

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
September 25, 2019

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, September 25, 2019, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, A. Martin

ALSO PRESENT: A. Suer, Law Dept.; C. Secor, Purchasing Dept.; J. Dutcher, K. Andrews, Information Technology; D. Smith, DSWM; K. Davis, Elections; G. Bucciarelli, OMB; B. Vojtisek, F. McMahan, Veterans; S. Arnold, WPRNC; H. Miller, DPW

1. The Board reviewed and approved the minutes of the meeting held on September 11, 2019, as prepared and presented.

The Board accepted the following Walk Around Approvals:

1a. Verizon; Purchase of IPADS for Elections; J. Dutcher, Information Technology; One-time purchase; NTE \$40,948.05; CA 1236-398a; 07000001.5202.6004056.0720006; **BAC ACTION: Approved, Purchasing Dept. to process**

1b. Tenex Software Solutions; Purchase of early voting products with software & training; C. Dutko/K. Davis, Elections; One-time purchase; NTE \$150,000.00; CA 61-134; 07000001.1010.6004138; **BAC ACTION: Approved, Law Dept. to process**

1c. Direct Energy; Purchase of natural gas, H. Miller, DPW, 1/1/21-12/31/23; CA 2499; Various account codes; **BAC ACTION: Approved, Law Dept. to process**

1d. A Rifkin Co.; Purchase election bags & keyless security locks; C. Dutko, K. Davis, Elections; One-time purchase; NTE \$12,000.00; 07000001.1010.6004138; **BAC ACTION: Approved, Purchasing Dept. to process**

2. **VENDOR:** BCA Architects & Engineers
DESCRIPTION: Independent fee estimate of Airport Taxiway Project for taxiways H, K
REQUESTED BY: M. Heefner, Aviation
TERM: Two weeks from Notice to Proceed
COST: NTE \$1,200.00
BAC ACTION: Approved, Law Dept. to process
CA 1-1044
BUDGET LINE: 28010005.6004126.2820053

3. **VENDOR:** Vantage Equipment, LLC
DESCRIPTION: Purchase of OEM parts and repairs for equipment - Single source
REQUESTED BY: S. Brown, DPW/Highway
TERM: 9/1/19-8/31/20
COST: EST. NTE \$75,000.00 per attached rates
BAC ACTION: **Approved, Law Dept. to process**
CA 11-2204
BUDGET LINE: 30020105.3160.6004040
4. **VENDOR:** Anderson Equipment Co.
DESCRIPTION: Purchase of OEM parts for equipment - Single source
REQUESTED BY: S. Brown, DPW/Highway
TERM: 9/1/19-8/31/20
COST: EST. NTE \$75,000.00
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 11-2205
BUDGET LINE: 3002105.3160.6004040
5. **VENDOR:** Bob Barker Company
DESCRIPTION: RFB #2019-076 - Purchase inmate reception kits
REQUESTED BY: D. Harder, Sheriff's Office
TERM: 9/1/19-8/31/21 - Optional one-year renewal through 8/31/22
COST: NTE \$1.61 per kit, estimated \$10,000.00 kits/year (\$16,100.00)
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 12-Misc.
BUDGET LINE: 23010003.1010.6004033
6. **VENDOR:** Government Payment Services
DESCRIPTION: Collection of cash bail payments
REQUESTED BY: D. Harder, Sheriff's Office
TERM: 10/1/19-9/30/20
COST: No cost to County
BAC ACTION: **Approved, Law Dept. to process**
CA 12-551
BUDGET LINE: N/A
7. **VENDOR:** Doubletree By Hilton
DESCRIPTION: Catering for Corrections academy luncheon
REQUESTED BY: D. Harder, Sheriff's Office
TERM: 11/4/19
COST: EST. NTE \$2,420.00 based on 100 people
BAC ACTION: **Approved, Law Dept. to process**
CA 12-600

BUDGET LINE: 94000099.6140.4660016

8. VENDOR: VenTek, Inc.
DESCRIPTION: Kiosk software annual maintenance
REQUESTED BY: K. White, DSS
TERM: 10/1/19-9/30/20
COST: NTE \$12,769.43
**BAC ACTION: Approved, Law Dept. to process
CA 13-761a**
BUDGET LINE: 35010006.1011.6004055
9. VENDOR: Acusis, LLC
DESCRIPTION: RFP# 2019-078 - Medical Transcription Services
REQUESTED BY: R. LaClair, WPRNC
TERM: 1/1/20-12/31/20 - Four (4) optional one-year renewals through 12/31/24
COST: NTE \$0.059 per line - NTE \$14,999.00
**BAC ACTION: Approved, Law Dept. to process
CA 17-680**
BUDGET LINE: 27010504.2050.6004573

ITEM PULLED – PROCESSED AS A WALK AROUND

10. VENDOR: A. Rifkin Co.
DESCRIPTION: Purchase of Election bags and keyless security locks - Single Source
REQUESTED BY: C. Dutko/K. Davis, Elections
TERM: One-time purchase
COST: NTE \$12,000.00
CA 60-Misc.
BUDGET LINE: 07000001.1010.6004138
11. VENDOR: Sirius Computer Solutions
DESCRIPTION: GSA # GS-35F-0422L - Netscaler services upgrade
REQUESTED BY: K. Andrews, Information Technology
TERM: 9/25/19-9/24/20
COST: NTE \$19,351.52
**BAC ACTION: Approved, Law Dept. to process
CA 1236-280**
BUDGET LINE: 10020001.1010.6004055
12. VENDOR: Verizon Wireless
DESCRIPTION: State Contract #PS68701 - amendment to add 1GB mobile data and increase the monthly rate by \$3,510.00
REQUESTED BY: K. Andrews, Information Technology
TERM: Month to Month
COST: NTE \$23,510.00 per month

**BAC ACTION: Approved, Law Dept. to process
CA 1236-398
BUDGET LINE: 07000001.5202.6004101**

13. **VENDOR:** Sirius Computer Solutions
DESCRIPTION: State Contract #PM20800 - Purchase of modules, licenses, switches & cables to extend wi-fi coverage at WPRNC
REQUESTED BY: K. Andrews, Information Technology
TERM: 9/25/19-9/24/20
COST: NTE \$63,428.74
**BAC ACTION: Approved, Law Dept. to process
CA 1236-448
BUDGET LINE: 27010104.2051.6004255.2710005**

14. **VENDOR:** Southworth Milton, Inc.
DESCRIPTION: OEM Caterpillar equipment parts, service & repairs - Single source
REQUESTED BY: D. Smith, DSWM
TERM: 10/1/19-9/30/20
COST: EST. NTE \$89,999.00 (EST. \$75,000.00/parts and \$14,999.00 service/repairs
**BAC ACTION: Approved, Law Dept. to process
CA 1732-475b
BUDGET LINE: 38040001.2020.6004040**


15. **VENDOR:** Stand With Me, Assistance Dog Team Training
DESCRIPTION: Donation for training service dogs for veterans
REQUESTED BY: B. Vojtisek, Veterans Services
TERM: One-time donation
COST: NTE \$10,000.00
**BAC ACTION: Approved, Law Dept. to process
CA 2859
BUDGET LINE: 36000006.1010.6004146**

16. **VENDOR:**
DESCRIPTION: Reject all bids for BID#2019-077 - Purchase/installation of commercial dryers
REQUESTED BY: D. Harder, Sheriff's Office
TERM: N/A
COST: N/A
**BAC ACTION: Approved, Purchasing Dept. to process
CA 12-Misc.
BUDGET LINE: N/A**

17. **VENDOR:** Core Visual Inspection Services, Inc.
DESCRIPTION: Change vendor name from Jamko Industrial Services, Inc. to Core Visual Inspection Services, Inc. due to merger
REQUESTED BY: D. Smith, DSWM
TERM: 6/1/19-5/31/20 - Two (2) optional one-year renewals through 5/31/22
COST: NTE \$30,000.00
BAC ACTION: Approved, Law Dept. to process
CA 1732-490
BUDGET LINE: 38040007.2020.6004146

There being no further business at hand, the meeting was adjourned at 11:16 a.m.

NEXT MEETING: October 9, 2019


Ann Marie Suer, Secretary
Board of Acquisition and Contract