

BUILDING MAINTENANCE WORKER

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for performing a variety of tasks in connection with the maintenance and repair of buildings and equipment. Although a working knowledge of one or more trades is necessary, a Building Maintenance Worker does not normally utilize the more skilled journey-level techniques for any considerable portion of their time. General instructions are received and work is performed under either direct or general supervision, depending upon the nature of the task as well as when the incumbent's capabilities are judged appropriate by the supervisor. Does related work as required.

TYPICAL WORK ACTIVITIES:

Performs semi-skilled work in areas such as plumbing, masonry, electrical, painting and carpentry;
Repairs cabinets, desks, tables and other office or school furniture;
Repairs windows, floors, doors, walls and other parts of buildings;
Participates in general grounds maintenance activities;
Loads and unloads materials and supplies;
Performs preventative maintenance on buildings, tools and equipment used;
Performs housekeeping and cleaning tasks.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of practices, tools and materials used in the maintenance and repair of buildings and equipment;
Working knowledge of safety precautions associated with building maintenance and repair;
Working knowledge of the practices and techniques of one or more of the standard trades;
Ability to effectively and efficiently use a variety of hand tools including but not limited to screwdrivers, wrenches, pliers, drills, snakes, chisels and hammers;
Ability to understand and follow written and verbal instructions;
Ability to work with and get along with others;
Mechanical aptitude;

BUILDING MAINTENANCE WORKER-CONT'D.

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Manual dexterity;
Initiative.

MINIMUM QUALIFICATIONS:

A) One year of experience in general building maintenance,
construction work or building trades work.

Note: 1) Experience in building cleaning does not qualify as
acceptable experience.

2) Experience as a general laborer does not qualify as
acceptable experience

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