

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
April 22, 2020

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, April 22, 2020, at 11:00 a.m., via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; M. Ponticiello, OES; K. White, DSS; G. Kilmer, Transit; L. Schuhle, OFA; M. Tanzini, Legislature; C. Marion, Arena; R. Holdrege, Sheriff's Office; S. Arnold, WPRNC; G. Bucciarelli, OMB

1. The Board reviewed and approved the minutes of the meeting held on April 8, 2020, as prepared and presented.

The Board accepted the following Walk Around Approval:

1a. Fastenal; Purchase of surgical PPE for use during COVID-19 Pandemic; M. Ponticiello, Emergency Services; One-time purchase; NTE \$10,606.73; CA 20-Misc.; 90000099.1010.6004062; **BAC ACTION: Approved, Purchasing Dept. to process**

1b. SERVPRO of Broome, Tompkins, & Tioga Counties (Sepco, Inc); HEPA filter equipment rental for COVID-19 Isolation Unit; R. LaClair, WPRNC; 4/8/2020-12/31/2020; EST. NTE \$14,999.00 per the attached rates; CA 17-686; 27030404.2050.6004191; **BAC ACTION: Approved, Law Dept. to process**

1c. Fastenal; Purchase of thermometers for use during COVID-19 Pandemic; M. Ponticiello, Emergency Services; One-time purchase; NTE \$12,131.48; CA 20-Misc.; 90000099.1010.6004062; **BAC ACTION: Approved, Purchasing Dept. to process**

2. **VENDOR:** Presentation Concepts Corporation
DESCRIPTION: NYS Contract #PC67933 & PC67450 - Purchase of public address system equipment
REQUESTED BY: C. Marion, Arena
TERM: One-time purchase
COST: NTE \$137,774.00 (fully funded by SAM Grant)
BAC ACTION: Approved, Law Dept. to Process
CA 8-710
BUDGET LINE: 39010008.5202.6002102

3. **VENDOR:** Thyssenkrupp Elevator Corporation
DESCRIPTION: Sourcewell #100516-TKE - Correction to contract term to include four optional one-year renewals on maintenance & service of traction & hydraulic elevators
REQUESTED BY: H. Miller, DPW
TERM: 5/1/2020-6/30/2021 - Four (4) optional one-year renewals through 6/30/2025
COST: NTE \$150,000.00
BAC ACTION: Approved, Law Dept. to Process
CA 11-2549
BUDGET LINE: Various

4. **VENDOR:** Smith Site Development, LLC
DESCRIPTION: Sourcewell #071415-GGI - Replacement of PA system at the Floyd L. Maines Veterans Memorial Arena
REQUESTED BY: C. Marion, Arena
TERM: NTP through 12/31/2020
COST: NTE \$185,997.46 (No cost to county - grant funded)
BAC ACTION: Approved, Law Dept. to Process
CA 11-2550
BUDGET LINE: 39010008.5202.6002102

5. **VENDOR:** Justice Benefits, Inc.
DESCRIPTION: Prepare US DOJ Bureau of Justice Assistance Grant for COVID-19 funding - Single Source
REQUESTED BY: D. Harder, Sheriff's Office
TERM: 4/15/2020-9/30/2020
COST: NTE \$2,900.40 plus 5% of potential award
BAC ACTION: Approved, Law Dept. to Process
CA 12-534a
BUDGET LINE: 23020403.1011.6004573

6. **VENDOR:** Otis Elevator Company
DESCRIPTION: Installation of traveling cable, security camera & card reader on CCSC elevator
REQUESTED BY: K. White, DSS
TERM: 4/22/2020-12/31/2020
COST: NTE \$14,884.18
BAC ACTION: Approved, Law Dept. to Process
CA 13-796
BUDGET LINE: Various

7. **VENDOR:** BAE Systems
DESCRIPTION: Extend warranty coverage of BAE HybriDrive buses - Sole Source
REQUESTED BY: G. Kilmer, Transit
TERM: 6/1/2020-5/31/2022

COST: NTE \$211,380.00

BAC ACTION: Approved, Law Dept. to Process

CA 14-452-1b

BUDGET LINE: 31010105.2040.6004130

8.

VENDOR: Magnetic Ticket and Label
DESCRIPTION: Amendment to extend contract term one year for printing of bus passes and transfers
REQUESTED BY: G. Kilmer, Transit
TERM: 7/1/2020-6/30/2021
COST: EST. NTE \$20,000.00
BAC ACTION: Approved, Purchasing Dept. to Process
CA 14-482
BUDGET LINE: 31010105.2040.6004048
9.

VENDOR: Val-U Auto (primary) & Al's Towing & Don Orall's Garage (secondary)
DESCRIPTION: Towing and road service
REQUESTED BY: G. Kilmer, Transit
TERM: 6/1/2020-5/31/2021
COST: EST. NTE \$10,000 per attached rates
BAC ACTION: Approved, Law Dept. to Process
CA 14-489-3; 14-489; 14-489-4
BUDGET LINE: 31010105.2040.6004130
10.

VENDOR: Aramark Uniform Services
DESCRIPTION: Bid #2020-017 - Purchase of coach operator uniforms
REQUESTED BY: G. Kilmer, Transit
TERM: 4/1/2020-3/31/2022 - One (1) optional one-year renewal through 3/31/2023
COST: EST. NTE \$8,500.00 per year
BAC ACTION: Approved, Purchasing Dept. to Process
CA 14-507a
BUDGET LINE: 31010105.2040.6004052
11.

VENDOR: Gillig
DESCRIPTION: Amendment to increase NTE for purchase of ionic air filters due to the COVID-19 Pandemic
REQUESTED BY: G. Kilmer, Transit
TERM: 3/1/2020-2/28/2023
COST: NEW NTE \$200,000.00 (previous NTE \$100,000.00)
BAC ACTION: Approved, Purchasing Dept. to Process
CA 14-510a
BUDGET LINE: 31010105.2040.6004040)

12. VENDOR: Safe Fleet / Seon System Sales
DESCRIPTION: Purchase of OEM parts for Seon camera system - Sole Source
REQUESTED BY: G. Kilmer, Transit
TERM: 6/1/2020-5/31/2021
COST: NTE \$75,000.00
**BAC ACTION: Approved, Purchasing Dept. to Process
CA 14-523a
BUDGET LINE: 31010105.2040.6004040**

13. VENDOR: Cintas Corporation
DESCRIPTION: Amend contract to extend term for rental and laundry of transit garage uniforms under the same terms and conditions due to the COVID-19 Pandemic
REQUESTED BY: G. Kilmer, Transit
TERM: 7/1/2020-6/30/2021
COST: EST. NTE \$235.00/week (\$12,250.00/year)
**BAC ACTION: Approved, Law Dept. to Process
CA 14-525
BUDGET LINE: 31010105.2040.6004121**

14. VENDOR: Broome Bituminous
DESCRIPTION: Lease of refrigerated trailer - Public Emergency Declaration
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: 4/1/2020-10/31/2020
COST: NTE \$14,000.00
**BAC ACTION: Approved, Law Dept. to Process
CA 20-61
BUDGET LINE: 20010003.1010.6004138**

15. VENDOR: NTS Data Services, LLC
DESCRIPTION: NYS mandated annual voter check
REQUESTED BY: C. Dutko/K. Davis, Elections
TERM: 3/1/2020-12/31/2020
COST: NTE \$51,500.00 (NTS-\$48,500.00 / Postage \$3,000.00)
**BAC ACTION: Approved, Law Dept. to Process
CA 61-93
BUDGET LINE: 07000001.1010.6004011**

16. VENDOR: Meals on Wheels of Western Broome
DESCRIPTION: Meal delivery for EISEP clients in Broome County
REQUESTED BY: L. Schuhle, Office for Aging

TERM: 4/22/2020-12/31/2020

COST: NTE \$14,000.00 per the attached rates

**BAC ACTION: Approved, Law Dept. to Process
CA 292-470a**

BUDGET LINE: 34010006.1011.6004146

There being no further business at hand, the meeting adjourned at 11:14 a.m.

NEXT MEETING: May 13, 2020

A handwritten signature in cursive script that reads "Ann Marie Suer".

Ann Marie Suer, Secretary
Board of Acquisition and Contract