

PUBLIC SAFETY & EMERGENCY SERVICES COMMITTEE MEETING MINUTES
June 10, 2019

The Public Safety and Emergency Services Committee of the Broome County Legislature met on Monday, June 10, 2019 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building, Binghamton, New York.

Members Present: S. Baker (Chair) M. Pasquale, R. Balles, B. Weslar, M. Whalen

Others Present: G. Baldwin, R. O'Donnell, J. Bertoni, Legislature; J. Garnar, K. McManus, C. Kramer, County Exec's Office; J. Knebel, G. Bucciarelli, OMB; M. Ponticiello, M. Ballard, J. Buckler, OES; M. Heefner, Aviation; L. Boulton, DPW; G. Kilmer, Transit; S. Milks, District Attorney's Office; J. Dadamio, Security; C. Marion, Stop-DWI

The Public Safety and Emergency Services Committee meeting was called to order by the Chair at 4:02 PM.

Prior to considering the Resolutions, Mr. Baker introduced Office of Emergency Services Director Michael Ponticiello to provide an update on the OES Communications Upgrade Project. (OES Communications Update Project memorandum attached hereafter)

Responding to a question from the Committee, Director Ponticiello stated that the County's Home Rule Request to impose the additional 911 surcharge had passed through the New York State Assembly but was still under consideration in the Local Government Committee of the Senate.

Following Director Ponticiello's presentation, Mr. Whalen made a motion to move the agenda, seconded by Mr. Weslar.

The Committee took the following action with regard to the matters before it:

#18 [RESOLUTION AUTHORIZING AN AGREEMENT WITH CHRISTOPHER PERCIBALLI FOR LEASE OF PROPERTY LOCATED AT 540 AND 544 LAUREL LAKE ROAD IN THE TOWN OF SANFORD FOR THE OFFICE OF EMERGENCY SERVICES](#)

Carried. Ayes-5, Nays-0

#19 [RESOLUTION ISSUING "NEGATIVE DECLARATION" WITH RESPECT TO THE EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT – SANFORD SITE](#)

Carried. Ayes-5, Nays-0

#20 [RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH C & S COMPANIES FOR PROFESSIONAL SERVICES FOR THE OFFICE OF EMERGENCY SERVICES FOR 2015-2020](#)

Carried. Ayes-5, Nays-0

#21 [RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH T-MOBILE USA \(OMNIPOINT COMMUNICATIONS INC.\) TO LEASE TOWER SPACE FOR THE OFFICE OF EMERGENCY SERVICES 2009-2019](#)

Carried. Ayes-5, Nays-0

#22 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE JOHNSON CITY POLICE DEPARTMENT FOR FUNDING FROM THE OFFICE OF THE DISTRICT ATTORNEY'S TRAFFIC DIVERSION PROGRAM FOR 2019-2020

Responding to a question from the Committee, Chief Deputy District Attorney Milks stated that the funding would be used for the purchase of an undercover vehicle.

Carried. Ayes-5, Nays-0

#39 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH WATCH SYSTEMS FOR A CENTRAL SEX OFFENDER REGISTRY FOR THE OFFICE OF THE SHERIFF FOR 2019-2020

Carried. Ayes-5, Nays-0

#67 RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUEST FOR THE OFFICE OF EMERGENCY SERVICES

Carried. Ayes-5, Nays-0

#69 RESOLUTION ADOPTING LOCAL LAW INTRO. NO. 6 OF 2019, ENTITLED: "A LOCAL LAW AMENDING SECTION A2404 OF THE BROOME COUNTY CHARTER AND CODE REGARDING TRAFFIC SAFETY BOARD

Carried. Ayes-5, Nays-0

There being no further business to come before the Committee at this time, a motion to adjourn was made by Mr. Whalen, seconded by Mr. Pasquale. The meeting adjourned at 4:20 PM.



State of New York County of Broome Government Offices

Office of Emergency Services

Jason T. Garnar, County Executive · Michael A. Ponticiello, Director

MEMORANDUM

To: Public Safety & Emergency Services Committee

From: Michael A. Ponticiello

Date: June 10, 2019

Re: Public Safety Radio System Update

Physical Infrastructure

Work is progressing on the next 10 physical sites for the radio upgrade project. Please see the attached Site Development Checklist. We intend to build Nabinger, Sanford, Ely Park, and Laurel Lake this year.

Site Acquisition:

We are in process of procuring via property acquisition or lease agreement the following sites to build out the system:

- Lisle (Town of Lisle): Property found, tentative lease agreed upon – before Legislature in July
- Maine (Town of Maine): Still acquiring property based on issues with access
- Kirkwood (Town of Kirkwood): Property found, tentative lease agreed upon – before Legislature in July
- Ely Park (City of Binghamton): Lease signed by County and City in March, County Highway has begun access road preparation
- Nabinger (Colesville): Lease signed by County and property owner in January – County Highway has finished the access road
- Sanford (Town of Sanford): Lease signed by County and property owner in May, County Highway will begin work on the access road once Ely Park is complete
- Deposit (Town of Sanford): Property found, tentative lease agreed upon, waiting on property owner for final agreement to proceed
- Laurel Lake (Town of Sanford): Property found, tentative lease agreed upon – before Legislature in June
- Windsor (Town of Windsor): Property found, Lease agreement in progress

Requests for Proposals

There are two primary bids and one sole source contracts that cover the majority of this project. All bids have been structured for delivery of four sites in 2019 with add-ons of the remaining sites in 2020 in an effort to get the most competitive pricing.

- Towers and Shelters – RFP is currently out for steel lattice towers and equipment shelters.

Anticipate award in July/August

- Construction – RFP is scheduled to go out in June. Anticipate award in July/August.
- Generators (single source) – quotes have been requested. This item is single source to match the generators at the existing tower sites. They need to match the existing generators from a maintenance perspective.

Road Construction

The highway department has been an instrumental partner in constructing the roads to each of these sites.

Ely Park



Nabinger



Microwave

We have a contract with Aviat to install microwave backhaul to the new Ely Park site and to connect with Cortland County. There are also new microwave connections between our Hawkins site and the County Landfill and Airport for I.T. connections as part of the project. This is expected to get underway in the next month.

At the Landfill we repurposed a section of existing tower lattice to provide a mounting point for the new microwave, this was installed by DPW.



Motorola Contract

Motorola has been working with their subcontractor – VComm to determine the best radio frequencies to use with the system that will have fewer issues in interfering with other FCC licensees surrounding Broome County and that will work within the confines of the proposed equipment at each site. They have settled on the number of channels needed plus an extra channel that can be licensed and ready to use in the future should the system become overloaded. VComm is now working with the frequency coordinators and the FCC to get the lengthy process of licensing underway. Once they have the frequencies locked down they can start their official system design document for us to sign off.

OES staff have been designing preliminary talk path profiles for the end user.

Home Rule Resolution

S4392/A6546

Assembly: Passed

Senate: Currently in Local Government Committee



Broome County Emergency Communications Project - Phase 2 Site Development Checklist



Task	Site Number -->	Site 1	Site 2	Site 3	Site 4	Site 5	Site 6	Site 7	Site 8	Site 9	Site 10
	Site Name -->	Nabinger Road	Sanford	Ely Park	Laurel Lake	Maine	Lisle	Kirkwood	Deposit	Windsor	Tuscarora (Legacy Tower) MW Relay Only
	Tower Height -->	340'	300'	195'	199'	195'	195'	195'	195'	195'	198/
	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed
Site Selection	Complete	Complete	Complete	Complete	In Process	Complete	Complete	In Process	In Process		
Site Walk	Complete	Complete	Complete	Complete	4/12/2019	Complete	Complete	Complete	Complete		
Site Plan Concept Drawing	10/12/2018	2/21/2019	Multiple versions completed	4/11/2019	4/16/2019	4/11/2019	4/11/2019	1/23/2019	4/30/2019		
Property Acquisition (private owner sites)	In Process	In Process	Complete	In Process	No locked down	In Process	In Process	Not locked down	Not locked down		
CAUD Approval (City of Binghamton)	N/A	N/A	Complete	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Property Lease Application and Negotiations Commercial Tower Lease Company sites)	N/A	N/A	N/A	N/A	N/A	Informational inquiry sent to ATC 4/16/2019	N/A	N/A	Submitted to Crown Castle 4/8/2019. County decided to build new site.	N/A	
SITE SURVEYS:											
Site Survey	1/3/2019	3/18/2019	5/14/2018	5/7/2019		Proposal Received 5/29/2019	Proposal Received 5/29/2019				
Site Stakeout - Clearing Limits & Access Road	Complete	4/30/219	Complete								
GEOTECH:											
Soil Boring	1/17/2019	Complete	Complete	Complete							
Geotech Report	1/25/2019		6/1/2018								
MICROWAVE PATHS:											
Microwave Physical Path Survey by Aviat											
Aviat Confirms Required Tower Height											
ARCHEOLOGICAL/CULTURAL:											
Cultural Resource Survey	Complete	43538	Complete	Complete							
Cultural Resource Report	43076	43549	43259	43591							
FCC Form 602	Complete	Complete	Complete								
SHPO Concurrence	12/14/2018	5/9/2019	7/19/2018								
Indian Tribe Consultations	1/21/2019	In Process	Complete								
NEPA Checklist	2/21/2019		3/6/2019								
NYSEG POWER:											
Power Utility Site Survey	Complete	Complete	Complete								
Power Utility Easements Approved by Property Owner	Complete	Complete									
FCC Tower Registration (if required)											
FCC Tower Submittal	1/10/2019	2/4/2019 (1st site abandoned) Resubmitted 3/29/2019	Not Required	Not Required	Not Required	Not Required	Not Required	Not Required	Not Required	Not Required	
Legal Notice Publication	2/13/2019	4/2/2019	Not Required	Not Required	Not Required	Not Required	Not Required	Not Required	Not Required	Not Required	
FCC Issues ASR #	3/29/2019	5/22/2019	Not Required	Not Required	Not Required	Not Required	Not Required	Not Required	Not Required	Not Required	
FAA Tower Registration (if required)											
FCC TOWAIR Analysis	Tower >200'	Tower >200'	43174								
FAA Tower Submittal	1/10/2019	2/1/2019 (site abandoned) Resubmittd 3/29/19	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
FAA Issues Determination if No Hazzard to Air Navigation	3/27/2019	4/30/2019	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
SEQR:											
SEQR FEAF Part 1 Completed	Complete	Complete	Complete	Draft ready for County review 5/20/2019							
SEQR - Lead Agency Intent Letters Mailed	1/25/2019	4/11/2019	11/8/2019								
SEQR Submit Lead Agency Intent to Public Safety Committee	Complete	4/11/2019	Complete								
SEQR - Board Approval to Act As Lead Agency	Complete	Complete	Complete								
SEQR - 30-Day Public Comment Period Complete	Complete	Complete	Complete								



Broome County Emergency Communications Project - Phase 2 Site Development Checklist



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Site Name -->	Nabinger Road	Sanford	Ely Park	Laurel Lake	Maine	Lisle	Kirkwood	Deposit	Windsor	Tuscarora (Legacy Tower) MW Relay Only
Tower Height -->	340'	300'	195'	199'	195'	195'	195'	195'	195'	198'
Task	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed
Local Planning Board Approval (if required)	N/A	N/A	Complete							
Local Zoning Board Approval (if required)	N/A	N/A	Complete							
SEQR - Lead Agency Declaration by Board	Complete	Complete	Complete							
DEC Concurrence	Complete	Complete	Complete							
SEQR - FEAF Parts 2 & 3 Completed	Complete	Complete	Complete							
SEQR - Submit Negative Declaration to Public Safety Committee for Approval	Complete	5/7/2019	Complete							
SEQR - Board Approval of Negative Declaration	3/21/2019	Scheduled for June Leg meeting	Complete							
EQUIPMENT PROCUREMENT:										
Equipment Bid Documents (Tower, Shelter, Generator, Propane Tank)	5/22/2019	43607	43607	43607	43607	43607	43607	43607	43607	N/A
Equipment Bidding (Tower, Shelter)	In Process - Bid opening scheduled 6/12/2019	In Process - Bid opening scheduled 6/12/2019	In Process - Bid opening scheduled 6/12/2019	In Process - Bid opening scheduled 6/12/2019	In Process - Bid opening scheduled 6/12/2019	In Process - Bid opening scheduled 6/12/2019	In Process - Bid opening scheduled 6/12/2019	In Process - Bid opening scheduled 6/12/2019	In Process - Bid opening scheduled 6/12/2019	N/A
Equipment Procurement via NYS OGS Contract (Generator)										
Equipment Procurement Contract Award (Tower)										
Equipment Procurement Contract Award (Shelter)										
Equipment Procurement Contract Award (Generator)										
SITE CONSTRUCTION:										
Site Construction Drawings	Complete	Complete	Complete	5/22/2019						
Site Construction Bid Documents	Complete	Complete	Complete							
Site Construction Bidding	To be scheduled	To be scheduled	To be scheduled							
Notice of Intent to Award Construction Contract										
Contractor Insurance Forms Received										
Site Construction Contract Award										
Building Permit Application										
Building Permit Issued										
Site Construction Kick-Off Meeting										
Site Construction Progress Meetings										
Code Enforcement Inspections during Construction										
Shelter Start-Up by Manufacturer										
Generator Start-Up and Load Test by Manufacturer										
Site Construction Final Inspection/Punch List										
Site Construction Complete										