

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT  
March 24, 2021

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A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, March 24, 2021, at 11:00 a.m., via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: J. Knebel, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; M. Quail, J. Sullivan, DPW/Highway; S. Mastin, DPW/Engineering; H. Miller, DPW; M. Tanzini, Legislature; G. Bucciarelli, OMB; J. Dutcher, K. Andrews, Information Technology; B. Norris, Security Division; G. Kilmer, Transit; D. Smith, DPW/SWM; J. Bartram, J. Keysor, Library; R. Kaufman, Health Dept.; M. Deuel, En-Joie; C. Wagner, Executive Office

1. The Board will review for approval the minutes of the meeting held on March 10, 2021, as prepared and presented.

The Board accepted the following Walk Around Approvals:

- 1a. FreshySites; Broome County Medicare Advantage & Prescription Drug (MAPD) website design & development; J. Dutcher, Information Technology; 3/12/21-9/30/21; NTE \$14,500.00; CA 2768a; 18010001.2080.6004569; 10020001.1010.6004055; **BAC ACTION: Approved, Law Dept. to process**

2. **VENDOR:** Acushnet Company  
**DESCRIPTION:** Purchase of golf equipment & apparel for resale in the Pro shop - Sole Source  
**REQUESTED BY:** M. Deuel, DPW/EnJoie  
**TERM:** 1/1/2021-12/31/2021 - Four (4) optional one-year renewals through 12/31/2025  
**COST:** REVENUE to County  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 8-684**  
**BUDGET LINE: 41010008.3140.6004053**

3. **VENDOR:** United Health Services Hospitals  
**DESCRIPTION:** Community Cancer Prevention in Action Grant  
**REQUESTED BY:** R. Kaufman, Health Dept.  
**TERM:** 10/1/2020-9/30/2021  
**COST:** NTE \$2,000.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 10-1117**  
**BUDGET LINE: 25010004.1011.6004146.2510641**

4. **VENDOR:** Foster Martin Advertising  
**DESCRIPTION:** Community Cancer Prevention in Action Statewide Media Campaign - Single Source  
**REQUESTED BY:** R. Kaufman, Health Dept.  
**TERM:** 10/1/2020-9/30/2021  
**COST:** NTE \$9,000.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 10-1122**  
**BUDGET LINE:** **25010004.1011.6004146.2510641**
  
5. **VENDOR:** Various  
**DESCRIPTION:** 2021-009 - General Highway Requirements  
**REQUESTED BY:** S. Brown, DPW/Highway  
**TERM:** 6/1/2021-5/31/2022 - Two (2) optional one-year renewals through 5/31/2024  
**COST:** Per attached rates  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 11-1406**  
**BUDGET LINE:** **Various**
  
6. **VENDOR:** Taylor Garbage  
**DESCRIPTION:** Amend contract to extend dumpster rental term and increase cost at the Public Safety Facility  
**REQUESTED BY:** D. Smith, DPW/SWM  
**TERM:** 12/1/2020-2/28/2021  
**COST:** NEW NTE \$7,362.78 (additional \$363.78)  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 11-1728a**  
**BUDGET LINE:** **23010003.1010.6004117**
  
7. **VENDOR:** Integrated Water Management  
**DESCRIPTION:** RFB #2021-013 - Water treatment for heating & cooling systems  
**REQUESTED BY:** H. Miller, DPW  
**TERM:** 4/1/2021-3/31/2023 - One (1) optional 2-year renewal through 3/31/2025  
**COST:** Per attached rates  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 11-1772**  
**BUDGET LINE:** **15020101.1010.6004117**
  
8. **VENDOR:** Greene Rod & Gun Club  
**DESCRIPTION:** Use of shooting range for firearms training  
**REQUESTED BY:** B. Norris, Security  
**TERM:** 4/1/2021-9/30/2023  
**COST:** NTE \$10,000.00 per the attached rates  
**BAC ACTION:** **Approved, Law Dept. to process**

**CA 11-2274**

**BUDGET LINE: 2200203.1010.6004138**

9. **VENDOR:** Navistar, Inc.  
**DESCRIPTION:** Onondaga Co. Ongov. #106-19 - Purchase of two (2) new and unused 2021 International dump trucks  
**REQUESTED BY:** S. Brown, DPW/Hwy  
**TERM:** One-time purchase  
**COST:** NTE \$142,977.00 (\$70,549 w/o tarp & \$72,428.00 w/ tarp)  
**BAC ACTION:** **Approved, Purchasing Dept. to process**  
**CA 11-2418**  
**BUDGET LINE: 30020105.5202.6002302**
  
10. **VENDOR:** Toth's Sports  
**DESCRIPTION:** Sourcewell Contract #050819-Dak - Purchase of three (3) scoreboards & accessories for BAGSAI Complex  
**REQUESTED BY:** L. Boulton, DPW  
**TERM:** 3/24/2021-8/31/2021  
**COST:** NTE \$13,905.00  
**BAC ACTION:** **Approved, Purchasing Dept. to process**  
**CA 11-2561**  
**BUDGET LINE: 15010001.5203.6002204.1530015**
  
11. **VENDOR:** J&B Installations, Inc.  
**DESCRIPTION:** RFB# 2021-003 - Willow Point South Wing Roof - General Construction  
**REQUESTED BY:** L. Boulton, S. Mastin, DPW/Engineering  
**TERM:** 134 Calendar days from NTP  
**COST:** NTE \$472,000.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 11-2562**  
**BUDGET LINE: 27030404.2052.6002102.2720047/2720061**
  
12. **VENDOR:** Wade Electric  
**DESCRIPTION:** RFB# 2021-003 - Willow Point South Wing Roof - Electrical Contract  
**REQUESTED BY:** L. Boulton, S. Mastin, DPW/Engineering  
**TERM:** 134 Calendar Days from NTP  
**COST:** NTE \$14,400.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 11-2563**  
**BUDGET LINE: 27030404.2052.6002102.2720047.2720061**
  
13. **VENDOR:** Petcosky & Sons Plumbing & Heating, Inc.  
**DESCRIPTION:** RFB# 2021-003 - Willow Point South Wing Roof - HVAC Contract  
**REQUESTED BY:** L. Boulton, S. Mastin, DPW/Engineering

TERM: 134 Calendar Days from NTP  
COST: NTE \$99,700.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-2564**  
**BUDGET LINE: 27030404.5202.6002102.2720047/2720061**

14. 

VENDOR: Access to Independence  
DESCRIPTION: Housing assessments & inspections for independently living disabled individuals - Single Source  
REQUESTED BY: K. White, DSS  
TERM: 4/1/2021-3/31/2022  
COST: Per attached rates  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 13-793**  
**BUDGET LINE: 35010006.1011.6004048**
15. 

VENDOR: TAPTCO Transit & Paratransit Company  
DESCRIPTION: Purchase of driver safety training module - Sole Source  
REQUESTED BY: G. Kilmer, Transit  
TERM: 3/24/2021-2/28/2022  
COST: NTE \$7,975.00 plus freight (no cost to County - 100% reimbursed by RTAP)  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 14-Misc.**  
**BUDGET LINE: 31010105.2040.6004138**
16. 

VENDOR: Flixbus  
DESCRIPTION: Rental of bus staging space at Greater Binghamton Transportation Center  
REQUESTED BY: G. Kilmer, Transit  
TERM: 3/25/2021-12/31/2021  
COST: REVENUE \$500 - \$1,500.00 / month (based on schedule)  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 14-544**  
**BUDGET LINE: 31010305.2040.5000137**
17. 

VENDOR: Johnson Controls Fire Protection, LP  
DESCRIPTION: NYS Contract #PT68816 - Amendment to change contract term and not to exceed amount for the inspection, testing & service of various fire alarm systems at WPRNC  
REQUESTED BY: S. Arnold, WPRNC  
TERM: NEW TERM: 8/1/2020-8/26/2024 - Previous term 8/1/2020-7/31/2021  
COST: NEW NTE \$51,500.00 (additional \$40,000.00)  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 17-674**  
**BUDGET LINE: 27030404.2050.6004112**

18. **VENDOR:** Bonadio & Co., LLP  
**DESCRIPTION:** Medicaid and Medicare cost reporting  
**REQUESTED BY:** S. Arnold, WPRNC  
**TERM:** 3/1/2021-12/31/2021  
**COST:** NTE \$11,550.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 17-685**  
**BUDGET LINE:** 27010304.2050.6004504
  
19. **VENDOR:** Bates Troy Healthcare Linen Service  
**DESCRIPTION:** Amend to increase the NTE and extend the term for the rental and laundry of reusable isolation gowns for COVID-19  
**REQUESTED BY:** R. LaClair, WPRNC  
**TERM:** NEW TERM: 5/27/2020-5/31/2021 (Initial term: 5/27/2020-4/13/2021)  
**COST:** NEW NTE \$34,997.00 (original NTE \$24,998.00)  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 17-691**  
**BUDGET LINE:** 27030304.2050.6004121
  
20. **VENDOR:** Midwest Tape  
**DESCRIPTION:** Purchase of Hoopla digital streaming content for library patrons - Sole Source  
**REQUESTED BY:** J. Bartram, Library  
**TERM:** 4/1/2021-3/31/2022  
**COST:** NTE \$21,000.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 1581-157**  
**BUDGET LINE:** 40000008.3150.6004075
  
21. **VENDOR:** Toshiba Business Solutions  
**DESCRIPTION:** Amend to extend term for MFP lease for migration under master agreement  
**REQUESTED BY:** K. Andrews, Information Technology  
**TERM:** 2/1/2016-6/30/2021 - Initial term 2/1/2016-1/31/2021  
**COST:** No change to current monthly rate of \$188.50  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 2657**  
**BUDGET LINE:** 22000203.1010.6004196


**ITEM #22 PULLED BY EXECUTIVE OFFICE**

22. VENDOR: Cornell Cooperative Extension  
DESCRIPTION: Donation to Cornell Cooperative Extensions Broome County Veterans Resiliancy program  
REQUESTED BY: B. Vojtisek, Veterans  
TERM: One-time donation  
COST: NTE \$15,000.00  
**CA 2918**  
**BUDGET LINE: 36000006.1010.6004146**

Jerome Knebel was welcomed as the new Chairperson.

There being no further business at hand, the meeting was adjourned at 11:14 a.m.

NEXT MEETING: April 14, 2021

  
Ann Marie Suer, Secretary  
Board of Acquisition and Contract