

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT  
February 10, 2021

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A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, February 10, 2021, at 11:00 a.m., via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; P. LoPiccolo, Aviation; H. Miller, DPW; K. Andrews, Information Technology; M. Deuel, A. Chapman, En-Joie Golf Course; M. Craig, Transit; M. Ponticiello, Emergency Services; J. Dutcher, K. Andrews, Information Technology; M. Baker, Public Defender; D. Smith, Solid Waste; R. Holdrege, Sheriff's Office; M. Tanzini, Legislature; S. Arnold, WPRNC; G. Bucciarelli, OMB

1. The Board reviewed and approved the minutes of the meeting held on January 27, 2021, with the following corrections:

1f. United Health Services Hospitals, Inc.; Purchase of gowns and eye shields for county depts.; M. Ponticiello, Emergency Services; One-time purchase; NTE \$21,880.00; CA 20-Misc.; 20010003.1011.6004599; **CORRECT FUND CODE TO READ: 1010**

9. VENDOR: PaperMart and WB Mason  
DESCRIPTION: Bid #2020-052 - Purchase of copier, fine and other papers  
REQUESTED BY: J. Dutcher, Information Technology  
TERM: 1/1/2021-12/31/2021 - Two (2) optional one-year renewals through 12/31/2023  
COST: EST. NTE \$60,000.00 per attached pricing  
**BAC ACTION: Approved, Purchasing Dept. to process  
CA 1236-228  
BUDGET LINE: 10020001.1010.6004162 CORRECTION: ACCOUNT CODE TO  
READ: 6004012**

The Board accepted the following Walk Around Approval:

1a. Bates Troy Healthcare Linen Service; Amend to increase the NTE and extend the rental and laundry of reusable isolation gowns for Covid-19; R. LaClair, WPRNC; 5/27/2020-4/13/2021; New NTE \$24,998.00 (Increase of \$14,999.00; CA 17-691; 27030304.2050.6004121; **Approved, Law Dept. to process**

2. VENDOR: David Schultz Airshows, LLC  
DESCRIPTION: Coordination of the operations for the Greater Binghamton Airport Airshow - Single Source  
REQUESTED BY: M. Heefner, Aviation  
TERM: 1/10/2021-8/31/2021  
COST: NTE \$7,900.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 1-835a  
BUDGET LINE: 94000099.6170.4660022**

3.     **VENDOR:** BCA Architects & Engineers  
       **DESCRIPTION:** Independent fee estimate for Airfield Electrical Vault Design Project  
       **REQUESTED BY:** M. Heefner, Aviation  
       **TERM:** 2/10/2021-2/28/2021  
       **COST:** NTE \$1,500.00  
       **BAC ACTION:** **Approved, Law Dept. to process**  
       **CA 1-1044**  
       **BUDGET LINE:** **28010005.2012.6004255**
  
4.     **VENDOR:** Various  
       **DESCRIPTION:** Bid #2020-055 - Purchase and Delivery of pesticides, fertilizer, plant growth regulators, grass seed and sod  
       **REQUESTED BY:** M. Deuel, A. Chapman, En-Joie Golf Course  
       **TERM:** 2/1/2021-1/31/2022  
       **COST:** EST NTE \$90,000.00 per attached rates  
       **BAC ACTION:** **Approved, Purchasing Dept. to process**  
       **CA 8-593**  
       **BUDGET LINE:** **41000040.3140.6004023**
  
5.     **VENDOR:** Various  
       **DESCRIPTION:** Amendment to add instructors to the EMS Instructor listing  
       **REQUESTED BY:** M. Ponticiello, Emergency Services  
       **TERM:** 1/1/2021-6/30/2021  
       **COST:** No change in rates  
       **BAC ACTION:** **Approved, Law Dept. to process**  
       **CA 10-220**  
       **BUDGET LINE:** **20010003.1010.6004570**
  
6.     **VENDOR:** Genesee Valley Ford and Lithia Motors, Inc.  
       **DESCRIPTION:** NYS Contract #PC68937SB/PC38945 - Purchase of vehicles  
       **REQUESTED BY:** H. Miller, DPW  
       **TERM:** One-time purchase  
       **COST:** NTE \$165,737.00 (\$132,358 - Genesee Valley / \$33,379 - Lithia Motors)  
       **BAC ACTION:** **Approved, Law Dept. to process**  
       **CA 11-2376**  
       **BUDGET LINE:** **09000001-2072-6002300-0920017/0920018**
  
7.     **VENDOR:** Medicine in Bad Places  
       **DESCRIPTION:** 8 hour tactical combat casualty care training  
       **REQUESTED BY:** D. Harder, Sheriff's Office  
       **TERM:** March 3, 2021  
       **COST:** EST NTE \$8,000.00 at \$260.00 per student  
       **BAC ACTION:** **Approved, Law Dept. to process**  
       **CA 12-659a**  
       **BUDGET LINE:** **23020503.1010.6004161**


8.     **VENDOR:** PBS Brake & Supply  
      **DESCRIPTION:** Repair and refurbish old brakes and purchase of new brakes and parts - Single Source  
      **REQUESTED BY:** G. Kilmer, Transit  
      **TERM:** 3/1/2021-2/8/2022  
      **COST:** EST NTE \$14,500.00  
      **BAC ACTION:** **Approved, Law Dept. to process**  
      **CA 14-502**  
      **BUDGET LINE: 31010105.2010.6004040**
  
9.     **VENDOR:** ZEP Sales & Service  
      **DESCRIPTION:** Purchase of bus wash chemicals and supplies with chemical maintenance, calibration and titration - Single Source  
      **REQUESTED BY:** G. Kilmer, Transit  
      **TERM:** 3/1/2021-2/28/2024  
      **COST:** EST NTE \$14,000.00 per year with annual CPI increase  
      **BAC ACTION:** **Approved, Law Dept. to process**  
      **CA 14-541**  
      **BUDGET LINE: 31010105.2040.6004040**
  
10.    **VENDOR:** Excellus Health Plan  
      **DESCRIPTION:** EMOLST participation agreement  
      **REQUESTED BY:** R. LaClair, WPRNC  
      **TERM:** 8/5/2020-8/4/2021  
      **COST:** No cost to County  
      **BAC ACTION:** **Approved, Law Dept. to process**  
      **CA 17-361-1**  
      **BUDGET LINE: N/A**
  
11.    **VENDOR:** Kinetic Concept, Inc. (KCI USA, Inc.)  
      **DESCRIPTION:** Specialized wound care equipment and supplies to treat residents at WPRNC - Single Source  
      **REQUESTED BY:** R. LaClair, WPRNC  
      **TERM:** 1/1/2021-12/31/2021 - One (1) optional one-year renewal through 12/31/2021  
      **COST:** NTE \$36,000.00  
      **BAC ACTION:** **Approved, Law Dept. to process**  
      **CA 17-545**  
      **BUDGET LINE: 27020504.1010.6004191/6004062**
  
12.    **VENDOR:** United Health Services Hospitals, Inc.  
      **DESCRIPTION:** MOU for Clinical Affiliation Agreement  
      **REQUESTED BY:** R. LaClair, WPRNC  
      **TERM:** 7/1/2020-6/30/2023  
      **COST:** No cost to County  
      **BAC ACTION:** **Approved, Law Dept. to process**  
      **CA 17-661**  
      **BUDGET LINE: N/A**

13. VENDOR: Kone, Inc.  
DESCRIPTION: Omnio Contract #EV2516/2019001564 - Amend to extend term for the modernization of four (4) hydraulic elevators  
REQUESTED BY: R. LaClair, WPRNC  
TERM: 3/1/2020-6/30/2022  
COST: NTE \$383,000.00 - No additional cost to County  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 17-684**  
**BUDGET LINE: 27030404.2052.6002102.2720044**
  
14. VENDOR: SchedulePop  
DESCRIPTION: Employee scheduling software - Single Source  
REQUESTED BY: R. LaClair, WPRNC  
TERM: 3/1/2021-2/28/2022 - Four (4) optional one-year renewals through 2/28/2026  
COST: NTE \$14,520.00 year 1 (\$13,320.00 per years 2-5)  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 17-699**  
**BUDGET LINE: 27060304.2050.6004055**
  
15. VENDOR: Century Link Communications, LLC d/b/a Lumen Technologies Group  
DESCRIPTION: NYS Contract #PS68700 - PRI for various county locations  
REQUESTED BY: K. Andrews, Information Technology  
TERM: 24 months from date of installation/activation  
COST: NTE \$2979.48 per month plus taxes and fees  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1236-320-1(combining CA's 1236-320, 1236-386 & 1236-401)**  
**BUDGET LINE: 10020001.1010.6004505**
  
16. VENDOR: Sirius Computer Solutions  
DESCRIPTION: GSA #GS-35F-04221, NYS Contract #PM20800 - Cisco Webex Call Center  
REQUESTED BY: K. Andrews, Information Technology  
TERM: Three (3) years from date of purchase  
COST: NTE \$123,736.40  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1236-512**  
**BUDGET LINE: Various**

17. VENDOR: Beam Mack Sales & Service  
DESCRIPTION: Onondaga Co. #8996 - purchase of Mack Granite GR 64 ft. Tractor truck  
REQUESTED BY: D. Smith, Solid Waste  
TERM: One-time purchase  
COST: NTE \$129,056.13  
**BAC ACTION: Held over under the rules at the request of BAC Chairman  
CA 1732-464**  
**BUDGET LINE: 38040007.2020.6002303**
18. VENDOR: Elots Electronic Recycling  
DESCRIPTION: Used battery transportation and recycling  
REQUESTED BY: D. Smith, Solid Waste  
TERM: 2/15/2021-12/31/2021  
COST: NTE \$14,999.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 1732-619**  
**BUDGET LINE: 38050007.2020.6004138**
19. VENDOR: Thomson Reuters Corporation  
DESCRIPTION: Clear Proflex software online subscription - Sole Source  
REQUESTED BY: M. Baker, Public Defender's Office  
TERM: 2/1/2021-1/31/2024  
COST: EST. NTE \$10,626.51 (\$3,438/yr. 1; \$3,541.14/yr. 2; \$3,647.37/yr. 3)  
**BAC ACTION: Approved, Law Dept. to process  
CA 2917**  
**BUDGET LINE: 14000001.1011.6004055.1410013**

NEXT MEETING: February 24, 2021

There being no further business at hand, the meeting was adjourned at 11:22 a.m.

  
Ann Marie Suer, Secretary  
Board of Acquisition and Contract