A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, July 22, 2020, at 11:00 a.m., to be held via Zoom online format.   The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; J. Mihalko, C. Dziedzic, County Clerk; K. Andrews, J. Dutcher, Information Technology; M. Heefner, Aviation; M. Tanzini, Legislature

1.   The Board reviewed and approved the minutes of the meeting held on July 8, 2020, as prepared and presented.

The Board accepted the following Walk Around Approvals:

1a.   Rehabilitation Consulting & Construction, Inc.; Amendment to add cleaning of the sequencing batch reactor; D. Smith, Solid Waste; 5/1/2020-4/30/2021; NTE $24,350.00 (additional $9,200.00); CA 1732-447-1; 38040007.2020.6004146; **BAC ACTION: Approved, Law Dept. to process**

1b.   Red Hawk Fire & Security; Repair existing outage of fire alarm system and establish contract for continued maintenance, service & repair of system at Public Safety Facility; H. Miller, DPW; 7/1/2020-6/30/2021; NTE $25,000.00 per year at rates attached; CA 11-2339; 15020501.1010.6004138; **BAC ACTION: Approved, Law Dept. to process**

1c.   Encore Brandz Company; Purchase of N95 masks; R. LaClair, Willow Point Rehabilitation and Nursing Center; One-time purchase; NTE $10,500.00; CA 17-Misc.; 27060104.20506004062; **BAC ACTION: Approved, Purchasing Dept. to process**

2.   VENDOR: Roy Wagner
        DESCRIPTION: Lease of T-Hangar #5
        REQUESTED BY: M. Heefner, Aviation
        TERM: 8/1/2020-7/31/2021 (month to month thereafter)
        COST: REVENUE to County - $13,500.00 @ $225.00/month
        BAC ACTION: Approved, Law Dept. to Process
        CA 1-306-51
        BUDGET LINE: 28010005.2010.5000146

3. VENDOR: Corporation Service Company (CSC)
DESCRIPTION: Electronic recording of deeds, mortgages & land documents
REQUESTED BY: J. Mihalko, County Clerk
TERM: 7/1/2020-6/30/2024
COST: No cost to County
BAC ACTION: Approved, Law Dept. to Process
CA 3-191
BUDGET LINE: N/A

4. VENDOR: Bothar Construction
DESCRIPTION: Bid #20-03 - Change Order #1 - Request to extend term additional 20 calendar days for the Bridge Wearing Surface & Membrane Replacement Maintenance Project
REQUESTED BY: L. Boulton, DPW
TERM: NTP through 8/11/2020
COST: NTE $387,767.00 - No change
BAC ACTION: Approved, Law Dept. to Process
CA 11-2547
BUDGET LINE: 29010105.5202.6002205

5. VENDOR: Oracle America, Inc.
DESCRIPTION: NYS Contract #PM20940 - Peoplesoft support renewal
REQUESTED BY: K. Andrews, Information Technology
TERM: 8/31/2020-3/30/3021
COST: NTE $37,964.84
BAC ACTION: Approved, Law Dept. to Process
CA 1236-285-1
BUDGET LINE: 10020001.1010.6004192

6. VENDOR: Zoom
DESCRIPTION: Online meeting subscription additional licenses and renewal - Single Source
REQUESTED BY: K. Andrews, Information Technology
TERM: 8/22/2020-8/21/2021
COST: NTE $10,792.80
BAC ACTION: Approved, Law Dept. to Process
CA 1236-483
BUDGET LINE: 10020001.1010.6004192

7. VENDOR: Five Star Services
DESCRIPTION: RFB-2018-003 - Exercise renewal term through 2/28/2021 and amend to add one (1) additional 12-month renewal term
REQUESTED BY: R. Laabs, Purchasing
TERM: 3/1/2020-2/28/2021 - Three (3) optional one-year renewals remain through 2/28/2024
COST: Revenue to County per attached rates
BAC ACTION: Held over under the rules at the request of Legislative Chair
CA 2559-3

BUDGET LINE: Various

8.   VENDOR: Association fo rvision Rehabilitation & Employments (AVRE)
     DESCRIPTION: NYS Preferred Source - Purchase & delivery of copy paper for all BC
     Depts. - open to political subdivisions
     REQUESTED BY: R. Laabs, Purchasing
     TERM: 7/1/2020-6/30/2021
     COST: EST. NTE $75,000 (per attached pricing)
     BAC ACTION: Approved, Purchasing Dept. to Process
     CA 2569
     BUDGET LINE: Various

There being no further business at hand, the meeting adjourned at 11:08 a.m.

NEXT MEETING: August 12, 2020

Ann Marie Suer, Secretary
Board of Acquisition and Contract