

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT  
March 10, 2021

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A meeting of the Broome County Board of Acquisition and Contract has been scheduled for Wednesday, March 10, 2021, at 11:00 a.m., to be held via Zoom online format. The agenda for this meeting is set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; S. Brown, DPW/Highway; K. Andrews, J. Dutcher, Information Technology; N. Logvis, T. Sullivan, B. Gowe, DPW/Engineering; R. Serowik, Emergency Services; H. Miller, DPW; R. Holdrege, Sheriff's Office; G. Kilmer, Transit; M. Tanzini, Legislature; L. Woitd, Parks and Recreation; S. Arnold, WPRNC

1. The Board reviewed and approved the minutes of the meeting held on February 24, 2021, as prepared and presented.

The Board accepted the following Walk Around Approval:

1a. Cook Brothers; Purchase of Pinnacle 64T Daycab Mack truck; D. Smith, DWSM; 2/22/2021-12/31/2021; NTE \$110,814.00; CA 1732-473b; 38040007.2020.6002303; **BAC ACTION: Approved, Purchasing Dept. to process**

2. **VENDOR:** Systems Development Group, Inc.  
**DESCRIPTION:** Image Mate online software support - Sole Source  
**REQUESTED BY:** K. Andrews, Information Technology  
**TERM:** 5/1/2021-4/30/2022  
**COST:** NTE \$7,500.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 9-230**  
**BUDGET LINE: 10020001.1010.6004192**

3. **VENDOR:** Various  
**DESCRIPTION:** Amendment to add instructors to the EMS Instructor listing  
**REQUESTED BY:** M. Ponticiello, Emergency Services  
**TERM:** 1/1/2021-6/30/2021  
**COST:** Per attached rates  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 10-220**  
**BUDGET LINE: 20010003.1010.63004570**

4.     VENDOR: Camfil USA, Inc.  
DESCRIPTION: Purchase of Merv13 pleated filters  
REQUESTED BY: H. Miller, DPW  
TERM: One-time purchase  
COST: NTE \$16,119.45  
**BAC ACTION: Approved, Purchasing Dept. to process  
CA 11-Misc.  
BUDGET LINE: 15020101.1010.6004021**
  
5.     VENDOR: Liftech, JCB  
DESCRIPTION: Sourcewell Contract #040319-JCB - Purchase one (1) new and unused  
2021 JC B 300 Skid steer w/ accessories  
REQUESTED BY: S. Brown, DPW/Highway  
TERM: One-time purchase  
COST: NTE \$88,451.76  
**BAC ACTION: Approved, Law Dept. to process  
CA 11-1923  
BUDGET LINE: 30020105.5202.2002302.3020025**
  
6.     VENDOR: Psychological Resources  
DESCRIPTION: Pre-Employment Psychological screening - Single Source  
REQUESTED BY: B. Norris, Security  
TERM: 4/1/2021-3/31/2022  
COST: EST NTE \$10,000 @ \$135.00/per evaluation  
**BAC ACTION: Approved, Law Dept. to process  
CA 11-2149  
BUDGET LINE: 22000203.1010.6004022**
  
7.     VENDOR: Binghamton Precast  
DESCRIPTION: Approval to pay for prior purchase of dry well needed to stop water from  
infiltrating Western Broome Senior Center  
REQUESTED BY: H. Miller, DPW  
TERM: 10/26/2020  
COST: NTE \$1,585.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 11-2507  
BUDGET LINE: 15020101.5202.6002102.1520080**
  
8.     VENDOR: Toth's Sports  
DESCRIPTION: Sourcewell Contract #050819-DAK - Purchase of three (3) scoreboards  
and accessories for BAGSAI Complex  
REQUESTED BY: L. Boulton, DPW  
TERM: 3/10/2021-8/31/2021  
COST: NTE \$13,905  
**BAC ACTION: Held over per the rules by the Legislative Chair  
CA 11-2561**

**BUDGET LINE: 15010001.5203.6002204.1530015**

9. **VENDOR:** Bothar Construction  
**DESCRIPTION:** Bid #20-03 - Change Order #2 - Decrease NTE and release final payment for the Bridge Wearing Surface & Membrane Replacement Maintenance Project  
**REQUESTED BY:** L. Boulton, DPW  
**TERM:** NTP through 8/11/2020  
**COST:** NEW NTE \$337,261.70 - Decrease of \$50,505.30 and final payment of \$3,897.80  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 11-2547**  
**BUDGET LINE: 29010105.5202.6002205**
  
10. **VENDOR:** R.B. Robinson Contracting, Inc.  
**DESCRIPTION:** RFB #2021-002 - Old Route 17 Culvert Replacement (HW 1901) Project  
**REQUESTED BY:** L. Boulton, T. Sullivan, DPW/Engineering  
**TERM:** NTP plus 70 days  
**COST:** NTE \$337,575.70  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 11-2558**  
**BUDGET LINE: 29010105.5202.6002205.2920111**
  
11. **VENDOR:** Andrew R. Mancini Associates, Inc.  
**DESCRIPTION:** RFB #2020-054 - Transit Vehicle Storage Building Project - General Construction  
**REQUESTED BY:** L. Boulton, M. Cromer, DPW/Engineering  
**TERM:** NTP plus 130 days  
**COST:** NTE \$657,800.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 11-2559**  
**BUDGET LINE: 31010105.2042.6002101.3120038**
  
12. **VENDOR:** Wade Enterprises, Inc. d/b/a Wade Electric  
**DESCRIPTION:** RFB #2020-054 - Transit Vehicle Storage Building Project - Electrical Contract  
**REQUESTED BY:** L. Boulton, M. Cromer, DPW/Engineering  
**TERM:** NTP plus 130 days  
**COST:** NTE \$40,400.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 11-2559-1**  
**BUDGET LINE: 31010105.2042.6002101.3120038**
  
13. **VENDOR:** Slate Hill Constructors, Inc.  
**DESCRIPTION:** RFB #2021-001 - Rehabilitation of Steel Arch Bridges Project  
**REQUESTED BY:** L. Boulton, N. Logvis - DPW/Engineering  
**TERM:** NTP plus 135 days  
**COST:** NTE \$623,191.75

**BAC ACTION: Approved, Law Dept. to process  
CA 11-2560  
BUDGET LINE: 29010105.5202.6002205.2920110**


14. **VENDOR:** Verbal Judo Institute, Inc.  
**DESCRIPTION:** Law Enforcement De-Escalation Course - Sole Source  
**REQUESTED BY:** D. Harder, Sheriff  
**TERM:** 3/10/2021-12/31/2021 (One day course - Date TBD)  
**COST:** EST NTE \$5,000.00 (\$3,250.00 plus travel expenses)  
**BAC ACTION: Approved, Law Dept. to process  
CA 12-729  
BUDGET LINE: 94000099.6170.4660016**
  
15. **VENDOR:** Genfare  
**DESCRIPTION:** Amendment to change the term for the upgrades to Genfare Fare Box System  
**REQUESTED BY:** G. Kilmer, Transit  
**TERM:** NEW TERM: 3 years from date of implementation (current term: 2/1/21-12/31/21)  
**COST:** NTE \$1,621,769.00 - No change  
**BAC ACTION: Approved, Law Dept. to process  
CA 14-449a  
BUDGET LINE: 31010105.2042.6002709**
  
16. **VENDOR:** FFF Enterprises  
**DESCRIPTION:** NYS Contract #PC69051 - Purchase of FLU vaccine  
**REQUESTED BY:** S. Arnold, WPRNC  
**TERM:** 3/1/2021-2/28/2022  
**COST:** NTE \$10,662.40  
**BAC ACTION: Approved, Purchasing Dept. to process  
CA 17-Misc.  
BUDGET LINE: 27020404.2050.6004062**
  
17. **VENDOR:** Health Systems Services  
**DESCRIPTION:** Provision of physician ordered Medicare Part B supplies, rental/purchase of Medicare Part A equipment & supplies and Medicare Part B over allowables  
**REQUESTED BY:** R. LaClair, WPRNC  
**TERM:** 6/1/2020-5/31/2021  
**COST:** NTE \$9,000.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 17-567-1  
BUDGET LINE: 27060104.2050.6004062/6004191**

18. **VENDOR:** University of New Mexico  
**DESCRIPTION:** Project ECHO Infectious Disease Prevention training - Sole Source  
**REQUESTED BY:** S. Arnold, WPRNC  
**TERM:** 1/1/2021-4/30/2021  
**COST:** No cost to County  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 17-701**  
**BUDGET LINE:** N/A
19. **VENDOR:** Microsoft Corporation  
**DESCRIPTION:** NYS Contract #PS67930 - Premier Support Services  
**REQUESTED BY:** K. Andrews, Information Technology  
**TERM:** 4/6/2021-4/5/2022  
**COST:** NTE \$76,611.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 1236-143**  
**BUDGET LINE:** 10020001.1010.6004192

Well wishes were given to Chairman Kevin McManus on his retirement.

There being no further business at hand, the meeting was adjourned at 11:20 a.m.

**NEXT MEETING:** March 24, 2021

  
Ann Marie Suer, Secretary  
Board of Acquisition and Contract