

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
October 23, 2019

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, October 23, 2019, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; G. Kilmer, Transit; K. Andrews, J. Dutcher, Information Technology; H. Miller, DPW; S. Arnold, WPRNC; R. Serowik, Emergency Services; G. Bucciarelli, OMB

1. The Board reviewed and approved the minutes of the meeting held on October 9, 2019, as prepared and presented.

The Board accepted the following Walk Around Approval:

1a. G. DeVincentis & Sons Construction; Change Order #2 for Farm to Market Pedestrian Improvement Project; L. Boulton, DPW/Engineering; NTP – 81 calendar days; NTE \$436,900.00; CA 11-2523; 29010105.5202.6002205; **BAC ACTION: Approved, Law Dept. to process**

2. **VENDOR:** Admar Supply Co., Inc.
DESCRIPTION: NYS Contract #PC67693 - Purchase one Kubota RTV for snow removal
REQUESTED BY: H. Miller, DPW
TERM: One-time purchase - Est. 30 days after purchase order
COST: NTE \$29,986.02
BAC ACTION: Approved, Purchasing Dept. to process
CA 11-2088a
BUDGET LINE: 09000001.2072.6002300.0920016

3. **VENDOR:** R. DeVincentis Construction, Inc.
DESCRIPTION: Bid #2019-038 - Change Order #1 for Juneberry Road Bridge Project
REQUESTED BY: L. Boulton, DPW/Engineering
TERM: NTP - 11/8/19 - Extension of 14 calendar days
COST: No change
BAC ACTION: Approved, Law Dept. to process
CA 11-2519
BUDGET LINE: No change

4. **VENDOR:** D. H. Smith Co., Inc.
DESCRIPTION: Bid #2019-048 - Change Order #2 for Dorchester Park Gateway Project
REQUESTED BY: T. Sullivan, DPW/Engineering
TERM: NTP - 6/3/20
COST: NEW NTE \$519,631.34 - Additional \$22,099.00

BAC ACTION: Approved, Law Dept. to process
CA 11-2522
BUDGET LINE: 2901.5202.6002102.4320045

5.

VENDOR: Genfare / Division of SPX Corporation
DESCRIPTION: Purchase of Genfare Fare Boxes and OEM parts - Sole Source
REQUESTED BY: G. Kilmer, Transit
TERM: 11/1/19-10/31/20 - Two (2) optional one-year renewals through 10/31/22
COST: EST NTE \$75,000.00
BAC ACTION: Approved, Purchasing Dept. to process
CA 14-449b
BUDGET LINE: 31010105.2040.6004040
6.

VENDOR: Various
DESCRIPTION: Various vendors and activities for residents at Willow Point
REQUESTED BY: R. LaClair, WPRNC
TERM: 1/1/20-12/31/20 - Two (2) optional one-year renewals through 12/31/22
COST: NTE \$10,000.00
BAC ACTION: Approved, Law Dept. to process
CA 17-651
BUDGET LINE: 27070104.2050.600426
7.

VENDOR: REL Design Group, Inc.
DESCRIPTION: Bid #2019-081 - Purchase and installation of window curtains for resident rooms - 2nd low qualified bidder
REQUESTED BY: R. LaClair, WPRNC
TERM: 10/23/19-2/29/20
COST: NTE \$32,627.28
BAC ACTION: Approved, Law Dept. to process
CA 17-667
BUDGET LINE: 27030204.2050.6002709
8.

VENDOR: N/A
DESCRIPTION: Bid #2019-086 - Reject all bids for printing of monthly newsletter
REQUESTED BY: L. Schule, Office for Aging
TERM: N/A
COST: N/A
BAC ACTION: Approved, Purchasing Dept. to process
CA N/A
BUDGET LINE: N/A
9.

VENDOR: Tyler Technologies
DESCRIPTION: Tyler software (New World Safety) maintenance and support renewal
REQUESTED BY: K. Andrews, Information Technology
TERM: 1/1/20-12/31/20
COST: NTE \$318,472.85
BAC ACTION: Approved, Law Dept. to process

CA 1236-44

BUDGET LINE: 10020001.1010.6004192

10. **VENDOR:** SHI International Corp.
DESCRIPTION: NYS Contract #PD67647 - Track-It BMC software used to track purchase requests
REQUESTED BY: K. Andrews, Information Technology
TERM: 1/1/20-12/31/20
COST: NTE \$9,315.95
BAC ACTION: Approved, Purchasing Dept. to process
CA 1236-256
BUDGET LINE: 10020001.1010.6004192

11. **VENDOR:** Sirius Computer Solutions
DESCRIPTION: GSA Contract #GS-35F-0119Y - Splunk license and software maintenance renewal and Splunk App
REQUESTED BY: K. Andrews, Information Technology
TERM: 12/2/19-12/1/20
COST: NTE \$20,342.70
BAC ACTION: Approved, Law Dept. to process
CA 1236-291
BUDGET LINE: 10020001.1010.6004192

12. **VENDOR:** Continuum Systems
DESCRIPTION: Maintenance and support for the Onbase Document Management Software - Sole Source
REQUESTED BY: K. Andrews, Information Technology
TERM: 1/1/20-1/1/21
COST: NTE \$105,703.54
BAC ACTION: Approved, Law Dept. to process
CA 1236-380
BUDGET LINE: 10020001.1010.6004192

13. **VENDOR:** Four County Library System
DESCRIPTION: Purchase and catalog materials on behalf of Broome County Public Library
REQUESTED BY: J. Spoon, Library
TERM: 4/1/19-3/31/20
COST: NTE \$0.50 per book processing and \$0.25 per item cataloging
BAC ACTION: Approved, Law Dept. to process
CA 1581-139a
BUDGET LINE: 40000008.3150.604573


14. **VENDOR:** Four County Library System
DESCRIPTION: Agreement to share Four County Library System
REQUESTED BY: J. Spoon, Library
TERM: 4/1/19-3/31/20
COST: NTE \$69,950.00
BAC ACTION: Amend budget line to 6004055 -Approved as amended, Law Dept. to process
CA 1581-139
BUDGET LINE: 40000008.3150.6004055

15. **VENDOR:** Main Ford General Supply
DESCRIPTION: NYS Contract #PC68658 - Purchase and installation of dishwashing machine
REQUESTED BY: H. Miller, DPW/PSF
TERM: 10/23/19-12/31/19
COST: NTE \$102,044.23
BAC ACTION: Approved, Law Dept. to process
CA 1748-48a
BUDGET LINE: 23010003.1010.6002700

16. **VENDOR:** SUNY Broome Community College
DESCRIPTION: Agreement to conduct Emergency Medical Technician (EMT) courses at and for the college
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: 8/26/19-8/30/21
COST: Revenue to the County
BAC ACTION: Approved, Law Dept. to process
CA 2395
BUDGET LINE: 20040003.1010.5000112

There being no further business at hand, the meeting adjourned at 11:21 a.m.

NEXT MEETING: November 13, 2019


Ann Marie Suer, Secretary
Board of Acquisition and Contract