
0220	UNCLASSIFIED REVENUES	20,314	16,033	10,040	15,353	15,353	15,353
0229	TRANSFER FROM INSURANCE RESERVE	4,984		4,444			
CHARACTER 07	SUBTOTAL	25,298	16,033	14,543	15,353	15,353	15,353

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :67 CENTRAL ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :08	STATE AID						
0308	SOCIAL SERVICES ADMINISTRATION	8,710,668	6,387,999	4,691,341	7,329,380	7,281,581	7,281,581
CHARACTER 08	SUBTOTAL	8,710,668	6,387,999	4,691,341	7,329,380	7,281,581	7,281,581
CHARACTER :09	FEDERAL AID						
0390	MEDICAL ASSISTANCE			7,288			
0392	SOCIAL SERVICES ADMINISTRATION	11,140,414	8,517,924	7,557,555	7,724,902	7,836,951	7,836,951
0393	A 87 FEDERAL REVENUE	312,219	308,809	227,276	291,792	291,792	291,792
CHARACTER 09	SUBTOTAL	11,452,633	8,826,733	7,792,119	8,016,694	8,128,743	8,128,743
TYPE R	SUBTOTAL	21,952,405	16,978,158	13,863,294	17,289,364	17,353,614	17,353,614
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	450,265	462,237	326,454	471,497	471,497	471,497
1500	SALARIES PART-TIME	14,753	15,337	10,631	15,729	15,729	15,729
1940	OTHER PERSONNEL SERVICES	250	250	250	275	275	275
CHARACTER 10	SUBTOTAL	465,268	477,824	337,335	487,501	487,501	487,501

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :67 CENTRAL ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	2,063	2,603	881	2,603	2,603	2,603
4319	OFFICE SUPPLIES	16,633	21,015	6,199	21,015	18,000	18,000
4321	DPW BLDG SERVICE SUPPLIES		600		600	600	600
4326	FUEL AND HEATING SUPPLIES	19,913	42,618	14,340	56,955	56,955	56,955
4329	BLDG AND GROUNDS SUPPLIES	14,813	14,938	7,587	14,938	14,938	14,938
4341	MOTOR EQUIPMENT SUPPLIES		200		200		
4346	TRAINING AND EDUCATIONAL SUPPLIES	1,496	1,500	471	1,500	1,500	1,500
4347	GAS OIL GREASE AND DIESEL FUEL	4,672	5,500	3,579	5,500	5,500	5,500
4358	SAFETY SUPPLIES	115	410		410		
4359	COMPUTER SOFTWARE AND SUPPLIES	7,184	8,000	7,448	7,500	7,500	7,500
4411	POSTAGE AND FREIGHT	2,174	250	2,379	250	250	250
4412	TELEPHONE	397	2,000	6	565	565	565
4418	DUES AND MEMBERSHIPS	4,840	5,196	1,082	5,196	5,196	5,196
4419	GENERAL OFFICE EXPENSES	4,169	9,500	2,976	9,500	9,500	9,500
4422	BUILDING AND LAND RENTAL	-62,482	696,941	572,451	681,600	649,900	649,900
4427	ELECTRIC CURRENT	122,302	118,965	103,236	155,138	155,138	155,138
4429	BUILDING AND GROUNDS EXPENSES	179,626	88,250	44,197	88,250	88,250	88,250
4448	ADVERTISING AND PROMOTION EXPENSES	1,669	1,000	1,546	1,000	1,000	1,000
4449	OTHER OPERATIONAL EXPENSES	717	2,400	984	1,000	1,000	1,000
4461	MILEAGE AND PARKING-LOCAL	9	210	79	210	210	210
4462	TRAVEL HOTEL AND MEALS	1,467	3,500	1,076	1,800	1,800	1,800
4463	EDUCATION AND TRAINING	620	2,250	610	2,250	2,250	2,250
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	2,115	3,225	1,211	3,225	3,225	3,225
4466	ADVISORY BD/TRUSTEES EXPENSES	1,657	1,700	1,221	1,900	1,900	1,900
4469	OTHER PERSONAL EXPENSES	60	60	60	60	60	60
4513	SOFTWARE MAINTENANCE	29,855	20,000	15,125	21,215	21,215	21,215
4516	HARDWARE RENTAL	5,400	15,081	4,500	3,600	3,600	3,600
4518	COPYING MACHINE RENTALS	11,182	26,054	18,222	25,975	25,975	25,975
4520	PROPERTY LOSS	395		4,444			
4523	INSURANCE CLAIMS	4,589					
4574	EAF-FUEL		15,573				
4726	CONTRACTED DATA PROCESSING SERV		1,500		1,500	1,500	1,500
4747	OTHER FEES FOR SERVICES	35,000	60,000	22,500	45,000	45,000	45,000
4764	CASH SHORT AND OVER	10					
4901	DAY TRIP MEAL REIMBURSEMENT	16		59	300	300	300
5057	ACCORD DISPUTE RESOLUTION CENTER	11,861	11,031	11,031	11,031	11,031	11,031
5080	OPPORTUNITIES FOR BROOME	38,592					
CHARACTER 40 SUBTOTAL		463,129	1,182,070	849,500	1,171,786	1,136,461	1,136,461

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :67 CENTRAL ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	56,399	52,481	52,481	16,197	16,197	16,197
4604	DPW SECURITY CHARGEBACKS	899,005	1,015,377	494,627	1,099,785	1,099,785	1,099,785
4605	COUNTY ATTORNEY CHARGEBACKS	886,961	975,892	410,152	1,109,084	1,093,526	1,093,526
4606	TELEPHONE BILLING ACCOUNT	17,510	17,603	8,976	18,329	18,329	18,329
4609	DATA PROCESSING CHARGEBACKS	302,006	319,080	152,691	334,937	334,937	334,937
4610	PERSONAL SERVICES CHARGEBACKS	1,851,893	167,084	25,183			
4614	OTHER CHARGEBACK EXPENSES	3,559	17,002	3,494	18,335	18,335	18,335
4615	GASOLINE CHARGEBACK	45,513	43,646	29,812	82,833	82,833	82,833
4616	FLEET SERVICE CHARGEBACK	59,348	59,594	59,594	64,945	64,945	64,945
4617	DUPLICATING/PRINTING CHARGEBACK	41,881	52,807	24,490	44,847	44,847	44,847
4618	OFFICE SUPPLIES CHARGEBACK	106,103	136,238	72,515	140,941	140,941	140,941
4619	BUILDING SERVICE CHARGEBACK	6,985	3,000	23,595	3,000	3,000	3,000
4626	TRANSPORTATION SERVICES CHARGEBACKS	193,186	200,676	35,587	281,787	281,787	281,787
4627	SINGLE AUDIT CHARGEBACK	25,684	33,836		35,029	35,029	35,029
CHARACTER 41 SUBTOTAL		4,496,033	3,094,316	1,393,197	3,250,049	3,234,491	3,234,491
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	609,572					
CHARACTER 60 SUBTOTAL		609,572					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	141,179					
CHARACTER 70 SUBTOTAL		141,179					

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :67 CENTRAL ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	57,924	46,802	30,465	51,159	51,159	51,159
8030	SOCIAL SECURITY	34,335	36,279	24,678	37,017	37,017	37,017
8040	WORKERS COMPENSATION	6,779	3,699	1,455	4,826	4,826	4,826
8050	LIFE INSURANCE	211	264	158	264	264	264
8060	HEALTH INSURANCE	182,641	197,997	131,487	87,225	87,225	87,225
8062	RETIREE HEALTH INSURANCE				120,869	120,869	120,869
8063	DISABILITY INSURANCE	1,031	960	752	840	840	840
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	282,921	286,001	188,995	302,200	302,200	302,200
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	6,458,102	5,040,211	2,769,027	5,211,536	5,160,653	5,160,653
		-----	-----	-----	-----	-----	-----
DIVISION 67	SUBTOTAL	15,494,303	11,937,947	11,094,267	12,077,828	12,192,961	12,192,961

SOCIAL SERVICES - 67

Administrative Services - 68

MISSION STATEMENT

The Administrative Services Unit of the Department of Social Services ensures the department's compliance with Fiscal and Operation policies dictated by the Federal and State governments regarding claims, and revenue. It is this department's goal to assist our county government in understanding and pursuing the most advantageous use of our welfare funding.

DESCRIPTION

Administrative Services is responsible for a variety of functions. Included are: budget preparation, fiscal planning, accounting, security, operations management, resources, third party health insurance, and personnel as provided for in Article XVII (1) (a) of the New York State Constitution, and various sections, Title 18 of the New York State Code Rules and Regulations.

2009 OBJECTIVES

- Prepare a budget that will meet the needs of our clients and be financially sound.
- Provide timely and accurate payments to clients and to providers on behalf of our clients in all program areas.
- Prepare monthly claims for State and Federal reimbursement of program and administrative expenditures.
- To assist external auditors in their audit of department records.
- Maintain individual personnel files for all employees which includes: personnel data records (PDR), leave of absences and disability forms, bi-weekly payroll, and computerized sick and vacation records for more accurate and efficient record keeping.

2009 BUDGET HIGHLIGHTS

- Ongoing reengineering effort to focus on efficiencies and cost reductions.
- Continue Department wide imaging program to increase efficiencies and reduce dependence on paper files.
- Fiscal measurement reporting has been rolled out and will continue to be focused on, on a monthly basis.
- Continue documenting and updating all financial processes to enhance departmental controls and to optimize process efficiencies.

67 0026 SOCIAL SERVICES/Administrative Services

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Deputy Comm. of Social Services/Admin. Services	G Admin	1	1	1	1	1
Accounting Supervisor Grade A	21 BAPA	1	1	1	1	1
Senior Accountant	18 BAPA	1	1	1	1	1
Accountant (County)	16 CSEA	1	1	1	1	1
Resource Consultant	14 CSEA	1	1	1	1	1
Computer Operator	13 CSEA	1	1	1	1	1
Principal Account Clerk	13 CSEA	3	3	3	3	3
Secretary	13 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	6	6	6	6	6
Keyboard Specialist	8 CSEA	2	2	2	2	2
Senior Clerk	8 CSEA	4	4	4	4	4
Account Clerk	7 CSEA	2	1	1	1	1
Clerk	6 CSEA	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		24	24	24	24	24
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		24	24	24	24	24

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :68 ADMINISTRATIVE SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	729,702	811,122	506,842	820,539	820,539	820,539
1600	SALARIES TEMPORARY		3,090				
1700	SALARIES OVERTIME	486		159	3,090	3,090	3,090
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	730,188	814,212	507,001	823,629	823,629	823,629
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4319	OFFICE SUPPLIES	6,852	7,910	3,415	7,910	7,910	7,910
4359	COMPUTER SOFTWARE AND SUPPLIES	729	700		700	700	700
4413	TELEPHONE EQUIPMENT	614					
4419	GENERAL OFFICE EXPENSES	85	600	79	600	600	600
4462	TRAVEL HOTEL AND MEALS	1,878	3,000	1,922	2,750	2,750	2,750
4463	EDUCATION AND TRAINING	647	3,975	134	3,975	3,975	3,975
4901	DAY TRIP MEAL REIMBURSEMENT	236		70	250	250	250
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	11,041	16,185	5,620	16,185	16,185	16,185
CHARACTER :41	CHARGEBACK EXPENSES						
4606	TELEPHONE BILLING ACCOUNT	12,166	12,422	5,747	11,219	11,219	11,219
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	12,166	12,422	5,747	11,219	11,219	11,219

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :68 ADMINISTRATIVE SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	86,253	79,793	45,879	86,480	86,480	86,480
8030	SOCIAL SECURITY	53,411	62,287	37,180	63,009	63,009	63,009
8040	WORKERS COMPENSATION	5,664	6,490	2,479	8,159	8,159	8,159
8050	LIFE INSURANCE	440	576	306	576	576	576
8060	HEALTH INSURANCE	379,645	424,143	256,980	221,841	221,841	221,841
8062	RETIREE HEALTH INSURANCE				223,342	223,342	223,342
8063	DISABILITY INSURANCE	2,664	2,520	1,781	2,520	2,520	2,520
8070	UNEMPLOYMENT INSURANCE	3,139		1,296			
CHARACTER 80	SUBTOTAL	531,216	575,809	345,901	605,927	605,927	605,927
TYPE X	SUBTOTAL	1,284,611	1,418,628	864,269	1,456,960	1,456,960	1,456,960
DIVISION 68	SUBTOTAL	-1,284,611	-1,418,628	-864,269	-1,456,960	-1,456,960	-1,456,960

SOCIAL SERVICES - 67

Support Services - 69

MISSION STATEMENT

Master Control

To provide vital, diversified service to all divisions in the Department.

Quality Assurance Unit

To conduct independent reviews of Temporary Assistance, Food Stamps and Medical Assistance cases to insure that correct policy and procedure is being utilized, to maximize State and Federal reimbursement, to provide program managers with information as to improving work quality through training or policy/procedure change.

Child Support Enforcement Unit (CSEU)/Support Collection Unit (SCU)

The Child Support Enforcement Unit (CSEU) and the Support Collection Unit (SCU) are responsible for establishing and enforcing support orders against legally responsible relatives, and on behalf of public assistance applicants/recipients, as well as for non-applicant/recipient individuals who make application for Child Support Services. These units are also responsible for establishment of paternity for all children born out of wedlock for these applicants as well, as necessary. The CSEU also has a responsibility to secure a court order for Third Party Health Insurance on behalf of all children in receipt of Public Assistance and Medicaid only benefits. Additionally, the SCU has primary responsibility to collect, monitor and enforce all support as ordered made payable through it by any court of competent jurisdiction.

Medical Services

Within the scope of the Medicaid Program provide access to appropriate, quality health care services for the Medicaid recipient by directing recipients to health and education services, identify trends

and needs in the community health care system, work collaboratively with community providers to develop programs and health services, maximize all payer sources as well as Federally supported categories of Medical Assistance.

Welfare Management System (WMS)

The Welfare Management System (WMS) Division administers local Department of Social Services electronic data processing and Administrative systems. This division also coordinates the interface between the WMS, the Medicaid Management Information System (MMIS), the Electronic Medicaid Eligibility Verification System (EMEVS), the Electronic Benefit Issuance Control Subsystem (EBICS), the Client Notice System (CNS), and in the mechanism for issuance of the Common Benefit Identification Card (CBIC).

Additionally, the Division maintains the overall responsibility for all Electronic Data Processing (EDP) procedures that effect the Department, including maximizing the efficiency of the Department by designing and implementing personal computer applications. Electronic Benefit Transfer (EBT) Electronic procedure that allows recipients the ability to redeem benefits directly from authorized vendors and ATM machines. The Welfare Management System is authorized under title 18, part 655.1, chapter 2 subchapter g, of the New York State Social Services Law.

DESCRIPTION

Master Control

This unit prepares Public Assistance, Non-Public Assistance Food Stamps, and Medicaid applications for eligibility appointments for incoming clients, assigning case numbers and entering each one into the Master Control database. Master Control prepares statistical reports, orders and distributes state and local forms and provides County Agencies with Client Identification Numbers and Medicaid

eligibility dates. This unit is responsible for checking obituaries and issues notices to various divisions within the department. Master Control is responsible for the agency telephone switchboard and is the records custodian for all active, ancillary and closed Public Assistance, Non-Public Assistance Food Stamps, and Medicaid cases. The Unit also houses 2 scanning stations and is responsible for scanning all Temporary Assistance openings and denials, all front end Medicaid denials, Welfare to Work paperwork, Temporary Assistance recertifications and miscellaneous paperwork from TA undercare. The Master Control staff is also responsible for the Finger Imaging of all applicants for the Assistance Programs, and the issuing of benefit cards for Expedite Food Stamps, Public Assistance, and Medicaid applicants.

Quality Assurance Unit

The Quality Control Specialist conducts a variety of audits including Social Security Number validations/corrections and interstate matches – the Public Assistance Recipient Information System (PARIS) and the Quarterly Electronic Benefit Transfer (QEBT) Match. The Quality Assurance Unit is responsible for verifying and eliminating duplicate Client Identification Numbers (CIN's). The QA unit conducts an annual Food Stamp Management Evaluation review for the Federal government which consists of auditing 25 Temporary Assistance/Food Stamp cases and a review of agency Food Stamp policies and procedures. The Coordinator completes monthly edits of the Client New Hire Lists and completes a quarterly review of Assistance Program applications for supervisory and worker signatures. The QC Specialist also provides statistical and analytical information to administrative personnel.

Child Support Enforcement Unit (CSEU)/Support Collection Unit (SCU)

CSEU: location of non-custodial parents (NCP), financial investigation of NCP, health insurance investigation, non-support and/or paternity

petition preparation and filing, arrange (County provided) legal representation as necessary and appropriate, assistance with identifying and obtaining any and all supportive information or documentation, preparation of any and all other documentation as necessary, monitor and maintain case, update and re-investigate as needed. SCU: Receive order of support from various Courts, create and maintain support account, collect and disburse support payments, prepare and file non-payment violation petitions. Submits accounts for eligible enforcement processes, including but not limited to Income Execution for immediate wage withholding, Federal and NYS Tax Intercept, Property Execution, and Revocation of Driving privileges.

2009 OBJECTIVES

Master Control

- Reorganize current case activity files and provide ongoing records management for Social Services case documents.
- Provide support services for Public Assistance, Medical Assistance, and Non-Public Assistance Food Stamp case preparation and department-wide telephone support.
- Continue inputting case numbers and corresponding information into the new database.
- Continue scanning Temporary Assistance and Food Stamp cases as they close and/or are denied to aid in our space problem

Quality Assurance Unit

- Greater anticipated savings for Broome County.
- Provide case integrity by ensuring information is verified and accurate

Child Support Enforcement Unit (CSEU)/Support Collection Unit (SCU)

- To meet or exceed Federal and New York State mandated Performances Measures through intensive review of cases identified by NYS's Department of Child Support Enforcement. Review of over 2000 cases will result in additional petition filings for paternity and support, in addition to securing court orders for Third Party Health Insurance and Day Care Expenses. Securing orders for Child Support, Health Insurance and the payment of Day Care expenses, are a potential cost avoidance for Broome County.

Medical Services

- Maintain operations of the Mandatory Medicaid Managed Care Program that allows for increased access to primary care services for the TANF and Safety Net populations.
- Implement the Mandatory Managed Care Enrollment for the SSI population.
- Continue the operations of the Managed Care Enrollment Team to provide information to clients about Mandatory Managed Care and Family Health plus benefits, plan options and provider networks so clients are able to make an informed choice and avoid auto assignments into managed care plans.
- Process Eligibility for the Prenatal Care Assistance Program and Family Planning Benefit Program recipients.

Welfare Management System (WMS)

- Continue implementation of various applications including Connections (Build 18) and voice recognition software.
- Develop applications for the Viking.
- Implement records imaging solution for the Department.
- Continue Human Services Enterprise Network (HSEN) Development to fully integrate the State and Local systems.
- Continue development of reports using the Sidney on SQL Server and COGNOS Impromptu.
- Process all applications and authorizations in Data Entry within a 24 to 36 hour timeframe.

2009 BUDGET HIGHLIGHTS

Master Control

- Provide case file management support for 12,000 Assistance Program applicants.
- File 28,000 active and closed Assistance Program case activity folders.
- Scan, index, commit and quality control assurance for 175,000 documents per month.

Quality Assurance Unit

- Greater anticipated savings for Broome County.

Child Support Enforcement Unit (CSEU)/Support Collection Unit (SCU)

- Increase the Unit's Paternity Establishment Percentage (PEP) from 92.72% to 95.00%. The minimum Federal Performance Standard for this category is 90.00%.
- Increase the Unit's Support Enforcement Performance (SEP) to meet or exceed the minimum Federal Performance Standard of 80%. Broome is currently at 86.67%.

Medical Services

- By December 31, 2009 targeted enrollment for Broome's Medicaid Managed Care Program: 20,000 mandatory enrollees, pending plan capacity.
- By December 31, 2009 targeted enrollment for Family Health Plus: 3,200.
- Maintain health plan auto-assignments rate below 20% of total enrollment.
- Determine presumptive eligibility for 1,000 Prenatal Care Assistance Program recipients: 85% of the eligibility determinations will be conducted in the first trimester of pregnancy.

Welfare Management System (WMS)

- Provide 11,034 authorizations per month.
- Perform 169,459 transactions per month.

67 0034 SOCIAL SERVICES/Support Services

67 0034 SOCIAL SERVICES/Support Services

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	As of	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
			9/1/2008 Current Authorized			
FULL TIME						
Director of Medical Services	24 BAPA	1	0	0	0	0
Welfare Management Systems Coordinator	20 BAPA	1	1	1	1	1
Coordinator of Child Support Enforcement	20 BAPA	1	1	1	1	1
Supervising Support Investigator	17 BAPA	1	1	1	1	1
Support Collection Supervisor	17 BAPA	1	1	1	1	1
Coordinator of Volunteer Services	16 BAPA	1	1	1	1	1
Disability Review Coordinator	18 CSEA	1	0	0	0	0
Senior Caseworker	18 CSEA	1	0	0	0	0
Caseworker/Trainee	16/14 CSEA	1	0	0	0	0
Senior Support Investigator	16 CSEA	1	1	1	1	1
Computer Hardware Technician	16 CSEA	0	0	1	0	0
Assistant Support Collection Supervisor	13 CSEA	1	1	1	1	1
Senior Social Services Examiner	13 CSEA	3	0	0	0	0
Family Courts Liaison	12 CSEA	2	2	2	2	2
Social Services Examiner	11 CSEA	4	1	1	1	1
Support Investigator	11 CSEA	10	10	10	10	10
Program Assistant	10 CSEA	1	0	0	0	0
Child Support Specialist	9 CSEA	5	5	5	5	5
Senior Account Clerk	9 CSEA	2	2	2	2	2
Community Service Worker	8 CSEA	1	0	0	0	0
Data Entry Machine Operator	8 CSEA	5	5	5	5	5
Keyboard Specialist	8 CSEA	5	3	3	3	3
Senior Clerk	8 CSEA	1	1	1	1	1
Account Clerk	7 CSEA	3	3	3	3	3
Telephone Operator	7 CSEA	1	1	1	1	1
Clerk	6 CSEA	3	1	1	1	1
Total Full-Time Positions		57	41	42	41	41
PART TIME						
Systems Analyst	24 BAPA	1	1	1	1	1
Total Part-Time Positions		1	1	1	1	1
TOTAL POSITIONS		58	42	43	42	42

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :69 SUPPORT SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	180					
CHARACTER 07 SUBTOTAL		180					
TYPE R SUBTOTAL		180					
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	1,755,198	1,344,967	914,520	1,395,117	1,359,571	1,359,571
1500	SALARIES PART-TIME	42,364	43,555	30,987	44,904	44,904	44,904
1700	SALARIES OVERTIME	21,224	24,430	11,284	23,790	23,790	23,790
CHARACTER 10 SUBTOTAL		1,818,786	1,412,952	956,791	1,463,811	1,428,265	1,428,265
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4319	OFFICE SUPPLIES	27,671	32,000	20,480	32,000	32,000	32,000
4359	COMPUTER SOFTWARE AND SUPPLIES	35,060	34,980	14,348	34,980	34,980	34,980
4411	POSTAGE AND FREIGHT	868	900	950	950	950	950
4419	GENERAL OFFICE EXPENSES		200	158	200	200	200
4462	TRAVEL HOTEL AND MEALS	1,266	2,000	1,265	1,800	1,800	1,800
4463	EDUCATION AND TRAINING	258	650	134	650	650	650
4469	OTHER PERSONAL EXPENSES	72	131		175	175	175
4518	COPYING MACHINE RENTALS	3,037	6,901	4,677	6,769	6,769	6,769
4703	LAB SERVICES	23,450	28,000	17,300	29,000	29,000	29,000
4901	DAY TRIP MEAL REIMBURSEMENT			28	200	200	200
CHARACTER 40 SUBTOTAL		91,682	105,762	59,340	106,724	106,724	106,724

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :69 SUPPORT SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4606	TELEPHONE BILLING ACCOUNT	21,946	22,614	10,701	21,089	21,089	21,089
4614	OTHER CHARGEBACK EXPENSES			8,938	20,000	20,000	20,000
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	21,946	22,614	19,639	41,089	41,089	41,089
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	3,061					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	3,061					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	626					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	626					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	171,018	138,469	86,393	153,700	149,968	149,968
8030	SOCIAL SECURITY	132,418	108,091	69,264	111,979	109,260	109,260
8040	WORKERS COMPENSATION	12,081	15,318	4,301	14,148	14,148	14,148
8050	LIFE INSURANCE	1,073	1,008	584	1,032	1,008	1,008
8060	HEALTH INSURANCE	555,147	531,413	348,157	393,006	380,337	380,337
8062	RETIREE HEALTH INSURANCE				190,308	190,308	190,308
8063	DISABILITY INSURANCE	6,353	6,120	3,287	4,450	4,320	4,320
8070	UNEMPLOYMENT INSURANCE	8,910		3,198			
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	887,000	800,419	515,184	868,623	849,349	849,349
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	2,823,101	2,341,747	1,550,954	2,480,247	2,425,427	2,425,427
		-----	-----	-----	-----	-----	-----
DIVISION 69	SUBTOTAL	-2,822,921	-2,341,747	-1,550,954	-2,480,247	-2,425,427	-2,425,427

SOCIAL SERVICES - 67

Certification - 70

(Includes Public Assistance, Medical Assistance, Food Stamps, Welfare to Work and Child Assistance Program)

MISSION STATEMENT

Temporary Assistance

To determine initial and continuing eligibility for cash grant programs, including emergency assistance, within statutory time limits and ensuring program integrity; to utilize diversion such as one time cash assistance or referral to other programs/benefits. To enable recipients to achieve self-sufficiency by utilizing aggressive case management with the assistance of the Welfare to Work unit. Temporary assistance is administered under the authority of the New York State Social Services Law and title 18 of the New York Code of Rules and Regulations.

Medical Assistance

To determine initial and continuing eligibility for Medical Assistance, within statutory time limits, responsively and accurately to facilitate self-sufficiency; to utilize Third party health insurance and Medicare benefits; to maximize federal reimbursement through the utilization of federal categories; to involve eligible Medicaid recipients in managed care. Medical Assistance is administered under the authority of the New York State Social Services Law and Title 18 of the New York Code of Rules and Regulations.

Food Stamps

To determine initial and continuing eligibility for Food Stamps, within statutory time limits, responsively and accurately; to refer appropriate Food Stamp recipients to the Welfare to Work unit for participation in employment programs to facilitate self-sufficiency; to increase participation in the program in line with New York state directives; to comply with additional program requirements mandated by New York

State such as Automated Finger Imaging, Electronic Benefit Transfer and the Home Energy Assistance Program (HEAP). Food Stamps are administered under the authority of the New York State Social Services Law, Title 18 of the New York Code of Rules and Regulations, and Title 7 of the United States Code of Rules and Regulations.

Welfare to Work

To enable applicants and recipients of Public Assistance and Food Stamps to achieve their maximum level of self-support through the provision of the services, training, education and supportive services needed to help them overcome barriers to employment and meet the mandates of federal welfare reform legislation. Programs include Work Experience, job search, job development and on the job training. The departments' Welfare to Work program also includes the Food Stamp Employment and Training Program.

Transitional Opportunities Program (TOP)/ Child Assistance Program (CAP)

To ensure that all working families receive the assistance and support they need to maintain employment and make a seamless transition off public assistance. By providing information on and ensuring receipt of transitional benefits such as Earned Income Tax Credit, daycare, food stamps, transportation, medical insurance and community resources, working families continued to be supported in overcoming obstacles to employment. Staff markets the obligations of employment, job advancement, and job retention and work with the participant to set and achieve goals that lead to self-sufficiency.

2009 OJECTIVES

Temporary Assistance

- Reduce the need for temporary assistance by assisting applicants in achieving self-sufficiency through diversion.
- Ensure assessment and participation of clients in work programs through integration with the Welfare to Work unit.
- Ensure Temporary Assistance applicants are provided benefits in a professional, efficient manner within prescribed timeframes.

Medical Assistance

- Defray costs by maximizing other health care alternatives such as third party insurance, managed care, Medicare, and community clinics.
- Restructure division to accommodate an expanding caseload utilizing screening techniques, which enhance client access to the Medicaid program.
- Continue public relations campaign with community providers.

Food Stamps

- Increase client participation in the program as mandated by New York State directives including the Working Families Initiative.
- Maintain program integrity and statutory timeframes for case determination.
- Ensure compliance with all applicable regulatory requirements.

Welfare to Work

- Maintain and develop work activities that meet participation rates mandated by state and federal legislation.
- Promote and implement policies that will immediately engage all employable applicants in work activities that will lead to the elimination or reduction in their need for Public Assistance and/or Food Stamps.

- Interface Welfare to Work and other assistance program staff and community agencies to coordinate Welfare to Work activities.

Transitional Opportunities Program (TOP)/ Child Assistance Program (CAP)

- Deliver services in a professional, positive, supportive manner promoting the ideals of the program; personal responsibility, employment and self-sufficiency.
- Monitor the participant's progress to ensure a successful transition into self-sufficiency within 12-18 months of entering the program.
- Coordinate the delivery of transitional and supportive services to TOP/CAP graduates to facilitate and maintain economic stability and self-sufficiency

2009 BUDGET HIGHLIGHTS

Temporary Assistance

- Require 100% of employable applicants to participate in welfare to work activities within 5 days of application.
- Divert 15% of new applicants to other resources to eliminate the need for Temporary Assistance.
- Continue to refer 100% of new applicants to the FEDS/EVR process.

Medical Assistance

- Refer 100% of eligible Medicaid recipients to managed care programs.
- Make initial determinations for chronic care Medicaid within the state statutory time frame of 90 days from application.
- Make initial determinations for community Medicaid within the state statutory time frame of 45 days from application date.

Food Stamps

- Maintain determinations for Food Stamps within the NYS statutory time limit of 30 days from application date.
- Review and process 100% of Food Stamp applications eligible for expedited service within 5 business days.
- Bring error rate to state acceptable standards through enhanced Quality Control and staff training.

Welfare to Work

- Meet and surpass the monthly mandatory 50% Federal Welfare to Work activity enrollment participation rate for Family Assistance employable recipients.
- Meet the 90% mandatory State Workfare activity enrollment participation rate for Safety net employable recipients.
- Enable 800 recipients to secure employment.

CAP

- Screen 100% of all newly employed Family Assistance cases for CAP eligibility.
- Transition 60% of CAP cases off assistance within 12-18 months of entering program.
- To maintain less than 20% recidivism rate for CAP graduates.
- Screen 100% of all cases entering the program for potential Third Party Health Insurance coverage to help defray Medicaid costs.

67 0042 SOCIAL SERVICES/Certification

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Deputy Commissioner of Social Services	E Admin	1	1	1	1	1
Head Social Services Examiner	21 BAPA	1	1	1	1	1
Senior Employment Coordinator	21 BAPA	1	1	1	1	1
Employment Coordinator	18 BAPA	1	1	1	1	1
Office Manager	16 BAPA	1	1	1	1	1
Case Supervisor Grade B	20 CSEA	1	1	1	1	1
Senior Caseworker	18 CSEA	2	2	2	2	2
Principal Social Services Examiner	17 CSEA	11	6	6	6	6
Quality Control Coordinator	17 CSEA	1	1	1	1	1
Caseworker/Trainee	16/14 CSEA	12	12	12	12	12
Job Developer	16 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Senior Social Services Examiner	13 CSEA	25	16	16	16	16
Social Services Examiner	11 CSEA	54	29	29	29	29
Community Services Worker	8 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	7	4	4	4	4
Account Clerk	7 CSEA	1	0	0	0	0
Clerk	6 CSEA	5	2	2	2	2
Receptionist	6 CSEA	1	0	0	0	0
Total Full-Time Positions		128	81	81	81	81
PART TIME						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		128	81	81	81	81

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :70 CERTIFICATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	172		255			
CHARACTER 07 SUBTOTAL		172		255			
TYPE R SUBTOTAL		172		255			
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	4,405,933	3,062,186	2,091,968	3,129,032	3,129,032	3,129,032
1700	SALARIES OVERTIME	10,091	12,220	8,671	5,800	5,800	5,800
1930	STAND-BY PAY			40			
CHARACTER 10 SUBTOTAL		4,416,024	3,074,406	2,100,679	3,134,832	3,134,832	3,134,832
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	117	115		125	125	125
4319	OFFICE SUPPLIES	27,953	22,000	13,668	22,000	22,000	22,000
4329	BLDG AND GROUNDS SUPPLIES	351	653	197	340	340	340
4419	GENERAL OFFICE EXPENSES	5,387	6,846	4,716	6,846	6,846	6,846
4422	BUILDING AND LAND RENTAL	67,481	65,644	72,902	65,629	65,629	65,629
4429	BUILDING AND GROUNDS EXPENSES	12,337	14,376	5,186	12,883	12,883	12,883
4449	OTHER OPERATIONAL EXPENSES	19	20	14	19	19	19
4461	MILEAGE AND PARKING-LOCAL	1,744	2,380	1,544	2,380	2,380	2,380
4462	TRAVEL HOTEL AND MEALS	1,199	875	36	675	675	675
4463	EDUCATION AND TRAINING	142	875	149	875	875	875
4701	MEDICAL AND PHYSICAL EXAMS	24,510					
4715	OTHER HEALTH AND MEDICAL SERVICES	102,400					
4901	DAY TRIP MEAL REIMBURSEMENT	181		144	200	200	200
CHARACTER 40 SUBTOTAL		243,821	113,784	98,556	111,972	111,972	111,972

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :70 CERTIFICATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4604	DPW SECURITY CHARGEBACKS	8,813	13,969	5,943	14,333	14,333	14,333
4606	TELEPHONE BILLING ACCOUNT	54,132	53,554	26,865	54,067	54,067	54,067
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	62,945	67,523	32,808	68,400	68,400	68,400
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	468,315	301,291	189,841	329,152	329,152	329,152
8030	SOCIAL SECURITY	323,909	235,192	155,467	239,815	239,815	239,815
8040	WORKERS COMPENSATION	32,715	37,145	9,359	31,150	31,150	31,150
8050	LIFE INSURANCE	2,413	1,944	1,105	1,944	1,944	1,944
8060	HEALTH INSURANCE	1,334,110	1,077,767	692,366	661,784	661,784	661,784
8062	RETIREE HEALTH INSURANCE				476,896	476,896	476,896
8063	DISABILITY INSURANCE	15,864	9,300	6,788	9,120	9,120	9,120
8070	UNEMPLOYMENT INSURANCE	5,440		1,143			
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	2,182,766	1,662,639	1,056,069	1,749,861	1,749,861	1,749,861
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	6,905,556	4,918,352	3,288,112	5,065,065	5,065,065	5,065,065
		-----	-----	-----	-----	-----	-----
DIVISION 70	SUBTOTAL	-6,905,384	-4,918,352	-3,287,857	-5,065,065	-5,065,065	-5,065,065

SOCIAL SERVICES - 67**Services - 71****MISSION STATEMENT**

The Services Division provides support, counseling, case management, and case planning to children, adults, and families whose health and safety are at risk due to abuse, neglect, maltreatment, or dysfunction.

DESCRIPTION

Whenever possible, services are provided to prevent out of home placement. If placement out of the home is required, the lowest level of care, that is appropriate, is sought for the shortest duration possible. Services are provided in accordance with Federal and State mandates, laws, and regulations. Service includes the following areas: Child Protective Services, Adult Protective Services, Foster Care, Day Care, Adoption, Preventive, Home-finding and auxiliary services.

2009 OBJECTIVES

- Investigate all reports of child abuse and neglect.
- Provide supportive and rehabilitative services to families whose health and safety is at risk and to reduce the likelihood of out of home placement and hard to place individuals.
- Promote permanency for all children in care.
- Provide affordable quality child care to low income families.
- Provide services to victims of domestic violence.
- Implement performance improvement plans for Child Welfare Outcomes and Title IV-E determinations.
- Continue to implement computer systems in Adult Services, Connections, and Day Care.

2009 BUDGET HIGHLIGHTS

- Add a 5th Child Protective Unit
- Decrease detention days.
- Provide 1,600 substance abuse screenings for Child Welfare cases.
- Investigate 2,700 reports of child abuse and neglect.
- Investigate 600 reports of adult abuse and neglect.
- Provide services to 3,000 cases per month.
- Provide purchase of services to 400 cases per month.
- Free 35 children for adoption.
- Place 40 children for adoption.
- Provide Day Care to 1,800 children per month.

67 0059 SOCIAL SERVICES/Services

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Deputy Comm. of Social Services	E Admin	1	1	1	1	1
Case Supervisor Grade A	23 BAPA	2	2	2	2	2
Office Manager	16 BAPA	1	1	1	1	1
Case Supervisor Grade B	20 CSEA	12	12	13	13	13
Senior Caseworker	18 CSEA	21	21	22	22	22
Principal Social Services Examiner	17 CSEA	1	1	1	1	1
Caseworker/Trainee	16/14 CSEA	62	62	66	66	66
Secretary	13 CSEA	2	2	2	2	2
Social Services Examiner	11 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	2	2	2	2	2
Community Service Worker	8 CSEA	6	6	6	6	6
Keyboard Specialist	8 CSEA	7	7	7	7	7
Total Full-Time Positions		118	118	124	124	124
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		118	118	124	124	124

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :71 SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	-----	-----	50	-----	-----	-----
CHARACTER 07	SUBTOTAL	-----	-----	50	-----	-----	-----
TYPE R	SUBTOTAL			50			
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	4,607,639	4,851,901	3,330,920	5,160,852	5,160,852	5,160,852
1600	SALARIES TEMPORARY	21,839	73,830	24,913	35,000	35,000	35,000
1700	SALARIES OVERTIME	97,093	104,810	93,034	104,810	104,810	104,810
1930	STAND-BY PAY	15,300	14,820	10,920	14,820	14,820	14,820
CHARACTER 10	SUBTOTAL	4,741,871	5,045,361	3,459,787	5,315,482	5,315,482	5,315,482
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2120	OFFICE FURNITURE	-----	-----		24,000	24,000	24,000
CHARACTER 20	SUBTOTAL				24,000	24,000	24,000
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4319	OFFICE SUPPLIES	14,060	16,000	6,516	17,050	15,050	15,050
4323	BLDG MAINTENANCE SUPPLIES		1,000		1,000		
4341	MOTOR EQUIPMENT SUPPLIES	1,974	500		500	500	500
4342	PHOTOGRAPHIC SUPPLIES	854	1,400	1,352	1,400	1,400	1,400
4349	MISC OPERATIONAL SUPPLIES	111	1,050		1,000	500	500
4413	TELEPHONE EQUIPMENT	2,600	2,100	5,280	9,000	9,000	9,000
4419	GENERAL OFFICE EXPENSES	1,453	670	453	670		
4429	BUILDING AND GROUNDS EXPENSES		670		670		
4448	ADVERTISING AND PROMOTION EXPENSES	225	1,000	56	1,000	300	300
4461	MILEAGE AND PARKING-LOCAL	26,030	34,000	16,561	34,000	34,000	34,000
4462	TRAVEL HOTEL AND MEALS	9,624	13,000	5,971	9,000	9,000	9,000
4463	EDUCATION AND TRAINING	2,918	3,800	1,957	3,800	3,800	3,800
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	3,650	3,900	507	3,900	3,900	3,900
4701	MEDICAL AND PHYSICAL EXAMS	16,844	13,400	12,711	13,400	13,400	13,400
4715	OTHER HEALTH AND MEDICAL SERVICES	270	2,000		2,000	500	500

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :71 SERVICES

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4736	LEGAL CHARGES AND FEES		28,000	2,236	22,000	22,000	22,000
4901	DAY TRIP MEAL REIMBURSEMENT	1,028		2,621	4,000	1,500	1,500
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	81,641	122,490	56,221	124,390	114,850	114,850
CHARACTER :41	CHARGEBACK EXPENSES						
4606	TELEPHONE BILLING ACCOUNT	55,137	54,194	26,512	65,020	65,020	65,020
4614	OTHER CHARGEBACK EXPENSES	850	3,750		3,750	3,750	3,750
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	55,987	57,944	26,512	68,770	68,770	68,770
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	503,963	494,445	310,091	562,198	562,198	562,198
8030	SOCIAL SECURITY	347,195	385,970	252,580	409,593	409,593	409,593
8040	WORKERS COMPENSATION	37,075	39,128	14,664	54,707	54,707	54,707
8050	LIFE INSURANCE	2,217	2,808	1,637	2,976	2,976	2,976
8060	HEALTH INSURANCE	1,319,570	1,468,756	1,008,033	1,221,435	1,221,435	1,221,435
8062	RETIREE HEALTH INSURANCE				490,645	490,645	490,645
8063	DISABILITY INSURANCE	14,433	13,560	10,347	14,280	14,280	14,280
8070	UNEMPLOYMENT INSURANCE	7,293		2,320			
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	2,231,746	2,404,667	1,599,672	2,755,834	2,755,834	2,755,834
TYPE X	SUBTOTAL	7,111,245	7,630,462	5,142,192	8,288,476	8,278,936	8,278,936
		-----	-----	-----	-----	-----	-----
DIVISION 71	SUBTOTAL	-7,111,245	-7,630,462	-5,142,142	-8,288,476	-8,278,936	-8,278,936

SOCIAL SERVICES – 67**Social Services Programs – 72****MISSION STATEMENT**

To promote self-sufficiency and assure the protection of vulnerable individuals. We strive to have an organization, which values the needs of the customers, the contributions of the staff, and the participation of the community. This vision shall be achieved through a culture, which encourages continuous improvement.

2009 OBJECTIVES

- Provide supportive transitional services, such as childcare, transportation, medical assistance and other benefits that enable recipients to increase and sustain their ability to maintain employment and become self-sufficient.
- Educate and enroll recipients in managed care.
- Reduce the local cost of assistance payments through aggressive procurement of alternative benefits and enhanced FEDS programs.
- Aggressively work with TANF recipients to ensure progress toward self-sufficiency during the 5-year limitation.

2009 BUDGET HIGHLIGHTS

- Establishment of the Medicaid Cap by NYS to contain the local cost of Medicaid
- POS contractual lines kept to a minimal COLA increase
- Continued funding of CHPS Preventive Program
- Combining of several NYS funding streams into the FFFS allocation

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :72 SOCIAL SERVICE PROGRAMS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	118					
0129	REPAYMENT OF MEDICAL ASSISTANCE	2,934,702	2,289,308	1,549,461			
0132	REPAYMENTS OF TANF	81,577	94,141	44,495	79,478	79,478	79,478
0134	REPAYMENTS OF AID-CHILD CARE	609,949	570,427	403,087	640,942	640,942	640,942
0135	REPAYMENTS OF STATE TRAINING SCHOOL			15			
0136	REPAYMENTS OF SAFETY NET	1,010,944	895,527	998,251	1,016,282	1,016,282	1,016,282
0137	REPAYMENTS OF ADULTS			2,799	1,003	1,003	1,003
0138	REPAYMENTS OF BURIALS	66,323	40,420	40,536	43,611	43,611	43,611
0166	MISCELLANEOUS CONTRIBUTIONS	99,139	104,094		97,679	97,679	97,679
0645	LITIGATION RECOVERY			86,457			
CHARACTER 02	SUBTOTAL	4,802,752	3,993,917	3,125,101	1,878,995	1,878,995	1,878,995
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	11,794	18,737	72,200	30,214	30,214	30,214
CHARACTER 07	SUBTOTAL	11,794	18,737	72,200	30,214	30,214	30,214
CHARACTER :08	STATE AID						
0304	MEDICAL ASSISTANCE	-578,934	-20,566	-146,345	10,000	10,000	10,000
0306	TANF	3,519,826	5,147,403	1,772,358	4,977,728	4,977,728	4,977,728
0316	CHILD CARE SCHOOL DISTRICTS	218,281	193,295	223,662	273,176	273,176	273,176
0317	CHILD CARE/FOSTER CARE (ADC)	5,401,309	5,340,652	3,913,826	5,725,295	5,725,295	5,725,295
0318	JUVENILE DELINQUENT	457,010	830,417	331,084	814,119	814,119	814,119
0320	SAFETY NET	3,400,677	3,538,677	2,252,586	3,557,828	3,557,828	3,557,828
0323	EMERGENCY AID TO ADULTS	56,367	40,500	39,232	44,499	44,499	44,499
0325	BURIALS	74,045	72,000	58,379	85,500	85,500	85,500
0457	STATE AID SPECIAL NEEDS	4,615	5,000	2,997			
0460	OTHER STATE AID	-1,980					
CHARACTER 08	SUBTOTAL	12,551,216	15,147,378	8,447,779	15,488,145	15,488,145	15,488,145

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :72 SOCIAL SERVICE PROGRAMS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :09	FEDERAL AID						
0353	FEDERAL AID - OTHER	-5,940					
0390	MEDICAL ASSISTANCE	-514,755	-20,566	-15,630	10,000	10,000	10,000
0391	TANF	5,357,963	5,115,840	8,975,764	4,591,656	4,591,656	4,591,656
0395	FOSTER CARE (ADC)	4,098,255	5,009,599	2,598,573	4,835,969	4,835,969	4,835,969
0396	SAFETY NET	166,245	133,200	92,644	197,262	197,262	197,262
0399	SERVICES FOR RECIPIENTS	1,231,177	602,738	2,105,380	619,949	619,949	619,949
0581	MSE INCENTIVE - FEDERAL	68,832	68,780	47,910	66,100	66,100	66,100
CHARACTER 09 SUBTOTAL		10,401,777	10,909,591	13,804,641	10,320,936	10,320,936	10,320,936
TYPE R SUBTOTAL		27,767,539	30,069,623	25,449,721	27,718,290	27,718,290	27,718,290
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4349	MISC OPERATIONAL SUPPLIES	4,615	5,000	2,997			
4561	PURCHASE OF SERVICES	1,844,766	2,610,533	1,293,819	2,153,241	2,153,241	2,153,241
4565	JOBS - TRANS CHILD CARE	899,149	971,388	702,655	936,600	936,600	936,600
4567	MEDICAL ASSISTANCE	1,906,984	2,208,176	1,263,120			
4568	MMIS MEDICAL ASSISTANCE	33,728,404	34,689,784	26,633,980	35,637,524	35,637,524	35,637,524
4569	SECURE DETENTION	73,803	160,000	36,414	200,000	150,000	150,000
4572	TANF	8,107,210	7,312,032	5,835,243	7,107,000	7,107,000	7,107,000
4573	EAF/TANF	8,964,074	8,820,883	7,155,936	9,795,147	9,795,147	9,795,147
4578	INST PLACEMENT SCHOOL DISTRICT	520,961	430,500	377,311	613,990	613,990	613,990
4579	FOSTER CARE HOMES/INSTITUTE-CW	1,991,408	1,925,750	1,498,064	2,038,470	2,038,470	2,038,470
4580	FOSTER CARE HOMES/INSTITUTE-ADC	7,665,288	8,234,900	6,272,855	8,581,209	8,581,209	8,581,209
4581	FOSTER CARE NS DET (HASKINS)	730,000	748,248	561,186	748,248	748,248	748,248
4582	FOSTER CARE NS DET OUT/COUNTY	222,173	224,750	305,053	448,500	448,500	448,500
4583	JD/PINS INSTITUTIONS-ADC	1,266,357	2,024,190	950,120	1,271,200	1,271,200	1,271,200
4584	JD CARE IN INSTITUTIONS	329,841	474,708	174,584	270,932	270,932	270,932
4585	STATE TRAINING SCHOOLS	254,286	557,091		580,000	530,000	530,000
4586	SAFETY NET	7,843,998	7,966,080	6,099,843	8,179,200	8,179,200	8,179,200
4588	EMERGENCY AID FOR ADULTS	112,295	81,000	94,574	90,000	90,000	90,000
4589	BURIALS	404,761	580,715	334,034	479,750	479,750	479,750
CHARACTER 40 SUBTOTAL		76,870,373	80,025,728	59,591,788	79,131,011	79,031,011	79,031,011

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :72 SOCIAL SERVICE PROGRAMS

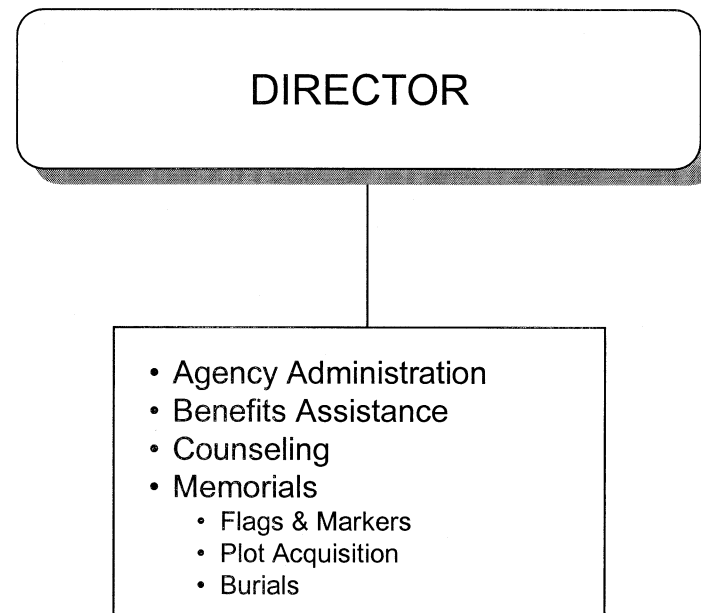
SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4610	PERSONAL SERVICES CHARGEBACKS	1,627,219	2,220,596	895,532	1,907,345	1,907,345	1,907,345
4614	OTHER CHARGEBACK EXPENSES	178,400	40,000	104,200	170,000	170,000	170,000
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	1,805,619	2,260,596	999,732	2,077,345	2,077,345	2,077,345
CHARACTER :90	TRANSFERS						
9005	TRANSFER TO GRANT FUND	86,161	86,161	86,161	86,161	86,161	86,161
		-----	-----	-----	-----	-----	-----
CHARACTER 90	SUBTOTAL	86,161	86,161	86,161	86,161	86,161	86,161
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	78,762,153	82,372,485	60,677,681	81,294,517	81,194,517	81,194,517
		-----	-----	-----	-----	-----	-----
DIVISION 72	SUBTOTAL	-50,994,614	-52,302,862	-35,227,960	-53,576,227	-53,476,227	-53,476,227

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING
DEPARTMENT:67 SOCIAL SERVICES
DIVISION :73 INTERGOVERNMENTAL TRANSFERS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4568	MMIS MEDICAL ASSISTANCE	-----	-----	-----	-----	2,311,629	2,311,629
CHARACTER 40	SUBTOTAL	-----	-----	-----	-----	2,311,629	2,311,629
TYPE X	SUBTOTAL	-----	-----	-----	-----	2,311,629	2,311,629
DIVISION 73	SUBTOTAL	-----	-----	-----	-----	-2,311,629	-2,311,629
DEPARTMENT 67	SUBTOTAL	-53,624,472	-56,674,104	-34,978,915	-58,789,147	-60,821,283	-60,821,283
SUBFUND 103	SUBTOTAL	-53,624,472	-56,674,104	-34,978,915	-58,789,147	-60,821,283	-60,821,283

VETERANS' SERVICES



VETERANS' SERVICES - 42

MISSION STATEMENT

To provide counseling and assistance to veterans and their dependents by making them aware of federal, state and local benefits and to assist facilitating claims for benefits to the Department of Veterans Affairs.

DESCRIPTION

The Veterans' Service Agency renders a wide variety of services to an estimated 17,000 veterans and their families, of all wars and conflicts as well as peacetime service. Service is also extended to active duty servicemen/women and their families. Professional assistance and advice is given in the filing of applications for benefits under existing Federal, State and Local laws and regulations. It is also a primary function of the office to familiarize veterans and their families of the Department of Veteran's Affairs benefits available to and for them.

The Veterans' Service Agency assists veterans and their families in applying for such benefits as compensation, pensions, domiciliary care, emergency and regular hospitalization, out-patient services, certification of documents, replacement of Separation of Military Service papers, re-employment rights, conversion of government insurance, waiver of insurance, Civil Service preference, education apprenticeship, on-the-job training, vocational training, orthopedic and prosthetic appliances, Veterans Affairs home loan applications, tax exemption, death pensions, insurance

benefits, headstones or markers, burial benefits, memorial flags, military funerals, and death gratuity pay.

2009 OBJECTIVES

- Coordinate all veterans groups, service organizations in Broome County and County departments to maximize service to veterans and minimize duplication of efforts.
- Review nursing home cases to ensure that veterans and widows are receiving accurate pensions and attendance allowance.
- Review program for interment of bodies of honorably discharged veterans of the Armed Forces, as well as family members, who have died without sufficient means to supply funeral expenses.
- Ensure all honorably discharged veterans' graves have adequate flag holders, flags and headstones for those without markers.
- Maintain professional counseling and make appropriate referrals for veteran's healthcare and mental health evaluations.
- Maintain education in veterans' benefits and a good veterans' benefits library to better assist veterans in applying for, maintaining, and appealing adverse decisions regarding benefits.
- Continue striving to expand services by conducting home visits to veterans and dependents whose disabilities inhibit their ability to leave their home, and counseling veterans at the local outreach center.

2009 BUDGET HIGHLIGHTS

In providing advocacy services and representation in the development and presentation of claims before the Department of Veterans Affairs, the Veterans Service Agency has played a pivotal role in improving the economic well being of veterans and their dependents residing in Broome County. According to statistics released by the Office of Policy, Planning, and Preparedness of the Department of Veterans Affairs, total expenditures in 2007 was \$19,606,000 in Compensation and Pension benefits. This represents tax exempt monetary payments awarded to Broome County veterans and dependents. This is accomplished by advocacy and consultative services provided to our approximately 17,000 veterans in Broome County.

In addition, in our continual effort to provide enhanced services to our veterans, this office continues to provide support to the Disabled American Veterans Transportation Service. The DAV transport is composed of volunteer drivers operating a shuttle service from veteran's homes to the Syracuse VA Medical Center. The vehicles, fuel, and maintenance are provided by the Syracuse VA Medical Center.

42 0000 VETERANS' SERVICES

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Veterans' Director	24 Admin	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Total Full-Time Positions		2	2	2	2	2
PART TIME						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		2	2	2	2	2

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:42 VETERANS SERVICES

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0616	TRANSFER TAX	484,384	570,000	264,176	490,000	490,000	490,000
CHARACTER 02	SUBTOTAL	484,384	570,000	264,176	490,000	490,000	490,000
CHARACTER :08	STATE AID						
0328	VETERANS SERVICE AGENCIES	7,500	7,500	15,000	7,500	7,500	7,500
0906	BURIALS	18,000	25,000		18,000	18,000	18,000
CHARACTER 08	SUBTOTAL	25,500	32,500	15,000	25,500	25,500	25,500
TYPE R	SUBTOTAL	509,884	602,500	279,176	515,500	515,500	515,500
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	92,343	92,617	66,234	94,447	94,447	94,447
1600	SALARIES TEMPORARY	9,398	10,000	7,266	10,947	10,947	10,947
CHARACTER 10	SUBTOTAL	101,741	102,617	73,500	105,394	105,394	105,394
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	336	300		300	300	300
4319	OFFICE SUPPLIES	625	1,000	862	1,000	1,000	1,000
4359	COMPUTER SOFTWARE AND SUPPLIES		600	902	600	600	600
4418	DUES AND MEMBERSHIPS	140	190	110	190	190	190
4419	GENERAL OFFICE EXPENSES	1,531	1,500	1,903	1,500	1,500	1,500
4458	OTHER PROGRAM EXPENSE	16,579	19,000	12,198	19,000	19,000	19,000
4461	MILEAGE AND PARKING-LOCAL		50	16	50	50	50
4462	TRAVEL HOTEL AND MEALS	977	3,000	345	3,000	3,000	3,000
4463	EDUCATION AND TRAINING	100	500		500	500	500
4589	BURIALS	150,234	140,000	76,844	140,000	140,000	140,000
CHARACTER 40	SUBTOTAL	170,522	166,140	93,180	166,140	166,140	166,140

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

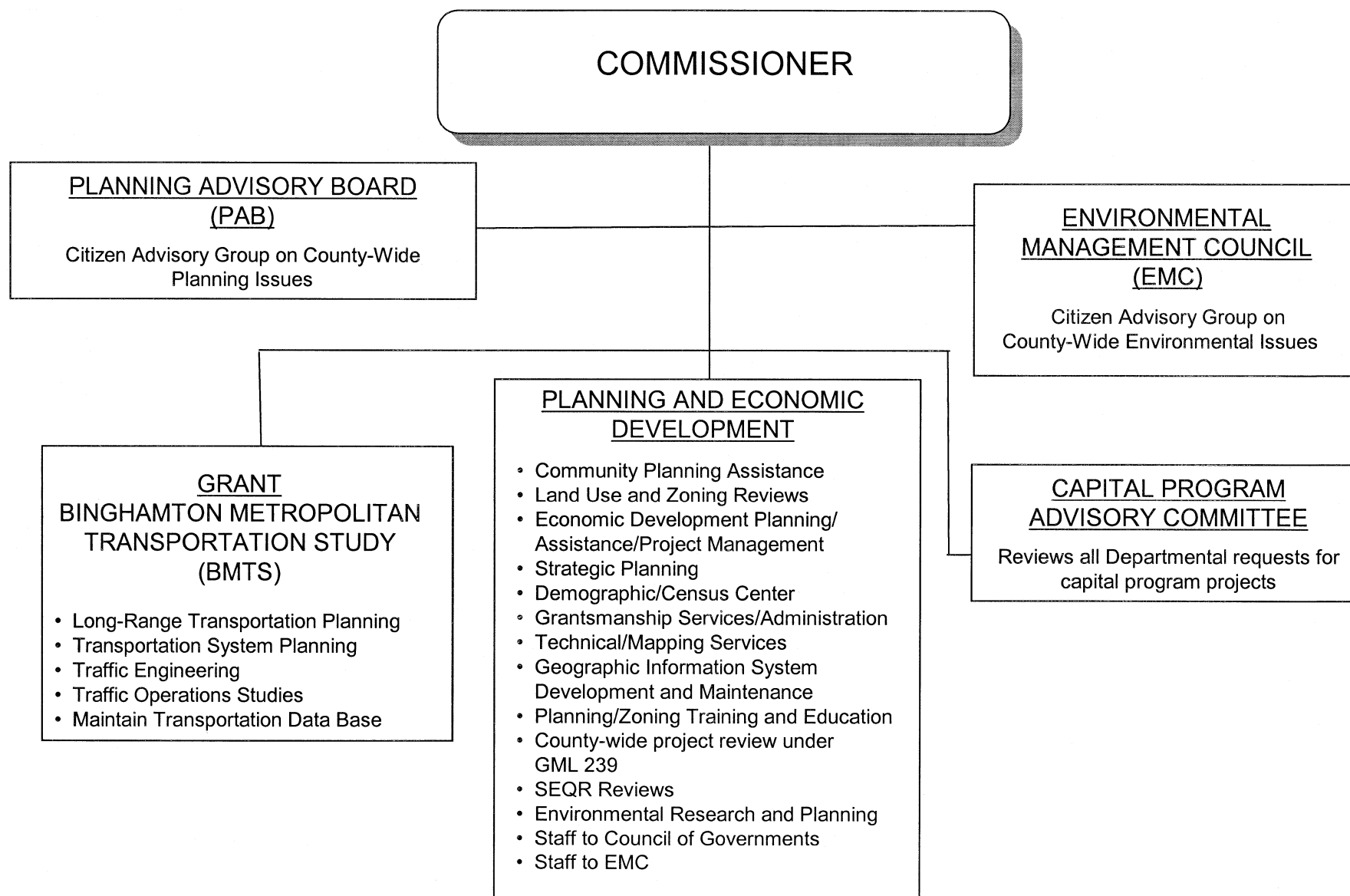
SUBFUND :101 GENERAL OPERATING
DEPARTMENT:42 VETERANS SERVICES

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	168	164	164	137	137	137
4621	BUILDING AND LAND RENTAL CHARGEBACK	14,450	14,450	14,450	14,450	14,450	14,450
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	14,618	14,614	14,614	14,587	14,587	14,587
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	8,576	9,077	5,981	9,917	9,917	9,917
8030	SOCIAL SECURITY	7,655	7,085	5,528	7,225	7,225	7,225
8040	WORKERS COMPENSATION	809	678	678	787	787	787
8050	LIFE INSURANCE	38	48	29	48	48	48
8060	HEALTH INSURANCE	23,174	14,347	17,011	11,042	11,042	11,042
8062	RETIREE HEALTH INSURANCE				15,782	15,782	15,782
8063	DISABILITY INSURANCE	129	120	94	120	120	120
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	40,381	31,355	29,321	44,921	44,921	44,921
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	327,262	314,726	210,615	331,042	331,042	331,042
		-----	-----	-----	-----	-----	-----
DEPARTMENT 42	SUBTOTAL	182,622	287,774	68,561	184,458	184,458	184,458

HOME AND COMMUNITY SERVICES

<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>
Planning and Economic Development	
Planning and Economic Development	386
Environmental Management Council	393
Solid Waste Management	395

PLANNING & ECONOMIC DEVELOPMENT



PLANNING & ECONOMIC DEVELOPMENT - 44

Planning & Economic Development - 44

MISSION STATEMENT

To enhance the sound and orderly economic, physical and environmental development of Broome County and its constituent municipalities. Provide technical planning and environmental services and assistance to the County Executive, County Legislature and municipal jurisdictions and by implementing projects and programs designed to improve the economy, environment and physical infrastructure of the County.

DESCRIPTION

The Department of Planning and Economic Development extends professional services to Broome County Government, its Departments and Municipalities as well as to other public and private entities. Its three Divisions, the Division of Planning & Economic Development, Environmental Management Council and Binghamton Metropolitan Transportation Study, provide assistance in land-use planning, zoning, grantsmanship, economic development, transportation planning, environmental studies and recommendations, 239 Reviews, community assistance, GIS Mapping and research and infrastructure development. Advisory guidance is provided by the Planning Advisory Board, Environmental Management Council and BMTS Advisory Committee.

2009 OBJECTIVES

- Partner with economic development entities in the Region to continue implementation of a coordinated approach to economic development.

- Administer US EPA Brownfield Assessment Program and Grant Administration.
- Aggressively pursue state, federal and other grant funding to meet County-wide needs.
- Continue construction of the Intermodal Transit Terminal.
- Continue preparation of a County-Wide Comprehensive Plan.
- Work with municipal officials to coordinate 239 reviews, zoning and subdivision reviews.
- Conduct training and workshops for municipal officials.
- Continue renovation of the George Harvey Justice Building.
- Provide environmental planning services to Division of Solid Waste Management.
- Continue to expand the County's GIS capabilities by adding Community Visualizing Software
- Work with Municipalities to develop uniform code enforcement policies.
- Complete preparation of an end-use plan for "The Depot".
- Conduct marketing analysis for a year-round Farmer's Market.

2009 BUDGET HIGHLIGHTS

- Completion of a Waterway Access Strategic Plan.
- Increase the Department's Revenues.
- Develop an End-Use Plan for the Brandywine Corridor.
- Work with other departments to develop an Airport Corridor Economic Development Strategy

44 0016 PLANNING & ECONOMIC DEVELOPMENT

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Comm. of Planning & Economic Development	H Admin	1	1	1	1	1
Director of Economic Development	H Admin	1	1	1	1	1
GIS Administrator	24 BAPA	1	1	1	1	1
Chief Planner	23 BAPA	1	1	1	1	1
Empire Zone Coordinator	21 BAPA	0	0	1	1	1
Senior Planner	21 CSEA	1	1	1	1	1
Economic Development Planner	20 CSEA	1	1	1	1	1
Planner	18 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Senior Environmental Planner	21 CSEA	1	1	1	1	1
Environmental Analyst	14 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		10	10	11	11	11
PART TIME						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		10	10	11	11	11

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:44 PLANNING & ECONOMIC DEVELOPMENT
DIVISION :44 PLANNING & ECONOMIC DEVELOPMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0070	FEES FOR SERVICES	6,222	6,000		6,000	6,000	6,000
0158	RENTAL CONTRACTS	17,920	40,360	10,240	40,360	40,360	40,360
0464	OTHER LOCAL GOVERNMENTS	15,500	62,132	11,175	62,132	62,132	62,132
0559	OTHER DEPARTMENTAL CHARGEBACK		14,630	1,362	14,748	14,748	14,748
CHARACTER 02	SUBTOTAL	39,642	123,122	22,777	123,240	123,240	123,240
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0208	MINOR SALES - PLANNING	30,168	8,000	16,934	31,000	31,000	31,000
0213	SALE OF EQUIPMENT	35					
CHARACTER 06	SUBTOTAL	30,203	8,000	16,934	31,000	31,000	31,000
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			702			
0229	TRANSFER FROM INSURANCE RESERVE	787					
CHARACTER 07	SUBTOTAL	787		702			
CHARACTER :08	STATE AID						
0460	OTHER STATE AID		95,300		95,300	95,300	95,300
CHARACTER 08	SUBTOTAL		95,300		95,300	95,300	95,300

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:44 PLANNING & ECONOMIC DEVELOPMENT
DIVISION :44 PLANNING & ECONOMIC DEVELOPMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :09 FEDERAL AID							
0353	FEDERAL AID - OTHER		24,800		24,800	24,800	24,800
CHARACTER 09 SUBTOTAL			24,800		24,800	24,800	24,800
TYPE R SUBTOTAL		70,632	251,222	40,413	274,340	274,340	274,340
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	405,630	599,653	371,909	607,935	605,523	605,523
1600	SALARIES TEMPORARY	15,244	18,000	6,417	18,000	18,000	18,000
CHARACTER 10 SUBTOTAL		420,874	617,653	378,326	625,935	623,523	623,523
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	946	1,900	846	1,500	1,500	1,500
4319	OFFICE SUPPLIES	2,768	4,450	1,048	4,250	4,250	4,250
4342	PHOTOGRAPHIC SUPPLIES	79	150	12	150	150	150
4343	ENGINEERING SUPPLIES	1,192	1,500	1,047	1,500	1,500	1,500
4347	GAS OIL GREASE AND DIESEL FUEL	65	100		100	100	100
4359	COMPUTER SOFTWARE AND SUPPLIES	9,919	5,100	615	5,100	5,100	5,100
4411	POSTAGE AND FREIGHT	370	1,500	141	1,350	1,350	1,350
4418	DUES AND MEMBERSHIPS	1,247	2,086	1,249	22,086	22,086	22,086
4419	GENERAL OFFICE EXPENSES	929	1,705	529	1,600	1,600	1,600
4448	ADVERTISING AND PROMOTION EXPENSES			29			
4449	OTHER OPERATIONAL EXPENSES	161	2,998	117	2,400	2,400	2,400
4461	MILEAGE AND PARKING-LOCAL	765	2,430		2,000	2,000	2,000
4462	TRAVEL HOTEL AND MEALS	1,625	7,900	5,631	7,900	7,900	7,900
4463	EDUCATION AND TRAINING	1,363	1,500	1,535	2,540	2,540	2,540
4466	ADVISORY BD/TRUSTEES EXPENSES	108	400	163	300	300	300
4518	COPYING MACHINE RENTALS	626	3,020	1,409	3,600	3,600	3,600
4520	PROPERTY LOSS	787					
4545	CONTRACTED SERVICES	101,461	171,110	55,907	168,502	168,502	168,502
4747	OTHER FEES FOR SERVICES	11,572	20,243	4,758	20,000	20,000	20,000
4901	DAY TRIP MEAL REIMBURSEMENT	18		32	200	200	200
5056	REGIONAL PLANNING BOARD	20,000	20,000	20,000			
CHARACTER 40 SUBTOTAL		156,001	248,092	95,068	245,078	245,078	245,078

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:44 PLANNING & ECONOMIC DEVELOPMENT
DIVISION :44 PLANNING & ECONOMIC DEVELOPMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	1,174	472	472	1,722	1,722	1,722
4615	GASOLINE CHARGEBACK	444	547	85	1,400	1,400	1,400
4616	FLEET SERVICE CHARGEBACK	1,099	2,207	1,104	2,240	2,240	2,240
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	2,717	3,226	1,661	5,362	5,362	5,362
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	532					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	532					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	145					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	145					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	37,543	58,595	33,610	63,834	63,581	63,581
8030	SOCIAL SECURITY	31,114	45,810	28,047	46,507	46,322	46,322
8040	WORKERS COMPENSATION	5,228	6,254	3,127	6,186	6,186	6,186
8050	LIFE INSURANCE	142	264	136	264	264	264
8060	HEALTH INSURANCE	85,148	120,754	69,957	114,799	114,799	114,799
8062	RETIREE HEALTH INSURANCE				15,782	15,782	15,782
8063	DISABILITY INSURANCE	491	720	521	600	720	720
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	159,666	232,397	135,398	247,972	247,654	247,654

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:44 PLANNING & ECONOMIC DEVELOPMENT
DIVISION :44 PLANNING & ECONOMIC DEVELOPMENT

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :90	TRANSFERS						
9005	TRANSFER TO GRANT FUND			10,759			
CHARACTER 90	SUBTOTAL			10,759			
TYPE X	SUBTOTAL	739,935	1,101,368	621,212	1,124,347	1,121,617	1,121,617
DIVISION 44	SUBTOTAL	-669,303	-850,146	-580,799	-850,007	-847,277	-847,277

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:44 PLANNING & ECONOMIC DEVELOPMENT
DIVISION :66 ENVIRONMENTAL MANAGEMENT COUNCIL

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0559	OTHER DEPARTMENTAL CHARGEBACK	10,008					
CHARACTER 02	SUBTOTAL	10,008					
TYPE R	SUBTOTAL	10,008					
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	85,321					
CHARACTER 10	SUBTOTAL	85,321					
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	512					
4319	OFFICE SUPPLIES	598					
4359	COMPUTER SOFTWARE AND SUPPLIES	129					
4411	POSTAGE AND FREIGHT	25					
4418	DUES AND MEMBERSHIPS	145					
4449	OTHER OPERATIONAL EXPENSES	58					
4461	MILEAGE AND PARKING-LOCAL	23					
4462	TRAVEL HOTEL AND MEALS	324					
4463	EDUCATION AND TRAINING	90					
4466	ADVISORY BD/TRUSTEES EXPENSES	227					
4467	NON-EMPLOYEE EDUCATION AND TRNG	25					
4518	COPYING MACHINE RENTALS	328					
CHARACTER 40	SUBTOTAL	2,484					

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:44 PLANNING & ECONOMIC DEVELOPMENT
DIVISION :66 ENVIRONMENTAL MANAGEMENT COUNCIL

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	327					
CHARACTER 60	SUBTOTAL	327					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	89					
CHARACTER 70	SUBTOTAL	89					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	7,940					
8030	SOCIAL SECURITY	6,374					
8050	LIFE INSURANCE	38					
8060	HEALTH INSURANCE	9,581					
8063	DISABILITY INSURANCE	258					
CHARACTER 80	SUBTOTAL	24,191					
TYPE X	SUBTOTAL	112,412					
DIVISION 66	SUBTOTAL	-102,404					
DEPARTMENT 44	SUBTOTAL	-771,707	-850,146	-580,799	-850,007	-847,277	-847,277

SOLID WASTE MANAGEMENT

COMMISSIONER OF PUBLIC WORKS

DEPUTY COMMISSIONER

RECYCLING

- County-wide Recycling Program:
 - Broome Recycling Contract
 - Curbside & Drop-off Sites
 - Education & Outreach
 - Technical Assistance
 - Market Research
 - Pilot Programs
- Hazardous Waste Program:
 - HW Hauler Contract
 - Facility Operations
 - Residential Program
 - Commercial/Institutional Program
 - Site Health/Safety
 - Education & Outreach
 - Battery Drop-off
- Medical Waste Program
- Grant Applications

GRANTS

- Municipal Waste Reduction & Recycling Coordinator
- EPF Recycling Equipment
- Household Hazardous Waste (HHW) State Assistance Program

ADMINISTRATION

- Fiscal Management
- Engineering Oversight
- Planning and Development
- Landfill Design/Permitting
- Host Community Benefits
- Buffer Property Management
- Resource Recovery Liaison
- Local Law Implementation
- Grant Management
- Legal Counsel

LANDFILLING

- Operations:
 - Landfilling & Daily Cover
 - Scale Revenues & Billing
 - Hauler/Customer Service
 - Recycling and Composting
 - Pallet/Mulch Processing
 - Leachate Hauling
 - Residential Drop-off Service
 - Groundwater Monitoring
 - Equipment, Building & Ground Maintenance
 - Bird Mitigation, Illegal Dumping, Nuisance Control
 - Contract Administration
- Leachate Treatment Facility
- Landfill Gas Management & Electrical Generation
- Landfill Closure/Remediation
- Implementation of Grant Programs

GRANTS

- Title 3 Grant (Colesville Landfill)
- (EQBA) Colesville Landfill Closure
- (EQBA) Grants

SOLID WASTE MANAGEMENT – 23 (Fund 206)

MISSION STATEMENT

To provide the community with an integrated program for managing solid waste in an economically sound and environmentally safe manner.

DESCRIPTION

Since its inception in 1989, the Division of Solid Waste Management has been responsible for the evolution of the system of financing the County's solid waste operations, from a property tax-supported service with tipping fees covering only a modest portion of the program costs, to a full-fledged "enterprise fund" where the cost of current operations are financed through user fees.

Within the framework of ongoing changes to State and Federal regulations governing the solid waste industry, the Division of Solid Waste Management has effectively contained costs, remaining economically competitive while still remaining in compliance.

Broome County is one of the few communities in New York State to have an operating landfill designed in accordance with the latest NYDEC Part 360 regulations and RCRA Subtitle D regulations, the most stringent and costly design standards to date. The landfill is operated in an efficient manner that focuses on maximum compaction of the waste, which results in the most effective use of airspace. With respect to recycling goals mandated by New York State in the Solid Waste Management Act of 1988, Broome County has already exceeded the State recycling goal.

A solid waste management system is critical to Broome County's infrastructure in order to support public health, safety and welfare interests in the County and to preserve the County's present and future economic development potential. Safe, environmentally sound and stable solid waste disposal is not only critical to the residents of this County; it is essential to commercial and industrial entities that would do business in our community.

The Division of Solid Waste Management oversees:

- Implementation of the comprehensive Broome County Solid Waste Management System.
- The County's material recovery programs including reduction, reuse and recycling, and composting.
- The operations and maintenance of the County's sanitary landfill and solid waste disposal facilities which serve the entire County and are located at the intersection of the towns of Barker, Maine and Nanticoke.
- The implementation and management of all charges and/or user fees imposed by the County Legislature for solid waste disposal or handling.
- The coordination of all engineering services for the County's Solid Waste Management operations.
- The procurement, evaluation, and selection for the Legislature's consideration such firms as necessary to provide professional services in connection with the County's solid waste management programs.
- Public education and outreach to all County residents and businesses.
- The Broome County Landfill serves the entire County and is located at the intersection of the Towns of Barker, Maine and Nanticoke.
- A Materials Recovery Facility (MRF) located in the City of Binghamton, 19 Emma Street and operated by WM/Recycle America

- Two (2) satellite drop-off stations are located at the Town of Sanford Highway Garage and at the Broome County Landfill.

OBJECTIVES

- Continue to administer the solid waste management system for our community.
- Manage gas and leachate collection efficiently and effectively.
- Maximize the generation of electricity from the collection of additional landfill gas.
- Increase the leaf and yard waste-composting program at the landfill and investigate food waste composting opportunities.
- Continue efficient management of the Hazardous Waste Facility and Leachate Treatment Facility.
- Continue management of the Countywide-recycling program.
- Continue improvement of the Division's comprehensive health and safety programs.
- Continue to maximize compaction techniques in the landfill in order to make the most efficient use of airspace.
- Match revenue with expense.
- Operate our leachate treatment facility as efficiently as possible and evaluate alternative opportunities for leachate management such as recirculation, landfill bioreactor, reverse osmosis, constructed wetland treatment and sewer line connections to sewage treatment plants.
- Investigate alternative opportunities in glass recycling.
- Continue the investigation of Alternative Daily Cover options.
- Investigate future grant opportunities

23 0060 EXECUTIVE/Solid Waste Management
0078
0086

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Deputy Comm. of P.W. - Solid Waste Management	F Admin	1	1	1	1	1
Materials Recovery Manager	22 CSEA	1	1	1	1	1
Solid Waste Management Specialist	21 CSEA	1	1	1	1	1
Solid & Hazardous Waste Facility Tech.	19 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Crew Supervisor*	AFSCME	0	1	1	1	1
Equipment Mechanic III	AFSCME	1	1	1	1	1
Laborer	AFSCME	3	3	3	3	3
Landfill Clerk	AFSCME	3	3	3	3	3
Motor Equipment Operator III	AFSCME	8	8	8	8	8
Motor Equipment Operator II	AFSCME	1	1	1	1	1
Sanitary Landfill Supervisor	AFSCME	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		22	23	23	23	23
PART TIME						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		22	23	23	23	23

*Unfunded in the current budget

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :206 SOLID WASTE MANAGEMENT OPERATING
DEPARTMENT:23 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0464	OTHER LOCAL GOVERNMENTS	27,026	28,000	19,968	22,000	22,000	22,000
0550	DEPRECIATION CHARGEBACK	38,472					
0559	OTHER DEPARTMENTAL CHARGEBACK	29,971	29,400		30,000	30,000	30,000
0606	TIPPING FEES	8,624,257	8,310,250	5,659,112	9,179,035	9,179,035	9,179,035
0621	DISPOSAL FEES	22,996	37,000	23,653	25,500	25,500	25,500
0622	MISCELLANEOUS	44,302	58,355	39,031	55,100	55,100	55,100
0643	CHARGEBACK OF SERVICES PROVIDED AND	20,597	23,700	15,777	22,208	22,208	22,208
CHARACTER 02 SUBTOTAL		8,807,621	8,486,705	5,757,541	9,333,843	9,333,843	9,333,843
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	811,650	800,000	328,938	550,000	550,000	550,000
CHARACTER 03 SUBTOTAL		811,650	800,000	328,938	550,000	550,000	550,000
CHARACTER :04	LICENSES AND PERMITS						
0609	PERMITS	25,806	27,620	11,841	25,970	25,970	25,970
CHARACTER 04 SUBTOTAL		25,806	27,620	11,841	25,970	25,970	25,970
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0205	SALE OF SCRAP & EXCESS MATERIALS	35,026	29,625	23,152	68,125	68,125	68,125
0213	SALE OF EQUIPMENT	4,116			10,000	10,000	10,000
CHARACTER 06 SUBTOTAL		39,142	29,625	23,152	78,125	78,125	78,125

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :206 SOLID WASTE MANAGEMENT OPERATING
DEPARTMENT:23 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			24			
0217	PREMIUM & ACCRUED INT ON OBLIGATION	11,819	25,000	50,911	12,000	12,000	12,000
0227	TRANSFER FROM GENERAL FUND	120					
0229	TRANSFER FROM INSURANCE RESERVE	15,894		15,017			
0233	EARNINGS ON TEMPORARY INVESTMENTS	133,642	200,000		35,000	35,000	35,000
0465	TRANSFER SPECIAL REVENUE FUND	11,109					
0611	PAYMENTS PENALTIES			-144			
CHARACTER 07	SUBTOTAL	172,584	225,000	65,808	47,000	47,000	47,000
CHARACTER :08	STATE AID						
0460	OTHER STATE AID	78,466	350,817	208,668	313,500	313,500	313,500
CHARACTER 08	SUBTOTAL	78,466	350,817	208,668	313,500	313,500	313,500
CHARACTER :09	FEDERAL AID						
0353	FEDERAL AID - OTHER	84,200					
CHARACTER 09	SUBTOTAL	84,200					
TYPE R	SUBTOTAL	10,019,469	9,919,767	6,395,948	10,348,438	10,348,438	10,348,438

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :206 SOLID WASTE MANAGEMENT OPERATING
DEPARTMENT:23 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	820,865	968,397	565,674	947,371	947,371	947,371
1600	SALARIES TEMPORARY	110,537	15,000	58,610	152,790	152,790	152,790
1700	SALARIES OVERTIME	29,385	47,545	21,856	48,968	48,968	48,968
1900	SALARIES SHIFT DIFFERENTIAL		330		330	330	330
1910	OUT OF TITLE PAY	11,934	12,486	6,481	12,858	12,858	12,858
1940	OTHER PERSONNEL SERVICES	2,550	2,850	2,400	3,325	3,325	3,325
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	975,271	1,046,608	655,021	1,165,642	1,165,642	1,165,642
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2024	CONSTRUCTION MOTOR EQUIPMENT	-----	490,000	264,055	400,000	400,000	400,000
		-----	-----	-----	-----	-----	-----
CHARACTER 20	SUBTOTAL		490,000	264,055	400,000	400,000	400,000
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4300	MAT & SUPPLIES-SURFACE TREAT	69,788	76,000	69,600	91,500	91,500	91,500
4301	MAT & SUPPLIES-SIGNS & POSTS		740		1,000	1,000	1,000
4305	SNOW REMOVAL MATERIALS & SUPPLIES	3,750					
4311	BOOKS AND SUBSCRIPTIONS	377	1,010	199	900	900	900
4318	DUPLICATING AND PRINTING RM SUPPLIE	2,561	2,000	365	2,151	2,151	2,151
4319	OFFICE SUPPLIES	2,857	6,800	1,585	5,200	5,200	5,200
4323	BLDG MAINTENANCE SUPPLIES	14,029	24,100	14,690	23,300	23,300	23,300
4326	FUEL AND HEATING SUPPLIES	20,490	45,000	14,920	40,000	40,000	40,000
4329	BLDG AND GROUNDS SUPPLIES	2,931	3,200	676	3,400	3,400	3,400
4331	FOOD AND BEVERAGES	125	400	220	400	400	400
4341	MOTOR EQUIPMENT SUPPLIES	82,277	125,000	61,981	153,153	153,153	153,153
4342	PHOTOGRAPHIC SUPPLIES		300		300	300	300
4346	TRAINING AND EDUCATIONAL SUPPLIES	3,301	1,600	1,386	1,600	1,600	1,600
4347	GAS OIL GREASE AND DIESEL FUEL	224,134	255,100	219,040	408,750	408,750	408,750
4348	TIRES AND TUBES	27,047	34,000	2,196	39,500	39,500	39,500
4349	MISC OPERATIONAL SUPPLIES	81,531	126,870	63,537	132,020	132,020	132,020
4350	LEACHATE SUPPLIES	27,408	31,100	26,950	32,100	32,100	32,100
4356	UNIFORMS	3,005	2,600	1,421	2,600	2,600	2,600
4358	SAFETY SUPPLIES	9,417	9,400	3,504	11,700	11,700	11,700
4359	COMPUTER SOFTWARE AND SUPPLIES	16,954	865		800	800	800
4411	POSTAGE AND FREIGHT	261	850	190	850	850	850
4418	DUES AND MEMBERSHIPS	1,545	1,725	1,499	1,735	1,735	1,735
4419	GENERAL OFFICE EXPENSES	90	105	90	105	105	105
4423	BLDG GROUNDS AND EQUIP REPAIR	6,832	12,000	1,332	10,500	10,500	10,500

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :206 SOLID WASTE MANAGEMENT OPERATING
DEPARTMENT:23 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4425	WATER AND SEWAGE CHARGES	33,790	40,800	17,225	42,500	42,500	42,500
4427	ELECTRIC CURRENT	55,110	90,250	13,895	32,600	32,600	32,600
4429	BUILDING AND GROUNDS EXPENSES	7,487	4,450	3,366	4,500	4,500	4,500
4432	LAUNDRY AND DRY CLEANING EXPENSES	1,981	3,640	970	3,640	3,640	3,640
4441	MOTOR EQUIP REPAIRS AND MAINT	60,682	25,000	3,410	34,000	34,000	34,000
4446	LONG TERM MAINT & CLOSURE COSTS	-645,258	666,079		533,465	533,465	533,465
4447	OPERATIONAL EQUIPMENT REPAIRS	12,502	10,000	1,886	14,000	14,000	14,000
4448	ADVERTISING AND PROMOTION EXPENSES	1,743,850	13,100	8,150	15,000	15,000	15,000
4449	OTHER OPERATIONAL EXPENSES	238,501	205,420	92,047	186,314	186,314	186,314
4450	MRF PROCESSING EXPENSES	371,207	385,021	252,986	393,842	393,842	393,842
4457	SUBCONTRACTED PROGRAM EXPENSE	534,847	604,183	387,074	689,846	689,846	689,846
4458	OTHER PROGRAM EXPENSE	59,509	74,692	48,940	53,708	53,708	53,708
4461	MILEAGE AND PARKING-LOCAL	189	450	7	450	450	450
4462	TRAVEL HOTEL AND MEALS	2,509	3,900	-331	3,900	3,900	3,900
4463	EDUCATION AND TRAINING	1,813	9,900	1,582	10,185	10,185	10,185
4469	OTHER PERSONAL EXPENSES	300	235	300	300	300	300
4512	OUTSIDE RENTALS-MACHINERY		150,000		200,000	200,000	200,000
4518	COPYING MACHINE RENTALS	1,417	3,324	2,608	3,376	3,376	3,376
4520	PROPERTY LOSS	15,894	4,000		16,000	16,000	16,000
4523	INSURANCE CLAIMS	2,641	10,000	18,722	3,000	3,000	3,000
4545	CONTRACTED SERVICES	945	975	945	1,000	1,000	1,000
4701	MEDICAL AND PHYSICAL EXAMS	240	300	7,116	600	600	600
4723	BOND AND NOTE ISSUE EXPENSE	3,397	18,500		22,000	22,000	22,000
4725	OTHER FINANCIAL SERVICES	2,251					
4736	LEGAL CHARGES AND FEES	2,481	50,000		35,000	35,000	35,000
4746	ENGINEERING AND ARCHITECTURAL SERV	2,820	32,550	512	30,000	30,000	30,000
4747	OTHER FEES FOR SERVICES	413,386	200,000	1,100			
4750	BAD DEBT EXPENSE	222					
4767	OTHER GOVERNMENTS PAYMENTS	815,427	846,499	413,214	779,486	779,486	779,486
4768	LOSS ON DISPOSITION OF ASSETS	14,591					
CHARACTER 40	SUBTOTAL	4,355,441	4,214,033	1,761,105	4,072,276	4,072,276	4,072,276

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :206 SOLID WASTE MANAGEMENT OPERATING
DEPARTMENT:23 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	257,000	530,000		700,000	700,000	700,000
4602	INSURANCE PREMIUM CHARGEBACK	20,866	17,143	17,143	9,664	9,664	9,664
4604	DPW SECURITY CHARGEBACKS	26,724	29,119	7,280	67,869	67,869	67,869
4614	OTHER CHARGEBACK EXPENSES	75,503	112,222	1,857	101,919	101,919	101,919
4615	GASOLINE CHARGEBACK	630	478	538	1,226	1,226	1,226
4616	FLEET SERVICE CHARGEBACK		6,622	6,622	3,412	3,412	3,412
4626	TRANSPORTATION SERVICES CHARGEBACKS	6,293	20,899	20,899	1,000	1,000	1,000
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	387,016	716,483	54,339	885,090	885,090	885,090
CHARACTER :42	DEPRECIATION						
4801	DEPRECIATION - BUILDINGS	37,986					
4803	DEPRECIATION - IMPROV O/T BLDGS	2,241,409					
4804	DEPRECIATION - MOTOR VEHICLES	227,072					
4805	DEPRECIATION - MACHINERY & EQUIP	192,850					
		-----	-----	-----	-----	-----	-----
CHARACTER 42	SUBTOTAL	2,699,317					
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6000	PRINCIPAL ON SERIAL BONDS		2,036,849		1,964,589	1,964,589	1,964,589
6001	PRINCIPAL ON BANS		89,539		262,060	262,060	262,060
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL		2,126,388		2,226,649	2,226,649	2,226,649

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :206 SOLID WASTE MANAGEMENT OPERATING
DEPARTMENT:23 COUNTY EXECUTIVE

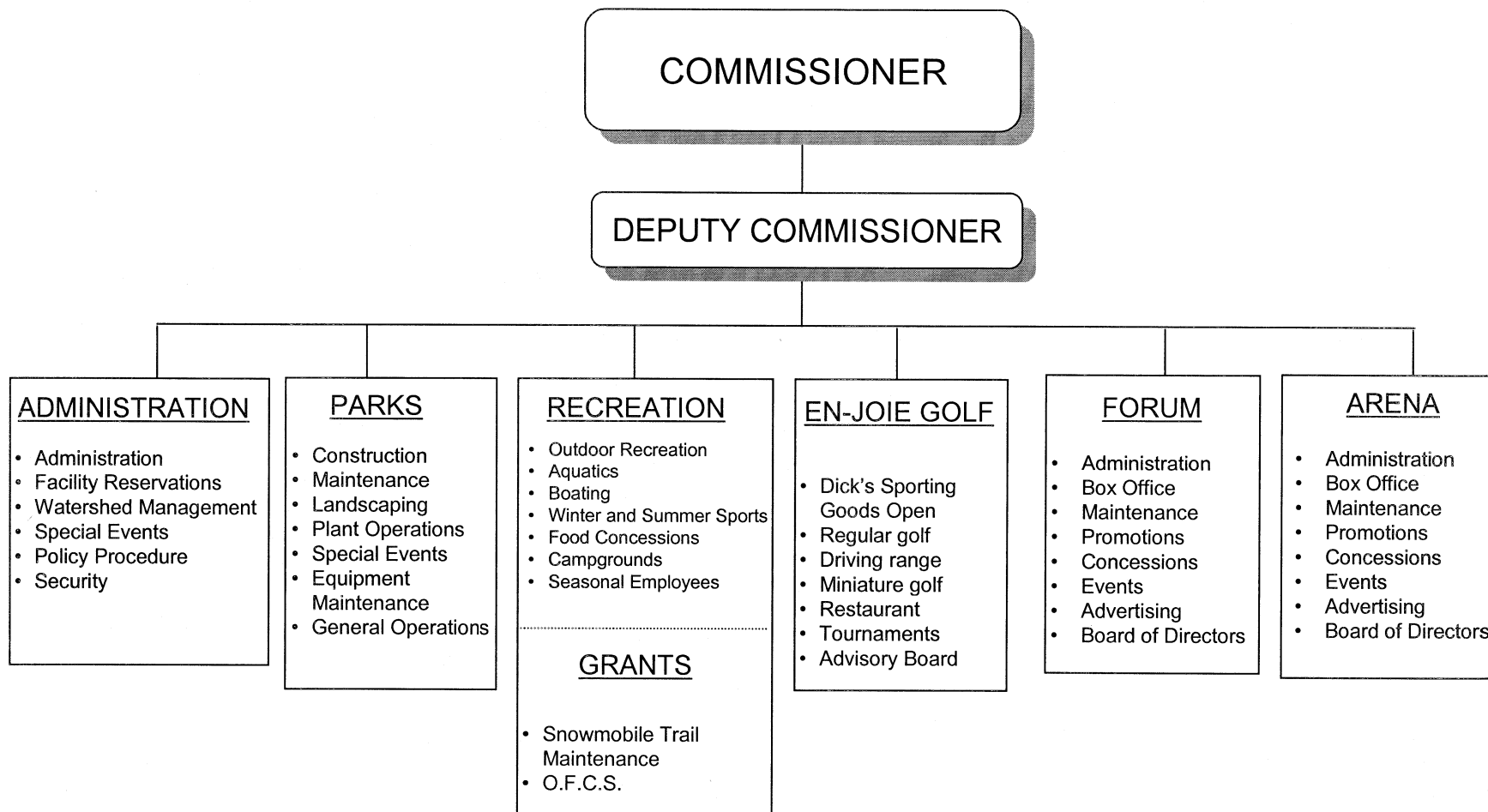
SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7000	INTEREST ON SERIAL BONDS	737,496	846,139	367,558	763,148	763,148	763,148
7001	INTEREST ON BANS	16,896	36,270	10,703	115,043	115,043	115,043
7005	INTEREST ON CAPITAL LEASE	3,418					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	757,810	882,409	378,261	878,191	878,191	878,191
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	81,345	94,902	59,838	113,159	113,159	113,159
8030	SOCIAL SECURITY	71,427	74,083	47,622	82,576	82,576	82,576
8040	WORKERS COMPENSATION	49,634	63,277	63,227	62,584	62,584	62,584
8041	WORKERS COMP LT LIABILITY	-22,568					
8050	LIFE INSURANCE	434	552	309	576	576	576
8060	HEALTH INSURANCE	263,249	267,771	195,095	263,919	263,919	263,919
8062	RETIREE HEALTH INSURANCE				58,597	58,597	58,597
8063	DISABILITY INSURANCE	516	480	377	480	480	480
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	444,037	501,065	366,468	581,891	581,891	581,891
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	9,618,892	9,976,986	3,479,249	10,209,739	10,209,739	10,209,739
		-----	-----	-----	-----	-----	-----
DEPARTMENT 23	SUBTOTAL	400,577	-57,219	2,916,699	138,699	138,699	138,699
		-----	-----	-----	-----	-----	-----
SUBFUND 206	SUBTOTAL	400,577	-57,219	2,916,699	138,699	138,699	138,699

CULTURE AND RECREATION

<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>
Arena	406
Forum	413
En-Joie Golf Course	419
Parks & Recreation	
Administration	426
Parks	432
Recreation	437
County Library	441
Youth Bureau	449

PARKS & RECREATION

VETERANS MEMORIAL ARENA



PARKS & RECREATION - 54

Veterans' Arena – 65 (Subfund 306)

MISSION STATEMENT

To provide diversified entertainment to the community and surrounding areas with maximum possible safety, efficiency and revenue.

DESCRIPTION

The Department of Parks and Recreation is a regional based parks and recreation system serving a population of over 200,000 people. The system consists of twenty-three watersheds, 14 park locations totaling over 4000 acres, one eighteen hole golf course, three beaches, a campground, a performing arts theatre, a 7200 seat arena, cross-country skiing, swimming, one ice rink, boating, professional hockey and many other leisure activities.

The Arena is accounted for under the special revenue fund. The building is a multi-usage venue which opened in 1973. It has a seating capacity of 4,643 permanent and 1,500 portable seats. The Arena is the area's largest indoor sporting/entertainment facility with 40+ home games each season for professional hockey. Many contemporary, rock, and country concerts are performed at the Arena. Annually ice shows, the circus, family shows, trade shows and local events use the facility. Scholastic as well as collegiate sporting events are held during the season. The facility has a 200' x 85' ice floor, professional basketball floor, and a 60' x 40' handicap accessible portable stage. The market area is approximately 400,000 people (Binghamton, NY at the center reaching to: Cortland, NY; Elmira, NY; Oneonta, NY and Scranton, PA).

2009 OBJECTIVES

- Continue our partnership with the American Hockey League Binghamton Senators.
- Continue with a concessionaire to manage concession operation.
- Increase the number of concerts.
- Increase the number of multi-show family events.
- Continue to provide a facility for community/scholastic events.
- Capital improvement request to reflect our need for additional professional Equipment/facilities for a more diversified use of the facility.
- Building maintenance and repairs will be shared by DPW Building and Grounds

65 5027 PARKS & RECREATION/Veterans' Arena

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Arena Manager	E Admin	1	1	1	1	1
Events Coordinator	B Admin	1	0	0	0	0
Arena Maintenance Superintendent	19 BAPA	1	1	1	1	1
Box Office Manager	19 BAPA	1	1	1	1	1
Asststant Arena Manager	16 CSEA	0	1	1	1	1
Assistant Box Office Manager	11 BAPA	1	1	1	1	1
Secretary	13 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		6	6	6	6	6
<u>PART TIME</u>						
Custodial Worker	6 CSEA	<u>6</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
Total Part-Time Positions		6	4	4	4	4
TOTAL POSITIONS		12	10	10	10	10

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :306 ARENA OPERATING
DEPARTMENT:65 ARENA

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0159	RENTALS & FEES	346,084	414,000	269,573	414,000	414,000	414,000
0160	CONCESSIONS	103,095	92,000	60,017	92,000	92,000	92,000
0161	CHARGES FOR SERVICES	5,319	4,000	3,863	4,000	4,000	4,000
0162	CHARGES FOR EVENT STAFF	39,165	31,625	35,825	35,000	35,000	35,000
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	493,663	541,625	369,278	545,000	545,000	545,000
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	32,488	25,000	13,009	20,000	20,000	20,000
0197	COMMISSIONS	33,462	20,000	17,726	20,000	20,000	20,000
0198	ADVERTISING	22,392	20,000	8,371	25,000	25,000	25,000
		-----	-----	-----	-----	-----	-----
CHARACTER 03	SUBTOTAL	88,342	65,000	39,106	65,000	65,000	65,000
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	99					
		-----	-----	-----	-----	-----	-----
CHARACTER 06	SUBTOTAL	99					
CHARACTER :07	MISC/INTERFUND REVENUES						
0217	PREMIUM & ACCRUED INT ON OBLIGATION	818		13,106			
0227	TRANSFER FROM GENERAL FUND	887,504	818,999	818,999		1,078,901	1,078,901
0229	TRANSFER FROM INSURANCE RESERVE	37,467		1,372			
0232	UNUSED CAPITAL FUND	44,785					
0233	EARNINGS ON TEMPORARY INVESTMENTS	4,962					
0647	ENERGY REIMBURSEMENT		68,128				
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	975,536	887,127	833,477		1,078,901	1,078,901
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	1,557,640	1,493,752	1,241,861	610,000	1,688,901	1,688,901

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :306 ARENA OPERATING
DEPARTMENT:65 ARENA

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	237,727	244,471	183,197	300,208	300,208	300,208
1500	SALARIES PART-TIME	70,099	96,534	55,130	94,458	94,458	94,458
1600	SALARIES TEMPORARY	141,162	129,952	105,045	130,152	130,152	130,152
1700	SALARIES OVERTIME	5,963	4,000	2,330	4,000	4,000	4,000
1900	SALARIES SHIFT DIFFERENTIAL	2,027	1,500	1,256	2,000	2,000	2,000
1940	OTHER PERSONNEL SERVICES	600	845	620	845	845	845
		-----	-----	-----	-----	-----	-----
CHARACTER 10	SUBTOTAL	457,578	477,302	347,578	531,663	531,663	531,663
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2011	IMPROVEMENT/ALTERATIONS		10,000				
2240	DPW BUILDING MAINTENANCE EQUIPMENT	5,996	13,000				
		-----	-----	-----	-----	-----	-----
CHARACTER 20	SUBTOTAL	5,996	23,000				
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	399	500	399	500	500	500
4319	OFFICE SUPPLIES	957	1,500	900	1,500	1,000	1,000
4323	BLDG MAINTENANCE SUPPLIES	28,317	25,000	11,620	25,000	20,000	20,000
4326	FUEL AND HEATING SUPPLIES	154,256	134,843	98,773	191,277	191,277	191,277
4329	BLDG AND GROUNDS SUPPLIES	33,429	35,000	15,756	35,000	35,000	35,000
4331	FOOD AND BEVERAGES		250		250	250	250
4341	MOTOR EQUIPMENT SUPPLIES	653	1,200		1,200	1,200	1,200
4342	PHOTOGRAPHIC SUPPLIES	54					
4347	GAS OIL GREASE AND DIESEL FUEL		50	8	500	100	100
4348	TIRES AND TUBES		200		200		
4349	MISC OPERATIONAL SUPPLIES	7,767	2,000		2,000	2,000	2,000
4356	UNIFORMS		1,000	267	1,000		
4357	RECREATIONAL AND ACTIVITY SUPPLIES	10					
4358	SAFETY SUPPLIES		1,500		1,500	1,000	1,000
4359	COMPUTER SOFTWARE AND SUPPLIES	1,670	500	437	500	500	500
4411	POSTAGE AND FREIGHT	213	500	35	500	500	500
4418	DUES AND MEMBERSHIPS		500	515	500	500	500
4419	GENERAL OFFICE EXPENSES		100		100	100	100
4421	DPW BUILDING SERVICE EXPENSES		200		200		
4422	BUILDING AND LAND RENTAL			5			
4423	BLDG GROUNDS AND EQUIP REPAIR	14,637	10,000	3,852	10,000	10,000	10,000
4425	WATER AND SEWAGE CHARGES	17,485	15,000	15,160	18,000	18,000	18,000
4426	HEATING AND AIR COND PLANT EXP	72,189	68,000	40,151	75,000	75,000	75,000

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :306 ARENA OPERATING
DEPARTMENT:65 ARENA

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4427	ELECTRIC CURRENT	221,973	400,000	299,193	444,200	444,200	444,200
4429	BUILDING AND GROUNDS EXPENSES	47,604	52,852	42,796	52,852	52,852	52,852
4444	UNIFORM AND CLOTHING ALLOWANCE	771	3,200	188	3,200	3,200	3,200
4448	ADVERTISING AND PROMOTION EXPENSES	175	4,000	3,348	5,000	5,000	5,000
4449	OTHER OPERATIONAL EXPENSES	8,520					
4462	TRAVEL HOTEL AND MEALS		1,000		1,000		
4463	EDUCATION AND TRAINING	35	1,000	80	1,000		
4512	OUTSIDE RENTALS-MACHINERY	1,197					
4520	PROPERTY LOSS	35,142		1,372			
4523	INSURANCE CLAIMS	2,325					
CHARACTER 40	SUBTOTAL	649,778	759,895	534,855	871,979	862,179	862,179
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	25,564	17,524	17,524	18,117	18,117	18,117
CHARACTER 41	SUBTOTAL	25,564	17,524	17,524	18,117	18,117	18,117
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6000	PRINCIPAL ON SERIAL BONDS	15,878	16,152	16,152	16,476	16,476	16,476
6001	PRINCIPAL ON BANS	27,500	45,900	45,900	238,900	238,900	238,900
6008	PRINCIPAL ON CAPITAL LEASE	124,433					
CHARACTER 60	SUBTOTAL	167,811	62,052	62,052	255,376	255,376	255,376

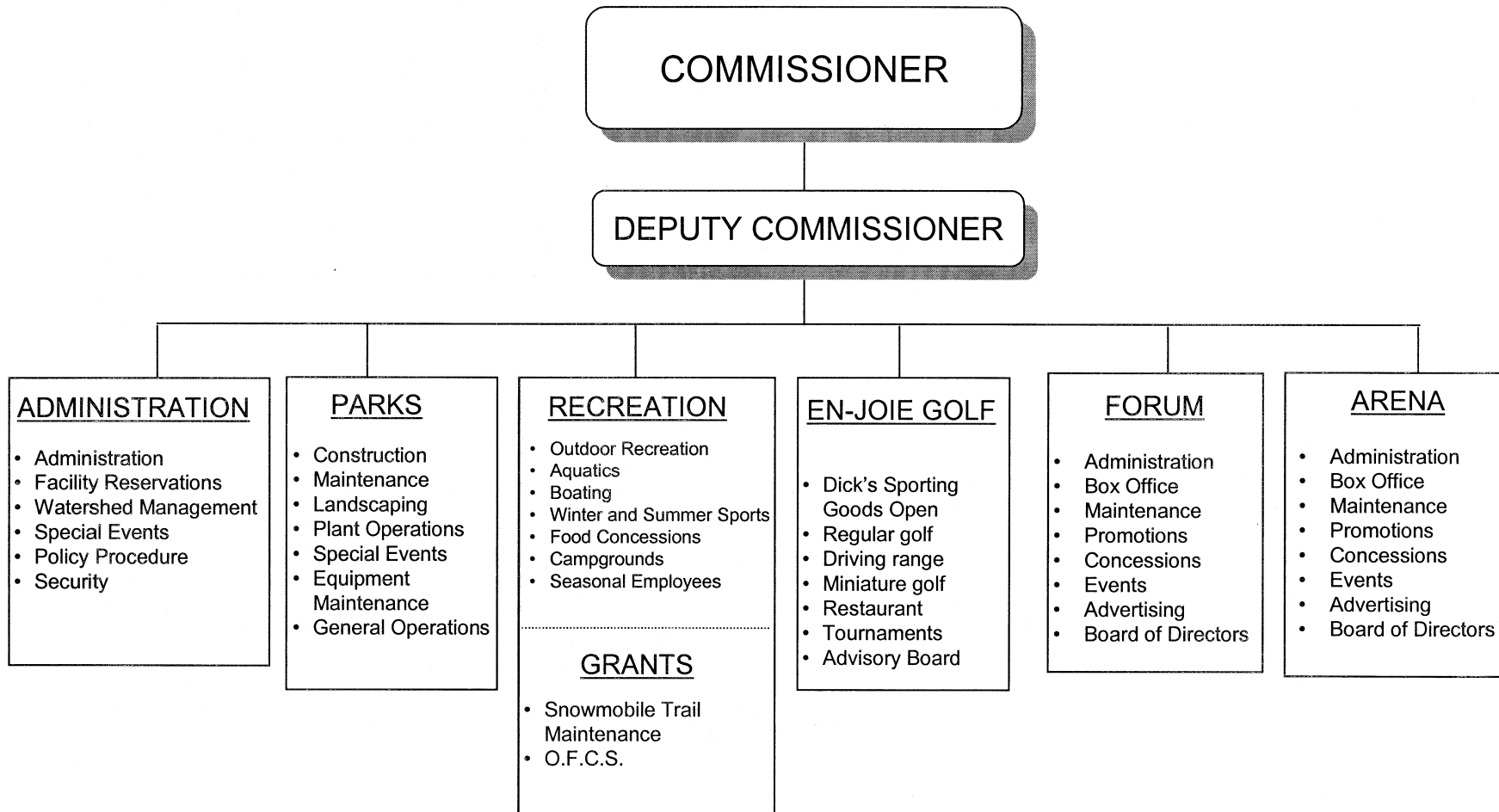
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :306 ARENA OPERATING
DEPARTMENT:65 ARENA

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7000	INTEREST ON SERIAL BONDS	7,498	6,776	6,128	6,022	6,022	6,022
7001	INTEREST ON BANS	8,313	9,580	9,580	29,617	29,617	29,617
7005	INTEREST ON CAPITAL LEASE	86,768					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	102,579	16,356	15,708	35,639	35,639	35,639
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	29,623	33,171	21,880	41,411	41,411	41,411
8030	SOCIAL SECURITY	33,951	36,318	25,662	40,634	40,634	40,634
8040	WORKERS COMPENSATION		44,503		28,259	28,259	28,259
8050	LIFE INSURANCE	157	96	128	240	240	240
8060	HEALTH INSURANCE	47,385	51,655	41,134	68,475	68,475	68,475
8062	RETIREE HEALTH INSURANCE				6,188	6,188	6,188
8063	DISABILITY INSURANCE	526	480	432	720	720	720
8070	UNEMPLOYMENT INSURANCE	4,138					
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	115,780	166,223	89,236	185,927	185,927	185,927
CHARACTER :90	TRANSFERS						
9006	TRANSFER TO ENTERPRISE FUND	11,109					
9009	TRNSFERS TO SPECIAL REVENUE FUND	13,483					
		-----	-----	-----	-----	-----	-----
CHARACTER 90	SUBTOTAL	24,592					
TYPE X	SUBTOTAL	1,549,678	1,522,352	1,066,953	1,898,701	1,888,901	1,888,901
		-----	-----	-----	-----	-----	-----
DEPARTMENT 65	SUBTOTAL	7,962	-28,600	174,908	-1,288,701	-200,000	-200,000
		-----	-----	-----	-----	-----	-----
SUBFUND 306	SUBTOTAL	7,962	-28,600	174,908	-1,288,701	-200,000	-200,000

PARKS & RECREATION

FORUM (PERFORMING ARTS THEATRE)



PARKS & RECREATION - 54**Forum (Performing Arts Theatre) - 62****MISSION STATEMENT**

To provide diversified arts entertainment to Broome County and surrounding areas with maximum safety, efficiency and revenue. Also to provide a facility for local arts groups to perform.

DESCRIPTION

The Broome Center for the Performing Arts, the Forum, has been operated by Broome County since 1975. It is home to the Binghamton Philharmonic, Tri-Cities Opera, Broadway Theater League, Binghamton Philharmonic Pops Series, and other various dance groups. A restored vaudeville house built in 1919; the Forum enables our community performing arts groups to present various programs in an elegant theatrical setting. In addition, the Forum hosts a wide variety of other events each year, which include: concerts, films, business meetings/seminars, religious gatherings, children's theatre, graduations and organ recitals. The theater organ at the Forum is one of a few of its kind in existence. Seating Capacity: 1,527.

2009 OBJECTIVES

- Maintain a first class arts theatre.
- Continue to market Forum for various shows/concerts.
- Increase usage in the summer months.
- Complete yearly facility inspection list.

2009 BUDGET HIGHLIGHTS

- Building maintenance and repair will be transferred to DPW Buildings and Grounds.
- Address sound system upgrade or purchase new system.
- Address equipment repairs and replacement as per DPW Buildings and Grounds.
- Marquee replacement or repair
- Develop the Forum into a historical theater.

65 0010 PARKS & RECREATION/Forum (Performing Arts Theatre)

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
FULL TIME						
Maintenance Worker	7 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		1	1	1	1	1
PART TIME						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		1	1	1	1	1

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:65 ARENA
DIVISION :62 PERFORMING ARTS THEATRE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0159	RENTALS & FEES	104,812	74,800	40,347	76,000	76,000	76,000
0160	CONCESSIONS	10,447	6,050	6,801	7,000	7,000	7,000
0161	CHARGES FOR SERVICES	1,107	3,300	1,770	3,500	3,500	3,500
0162	CHARGES FOR EVENT STAFF	5,093	4,950	2,812	5,000	5,000	5,000
		-----	-----	-----	-----	-----	-----
CHARACTER 02 SUBTOTAL		121,459	89,100	51,730	91,500	91,500	91,500
		-----	-----	-----	-----	-----	-----
TYPE R SUBTOTAL		121,459	89,100	51,730	91,500	91,500	91,500
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	34,561	35,492	24,883	36,693	36,693	36,693
1700	SALARIES OVERTIME	950	1,000	322	1,000	1,000	1,000
1900	SALARIES SHIFT DIFFERENTIAL	67	100	13	120	120	120
1940	OTHER PERSONNEL SERVICES	200	200	200	200	200	200
		-----	-----	-----	-----	-----	-----
CHARACTER 10 SUBTOTAL		35,778	36,792	25,418	38,013	38,013	38,013
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS		250		250		
4319	OFFICE SUPPLIES	470	700		700	700	700
4323	BLDG MAINTENANCE SUPPLIES	1,767	15,000	497	10,000	10,000	10,000
4326	FUEL AND HEATING SUPPLIES	73,391	47,586	17,717	80,000	80,000	80,000
4329	BLDG AND GROUNDS SUPPLIES	13,269	9,000	1,839	9,000	9,000	9,000
4349	MISC OPERATIONAL SUPPLIES		3,000		3,000	1,500	1,500
4359	COMPUTER SOFTWARE AND SUPPLIES	1,850		100			
4411	POSTAGE AND FREIGHT			32			
4418	DUES AND MEMBERSHIPS		400		400		
4419	GENERAL OFFICE EXPENSES		200		200		
4421	DPW BUILDING SERVICE EXPENSES		500		500		
4423	BLDG GROUNDS AND EQUIP REPAIR		25,000	33,568	10,000	10,000	10,000
4425	WATER AND SEWAGE CHARGES	1,734	2,000	1,269	2,000	2,000	2,000
4427	ELECTRIC CURRENT	41,546	43,668	29,045	48,471	48,471	48,471
4429	BUILDING AND GROUNDS EXPENSES	4,637	6,000	6,481	6,000	4,000	4,000
4444	UNIFORM AND CLOTHING ALLOWANCE	80	160	197	160	160	160
4448	ADVERTISING AND PROMOTION EXPENSES	175		185			
4449	OTHER OPERATIONAL EXPENSES		1,000		1,000	500	500
4463	EDUCATION AND TRAINING	35	1,000		1,000		

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISIONSUBFUND :101 GENERAL OPERATING
DEPARTMENT:65 ARENA
DIVISION :62 PERFORMING ARTS THEATRE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
CHARACTER 40 SUBTOTAL		138,954	155,464	90,930	172,681	166,331	166,331

REPORT:BP033

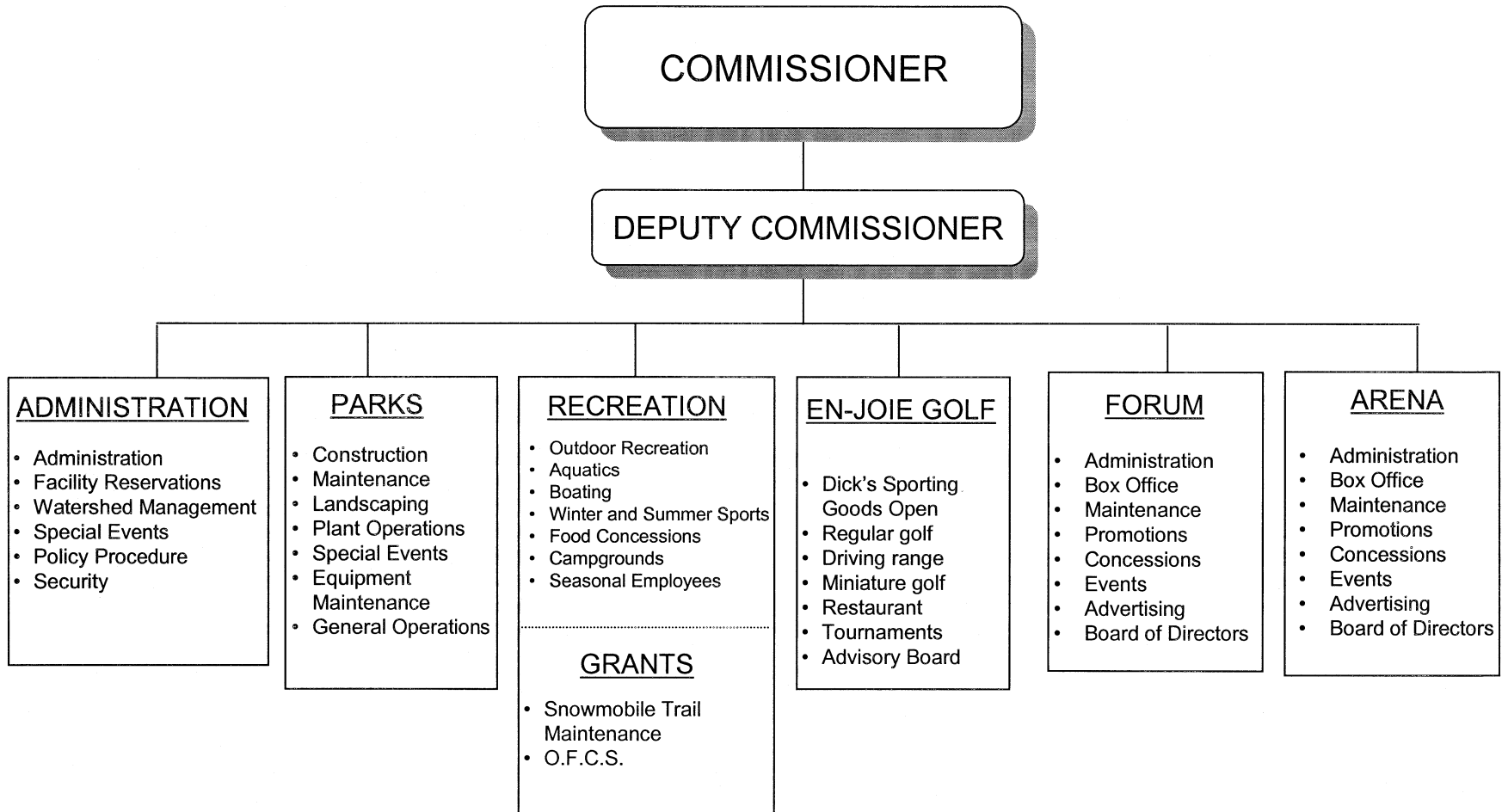
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:65 ARENA
DIVISION :62 PERFORMING ARTS THEATRE

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	2,488	2,228	2,228	27,803	27,803	27,803
CHARACTER 41	SUBTOTAL	2,488	2,228	2,228	27,803	27,803	27,803
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	3,315	3,478	2,297	3,853	3,853	3,853
8030	SOCIAL SECURITY	2,562	2,715	1,815	2,807	2,807	2,807
8050	LIFE INSURANCE	19	24	14	24	24	24
8060	HEALTH INSURANCE	12,936	13,552	10,163	14,905	14,905	14,905
8063	DISABILITY INSURANCE	129	120	94	120	120	120
CHARACTER 80	SUBTOTAL	18,961	19,889	14,383	21,709	21,709	21,709
CHARACTER :90	TRANSFERS						
9009	TRNSFERS TO SPECIAL REVENUE FUND	13,000					
CHARACTER 90	SUBTOTAL	13,000					
TYPE X	SUBTOTAL	209,181	214,373	132,959	260,206	253,856	253,856
DIVISION 62	SUBTOTAL	-87,722	-125,273	-81,229	-168,706	-162,356	-162,356
DEPARTMENT 65	SUBTOTAL	-87,722	-125,273	-81,229	-168,706	-162,356	-162,356

PARKS & RECREATION

En-Joie Golf Course



EN-JOIE GOLF COURSE - 85

MISSION STATEMENT

The En-Joie Golf Club is in business to provide its members and patrons with a very high quality golfing experience.

DESCRIPTION

En-Joie Golf Club is a championship golf course nestled along the Susquehanna River in Endicott. En-Joie has been the focal point of golf in the Southern Tier and has a storied history within the golf community.

The golf course features over 50 sand bunkers, numerous water hazards, bent grass greens and narrow tree-lined fairways that are sure to challenge any golfer. The facility includes a practice driving range, large putting green, full-service snack bar and grill room, men's and women's locker rooms, and a professionally run golf shop.

En-Joie offers annual membership and is also open to the public. The golf course is open from early-April through late-November.

2009 OBJECTIVES

- Providing an extremely relaxing and enjoyable environment for the game of golf.
- Promoting the game of golf.
- Providing superior customer service to all members and guests.
- Providing innovative and technically sound golf instruction.
- Offering new and appealing merchandise to the public.
- Maintaining the best conditioned and manicured championship golf course in the county.

- Hosting charity, corporate, and municipal outings.
- Continually improving goodwill and faith within the surrounding community.

85 0008 PARKS & RECREATION/En-Joie Golf Course

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Director of Golf	NA	1	1	1	1	1
Superintendent of Golf	NA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		2	2	2	2	2
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		2	2	2	2	2

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :309 EN JOIE GOLF COURSE
DEPARTMENT:85 EN JOIE GOLF COURSE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	39,982	3,000	3,815	4,000	4,000	4,000
0652	DRIVING RANGE FEES	27,000	27,000	9,000	27,000	27,000	27,000
0653	GREENS FEES	312,168	345,000	299,993	362,400	362,400	362,400
0654	ANNUAL MEMBERSHIP	129,325	210,000	193,810	218,000	218,000	218,000
0655	GOLF CART RENTALS	141,480	140,000	122,822	150,000	150,000	150,000
0660	MERCHANDISE SALES		25,000	27,051	36,000	36,000	36,000
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	649,955	750,000	656,491	797,400	797,400	797,400
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	742		845			
0656	TOURNAMENT RENTALS	100,487	100,000		101,500	101,500	101,500
0657	RESTAURANT RENTAL			105			
		-----	-----	-----	-----	-----	-----
CHARACTER 03	SUBTOTAL	101,229	100,000	950	101,500	101,500	101,500
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	3,091					
		-----	-----	-----	-----	-----	-----
CHARACTER 06	SUBTOTAL	3,091					
CHARACTER :07	MISC/INTERFUND REVENUES						
0217	PREMIUM & ACCRUED INT ON OBLIGATION			1,790			
0227	TRANSFER FROM GENERAL FUND	12,149					
0229	TRANSFER FROM INSURANCE RESERVE	24,523					
0232	UNUSED CAPITAL FUND			1			
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	36,672		1,791			

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :309 EN JOIE GOLF COURSE
DEPARTMENT:85 EN JOIE GOLF COURSE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :08	STATE AID						
0460	OTHER STATE AID	64,156					
CHARACTER 08	SUBTOTAL	64,156					
CHARACTER :09	FEDERAL AID						
0353	FEDERAL AID - OTHER	193,475					
CHARACTER 09	SUBTOTAL	193,475					
TYPE R	SUBTOTAL	1,048,578	850,000	659,232	898,900	898,900	898,900
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	117,450	125,186	95,134	128,942	128,942	128,942
1600	SALARIES TEMPORARY	213,134	235,000	177,934	250,000	245,000	245,000
CHARACTER 10	SUBTOTAL	330,584	360,186	273,068	378,942	373,942	373,942
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2011	IMPROVEMENT/ALTERATIONS		12,000				
2230	MAINTENANCE EQUIPMENT		15,000	9,500	5,000	5,000	5,000
CHARACTER 20	SUBTOTAL		27,000	9,500	5,000	5,000	5,000

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :309 EN JOIE GOLF COURSE
DEPARTMENT:85 EN JOIE GOLF COURSE

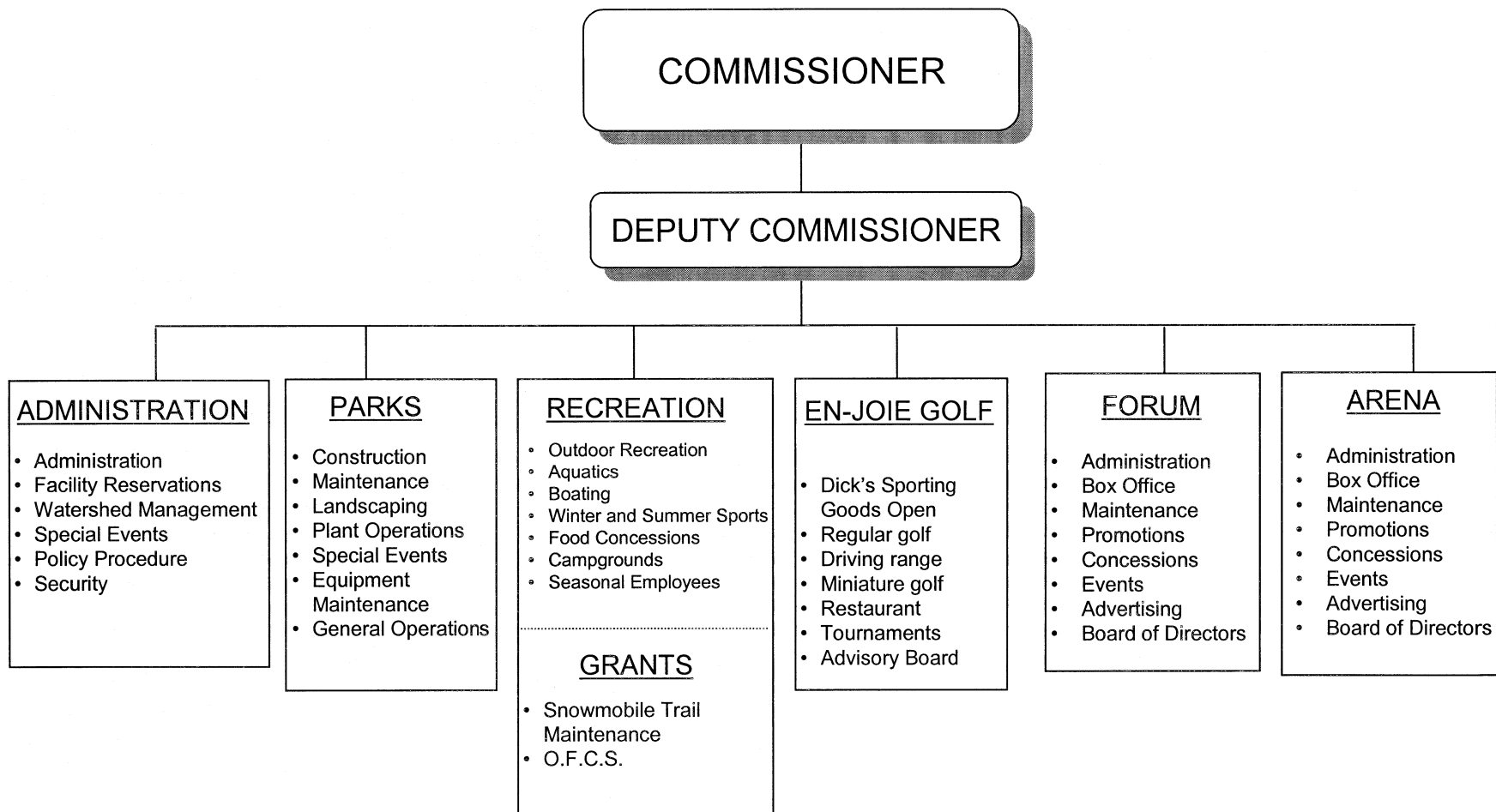
SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4304	MATERIAL & SUPPLIES-OTHER		5,000				
4319	OFFICE SUPPLIES	445	500	282	500	500	500
4323	BLDG MAINTENANCE SUPPLIES	310	10,000	4,241	3,000	3,000	3,000
4326	FUEL AND HEATING SUPPLIES	8,847	10,000	6,202	11,000	11,000	11,000
4329	BLDG AND GROUNDS SUPPLIES	82,263	75,000	72,917	88,000	88,000	88,000
4341	MOTOR EQUIPMENT SUPPLIES	13,798	5,000	7,599	12,000	12,000	12,000
4347	GAS OIL GREASE AND DIESEL FUEL	12,209	17,000	13,410	20,000	20,000	20,000
4348	TIRES AND TUBES	468	500		500	500	500
4349	MISC OPERATIONAL SUPPLIES	3,283	8,000	10,018	7,000	7,000	7,000
4357	RECREATIONAL AND ACTIVITY SUPPLIES	23,488	15,000	18,404	25,000	25,000	25,000
4358	SAFETY SUPPLIES	110	2,000	273	500	500	500
4359	COMPUTER SOFTWARE AND SUPPLIES	2,380	3,000		1,700	1,700	1,700
4363	MEDICAL LAB & CLINIC SUPPLIES		1,000				
4411	POSTAGE AND FREIGHT	74	500		500	500	500
4418	DUES AND MEMBERSHIPS	1,241	2,000	1,663	1,600	1,600	1,600
4423	BLDG GROUNDS AND EQUIP REPAIR	903	5,000	6,659	2,000	2,000	2,000
4425	WATER AND SEWAGE CHARGES	23,972	16,000	9,066	23,000	23,000	23,000
4427	ELECTRIC CURRENT	17,616	22,000	18,678	22,000	22,000	22,000
4429	BUILDING AND GROUNDS EXPENSES	10,462	12,000	10,107	25,000	18,000	18,000
4438	RECREATIONAL AND ACTIVITY EXPENSES			12			
4447	OPERATIONAL EQUIPMENT REPAIRS		7,000				
4448	ADVERTISING AND PROMOTION EXPENSES	12,289	15,000	8,004	16,000	15,000	15,000
4449	OTHER OPERATIONAL EXPENSES	1,686	2,000	53,336	1,000	1,000	1,000
4462	TRAVEL HOTEL AND MEALS	522	1,000		700	700	700
4463	EDUCATION AND TRAINING	711		75	1,000	1,000	1,000
4511	COUNTY RENTALS-MACHINERY	111,623	120,000	107,954	137,000	137,000	137,000
4520	PROPERTY LOSS	24,523					
4725	OTHER FINANCIAL SERVICES	6,423		5,070			
4747	OTHER FEES FOR SERVICES	6,356		1,400			
4901	DAY TRIP MEAL REIMBURSEMENT			6			
CHARACTER 40	SUBTOTAL	366,002	354,500	355,376	399,000	391,000	391,000

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :309 EN JOIE GOLF COURSE
DEPARTMENT:85 EN JOIE GOLF COURSE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	4,228	18,502	18,502	22,583	22,583	22,583
4609	DATA PROCESSING CHARGEBACKS				7,334	7,334	7,334
4614	OTHER CHARGEBACK EXPENSES		7,500	264	7,500	7,500	7,500
4617	DUPLICATING/PRINTING CHARGEBACK			81	195	195	195
4618	OFFICE SUPPLIES CHARGEBACK			2	5	5	5
CHARACTER 41	SUBTOTAL	4,228	26,002	18,849	37,617	37,617	37,617
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6001	PRINCIPAL ON BANS				9,394	9,394	9,394
CHARACTER 60	SUBTOTAL				9,394	9,394	9,394
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7001	INTEREST ON BANS				4,046	4,046	4,046
CHARACTER 70	SUBTOTAL				4,046	4,046	4,046
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	10,655	12,268	8,524	13,539	13,539	13,539
8030	SOCIAL SECURITY	25,187	28,319	20,805	28,606	28,606	28,606
8040	WORKERS COMPENSATION	3,324	2,629	2,629	2,831	2,831	2,831
8050	LIFE INSURANCE		48		48	48	48
8060	HEALTH INSURANCE	7,984	10,038	6,691	11,042	11,042	11,042
8070	UNEMPLOYMENT INSURANCE	11,358	4,000	11,187	10,000	10,000	10,000
CHARACTER 80	SUBTOTAL	58,508	57,302	49,836	66,066	66,066	66,066
TYPE X	SUBTOTAL	759,322	824,990	706,629	900,065	887,065	887,065
DEPARTMENT 85	SUBTOTAL	289,256	25,010	-47,397	-1,165	11,835	11,835
SUBFUND 309	SUBTOTAL	289,256	25,010	-47,397	-1,165	11,835	11,835

PARKS & RECREATION



PARKS & RECREATION - 54

Administration - 10

MISSION STATEMENT

The Administrative Division of the Parks and Recreation Department provides the support services for the entire department as well as interfacing with the County Executive, Legislature, Law Department and the community. It also provides for flood and erosion control to the County's watershed areas.

DESCRIPTION

Article XI provides for a Department of Parks and Recreation, including the Veterans' Arena and Forum. It is a regionally based parks and recreation system serving a population of over 200,000 people. This park system consists of: Nathaniel Cole (317 acres) on County Route 63 in the Town of Colesville; Dorchester (1142 acres) in the Town of Triangle; Finch Hollow in the Town of Maine (12 acres); Greenwood (415 acres) on County Route 320 in the Town of Nanticoke; Grippen and Roundtop (46 acres) and En-Joie Golf Course in the Village of Endicott; Hawkins Pond (307 acres) in the Town of Windsor; and Otsiningo (150 acres) in the Town of Dickinson. This system includes an eighteen hole golf course, three beaches, a campground, a performing arts theater, a 7200-seat arena, cross-country skiing, swimming, one ice rink, boating, professional hockey, and many other leisure activities. Annually, over two million people use this system.

The department is also responsible for Aqua-Terra (466 undeveloped acres) in the Town of Binghamton and in the Town of Dickinson both the BAGSAI Complex (softball fields) and the Community Garden Plots.

Parks and Recreation also operates and maintains watersheds including: Brandywine Creek; Brixius Creek; Deposit Watersheds (3); Finch

Hollow Creek (2); Little Choconut Creek (6); Nanticoke Creek (9 sites) and Patterson Creek.

2009 OBJECTIVES

- Continue to provide quality facilities to the residents of Broome County.
- Maintain present level of service to the residents of Broome County.
- Continue to maintain the County's 23 watersheds for the health and safety of all Broome County residents

2009 BUDGET HIGHLIGHTS

- Maintain present level of service.
- Meet our 2009 Net County Support goal.
- Continue to maintain watersheds in-house.
- Continue to administer the following grants:
 - Office of Family & Children's Services – NYS Division for Youth.
 - NYS Snowmobile Trail Maintenance.

54 1003 PARKS & RECREATION/Administration

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Commissioner of Parks & Recreation*	G Admin	1	1	1	1	1
Deputy Commissioner of Parks & Recreation	E Admin	1	1	1	1	1
Director of Recreation	C Admin	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		5	5	5	5	5
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		5	5	5	5	5

* Position must exist by Law but is unfunded in the current budget

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:54 PARKS AND RECREATION
DIVISION :10 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0147	MISCELLANEOUS	2,622	500	784	1,000	1,000	1,000
0485	GROUND RENTALS	1,766		1,833			
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	4,388	500	2,617	1,000	1,000	1,000
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	2,739		264			
0196	VENDING MACHINE			962			
		-----	-----	-----	-----	-----	-----
CHARACTER 03	SUBTOTAL	2,739		1,226			
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0212	SALES OF REAL PROPERTY	1,500					
0213	SALE OF EQUIPMENT	4,335	4,000		4,000	4,000	4,000
		-----	-----	-----	-----	-----	-----
CHARACTER 06	SUBTOTAL	5,835	4,000		4,000	4,000	4,000
CHARACTER :08	STATE AID						
0337	PARKS - YOUTH PROGRAMS	57,615	57,867	3,767	58,767	58,767	58,767
		-----	-----	-----	-----	-----	-----
CHARACTER 08	SUBTOTAL	57,615	57,867	3,767	58,767	58,767	58,767
		-----	-----	-----	-----	-----	-----
TYPE R	SUBTOTAL	70,577	62,367	7,610	63,767	63,767	63,767

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:54 PARKS AND RECREATION
DIVISION :10 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	201,036	199,526	140,986	206,308	206,308	206,308
CHARACTER 10	SUBTOTAL	201,036	199,526	140,986	206,308	206,308	206,308
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	57	800	206	500	500	500
4319	OFFICE SUPPLIES	2,785	2,500	1,488	2,500	2,500	2,500
4323	BLDG MAINTENANCE SUPPLIES			76			
4329	BLDG AND GROUNDS SUPPLIES		500		500	500	500
4342	PHOTOGRAPHIC SUPPLIES	3	75		75	75	75
4349	MISC OPERATIONAL SUPPLIES	3,060	100	20	100	100	100
4411	POSTAGE AND FREIGHT	89	50	11	50	50	50
4418	DUES AND MEMBERSHIPS	152	675	418	500	500	500
4419	GENERAL OFFICE EXPENSES	131	2,200		2,200	1,000	1,000
4429	BUILDING AND GROUNDS EXPENSES	241					
4442	PHOTOGRAPHIC EXPENSES		100		100	100	100
4448	ADVERTISING AND PROMOTION EXPENSES	26	250		200	200	200
4462	TRAVEL HOTEL AND MEALS	340	500	170	500	500	500
4463	EDUCATION AND TRAINING	920	1,000	92	1,000	1,000	1,000
4701	MEDICAL AND PHYSICAL EXAMS		580		580	580	580
4901	DAY TRIP MEAL REIMBURSEMENT			48			
CHARACTER 40	SUBTOTAL	7,804	9,330	2,529	8,805	7,605	7,605

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:54 PARKS AND RECREATION
DIVISION :10 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	50,392	50,742	50,742	44,691	44,691	44,691
CHARACTER 41	SUBTOTAL	50,392	50,742	50,742	44,691	44,691	44,691
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,060					
CHARACTER 60	SUBTOTAL	1,060					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	141					
CHARACTER 70	SUBTOTAL	141					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	38,686	19,554	12,733	21,662	21,662	21,662
8030	SOCIAL SECURITY	14,826	15,263	10,310	15,783	15,783	15,783
8040	WORKERS COMPENSATION	49,122	44,503	74,172	27,534	27,534	27,534
8050	LIFE INSURANCE	77	120	58	96	96	96
8060	HEALTH INSURANCE	57,293	60,021	52,851	50,236	50,236	50,236
8062	RETIREE HEALTH INSURANCE				30,687	30,687	30,687
8063	DISABILITY INSURANCE	258	240	188	240	240	240
CHARACTER 80	SUBTOTAL	160,262	139,701	150,312	146,238	146,238	146,238
TYPE X	SUBTOTAL	420,695	399,299	344,569	406,042	404,842	404,842
DIVISION 10	SUBTOTAL	-350,118	-336,932	-336,959	-342,275	-341,075	-341,075

PARKS & RECREATION - 54

Parks - 20

MISSION STATEMENT

To provide the skilled support services that maintains the various buildings and grounds in the Parks & Recreation Department using the most efficient and cost effective methods available while providing for the safety and health of the patron.

DESCRIPTION

Article XI provides for a Department of Parks and Recreation, including the Veterans' Arena and Forum. It is a regionally based parks and recreation system serving a population of over 200,000 people. This park system consists of: Nathaniel Cole (317 acres) on County Route 63 in the Town of Colesville; Dorchester (1142 acres) in the Town of Triangle; Finch Hollow in the Town of Maine (12 acres); Greenwood (415 acres) on County Route 320 in the Town of Nanticoke; Grippen and Roundtop (46 acres) and En-Joie Golf course in the Village of Endicott; Hawkins Pond (307 acres) in the Town of Windsor; and Otsiningo (150 acres) in the Town of Dickinson. This system includes an eighteen hole golf course, three beaches, a campground, a performing arts theater, a 7200-seat arena, cross-country skiing, swimming, one ice rink, boating, professional hockey, and many other leisure activities. Annually, two million people use this system.

The department is also responsible for Aqua-Terra (466 undeveloped acres) in the Town of Binghamton and in the Town of Dickinson both the BAGSAI Complex (softball fields) and the Community Garden Plots. Parks and Recreation also operates and maintains watersheds including: Brandywine Creek; Brixius Creek; Deposit Watersheds (3); Finch Hollow Creek (2); Little Choconut Creek (6); Nanticoke Creek (9 sites); and Patterson Creek.

2009 OBJECTIVES

- Continue to raise the visibility of the Department through promotional literature; public service announcements; participation by department personnel in public forums relevant to our mission; outreach to, and cooperation with, current and potential parks user groups; and whatever other cost-effective means are at our disposal.
- Facilitate maintenance of facilities through regular park inspections and consultation with Risk Manager.
- Maintain 23 watersheds for the health and safety of Broome County residents.
- Maintain roadway improvement program.
- Continue development and implementation of capital projects.
- Continue to enhance efficiency and promote cost-savings by forming partnerships with recreation groups, local municipalities and other County departments.
- Continue to host and help organize the Broome County Employee's Picnic, always keeping in mind its twin goals of enhancing employee camaraderie and morale while providing workers with a valuable leisure activity.
- Maintain a comprehensive schedule of special events, ranging from established events such as the Spiedie Fest and Balloon Rally to new ones such as the Broome County Triathlon.

2009 BUDGET HIGHLIGHTS

- Purchase necessary equipment.
- Maintain park system with present levels of funding.
- Continue allocating resources for maintenance of the Arena/Forum.
- Capital improvement request for parks construction projects, surface rehabilitation and equipment replacement.

54 2001 PARKS & RECREATION/Parks

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Assistant Recreation Facility Manager	16 CSEA	2	1	1	1	1
Park Operations Manager	AFSCME	1	1	1	1	1
Park Manager	AFSCME	4	4	4	4	4
Assistant Park Manager	AFSCME	3	3	3	3	3
Construction Worker	AFSCME	3	3	3	3	3
Motor Equipment Operator III	AFSCME	1	1	1	1	1
Park Equipment Maintenance Mechanic	AFSCME	1	1	1	1	1
Park Technician	AFSCME	8	7	7	7	7
Senior Park Technician	AFSCME	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
Total Full-Time Positions		27	25	25	25	25
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		27	25	25	25	25

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:54 PARKS AND RECREATION
DIVISION :20 PARKS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			1,462			
0229	TRANSFER FROM INSURANCE RESERVE	8,215		7,000			
CHARACTER 07	SUBTOTAL	8,215		8,462			
TYPE R	SUBTOTAL	8,215		8,462			
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	1,127,506	1,120,399	772,706	1,108,174	1,108,174	1,108,174
1600	SALARIES TEMPORARY	69,128	68,500	57,009	68,500	68,500	68,500
1700	SALARIES OVERTIME	46,539	28,500	30,689	28,500	28,500	28,500
1900	SALARIES SHIFT DIFFERENTIAL	2,101	1,500	1,155	2,000	2,000	2,000
1940	OTHER PERSONNEL SERVICES	8,880	8,500	3,750	8,500	8,500	8,500
CHARACTER 10	SUBTOTAL	1,254,154	1,227,399	865,309	1,215,674	1,215,674	1,215,674
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2270	DPW BUILDING AND GROUNDS EQUIPMENT	29,050					
CHARACTER 20	SUBTOTAL	29,050					

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:54 PARKS AND RECREATION
DIVISION :20 PARKS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4323	BLDG MAINTENANCE SUPPLIES	70,869	78,700	47,586	78,700	78,700	78,700
4326	FUEL AND HEATING SUPPLIES	20,973	17,850	12,072	37,145	27,145	27,145
4329	BLDG AND GROUNDS SUPPLIES	31,667	43,500	25,591	43,500	43,500	43,500
4331	FOOD AND BEVERAGES	418		2,210			
4341	MOTOR EQUIPMENT SUPPLIES	32,002	40,000	27,619	40,000	40,000	40,000
4347	GAS OIL GREASE AND DIESEL FUEL	28,217	29,500	24,858	44,000	44,000	44,000
4348	TIRES AND TUBES	4,931	5,000	2,829	5,000	5,000	5,000
4349	MISC OPERATIONAL SUPPLIES	11,164	6,400	2,186	6,400	6,400	6,400
4357	RECREATIONAL AND ACTIVITY SUPPLIES	445	2,000	966	2,000	2,000	2,000
4358	SAFETY SUPPLIES				1,000	500	500
4359	COMPUTER SOFTWARE AND SUPPLIES	2,370					
4423	BLDG GROUNDS AND EQUIP REPAIR		2,000	621	2,000	600	600
4425	WATER AND SEWAGE CHARGES	5,509	3,500	4,126	5,500	5,500	5,500
4426	HEATING AND AIR COND PLANT EXP		500		500	500	500
4427	ELECTRIC CURRENT	35,483	42,250	28,380	47,000	47,000	47,000
4428	TAXES	470					
4429	BUILDING AND GROUNDS EXPENSES	18,587	26,250	22,637	26,250	26,250	26,250
4441	MOTOR EQUIP REPAIRS AND MAINT	250	3,000	433	3,000	1,000	1,000
4444	UNIFORM AND CLOTHING ALLOWANCE	5,146	5,120	2,047	5,120	5,120	5,120
4449	OTHER OPERATIONAL EXPENSES	7,705	5,000	10,436	5,000	5,000	5,000
4520	PROPERTY LOSS	4,999		6,980			
4523	INSURANCE CLAIMS	3,216		20			
4764	CASH SHORT AND OVER			-5			
CHARACTER 40 SUBTOTAL		284,421	310,570	221,592	352,115	338,215	338,215

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:54 PARKS AND RECREATION
DIVISION :20 PARKS

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4614	OTHER CHARGEBACK EXPENSES	1,224		2,244			
4615	GASOLINE CHARGEBACK	35,348	31,290	20,237	43,904	43,904	43,904
4616	FLEET SERVICE CHARGEBACK	41,510		40,809			
4626	TRANSPORTATION SERVICES CHARGEBACKS		40,810		7,907	7,907	7,907
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	78,082	72,100	63,290	51,811	51,811	51,811
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	142,535	106,453	72,913	112,181	112,181	112,181
8030	SOCIAL SECURITY	91,553	86,060	63,217	94,131	94,131	94,131
8040	WORKERS COMPENSATION	16,374	20,831		13,043	13,043	13,043
8050	LIFE INSURANCE	509	576	352	600	600	600
8060	HEALTH INSURANCE	377,807	404,520	264,968	295,895	295,895	295,895
8062	RETIREE HEALTH INSURANCE				127,917	127,917	127,917
8063	DISABILITY INSURANCE	258	240	134	120	120	120
8070	UNEMPLOYMENT INSURANCE	372		106			
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	629,408	618,680	401,690	643,887	643,887	643,887
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	2,275,115	2,228,749	1,551,881	2,263,487	2,249,587	2,249,587
		-----	-----	-----	-----	-----	-----
DIVISION 20	SUBTOTAL	-2,266,900	-2,228,749	-1,543,419	-2,263,487	-2,249,587	-2,249,587

PARKS & RECREATION - 54

Recreation - 30

MISSION STATEMENT

To provide a safe and varied recreational experience that is family oriented yet can meet the needs of youth, senior citizens and the disabled on a regional basis.

DESCRIPTION

Article XI provides for a Department of Parks and Recreation, including the Veterans' Arena and Forum. It is a regionally based parks and recreation system serving a population of over 200,000 people. This park system consists of: Nathaniel Cole (317 acres) on County Route 63 in the Town of Colesville; Dorchester (1142 acres) in the Town of Triangle; Finch Hollow in the Town of Maine (12 acres); Greenwood (415 acres) on County Route 320 in the Town of Nanticoke; Grippen and Roundtop (46 acres) and En-Joie Golf Course in the Village of Endicott; Hawkins Pond (307 acres) in the Town of Windsor; and Otsiningo (150 acres) in the Town of Dickinson. This system includes an eighteen hole golf course, three beaches, a campground, a performing arts theater, a 7200-seat arena, cross-country skiing, swimming, one ice rink, boating, professional hockey, and many other leisure activities. Annually, over two million people use this system.

The department is also responsible for Aqua-Terra (466 undeveloped acres) in the Town of Binghamton and in the Town of Dickinson both the BAGSAI Complex (softball fields) and the Community Garden Plots.

Parks and Recreation also operates and maintains watersheds including: Brandywine Creek; Brixius Creek; Deposit Watersheds (3); Finch Hollow Creek (2); Little Choconut Creek (6); Nanticoke Creek (9 sites); and Patterson Creek.

2009 OBJECTIVES

- Maintain 2008 levels of advertising for department.
- Continued efforts working with YMCA on aquatics programming and staffing.
- Conduct the following special events:
 - o Crappie Derby
 - o Relay for Life and other fundraising walks and runs
 - o Senior Games
 - o American Powerboat Racing Championship
 - o Lake Fest - Whitney Point
 - o Collegiate and High School Rowing Championships
 - o Spiedie Fest/Balloon Rally
 - o Hometown Holiday Festival of Lights
 - o Broome County Parks Triathlon
- Continue to develop partnerships in the community with groups such as: Whitney Point Youth Association, CYO, Harpursville Youth, YMCA and Town of Chenango Parks Department.

2009 BUDGET HIGHLIGHTS

- Search out new partnerships for additional special events throughout the community.
- Maintain or reduce present level of Net County Support.
- Continue to replace playground structures at all of our facilities as needed.
- Develop new marketing avenues and leisure entertainment activities for families.

54 3017 PARKS & RECREATION/Recreation

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Director of Nature Interpretation	15 BAPA	1	1	1	1	1
Naturalist	14 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Positions		2	2	2	2	2
<u>PART TIME</u>						
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		2	2	2	2	2

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:54 PARKS AND RECREATION
DIVISION :30 RECREATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0013	COMMISSIONER OF FINANCE	20					
0147	MISCELLANEOUS	3,120	5,000	424	5,000	5,000	5,000
0150	FOOD CONCESSION	54,805	75,000	42,083	55,000	55,000	55,000
0151	BOAT CONCESSION	33,593	35,000	29,378	35,000	35,000	35,000
0152	CAMPING	39,992	33,000	38,515	33,000	33,000	33,000
0153	SHELTER RENTAL	31,745	34,000	32,983	34,000	34,000	34,000
0154	SKI CONCESSION	3,888	6,000	1,075	6,000	6,000	6,000
0155	SKATING			991			
0493	SWIMMING LESSONS		150		150	150	150
0497	UNIFORM SALES	30	100	20	100	100	100
CHARACTER 02	SUBTOTAL	167,193	188,250	145,469	168,250	168,250	168,250
TYPE R	SUBTOTAL	167,193	188,250	145,469	168,250	168,250	168,250
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	86,539	88,745	62,430	91,576	91,576	91,576
1600	SALARIES TEMPORARY	220,224	190,000	203,281	190,000	190,000	190,000
1700	SALARIES OVERTIME	7,021		4,601	4,800	4,800	4,800
1940	OTHER PERSONNEL SERVICES	1,890	3,000	1,890	3,800	3,800	3,800
CHARACTER 10	SUBTOTAL	315,674	281,745	272,202	290,176	290,176	290,176

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:54 PARKS AND RECREATION
DIVISION :30 RECREATION

SUBJECT	SUBJECT TITLE	2007 YTD ACTUALS	2008 BUDGET	2008 ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4331	FOOD AND BEVERAGES	4,512	26,200	4,739	26,200	26,200	26,200
4332	KITCHEN AND DINING ROOM SUPPLIES	450					
4349	MISC OPERATIONAL SUPPLIES	10,888	6,000	2,354	6,000	6,000	6,000
4357	RECREATIONAL AND ACTIVITY SUPPLIES	18,002	12,000	5,892	12,000	12,000	12,000
4427	ELECTRIC CURRENT		-28,000				
4438	RECREATIONAL AND ACTIVITY EXPENSES	166	800	45	800	800	800
4448	ADVERTISING AND PROMOTION EXPENSES	2,096	3,000	806	3,000	1,000	1,000
4449	OTHER OPERATIONAL EXPENSES				500		
4458	OTHER PROGRAM EXPENSE	600	500				
CHARACTER 40	SUBTOTAL	36,714	20,500	13,836	48,500	46,000	46,000
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	8,895	8,697	6,212	9,616	9,616	9,616
8030	SOCIAL SECURITY	23,426	6,789	20,290	22,199	22,199	22,199
8040	WORKERS COMPENSATION		5,934		3,623	3,623	3,623
8050	LIFE INSURANCE	38	48	29	48	48	48
8060	HEALTH INSURANCE	25,871	27,104	20,326	29,810	29,810	29,810
8063	DISABILITY INSURANCE	129	120	94	120	120	120
CHARACTER 80	SUBTOTAL	58,359	48,692	46,951	65,416	65,416	65,416
TYPE X	SUBTOTAL	410,747	350,937	332,989	404,092	401,592	401,592
DIVISION 30	SUBTOTAL	-243,554	-162,687	-187,520	-235,842	-233,342	-233,342
DEPARTMENT 54	SUBTOTAL	-2,860,572	-2,728,368	-2,067,898	-2,841,604	-2,824,004	-2,824,004

LIBRARY

BOARD

DIRECTOR

CENTRAL LIBRARY

- Information Services
- Circulation Services
- Youth Services
- Technical Services
- Library Support Services
- Administration
- Local History & Genealogy

CENTRAL LIBRARY - 10

MISSION STATEMENT

To provide materials and services to ensure community residents meet their personal, educational, professional and recreational information needs.

DESCRIPTION

The library provides information for economic development within the community. Materials in various formats are provided to assist individuals and businesses in effectively responding to the changing marketplace. Special attention is devoted to currency of small business materials.

The Library serves as the gateway to reading for children and young adults. Consideration is given to stimulating interest and appreciation of reading through programming and collection development.

The library is the source of free recreational reading and life long learning for community residents. Emphasis is placed on providing a broad range of current fiction, non-fiction, and informational support in a variety of formats for all ages and reading levels. Programming and collection development tools are employed to meet the needs of this diverse community.

The library houses a unique group of local history and genealogy materials, joining collections of the Broome County Historical Society, Broome County Historian and City of Binghamton Historian. This allows researchers access to a

wide range of materials on the history of the local Broome County area and family histories.

The Library is comprised of two defined services areas. As part of county government the library serves the citizens residing within the political jurisdiction of Broome County. According to the 2000 U.S. census, this encompasses a geographical area of 707 square miles and a population of 200,536 from ages newborn to over 100. In addition, since Broome County also serves as the Central Library for the Four County Library System, its service area effectively includes the residents of Chenango, Delaware and Otsego Counties, an additional 3,343 square miles and 161,132 residents.

To meet the needs of this diverse patron base, the library features the following service areas:

Information Services

- Broad based informational support
- Accommodation of all ages and reading levels
- Extensive reference collection
- Periodical collection
- Electronic online resources
- Business files/reference tools
- Approachable and knowledgeable staff
- Clear signage
- Adequate staffing levels
- Adequate phone lines
- Accessible shelving
- Adequate casual seating
- Programming for adults covering a variety of interests

Youth Services

- Variety of materials and formats
- Multiple copies of popular titles
- Youth-friendly staff
- Easy accessibility
- Ample and inviting space
- Variety of programs for ages 0-14

Popular Materials

- Current and popular materials in a variety of formats
- Sufficient multiple copies to meet demand
- Reader's advisory service
- Browsing encouraged
- Attractive monthly displays of materials

Local History & Genealogy Center

- Cooperative materials collection
- Extensive primary source documents, photographic and archival materials
- Regional focus for genealogical and migration materials
- Educational programs for local groups and schools
- Periodical collection dealing with genealogy and history
- Digitization projects for rare and archival materials
- Indexing and abstracting of original materials for online database
- Microfilm copies of local newspapers, census documents

2009 OBJECTIVES

- Continue to provide quality Reference, Interlibrary Loan and Youth services to Broome County and the Four County Region
- Consolidation of services: BCPL and Four County's online catalog project completed

- Educate the public in the variety of electronic resources available in the library
- Update library collection for currency and relevancy
- Implement services that will maximize use of the Ahearn Business Resource Center
- Increase the Library's visibility within the community through programming, outreach and partnering
- Automate the local history index to an online database and add to library database and website
- Participate in a cooperative digitization project with South Central Regional Library Council using OCLC Content DM
- Continue creating the platform for a digitization project for the 170,000 obituary file collection
- Increase workshops and educational programs for school service groups

2009 BUDGET HIGHLIGHTS

- Computer Hardware Technician reduced from full-time to part-time
- Consolidation of some services with the Four County Library System
- Contain controllable costs at 2008 levels

84 1007 LIBRARY/Central Library

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Library Director III	F Admin	1	1	1	1	1
Secretary	14 Admin	1	1	1	1	1
Librarian III	20 CSEA	1	1	1	1	1
Librarian II	18 CSEA	4	2	2	2	2
Librarian I	16 CSEA	3	3	3	3	3
Computer Hardware Technician/Trainee	16/14 CSEA	1	1	0	0	0
Library Assistant	13 CSEA	2	2	2	2	2
Principal Library Clerk	12 CSEA	2	2	2	2	2
Custodial Supervisor	11 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Senior Library Clerk	8 CSEA	3	3	3	3	3
Library Clerk	6 CSEA	9	9	9	9	9
Custodial Worker	6 CSEA	1	1	1	1	1
Page	5 CSEA	1	1	1	1	1
Total Full-Time Positions		32	30	29	29	29
<u>PART TIME</u>						
Custodial Worker	6 CSEA	2	2	2	2	2
County Historian	NA	1	1	1	1	1
Deputy County Historian	NA	1	1	1	1	1
Library Clerk	6 CSEA	7	7	7	7	7
Librarian I	16 CSEA	0	1	1	1	1
Computer Hardware Tech	16 CSEA	0	1	2	2	2
Total Part-Time Positions		11	13	14	14	14
TOTAL POSITIONS		43	43	43	43	43

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :304 PUBLIC LIBRARY OPERATING
DEPARTMENT:84 COUNTY LIBRARY

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0011	LIBRARY COPY FEES	1,683	2,000	1,353	1,720	1,720	1,720
0027	MISCELLANEOUS	58,139	65,000	42,266	59,740	59,740	59,740
0159	RENTALS & FEES	9,827	4,500	2,905	7,000	7,000	7,000
0464	OTHER LOCAL GOVERNMENTS	611,034	626,798	1,500	653,269	653,269	653,269
		-----	-----	-----	-----	-----	-----
CHARACTER 02	SUBTOTAL	680,683	698,298	48,024	721,729	721,729	721,729
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	47,743	35,000	20,620	25,000	25,000	25,000
0193	PARKING LOT	8					
0197	COMMISSIONS	4,073	2,500	3,193	4,300	4,300	4,300
		-----	-----	-----	-----	-----	-----
CHARACTER 03	SUBTOTAL	51,824	37,500	23,813	29,300	29,300	29,300
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0206	SALE OF BUS PARTS	241					
0213	SALE OF EQUIPMENT	328					
		-----	-----	-----	-----	-----	-----
CHARACTER 06	SUBTOTAL	569					
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	2,642					
0216	GIFTS AND DONATIONS	586	800	1,397	800	800	800
0217	PREMIUM & ACCRUED INT ON OBLIGATION	451		1,275			
0227	TRANSFER FROM GENERAL FUND	1,665,398	1,591,762	1,591,762		1,601,740	1,601,740
0232	UNUSED CAPITAL FUND	1		2,266			
0233	EARNINGS ON TEMPORARY INVESTMENTS	1,591					
		-----	-----	-----	-----	-----	-----
CHARACTER 07	SUBTOTAL	1,670,669	1,592,562	1,596,700	800	1,602,540	1,602,540

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :304 PUBLIC LIBRARY OPERATING
DEPARTMENT:84 COUNTY LIBRARY

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :08	STATE AID						
0460	OTHER STATE AID	101,824	118,934	102,740	118,934	118,934	118,934
CHARACTER 08	SUBTOTAL	101,824	118,934	102,740	118,934	118,934	118,934
TYPE R	SUBTOTAL	2,505,569	2,447,294	1,771,277	870,763	2,472,503	2,472,503
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	946,654	1,012,896	704,778	1,003,729	1,003,729	1,003,729
1500	SALARIES PART-TIME	107,808	108,935	86,646	116,321	115,781	115,781
1600	SALARIES TEMPORARY	9,176					
1700	SALARIES OVERTIME	562	150	97	130	130	130
1900	SALARIES SHIFT DIFFERENTIAL	590	624	369	627	627	627
CHARACTER 10	SUBTOTAL	1,064,790	1,122,605	791,890	1,120,807	1,120,267	1,120,267
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS		1,200	1,443	1,200	1,200	1,200
4319	OFFICE SUPPLIES	16,859	39,287	11,756	34,000	34,000	34,000
4323	BLDG MAINTENANCE SUPPLIES	594	500	76	500	500	500
4326	FUEL AND HEATING SUPPLIES	20,745	21,461	23,497	79,835	51,000	51,000
4329	BLDG AND GROUNDS SUPPLIES	7,437	6,936	4,470	6,936	6,936	6,936
4331	FOOD AND BEVERAGES			116	55	55	55
4347	GAS OIL GREASE AND DIESEL FUEL				50	50	50
4349	MISC OPERATIONAL SUPPLIES	358	1,000	60			
4359	COMPUTER SOFTWARE AND SUPPLIES	56,037	74,502	36,001	50,914	50,914	50,914
4370	BOOKS ADULT SERVICES	82,451	84,000	49,776	84,000	84,000	84,000
4371	JUVENILE BOOKS	39,178	47,113	29,236	47,113	47,113	47,113
4372	REFERENCE MATERIALS	45,128	47,000	23,570	28,000	28,000	28,000
4373	SUBSCRIPTIONS	13,934	21,855	18,254	12,355	12,355	12,355
4374	AUDIOVISUAL MATERIALS	23,002	27,876	21,258	27,876	27,876	27,876
4375	ELECTRONIC ACCESS MATERIALS	20,574	23,192	23,033	20,000	20,000	20,000
4376	LOCAL HISTORY	1,709	2,400	489	2,400	2,400	2,400
4411	POSTAGE AND FREIGHT	6,213	10,758	3,766	12,258	12,258	12,258
4418	DUES AND MEMBERSHIPS	2,362	1,685	1,399	1,390	1,390	1,390
4419	GENERAL OFFICE EXPENSES	9,965	11,058	11,008	12,446	12,446	12,446
4423	BLDG GROUNDS AND EQUIP REPAIR	2,764	2,000	1,774	2,000	2,000	2,000
4425	WATER AND SEWAGE CHARGES	1,431	1,531	1,071	2,000	2,000	2,000
4427	ELECTRIC CURRENT	92,916	100,433	78,361	111,000	111,000	111,000

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :304 PUBLIC LIBRARY OPERATING
DEPARTMENT:84 COUNTY LIBRARY

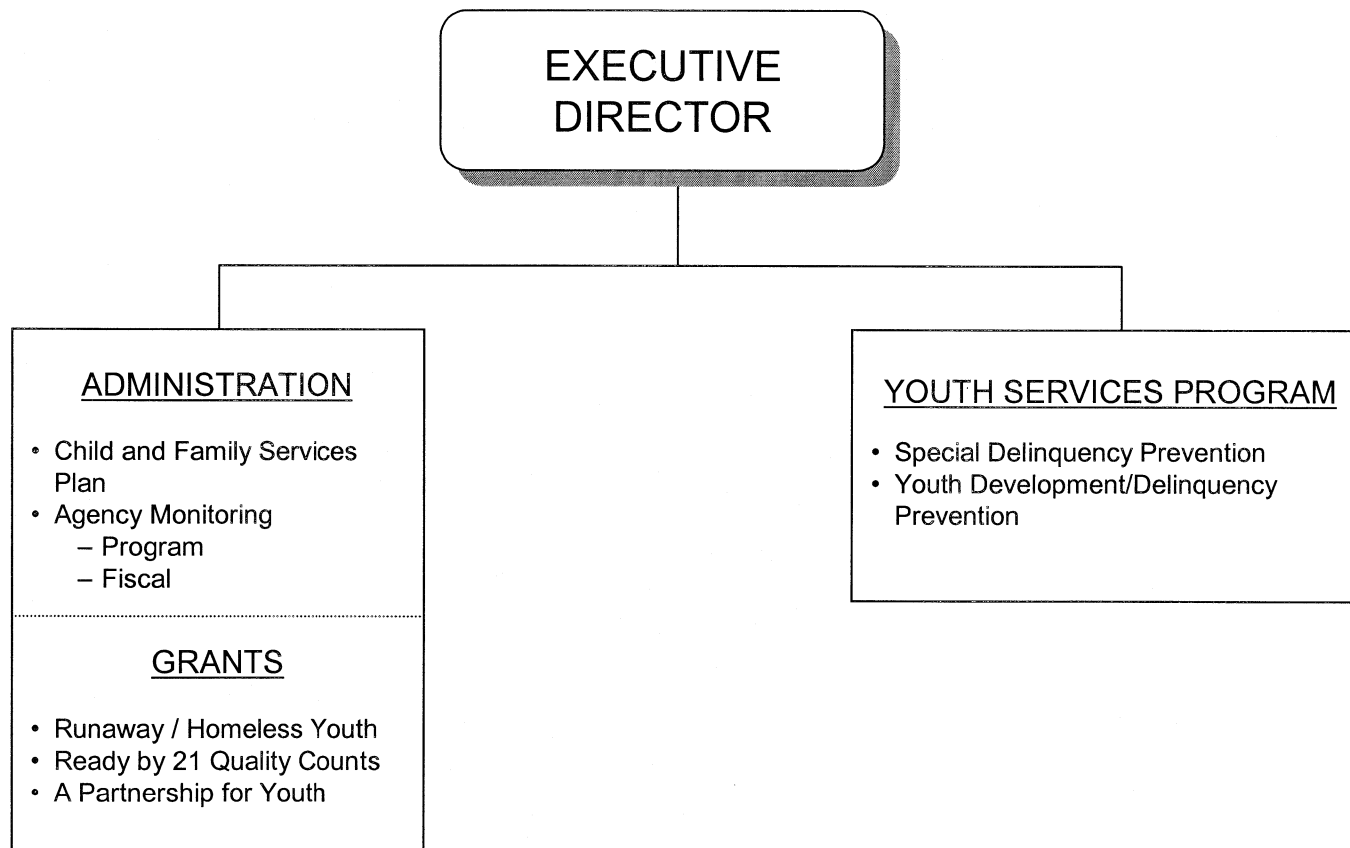
SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4429	BUILDING AND GROUNDS EXPENSES	11,004	21,928	6,247	15,778	15,778	15,778
4447	OPERATIONAL EQUIPMENT REPAIRS	419	500		500	500	500
4448	ADVERTISING AND PROMOTION EXPENSES	2,157	3,200	2,284	500	500	500
4449	OTHER OPERATIONAL EXPENSES	920	2,000	864	2,000	2,000	2,000
4461	MILEAGE AND PARKING-LOCAL	23	25	205	25	25	25
4462	TRAVEL HOTEL AND MEALS	919	3,800	62	1,000	1,000	1,000
4463	EDUCATION AND TRAINING	553	1,000	181	600	600	600
4466	ADVISORY BD/TRUSTEES EXPENSES	177	450		450	450	450
4514	HARDWARE MAINTENANCE	3,638	10,068	1,213			
4747	OTHER FEES FOR SERVICES	13,302	13,580	7,858	10,955	10,955	10,955
4901	DAY TRIP MEAL REIMBURSEMENT	90					
CHARACTER 40	SUBTOTAL	476,859	582,338	359,328	568,136	539,301	539,301
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	11,592	9,377	9,377	6,842	6,842	6,842
4604	DPW SECURITY CHARGEBACKS	74,880	79,140	44,570	81,445	81,445	81,445
4606	TELEPHONE BILLING ACCOUNT	16,676	16,817	8,380	16,822	16,822	16,822
4609	DATA PROCESSING CHARGEBACKS	47,250	73,848	36,924	83,959	83,959	83,959
4614	OTHER CHARGEBACK EXPENSES	26	77	9	20	20	20
4616	FLEET SERVICE CHARGEBACK		100				
4617	DUPLICATING/PRINTING CHARGEBACK	938	1,174	1,256	2,413	2,413	2,413
4618	OFFICE SUPPLIES CHARGEBACK	4,199	4,236	2,451	4,354	4,354	4,354
4619	BUILDING SERVICE CHARGEBACK	19,342	25,000	3,369	25,000	25,000	25,000
CHARACTER 41	SUBTOTAL	174,903	209,769	106,336	220,855	220,855	220,855

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :304 PUBLIC LIBRARY OPERATING
DEPARTMENT:84 COUNTY LIBRARY

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6000	PRINCIPAL ON SERIAL BONDS	2,607	2,719	2,719	2,839	2,839	2,839
6001	PRINCIPAL ON BANS	31,834	31,608	31,608	31,608	31,608	31,608
6008	PRINCIPAL ON CAPITAL LEASE	1,149					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	35,590	34,327	34,327	34,447	34,447	34,447
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7000	INTEREST ON SERIAL BONDS	1,308	1,214	631	1,113	1,113	1,113
7001	INTEREST ON BANS	7,822	5,278	5,277	2,881	2,881	2,881
7005	INTEREST ON CAPITAL LEASE	180					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	9,310	6,492	5,908	3,994	3,994	3,994
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	98,101	109,768	71,526	116,785	116,785	116,785
8030	SOCIAL SECURITY	77,453	85,688	57,532	85,684	85,684	85,684
8040	WORKERS COMPENSATION	16,516	13,704	13,704	13,227	13,227	13,227
8050	LIFE INSURANCE	558	720	419	696	696	696
8060	HEALTH INSURANCE	395,432	436,181	300,270	315,743	315,743	315,743
8062	RETIREE HEALTH INSURANCE				161,504	161,504	161,504
8063	DISABILITY INSURANCE	3					
8070	UNEMPLOYMENT INSURANCE	10,530					
8081	EMPLOYEE TUITION REIMBURSEMENT	6,339	10,000	6,526	10,000	10,000	10,000
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	604,932	656,061	449,977	703,639	703,639	703,639
TYPE X	SUBTOTAL	2,366,384	2,611,592	1,747,766	2,651,878	2,622,503	2,622,503
		-----	-----	-----	-----	-----	-----
DEPARTMENT 84	SUBTOTAL	139,185	-164,298	23,511	-1,781,115	-150,000	-150,000
		-----	-----	-----	-----	-----	-----
SUBFUND 304	SUBTOTAL	139,185	-164,298	23,511	-1,781,115	-150,000	-150,000

YOUTH BUREAU



YOUTH BUREAU - 64

MISSION STATEMENT

The Broome County Youth Bureau's mission is to promote and encourage the development of a comprehensive system of services to youth and their families through planning, funding, coordination, evaluation and advocacy.

DESCRIPTION

The Broome County Youth Bureau was established by a resolution adopted by the Broome County Legislature on July 6, 1971. The Youth Bureau is responsible for distributing Office of Children & Family Services funds to local agencies that provide services for youth in accordance with the Broome County Child & Family Services Plan. Local agencies apply to the County (Youth Bureau) for funds. Applications are evaluated by the Youth Bureau Advisory Board and approved by the County Legislature. The Youth Bureau then applies to the NYS Office of Children and Family Services or the Division of Criminal Justice for program funding and enters into contracts with the agencies. The Youth Bureau also leads the efforts in planning for services for youth throughout Broome County.

2009 OBJECTIVES

- Continue our partnership between Cornell University Cooperative Extension of Broome County to facilitate a spring and fall series of Advancing Youth Development training.
- Continue to strengthen and streamline our Request for Proposal process.
- Continue working with the Department of Social Services to strengthen the continuum of services and activities for children, youth and families identified in our Child and Family Services Plan.

- Continue to lead the effort to define goals, gather data and develop a comprehensive continuum for runaway and homeless youth, including the implementation of a program for runaway/homeless youth under age 21.
- Continue to monitor and evaluate all residential services provided for runaway and homeless youth under age of 21.
- Educate the community regarding youth issues, needs and problems and advocate for the adoption of strong legislation to better serve our youth.
- Continue to act as lead entity in planning efforts for youth in Broome County including the assessment of local youth needs and the development of strategies to address those needs.

2009 BUDGET HIGHLIGHTS

- Continue to document statistics pertaining to Youth Services and programs. This data is essential in reviewing trends and recommending funds that address gaps in the community.
- Continue to maintain Youth Services Program costs to state aid support level.
- Continue to act as the lead entity in planning efforts for youth in Broome County.

64 0011 Youth Bureau

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2007 Actuals</u>	<u>As of 9/1/2008 Current Authorized</u>	<u>2009 Requested</u>	<u>2009 Recommended</u>	<u>2009 Adopted</u>
<u>FULL TIME</u>						
Executive Director Youth Bureau	A Admin	1	1	1	1	1
Youth Services Specialist	18 CSEA	1	1	1	1	1
Total Full-Time Positions		2	2	2	2	2
<u>PART TIME</u>						
Senior Account Clerk Typist	9 CSEA	1	1	1	1	1
Total Part-Time Positions		1	1	1	1	1
TOTAL POSITIONS		3	3	3	3	3

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:64 YOUTH BUREAU

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0549	CHARGEBACK TO GRANTS		8,840				
CHARACTER 02	SUBTOTAL		8,840				
CHARACTER :08	STATE AID						
0336	YOUTH BUREAU	31,803	44,594	15,534	40,387	40,387	40,387
0338	YOUTH SERVICE PROGRAMS	234,286	256,369	83,143	253,753	253,753	253,753
CHARACTER 08	SUBTOTAL	266,089	300,963	98,677	294,140	294,140	294,140
TYPE R	SUBTOTAL	266,089	309,803	98,677	294,140	294,140	294,140
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	93,602	95,105	64,608	95,699	95,699	95,699
1500	SALARIES PART-TIME	13,471	14,285	10,339	15,214	15,214	15,214
CHARACTER 10	SUBTOTAL	107,073	109,390	74,947	110,913	110,913	110,913
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS		40	18			
4319	OFFICE SUPPLIES	1,756	1,715	307	1,715	1,715	1,715
4331	FOOD AND BEVERAGES	82		35	100	100	100
4418	DUES AND MEMBERSHIPS	500	500	500	500	500	500
4448	ADVERTISING AND PROMOTION EXPENSES		315	315	315	315	315
4451	YOUTH SERVICE PROGRAMS	266,214	256,369	72,322	253,753	253,753	253,753
4461	MILEAGE AND PARKING-LOCAL	507	450	262	500	500	500
4462	TRAVEL HOTEL AND MEALS	1,009	650	185	650	650	650
4463	EDUCATION AND TRAINING	416	600	70	550	550	550
4466	ADVISORY BD/TRUSTEES EXPENSES	87	350		250	250	250
4518	COPYING MACHINE RENTALS	2,262	3,200	2,021	2,600	2,600	2,600
4901	DAY TRIP MEAL REIMBURSEMENT			14	40	40	40
5011	DISCOVERY CENTER	13,466	12,523	12,523	12,523	12,523	12,523
5053	BROOME CO COOP EXT ASSN	453,913	422,139	316,604	422,139	422,139	454,139
CHARACTER 40	SUBTOTAL	740,212	698,851	404,861	695,635	695,635	727,635

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:64 YOUTH BUREAU

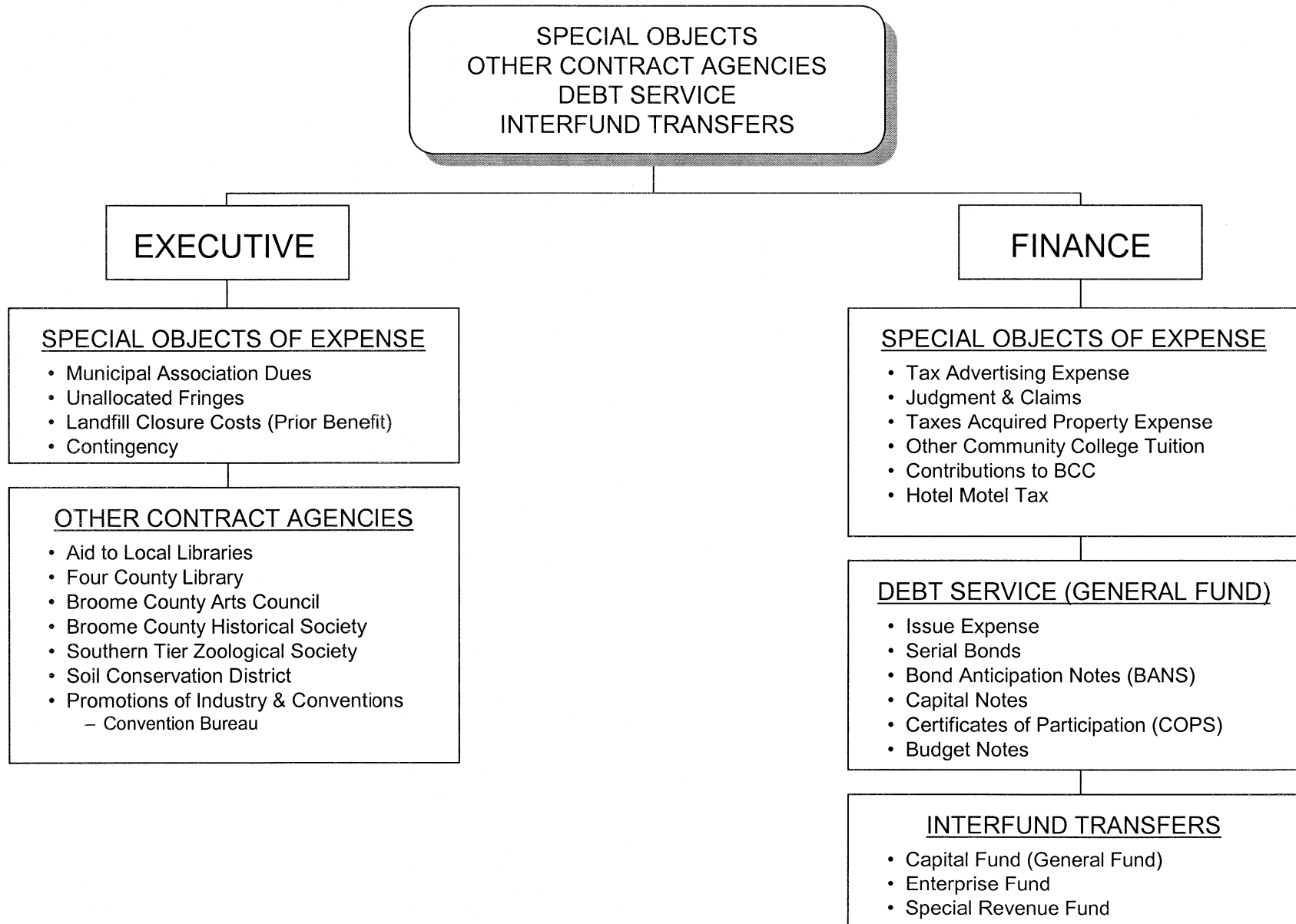
SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	6	5	5	7	7	7
4614	OTHER CHARGEBACK EXPENSES	100					
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	106	5	5	7	7	7
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	827					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	827					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	5					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	5					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	9,968	10,720	6,776	11,708	11,708	11,708
8030	SOCIAL SECURITY	7,371	8,369	5,154	8,531	8,531	8,531
8040	WORKERS COMPENSATION	953	848	848	829	829	829
8050	LIFE INSURANCE	58	72	43	72	72	72
8060	HEALTH INSURANCE	28,332	32,199	21,776	29,194	29,194	29,194
8062	RETIREE HEALTH INSURANCE				6,188	6,188	6,188
8063	DISABILITY INSURANCE	258	240	184	240	240	240
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	46,940	52,448	34,781	56,762	56,762	56,762
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	895,163	860,694	514,594	863,317	863,317	895,317
		-----	-----	-----	-----	-----	-----
DEPARTMENT 64	SUBTOTAL	-629,074	-550,891	-415,917	-569,177	-569,177	-601,177

THIS PAGE IS
INTENTIONALLY LEFT BLANK

UNALLOCATED ITEMS

<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>
Special Objects of Expense	456
Other--Contractual Agencies	461
Debt Service	464
Interfund Transfers	466

UNALLOCATED ITEMS



UNALLOCATED ITEMS

Introduction

Unallocated Items present the miscellaneous expenditure and revenue items, which are not appropriately presented elsewhere in a specific department. This section of the budget contains four components designated as departments for accounting convenience, but without such recognition in the Charter. The four components are: **Special Objects of Expense; Other Contractual Agencies; Debt Service; and Interfund Transfers.**

SPECIAL OBJECTS OF EXPENSE

Introduction

This unit contains the most varied of the expenditure and revenue items arranged by function or program.

Appropriations

General Government

The administration of property taxes requires several expenditure accounts. **Tax Advertising and Expenses (4757)** are the advertising and other legal expenses incurred in enforcing property tax collection. **Tax Acquired Property Expenses (4756)** are expenses incurred in the maintenance of property acquired by the County for non-payment of taxes.

Judgments and Claims (4753) are payments for judgments against the County.

Municipal Association Dues (4758) are for the County's membership in the New York State Association of Counties and the National Association of Counties. Additional membership specific to a particular department is shown in each department. Cost of membership is generally based upon population.

The **Contingent Account (4752)** is established according to Article VI, Section 604, B, (2) and operated according to Section 609 of the Administrative Code. It is the County Executive's estimate of unexpected expenditures, which may arise during the year.

Education

Other Community College Tuition (4508) is Broome County's **mandated** share of the costs of Broome's citizens attending another New York community college. This amount serves as the sponsor share required to match state aid and tuition to finance local community colleges.

Contributions to Broome Community College (BCC) (4509) is the county's share of operating costs for the budget year. Although presented as a contractual expenditure, this is essentially an interfund transfer of resources required to balance the Community College fund. Because the Community College's fiscal year is the same as its academic year, the County Legislature adopts BCC's budget during the summer and commits the County to appropriate the local sponsor's share in the upcoming budget year. The Community College's capital and debt service requirements are also presented in this section of the budget (see **Debt Service** and **Interfund Transfers** below).

Public Safety

Justices and Constables (4733) record the **mandated** quarterly payment of court costs incurred by town courts operating outside of normal County Court hours. This account is administered by the Law Department. The payments are made to the state as reimbursement.

Undistributed

Certain employee fringe benefit calculations are aggregated upon a countywide or fund level in **Unallocated Employee Benefits** instead of a departmental basis. **Unemployment** (8070) and **State Retirement** (8010) are unallocated costs as are the costs for **Health Insurance** (8060) and Medicare for retired employees whose department may no longer exist (i.e., Courts or Chenango Bridge Nursing Home).

Other Chargeback Expense (4614) is payment to the Solid Waste Management fund for costs associated with Solid Waste Expense before implementation of the tipping fee. The costs cannot be assigned to the tipping fee because the benefit received preceded current use (Colesville Landfill closure, etc.).

The amount in **Salary and Fringe Benefit accounts** represents the cost of implementing salary and fringe benefit adjustments not included in department budgets. These accounts are also used to balance requested and/or base budgets with recommended and adopted increases.

Revenue

There is a recovery of **Charges for Tax Advertising** (0014) from the sale of property acquired for tax purposes.

Property Tax (0001) is the amount of the tax sale certificate reserve in excess of the amount needed to buy back uncollected property tax receivables.

Part D Medicare Credits (0651) Federal subsidy for Medicare eligible retirees or their spouse's drug costs.

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:90 SPECIAL OBJECTS OF EXPENDITURES

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :01	TAX ITEMS						
0006	HOTEL/MOTEL OCCUPANCY TAX	4,161					
CHARACTER 01	SUBTOTAL	4,161					
CHARACTER :02	DEPARTMENTAL INCOME						
0014	CHGS FOR TAX ADV/REDEMPTION EXP	14,153	17,000	2,506	17,000	17,000	17,000
0559	OTHER DEPARTMENTAL CHARGEBACK		271,218		574,993	574,993	574,993
CHARACTER 02	SUBTOTAL	14,153	288,218	2,506	591,993	591,993	591,993
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	21					
CHARACTER 07	SUBTOTAL	21					
TYPE R	SUBTOTAL	18,335	288,218	2,506	591,993	591,993	591,993
CHARACTER :10	PERSONAL SERVICE						
1950	SALARY ADJUSTMENTS				106,534	106,534	106,534
1960	DISCRETIONARY SALARY SAVINGS		-2,113,104		-1,934,659	-1,934,659	-2,195,527
CHARACTER 10	SUBTOTAL		-2,113,104		-1,828,125	-1,828,125	-2,088,993

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:90 SPECIAL OBJECTS OF EXPENDITURES

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4331	FOOD AND BEVERAGES	1,085					
4448	ADVERTISING AND PROMOTION EXPENSES	14,084	10,000	5,008	27,000	27,000	27,000
4508	OTHER COMM COLLEGES TUITION	773,752	650,000	420,157	850,000	850,000	850,000
4509	CONTRIBUTION TO BROOME COMM COLLEGE	6,380,710	6,380,710	6,380,710	6,530,710	6,530,710	6,530,710
4721	ACCTG AND COST ALLOCATION SERVICES		6,500		6,500	6,500	6,500
4733	JUSTICES AND CONSTABLE FEES	10,680	10,000	4,920	10,000	10,000	10,000
4752	CONTINGENT FUND		211,068		100,000	100,000	100,000
4753	JUDGEMENTS AND CLAIMS	49	10,000		10,000	10,000	10,000
4757	TAX ADVERTISING AND EXPENSE	11,746	17,000				
4758	MUNICIPAL ASSN DUES	20,500	27,500	25,978	27,000	27,000	27,000
CHARACTER 40 SUBTOTAL		7,212,606	7,322,778	6,836,773	7,561,210	7,561,210	7,561,210
CHARACTER :41	CHARGEBACK EXPENSES						
4614	OTHER CHARGEBACK EXPENSES	29,971					
4616	FLEET SERVICE CHARGEBACK		-265,330				
CHARACTER 41 SUBTOTAL		29,971	-265,330				
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT		-294,078				
8060	HEALTH INSURANCE	136,039		93,754	-1,118,558	-1,118,558	-1,118,558
8070	UNEMPLOYMENT INSURANCE		30,000		30,000	30,000	30,000
CHARACTER 80 SUBTOTAL		136,039	-264,078	93,754	-1,088,558	-1,088,558	-1,088,558
TYPE X SUBTOTAL		7,378,616	4,680,266	6,930,527	4,644,527	4,644,527	4,383,659
DEPARTMENT 90 SUBTOTAL		-7,360,281	-4,392,048	-6,928,021	-4,052,534	-4,052,534	-3,791,666

Other Contract Agencies

Introduction

Section 224 of County Law permits counties to support the services of specified types of non-profit organizations; corporations, associations, and agencies provided the services are rendered within the supporting county.

Economic Assistance & Opportunity

The **Convention Bureau** (5060) is a unit of the Broome County Chamber of Commerce. It is responsible for attracting meetings, conferences, trade shows and visitors to our community. The staff attends selected trade shows, participates in information centers, conducts sales blitzes, and produces a variety of promotional material on Broome County. The County's support for this bureau is offset by the collection of a hotel/motel tax.

Culture & Recreation

The **Aid to Local Libraries** (5063) compensates municipally funded libraries in Broome County for the added expense of non-resident use. This expense funds non-resident taxpayer supported expense of operating local libraries.

The **Four County Library System (FCLS)** (5062) utilizes Broome County funds to defray half the cost of bookmobile service to thirteen communities, nursing homes and correctional facilities, most of which do not have ready access to public library service. FCLS pays the other half of the costs of this program from its own funds. The funds also provide delivery service to each of the public libraries in Broome, enabling them to share their resources more efficiently, thereby providing better service.

The **Broome County Arts Council** (5008) is a private non-profit service organization, which raises money from local contributors and awards 90% of those funds as grants to local non-profit arts and cultural institutions, organizations and individual artists in Broome County. Other service include public advocacy for the arts, grants seminars, board trainings, arts promotion for economic development, educations and community building; public clearinghouse for events, grant and artist opportunities and referrals.

The **Southern Tier Zoological Society, Inc. (Ross Park Zoo)** (5064) Provides a wide variety of animals, horticulture exhibits, an outreach program via a Zoo-mobile, guided and non-guided tours, picnic facilities, a free carousel and leases space to the Discovery Center. Annually, it reaches school children via on-site programs, participates in endangered species programs, and a variety of special events. Opened in 1875, it is the only facility of it's kind within seventy miles and the nation's fifth oldest.

Home & Community

The **Broome County Soil and Water Conservation District** (5054) provides two services. The District's main goal is to provide technical information relative to the land occupiers of the County, including farmers, residents, public landholder, etc. Technical information is available on a one-on-one basis, including information on soils, drainage, water storage, critical area seeding, tree planting for forestry purposes, fish stocking and land management techniques to reduce erosion. Special efforts encourage the use of no-till and minimum tillage techniques. The District specializes in application of critical and recreational area hydro seeding, especially on public properties. Other ongoing programs include a yearly tree seedling sale, reforestation tree planting, and fish stocking (both for private and public waters). When stream protection is completed for County or Towns, all costs are charged to the municipality involved.

The **Broome County Historical Society** (5051) provides research of local history and genealogy center at the Broome County Public Library and the Roberson Museum. Using publications, exhibition and educational programs to collect, preserve and interpret the history of Broome County.

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:91 OTHER-CONTRACTUAL AGENCIES

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :01	TAX ITEMS						
0006	HOTEL/MOTEL OCCUPANCY TAX	1,170,372	1,330,000	1,167,296	1,500,000	1,500,000	1,500,000
CHARACTER 01	SUBTOTAL	1,170,372	1,330,000	1,167,296	1,500,000	1,500,000	1,500,000
TYPE R	SUBTOTAL	1,170,372	1,330,000	1,167,296	1,500,000	1,500,000	1,500,000
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4331	FOOD AND BEVERAGES			579			
5008	BROOME COUNTY ARTS COUNCIL	193,925	180,351	135,263	180,351	180,351	180,351
5051	BROOME COUNTY HISTORICAL SOCIETY	35,000	32,550	32,550	32,550	40,000	45,000
5054	SOIL CONSERVATION SERVICE	84,000	78,120	58,590	78,200	78,200	78,200
5056	REGIONAL PLANNING BOARD			15,000			
5060	CONVENTION BUREAU	425,000	400,000	300,000	425,000	400,000	425,000
5062	FOUR COUNTY LIBRARY SYSTEM	39,900	37,000	37,000	50,000	37,000	50,000
5063	AID TO LOCAL LIBRARIES	596,467	559,860	335,167	559,860	559,860	559,860
5064	SO TIER ZOOLOGICAL SOC	366,250	375,000	375,000	375,000	375,000	375,000
5068	MARKETING/ECONOMIC DEVELOPMENT		225,000	44,607	225,000	225,000	225,000
5084	BROWNFIELD REMEDIATION MUNICIPALITI		225,000	8,290	275,000	275,000	275,000
CHARACTER 40	SUBTOTAL	1,740,542	2,112,881	1,342,046	2,200,961	2,170,411	2,213,411
CHARACTER :90	TRANSFERS						
9005	TRANSFER TO GRANT FUND			30,000			
CHARACTER 90	SUBTOTAL			30,000			
TYPE X	SUBTOTAL	1,740,542	2,112,881	1,372,046	2,200,961	2,170,411	2,213,411
DEPARTMENT 91	SUBTOTAL	-570,170	-782,881	-204,750	-700,961	-670,411	-713,411

Debt Service **(General Fund only)**

Introduction

This unit presents the repayment of principal and interest costs incurred by the General Fund. It also includes debt service for the Community College. Debt service related to projects undertaken for the New York State Courts System is a County responsibility and included here.

Bond and Note Issue Expenses for issuing debt for the entire County are presented here. These costs are for legal advice (commonly referred to as bond counsel), financial advice and the advertising and printing costs of the debt instruments.

A detailed description of **Principal and Interest** as well as the various debt instruments (**Serial Bond, Bond Anticipation Note**, etc.) is supplied in the **Supplementary** section of the budget. It should be noted that these costs are backed by the full faith and credit of the County.

Additionally, transactions involving the financing of the Public Safety Facility Project through **Certificates of Participation** (COP's) is provided for in this budget.

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:92 DEBT SERVICE

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :07	MISC/INTERFUND REVENUES						
0233	EARNINGS ON TEMPORARY INVESTMENTS	285,525		10			
0613	TRANSFER OF COPS RESERVE	210,287	207,005	208,923	207,005	207,005	207,005
CHARACTER 07	SUBTOTAL	495,812	207,005	208,933	207,005	207,005	207,005
TYPE R	SUBTOTAL	495,812	207,005	208,933	207,005	207,005	207,005
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4721	ACCTG AND COST ALLOCATION SERVICES	12,000		6,000			
4723	BOND AND NOTE ISSUE EXPENSE	29,800	75,000	39,092	140,000	140,000	140,000
CHARACTER 40	SUBTOTAL	41,800	75,000	45,092	140,000	140,000	140,000
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6000	PRINCIPAL ON SERIAL BONDS	838,096	1,120,698	1,120,698	1,167,072	1,167,072	1,167,072
6001	PRINCIPAL ON BANS	427,714	668,519	668,519	1,625,235	1,625,235	1,625,235
CHARACTER 60	SUBTOTAL	1,265,810	1,789,217	1,789,217	2,792,307	2,792,307	2,792,307
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7000	INTEREST ON SERIAL BONDS	518,441	636,658	543,346	593,430	593,430	593,430
7001	INTEREST ON BANS	155,800	201,557	201,557	244,748	244,748	244,748
7006	INTEREST ON COPS	847,613	847,613	847,613	847,613	847,613	847,613
CHARACTER 70	SUBTOTAL	1,521,854	1,685,828	1,592,516	1,685,791	1,685,791	1,685,791
TYPE X	SUBTOTAL	2,829,464	3,550,045	3,426,825	4,618,098	4,618,098	4,618,098
DEPARTMENT 92	SUBTOTAL	-2,333,652	-3,343,040	-3,217,892	-4,411,093	-4,411,093	-4,411,093

Interfund Transfers (General Fund only)

Introduction

This unit presents the resources to be moved from the General Fund to support operations in other funds or to fund the General Fund's capital projects. The interfund transfer is the mechanism that allocates general revenues to the various capital, special and proprietary subfunds. Certain end of the accounting period adjustments may also occur in these accounts.

All government operating funds must balance – revenues must equal expenditures. If a transfer or contribution from the General Fund is required to balance an operating subfund, it is listed as required tax support in **Schedules 1 and 2 – the Summary by Funds**.

The reader should note that these transfers are not used when calculating the total size of the County's operating budget. The transfer is both an appropriation to the General Fund and a revenue required by another subfund needed to support its total spending needs. Because it has a “doubling” effect on both appropriations and revenue, common practice removes such internal transfers.

Unlike the operating subfunds, the transfer required by the Community College is presented as a contractual appropriation (an obligation incurred when the Community College's budget is adopted during the previous summer). It is presented under **Special Objects of Expense** as a contractual expense item. This “transfer” is counted as part of the County's operating budget because the College's total operating costs are not included in the operating budget due to the different fiscal periods.

Presented in this section of the budget, are Transfers to Capital for projects sponsored by the General Fund departments and by Broome Community College. These amounts will appear under subobject 9004 **Transfer to Capital**. The details of the transfers required for the Capital fund are listed by department in the **Capital Budget** and in the **Capital Program**. The required amounts are appropriated in the proper fund. (No down payment is required on Capital Projects per State Law.)

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING
DEPARTMENT:93 INTERFUND TRANSFERS

SUBJECT	SUBJECT TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
CHARACTER :07	MISC/INTERFUND REVENUES						
0232	UNUSED CAPITAL FUND	337,953		17,514			
CHARACTER 07	SUBTOTAL	337,953		17,514			
TYPE R	SUBTOTAL	337,953		17,514			
CHARACTER :90	TRANSFERS						
9004	TRANSFER TO CAPITAL FUND						
9006	TRANSFER TO ENTERPRISE FUND	3,182,334	2,375,412	2,375,412	4,549,842	4,549,842	4,557,342
9007	CONTR TO COMM COLLEGE	537,919					
9008	TRANSFER TO TAX STABILIZATION FUND				1,250,000	1,250,000	1,250,000
9009	TRANSFERS TO SPECIAL REVENUE FUND	10,626,980	11,419,845	11,419,845	11,802,748	11,802,748	11,738,189
9013	TRANSFER TO INTERNAL SERVICES	18,000					
CHARACTER 90	SUBTOTAL	14,365,233	13,795,257	13,795,257	17,602,590	17,602,590	17,545,531
TYPE X	SUBTOTAL	14,365,233	13,795,257	13,795,257	17,602,590	17,602,590	17,545,531
DEPARTMENT 93	SUBTOTAL	-14,027,280	-13,795,257	-13,777,743	-17,602,590	-17,602,590	-17,545,531
SUBFUND 101	SUBTOTAL	45,080,257	50,263,413	36,802,898	-9,079,313	55,065,278	55,065,278

THIS PAGE IS
INTENTIONALLY LEFT BLANK

CAPITAL BUDGET

<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>
2009 Capital Program	471
Summary of Debt	480
History of Debt Service	481
Serial Bonds	482
Certificates of Participation	490
BANs	491
Statement of Authorized and Un-borrowed Debt	494
Authorized Capital Projects	497
Debt Statement Summary	503
Community College Debt Liability & Payment History	504

CAPITAL BUDGET

2009 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources				Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes
		Fed	State	County	Fees/Other					
AVIATION										
AIRPORT MAIN APRON REHABILITATION - DESIGN This project will involve the design work needed to complete the construction phase of this project. Included in this project will be drainage improvements, sub-surface pavement remediation, seal coating, new pavement markings, and the installation of a new aircraft deicing system. This project will enhance safety for the airlines and other users of the airport. Federal Grant Issuance Reduce Maintenance Requirements of Main Ramp	\$300,000	\$285,000	\$7,500	\$0	\$7,500	\$300,000	\$0	10	14	0.0000 %
EMAS REHABILITATION This project will involve the design/rehabilitation of the airport"s two (2) arrestor bed systems. On account of their relatively short product history, with less than 16 airports worldwide having such a system, this project will ensure that the systems are still capable of functioning as designed and installed in 2002/2003. Federal Grant Issuance Reduces Cost used to maintain EMAS Beds	\$500,000	\$475,000	\$12,500	\$0	\$12,500	\$500,000	\$0	10	14	0.0000 %
PURCHASE SNOW REMOVAL EQUIPMENT This project will consist of the purchase of selected pieces of new snow removal equipment. This new equipment will replace existing equipment which has exceeded its useful life. Federal Grant Issuance Reduction to Financial Requirement of Vehicle Maintenance Program	\$500,000	\$475,000	\$12,500	\$0	\$12,500	\$500,000	\$0	15	28	0.0000 %
TERMINAL BUILDING IMPROVEMENTS This project will entail replacing worn furnishings in the public portions of the passenger terminal building including carpeting, wall coverings and vestibules. Transportation Security Administration recommended building reconfigurations will be addressed as well. State Grant Issuance Reduce Maintenance Costs	\$360,000	\$0	\$300,000	\$0	\$60,000	\$360,000	\$0	10	14	0.0000 %
AVIATION 2009 Total	\$1,660,000	\$1,235,000	\$332,500	\$0	\$92,500	\$1,660,000	\$0			0.0000 %

“Property Tax” is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2009 Adopted Capital Program

<i>Project Title and Description</i>	<i>Estimated Project Cost</i>	<i>Funding Sources</i>				<i>Bond Authority</i>	<i>Annual Added To Taxes</i>	<i>YPU</i>	<i>LFL Sect 11</i>	<i>Percent Increase Taxes</i>
		<i>Fed</i>	<i>State</i>	<i>County</i>	<i>Fees/Other</i>					
BCC										
ROADWAY AND LOT UPGRADES Campus roads and parking lots see more traffic than local secondary roads. They were not built to standards used today. Needs to repair and replace are becoming more frequent. Limited drainage has resulted in roadway segment failures and curbing over the years has been impacted by frost and often misaligned. The goal is to improve the campus roadway network and strive to meet the goals of the Master Plan needs for maintenance and realignment.	\$85,000	\$0	\$42,500	\$42,500	\$0	\$85,000	\$5,504	10	20	0.0094 %
ROOF REPLACE III Replace roofs last installed in 1971 and slated for replacement by BCDPW for 1991. Maintenance efforts are rapidly increasing and failure is causing difficulty in spaces below. Leaks continue to develop and repairs become increasingly difficult. Walking on surfaces to inspect or repair usually causes additional problems. Asbestos containing materials are found in roofs and abatement will be required.	\$600,000	\$0	\$300,000	\$300,000	\$0	\$600,000	\$28,903	15	12 (2)	0.0496 %
SCIENCE BUILDING Various BCC departments are scattered across campus and housed in spaces that were built in the 1950's or not updated in decades. These spaces do not support the learning environment and properly provide the specialized spaces needed today for demanding and growing programs. These funds will be used for construction of classroom space.	\$21,000,000	\$0	\$10,500,000	\$8,000,000	\$2,500,000	\$21,000,000	\$567,620	25	11 b	0.9734 %
BCC 2009 Total	\$21,685,000	\$0	\$10,842,500	\$8,342,500	\$2,500,000	\$21,685,000	\$602,026			1.0324 %

“Property Tax” is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2009 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources				Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes	
		Fed	State	County	Fees/Other						
DPW - ENGINEERING B&G											
REPLACE OIL-WATER SEPARATOR AT FLEET The original equipment underground oil-water separator at the Fleet Garage has reached the end of its life. It has severe wall deterioration that would allow hazardous liquids to leak into the ground. This is a potential environmental hazard.	\$70,000	\$0	\$0	\$70,000	\$0	\$70,000	\$9,065	10	32	0.0155 %	
DPW - ENGINEERING B&G 2009 Total											
	\$70,000	\$0	\$0	\$70,000	\$0	\$70,000	\$9,065			0.0155 %	
DPW - FLEET MANAGEMENT											
DPW FLEET REPLACEMENT Replace vehicles including but not limited to cars, light trucks and vans.	\$100,000	\$0	\$0	\$71,000	\$29,000	\$100,000	\$26,072	3	77	0.0447 %	
DPW - FLEET MANAGEMENT 2009 Total											
	\$100,000	\$0	\$0	\$71,000	\$29,000	\$100,000	\$26,072			0.0447 %	
DPW - HIGHWAYS											
2ND STREET, DEPOSIT, DRAINAGE Replace the undersized storm sewer collection system in 2nd Street (Old Rt 17, CR 28) in the Village of Deposit to eliminate frequent localized flooding and pedestrian tripping hazard due to collapsing pipes. The Village of Deposit has secured \$400,000 from NYS in Community Development Block Grant funds. Nominal but reduces potential for lawsuit	\$650,000	\$0	\$400,000	\$250,000	\$0	\$650,000	\$24,086	15	3	0.0413 %	
HIGHWAY RECONSTRUCTION/REHABILITATION Reconstruct county highways as needed based on pavement condition, sufficiency and priority. Nominal											
	\$2,000,000	\$0	\$0	\$2,000,000	\$0	\$2,000,000	\$259,009	10	20b	0.4442 %	
DPW - HIGHWAYS 2009 Total											
	\$2,650,000	\$0	\$400,000	\$2,250,000	\$0	\$2,650,000	\$283,095			0.4855 %	

“Property Tax” is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2009 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources				Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes	
		Fed	State	County	Fees/Other						
DPW - HIGHWAYS/ENGINEERING/BRIDGES											
NANTICOKE DRIVE BRIDGE REHABILITATION Construction phase of Nanticoke Dr. Bridge (BIN#3349780) based on bi-annual ratings/inspections. County to up-front entire project amount. 80% Federal Reimbursement and 15% NYSDOT aid may be granted at a later date. This project is to supplement a proposed amendment to the 2001 CIP which will also include design and construction costs approximating \$700,000 for this project. Total project cost would then be \$1,800,000. Save \$50,000 reduction in cost of temporary repairs	\$1,100,000	\$0	\$0	\$1,100,000	\$0	\$1,100,000	\$138,267	20	10	0.2371 %	
DPW - HIGHWAYS/ENGINEERING/BRIDGES 2009 Total	\$1,100,000	\$0	\$0	\$1,100,000	\$0	\$1,100,000	\$138,267			0.2371 %	
DPW - SECURITY											
EXTERNAL BUILDING REPAIRS AT FRONT ST Replace deteriorated exterior T-11 panels with stucco system for original shelter building. Replace exterior fascia, gutter system, doors and frames on Original shelter building. Extend roofline over main entrance.	\$50,000	\$0	\$0	\$50,000	\$0	\$50,000	\$6,475	10	76	0.0111 %	
DPW - SECURITY 2009 Total	\$50,000	\$0	\$0	\$50,000	\$0	\$50,000	\$6,475			0.0111 %	
INFORMATION TECHNOLOGY											
ERP SYSTEM PHASE II	\$3,520,000	\$0	\$0	\$3,520,000	\$0	\$3,520,000	\$455,856	10	81	0.7818 %	
INFORMATION TECHNOLOGY 2009 Total	\$3,520,000	\$0	\$0	\$3,520,000	\$0	\$3,520,000	\$455,856			0.7818 %	

“Property Tax” is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2009 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources				Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes	
		Fed	State	County	Fees/Other						
LIBRARY											
LIBRARY IMPROVEMENT & RENOVATIONS Purchase materials and supplies for building/land repairs, modifications, and/or upgrades as needed.	\$50,000	\$0	\$25,000	\$25,000	\$0	\$50,000	\$3,238	10	12	0.0056 %	
LIBRARY 2009 Total	\$50,000	\$0	\$25,000	\$25,000	\$0	\$50,000	\$3,238			0.0056 %	
OFFICE OF THE AGING											
REPLACEMENT VAN FOR SENIOR CENTER FOOD A 1998 van currently has 125,000 miles with approximately 300 miles driven weekly needs to be replaced by a maxi van. This vehicle is used daily to deliver meals to rural senior centers from BC Central foods. The van will need to be equipped with a generator to hold safe food temperatures during transport.	\$23,000	\$0	\$23,000	\$0	\$0	\$23,000	\$0	3	77	0.0000 %	
REPLACEMENT VEHICLE FOR MEALS ON WHEELS Replace a large 1998 truck used daily to deliver meals with a 4500 cube van that will need to have a generator added. Current van has needed a myriad of repairs and parts are no longer available. Current van gas mileage is 6mpg, a replacement should get 20 mpg. A generator, to keep safe food temperatures during transport, is included in the cost.	\$42,000	\$0	\$42,000	\$0	\$0	\$42,000	\$0	3	77	0.0000 %	
OFFICE OF THE AGING 2009 Total	\$65,000	\$0	\$65,000	\$0	\$0	\$65,000	\$0			0.0000 %	

“Property Tax” is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2009 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources				Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes	
		Fed	State	County	Fees/Other						
PARKS & RECREATION											
PARKS FACILITIES REPAIRS AND RENOVATIONS Funds unanticipated repairs/renovations/maintenance at all County Parks. This project would include but not be limited to, upgrades to bathroom facilities, HVAC and plumbing upgrades, roof replacement, water system upgrades, sewer system replacements and athletic field renovations.	\$40,000	\$0	\$0	\$40,000	\$0	\$40,000	\$9,239	5	35	0.0158 %	

"Property Tax" is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2009 Adopted Capital Program

Project Title and Description		Estimated Project Cost	Funding Sources				Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes
			Fed	State	County	Fees/Other					
SOLID WASTE MANAGEMENT											
COLESVILLE LANDFILL REMEDIATION (PART 2) Continue operational and maintenance of the groundwater treatment system, monitoring and testing of groundwater contaminant levels at the hazardous waste landfill in accordance with the 1991 US Environmental Protection Agency's Record of Decision and the NYSDEC Consent Agreement as amended		\$225,000	\$0	\$0	\$0	\$225,000	\$225,000	\$0	10	6	0.0000 %
CONSTRUCTION OF SECTION II & III CLOSURE Construction of Section II & III landfill closure as per Part 360 Regulations.		\$2,000,000	\$0	\$0	\$0	\$2,000,000	\$2,000,000	\$0	25	6	0.0000 %
LANDFILL EQUIPMENT Includes but is not limited to the purchase of a (1) compactor (new), (1) compactor (buy-out lease) sander and moxy articulated dump.		\$1,354,000	\$0	\$338,500	\$0	\$1,015,500	\$1,354,000	\$0	10	6	0.0000 %
SOLID WASTE MANAGEMENT 2009 Total		\$3,579,000	\$0	\$338,500	\$0	\$3,240,500	\$3,579,000	\$0			0.0000 %

“Property Tax” is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2009 Adopted Capital Program

<i>Project Title and Description</i>	<i>Estimated Project Cost</i>	<i>Funding Sources</i>				<i>Bond Authority</i>	<i>Annual Added To Taxes</i>	<i>YPU</i>	<i>LFL Sect 11</i>	<i>Percent Increase Taxes</i>
		<i>Fed</i>	<i>State</i>	<i>County</i>	<i>Fees/Other</i>					
<i>WPNH</i>										
HVAC REPLACEMENT/REPAIRS Replace, maintain, repair HVAC as needed.	\$125,000	\$0	\$0	\$0	\$125,000	\$125,000	\$0	10	58(a)	0.0000 %
THERAPY MODULE-SOFTWARE & HARDWARE Software & Hardware for Therapy Module. This allows point-of-service data entry that will replace hand written data. This data can then be imported to clinical and billing software providing a more efficient and accurate means of assuring proper reimbursement.	\$26,930	\$0	\$0	\$0	\$26,930	\$26,930	\$0	5	32	0.0000 %
WPNH BUILDING IMPROVEMENTS WPNH building improvements and betterments.	\$92,000	\$0	\$0	\$0	\$92,000	\$92,000	\$0	5	35	0.0000 %
WPNH 2009 Total	\$243,930	\$0	\$0	\$0	\$243,930	\$243,930	\$0			0.0000 %
2009 CAPITAL PROGRAM GRAND TOTAL	\$37,212,930	\$2,392,000	\$12,826,500	\$15,888,500	\$6,105,930	\$37,212,930	\$1,657,589			2.8426 %

“Property Tax” is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

SUMMARY OF DEBT

Schedule A

SUMMARY OF DEBT
as of December 31, 2008

	Bond Anticipation Notes	Serial Bonds	Certificates of Participation	Total Debt	Percent of Total
General Fund					
Community College	\$ 1,052,508	\$ 3,351,811	\$ -	\$ 4,404,319	4.12%
All Other General Fund	\$ 7,472,665	11,200,753	16,145,000	34,818,418	32.57%
Total General Fund	8,525,173	14,552,564	16,145,000	39,222,737	36.69%
Aviation	1,222,015	744,499		1,966,514	1.84%
Central Foods	639,544	127,290		766,834	0.72%
County Road	19,288,839	10,800,455		30,089,294	28.15%
En-Joie Golf Course	140,912	-		140,912	0.13%
Fleet Management	148,995	712,663		861,658	0.81%
Library	100,325	30,378		130,703	0.12%
Road Machinery	1,481,970	1,997,447		3,479,417	3.25%
Solid Waste	4,007,211	18,616,494		22,623,705	21.16%
Transit	3,353,416	118,971		3,472,387	3.25%
Veterans' Arena	1,031,600	139,273		1,170,873	1.10%
Willow Point Nursing Facility	1,420,000	1,556,066		2,976,066	2.78%
Total	\$ 41,360,000	\$ 49,396,100	\$ 16,145,000	\$ 106,901,100	100.00%

Schedule B

HISTORY OF DEBT SERVICE

	2005 Actual Payments	2006 Actual Payments	2007 Actual Payments	2008 Budget Adopted	2009 Budget Recommended
General Fund					
Community College	\$ 373,867	\$ 398,514	\$ 574,114	\$ 569,064	\$ 647,244
All Other General Fund	2,138,940	2,197,440	2,787,663	2,905,981	3,830,855
Total General Fund	<u>2,512,807</u>	<u>2,595,954</u>	<u>3,361,777</u>	<u>3,475,045</u>	<u>4,478,099</u>
Arena	24,243	23,830	59,189	78,408	291,015
* Aviation	121,775	99,948	106,573	125,508	193,532
* Central Food and Nutrition Services	-	16,160	130,266	132,663	113,863
County Road	935,967	1,318,248	1,870,452	2,568,109	3,110,478
En-Joie Golf Course	-	-	-	-	13,440
* Fleet Management	106,000	90,473	206,105	228,266	221,402
Library	19,858	3,857	43,571	40,819	38,441
Road Machinery	150,823	246,276	248,628	314,064	394,112
* Solid Waste	3,053,907	3,308,957	3,254,780	3,008,797	3,104,840
* Transit	37,527	14,965	310,921	104,975	585,496
* Willow Point Nursing Facility	399,319	336,990	429,725	286,688	402,019
Total	<u><u>\$ 7,362,226</u></u>	<u><u>\$ 8,055,658</u></u>	<u><u>\$ 10,021,987</u></u>	<u><u>\$ 10,363,342</u></u>	<u><u>\$ 12,946,737</u></u>

* In the Proprietary funds principal charges, included here for comparison, reduce liabilities and are not an expense.

Schedule C

Serial Bonds

Summary of Serial Bond Issues	2009 Principal Beginning Balance	Principal Payment	Interest Payments		2009 Principal Ending Balance
			First	Second	
General Fund					
Community College	\$ 3,351,811	\$ 260,683	\$ 72,156	\$ 67,068	\$ 3,091,128
All Other General Fund	11,200,753	906,389	235,803	218,403	10,294,364
Total General Fund	<u>14,552,564</u>	<u>1,167,072</u>	<u>307,959</u>	<u>285,471</u>	<u>13,385,492</u>
Aviation	744,499	70,586	14,560	13,206	673,913
Central Food and Nutrition Services	127,290	11,896	2,439	2,223	115,394
County Road	10,800,455	906,419	222,482	205,341	9,894,036
Fleet Management	712,663	66,601	13,655	12,448	646,062
Library	30,378	2,839	582	531	27,539
Road Machinery	1,997,447	172,455	40,418	37,194	1,824,992
Solid Waste Management	18,616,494	1,964,589	402,724	360,423	16,651,905
Transit	118,971	10,848	2,320	2,122	108,123
Veterans' Arena	139,273	16,476	3,203	2,818	122,797
Willow Point Nursing Facility	1,556,066	135,719	31,280	28,753	1,420,347
Total	<u>\$ 49,396,100</u>	<u>\$ 4,525,500</u>	<u>\$ 1,041,622</u>	<u>\$ 950,530</u>	<u>\$ 44,870,600</u>
Total 2009 Serial Bond Principal Payment	\$ 4,525,500				
Total 2009 Serial Bond Interest Payment	1,992,152				
2009 Serial Bonds Grand Total	<u>\$ 6,517,652</u>				

Serial Bonds

Serial Bonds

1997 Issue (Matures 2016)

	2009 Beginning Balance	Principal Payment	Interest Payments		2009 Ending Balance
			First	Second	
Veterans' Arena					
Arena Skyboxes	\$ 24,000	\$ 8,000	\$ 648	\$ 432	\$ 16,000
Total Veterans' Arena	24,000	8,000	648	432	16,000
Solid Waste					
Landfill Improvements	73,000	73,000	1,971	-	-
Leachate Treatment Facilities	1,802,100	222,500	48,657	42,649	1,579,600
House Hazardous Waste/Maint	240,000	30,000	6,480	5,670	210,000
Landfill Gas Recovery Facility	216,000	24,000	5,832	5,184	192,000
Leachate Storage Tank Design	250,000	30,000	6,750	5,940	220,000
Landfill Buffer Purchase	231,000	28,000	6,237	5,481	203,000
Total Solid Waste	2,812,100	407,500	75,927	64,924	2,404,600
Total 1997 Issue	\$ 2,836,100	\$ 415,500	\$ 76,575	\$ 65,356	\$ 2,420,600

Serial Bonds

2002 Issue (Matures 2019)

	2009 Beginning Balance	Principal Payment	Interest Payments		2009 Ending Balance
			First	Second	
General Fund					
Community College					
Student Activities/Athletic Facility	\$ 2,637,798	\$ 193,956	\$ 58,475	\$ 54,596	\$ 2,443,842
All Other General Fund					
Public Safety Facility	310,398	22,823	6,881	6,424	287,575
Renovation/Construction Annex	4,896,079	360,006	108,536	101,336	4,536,073
Reconstruct Gov't Plaza Deck	661,908	48,670	14,673	13,700	613,238
Network Upgrade & Equipment Replacement	77,254	5,680	1,713	1,599	71,574
DMV Building Acquisition	119,443	8,783	2,648	2,472	110,660
COB Elevator Upgrade	129,680	9,535	2,875	2,684	120,145
COB Fire Alarm System Replacement	194,521	14,303	4,312	4,026	180,218
Forum Roof System Replacement	655,611	48,207	14,534	13,569	607,404
Total Other General Fund	7,044,894	518,007	156,172	145,810	6,526,887
Total General Fund	9,682,692	711,963	214,647	200,406	8,970,729
County Road					
Highway Reconstruction/Rehabilitation	1,271	93	28	26	1,178
Highway Reconstruction/Rehabilitation	97,532	7,171	2,162	2,019	90,361
Bridge Cleaning & Painting	65,466	4,814	1,451	1,355	60,652
Bridge Reconstruction/Rehabilitation	234,219	17,222	5,192	4,848	216,997
Highway Reconstruction	193,771	14,248	4,296	4,011	179,523
Highway Reconstruction/Rehabilitation	1,086,456	79,887	24,085	22,487	1,006,569
Highway Reconstruction/Rehabilitation	1,152,720	84,759	25,554	23,858	1,067,961
Federal Bridge Aid Program	1,037,450	76,283	22,998	21,473	961,167
Highway Reconstruction/Rehabilitation	1,296,810	95,354	28,748	26,841	1,201,456
Total County Roads	5,165,695	379,831	114,514	106,918	4,785,864
Road Machinery					
Highway Maintenance Facility	258,765	19,027	5,736	5,356	239,738
Highway Equipment Replacement	107,294	7,889	2,379	2,221	99,405
Highway Equipment Replacement	347,305	25,537	7,699	7,188	321,768
Total Road Machinery	713,364	52,453	15,814	14,765	660,911
Veterans' Arena					
Arena Improvements	115,273	8,476	2,555	2,386	106,797
Total Veterans' Arena	115,273	8,476	2,555	2,386	106,797

Serial Bonds

2002 Issue (Matures 2019) Continued

	2009 Beginning Balance	Principal Payment	Interest Payments		2009 Ending Balance
			First	Second	
Transit					
Transit Coach Replacement	13,571	998	301	281	12,573
Total Transit	13,571	998	301	281	12,573
Willow Point					
Elevator Renovation	46,109	3,390	1,022	954	42,719
Parking Lot Construction	298,426	21,943	6,616	6,177	276,483
Roof Repairs And Renovation	8,785	646	195	182	8,139
Resident Lift Program Equipment	57,634	4,238	1,278	1,193	53,396
WPNH Building Feasibility Study	75,885	5,580	1,682	1,571	70,305
Total Willow Point	486,839	35,797	10,793	10,077	451,042
Solid Waste					
Leachate Treatment Facility	33,229	2,443	737	688	30,786
Landfill Gas Recovery System	113,632	8,355	2,519	2,352	105,277
Leachate Storage Tank Design	16,232	1,193	360	336	15,039
Landfill Water Supply	4,206,911	309,332	93,259	87,072	3,897,579
Landfill Public Sewer System	342,214	25,163	7,586	7,083	317,051
Salt/Sand Storage Facility	94,358	6,938	2,092	1,953	87,420
Landfill Equipment	709,500	52,169	15,728	14,685	657,331
Landfill New Construction	1,368,856	100,651	30,345	28,332	1,268,205
Total Solid Waste	6,884,932	506,244	152,626	142,501	6,378,688
Aviation					
Airport Utility Enhancement	57,634	4,238	1,278	1,193	53,396
Total Aviation	57,634	4,238	1,278	1,193	53,396
Total 2002 Issue	\$ 23,120,000	\$ 1,700,000	\$ 512,528	\$ 478,527	\$ 21,420,000

Serial Bonds

2004 Issue (Matures 2016)

	2009	Principal	Interest Payments		2009
	Beginning Balance	Payment	First	Second	Ending Balance
Solid Waste					
Nanticoke Landfill	\$ 506,611	\$ 73,190	\$ 10,647	\$ 8,787	\$ 433,421
Install Leachate Storage	276,878	52,279	5,819	4,553	224,599
Nanticoke Improvements	909,655	248,847	19,118	13,397	660,808
Compost Station	66,651	7,433	1,401	1,201	59,218
Total Solid Waste	<u>1,759,795</u>	<u>381,749</u>	<u>36,985</u>	<u>27,938</u>	<u>1,378,046</u>
Aviation					
Runway Extension 16-34	65,205	8,251	1,370	1,155	56,954
Total Aviation	<u>65,205</u>	<u>8,251</u>	<u>1,370</u>	<u>1,155</u>	<u>56,954</u>
Total 2004 Issue	<u>\$ 1,825,000</u>	<u>\$ 390,000</u>	<u>\$ 38,355</u>	<u>\$ 29,093</u>	<u>\$ 1,435,000</u>

Serial Bonds

2005 Issue (Matures 2017)

	2009 Beginning Balance	Principal Payment	Interest Payments		2009 Ending Balance
			First	Second	
General Fund					
Community College					
Student Activities/Athletic Facility	\$ 280,821	\$ 26,244	\$ 5,381	\$ 4,905	\$ 254,577
Roof Replacement Phase I	264,634	24,731	5,071	4,622	239,903
Original Boiler Replacement Phase I	168,558	15,752	3,230	2,944	152,806
Total Community College	714,013	66,727	13,682	12,471	647,286
All Other General Fund					
COB Elevator Controls Upgrade	106,644	9,966	2,043	1,863	96,678
COB Fire Alarm System Replacement	168,590	15,755	3,230	2,945	152,835
Communications Van Replacement	36,212	3,384	694	633	32,828
Parks Equipment Replacement	119,814	11,197	2,296	2,093	108,617
Federal EPA Oil Spill Plan Compliance	113,508	10,608	2,175	1,983	102,900
County Buildings Renovations	182,422	17,048	3,495	3,186	165,374
Microwave System Replacement	454,029	42,431	8,700	7,931	411,598
Computer Equipment Replacement Phase IV	308,091	28,792	5,903	5,382	279,299
Watershed Reconstruction Repair	60,807	5,683	1,165	1,062	55,124
County Buildings Renovations	202,692	18,942	3,884	3,540	183,750
COB - Parking Area Repairs - Design Phase	141,884	13,260	2,719	2,478	128,624
Systematic Roof Replacement At County Facilities	486,458	45,463	9,321	8,497	440,995
Vehicle Locator System	283,768	26,519	5,437	4,957	257,249
Computer Equipment Replacement & Update Technology	620,235	57,963	11,884	10,834	562,272
Grippen Ice Rink Rehabilitation	81,077	7,577	1,554	1,416	73,500
Parks Equipment Replacement	149,992	14,017	2,874	2,620	135,975
Parks Playground Equipment and Shelters	121,615	11,365	2,330	2,124	110,250
Parks Surface Rehabilitation	137,829	12,881	2,641	2,407	124,948
Emergency Surveillance Equipment Improvements	41,535	3,882	796	726	37,653
Electronic Document Mgt. System - DSS	194,340	18,162	3,724	3,395	176,178
County Buildings Renovations Equipment	48,646	4,546	933	850	44,100
Western Broome Senior Citizen Center	95,671	8,941	1,833	1,671	86,730
Total Other General Fund	4,155,859	388,382	79,631	72,593	3,767,477
Total General Fund	4,869,872	455,109	93,313	85,064	4,414,763

Serial Bonds

2005 Issue (Matures 2017) Continued

	2009 Beginning Balance	Principal Payment	Interest Payments		2009 Ending Balance
			First	Second	
County Road					
Old Vestal Road Improvement	17,493	1,635	335	306	15,858
Bridge Reconstruction/Rehabilitation	157,807	14,748	3,024	2,756	143,059
Highway Recon./Rehab. Caldwell Hill Rd.	251,689	23,521	4,823	4,396	228,168
Road Reconstruction/Rehabilitation	222,961	20,837	4,272	3,895	202,124
Highway Reconstruction	1,460,187	136,460	27,979	25,506	1,323,727
Hooper Rd. Bridge Reconstruction	729,688	68,192	13,982	12,746	661,496
Lester Ave. Bridge Reconstruction	889,636	83,140	17,046	15,540	806,496
Highway Reconstruction	810,765	75,768	15,535	14,162	734,997
Airport Rd. Bridge Reconstruction	405,383	37,884	7,768	7,081	367,499
Bevier St. Bridge Recon. - Design	405,383	37,884	7,768	7,081	367,499
Bridge Repair and Culvert Replacement/Recon.	202,691	18,942	3,883	3,540	183,749
Colesville Rd./South St. Bridge Replace./Rehab. - Design	81,077	7,577	1,554	1,416	73,500
Total County Roads	5,634,760	526,588	107,969	98,425	5,108,172
Road Machinery					
Highway Equipment Replacement	40,725	3,806	780	711	36,919
Highway Equipment Replacement	318,276	29,744	6,099	5,559	288,532
Highway Equipment Replacement	181,611	16,972	3,480	3,172	164,639
Highway Equipment Replacement	743,471	69,480	14,246	12,986	673,991
Total Road Machinery	1,284,083	120,002	24,605	22,428	1,164,081
Library					
DYNIX Upgrade	30,378	2,839	582	531	27,539
Total Library	30,378	2,839	582	531	27,539
Transit					
Electronic Fare Box Replacement	105,400	9,850	2,020	1,841	95,550
Total Transit	105,400	9,850	2,020	1,841	95,550
Willow Point					
Parking Lot Construction	9,152	855	175	160	8,297
Fire Alarm System	389,167	36,369	7,457	6,798	352,798
Replacement of Chillers and Cooling Towers	127,696	11,933	2,447	2,231	115,763
Generator Replacement	97,291	9,092	1,864	1,699	88,199
Bathing/Toileting Suite Renovations	202,691	18,943	3,884	3,540	183,748
Nurses Stations Renovations	121,615	11,365	2,330	2,124	110,250
WPNH Med Room Renovation	121,615	11,365	2,330	2,124	110,250
Total Willow Point	1,069,227	99,922	20,487	18,676	969,305

Serial Bonds

2005 Issue (Matures 2017) Continued

	2009 Beginning Balance	Principal Payment	Interest Payments		2009 Ending Balance
			First	Second	
Solid Waste					
Landfill Gas Recovery Facility	511,583	47,809	9,803	8,936	463,774
Landfill Public Water Supply	2,020,705	188,842	38,719	35,296	1,831,863
Landfill Public Sewer System	74,945	7,004	1,436	1,309	67,941
Landfill Construction	2,402,253	224,499	46,030	41,961	2,177,754
Partial Landfill Closure	1,606,111	150,097	30,775	28,054	1,456,014
Landfill Equipment Replacement	129,722	12,123	2,486	2,266	117,599
Gas Recovery	202,691	18,942	3,884	3,540	183,749
Landfill Property Acquisition	211,657	19,780	4,056	3,697	191,877
Total Solid Waste	7,159,667	669,096	137,189	125,059	6,490,571
Aviation					
Airport Utility Enhancement	229,838	21,479	4,404	4,015	208,359
Airport Utility Enhancement Project, Phase II	285,028	26,637	5,461	4,979	258,391
Runway 16/34 Rehabilitation - Design	3,420	320	66	60	3,100
Runway 16/34 Rehabilitation - Construction	103,374	9,661	1,981	1,806	93,713
Total Aviation	621,660	58,097	11,912	10,860	563,563
Fleet Management					
Fleet Replacement	162,153	15,154	3,107	2,832	146,999
Fleet Replacement	550,510	51,447	10,548	9,616	499,063
Total Fleet Management	712,663	66,601	13,655	12,448	646,062
Central Foods					
Renovations For Structural Improvements	127,290	11,896	2,439	2,223	115,394
Total Central Foods	127,290	11,896	2,439	2,223	115,394
Total 2005 Issue	\$ 21,615,000	\$ 2,020,000	\$ 414,171	\$ 377,555	\$ 19,595,000

Schedule D

CERTIFICATES OF PARTICIPATION

	<u>2009 Principal Beginning Balance</u>	<u>Principal Payment</u>		<u>Interest Payments First</u>	<u>Second</u>	<u>2009 Principal Ending Balance</u>
1994 Issue (Matures 2022)						
General Fund						
Public Safety Facility	\$ 16,145,000	\$ -	\$	423,806	\$ 423,806	\$ 16,145,000

Offset by interest earnings on reserve budgeted in subobject 0613.

\$207,005

Schedule E

Bond Anticipation Notes

Issue Date 4/17/08

Maturity Date 4/17/09

	Amount Outstanding		Amount Outstanding
All Other General Fund		Solid Waste	
COB - Parking Area Repairs - Design Phase	\$ 131,669	Leachate Recirculation Construction	\$ 72,000
Grippen Ice Rink Rehabilitation	725,475	Landfill Equipment	257,778
Parks Equipment Replacement (2005 CIP)	25,000	Leachate Treatment Plant Outfall	1,579,833
Watershed Annual Maintenance (2006 CIP)	60,000	SEIS Options For Section IV Access	150,000
County Buildings Renovations (2006 CIP)	160,000	Colesville Landfill Remediation (Part 2)	297,600
County Office Building Carpet	6,648	Scale House Road And Facility	1,400,000
Public Safety Facility	79,849	Solid Waste Management Plan Update	250,000
Systematic Roof Replacement At County	260,000	Total Solid Waste	\$ 4,007,211
Electronic Voting Machines	77,715		
Fire Radio System Replacement Phase I	400,000	Aviation	
Regional Public Safety Training Facility	46,666	Runway 10/28 Safety Area Improvement	\$ 3,068
Otsiningo Picnic Shelter No. 2	43,334	Taxiway Rehabilitation - Design	3,200
Parks Equipment Replacement (2006 CIP)	72,000	Parking Lot Rehabilitation	952,260
Parks Surface Rehabilitation	59,803	Airport Corporate Hangar Improvements	63,487
Forum Repairs/Renovations	54,000	Taxiway Rehabilitation-Construction	200,000
Equipment Replacement	660,000	Total Aviation	\$ 1,222,015
Watershed Annual Maintenance (2007 CIP)	73,500		
County Buildings Renovations (2007 CIP)	98,000	County Road	
Petroleum Storage Regulation Compliance	96,000	Hooper Road Bridge Reconstruction	\$ 2,281,251
Public Safety Facility Repairs/Renovations	49,333	Highway Reconstruction	157,770
Computer Equipment Replacement & Technology Update	320,000	Airport Rd. Bridge Reconstruction	212,683
Voice Mail System Replacement - Unified	75,071	Colesville Rd./South St. Bridge Replacement/Rehab.-Design	278,948
Parks Equipment Replacement (2007 CIP)	18,000	Highway Reconstruction	1,733,334
Black Creek Security Update at County Jail	238,507	Bevier St. Bridge Reconstruction	5,663,417
Vehicle Replacement	149,965	South Street Bridge	230,000
Watershed Regulatory Compliance Part 1	100,000	Bridge Reconstruction	274,499
County Buildings Renovations	150,000	Road Reconstruction	2,221,506
Petroleum Bulk Storage	50,000	Bridge Reconstruction	1,900,000
Public Safety Facility Repairs/Renovations	75,000	Highway Reconstruction/Repair	1,715,000
Systematic Roof Replacement At County	100,000	Repair Highway Culverts & Bridges	490,000
Network Switches & PC Replacement	805,000	Highway Fire Alarm Suppression System	36,000
Parks Equipment Replacement	75,000	Highway Reconstruction/Rehabilitation	1,744,431
Forum Rigging Load Capacity Increase	50,000	Colesville Rd. Bridge Replacement	100,000
Portable Radio Replacement	29,930	Unanticipated Bridge Repairs	250,000
Replace Financial, HR/Payroll Systems (Software)	1,857,200	Total County Road	\$ 19,288,839
Replace Financial, HR/Payroll Systems (Hardware)	200,000		
Total All Other General Fund	7,472,665	Road Machinery	
		Highway Machinery	\$ 240,303
Community College		Highway Equipment Replacement	326,667
Technology Initiative	\$ 214,200	Highway Equipment Replacement	915,000
Update Master Plan	78,210	Total Road Machinery	\$ 1,481,970
Wales Building Renovation	159,098		
Original Boiler Replacement Phase II	84,000	Veteran's Arena	
Feasibility Study	50,000	Primary Electric Repairs	\$ 60,000
Energy Management Improvements	207,000	Repairs/Renovations (2006 CIP)	60,000
West Gym Bleachers	260,000	Repairs/Renovations (2007 CIP)	96,000
Total Community College	1,052,508	Replace Arena Window - Wall At North	485,600
		Repairs/Renovations (2008 CIP)	100,000
Total General Fund	\$ 8,525,173	Arena Roof Systems Repair/Resurfacing	200,000
		Arena Spotlights	30,000
		Total Veteran's Arena	\$ 1,031,600

Schedule E

Bond Anticipation Notes

Issue Date 4/17/08

Maturity Date 4/17/09

	Amount Outstanding
Willow Point Nursing Home	
WPNH Room Renovations	\$ 200,000
New 380 Bed Facility	560,000
New Electrical Beds	140,000
WPNH Resident Contained Smoking Area	80,000
HVAC Repairs	125,000
Kiosk Stations	80,000
Resident Furniture & Room Care Equipment	40,000
WPNH Renovations And Repairs	195,000
Total Willow Point Nursing Home	<u>\$ 1,420,000</u>
Library	
Computer Replacement - Public - Phase I	\$ 29,400
Computer Replacement - Staff - Phase I	10,500
Computer Replacement - Staff - Phase II	14,323
Parking Lot Surface Treatment	8,800
Replacement of Decker Room Carpet	30,600
Security Cameras	6,702
Total Library	<u>\$ 100,325</u>

	Amount Outstanding
Transit	
Coach Replacement	\$ 1,190,000
Intermodal Transit Terminal	2,163,416
Total Transit	<u>\$ 3,353,416</u>
Fleet Management	
DPW - Fleet Replacement (2006 CIP)	\$ 99,842
DPW - Fleet Replacement (2007 CIP)	49,153
Total Fleet Management	<u>\$ 148,995</u>
Central Foods	
Building Renovations	\$ 567,544
Building Reconstruction	72,000
Total Central Foods	<u>\$ 639,544</u>
En-Joie Golf Course	
Golf Course Reconstruction	140,912
Total En-Joie Golf Course	<u>\$ 140,912</u>
Total Bond Anticipation Notes	\$ 41,360,000

Schedule F

Bond Anticipation Notes/Capital Notes Payment Schedule

Project Title	Project	Index	Total BAN 4/17/2008	Principal Paydown 4/17/2009	Interest Due 4/17/2009
General	101000	920041	7,472,665	1,408,115	214,531.96
General BCC	101000	920041	1,052,508	217,120	30,216.34
Total General			8,525,173	1,625,235	244,748.30
County Road	301000	039206	19,288,839	1,222,474	553,761.34
Road Machinery	302000	039214	1,481,970	101,498	42,545.72
Library	304000	840041	100,325	31,608	2,880.22
Arena	306000	659011	1,031,600.00	238,900	29,616.09
Golf Course	309000	859011	140,912.00	9,394	4,045.43
Transit	203000	229203	3,353,416	473,932	96,272.88
Willow Point NH	204000	169201	1,420,000	165,500	40,766.64
Solid Waste	206000	230110	4,007,211	262,060	115,042.60
Aviation	207000	210211	1,222,015	60,096	35,082.70
Fleet Management	250000	039255	148,995	124,419	4,277.48
Central Foods	251000	230128	639,544	78,943	18,360.60
Grand Total BANs & Capital Notes			41,360,000	4,394,059	1,187,400.00

Note: If using this schedule for budget purposes, you must round up when determining the interest appropriation.

Schedule G

**Statement of
Authorized and Unborrowed Debt
For Open Capital Projects**

Serial Bonds	Resolution	Debt Authorized	Debt Unborrowed
Arena/Forum			
Forum Marquee	07-816	65,000	65,000
Forum Repairs/Renovations	07-816	190,000	190,000
Forum Sound System	07-816	80,000	80,000
Aviation			
Airport Utility Enhancement Project, Phase II	03-179	850,000	467,000
Airport Entrance Road Improvements	05-742	55,550	27,775
Airport Master Plan Study	05-742	250,000	58,591
Taxiway Rehabilitation-Design	05-742	15,000	7,004
Parking Lot Rehabilitation	07-46	2,196,104	177
Snow Removal Equipment Replacement	07-46	100,000	71,709
Security Enhancement	07-465	286,776	17,237
Corporate Hangar Improvements	07-816	301,250	237,763
Taxiway Rehabilitation-Construction	07-816	3,000,000	2,800,000
Precision Approach Path Indicator	*	300,000	300,000
Broome Community College			
Original Boiler Replacement - Phase II	07-46	540,000	451,000
Roof Replacement Phase II	07-816	621,000	621,000
Central Foods			
Building Renovations	05-742	774,160	2,230
Building Reconstruction	07-46	150,000	70,000
County Road			
Lester Ave Bridge Reconstruction	03-608	2,000,000	103,679
Bridge Reconstruction	06-394	751,819	81,805
Road Reconstruction	06-394	2,315,779	476,152
Road Reconstruction	06-746	6,100,000	1,402,451
Bridge Reconstruction	06-746	4,200,000	1,172,751
Highway Reconstruction/Rehabilitation	07-816	1,750,000	5,569
Colesville Rd. Bridge Replacement	07-816	1,250,000	1,150,000

**Statement of
Authorized and Unborrowed Debt
For Open Capital Projects**

Serial Bonds	Resolution	Debt Authorized	Debt Unborrowed
Elections			
Electronic Voting Machines	05-742	2,161,000	2,074,650
Equipment Replacement	06-394	180,704	46,583
Emergency Services			
Equipment Replacement	06-394	1,400,000	648,737
Parks			
Equipment	06-394	62,573	2,615
Park Updates	*	50,000	50,000
PW-Buildings & Grounds			
COB - Parking Area Repairs - Design Phase	05-104 & 07-06	456,000	130,521
County Office Building - Parking Area	07-06	4,600,000	4,577,000
Petroleum Bulk Storage	07-816	250,000	200,000
PW-Engineering			
Upgrade Watershed Dam 23 (Savin-2)	07-816	1,000,000	1,000,000
Watershed Regulatory Compliance	07-816	150,000	100,000
Public Transportation			
Transit Coach Replacement	03-608 & 07-811	1,380,000	100,000
Transit Fleet Additions	05-529	834,000	197,548

**Statement of
Authorized and Unborrowed Debt
For Open Capital Projects**

Serial Bonds	Resolution	Debt Authorized	Debt Unborrowed
Solid Waste			
Landfill New Construction	00-538	9,088,000	73,347
Partial Landfill Closure	01-515	3,559,600	1,300,838
Leachate Recirculation Construction	05-104	1,200,000	1,080,000
Leachate Treatment Plant Outfall	05-742	3,080,000	1,455,000
Colesville Landfill Remediation (Part 2)	07-816	100,000	100,000
Design Section III Closure	07-816	275,000	275,000
Landfill Equipment	07-816	440,000	440,000
Landfill Rain Cap - Section IV	07-816	200,000	200,000
Scale House Road and Facility	07-816	2,000,000	600,000
Landfill Property Acquisition	01-685	283,000	2,424
Landfill Road Reconstruction	*	2,500,000	2,500,000
Willow Point Nursing Home			
Residents' Rooms Renovations	01-686	317,000	117,000
New 380 Bed Facility	05-742	55,933,113	55,333,113
Resident Contained Smoking Area	05-742	250,000	50,000
Total		\$ 119,557,428	\$ 82,178,269

* Pending legislative approval.

Schedule H

Authorized Capital Projects
Open as of June 19, 2008

	<u>CIP Year*</u>	<u>Total Appropriations</u>	<u>Available Appropriations</u>
Arena/Forum			
Arena and Forum Renovations	2002	2,415,000	1,002,024
Arena Primary Electric Replacement	2006	75,000	63,843
Forum Repairs/Renovations	2006	90,000	88,420
Arena Repairs/Renovations	2007	100,000	55,213
Replace Arena Window-Wall At North	2007, 2007a	500,000	496,217
Arena Repairs/Renovations	2008	100,000	100,000
Arena Roof Systems Repair/Resurfacing	2008	200,000	200,000
Arena Spotlights	2008	30,000	13,798
Increase Forum Rigging Load Capacity	2008	50,000	50,000
Precision Path Approach Indicator	2008	300,000	275,000
		<u>3,860,000</u>	<u>2,344,515</u>
Aviation			
Utility Enhancement, Phase II	2003	850,000	537,326
Runway 16/34 Rehabilitation - Construction	2005, 2005a, 2007a	6,192,034	32,487
Non-Paved Perimeter Road	2005	225,000	159,808
Airport Entrance Road Improvement	2006, 2006a	2,055,617	65,623
Airport Master Plan Study	2006, 2006a (1)	251,223	0
Runway 10/28 Safety Area Improvement	2006, 2006a (2)	2,859,980	19
Taxiway Rehabilitation-Design	2006	300,000	13,600
Hangar Improvements	2006, 2007a	386,200	351
Parking Lot Rehabilitation	2007	2,196,104	746
Snow Removal Equipment	2007	100,000	71,709
Security Enhancement	2007	286,776	17,237
Corporate Hangar Improvements	2007	301,250	276,150
Taxiway Rehabilitation-Construction	2008	3,000,000	3,000,000
Rehabilitate EMAS	2008	350,000	350,000
Stormwater Management Master Plan	2008	130,000	130,000
		<u>19,484,184</u>	<u>4,655,056</u>

Schedule H

Authorized Capital Projects

Open as of June 19, 2008

	<u>CIP Year*</u>	<u>Total Appropriations</u>	<u>Available Appropriations</u>
Broome Community College			
Health Science Building	1992	10,000,000	74,460
Roof Replacement - BCC	2002	408,000	67,452
Original Boiler Replacement Phase I	2005	415,800	3,378
Technology Initiative	2006	315,000	208,265
Update Master Plan	2006	250,000	18,026
Wales Building Renovation	2006	400,000	171,024
Communications-Technology Building (Phase I)	2006, 2007a	24,000,000	24,000,000
Original Boiler Replacement Phase II	2007	540,000	540,000
Feasibility Study	2007	100,000	100,000
Energy Management Improvements	2008	207,000	207,000
Roof Replacement	2008	621,000	621,000
West Gym Bleachers	2008	260,000	260,000
		<u>37,516,800</u>	<u>26,270,605</u>
Central Food and Nutrition Services			
Renovations For Structural Improvements	2005	157,000	40,887
Building Renovations	2006	774,160	258,908
Building Reconstruction	2007	150,000	66,291
		<u>1,081,160</u>	<u>366,086</u>
County Clerk			
Software Design - Credit Card	2006	37,300	2,406
Court Facilities			
Courthouse Asbestos Abatement	1997, 2004a	1,235,486	22,095
Elections			
Electronic Voting Machines	2006	2,161,000	2,084,625
Equipment Replacement	2006	180,074	45,364
		<u>2,341,074</u>	<u>2,129,989</u>
Emergency Services			
Microwave System Replacement	2004	700,000	238,342
State Road Radio Tower	2004	65,000	63,619
Vehicle Locator System	2005	350,000	349,413
Fire Radio System replacement Phase I	2006	500,000	500,000
Equipment Replacement	2006	1,400,000	1,400,000
		<u>3,015,000</u>	<u>2,551,374</u>

Schedule H

Authorized Capital Projects
Open as of June 19, 2008

	<u>CIP Year*</u>	<u>Total Appropriations</u>	<u>Available Appropriations</u>
Information Technology			
Update Comp. Tech. & Replace Equipment	2002	550,000	46,259
Computer Equipment Replacement & Update Technology	2006	500,000	68,099
Information Technology Study	2006	127,000	81,662
Computer Equipment Replacement & Update Technology	2007, 2007a	420,000	170,072
Voice-Mail System Replacement	2007	93,839	3,762
Network Switches & PC Replacement	2008	805,000	513,379
Replace Financial, HR/Payroll Systems (Software)	2008	1,857,200	1,088,808
Replace Financial, HR/Payroll Systems (Hardware)	2008	200,000	2,814
		<u>4,553,039</u>	<u>1,974,855</u>
Highways/Bridges			
Bridge Reconstruction/Rehabilitation	2002	2,420,000	539,411
Hooper Road Bridge Reconstruction	2004	3,400,000	553,637
Lester Avenue Bridge Rehabilitation	2004	2,000,000	1,203,222
Airport Road Bridge Reconstruction	2005	2,500,000	584,905
Bevier St. Bridge Reconstruction - Design	2005, 2005a	765,000	39,937
Bridge Repair & Culvert Replacement/Reconstruction	2005	250,000	20,792
Colesville Rd./South St. Bridge Replacement/Rehab. - Design	2005	400,000	1,698
Bevier St. Bridge Reconstruction	2006, 2006A	7,810,000	557,286
East Windsor Road Bridges/Rogers Road	2006	600,000	600,000
South Street Bridge	2006	1,150,000	1,150,000
Bridge Reconstruction	2006	4,200,000	1,215,744
Highway Culverts & Bridges Repairs	2007	500,000	448,085
Colesville Rd. Bridge Replacement	2008	1,250,000	1,250,000
Unanticipated Bridge Repairs	2008	250,000	250,000
		<u>27,495,000</u>	<u>8,414,717</u>
Highways/Roads			
Highway Reconstruction	2006	2,000,000	45,904
Road Reconstruction	2006	6,100,000	3,542,644
Highway Reconstruction/Repair	2007	1,750,000	9,285
Fire Alarm Suppression System	2008	36,000	36,000
Highway Reconstruction/Rehabilitation	2008	1,750,000	1,704,711
		<u>11,636,000</u>	<u>5,338,544</u>
Library			
Repairs/Renovations	2007	14,928	345
Equipment	2007	29,685	910
		<u>44,613</u>	<u>1,255</u>

Schedule H

Authorized Capital Projects

Open as of June 19, 2008

	<u>CIP Year*</u>	<u>Total Appropriations</u>	<u>Available Appropriations</u>
Office For Aging			
Northern Broome Sr. Community Center	1995,2001a	780,000	10,792
Parks & Recreation			
Grippen Ice Rink Rehabilitation	2005	950,000	850,531
Parks Equipment Replacement	2005 (3)	235,000	1
Parks Playground Equipment & Shelters	2005	150,000	5,148
Otsiningo Picnic Shelter No. 2	2006	50,000	50,000
Parks Equipment Replacement	2006 (4)	90,000	0
Equipment	2006	62,573	5,880
Dorchester Park Walkway/Bikeway	2007	521,170	156,112
Parks Reconstruction	2007	170,000	98,548
Equipment Replacement	2007	20,000	20,000
Equipment Replacement	2008	75,000	75,000
Park Updates	2008	50,000	50,000
		<u>2,373,743</u>	<u>1,311,220</u>
Public Transportation			
Telephone IVR System	2003	100,000	2,052
Transit Coach Replacement	2004	2,250,000	2,250,000
Electronic Fare Box Replacement	2005	650,000	155,317
Transit Fleet Additions	2005	834,000	195,912
Intermodal Transit Terminal	2006	11,406,000	9,742,261
		<u>15,240,000</u>	<u>12,345,542</u>

Schedule H

Authorized Capital Projects
Open as of June 19, 2008

	<u>CIP Year*</u>	<u>Total Appropriations</u>	<u>Available Appropriations</u>
Public Works			
Fac Mngt CAD System Replacement	1997,97a	86,500	35,805
Federal EPA Oil Spill Compliance	2004	175,000	22,129
COB - Parking Area Repairs - Design Phase	2005	456,000	455,706
County Building Renovations Equipment	2005	60,000	1,143
New/Reconstruction Of Justice Building	2006, 2007a	17,000,000	11,875,896
Watershed Annual Maintenance	2006	75,000	74,113
County Office Buildings Renovations	2006	200,000	48,316
Systematic Roof Replacement At County Facilities	2006	300,000	239,190
Watershed Annual Maintenance	2007	75,000	30,988
County Buildings Renovations	2007	100,000	92,572
County Office Building - Parking Area	2007	4,600,000	4,600,000
Petroleum Bulk Storage Regulation Compliance	2007	100,000	100,000
Public Safety Facility Repairs/Renovations	2007	50,000	13,697
Upgrade Watershed Dam 23 (Savin-2)	2008	1,000,000	1,000,000
Watershed Regulatory Compliance Part 1	2008	150,000	150,000
County Buildings Renovations	2008	150,000	150,000
Petroleum Bulk Storage	2008	250,000	250,000
Public Safety Facility Repairs/Renovations	2008	75,000	75,000
Systematic Roof Replacement At County	2008	100,000	100,000
		<u>25,002,500</u>	<u>19,314,555</u>
Road Machinery			
Highway Equipment Replacement	2007	350,000	3,520
Highway Equipment Replacement	2008	915,000	907,662
		<u>1,265,000</u>	<u>911,182</u>
Social Services			
Electronic Document Management System	2005	470,000	163,538

Schedule H

Authorized Capital Projects
Open as of June 19, 2008

	<u>CIP Year*</u>	<u>Total Appropriations</u>	<u>Available Appropriations</u>
Solid Waste			
Landfill Property Acquisition	1996	734,000	124,690
Landfill New Construction	2001	9,088,000	481,458
Partial Landfill Closure II & III	2002	3,559,600	1,471,614
Leachate Recirculation Construction	2005	1,200,000	1,200,000
Landfill Maintenance Building Modification	2005	50,000	50,000
Leachate Treatment Plant Outfall	2006	3,080,000	3,071,281
SEIS For Section IV Access	2006	187,500	24,089
Colesville Landfill Remediation	2007	300,000	299,651
Colesville Landfill Remediation (Part 2)	2008	100,000	100,000
Design Section III Closure	2008	275,000	275,000
Landfill Equipment	2008	440,000	440,000
Landfill Rain Cap - Section IV	2008	200,000	200,000
Scale House Road and Facility	2008	2,000,000	2,000,000
Solid Waste Management Plan Update	2008	250,000	250,000
Landfill Road Reconstruction	2008	2,500,000	2,500,000
		<u>23,964,100</u>	<u>12,487,783</u>
Willow Point Nursing Facility			
WPNF Resident Room Renovation	1996,96a	2,805,000	323,871
WPNH Building Feasibility Study	2001	158,000	43,880
WPNH Generator Replacement	2004	150,000	56,491
Bathing Toileting Suite Renovations	2005	250,000	193,912
Nurses Stations Renovations	2005	150,000	103,423
Med. Room Renovation	2005	150,000	146,373
New 380 Bed Facility	2006	55,933,113	55,918,508
New Electrical Beds	2006	250,000	101,219
Resident Contained Smoking Area	2006	100,000	74,543
HVAC Repairs	2008	125,000	111,000
Kiosk Stations	2008	80,000	80,000
Resident Furniture & Room Care Equipment	2008	40,000	11,124
WPNH Renovations And Repairs	2008	195,000	101,875
		<u>60,386,113</u>	<u>57,266,219</u>

* Project amendment or change indicated in this column by an additional entry or by an "a" suffix.

1 - Project had \$49,845 of encumbrances as of June 19, 2008.

2 - Project had \$60,149 of encumbrances as of June 19, 2008.

3 - Project had \$7,744 of encumbrances as of June 19, 2008.

4 - Project had \$5,021 of encumbrances as of June 19, 2008.

Schedule I

DEBT STATEMENT SUMMARY

Summary of Indebtedness, Debt Limit and Net Debt - Contracting Margin, as of 06/19/08.

Five-Year Average Full Valuation		\$ 6,836,212,656
Debt Limit - 7% thereof		478,534,886
Bonds	49,396,100	
Bond Anticipation Notes	41,360,000	
Certificates of Participation	16,145,000	
Total Net Indebtedness Subject to Debt Limit		106,901,100
Net Debt-Contracting Margin		<u>\$ 371,633,786</u>
The percent of debt contracting power exhausted is		<u>22.34%</u>

Note: Certificates of Participation are included but are not mandatory in the calculation of the margin.

Schedule 1

Community College Debt Liability and Payment History
By Year, Issue and Project

	January 1 Begin Liab Prin Bal	Pay Date Principal Payment	Pay Date 1st Int Pay	Pay Date 2nd Int Pay	December 31 End Liab Prin Bal
2009					
2002 Issue (Matures 2019)		03/01	03/01	09/01	
Student Activities/Athletic Facility	\$ 2,637,798	\$ 193,956	\$ 58,475	\$ 54,596	2,443,842
Total 2002 Issue	2,637,798	193,956	58,475	54,596	2,443,842
2005 Issue (Matures 2017)		04/15	04/15	10/15	
Student Activities/Athletic Facility	\$ 280,821	\$ 26,244	\$ 5,381	\$ 4,905	254,577
Roof Replacement Phase I	264,634	24,731	5,071	4,622	239,903
Original Boiler Replacement Phase I	168,558	15,752	3,230	2,944	152,806
Total 2005 Issue	714,013	66,727	13,682	12,471	647,286
Total Serial Bonds	\$ 3,351,811	\$ 260,683	\$ 72,157	\$ 67,067	\$ 3,091,128
04/08 Bond Anticipation Note (Matures 04/09)					
Technology Initiative	\$ 214,200	\$ 71,400	\$ 6,149		142,800 *
Update Master Plan	78,210	26,070	2,245		52,140 *
Wales Building Renovation	159,098	6,917	4,568		152,181 *
Original Boiler Replacement Phase II	84,000	9,333	2,412		74,667 *
Feasibility Study	50,000	10,000	1,435		40,000 *
Energy Management Improvements	207,000	41,400	5,943		165,600 *
West Gym Bleachers	260,000	52,000	7,464		208,000 *
Total Bond Anticipation Notes	\$ 1,052,508	\$ 217,120	\$ 30,216	\$ -	\$ 835,388 *
Total Serial Bonds and Bond Anticipation Notes	\$ 4,404,319	\$ 477,803	\$ 102,372	\$ 67,067	\$ 3,926,516

* April 2008 BAN amounts represent current short-term borrowing.
There is no estimate made of additional need for borrowing, for these or other projects.

Schedule 2

**Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project**

BCC Fiscal Year: September 1 - August 31

	September 1 Begin Liab Prin Bal	Fall Pay Date 1st Int Pay	Spring Pay Date Principal Payment	Spring Pay Date 2nd Int Pay	August 31 End Liab Prin Bal
2008-2009					
		09/01	03/01	03/01	
2002 Issue (Matures 2019)					
Student Activities/Athletic Facility	\$ 2,637,798	\$ 58,475	\$ 193,956	\$ 58,475	\$ 2,443,842
Total 2002 Issue	<u>2,637,798</u>	<u>58,475</u>	<u>193,956</u>	<u>58,475</u>	<u>2,443,842</u>
		10/15	04/15	04/15	
2005 Issue (Matures 2017)					
Student Activities/Athletic Facility	\$ 280,821	\$ 5,381	\$ 26,244	\$ 5,381	\$ 254,577
Roof Replacement Phase I	264,634	5,071	24,731	5,071	239,903
Original Boiler Replacement Phase I	168,558	3,230	15,752	3,230	152,806
Total 2005 Issue	<u>714,013</u>	<u>13,682</u>	<u>66,727</u>	<u>13,682</u>	<u>647,286</u>
Total Serial Bonds	<u><u>\$ 3,351,811</u></u>	<u><u>\$ 72,157</u></u>	<u><u>\$ 260,683</u></u>	<u><u>\$ 72,157</u></u>	<u><u>\$ 3,091,128</u></u>
04/08 Bond Anticipation Note (Matures 04/09) *			04/17/09	04/17/09	
Technology Initiative	\$ 214,200		\$ 71,400	\$ 6,149	\$ 142,800
Update Master Plan	78,210		26,070	2,245	52,140
Wales Building Renovation	159,098		6,917	4,568	152,181
Original Boiler Replacement Phase II	84,000		9,333	2,412	74,667
Feasibility Study	50,000		10,000	1,435	40,000
Energy Management Improvements	207,000		41,400	5,943	165,600
West Gym Bleachers	260,000		52,000	7,464	208,000
Total Bond Anticipation Notes	<u><u>\$ 1,052,508</u></u>		<u><u>\$ 217,120</u></u>	<u><u>\$ 30,216</u></u>	<u><u>\$ 835,388</u></u>
Total Serial Bonds and Bond Anticipation Notes	<u><u>\$ 4,404,319</u></u>	<u><u>\$ 72,157</u></u>	<u><u>\$ 477,803</u></u>	<u><u>\$ 102,373</u></u>	<u><u>\$ 3,926,516</u></u>

*April 2008 BAN amounts represent current short-term borrowing.

There is no estimate made of additional need for borrowing, for these or other projects.

Schedule 3

**Statement of Community College
Authorized and Unborrowed Debt**
For Community College projects open as of June 19, 2008

Serial Bonds and Bond Anticipation Notes

	Authorizing Resolution	Total Debt Authorized	Debt Unborrowed
Original Boiler Replacement Phase II	07-46	540,000	451,000
Roof Replacement Phase II	07-816	621,000	621,000
Grand Total		<u>\$1,161,000</u>	<u>\$1,072,000</u>

Schedule 4

Community College Authorized Capital Projects

Open as of June 19, 2008

	CIP Year	Total Appropriations	Available Appropriations as of 06/19/08
Health Science Building	1992	10,000,000	74,460
Roof Replacement - BCC	2002	408,000	67,452
Original Boiler Replacement Phase I	2005	415,800	3,378
Technology Initiative	2006	315,000	208,265
Update Master Plan	2006	250,000	18,026
Wales Building Renovation	2006	400,000	171,024
Communications-Technology Building (Phase I)	2006	24,000,000	24,000,000
Original Boiler Replacement Phase II	2007	540,000	540,000
Feasibility Study	2007	100,000	100,000
Energy Management Improvements	2008	207,000	207,000
Roof Replacement	2008	621,000	621,000
West Gym Bleachers	2008	260,000	260,000
Total		\$ 37,516,800	\$ 26,270,605

THIS PAGE IS
INTENTIONALLY LEFT BLANK

SUPPLEMENTARY INFORMATION

<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>	<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>
Personnel Changes	511	County Fees	
Personnel Summary	514	Arena	534
Financial Summaries	517	Forum	535
Historical Tax Levy/Rate	526	Parks	536
Property Tax Levy By Municipality	528	En-Joie Golf	537
Sales Tax by Municipality	530	Tax Collection	538
Property Tax Exemption Summary	532	County Clerk	539
		Common DMV	540
		Health Department	541
		Landfill Tip Fee	544
		Mental Health	545
		Office For Aging	546
		Planning (Mapping & Data)	547
		Sheriff	548
		Weights & Measures	549
		Miscellaneous	550
		Greater Binghamton Airport	
		Willow Point Nursing Home	
		Dog Shelter	
		Civil Service Exam	
		Real Property	
		Legislature	
		Library	
		Public Transportation	
		Public Defender	
		911 Emergency Services	

PERSONNEL CHANGES

ADOPTED PERSONNEL CHANGES

#	Department/Division	Index Code	Sub-Object	Title	Grade/Union	Action	Reason	Savings
1	Aviation	210203	1000 (FT)	1 Airport Operations Specialist	15 CSEA	Abolish	Create Savings	\$78,042
2	Aviation	210203	1000 (FT)	1 Airport Maintenance Mechanic	11 CSEA	Abolish	Create Savings	\$67,069
3	Aviation	210203	1000 (FT)	1 Airport Custodial Worker	7 CSEA	Abolish	Create Savings	\$65,591
4	CASA	680033	1000 (FT)	1 Public Health Nurse	17 CSEA	Create	Improve Efficiency	
5	Law/DSS Legal	390021	1000 (FT)	1 Assistant County Attorney	AT-1	Create	Increased Workload	
6	Emergency Services	460006	1000 (FT)	1 Emergency Services Dispatcher	14 CSEA	Create	Move from Temp. to FT	
7	Library	841007	1000 (FT)	1 Computer Hardware Technician	16 CSEA	Downgrade from FT to PT	Consolidation of Services	\$42,026
8	WPNH	160010	1000 (FT)	1 Keyboard Specialist	8 CSEA	Move from Social Prog. To Admin.	Improve Efficiency	
9	WPNH	160036	1000 (FT)	1 Health Information Administrator	14 BAPA	Change	Increase from 37.5 to 40 hrs	
10	WPNH	160085	1500 (PT)	15 CNA/ Trainee	6 CSEA	Abolish	Create Savings	\$398,019
11	WPNH	160119	1500 (PT)	5 Food Service Helper	5 CSEA	Create	Improve Efficiency	
12	WPNH	160226	1000 (FT)	1 Physical Therapy Assistant	13 CSEA	Create	Generate Revenue	
13	Transit	220004	1500 (PT)	1 Sr. Clerk	8 CSEA	Abolish	Move to Grant	\$21,297
14	Transit	220004	1000 (FT)	2 Sr. Transit Mechanic	ATU	Create	Comply with Regs	

#	Department/Division	Index Code	Sub-Object	Title	Grade/Union	Action	Reason	Savings
15	Transit	220004	1000 (FT)	1 Stores Clerk	8 CSEA	Upgrade from PT to FT	Comply with Union Contract	
16	DSS	670059	1000 (FT)	1 Case Supervisor – Grade B	20 CSEA	Create	Add CPS Intake Unit	
17	DSS	670059	1000 (FT)	1 Sr. Caseworker	18 CSEA	Create	Add CPS Intake Unit	
18	DSS	670059	1000 (FT)	4 Caseworker/Trainee	16/14 CSEA	Create	Add CPS Intake Unit	
19	County Clerk - DMV	300020	1500 (PT)	1 Motor Vehicle Clerk	8 CSEA	Create	Legislative Change	
20	Emergency Services	460006	1600 (Temp)	1 Sr. Fire Investigator	Hourly	Increase to \$13.39/hr.	Legislative Change	
21	Emergency Services	460006	1600 (Temp)	3 Deputy Fire Coordinator	Hourly	Increase to \$11.29/hr.	Legislative Change	
22	Emergency Services	460006	1600 (Temp)	5 Fire Investigator	Hourly	Increase to \$11.29/hr.	Legislative Change	

PERSONNEL SUMMARY

2009 PERSONNEL SERVICES SUMMARY										
	2007 Actuals		Current Thru September 1, 2008		2009 Requested		2009 Recommended		2009 Adopted	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
GENERAL FUND										
LEGISLATURE	4	19	4	19	4	19	4	19	4	19
EXECUTIVE	9	0	9	0	9	0	9	0	9	0
COUNTY CLERK	30	10	30	10	31	12	30	10	30	11
DISTRICT ATTORNEY	29	0	29	0	29	0	29	0	29	0
AUDIT AND CONTROL	11	1	11	1	11	1	11	1	11	1
CORONERS	0	4	0	4	0	4	0	4	0	4
ELECTIONS	6	2	6	2	6	2	6	2	6	2
FINANCE	13	0	13	0	13	0	13	0	13	0
INFORMATION TECHNOLOGY	37	1	36	1	36	1	36	1	36	1
LAW (County Attorney)	22	0	22	0	23	0	23	0	23	0
PERSONNEL	13	1	13	1	13	1	13	1	13	1
PUBLIC DEFENDER	21	0	21	0	21	0	21	0	21	0
PUBLIC WORKS(including Security)	102	11	101	11	101	11	101	11	101	11
PURCHASING	5	0	5	0	5	0	5	0	5	0
REAL PROPERTY TAX SERVICES	10	0	10	0	10	0	10	0	10	0
SHERIFF	234	2	237	2	261	2	237	2	237	2
EMERGENCY SERVICES	46	0	46	0	48	0	47	0	47	0
PROBATION	51	0	51	0	51	0	51	0	51	0
STOP DWI	3	0	3	0	3	0	3	0	3	0
HEALTH	58	15	57	16	57	16	57	16	57	16
MENTAL HEALTH	39	16	39	16	39	16	39	16	39	16
AGING, OFFICE FOR THE (OFA)	9	1	9	1	9	1	9	1	9	1
COMMUNITY ALTERNATIVE SYS. AGENCY (CASA)	24	1	25	1	26	1	26	1	26	1
SOCIAL SERVICES	337	2	274	2	281	2	280	2	280	2
VETERANS' SERVICES	2	0	2	0	2	0	2	0	2	0
PLANNING & ECONOMIC DEVELOPMENT	10	0	10	0	11	0	11	0	11	0
PARKS & RECREATION	37	0	35	0	35	0	35	0	35	0
YOUTH BUREAU	2	1	2	1	2	1	2	1	2	1
General Fund Total	1,164	87	1,100	88	1,137	90	1,110	88	1,110	89

2009 PERSONNEL SERVICES SUMMARY

	2007 Actuals		Current Thru September 1, 2008		2009 Requested		2009 Recommended		2009 Adopted	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
ENTERPRISE FUND										
AVIATION	24	3	24	3	22	3	21	3	21	3
PUBLIC TRANSPORTATION (Transit)	84	29	83	29	90	27	86	27	86	27
SOLID WASTE MANAGEMENT	22	0	23	0	23	0	23	0	23	0
WILLOW POINT NURSING HOME	349	166	349	165	353	155	350	155	350	155
Enterprise Fund Total	479	198	479	197	488	185	480	185	480	185
INTERNAL SERVICES FUND										
EXECUTIVE/CENTRAL FOOD & NUTRITION SVCS	24	22	25	21	25	21	25	21	25	21
PUBLIC WORKS/Fleet Management	4	0	4	0	4	0	4	0	4	0
RISK & INSURANCE	6	0	6	0	6	1	6	0	6	0
Internal Services Fund Total	34	22	35	21	35	22	35	21	35	21
SPECIAL REVENUE FUND										
LIBRARY	32	11	30	13	29	14	29	14	29	14
PUBLIC WORKS/HIGHWAYS	75	0	75	0	75	0	75	0	75	0
PARKS & RECREATION/Veterans' Arena	6	6	6	4	6	4	6	4	6	4
Special Revenue Fund Total	113	17	111	17	110	18	110	18	110	18
	1,790	324	1,725	323	1,770	315	1,735	312	1,735	313
Total Head Count	2,114		2,048		2,085		2,047		2,048	

FINANCIAL SUMMARIES

REPORT:BP060

BROOME COUNTY GOVERNMENT
APPROPRIATION BY CHARACTER

TYPE:X EXPENSE

CHARACTER	CHARACTER TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
10	PERSONAL SERVICE	81,746,075	81,313,579	57,081,802	86,103,206	83,877,953	83,603,773
20	EQUIPMENT AND CAPITAL OUT	165,656	664,234	402,787	1,139,363	591,824	591,824
40	CONTRACTUAL EXPENDITURES	168,364,437	178,907,226	126,996,442	184,690,887	185,673,977	185,750,295
41	CHARGEBACK EXPENSES	15,430,445	15,007,529	6,449,789	17,978,426	17,956,868	17,956,868
42	DEPRECIATION	8,522,062					
60	PRINCIPAL ON INDEBTEDNESS	3,794,208	6,515,534	3,774,508	8,952,825	8,952,825	8,952,825
70	INTEREST ON INDEBTEDNESS	4,163,552	3,873,046	2,961,160	4,032,409	4,032,409	4,032,409
80	EMPLOYEE BENEFITS	39,450,788	40,948,694	27,142,766	44,187,074	43,391,501	43,374,691
90	TRANSFERS	16,649,417	15,828,608	15,875,189	19,622,774	19,622,774	19,585,715
91	UNUSED RESIDUAL EQUITY	2,967		5,324			
		-----	-----	-----	-----	-----	-----
		338,289,607	343,058,450	240,689,767	366,706,964	364,100,131	363,848,400

REPORT:BP160

BROOME COUNTY GOVERNMENT
REVENUE BY CHARACTER

TYPE:R REVENUE

CHARACTER	CHARACTER TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
01	TAX ITEMS	125,389,386	133,588,938	106,370,536	79,439,900	139,967,258	139,780,086
02	DEPARTMENTAL INCOME	106,219,083	108,019,746	67,989,555	116,061,651	116,304,142	116,296,642
03	USE OF MONEY AND PROPERTY	3,151,950	3,408,871	1,208,112	2,214,245	2,214,245	2,214,245
04	LICENSES AND PERMITS	32,325	34,220	17,703	34,970	34,970	34,970
05	FINES AND FORFEITURES	411,431	465,700	249,196	465,700	465,700	465,700
06	SALE OF PROP & COMP FOR L	263,299	91,125	182,976	173,875	173,875	173,875
07	MISC/INTERFUND REVENUES	26,844,107	16,561,279	16,249,451	2,860,356	19,212,946	19,155,887
08	STATE AID	35,512,807	34,961,365	21,378,440	42,095,873	41,995,090	41,995,090
09	FEDERAL AID	38,884,452	39,142,807	31,812,285	35,698,417	36,092,466	36,092,466
		-----	-----	-----	-----	-----	-----
		336,708,840	336,274,051	245,458,254	279,044,987	356,460,692	356,208,961

REPORT:BP064

BROOME COUNTY GOVERNMENT
APPROPRIATION SUMMARY BY DEPARTMENT

TYPE:X EXPENSE

DEPARTMENT	INDEX CODE	TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
03		PUBLIC WORKS	21,290,121	22,844,917	16,516,121	25,191,824	25,087,674	25,023,115
05		RISK AND INSURANCE	38,553,014	42,669,355	28,431,084	44,791,640	44,778,954	44,778,954
16		WILLOW POINT NURSING HOME	27,765,878	28,544,402	17,686,479	31,537,714	31,317,724	31,317,724
21		DEPARTMENT OF AVIATION	7,459,402	3,772,819	2,542,583	3,818,780	3,795,377	3,795,377
22		PUBLIC TRANSPORTATION	11,457,539	10,008,229	7,513,709	13,297,775	12,396,613	12,396,613
23		COUNTY EXECUTIVE	14,786,719	15,077,121	6,835,996	15,611,135	15,597,569	15,597,569
24		LEGISLATIVE BOARD	734,555	737,991	522,639	782,025	782,025	782,025
25		MEDICAL EXAMINERS AND CORONERS	368,787	336,476	258,518	339,516	339,516	339,516
28		PROBATION	3,786,069	4,280,667	2,733,023	4,244,658	4,208,499	4,238,499
30		COUNTY CLERK	1,997,093	2,126,373	1,458,990	2,385,270	2,261,332	2,276,286
33		DISTRICT ATTORNEY	2,596,951	2,724,451	1,937,590	2,869,885	2,869,885	2,869,885
34		FINANCE	884,455	926,735	648,463	973,288	973,288	973,288
36		AUDIT AND CONTROL	3,457,326	3,453,020	2,412,519	3,477,149	3,477,149	3,477,149
37		INFORMATION SERVICES	4,918,109	5,206,759	3,457,167	5,340,894	5,238,260	5,238,260
39		LAW	1,918,664	2,048,956	1,334,797	2,244,812	2,234,092	2,234,092
40		PERSONNEL	846,932	895,897	614,349	921,668	913,889	913,889
41		ELECTIONS	1,025,730	1,192,457	788,280	1,520,386	1,269,347	1,269,347
42		VETERANS SERVICES	327,263	314,726	210,616	331,042	331,042	331,042
44		PLANNING AND ECONOMIC DEVELOPMENT	852,345	1,101,368	621,209	1,124,347	1,121,617	1,121,617
45		SHERIFF	25,331,385	26,507,353	18,400,658	30,728,962	28,056,717	28,058,035
46		EMERGENCY SERVICES	3,691,890	3,775,007	2,491,187	3,954,176	3,877,310	3,886,793
47		DEPARTMENT OF MENTAL HEALTH	4,242,458	4,722,980	3,100,296	4,868,833	4,836,656	4,836,656
48		DEPARTMENT OF PUBLIC HEALTH	14,471,273	15,403,888	8,627,567	15,961,955	15,961,155	15,961,155
53		PUBLIC DEFENDER	1,801,143	1,878,020	1,278,435	1,956,136	1,951,636	1,951,636
54		PARKS	3,106,555	2,978,985	2,229,437	3,073,621	3,056,021	3,056,021
63		REAL PROPERTY TAX SERVICES	863,356	939,132	660,045	989,770	989,770	989,770
64		YOUTH BUREAU	895,164	860,694	514,594	863,317	863,317	895,317
65		ARENA	1,758,857	1,736,725	1,199,907	2,158,907	2,142,757	2,142,757
67		SOCIAL SERVICES	103,344,767	103,721,885	74,292,224	103,796,801	105,893,187	105,893,187
68		COMMUNITY ALTERNATIVE SYSTEMS	1,745,450	1,965,912	1,244,532	2,182,326	2,182,326	2,182,326
76		OFFICE FOR AGING	1,939,701	2,041,327	1,731,415	2,041,326	2,041,326	2,041,326
81		PURCHASING	258,678	273,791	191,745	288,907	288,907	288,907
82		STOP-DWI	372,416	415,000	224,540	420,000	420,000	420,000
84		COUNTY LIBRARY	2,366,384	2,611,592	1,747,769	2,651,878	2,622,503	2,622,503
85		EN JOIE GOLF COURSE	759,325	824,990	706,632	900,065	887,065	887,065
90		SPECIAL OBJECTS OF EXPENDITURES	7,378,616	4,680,266	6,930,527	4,644,527	4,644,527	4,383,659
91		OTHER CONTRACTUAL AGENCIES	1,740,542	2,112,881	1,372,046	2,200,961	2,170,411	2,213,411
92		DEBT FUND	2,829,463	3,550,045	3,426,824	4,618,098	4,618,098	4,618,098
93		INTERFUND TRANSFERS	14,365,233	13,795,257	13,795,257	17,602,590	17,602,590	17,545,531
			338,289,608	343,058,449	240,689,769	366,706,964	364,100,131	363,848,400

REPORT:BP164

BROOME COUNTY GOVERNMENT
REVENUE SUMMARY BY DEPARTMENT

TYPE:R REVENUE

DEPARTMENT	INDEX CODE	TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUALS AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
03		PUBLIC WORKS	15,960,364	15,938,812	12,474,589	6,891,484	16,013,591	15,949,032
05		RISK AND INSURANCE	41,268,013	42,669,519	29,870,840	44,801,375	44,801,375	44,801,375
16		WILLOW POINT NURSING HOME	25,596,521	28,544,402	17,683,800	29,534,464	31,317,724	31,317,724
21		DEPARTMENT OF AVIATION	12,327,911	3,819,824	2,677,049	3,659,329	3,619,329	3,619,329
22		PUBLIC TRANSPORTATION	10,861,123	9,551,344	5,799,019	9,265,600	12,396,613	12,396,613
23		COUNTY EXECUTIVE	15,225,671	15,567,607	8,165,448	18,287,866	18,297,946	18,297,946
24		LEGISLATIVE BOARD	1,100	500	876	750	750	750
28		PROBATION	1,497,179	1,557,444	606,754	1,611,955	1,610,671	1,610,671
30		COUNTY CLERK	3,671,089	3,638,721	2,419,517	4,102,790	4,102,790	4,102,790
33		DISTRICT ATTORNEY	161,043	228,338	66,627	239,758	239,758	239,758
34		FINANCE	127,065,739	133,512,938	105,734,509	84,002,400	144,529,758	144,342,586
36		AUDIT AND CONTROL	1,007,989	797,799	1,047,509	1,078,975	1,078,975	1,078,975
37		INFORMATION SERVICES	1,863,519	1,931,037	799,913	2,039,306	2,039,306	2,039,306
39		LAW	962,154	1,107,127	474,829	1,226,746	1,226,026	1,226,026
40		PERSONNEL	61,511	72,097	9,900	70,179	70,179	70,179
41		ELECTIONS	3,417	256,440	255,008	271,314	271,314	271,314
42		VETERANS SERVICES	509,884	602,500	279,176	515,500	515,500	515,500
44		PLANNING AND ECONOMIC DEVELOPMENT	80,639	251,222	40,413	274,340	274,340	274,340
45		SHERIFF	2,194,093	1,601,563	1,196,134	1,644,874	1,793,874	1,793,874
46		EMERGENCY SERVICES	804,895	658,491	476,829	770,140	770,140	770,140
47		DEPARTMENT OF MENTAL HEALTH	3,457,414	3,771,579	1,132,078	3,857,014	3,857,014	3,857,014
48		DEPARTMENT OF PUBLIC HEALTH	8,817,195	9,287,400	5,796,762	8,849,574	8,849,574	8,849,574
53		PUBLIC DEFENDER	38,171	39,334	11,644	39,334	39,334	39,334
54		PARKS	245,986	250,617	161,541	232,017	232,017	232,017
63		REAL PROPERTY TAX SERVICES	1,974,719	2,500,000	1,425,397	1,597,000	1,597,000	1,597,000
64		YOUTH BUREAU	266,089	309,803	98,677	294,140	294,140	294,140
65		ARENA	1,679,097	1,582,852	1,293,590	701,500	1,780,401	1,780,401
67		SOCIAL SERVICES	49,720,296	47,047,781	39,313,319	45,007,654	45,071,904	45,071,904
68		COMMUNITY ALTERNATIVE SYSTEMS	1,753,978	1,968,012	1,102,026	2,182,326	2,182,326	2,182,326
76		OFFICE FOR AGING	1,653,271	1,669,931	973,788	1,495,122	1,495,122	1,495,122
81		PURCHASING	6,067	1,500	4,900	1,500	1,500	1,500
82		STOP-DWI	396,082	415,000	239,035	420,000	420,000	420,000
84		COUNTY LIBRARY	2,505,569	2,447,294	1,771,278	870,763	2,472,503	2,472,503
85		EN JOIE GOLF COURSE	1,048,577	850,000	659,233	898,900	898,900	898,900
90		SPECIAL OBJECTS OF EXPENDITURES	18,335	288,218	2,506	591,993	591,993	591,993
91		OTHER CONTRACTUAL AGENCIES	1,170,372	1,330,000	1,167,296	1,500,000	1,500,000	1,500,000
92		DEBT FUND	495,812	207,005	208,932	207,005	207,005	207,005
93		INTERFUND TRANSFERS	337,953		17,514			
			336,708,837	336,274,051	245,458,255	279,044,987	356,460,692	356,208,961

REPORT:BP042

BROOME COUNTY GOVERNMENT
APPROPRIATION BY SUBFUND REPORT

TYPE:X EXPENSE

SUBFUND	SUBFUND TITLE	2007 YTD ACTUALS	2008 YTD ACTUALS AS OF 10/6	2008 BUDGET	2009 DEPT. REQUESTED	2009 BUDGET RECOMM.	2009 BUDGET ADOPTED
101	GENERAL OPERATING	119,544,294	90,925,143	122,660,814	134,934,943	131,454,706	131,267,534
103	SOCIAL SERVICE OPERATING	103,344,767	74,292,224	103,721,885	103,796,801	105,893,187	105,893,187
203	TRANSIT OPERATING	11,457,539	7,513,709	10,008,229	13,297,775	12,396,613	12,396,613
204	WPNH OPERATING	27,765,878	17,686,479	28,544,402	31,537,714	31,317,724	31,317,724
206	SOLID WASTE MANAGEMENT OP	9,618,889	3,479,249	9,976,986	10,209,739	10,209,739	10,209,739
207	AVIATION OPERATING	7,459,402	2,542,583	3,772,819	3,818,780	3,795,377	3,795,377
250	FLEET MANAGEMENT OPERATIN	1,166,559	685,582	1,109,835	1,545,752	1,545,752	1,545,752
251	CENTRAL FOODS OPERATING	4,317,440	2,787,449	4,302,450	4,567,622	4,554,056	4,554,056
252	HEALTH INSURANCE OPERATIN	33,065,536	25,343,136	37,066,211	38,435,996	38,435,996	38,435,996
253	WORKERS COMPENSATION OPER	3,259,283	2,128,732	3,086,931	3,341,054	3,341,054	3,341,054
254	INSURANCE RESERVE OPERATI	2,228,195	959,215	2,516,213	3,014,590	3,001,904	3,001,904
301	COUNTY ROAD OPERATING	8,565,487	7,279,048	9,215,028	9,991,633	9,991,633	10,056,192
302	ROAD MACHINERY OPERATING	1,820,954	1,545,868	2,117,713	2,763,921	2,763,921	2,634,803
304	PUBLIC LIBRARY OPERATING	2,366,384	1,747,769	2,611,592	2,651,878	2,622,503	2,622,503
306	ARENA OPERATING	1,549,677	1,066,950	1,522,352	1,898,701	1,888,901	1,888,901
309	EN JOIE GOLF COURSE	759,325	706,632	824,990	900,065	887,065	887,065
		-----	-----	-----	-----	-----	-----
		338,289,609	240,689,768	343,058,450	366,706,964	364,100,131	363,848,400

REPORT:BP142

BROOME COUNTY GOVERNMENT
REVENUE BY SUBFUND REPORT

TYPE:R REVENUE

SUBFUND	SUBFUND TITLE	2007 ACTUALS	2008 YTD ACTUALS AS OF 10/6	2008 BUDGET	2009 DEPT. REQUESTED	2009 BUDGET RECOMM.D.	2009 BUDGET ADOPTED
101	GENERAL OPERATING	164,624,560	127,728,045	172,924,226	125,855,630	186,519,984	186,332,812
103	SOCIAL SERVICE OPERATING	49,720,296	39,313,319	47,047,781	45,007,654	45,071,904	45,071,904
203	TRANSIT OPERATING	10,861,123	5,799,019	9,551,344	9,265,600	12,396,613	12,396,613
204	WPNH OPERATING	25,596,521	17,683,800	28,544,402	29,534,464	31,317,724	31,317,724
206	SOLID WASTE MANAGEMENT OP	10,019,467	6,395,948	9,919,767	10,348,438	10,348,438	10,348,438
207	AVIATION OPERATING	12,327,911	2,677,049	3,819,824	3,659,329	3,619,329	3,619,329
250	FLEET MANAGEMENT OPERATIN	1,355,036	1,156,184	1,511,165	1,541,065	1,541,065	1,541,065
251	CENTRAL FOODS OPERATING	4,198,364	1,768,062	4,334,840	4,568,322	4,578,402	4,578,402
252	HEALTH INSURANCE OPERATIN	34,617,305	26,112,841	37,066,284	38,436,005	38,436,005	38,436,005
253	WORKERS COMPENSATION OPER	3,492,900	2,320,331	3,086,931	3,341,054	3,341,054	3,341,054
254	INSURANCE RESERVE OPERATI	3,157,808	1,437,668	2,516,304	3,024,316	3,024,316	3,024,316
301	COUNTY ROAD OPERATING	9,553,790	7,257,624	9,042,424	2,052,447	8,441,633	8,506,192
302	ROAD MACHINERY OPERATING	2,071,973	2,135,995	2,117,713	31,000	2,763,921	2,634,803
304	PUBLIC LIBRARY OPERATING	2,505,569	1,771,278	2,447,294	870,763	2,472,503	2,472,503
306	ARENA OPERATING	1,557,638	1,241,860	1,493,752	610,000	1,688,901	1,688,901
309	EN JOIE GOLF COURSE	1,048,577	659,233	850,000	898,900	898,900	898,900
		-----	-----	-----	-----	-----	-----
		336,708,838	245,458,256	336,274,051	279,044,987	356,460,692	356,208,961

REPORT:BP070

BROOME COUNTY GOVERNMENT
APPROPRIATIONS BY FUNCTION

TYPE:X EXPENSE

FUNCTION	FUNCTION TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
0010	GENERAL GOVERNMENT	72,881,118	78,022,490	52,539,718	82,782,559	82,158,147	82,173,101
0020	EDUCATION	16,281,194	16,659,113	12,305,324	17,237,242	17,237,242	17,237,242
0030	PUBLIC SAFETY	36,465,589	38,754,312	26,220,379	43,207,882	40,416,012	40,456,813
0040	HEALTH	37,352,877	39,042,867	23,909,884	42,511,970	42,259,003	42,259,003
0050	TRANSPORTATION	29,303,381	25,113,789	18,881,208	29,872,109	28,947,544	28,882,985
0060	ECONOMIC ASSISTANCE AND O	108,001,654	109,143,537	78,045,053	109,533,362	111,604,748	111,629,748
0070	HOME AND COMMUNITY	10,555,234	11,156,474	4,159,047	11,412,286	11,409,556	11,409,556
0075	CULTURE/RECREATION	10,117,826	10,197,747	7,313,319	10,845,549	10,763,874	10,813,874
0090	UNDISTRIBUTED	17,330,735	14,968,120	17,315,835	19,304,005	19,304,005	18,986,078
		-----	-----	-----	-----	-----	-----
		338,289,608	343,058,449	240,689,767	366,706,964	364,100,131	363,848,400

REPORT:BP170

BROOME COUNTY GOVERNMENT
REVENUE BY FUNCTION

TYPE:R REVENUE

FUNCTION	FUNCTION TITLE	2007 ACTUALS	2008 BUDGET	2008 YTD ACTUAL AS OF 10/6	2009 BUDGET REQUESTED	2009 BUDGET RECOMMENDED	2009 BUDGET ADOPTED
0010	GENERAL GOVERNMENT	185,352,413	194,808,453	145,706,067	149,688,042	210,214,760	210,027,588
0020	EDUCATION	6,276,007	6,593,398	4,101,388	6,216,760	6,216,760	6,216,760
0030	PUBLIC SAFETY	7,120,612	6,567,910	3,724,281	6,949,819	7,097,535	7,097,535
0040	HEALTH	31,595,144	35,009,983	20,511,251	36,024,292	37,807,552	37,807,552
0050	TRANSPORTATION	34,814,797	24,531,305	17,869,686	15,008,376	27,221,496	27,156,937
0060	ECONOMIC ASSISTANCE AND O	54,251,529	52,673,224	42,889,062	50,755,602	50,819,852	50,819,852
0070	HOME AND COMMUNITY	10,100,107	10,170,989	6,436,361	10,622,778	10,622,778	10,622,778
0075	CULTURE/RECREATION	6,364,465	5,440,566	3,984,319	2,997,320	5,677,961	5,677,961
0090	UNDISTRIBUTED	833,766	478,223	226,447	781,998	781,998	781,998
		-----	-----	-----	-----	-----	-----
		336,708,840	336,274,051	245,458,254	279,044,987	356,460,692	356,208,961

HISTORICAL TAX LEVY

HISTORICAL TAX LEVY / RATES

YEAR	COUNTY TAX LEVY	COUNTY TAXABLE ASSESSED VALUE	FULL VALUE	TAX RATE PER 1000	FULL VALUE TAX RATE
-----	-----	-----	-----	-----	-----
1980	10,694,530	482,680,921	2,264,500,003	27.970630	4.72269
1981	9,668,308	488,323,468	2,425,685,304	19.798983	3.98580
1982	12,512,505	489,959,629	2,722,430,188	25.537829	4.59608
1983	14,383,543	496,064,929	2,977,959,026	28.995283	4.83000
1984	15,750,734	500,500,135	2,999,108,269	31.469990	5.25181
1985	16,741,000	507,362,527	3,111,190,865	32.996130	5.38090
1986	19,422,860	512,121,910	3,318,704,840	37.926243	5.85254
1987	22,103,593	525,258,814	3,523,940,038	42.081337	6.27241
1988	28,879,709	539,735,218	3,893,090,676	53.507177	7.41820
1989	30,317,677	554,862,377	4,209,937,950	54.639994	7.20145
1990	43,712,596	563,482,065	4,889,787,284	77.575843	8.93957
1991	43,755,573	566,072,704	5,521,813,003	77.300000	7.92413
1992	40,791,901	560,602,191	5,834,987,050	72.760000	6.99092
1993	40,791,901	561,953,086	7,174,960,391	72.589513	5.68531
1994	39,650,691	3,822,490,093	7,153,261,011	10.373000	5.54302
1995	43,576,188	3,778,396,235	6,728,670,219	11.532985	6.47620
1996	42,602,336	3,755,912,650	6,673,999,187	11.342739	6.38333
1997	41,140,835	3,693,525,069	6,625,071,798	11.138637	6.20987
1998	38,865,664	3,620,216,875	6,518,537,857	10.735728	5.96233
1999	37,745,365	3,604,640,914	5,739,871,863	10.582773	6.57599
2000	37,182,608	3,517,335,943	5,744,826,235	10.571242	6.47236
2001	36,777,199	3,519,624,466	5,928,970,906	10.449183	6.20296
2002	36,709,717	3,549,699,395	6,120,595,205	10.341641	5.99774
2003	46,764,650	3,578,389,676	6,623,303,776	13.068630	7.06062
2004	51,282,493	3,590,168,635	6,589,906,744	14.284146	7.78198
2005	51,263,059	3,619,869,899	6,881,481,919	14.161575	7.44942
2006	53,277,881	3,601,928,784	6,998,440,377	14.791487	7.61282
2007	55,301,343	3,623,898,760	7,388,569,323	15.260179	7.48472
2008	58,326,387	3,642,795,622	8,363,852,580	16.011435	6.81912
2009	60,340,186	3,676,914,823	9,256,213,918	16.410548	6.51888

PROPERTY TAX LEVY BY MUNICIPALITY

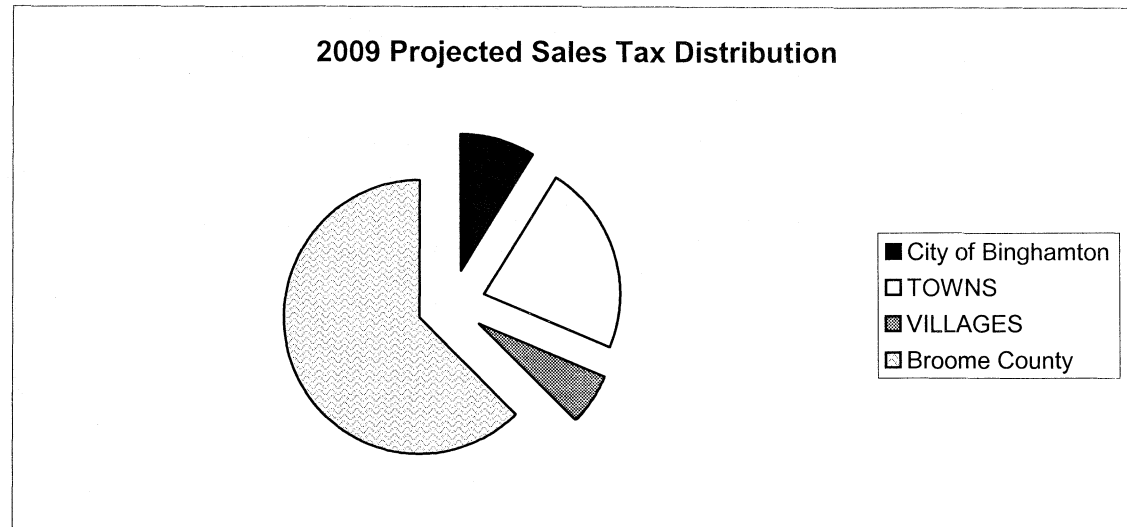
TAX LEVY BY MUNICIPALITY

MUNICIPALITY	2008 Equal RATE*	COUNTY TAXABLE ADJUSTED DISTRIBUTED	2009 FULL VALUE	FULL VALUE AS PERCENT	COUNTY LEVY	COUNTY TAXABLE**	2009 TAX RATE PER \$1000
CITY OF BINGHAMTON	83.60	\$1,218,262,720	\$1,457,252,057	15.743500%	\$9,499,657	\$1,218,105,170	\$7.798717
TOWN OF BARKER	70.70	\$82,236,606	\$116,317,689	1.256644%	\$758,262	\$82,229,056	\$9.221339
TOWN OF BINGHAMTON	71.60	\$216,807,815	\$302,804,211	3.271361%	\$1,973,946	\$216,795,465	\$9.105107
TOWN OF CHENANGO	75.50	\$477,830,678	\$632,888,315	6.837443%	\$4,125,726	\$477,801,428	\$8.634813
TOWN OF COLESVILLE	8.46	\$17,885,967	\$211,418,050	2.284066%	\$1,378,210	\$17,839,492	\$77.256124
TOWN OF CONKLIN	69.00	\$168,277,753	\$243,880,801	2.634779%	\$1,589,831	\$168,265,763	\$9.448333
TOWN OF DICKINSON	70.00	\$150,896,692	\$215,566,703	2.328886%	\$1,405,254	\$150,869,042	\$9.314396
TOWN OF FENTON	73.50	\$190,616,942	\$259,342,778	2.801824%	\$1,690,626	\$190,588,292	\$8.870566
TOWN OF KIRKWOOD	80.00	\$264,824,080	\$331,030,100	3.576301%	\$2,157,947	\$264,813,656	\$8.148926
TOWN OF LISLE	68.50	\$69,774,909	\$101,861,181	1.100463%	\$664,021	\$69,761,159	\$9.518492
TOWN OF MAINE	62.47	\$158,295,056	\$253,393,719	2.737553%	\$1,651,844	\$158,263,206	\$10.437322
TOWN OF NANTICOKE	68.50	\$41,454,341	\$60,517,286	0.653802%	\$394,505	\$41,452,841	\$9.516959
TOWN OF SANFORD	69.00	\$144,378,000	\$209,243,478	2.260573%	\$1,364,034	\$144,345,676	\$9.449774
TOWN OF TRIANGLE	64.50	\$75,733,955	\$117,416,984	1.268521%	\$765,428	\$75,729,455	\$10.107401
TOWN OF UNION	4.64	\$126,620,868	\$2,728,898,017	29.481795%	\$17,789,368	\$125,041,628	\$142.267565
TOWN OF VESTAL	4.00	\$68,554,131	\$1,713,853,275	18.515705%	\$11,172,411	\$67,670,195	\$165.100913
TOWN OF WINDSOR	69.00	\$207,365,199	\$300,529,274	3.246784%	\$1,959,116	\$207,343,849	\$9.448633
2009 TOTALS	40.00%	\$3,679,815,712	\$9,256,213,918	100.000000%	\$60,340,186	\$3,676,915,373	\$16.410545

**SALES TAX SUMMARY
BY MUNICIPALITY**

Sales Tax Distribution by Municipality

<u>Municipality</u>	<u>2009 Recommended</u>
City of Binghamton	\$10,517,166
Town of Barker	\$607,767
Town of Binghamton	\$1,102,993
Town of Chenango	\$2,542,499
Town of Colesville	\$1,207,765
Town of Conklin	\$1,318,530
Town of Dickinson	\$807,544
Town of Fenton	\$1,533,624
Town of Kirkwood	\$1,254,380
Town of Lisle	\$533,849
Town of Maine	\$1,211,760
Town of Nanticoke	\$397,335
Town of Sanford	\$364,483
Town of Triangle	\$458,822
Town of Union	\$6,154,252
Town of Vestal	\$5,890,102
Town of Windsor	\$1,225,301
Vill. of Port Dickinson	\$376,691
Vill. of Lisle	\$67,036
Vill. of Deposit	\$185,349
Vill of Whitney Point	\$214,206
Vill. of Endicott	\$2,894,108
Vill. of Johnson City	\$3,448,379
Vill. of Windsor	\$199,999
Broome County	\$74,189,900
Total	\$118,703,840



	<u>2009 Budgeted</u>	<u>2008 Projected</u>	<u>2007 Actual</u>	<u>2006 Actual</u>
City of Binghamton	\$ 10,517,166	\$ 9,988,143	\$ 9,422,776	\$ 8,752,098
Total Towns	\$ 26,611,006	\$ 25,433,045	\$ 23,993,439	\$ 22,144,952
Total Villages	\$ 7,385,768	\$ 7,058,830	\$ 6,659,274	\$ 6,146,234
Total	\$ 44,513,940	\$ 42,480,018	\$ 40,075,489	\$ 37,043,284
	<u>2009 Increase</u>	<u>2008 Increase</u>	<u>2007 Increase</u>	
	5%	6%	8%	

	<u>2009 Budgeted</u>	<u>2008 Projected</u>	<u>2007 Actual</u>	<u>2006 Actual</u>
Broome County	\$ 74,189,900	\$ 70,525,704	\$ 67,167,337	\$ 66,938,318
	<u>2009 Increase</u>	<u>2008 Increase</u>	<u>2007 Increase</u>	
	5%	5%	0%	

PROPERTY TAX EXEMPTION SUMMARY

Broome County Property Tax Exemption Summary

Equalized Total Assessed Value

Exemption Code	Exemption Name	Total Equalized Value of Exemptions	Payment in Lieu of Taxes	Exemption Code	Exemption Name	Total Equalized Value of Exemptions	Payment in Lieu of Taxes
12100	NYS-GENERALLY	882,240,390	700,000	32301	NYS LAND TAXABLE FOR SCHOOL ONLY	574,784	
13100	CO-GENERALLY	149,327,006		41101	VETS EX BASED ON ELIGIBLE FUNDS	55,890,238	
13230	CO O/S LIMITS-SPECIFIED USES	45,813		41112	VET PRO RATA: FULL VALUE ASSMT	62,340	
13350	CITY-GENERALLY	100,030,085		41121	ALT VET EX-WAR PERIOD-NON-COMBAT	51,421,068	
13440	CITY O/S LIMITS - SEWER OR WATER	42,462,500		41122	ALT VET EX-WAR PERIOD-NON-COMBAT	890,243	
13500	TOWN-GENERALLY	48,699,374		41131	ALT VET EX-WAR PERIOD-COMBAT	76,499,786	
13510	TOWN-CEMETERY LAND	93,862		41132	ALT VET EX-WAR PERIOD-COMBAT	1,550,782	
13650	VG-GENERALLY	44,065,218		41141	ALT VET EX-WAR PERIOD-DISABILITY	11,595,151	
13740	VG O/S LIMITS-SEWER OR WATER	1,727,281		41142	ALT VET EX-WAR PERIOD-DISABILITY	72,054	
13800	SCHOOL DISTRICT	585,145,668		41300	PARAPALEGIC VETS	1,671,938	
13850	BOCES	20,088,507		41400	CLERGY	1,306,366	
13870	SPEC DIST USED FOR PURPOSES ESTAB	56,995,444		41700	AGRICULTURAL BUILDING	1,904,583	
14100	USA-GENERALLY	5,411,168		41720	AGRICULTURAL DISTRICT	11,902,875	
14110	USA-SPECIFIED USES	34,838,965		41730	AGRIC LAND-INDIV NOT IN AG DIST	612,131	
17650	FACILITIES DEVELOPMENT CORP	617,500		41800	PERSONS AGE 65 OR OVER	54,333,057	
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	175,472,578		41801	PERSONS AGE 65 OR OVER	18,493,221	
18060	URBAN REN: OWNER-MUN U R AGENCY	490,431		41502	PERSONS AGE 65 OR OVER	86,244,094	
18080	MUN HSNG AUTH-FEDERAL/MUN AIDED	26,001,798		41805	PERSONS AGE 65 OR OVER	8,078,235	
21600	RES OF CLERGY-RELIG CORP OWNER	6,717,397		41822	LIVING QUARTERS FOR PARENTS AND GRAND	68,027	
25110	NONPROF CORP-RELIG CORP OWNER	364,900,296		41930	DISABILITIES AND LIMITED INCOMES	1,248,566	
25120	NONPROF CORP-EDUCL(CONST PROT)	16,613,665		41931	DISABILITIES AND LIMITED INCOMES	530,808	
25130	NONPROF CORP-CHAR(CONST PROT)	86,494,457		41932	DISABILITIES AND LIMITED INCOMES	5,001,510	
25210	NONPROF CORP-HOSPITAL	180,961,308		41935	DISABILITIES AND LIMITED INCOMES	105,633	
25230	NONPROF CORP-MORAL/MENTAL IMP	22,828,593		42100	SILOS,MANURE STORAGE TANKS	269,809	
25300	NONPROF CORP-SPECIFIED USES	58,566,783		42120	TEMPORARY GREENHOUSES	249,420	
25400	FRATERNAL ORGANIZATION	382,221		47450	FOREST/REF LAND-FISHER ACT	20,659	
25600	NONPROFIT HEALTH MAINTENANCE ORG	30,435		47460	FOREST LAND CERTD AFTER 8/74	4,192,446	
26050	AGRICULTURAL SOCIETY	3,439,681		47670	PROPERTY IMPRVMTNT IN EMPIRE ZONE	38,016,715	
26100	VETERANS ORGANIZATION	8,537,472		47710	RESIDENTIAL SUBDIVISION INFRESTRUCTURE	936,961	
26250	HISTORICAL SOCIETY	186,884		47900	FAIR POLLUTION CONTROL FACILITY	26,955,507	
26400	INC VOLUNTEER FIRE CO OR DEPT	16,952,438		49500	SOLOR OR WIND ENERGY SYSTEM	10,608	
27200	RAILROAD-WHOLLY EXEMPT	601		50000		100,561,403	
27350	PRIVATELY OWNED CEMETERY LAND	19,570,319					
28111	NOT-FOR-PROFIT HOUSING COMPANY	527,442					
28240	NONPROF-HOUSING/INDUST FAC	4,884,335		Total Exemptions Exclusive of System Exemptions:	3,435,365,096		
28550	NOT-FOR-PROFIT HOUS CO-SR CITS CTR	1,534,483					
29150	OPERA HOUSE	1,023,156		Total System Exemptions:	100,561,403		
29300	HOSP CORP FOR BENEFIT OF CITY	834,052					
32252	NYS OWNED REFORESTATION LAND	5,915,875		Total:	3,535,926,499	700,000	

Values have been equalized using the uniform percentage of value. The exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

CONSOLIDATED COUNTY FEES

Veteran's Memorial Arena

RENTAL RATES		January - May & October - December		User Fees	
Flat Rate/Day		\$ 3,500	per day	Internet	\$125.00
Multi-day rental	Monday - Thursday			Exhibitor Elec. Drops	\$35.00/day/drop
Day 1		\$ 2,500		Head Usher	\$12.50 per hour, super.
Day 2		\$ 2,000		Ushers	\$10.00 per hour
Day 3 +		\$ 1,500	additional per day	Legal Fee	\$100.00
	Friday - Sunday			House Spotlights	\$125.00 each
Day 1		\$ 3,500		House Forklift	\$150.00 per day
Day 2		\$ 3,000		Tables	\$5.00 each
Day 3 +		\$ 2,500		Pipe & Drape	\$3.00 per linear foot
Move-in/ Rehearsal		\$ 2,000	per day	Pyrotechnics Permit	\$150.00 per show
Concourse only		\$ 1,700	per day	Phone Lines	\$50.00 per line
				Steet Permit	\$10.00
June - September				VIDEO SYSTEM:	
Flat Rate/Day		\$ 3,000	per day	Usage Fee	\$356.00
Multi-day rental	Monday - Thursday			Director	\$47.00 per hr
Day 1		\$ 2,000		Camera Operator	\$47.00 per hr
Day 2		\$ 1,500		Graphics Coordinator	\$47.00 per hr
Day 3 +		\$ 1,000	additional per day	Instant Replay Operator	\$47.00 per hr
	Friday - Sunday			Audio	\$47.00 per hr
Day 1		\$ 2,500		Producer	\$71.00
Day 2		\$ 2,000		Record Fee	\$25.00 (2 copies)
Day 3 +		\$ 1,500		Additional copies	\$5.00 each
Move-in/ Rehearsal		\$ 1,500	per day	Contractual Expenses	
Concourse only		\$ 1,500	per day	Local I.A.T.S.E. #54	Building setups
					Show move-in/move-out
					Show setup
					Performances
				Police	\$25 per hour, per officer, 4 hour min
				Medical/Ambulance	\$140 per hour
				T-shirt security	\$18 per hour per officer
				Concessions	American Vending, John Palmiter
Ticketed Events (concert) 1 Day Event					
Attendance					
0 - 3,500		\$ 4,000	rent + expenses		
3,501 - 4,000		\$ 5,000	rent + expenses		
4,001 - 4,500		\$ 6,000	rent + expenses		
4,501 +		\$ 7,000	rent + expenses		
Box Office Usage					
Box Office Usage		\$ 850			
Day of show sellers		\$ 100	(per day)		
Ticket Master charges					
Box Office		\$ 0.08	(per ticket)		
Remotes		\$ 0.15	(per ticket)		
Phone		3.25%	**		
BO Window		4%	**		
Group Sales		10%	(and expenses)		
** Subject to automatic increases equal to increases in the inter-bank rates					

Broome County Forum

Rental Rates

One day show	\$ 1,500.00
2 day show	\$ 1,300.00
3 day show	\$ 1,000.00
More than 3 day show	\$ 1,000.00 (additional per day)
2 shows in a day	\$ 700.00 additional
Rehearsal day	\$ 200.00 (5 hours)
	\$ 75.00 (per hour over)

Any organization renting the Forum Theatre for 10 or more performance will have the fee for second show of day

Reduced Weekday (Monday through Thursday)

One day show	\$ 1,500.00
2 day show	\$ 1,000.00
3 day show	\$ 700.00
More than 3 day show	\$ 700.00 (additional per day)

User Fees

Spotlights	\$ 125.00 Each, per show Lycian 1279
Phone Lines	\$50.00 per line, per day
Tables	\$5.00 per table, per event
Pipe & Drape	\$3.00 per linear foot
Contract/Legal Fee	\$100.00

Box Office Fees

Box Office Usage	\$ 300.00 (per run max)
Day of show sellers	\$ 75.00 (per seller)

Contractual Expenses

Local I.A.T.S.E. #54	Building setups show move-in/move out show setup performances
Police	\$ 25.00 (per hour - 4 hour min)
T-Shirt Security	\$ 18.00 (per hour)
Concessions	Food Consultants Inc. American Food & Vending John Palmiter
Event Staff	\$ 10.00 (per hour)
Event Staff Supervisor	\$ 12.50 (per hour)

Non-Profit Rates

First show of day	\$ 1,000.00
Second show of day	\$ 500.00
T-shirt security	\$ 18.00 (per hour)

Parks and Recreation Fees

Camping		Greenwood		
	\$	15.00	Non-electric	
	\$	18.00	Electric	
	\$	5.00	Reservation Fee (1 time per site/per stay)	
Shelters				
	\$	20.00	Weekdays	
	\$	75.00	Weekends/Holidays	
Boat Rentals		Deposit	Per Hour	Per day
Canoes, Rowboats		\$ 10.00	\$ 3.00	\$ 15.00
Paddleboats, Aqua Bikers, Kayaks, Surf Bikes		\$ 10.00	\$ 7.00	N/A
Sailboats		\$ 25.00	\$ 7.00	\$ 25.00
Senior Citizen Rowboats		\$ 5.00	\$ 1.00	\$ 5.00
(62 yrs +, Mon-Fri, no holidays)				
Sailing Lessons				
	\$	50.00	Per lesson (includes ARC registration fee)	
Cross Country Skiing				
	\$	3.00	Rental per hour (skis & snowshoes)	
	\$	4.00	Trail fee per day (non-renters)	
	\$	30.00	Season pass	

En-Joie Golf Fee 2009

Membership

Adult Membership	\$1,350
Husband and Wife	\$2,000
Seniors – over 62	\$1,150
Seniors: Husband/Wife over 62	\$1,700
Intermediate (19-24)	\$800
Junior (under 18)	\$525

Daily Fee

Adult	Monday thru Thursday	\$34.00
Adult	Monday thru Thursday w/cart	\$48.00
Senior	Monday thru Thursday	\$30.00
Senior	Monday thru Thursday w/cart	\$44.00
Junior	Monday thru Thursday	\$26.00
Junior	Monday thru Thursday w/cart	\$40.00
Twilight Rate	Monday-Friday after 4:00 pm	\$36.00

Weekend

Adult	Friday with cart	\$52.00
Adult	Sat, Sun & Holiday with cart	\$56.00
Senior	Friday with cart	\$48.00
Senior	Sat, Sun & Holiday with cart	\$52.00
Junior	Friday with cart*	\$42.00
Junior	Sat, Sun & Holiday with cart*	\$44.00
Twilight Rate	Sat, Sun & Holidays after 3:00 pm	\$40.00
*Drivers License Required		

Miscellaneous

Cart per person – daily	\$14.00
Tee Time may be made seven (7) days in advance.	
Riding carts mandatory Friday, Saturday, Sunday and Holidays until 1:00 pm.	
Frequent Play Cards 10 (ten) rounds	
Weekdays	\$300.00
Weekends	\$475.00
Seniors - Weekends	\$450.00
Seniors - Weekdays	\$275.00
Locker Fee	\$40.00
Club Storage	\$50.00
Handicaps	\$20.00

Pre-paid discount Cart Cards will be made available to Members at a reduced rate!
9 hole rates available

FINANCE DEPARTMENT - TAX COLLECTION FEES

Town & County Unpaid Taxes

Date Paid	Description	Fee
January	Original Tax	
March	Handling Charges	plus \$1.00
April	Late Charge	plus 5%
February	Interest	1% per month
August	Advertising Fee	\$7.00
October	Tax Sale Amount	
November	Interest	1% per month
November	Title Search Fee	\$150.00
November	Redemption Fee	\$1.00
	Tax Certificates	\$15.00

School Unpaid Taxes

Last Amount on Bill (1st part of November)	
Penalty	plus 7%

Village Unpaid Taxes

Base Amount of Bill	
Interest depending on Village	plus 7%, 9% or 12%
Late Notice	plus \$1.00
New Total	
Penalty	plus 7%
Added to next Town & County Tax Bill	

County Clerk Fee Schedule

BUSINESS CERTIFICATES PARTNERSHIP OR INDIVIDUAL		REAL ESTATE		SEARCHES	
Form	\$1.00	Leases, Easements, Power of Attorney		Each two year period	\$5.00
File certificate	\$25.00	Release of lien of estate tax:		Per name/Per category	
File amended certificate	\$25.00	Record	\$55.00	Ex. Deed, mortgage, DBA	
File discontinuance no fee		Plus 3.00/per printed side of each page		PASSPORTS \$75.00	
Certify a prepared copy	\$5.20	Plus 50 cents per notation		Photos 7.00 – photo service available	\$7.00
		Transfer Tax Affidavit (TP584)		@ Clerk's Office	
		One original One copy	\$10.00	Exemplified judgments	15.00 \$15.00
CERTIFICATION OF DOCUMENT		Real Property Transfer Report (RP5217)		FAX DOCUMENTS	
Other than cover by special law	\$25.20	Residential	\$75.00	Per page 1.00	\$1.00
		All others	\$165.00		
CIVIL ACTION		Small Claims assessment review	\$30.00		
Issuance of index number	\$210.00	Miscellaneous filing	\$5.00	COPIES	
Request for judicial intervention	\$95.00			Of recorded and filed documents	To file no fee
Note of Issue	\$30.00	LIENS		.65/page. Minimum of 1.30	
Jury demand	\$65.00	Attachment (notice of) –		To prepare and certify a copy	
Notice of Appeal	\$65.00	File and record	\$20.00	1.25/page. Minimum of 5.00	
Dissolution of Marriage Certificate	\$5.00	Cancel no fee		Maps 5.00	\$5.00
Separation Agreements	\$5.00	Building and Loan Agreement		Certified copies are additional	5.20 \$5.20
Motion/cross motion/Order to		File original or amendment	\$25.00	UCC UNIFORM COMMERCIAL CODE	
show cause	\$45.00	Discharge no fee		UCC-1 Original Financing Statement with	
Stipulation of settlement or		Common Charge Lien, filing	\$5.00	Addendum	\$40.00
voluntary discontinuance	\$35.00	Crime Victim Lien no fee		UCC-3 Amendment – Continue, Assign	
		State Tax Lien no fee		or Terminate	
		Federal Tax Lien	\$40.00	with Addendum	\$40.00
		Hospital Lien no fee		UCC-11	
		Lis Pendens	\$45.00	Written search request	\$25.00
		Plus .50 per notation		Copies/per document	\$5.00
		Mechanics Lien		WAGE ASSIGNMENTS	
		Filing	\$15.00	Filing	\$5.00
		Discharge no fee		Satisfaction no fee	
		Affidavit of service	\$5.00	Satisfaction or cancel no fee	
		MORTGAGES		Notice of lending, filing	\$15.00
		Record (including recording page)	\$55.00	Public welfare lien no fee	
		Plus 5.00/per page		Surety Bond	\$5.00
		Plus .50/per notation		NOTARY PUBLIC	
		Assignment		File Certificate of Appointment	\$60.00
		(including recording page)	\$55.00	File Certificate of official character	\$20.00
		Plus 5.00/per page		Issue Certificate of appointment	\$5.00
		Plus .50/per notation		Certificate authenticating notary	\$3.00
		Plus \$3.50 each additional mortgage		Filing	\$10.00
		Consolidation extension, modification		Requirements: Linen or Mylar original	
		Subordination, corrections, etc.	\$55.00	8 ½ x 11 minimum	
		Plus 5.00/per page - .50 per notation		34 x 44 maximum	
		Affidavits filed with mortgage	\$5.00	Subdivision maps with five or more lots	
		Discharge		require health department seal.	
		(Including recording page)	\$55.00	Copies	\$5.00
		Plus 5.00/per page - .50/per notation		Certified Copy Additional	\$25.20
		Plus \$13.50/each additional mortgage		OTHER	
		Release part of mortgaged premises		Remote Access Fee Per Annum	\$200/month
		(Including recording page)	\$55.00	Credit Card Fees + Internet fee	\$1.25
		Plus 5.00/per page - .50/per notation		Oath of Office	
		Estoppel Certificate			No fee
		(Including recording page)	\$55.00		
		Plus 5.00/per page - .50/per notation			
OTHER REAL ESTATE TAXES					
MORTGAGE TAX					
1% of the amount of the mortgage					
If a bank, credit union, or lending agency is involved, they					
pay 1/4% and the borrower pays 3/4%					
TRANSFER TAX					
The rate is \$5 per \$1,000					

Common Department of Motor Vehicles Fees

		Registration Fees for Passenger Vehicles						Registration Fees for Commercial Vehicles		
FEE DESCRIPTION	FEE AMOUNT	Weight of Vehicle (lbs.)	2-year Fee	Weight of Vehicle (lbs.)	2-year Fee	Weight of Vehicle (lbs.)	2-year Fee	Weight of Vehicle (lbs.)	2-year Fee	Weight of Vehicle (lbs.)
Civil Penalty*		0000 - 1650	\$20.50	3551 - 3650	\$47.00	5551 - 5650	\$86.00			
First 30 days	\$8 per day	1651 - 1750	\$22.00	3651 - 3750	\$49.00	5651 - 5750	\$88.00	000 - 500	\$6.00	9,001 - 9,500
31 - 60 days	\$10/day + \$240	1751 - 1850	\$23.00	3751 - 3850	\$51.00	5751 - 5850	\$90.00	501 - 1,000	\$11.50	9,501 - 10,000
61 - 90 days	\$12/day + \$540	1851 - 1950	\$24.50	3851 - 3950	\$53.00	5851 - 5950	\$91.50	1,001 - 1,500	\$17.50	10,001 - 10,500
License Renewal (CDL)*	\$125 varies	1951 - 2050	\$26.00	3951 - 4050	\$55.00	5951 - 6050	\$93.50	1,501 - 2,000	\$23.00	10,501 - 11,000
License Renewal (Class D)*	\$50	2051 - 2150	\$27.00	4051 - 4150	\$57.00	6051 - 6150	\$95.50	2,001 - 2,500	\$29.00	11,001 - 11,500
Permit (Class D)*	\$75	2151 - 2250	\$28.50	4151 - 4250	\$58.50	6151 - 6250	\$97.50	2,501 - 3,000	\$34.50	11,501 - 12,000
Permit (Motorcycle)*	\$21	2251 - 2350	\$29.50	4251 - 4350	\$60.50	6251 - 6350	\$99.50	3,001 - 3,500	\$40.50	12,001 - 12,500
Plate (General)	\$15	2351 - 2450	\$31.00	4351 - 4450	\$62.50	6351 - 6450	\$101.50	3,501 - 4,000	\$46.00	12,501 - 13,000
Registration (ATV)***	\$45	2451 - 2550	\$32.00	4451 - 4550	\$64.50	6451 - 6550	\$103.50	4,001 - 4,500	\$52.00	13,001 - 13,500
Registration (Passenger Vehicle)**	\$60	2551 - 2650	\$33.50	4551 - 4650	\$66.50	6551 - 6650	\$105.50	4,501 - 5,000	\$57.50	13,501 - 14,000
Registration (Snowmobile)***	\$100	2651 - 2750	\$35.00	4651 - 4750	\$68.50	6651 - 6750	\$107.00	5,001 - 5,500	\$63.50	14,001 - 14,500
Registration (Trailer)**	\$12	2751 - 2850	\$36.00	4751 - 4850	\$70.50	6751 - 6850	\$109.00	5,501 - 6,000	\$69.00	14,501 - 15,000
Registration (Truck)**	\$80	2851 - 2950	\$37.50	4851 - 4950	\$72.50	6851 - 6950	\$111.00	6,001 - 6,500	\$75.00	15,001 - 15,500
Title	\$50	2951 - 3050	\$38.50	4951 - 5050	\$74.00	> 6951	\$112.00	6,501 - 7,000	\$80.50	15,501 - 16,000
		3051 - 3150	\$40.00	5051 - 5150	\$76.00			7,001 - 7,500	\$86.50	16,001 - 16,500
		3151 - 3250	\$41.50	5151 - 5250	\$78.00			7,501 - 8,000	\$92.00	16,501 - 17,000
		3251 - 3350	\$42.50	5251 - 5350	\$80.00			8,001 - 8,500	\$98.00	17,001 - 17,500
		3351 - 3450	\$44.00	5351 - 5450	\$82.00			8,501 - 9,000	\$103.50	17,501 - 18,000
			\$45.00	5451 - 5550	\$84.00					

**These fees are based on gross weight. We've made an estimate. These numbers fluctuate a great deal.

***These fees are variable based on membership in trail organizations.

Vehicle Use Taxes for Passenger Vehicles			Vehicle Use Taxes for Commercial Vehicles	
COUNTY	TAX	APPLIES TO:		
BROOME	For passenger vehicles that weigh 3501 lbs. or less: \$10 for two years (\$5 per year).	All original registrations and renewals.	Broome	\$20 for two years (\$10 per year).
	For passenger vehicles that weigh 3501 lbs. or more: \$20 for two years (\$10 per year).			All original registrations and renewals.

**Broome County Health Department
Environmental Health Services Division
Fee Schedule**

PERMITS	Fee	PLAN REVIEW	Fee
FOOD SERVICE			
Seats <100	\$ 119.00	Food Service	\$ 30.00
Seats >99	\$ 238.00	Pools/Beaches	\$ 250.00
Delicatessen	\$ 155.00	Spa	\$ 200.00
Commissary/Caterer	\$ 321.00	Hotels/Motels/Room	\$ 15.00
Temporary Food Seasonal	\$ 45.00	Traver Trailer Camp/Site	\$ 10.00
Temporary Food (7 days)	\$ 20.00	Mobile Home Parks/Site	\$ 25.00
POOLS/BEACHES		Children's Camps	\$ 400.00
Bathers 100	\$ 155.00	Individual Sewage Systems	
Bathers more than 100	\$ 309.00	New Construction	\$ 50.00
HOTELS/MOTELS		Existing Construction	\$ 75.00
Base Fee	\$ 203.00	Commercial Engineering Plan	\$ 75.00
Room Fee (20 or more)	\$ 15.00	Mass Gatherings	\$ 26,000.00
MOBILE HOME PARKS (Base Fee)		LAND DEVELOPMENT/SITE	
Sites: 1 - 20	\$ 215.00	Private Water/Private Sewer	\$ 40.00
Sites: 21 - 40	\$ 285.00	Private Sewer/Public Water	\$ 30.00
Sites: 41 - 75	\$ 835.00	Private Water/Public Sewer	\$ 20.00
Sites 76 and above	\$ 1,075.00	New Public Water/Sewer	\$ 15.00
PRIVATE WATER (Surcharge)		Existing Public Water/Sewer	\$ 12.50
Sites: 41-75	\$ 60.00	COMMUNITY WATER	
Sites 76 and above	\$ 120.00	New Source	\$ 500.00
PRIVATE SEWAGE (Surcharge)		Distribution	\$ 250.00
Sites 41-75	\$ 60.00	MISCELLANEOUS	
Sites 76 and above	\$ 120.00	Record Search/Page	0.25
TRAVEL TRAILER		Environmental Record Search	\$ 150.00
Base Fee	\$ 60.00		
Per Site	\$ 1.00		
CHILDREN'S CAMPS	\$ 100.00		

Maternal Child Health and Development Division

Fee Schedule

	Fee
Medication Administration Training	\$100.00

Clinic Division

Fee Schedule

Visit Type	Fee
Extended	
Initial Pre-Employment Physical Examination	\$ 110.00
TB MD Visit	\$ 110.00
STD Screen (Physician/Clinician)	\$ 110.00
Intermediate	
Employee Health Services (Physician/Clinician)	\$ 80.00
Travel Immunization	\$ 80.00 (+ vaccine cost)
HIV Pre and Post Test Combined	\$ 80.00
Limited	
TB Repeat Physician Visit/Directly Observed Therapy	\$ 50.00
EKG Evaluation (Employee Health)	\$ 50.00
Wart Treatment	\$ 50.00
HIV Pre-Test	\$ 50.00
HIV Post-Test Counseling - Positive or Reactive	\$ 50.00
Group Travel (groups of ten or more)	\$ 50.00
Brief	
TB Medication Refills (Nurse/Directly Observed Therapy)	\$ 35.00
Brief Nurse Visit	\$ 35.00
Education and Counseling	\$ 35.00
Other Non-Designated STD Services	\$ 35.00
HIV Post-Test (negative)	\$ 50.00
Minimal	\$ 25.00
Vaccine Administration (plus vaccine cost if not state supplied)	
single dose	\$ 17.00
multiple dose	\$ 25.00
Mass Flu	\$ 14.32
Mass Pneumonia	\$ 18.13
Lead Screening	\$ 25.00
Immunization History Alone	\$ 25.00

*Additional Charges (if not part of physical exam)	
Gram Stain (if not part of STD screen)	\$ 10.00
KOH	\$ 10.00
Urinalysis Micro (STD)	\$ 10.00
Vision Screen	\$ 10.00
Wet Prep	\$ 10.00
Hearing Screen	\$ 15.00
Blood Pressure	\$ 5.00
Destruction of Lesions (i.e, venereal warts)	\$ 50.00
Pulmonary Function Test with Interpretation	\$ 50.00
Mantoux Test	\$ 10.00
Mantoux Assessment	\$ 10.00
Hemoglobin	\$ 5.00
Urinalysis Dipstick	\$ 5.00
Flu Vaccine	\$ 13.22
MMR (adult)	\$ 45.00
Tetanus (adult)	\$ 19.00
Pneumovac	\$ 29.73
Hepatitis A (for chronic Hepatitis patients)	\$ 21.00
Hepatitis B (adult)	\$ 27.00
Varicella (adult)	\$ 75.00
Meningococcal Vaccine (for college students)	\$ 91.00
Travel	
Typhoid Vaccine	\$ 43.00
Yellow Fever Vaccine	\$ 71.00
Polio (adult, only used for travel in adults)	\$ 23.00
Rabies	\$ 147.00
HIV Rapid Lab Test	\$ 50.00
Venipuncture	\$ 10.00
NYS Cancer Services Program	
Assessment, education and CBE	\$ 34.00
Assessment, education & Pelvic Exam with Pap Test	\$ 34.00

Sliding fee scale for all patients, except travel and out-of-county, which are full fee. Rates are based on Medicare Physician Fee Schedule. Vaccines that are not state supplied are charged at full cost of vaccine and may be subject to change.

Vaccine and administration rates are determined based on actual costs, Medicare and provider rates and may be subject to change. Laboratory costs are based on contracted services and laboratory costs may change with contract renewals.

Landfill Tip Fee Breakdown

Tipping Fees		\$40 per ton		\$45 per ton		\$20 per ton	
Asbestos (A)	\$ 100.00	\$2 minimum residents		\$2 minimum residents		\$2 minimum residents	
Auto Fluff (AF)	\$ 23.50	\$4 minimum commercial		\$4 minimum commercial			
Residential Aggregates (AG)	\$ 45.00	Pounds	Cost	Pounds	Cost	Pounds	Cost
Animal Waste (AW)	\$ 100.00	Up to 100	\$ 2.00	Up to 100	\$ 4.00	Up to 200	\$ 2.00
Compost Bing (BIN)	\$ 36.00	140	\$ 2.80	140	\$ 4.00	240	\$ 2.40
Construction & Demo Debris ©	\$ 40.00	200	\$ 3.80	200	\$ 4.50	300	\$ 3.00
AG / AS Construction (CA)	\$ 45.00	240	\$ 4.80	240	\$ 5.40	340	\$ 3.40
Contaminated Debris (CD)	\$ 40.00	300	\$ 6.00	300	\$ 6.75	400	\$ 4.00
Cover Material (CM)	\$ 23.50	340	\$ 6.80	340	\$ 7.65	440	\$ 4.40
Contaminated Soil (CS)	\$ 27.00	400	\$ 8.00	400	\$ 9.00	500	\$ 5.00
Contaminated Soil Bury (CSB)	\$ 27.00	440	\$ 8.80	440	\$ 9.90	540	\$ 5.40
Contaminated Commercial Garbage (CX)	\$ 40.00	500	\$ 10.00	500	\$ 11.25	600	\$ 6.00
Ditch Dirt (DD)	\$ -	600	\$ 12.00	600	\$ 13.50	640	\$ 6.40
Flood Debris (FD)	\$ -	700	\$ 14.00	700	\$ 15.75	700	\$ 7.00
Glass Aggregate #1 (GL1)	\$ 2.00	800	\$ 16.00	800	\$ 18.00	800	\$ 8.00
Glass Aggregate #2 (GL2)	\$ 4.00	900	\$ 18.00	900	\$ 20.25	900	\$ 9.00
Municipal Cleanup Construction (MCC)	\$ 40.00	1000	\$ 20.00	1000	\$ 22.50	1000	\$ 10.00
Municipal Cleanup Garbage (MCX)	\$ 40.00						
Municipal Cleanup Tires (MCT)	\$ 125.00						
Pallets (P)	\$ 45.00						
Grit/Sludge (S)	\$ 40.00						
Stabilized Sludge/Grit (SG)	\$ 37.50						
Tree Stumps (ST)	\$ 40.00						
Tires (T)	\$ 125.00						
Car Tire (T1)	\$ 1.75						
Truck Tire (T2)	\$ 7.00						
Safety Vest (V)	\$ 5.00						
Commercial Garbage (X)	\$ 40.00						
Leaf & Yard Waste (Y)	\$ 20.00						

**BROOME COUNTY MENTAL HEALTH DEPARTMENT
SELF-PAY SLIDING SCALE**

Per Visit

HOUSEHOLD GROSS INCOME	FAMILY SIZE 1	FAMILY SIZE 2	FAMILY SIZE 3	FAMILY SIZE 4	FAMILY SIZE 5	FAMILY SIZE 6	FAMILY SIZE 7+
Medicaid Eligible	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Under \$8,000	\$5	\$5	\$5	\$5	\$5	\$5	\$5
8,000 - 9,999	\$10	\$5	\$5	\$5	\$5	\$5	\$5
10,000 - 11,999	\$15	\$10	\$5	\$5	\$5	\$5	\$5
12,000 - 13,999	\$20	\$15	\$10	\$5	\$5	\$5	\$5
14,000 - 15,999	\$25	\$20	\$15	\$10	\$5	\$5	\$5
16,000 - 17,999	\$30	\$25	\$20	\$15	\$10	\$5	\$5
18,000 - 19,999	\$35	\$30	\$25	\$20	\$15	\$10	\$5
20,000 - 21,999	\$40	\$35	\$30	\$25	\$20	\$15	\$10
22,000 - 23,999	\$45	\$40	\$35	\$30	\$25	\$20	\$15
24,000 - 25,999	\$50	\$45	\$40	\$35	\$30	\$25	\$20
26,000 - 27,999	\$55	\$50	\$45	\$40	\$35	\$30	\$25
28,000 - 29,999	\$60	\$55	\$50	\$45	\$40	\$35	\$30
30,000 - 34,999	\$65	\$60	\$55	\$50	\$45	\$40	\$35
35,000 - 39,999	\$70	\$65	\$60	\$55	\$50	\$45	\$40
40,000 - 44,999	\$75	\$70	\$65	\$60	\$55	\$50	\$45
45,000 - 49,999	\$80	\$75	\$70	\$65	\$60	\$55	\$50
50,000 - 54,999	\$85	\$80	\$75	\$70	\$65	\$60	\$55
55,000 - 64,999	\$90	\$85	\$80	\$75	\$70	\$65	\$60
65,000 - 69,999	\$95	\$90	\$85	\$80	\$75	\$70	\$65
70,000 and Over	\$95	\$90	\$90	\$85	\$80	\$75	\$70

Broome County Office for Aging 2007 Fees & Contributions Update

	2007 Fees	2007 Suggested Contribution	Comments
Congregate Meals		\$2.50	Meals served at senior centers
Home Delivered Meals		\$2.50	Meals on Wheels
LTHHC Home Delivered Meals	\$4.50		Meals on Wheels -LTHHC clients
LTHHC Congregate Meals	\$3.75		Meals served at senior centers-LTHHC
Adult Day Care		\$16.00	One 7-hour day of service
Adult Day Care - Private Pay	\$40.00		One 7-hour day of service
Adult Day Care - LTHHC	\$40.00		One 7-hour day of service
Transportation		\$1.00/one way ride	One one-way ride
EISEP (Contribution)		\$1.50-\$4.00 /hour	one hour of personal care service
EISEP (Cost share)	Set by NYS		one hour of personal care service
Senior News Ads	No change planned		Business advertisements
Sr. News Sub./Misc		\$8.00 annually	12 monthly issues of "Senior News"
Respite		\$10-\$35/day	4 hours of caregiver respite service

September-07

Broome County GIS Mapping and Data Fee Schedule

Department of Planning & Economic Development

Maps and Projects

-Maps printed and/or supplied as a non-georeferenced digital image (PDF, etc.)

Map Size**

Product:*	8.5 x 11 (A)	11 x 17 (B)	17 x 22 (C)	22 x 34 (D)	34 x 44 (E)
Existing Map or Single Photo Tile:	\$0.50	\$1.00	\$2.00	\$4.00	\$8.00
Custom Map and/or Project:	\$6.50	\$7.00	\$8.00	\$10.00	\$14.00

Complex Map and/or Project: \$30.00 per hour; prints and/or digital images supplied at Existing Map rate.

**Existing maps or single photo tiles are already in digital format and require no alteration, just printing. Custom maps and/or projects require less than 1/2 hour to setup (time to print is not included in this limit); additional prints and/or digital images supplied at Existing Map rate. Anything over the 1/2 hour limit is considered a Complex map and/or project.*

***Map sizes not listed (including custom sizes) will be assessed at the next largest paper size for fee purposes. Maps larger than E size add \$2.00 per additional foot.*

Paper Copies

-From original paper or mylar

Paper Size***

Product:		8.5 x 11	11 x 17	Large
Historical Aerial Photos				
Search:****	\$15.00	x	x	x
Per Copy:		\$0.25	\$0.50	\$5.00
Per User-Taken Photo:	\$0.50	x	x	x
Site Plans (per page)		\$0.25	\$0.50	\$3.00
Other Maps or Documents		\$0.25	\$0.50	\$4.00

***8.5 x 11 and 11 x 17 reproduced using the Copier.

***Large size reproduced using the Diazo Machine or Engineering Copier.

****Aerial photo searches can take a significant amount of time--appointments are required.

Digital GIS Data*****

-ESRI GIS and MrSid or TIFF image format

\$5.00 per GIS layer **EXCEPT:**

-Tax Parcels=\$4,000 for all Broome County parcels; thereafter:
\$1,000 for yearly updates

OR \$0.05 per individual parcels (user-defined selection)

OR \$500 for all Broome County parcel boundaries ONLY

-Aerial Photography (1937,1944,1965,1973,1981,1989,1999)=

Per Year (all photos): \$2000 georeferenced; \$500 non-georeferenced

Per Image: \$20 georeferenced; \$5 non-georeferenced

-Slope or Contours=\$100

-Centerline Road File WITH Address Ranges=\$100

*****Not all GIS layers are available for digital distribution; must sign data license agreement

Governments, Non-Profits & Students

Shipping & Handling Charge: \$5.00

Governments: no charge for GIS data; fees for other work as follows:

-Prints/Copies: no charge for prints or copies of a particular map up to 10. Above 10, 1/2 of the Existing Map rate will be charged for each print or copy.

-Projects: no charge for projects up to 4 hours except municipalities over 30,000 in population (towns including villages) charged \$15 per hour up to 4 hours;
fees for all municipalities on projects requiring longer than 4 hours to complete will be determined on a case by case basis.

Non-Profits & Students (for educational purposes only): no charge for GIS data; 1/2 charge for all other work.

Broome County Sheriff's Office

Description		Fees
Records Money		.25 per page for accident reports
Other Public Safety Income		
5th Avoidable Alarm		\$25.00
6th and up		\$50.00
Sheriff ID Fees		\$10.00
Pistol Permits		\$10.00 (County's portion per Penal Law)
Felony Prisoners		\$40.00 per day for parole violators
State Readies		\$40.00 per day
Other Local Governments		\$85.00 base rate per day inmate house
		\$200.00 Medical per day inmate house
		\$150.00 Special housing per day
US Marshall Jail Facility		\$97.00 per day
Sheriff Fees		MILEAGE CHART
INCOME EXECUTION - 1ST STAGE	\$37.00	AIRPORT \$17.00 MAINE \$20.00
		CASTLE CREEK \$14.00 MARATHON \$35.00
INCOME EXECUTION - 2ND STAGE	\$37.00	CENTER VILLAGE \$26.00 MCCLURE \$30.50
INCOME EXECUTION - 2ND STAGE ONLY	\$37.00	CHENANGO BRIDGE \$8.50 MURPHY ROAD \$12.00
PROPERTY EXECUTION LEVY	\$30.00*	CHENANGO FORKS \$16.00 NANTICOKE \$26.00
PROPERTY EXECUTION / SALE - DEPOSIT	\$350.00	CITY OF BINGHAMTON \$6.00 NINEVEH \$28.00
PROPERTY EXECUTION REAL PROPERTY DEPOSIT	\$550.00	COLESVILLE ROAD \$16.50 NORTH SANFORD \$33.00
		CONKLIN \$12.00 PORT CRANE \$13.00
POSTINGS OF NOTICE OF SALE	\$15.00*	CONKLIN FORKS \$14.00 PORT DICKINSON \$6.00
SUMMONS (WITH COMPLAINT, NOTICE & PETITION)	\$15.00*	CORBETTSVILLE \$16.50 PIERCE CREEK RD \$12.00
INFORMATION SUBPOENA	\$45.00*	DAMASCUS \$29.00 RICHFORD \$30.50
SUBPOENA (DUCES TECUM)	\$15.00*	DEPOSIT \$34.00 ROSS CORNERS \$14.00
CITATION	\$15.00*	EAST MAINE \$20.00 SANITARIA SPRINGS \$16.00
3 DAY NOTICE OR 30 DAY NOTICE TO TENANT	\$22.00*	ENDICOTT \$12.00 TRACEY CREEK RD \$16.50
SHOW CAUSE ORDER	\$45.00*	ENDWELL \$9.50 TRIANGLE \$29.00
NOTICE OF MOTION	\$45.00*	GLEN AUBREY \$23.50 TUNNEL RD \$23.50
WRIT OF HABEAS CORPUS (CONTEMPT ORDER)	\$45.00*	GLENDALE \$14.00 UNION CENTER \$15.50
ORDER/WARRANT OF ARREST	\$65.00*	HARPURSVILLE \$24.50 VESTAL CENTER \$19.50
ANY OTHER MANDATE ORDERS	\$45.00*	HAWLEYTON \$12.00 VESTAL \$14.00
ORDER OF SEIZURE	\$90.00*	JOHNSON CITY \$7.00 WEST CORNERS \$13.00
ADDITIONAL DEFENDANT SERVED	\$40.00	KATTELVILLE ROAD \$13.00 WHITNEY POINT \$26.00
WITH SUMMONS AND COMPLAINT	\$15.00	KILLAWOG \$30.50 WINDSOR \$26.00
EACH ADDITIONAL SERVICE	\$15.00	KIRKWOOD \$13.00
ORDER OF ATTACHMENT	\$85.00*	LISLE \$28.00
ADDITIONAL LEVY	\$40.00	
WITH SUMMONS AND COMPLAINT	\$15.00	
EACH ADDITIONAL SERVICE	\$15.00	
NOTICE OF APPEAL	\$30.00*	
NOTICE OF PETITION/PETITION TO RECOVER	47.00*	
ADDITIONAL TENANT	\$15.00	
WARRANT OF EVICTION	112.00*	
ADDITIONAL TENANT	\$30.00	

*Additional Fee for serving incarcerated individual \$5.00

Audit & Control - Weights & Measures

1. Scales	Fee	6. Vehicles	Fee
(I) Up to and including 15 kg (33 lb) capacity:		(I) Metering systems 300 L/min (79 gpm) or less	\$ 100
(a) for each of the first five scales per establishment	\$ 20	"Re-seal" - adopted by the Broome County Legislature 11/20/03	\$ 25
(b) for each scale per establishment after the first five	\$ 10	(II) Metering systems over 300 L/min (79 gpm)	\$ 120
(II) Over 15 kg (33 lb) and including 300 kg (661 lb) capacity	\$ 40	(III) Compartment calibration:	
(III) Over 300 kg (661 lb) and including 1,500 kg (3,307 lb) capacity	\$ 100	(a) Up to and including 3,000 L (793 gal) capacity	\$ 40
(IV) Over 1,500 kg (3,307 lb) and including 7,000 kg (15,432 lb) capacity	\$ 140	(b) Over 3,000 L (793 gal) and including 6,000 L (1,585 gal) capacity	\$ 80
(V) Over 7,000 kg (15,432 lb) and including 23,000 kg (50,706 lb) capacity	\$ 160	(c) Over 6,000 L (1,585 gal) and including 12,000 L (3,170 gal) capacity	\$ 120
(VI) Over 23,000 kg (50,706 lb) capacity	\$ 200	(d) Over 12,000 L (3,170 gal) capacity	\$ 240
(VII) Tank, batch and crane scales	\$ 200		
2. Weights - field standard (Class F)		7. Stationary petroleum metering systems	
(I) Up to and including 3 kg (7 lb)	\$ 8	(I) Up to 400 L/min (106 gpm)	\$ 100
(II) Over 3 kg (7 lb) and including 30 kg (66 lb)	\$ 16	(II) Over 400 L/min (106 gpm) and including 2,000 L/min (528 gpm)	\$ 120
(III) Over 30 kg (66 lb) and including 300 kg (661 lb)	\$ 32	(III) Over 2,000 L/min (528 gpm) and including 4,000 L/min (1,057 gpm)	\$ 140
(IV) Over 300 kg (661 lb) and including 1,200 kg (2,646 lb)	\$ 60	(IV) Over 4,000 L/min (1,057 gpm)	\$ 160
3. Linear field measures		8. Bulk milk tanks	
(I) Up to 1 m (39 in)	\$ 4	(I) Up to 3,000 L (793 gal) capacity	\$ 40
(II) Over 1 m (39 in) and including 16 m (52 ft)	\$ 8	(II) Over 3,000 L (793 gal) and including 6,000 L (1,585 gal) capacity	\$ 80
(III) Over 16 m (52 ft) and including 31 m (102 ft)	\$ 12	(III) Over 6,000 L (1,585 gal) and including 12,000 L (3,170 gal) capacity	\$ 120
(IV) Over 31 m (102 ft)	\$ 20	(IV) Over 12,000 L (3,170 gal) capacity	\$ 240
(V) Fabric measuring devices	\$ 20		
(VI) Wire and cordage measuring devices	\$ 40		
4. Liquid measures and devices		9. Timing devices	
(I) Liquid measures 20 L (5 gal) or less	\$ 8	(I) All commercially used devices where time is a basis for charge	\$ 4
(II) Liquid pump (hand-operated) 20 L (5 gal) or less	\$ 20	except for:	
		(II) Devices owned or operated by governmental agencies	N/C
5. Petroleum dispensing and measuring devices		10. Taxi meters	\$ 40
(I) Single dispensing pump	\$ 20		
(II) Dual dispensing pump	\$ 40		
(III) Blend dispensing pump	\$ 40		
(IV) Grease and oil pump	\$ 8		

Broome County Fee Schedule

GREATER BINGHAMTON AIRPORT		FRONT STREET DOG SHELTER	
<u>Short Term Parking Rates</u>		Adoption Fee	\$122.50
First Fifteen Minutes	Free	Redemption Fees:	
16 Minutes through 60 Minutes	\$ 1.25	First Impoundment	\$40 first 24 hours
Second - Fifth Hour	\$ 1.50 per hour		\$5 each additional or part of 24 hours day 2-4
After Fifth Hour	\$ 1.75 per hour		\$10 day 5 +
Maximum Daily	\$ 9.00 per day	Second Impoundment	\$50 first 24 hours
Maximum Weekly	\$ 45.00 per week		\$5 each additional or part of 24 hours day 2-4
<u>Long Term Rates</u>			\$10 day 5 +
First & Second Hour	\$ 1.50 per hour	Third Impoundment	\$60 first 24 hours
After Three Hours	\$ 2.00 per hour		\$5 each additional or part of 24 hours day 2-4
Maximum Daily	\$ 7.00 per day		\$10 day 5 +
Maximum Weekly	\$ 35.00 per week		
WILLOW POINT NURSING HOME		Emergency Boarding	\$20/day for single dog Max 30 days
Semi-private Room Daily Rate	\$ 218.00		\$17/day for multiple dogs Max 30 days
Plus: NYS Assessment (6%)	\$ 13.08	Prearranged Boarding	\$20/day for single dog
Total	\$ 231.08		+ \$2 for food if not provided by owner
Private Room Daily Rate	\$ 228.00		\$17/day for multiple dogs
Plus: NYS Assessment (6%)	\$ 13.68		+ \$2/dog for food if not provided by owner
Total	\$ 241.68	Bath Fee	\$15
Cable Television (per month)	\$ 5.00	Accepting Unwanted Dogs:	
Guest Meals:		Owners outside Broome County	\$30/ adoptable dog
Regular	\$ 3.50	Dog adopted from other shelter	\$30/ adoptable dog
Holiday	\$ 6.50	Owner Requested Euthanasia	\$40/per dog
Hair Care Price List:			
Haircut - Man's	\$ 6.75		
Haircut - Woman's	\$ 9.25		
Shampoo & Set	\$ 9.50		
Permanent	\$ 25.00		
Conditioner	\$ 2.00		
Tint or Six Week Color	\$ 19.00		
Six Week Rinse	\$ 10.00		
Shampoo	\$ 3.50		
Color Rinse	\$ 1.25		

Broome County Fee Schedule

Civil Service Exams			Real Property Tax Bill Processing Charges			Broome County Library		
Open-competitive	\$	15.00	Maintenance	\$	0.80	Overdues		
Promotional	\$	7.50	Paper	\$	0.05	Adult materials		.10/day/item
Uniformed OC	\$	25.00	Folding	\$	0.05	Print		.10/day/item
Uniformed Prom	\$	12.50	Stuffing	\$	0.07	CDs		.10/day/item
*Unemployed DSS recipients who are primarily responsible			Sealing	\$	0.07	Books on tape		.50/day/item
for their household may receive waivers			Printing	\$	0.08	Interlibrary loan (ILL)		\$2.00/day/item
Legislature			Additional Insert	\$	0.07	VC/DVD		\$2.00/day/item
Guide to County, Town and	First, free.	\$2.00	911 Emergency Services			Children's materials		.10/day/item
Village Officials	each additional		Wireline phones		\$.35/month	Print		.10/day/item
Freedom of Information Request		\$.25/page	Wireless phones		\$.30/month	CDs		\$2.00/day/item
FOI CD		\$2.00	Public Transportation (Bus Fees)			VC/DVD		\$2.00/day/item
FOI Photograph		\$2.00	Peak	\$	1.25	Maximum fines		
Budget Book (hard copy)		\$17.50	Off Peak	\$	1.25	Hardcover books and AV		\$10.00
Budget Book (CD)		\$7.50	Transfers	\$	0.30	VC/DVD		\$20.00
Capital Improvement Program		\$3.50	Seniors and disabled (Off Peak)	\$	0.60	Paperbacks and periodicals		\$5.00
Rate based on printing costs provided by Budget Office			1 Ride Pass (22 for \$25)	\$	1.15	Youth Services hardcover books		\$5.00
Real Property			12 Ride Pass	\$	12.50	Interlibrary loan (ILL)		No Limit
Small Maps	\$	3.00	31-day Pass (Unlimited)	\$	43.75	Repair for recirculation		Varies
Large Maps	\$	5.00	Student Pass (31-day)	\$	27.50	Processing fees		\$10.00
Planametric Map:			Seniors & Disabled (31-day)	\$	27.50	Lost card		\$3.00
Small Maps	\$	3.00	BC Country	\$	3.00	Returned check fee		\$20.00
Large Maps	\$	5.00	BC Country Seniors & Disabled	\$	2.00	Photocopies (public machines)		.20/copy
Full County Maps-Disk	\$	500.00	BC Lift	\$	2.50	Microfilm Prints		.25/copy
Title Search Fee	\$	150.00	Public Defender			Computer paper (for public computers)		.15/sheet
Tax Installment Certification	\$	10.00	Court Ordered Revenue			Room Rental (May include additional charges)		
Full Sheet Ariel Maps	\$	20.00	Misdemeanors		\$65/hour	Broome County Government		Free
Tax Receipt (pick up)	\$	1.00	Felonies		\$75/hour	Profit Corporations half day	various*	
Tax Receipt (mail or fax)	\$	2.00	Parole Matters		\$75/hour	Profit Corporations full day	various*	
Copies	\$	0.25				Non-Profit Groups half day	various*	
						Non-Profit Groups full day	various*	
						*depending on size of rented room		

THIS PAGE IS
INTENTIONALLY LEFT BLANK