

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT  
July 8, 2020

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A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, July 8, 2020, at 11:00 a.m., via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; J. Dutcher, K. Andrews, Information Technology; D. Smith, Solid Waste Management; M. Heefner, Aviation; G. Kilmer, Transit; H. Miller, DPW; M. Ponticiello, Emergency Services; M. Tanzini, Legislature

1. The Board reviewed and approved the minutes of the meeting held on June 26, 2020, as prepared and presented.

The Board accepted the following Walk Around Approvals:

1a. LeadingAge New York Pro Care, LLC; Consultation for establishing a directed plan of correction; 6/22/2020-9/30/20; NTE \$1,400.00/year; CA 17-433-1; 27010104.2050.6004255;  
**BAC ACTION: Approved, Law Dept. to process**

1b. D. H. smith Co., Inc.; Change Order #4 to extend contract 77 days for the Dorchester Park Gateway project; NTP-9/15/2020; NTE \$519,631.34; CA 11-2522; 29010105-5202.6002102;  
**BAC ACTION: Approved, Law Dept. to process**

2. **VENDOR:** Milton Cat and Reed's Generator  
**DESCRIPTION:** Generator maintenance, service & repairs at various county buildings  
**REQUESTED BY:** H. Miller, DPW  
**TERM:** 7/1/2020-6/30/2021  
**COST:** NTE \$14,999 (per attached rates)  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-2478 & 11-2478-1**  
**BUDGET LINE: Various**

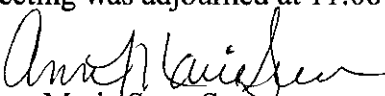
3. **VENDOR:** Dalrymple Gravel & Construction  
**DESCRIPTION:** RFB 2019-036 - Change Order #2 reducing NTE by \$416,534.40 and request final payment of \$261,313.16 for Runway 10-28 Rehabilitation project  
**REQUESTED BY:** M. Heefner, Aviation  
**TERM:** NTP through 5/1/2020  
**COST:** NTE \$3,873.434.35 - Final Payment \$261,313.16  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1-2311**  
**BUDGET LINE: 2801005.2012.6004255**

4. **VENDOR:** Grassland Equipment  
**DESCRIPTION:** Purchase of OEM Toro parts - Single Source  
**REQUESTED BY:** L. Woitdt, Parks and Recreation  
**TERM:** 4/1/2020-3/31/3021  
**COST:** EST. NTE \$30,000.00  
**BAC ACTION:** **Approved, Purchasing Dept. to process  
CA 8-709a**  
**BUDGET LINE:** **Various**
  
5. **VENDOR:** Various  
**DESCRIPTION:** EMS instructor listing  
**REQUESTED BY:** M. Ponticiello, Emergency Services  
**TERM:** 7/1/2020-12/31/2020  
**COST:** NTE Per attached rates  
**BAC ACTION:** **Approved, Law Dept. to process  
CA 10-220**  
**BUDGET LINE:** **20040003.1010.6004570**
  
6. **VENDOR:** Van Bortel Ford, Inc.  
**DESCRIPTION:** NYS Contract #PC68953 - Purchase of one (1) 2021 Ford Super Duty F-350 XL with plow  
**REQUESTED BY:** G. Kilmer, Transit  
**TERM:** One-time purchase  
**COST:** NTE \$35,971.46  
**BAC ACTION:** **Approved, Purchasing Dept. to process  
CA 11-2376**  
**BUDGET LINE:** **31010105.2042.6002300**
  
7. **VENDOR:** Carmody Ford, Inc.  
**DESCRIPTION:** NYS Contract #PC68992 - Purchase of one (1) 2021 Ford Explorer XLT  
**REQUESTED BY:** G. Kilmer, Transit  
**TERM:** One-time purchase  
**COST:** NTE \$35,742.65  
**BAC ACTION:** **Approved, Purchasing Dept. to process  
CA 11-2376**  
**BUDGET LINE:** **31010105.2042.6002300**
  
8. **VENDOR:** Roseanne Sall Advertising Agency, Inc.  
**DESCRIPTION:** Advertising campaign to promote bus location app, solicit and support targeted television and digital media campaign  
**REQUESTED BY:** G. Kilmer, Transit  
**TERM:** 1/1/2020-12/31/2020  
**COST:** NTE \$14,999.00  
**BAC ACTION:** **Approved, Law Dept. to process  
CA 14-512**  
**BUDGET LINE:** **31010105.2040.6004137**

9. VENDOR: Tyler Technologies  
DESCRIPTION: Annual software support for Civilserve & Civilmobile  
REQUESTED BY: K. Andrews, Information Technology  
TERM: 8/8/2020-8/7/2021  
COST: NTE \$10,846.34  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1236-430**  
**BUDGET LINE: 10020001.1010.6004192**
10. VENDOR: Geiter Done of WNY, Inc.  
DESCRIPTION: Bid #2018-046 - Amendment to increase NTE for Waste Tire transportation, processing & recycling  
REQUESTED BY: D. Smith, DSWM  
TERM: 8/1/2018-7/31/2020  
COST: NTE \$97,500.00 - Increase of \$26,000.00 from previous NTE of \$71,500.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1732-551-2**  
**BUDGET LINE: 38040007-2020-6004147**
11. VENDOR: ZMK Construction  
DESCRIPTION: Bid #2019-018 - Request for partial release of retainage of \$284,692.03 for Landfill Section IV, Cell 4 expansion construction project  
REQUESTED BY: D. Smith, DSWM  
TERM: 270 days from NTP  
COST: NTE \$284,692.03 - partial release of retainage  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1732-579-2**  
**BUDGET LINE: 38010007-2022-6002206**
12. VENDOR: Emergency Services Marketing Group, Inc.  
DESCRIPTION: Subscription agreement for the IAMRESPONDING.COM emergency responder reply system - Single Source  
REQUESTED BY: M. Ponticiello, Emergency Services  
TERM: 7/1/2020-6/30/2021 - One (1) two-year renewal available through 6/30/2023  
COST: NTE \$80,495.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 2630**  
**BUDGET LINE: 20010003-1011-6004138**

NEXT MEETING: July 22, 2020

There being no further business at hand, the meeting was adjourned at 11:08 a.m.

  
Ann Marie Suer, Secretary  
Board of Acquisition and Contract